

CHANGES IN SENATE BYLAWS
(Report for Information)

The University of Illinois *Statutes* provide that changes in Senate bylaws are reported to the Board of Trustees. The proposed changes to the Urbana-Champaign Senate are attached.

The University Senates Conference has indicated that no further Senate jurisdiction is involved. The Chancellor, University of Illinois at Urbana-Champaign, and Vice President, University of Illinois and the Executive Vice President and Vice President for Academic Affairs concur with the recommended changes in the bylaws.

The President of the University recommends receipt of the bylaw changes.

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
Committee on University Statutes and Senate Procedures
(Final; Action)

SP.18.16 Revision to the *Bylaws*, Part D.1 – Senate Executive Committee and Part F.2 –
Faculty Advisory Council to the Board of Higher Education

BACKGROUND

The first proposed change to the *Bylaws* concerns the election method for the three at-large seats on Senate Executive Committee (SEC). The proposed change would allow for one vote rather than a two-step vote if there are five or fewer committee chairs willing to serve. This would obviate the need for the Senate to vote twice on the same ballot if only five or fewer committee chairs were willing to serve on the SEC.

The proposed change to the SEC membership would preclude SEC members from holding more than one seat on SEC at any given time. Because quorum is based on the number of voting seats on a committee rather than the number of members filling seats, absences, especially among members holding more than one voting seat, can adversely affect the committee's ability to meet quorum requirements. Likewise, having members holding more than one seat can limit the number of viewpoints on the SEC and thus be detrimental to the work of the Committee and the Senate as a whole. Therefore, the proposed change would require identifying a replacement for any SEC member holding more than one seat for all but one of their seats. The replacement would serve for the remainder of the academic year with the same rights as other members of the SEC. The replacement would be nominated by the Senate Committee on Committees from among the elected members of the body the seat is representing, and elected by the full Senate.

Because there is no Senate-elected body available with members to serve as potential replacements, the campus faculty member of the Faculty Advisory Council to the Board of Higher Education (FAC-IBHE) would have to retain this seat and thus should also be precluded from serving as the SEC Chair or Vice-Chair during the faculty member's term as FAC-IBHE representative. Accordingly, a revision to the eligibility of the campus faculty member of the FAC-IBHE is also included in this proposal.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends that the Senate approve the following amendment to the *Bylaws*, Part D.1. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE BYLAWS PART D.1 – Senate Executive Committee

1
2
3
4

1. Senate Executive Committee

b. Membership

1. The Senate Executive Committee shall be composed of 16 members consisting of:

- 5 a. a Chair and a Vice-Chair, elected by ballot by and from among the membership
6 of the Senate, who shall be the presiding officers of the Senate Executive
7 Committee,
- 8 b. the Chair of the Committee on Committees,
- 9 c. the Chair of the Educational Policy Committee,
- 10 d. the Chair of the General University Policy Committee,
- 11 e. the Chair of the Information Technology Committee,
- 12 f. the Chair of the University Statutes and Senate Procedures Committee,
- 13 g. three members elected by the Senate from a slate consisting of all remaining
14 committee chairs willing to serve, with a runoff among the five candidates
15 receiving the most votes (if there are more than five candidates), and additional
16 candidates if tied for fifth place,
- 17 h. three students, including at least one undergraduate and at least one graduate or
18 professional student, all of whom shall be elected by and from among the
19 student senators,
- 20 i. one of the Senate's representatives to the University Senates Conference, elected
21 by the Senate to serve on the Executive Committee,
- 22 j. the campus faculty member of the Faculty Advisory Council to the Board of
23 Higher Education *ex officio* with vote, and
- 24 k. the Chair of the committee which performs the statutory function of the
25 Professional Advisory Committee or the Chair's designee *ex officio* with vote.

26 2. No person shall hold more than one seat on the Senate Executive Committee concurrently.
27 In the event that a person qualifies for more than one seat concurrently, the list below shall be
28 followed sequentially to select a replacement for each seat but one.

29 a. If the Senate Executive Committee Chair or Vice-Chair qualifies for more than
30 one seat, that person must retain their seat as the Senate Executive Committee Chair
31 or Vice-Chair. The concurrent seat shall be filled by an elected member of that body,
32 nominated by the Committee on Committees, and elected by the Senate.

