

Board Meeting  
May 17, 2007

ESTABLISH SCHOOL OF CONTINUING STUDIES, OFFICE OF THE PROVOST  
AND VICE CHANCELLOR FOR ACADEMIC AFFAIRS, CHICAGO

**Action:** Approve the Merger of the Office of External Education, Office of Continuing Education, Office of Summer Session and Tutorium in Intensive English, and Redesignate as the School of Continuing Studies, Office of the Provost and Vice Chancellor for Academic Affairs, Chicago

**Funding:** No Funding Required

The Chancellor at Chicago, with the advice of the Chicago Senate, recommends the merger of the Office of External Education, Office of Continuing Education, Office of Summer Session and Tutorium in Intensive English to form a single administrative unit, the School of Continuing Studies (SCS).

The purposes of this reorganization are to strengthen and expand the Chicago campus' continuing education activities, as envisioned in the campus' strategic plan. The reorganization will also strengthen the Chicago campus' preparations to engage with the University of Illinois Global Campus Partnership.

The constituent units of the School of Continuing Studies currently provide administrative support to all campus colleges. Credit and degree programs offered through External Education and Continuing Education in Fall, 2006 (including online programs) enrolled more than 560 students. The 2006 Chicago campus Summer Session enrolled approximately 700 non-UIC students in addition to serving 4,100 regular UIC

students. The constituent units also provide non-credit programs ranging from intensive English to non-profit management to graduate medical education.

The Chicago campus SCS will develop pathways for significantly expanding these offerings, in order to serve the needs of working professionals, alumni, and employers in Illinois and especially in the Chicago metropolitan area. The Chicago campus SCS will assist colleges in developing strong programming and will act as an efficient unit for managing current programs and the anticipated expansion. It will not offer credit or degree programs of its own.

There is strong demand among campus colleges and departments to develop continuing education programs, and evidence of strong demand from the audiences for those programs. The Chicago campus SCS will offer comprehensive services, including market research and analysis, program planning, development and marketing, student recruitment and student services, instructional development, design and support, technological support, assessment, and financial and business services.

Current resources of the constituent units (approximately \$1.4 million) will be reallocated to the SCS. During Fiscal Year 2008, the SCS will develop a comprehensive organizational and business plan. Additional resources may be provided to the SCS as warranted by its performance.

This merger proposal was endorsed by the Chicago campus Senate Executive Committee and the Chicago campus Senate by unanimous votes.

The board action recommended in this item complies in all material respects with applicable State and federal laws, University of Illinois *Statutes*, *The*

*General Rules Concerning University Organization and Procedure*, and Board of Trustees policies and directives.

The President of the University concurs.