

Board Meeting  
January 15, 2009

## AMEND TUITION AND FEE WAIVER POLICY FOR COOPERATING TEACHERS

**Action:** Amend the Tuition and Fee Waiver Policy for Cooperating Teachers

**Funding:** No New Funding Required

The Chancellor at Urbana recommends approval of an amendment to the Tuition and Fee Waiver Policy for Cooperating Teachers. Programs that prepare teachers, school leaders, and school service personnel at the University of Illinois depend upon the contributions of professional partners in schools. These “cooperating personnel” host and mentor University of Illinois students in essential field-based components of their professional education programs (early field experiences/student teaching/internships); their primary compensation is a tuition and fee waiver.

The number and frequency of field-based experiences has increased significantly since this policy was approved by the Board in 1996. Hence, completing the attendant data processing in order to award and apply the tuition and fee waivers in a timely manner has become increasingly problematic. Additional language clarifies the effective duration of the tuition and fee waivers. By simply delaying the use of the tuition and fee waiver until the term after it is earned, these issues will be efficiently addressed.

The Board action recommended in this item complies in all material respects with applicable State and Federal laws, University of Illinois *Statutes, The*

*General Rules Concerning University Organization and Procedure*, and Board of Trustees policies and directives.

The President of the University concurs in this recommendation.

(Additions to the text are underlined and deletions are ~~lined out~~.)

### **Tuition & Fee Waiver Policy for Cooperating Teachers**

Tuition and fee waivers are provided, under the following conditions, for cooperating teachers and administrators who receive assignment of practice teachers, who receive assignment of students meeting the “clinical experience” requirement in teacher education curricula, or who cooperate in research projects related to teacher education. Such persons who register in University courses are exempt from both tuition and the service fee for one semester or summer session for each semester or equivalent of service rendered within two consecutive semesters.

Except in the Chicago Public School System, in school districts that accept a total of ten or more practice teachers or students meeting the “clinical experience” requirement in teacher education curricula, one-tenth of all tuition and fee waivers may be assigned to a district pool, such that any full-time district employee who registers in University courses may use one of the waivers and be exempt from both tuition and the service fee for one semester or summer session for each semester or equivalent of service rendered within two consecutive semesters. In the Chicago Public School System, in schools that accept a total of eight or more practice teachers or students meeting the “clinical experience” requirement in teacher education curricula, one-eighth of all tuition and fee waivers may be assigned to a school-level pool, such that any full-time school-level employee who registers in University courses may use one of the waivers and be exempt from fees as stated above.

The exemption shall apply to the semester or summer session of registration, as designated by the student, which ~~is concurrent with, or following~~ follows the term of service, but must be applied not later than ~~one calendar year~~ four terms (including summer as a single term) from the end of the term of service. Concurrent registration on more than one campus of the University or in University extramural courses constitutes one semester or summer session of eligibility for exemption. Use of tuition and fee waivers is contingent upon admission to one of the three campuses of the University of Illinois and/or to one of their academic programs. The tuition and fee waiver will be accepted at any of the three campuses, with the understanding that campuses may reserve the right to restrict the use of ~~undergraduate~~ waivers.