33 b. If the campus faculty member of the Faculty Advisory Council to the Board of
34 Higher Education qualifies for more than one seat, that person must retain their seat
35 as the campus faculty member of the Faculty Advisory Council to the Board of
36 Higher Education. The concurrent seat shall be filled by an elected member of that
37 body, nominated by the Committee on Committees, and elected by the Senate.

38 c. If a committee chair or the Senate's representative to the University Senates
39 Conference qualifies for more than one seat, that person shall select which seat shall
40 be retained. The concurrent seat shall be filled by an elected member or
41 representative of that committee or body, nominated by the Committee on
42 Committees, and elected by the Senate.

43 All replacements shall be full members of the Senate Executive Committee in their own right.
44 Replacement representatives to the Senate Executive Committee under this provision shall
45 remain seated until the end of the academic year.

46

47 **PROPOSED REVISIONS TO THE *BYLAWS* PART F.2 – Faculty Advisory Council to**
48 **the Board of Higher Education**

49 **2. Faculty Advisory Council to the Board of Higher Education.** The campus has one
50 faculty member of the Council who (a) is elected by the Senate for a four-year term starting
51 July 1, (b) shall report to the Senate at least once each academic year, and (c) shall be a
52 member of the Senate Executive Committee *ex officio* with vote. To conform with the Senate
53 Executive Committee membership criteria (*Bylaws*, D.1(b)2), the faculty member shall not
54 concurrently serve as Chair or Vice-Chair of the Senate Executive Committee. The Chair of
55 the Senate Executive Committee shall designate an alternate to the Council when necessary.

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair

H. George Friedman

Saanil Joshi

William Maher

Dorothee Schneider

Jeffrey Stein

Jessica Mette, *ex officio* (designee)

Jenny Roether, *ex officio*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.18.18 Revision to the *Bylaws*, Part D.8 – Senate Committee on Educational Policy

BACKGROUND

During the annual review of committee membership, the Senate Committee on Committees recommended that the Senate Committee on Educational Policy would benefit from having an academic professional as a regular member.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*, Part D.8. Text to be added is underscored.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.8

1 **Part D – Standing Committees**
2

3 **8. Committee on Educational Policy**
4

5 b. Membership

6 The Committee shall consist of:

7
8 1. Thirteen faculty members,

9
10 2. One academic professional member,

11
12 ~~2.~~ 3. Five students, of whom at least one shall be a graduate student, at least two shall be
13 undergraduate students, and no more than one shall be a professional student,

14
15 ~~3.~~ 4. The Provost or the Provost's designee (*ex officio*),

16
17 4. 5. The Associate Provost for Enrollment Management or the Associate Provost's
18 designee (*ex officio*),

19
20 ~~5.~~ 6. The Executive Director of the Council on Teacher Education or the Director's
21 designee (*ex officio*),

22
23 ~~6.~~ 7. A representative of the Committee of Assistant and Associate Deans (*ex officio*),

24
25 ~~7.~~ 8. The Dean of the Graduate College or the Dean's designee (*ex officio*), and

26
27 ~~8.~~ 9. The Director of the Office of Continuing Education or the Director's designee (*ex*
28 *officio*).
29

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair

H. George Friedman

Donald Hackmann

Saanil Joshi

William Maher

Dorothee Schneider

Nicholas Sheperd

Jeffrey Stein

Jessica Mette, *Ex officio (designee)*

Jenny Roether, *ex officio*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
University Statutes and Senate Procedures
(Final; Action)

SP.18.21 Revision to the *Bylaws*, Part D.18 – Committee on University Senates Conference

BACKGROUND

Members of the Committee on University Senates Conference have historically been senators at the time their committee term begins. While the Senate Committee on University Statutes and Senate Procedures (SP) finds this practice wholly compliant with both the wording and intent of the relevant *Bylaws*, Part D.18, SP recommends that language be inserted to codify the practice explicitly.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*, Part D.18. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.18

Part D – Standing Committees

1 **18. Committee on University Senates Conference**
2

3 The University Senates Conference is a University-wide body established by the *University*
4 *Statutes* and composed of a total of twenty representatives from the several campus senates.
5 The number of representatives from each senate is specified in the *Statutes*. The
6 representatives are elected by their respective senates for three-year terms beginning on the
7 first day of the academic year following their election, and must be faculty ~~members or~~
8 ~~members elect of their senates at the time of their election~~ senators at the time their
9 committee term begins. As close to one-third as possible of the representatives from each
10 senate are elected each year. Representatives from the Urbana-Champaign Senate may serve
11 no more than two full terms consecutively.

