

Revised: July 12, 2005

ROLL CALL

PURCHASES

The "Purchases Recommended" are presented by campus and a Summary of Purchases from "Appropriated Funds" (i.e., from State appropriations to the University) and purchases from "Institutional Funds" is included. The latter term is used here to designate funds received by the University under contracts with the United States Government; contracts with private corporations and other organizations, from foundation grants, and grants from corporations and other donors; and University revolving funds authorized by law. The Summary of Purchases also indicates a total amount by campus.

The board action recommended in this item complies in all material respects with applicable State and federal laws, University of Illinois Statutes, The General Rules Concerning University Organization and Procedure, and Board of Trustees policies and directives.

The Directors of Purchases have proposed and the Vice President for Administration recommends the following purchases. Unless otherwise specified, the purchase in each case is recommended on the basis of the lowest acceptable bid.

The President of the University concurs.

**PURCHASES RECOMMENDED**

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**Chicago Campus**

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Unit            University of Illinois Medical Center at Chicago (UIMCC)

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Item            Medical transcription services for the period August 1, 2005 through June 30, 2006, with the option to renew for five (5) additional 12-month periods at the same terms and conditions, based on satisfactory performance, continuing need, and availability of funds, with the Comptroller authorized to exercise such option. Prices will be firm for the initial period of the contract and subject to change for the option periods based upon manufacturers' price increases for supplies ordered.

Cost \$723,000.00– estimated annual cost

Vendor CyMed, Inc., Richmond, VA

Other bid proposals received:

FutureNet Technologies Corporation, Monrovia, CA	\$ 851,000.00
Spectra-Medi, Inc., Syracuse, NY	\$ 901,446.00
Spheris, Franklin, TN	\$ 932,280.00
MedQuist, Inc., Mount Laurel, NJ	\$ 952,000.00
Dictation Services Group, Atlanta, GA	\$ 969,000.00
Lee Perfect Transcribing Company, Chicago	\$1,021,000.00
Transolutions, Inc., Lake Bluff, IL	\$1,149,200.00

Competitive bidding procedures were followed in accordance with the Illinois Procurement Code.

Thirty-three firms were invited to bid; eight submitted proposals and twenty-five did not respond. An eight-member evaluation committee reviewed the eight proposals received for the UIMCC Inpatient and Outpatient clinics. The recommended vendor received the highest technical score for their proposed services, and submitted the lowest overall price.

The cost of the contract is based on the University's estimated gross lines of inpatient and outpatient patient transcriptions multiplied by the proposer's firm price per gross line. Pricing is firm for the initial contract period and the first three option periods through FY2009. Pricing for the last two option periods (FY2009 through FY2010) will be based upon changes to the CPI from the preceding calendar year. Actual expenditures will vary depending upon the actual volume of inpatient and outpatient lines to be transcribed.

The transcription services will be utilized by Medical Center clinical departments to transcribe dictations related to patient visits by physicians and other clinical staff, and automatically upload the reports into the Medical Center's Cerner Millennium Gemini electronic patient records.

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### Urbana-Champaign Campus

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ITEM WITHDRAWN

Unit Campus Information Technologies and Educational Services (CITES)

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Item ~~20-year Indefeasible Right of Use (IRU) for a dark fiber telecommunications ring between the University's three campuses.~~

Cost ~~\$4,897,050 (estimated)~~

Vendor	<del>McLeodUSA, Champaign, IL</del>	<del>\$3,235,090</del>
	<del>WITel Communications, Bridgeton, MO</del>	<del>\$1,661,960</del>

~~Thirty six other firms downloaded the RFP from the Higher Education Procurement Bulletin; Thirty five did not respond and one firm failed to provide pricing information for the construction required to permit connectivity between the Springfield campus and the firm's facility. In addition, their response for the Chicago connection did not provide a diverse connection, necessary for redundancy to avoid potential downtime, between the UIUC campus and the downtown Chicago fiber resources.~~

~~No single vendor can provide fiber over the entire path of the three-campus ring. The dual award to McLeodUSA and WITel Communications will permit establishing a ring from Chicago through Urbana-Champaign, through Springfield, and back to Chicago.~~

~~McLeodUSA was the only vendor that responded with a fiber connection on the Chicago to UIUC and the UIUC to UIS paths. They can also provide fiber from the UIS campus to the WITel point of presence in downtown Springfield.~~

~~WITel responded with a fiber connection from its Springfield point of presence to its downtown Chicago point of presence which when combined with the McLeod fiber connection will permit completion of the desired fiber ring.~~

Unit	Materials Research Laboratory
Item	Field Emission Electron Microscope System, JEOL Model JEM-2200FS
Cost	\$2,687,400 – f.o.b. delivered and installed
Vendor	JEOL USA, Inc., Peabody, MA

Sixteen other firms were invited to bid and one other firm downloaded the bid from the Procurement Bulletin; sixteen did not respond and one submitted a “no bid”.

