

Board Meeting
April 11, 2006

Revised 1-29-07

ROLL CALL

APPOINT REPRESENTATIVE TO
MUNICIPAL CLERK TRAINING INSTITUTE COMMITTEE

Action: Appoint Ex-Officio Member to Municipal Clerk Training Institute Committee

Funding: No Funding Required

The Illinois Municipal Clerk Training Act (65 ILCS 50) requires the Board of Trustees of the University of Illinois to designate one representative to serve as an ex-officio member of the Municipal Clerk Training Institute Committee. The committee is composed of an ex-officio representative from each public college and university in the state of Illinois, to serve in an advisory capacity to the five municipal clerks appointed by the Governor. The purpose of the committee is to develop the curriculum for the Municipal Clerk Training Institute to instruct newly appointed or elected municipal clerks and a refresher course for other municipal clerks.

The Vice President for Administration recommends Michael B. Bass, **Interim** Executive Assistant Vice President **for Business and Finance**, be appointed to serve as the University's ex-officio member of the Municipal Clerk Training Institute Committee.

The board action recommended in this item complies in all material respects with applicable State and federal laws, University of Illinois Statutes, *The General Rules Concerning University Organization and Procedure*, and Board of Trustees policies and directives.

The President of the University concurs.