12 a. Duties

- 13 1. The Senate Committee on the University Senates Conference shall keep the Senate
14 informed concerning matters before the Conference and represent the interests of the
15 Senate in the Conference.
- 16 2. One member of the Committee on University Senates Conference shall be elected to
17 the Senate Executive Committee, as prescribed in Bylaw D, 1 (b).

18 b. Membership

19 The Senate Committee shall consist of the Conference members from this campus.

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair

H. George Friedman

Donald Hackmann

Saanil Joshi

William Maher

Dorothee Schneider

Nicholas Sheperd

Jeffrey Stein

Jessica Mette, *Ex officio (designee)*

Jenny Roether, *Ex officio*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
University Statutes and Senate Procedures
(Final; Action)

SP.19.02 Revision to the *Bylaws*, Part B.3 – Senate Committees (committee chairs)

BACKGROUND

This proposal confirms the historical practice that committee chairs be selected from among the elected members of committees.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*, Part B.3. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE *BYLAWS*, PART B.3

1 **Part B – Senate Committees**

2

3 1. The Senate shall have an executive council, called the Senate Executive Committee, and
4 such standing and *ad hoc* committees, with such duties and membership, as the Senate
5 shall determine.

6 2. The committees of the Senate shall identify those issues embodying substantive policy
7 questions and present them in writing, with committee recommendations, to the Senate
8 for consideration, in accordance with the procedure of Bylaw A-3.

9 3. Committee members, and chairs of committees other than the Committee on Committees,
10 shall be elected by the Senate. Committee chairs must be elected members of their
11 committees.

12 4. *Ex officio* committee members shall not have voting privileges except where otherwise
13 expressly provided herein.

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair

H. George Friedman

Donald Hackmann

Saanil Joshi

William Maher

Dorothee Schneider

Nicholas Sheperd

Jeffrey Stein

Jessica Mette, *Ex officio* (designee)

Jenny Roether, *Ex officio*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(Final; Action)

SP.19.05 Revision to the *Bylaws*, Part F.5 – Senate Representatives to Other Bodies

BACKGROUND

The proposed revision will align the *Bylaws* with the *Constitution*, which not only includes faculty and student members, but also academic professional members, when establishing a committee to advise the President on the occasion of the appointment of a new chancellor. The authority to create such a committee is established in the *University Statutes*.

Constitution Article VI, Section 11

Section 11. When the Senate selects members of a search committee, faculty senators shall nominate and elect faculty members of the committee, academic professional senators shall nominate and elect academic professional members of the committee, and student senators shall nominate and elect student members of the committee in separate votes.

Statutes Article I, Section 5

The chancellor/vice president shall be appointed annually by the Board of Trustees on the recommendation of the president. On the occasion of the appointment of a new chancellor/vice president, the president shall have the advice of a committee selected by the senate of the campus concerned. On the occasion of a reappointment, the president shall have the advice of a committee selected by the senate of the campus concerned. On the occasion of a reappointment, the senate may submit its advice if it so elects.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends that the Senate approve the following amendment to the *Bylaws*, Part F.5. Text to be added is underscored.

PROPOSED REVISIONS TO THE *BYLAWS*, PART F.5 – Senate Representatives to Other Bodies

- 1 5. The composition of a committee selected by the Senate to advise the President on the
- 2 occasion of the appointment of a new chancellor shall be determined by the Senate. The
- 3 Committee will include faculty, academic professional, and student members elected in
- 4 accordance with Article VI, Section 11 of the Senate *Constitution*. Any representatives of other

- 5 University of Illinois at Urbana-Champaign constituencies shall be nominated in consultation
6 with representative bodies of those constituencies and shall be elected by the full Senate.

