

Board Meeting
December 2, 2011

APPOINT SECRETARY OF THE BOARD OF TRUSTEES AND OF THE
UNIVERSITY

Action: Appoint Secretary of the Board of Trustees and of the University

Funding: State Appropriated Funds

President Michael J. Hogan recommends the appointment of Susan Mary Kies, presently Secretary of the Board of Trustees and of the University Designate, and Adjunct Associate Professor of Internal Medicine and Clinical Associate Professor of Pathology, University of Illinois at Chicago College of Medicine at Urbana-Champaign, to serve as Secretary of the Board of Trustees and of the University, non-tenured, on a twelve-month service basis, on 100 percent time, at an annual salary of \$175,000, beginning February 1, 2012. Dr. Kies was appointed to serve as Secretary of the Board of Trustees and of the University Designate under the same conditions and salary arrangement beginning November 1, 2011.

Dr. Kies will continue to hold the rank of Adjunct Associate Professor of Internal Medicine, University of Illinois at Chicago College of Medicine at Urbana-Champaign, non-tenured, on a twelve-month service basis, on zero percent time, non-salaried, effective August 16, 2011; and Clinical Associate Professor of Pathology, University of Illinois at Chicago College of Medicine at Urbana-Champaign, non-

tenured, on a twelve-month service basis, on zero percent time, non-salaried, effective August 16, 2011. She is succeeding Michèle M. Thompson, who is retiring January 31, 2012, after serving as Secretary of the Board of Trustees and of the University for over 20 years.

The Board action recommended in this item complies in all material respects with applicable State and Federal laws, University of Illinois *Statutes, The General Rules Concerning University Organization and Procedure*, and Board of Trustees policies and directives.

This recommendation is based upon the support of a search committee.¹

I seek your approval.

SUSAN MARY KIES

Education

University of Illinois at Urbana-Champaign, B.S., 1978
Oklahoma State University, Stillwater, M.S., 1983; Ed.D., 1987

Professional or Other Experience

University of Illinois College of Medicine at Chicago College of Medicine at Urbana-Champaign, Coordinator of Instructional Development, Department of Internal Medicine, 1993-96; Instructor of Medical Education, Department of Internal Medicine, 1993; Assistant Professor of Medical Education, Department of Internal Medicine, 1993-2006; Assistant Dean for Educational Affairs, 1996-2000; Acting Assistant Dean for Student Affairs, 1998-99; Acting Associate Dean for Student Affairs, 1999-2000; Associate Dean for Academic Student and Educational Affairs, 2000-04; Associate Dean for Curriculum Management, 2004-09; Adjunct Assistant Professor, Department of Internal Medicine, 2006-11; Associate Dean for Academic

¹Kenneth E. Andersen, Professor Emeritus of Communication, College of Liberal Arts and Sciences, Urbana; Walter K. Knorr, Vice President/Chief Financial Officer and Comptroller, Office of the Vice President and Chief Financial Officer and Comptroller; Edward L. McMillan, Trustee; James D. Montgomery, Trustee; and Pamela B. Strobel, Trustee.

Affairs, 2009-11; Assistant Professor, Department of Pathology, 2010-11; Clinical Associate Professor, Department of Pathology, 2011-date; Adjunct Associate Professor, Department of Internal Medicine, 2011-date