This instrument will be located at the Frederick Seitz Materials Research Laboratory, Center for Microanalysis of Materials (FS-MRL), which is part of the DOE National Electron Beam Microcharacterization Centers. The FS-MRL is an interdisciplinary research laboratory focused on the fundamental issues in materials science. The new instrument will be available to all other UIUC faculty and departments.

This system is capable of high resolution electron imaging for elemental analysis on the molecular and atomic level. This electron microscope

will allow researchers to study, view, and record their findings at precise resolution at a level previously unknown. This unique state-of-the-art instrument will allow researchers to literally look into the molecules and atoms of any substance tested and conduct complex experiments in the relatively new field of nanotechnology (1 millionth of a meter).

Unit	Campus Information Technologies and Educational Services (CITES)
Item	Various quantities and models of small, medium, and large port count network distribution Ethernet switches and service maintenance to be acquired for FY2006 with the option to renew for four additional twelve month periods, subject availability of funds, continuing need, and satisfactory performance, with the Comptroller authorized to exercise such options.
Cost	\$3,750,000- estimated annual cost
Vendor	Novanis Company, Springfield, IL (\$1,250,000 million) estimate Foundry Networks, Oak Brook, IL (\$1,500,000 million) estimate SBC Global Services, Springfield, IL (\$1,000,000 million) estimate

The award evaluation was based on a total points assessment that considered technical merit, price, shipping and returns process, vendor viability, and quality of response. Results of the evaluation are summarized below. Respondents were allowed to submit proposals on each of three specified manufacturers' product lines.

<u>Bids Received</u>	<u>Point Summary of Proposals</u>
Category 1 - Hewlett Packard Equipment	
Novanis, Springfield, IL	3950
SRS, Longwood, FL	2000
Pomeroy IT, Indianapolis, IN	1850
Category 2 - Foundry Equipment	
Foundry Networks, Oak Brook, IL	3950
Category 3 - Cisco Equipment	
SBC, Springfield, IL	3950
Pomeroy IT, Indianapolis, IN	1850

22 other firms were invited to bid but did not respond

The estimated dollar amount is based on the need for both stand alone and chassis based switches and associated media interface modules.

The primary goal of the CITES Network Design Office (NDO) is to use standardized network switches in the design of the in-building data

network infrastructure for departments throughout the University. The manufacturer's equipment specified in each of the three categories has been field tested and proven by the NDO over the last several years to meet or exceed minimum UIUCnet data network infrastructure requirements.

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**University Administration**

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Unit      Human Resources, University Office of

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Item      Recruitment Advertising Services for the period July 1, 2005 through June 30, 2006, with options to renew for three additional fiscal year periods, with service charges to remain firm for the contract period and the three option years, subject to the availability of funds, continuing need, and satisfactory performance, and the Comptroller authorized to exercise such options.

Cost      \$500,000- estimated annual cost

Vendor    Shaker Recruitment Advertising & Communications, Oak Park, IL

Three offers were received. The award evaluation was based on total points that considered technical specifications, pricing, and for the two finalists: presentations and best and final offers.

Bids Received	Total Point Evaluations (Maximum score 56,350)
Shaker Recruitment Advertising & Communications, Oak Park, IL	48,700
Graystone Group, Bridgeport, CT	42,121
Dowling & Pope, Chicago, IL	26,650

The estimated expenditure was obtained by reviewing current and past year's usage. The final amount may be more or less, depending on individual department usage.

The advertising services include creation of a standard advertisement format, graphic design, copywriting, proofreading, and media placement for recruitment of faculty, medical positions, and academic personnel. These services positively impact the quality of applicants, extend our diversity efforts, reduce costs, and streamline our recruitment advertising processes. Shaker's response to the RFP included very thorough answers in the technical section and a complete pricing list. The rates charged are the same rates we have been charged since 2002. There will be no increases in FY2006 or the following three option years. These rates reflect a 33% savings on transmission,

production, and individual posting fees. Consolidating University recruitment advertising permits the University to realize discounts and lower pricing at various media (magazines, newspapers, journals, broadcast, internet, etc.) outlets the University units would not realize on their own.

<b>SUMMARY OF PURCHASES</b>	
<b>(Rounded to Nearest Dollar)</b>	
Recommended from Appropriated Funds	
Recommended from Institutional Funds	12,557,450.00
	7,660,400
<b>Grand Total</b>	
Chicago Campus	723,000.00
Springfield Campus	
University Administration	500,000.00
Urbana-Champaign Campus	11,334,450.00
	6,437,400