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair

H. George Friedman

Saanil Joshi

William Maher

Dorothee Schneider

Jeffrey Stein

Jessica Mette, *ex officio (designee)*

Jenny Roether, *ex officio*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(Final; Action)

SP.19.09 Revision to the *Bylaws*, Part A – Meetings

BACKGROUND

The Chancellor is designated as an *ex officio* member of the Senate in Article V, Section 1 of the *Constitution*, and obligated (directly or via designee) to preside over Senate meetings in Part A of the *Bylaws*. *Robert's Rules of Order Newly Revised, 11th ed.* States that an *ex officio* member of a body has the right, but not the obligation to participate. As part of its audit of the Senate's policies and processes, the Office of University Audits suggested that the Chancellor work with the Senate to clarify his role in Senate meetings. Following a discussion with the Chancellor at the December Senate Executive Committee meeting, the following revised language is suggested.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends that the Senate approve the following amendment to the *Bylaws*, Part A. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE BYLAWS, PART A – Meetings

- 1 1. The Chancellor or the Chancellor's designee shall be invited to preside at Senate meetings.
- 2 5.g. The organizational meeting shall be supervised by the Senate Executive Committee, and
- 3 the Chancellor or the Chancellor's designee shall be invited to preside.

UNIVERSITY STATUTES AND SENATE PROCEDURES
Shawn Gilmore, Chair
H. George Friedman
Saani Joshi
William Maher
Dorothee Schneider
Jeffrey Stein
Jessica Mette, *ex officio* (designee)
Jenny Roether, *ex officio*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(Final; Action)

SP.19.11 Revision to the *Bylaws*, Part D.19 – Committee on University Statutes and Senate Procedures (membership)

BACKGROUND

In the recent past, the Senate Committee on University Statutes and Senate Procedures (SP) had difficulty reaching quorum at several meetings. It is critical that the SP committee be able to take final action on its proposals, but without a quorum present no final action can be taken by the committee. It would be detrimental to the Senate as a whole if the SP committee is unable to take final action and send proposals to the Senate.

Increasing the total committee membership from eight members to nine would allow the committee a better opportunity to meet quorum. Quorum for the SP committee is currently five members and would remain five members with the proposed addition of one faculty member.

It was also recommended to add a designee from the Office of the Provost as an *ex officio* member to address questions of academic policy and communication that involves the Office of the Provost. The Provost supports the addition of an *ex officio* designee from the Office of the Provost to the committee membership.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends that the Senate approve the following amendment to *Bylaws* Part D.19. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO BYLAWS PART D.19 – Committee on University Statutes and Senate Procedures

- 1 **19. Committee on University Statutes and Senate Procedures**
- 2 a. Membership
- 3 The Committee shall consist of:
- 4 1. ~~Five~~Six faculty members,
- 5 2. One academic professional member,
- 6 3. Two students,

- 7 4. One designee of the Chancellor (*ex officio*), ~~and~~
- 8 5. One designee of the Provost (*ex officio*), and
- 9 56. The Clerk of the Senate or the Clerk's designee (*ex officio*).

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair
H. George Friedman
Saani Joshi
William Maher
Dorothee Schneider
Jeffrey Stein
Jessica Mette, *ex officio* (designee)
Jenny Roether, *ex officio*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(Final; Action)

SP.19.13 Revision to the *Bylaws*, Part D.16 – Committee on Public Engagement and Institutional Advancement

BACKGROUND

The Senate Committee on Public Engagement and Institutional Advancement (PE) seeks a revision of the Senate *Bylaws* to more clearly articulate the committee's focus on issues of engagement and outreach. A previous revision to the *Bylaws*, passed by the Senate on October 6, 2008, expanded the committee's focus on public engagement to also include institutional advancement, as recommended by the Sixth Senate Review Commission (SP.09.04, <https://www.senate.illinois.edu/sp0904.asp>). At the time, this new focus matched the administrative division of labor at the University. Committee work on both advancement and engagement was noted in PE's 2008-09 annual report. Subsequent annual reports from the committee (2009-10, 2010-11, 2011-12) note that the activities of the committee centered primarily, if not exclusively, on issues of engagement.

PE requests that the *Bylaws* reflect a new commitment to public engagement and the evolving notion of outreach. For faculty, outreach grounded in scholarship enriches teaching, research, creativity, and service, while working to resolve societal concerns. For staff and students, engagement with communities, in the form of service projects, aids in connecting learning to civic accountability and community well-being. For communities, partnering with Illinois increases their ability to address social, economic, and cultural issues. Outreach activities offer faculty, academic professionals, students, staff, and partnering communities the opportunity to generate mutually beneficial interactions through collective leadership in learning, discovery, and engagement.

Led by Chancellor Robert Jones' emphasis on expanding public engagement, PE seeks to realign its duties to specifically address issues of public engagement and outreach. This shift more closely aligns with the University's current administrative division of labor. PE proposes the elimination of institutional advancement from the committee's charge. Further, PE calls for the addition of a second academic professional member to the committee, recognizing the central role they play in University outreach and engagement across many colleges and interdisciplinary centers. PE also calls for the replacement of the representative from institutional advancement with a representative to be designated by the Director of Extension, highlighting the importance of the University's activities in this core charge for land-grant universities. The changes to the committee charge and composition will facilitate on-going efforts to revitalize shared governance in the important areas of engagement and outreach.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*, Part D. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.16

Part D – Standing Committees

16. Committee on Public Engagement and Outreach ~~and Institutional Advancement~~

a. Duties

Public engagement is the ~~application for~~ enhancement of the public good by interconnecting ~~of~~ the knowledge and expertise of ~~a~~ faculty, academic professionals, or ~~staff member,~~ students, and partnering communities ~~to~~ on issues of societal importance. Typically, this ~~activity work~~ activity is done in collaboration with others inside and outside the university. ~~The activity, and~~ may enrich research and teaching, as well as lead to new directions within the university. Outreach activities offer faculty, academic professionals, students, staff, and partnering communities the opportunity to generate mutually beneficial interactions through collective leadership in learning, discovery, and engagement.

~~Institutional advancement relates to fund-raising and development efforts at the campus level, with strong ties to the University of Illinois Foundation. These activities are targeted to support the multiple missions of the university in teaching, research, service and public engagement.~~

The Committee shall:

1. Identify and consider programs, needs, concerns, and interests of ~~the~~ faculty, academic professionals, staff, and students pertaining to public engagement and outreach, institutional advancement, and alumni relations, and recommend desirable changes in campus policy;
2. ~~Examine trends in public engagement and institutional advancement here and in higher education generally, and recommend appropriate changes in campus policy and ways to facilitate best practices with internal and external constituencies,~~ Review practices of evaluation and support for faculty, academic professionals, staff, and student involvement in public engagement and outreach;
3. Research shared governance strategies among peer institutions regarding public engagement and outreach opportunities;

- 28 4. Advise the administration concerning the development of short- and long-term
29 public engagement and outreach planning;
30 5. Facilitate opportunities to increase the University’s public engagement and
31 outreach activities and to promote existing and new public engagement and
32 outreach efforts;
33 ~~3- 6.~~ 6. Advise the Senate on matters of ~~institutional advancement and~~ public engagement
34 and outreach as appropriate, including relevant matters brought forward by the
35 Senate membership, faculty, academic professionals, staff and students, and the
36 administration;
37 4. 7. Serve in a broad advisory capacity to the ~~Vice Chancellor for Public Engagement~~
38 and to the Vice Chancellor for Institutional Advancement, in matters related to
39 public engagement and outreach; and
40 ~~5- 8.~~ 8. Appoint subcommittees as needed to address specific needs.

41 b. Membership

42 The Committee shall consist of:

- 43 1. Five faculty members,
44 2. ~~One~~ Two academic professional members,
45 3. ~~Two students-members,~~
46 4. ~~The Vice Chancellor for Public Engagement or the Vice Chancellor’s designee~~
47 One designee of the Chancellor (ex officio),
48 5. ~~The Vice Chancellor for Institutional Advancement or the Vice Chancellor’s~~
49 designee A representative from the University of Illinois Extension, designated by
50 the Director of Extension (ex officio), and
51 6. Such other *ex officio* members from among the administrative officers of the
52 campus as the voting members shall recommend and the Senate shall approve.

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair
H. George Friedman
Michael Grossman
Saani Joshi
William Maher
Annalisa Roncone
Dorothee Schneider
Jeffrey Stein
Jessica Mette, *Ex officio*
Sharon Reynolds, *Ex officio*
Jenny Roether, *Ex officio*