

Approved by the Board of Trustees
May 21, 2020

Board Meeting
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RESOLUTION TO REVISE THE POLICY ON NAMES OF STUDENTS IN
RECORDS, CATALOGS, AND DIPLOMAS

At the meeting of the Board of Trustees (Board) on April 25, 1907, the Board approved the following Resolution:

“Resolved, That the practice of giving the full names of students in the records of the University and in the catalog, and of writing the full name in each diploma is approved, and should be followed in the future.”

Students from the Urbana and Chicago universities have asked that they be given the opportunity to use a preferred/chosen first name on their diplomas. Examples of preferred names include: using a middle name instead of a first name; using an abbreviated name (Tom instead of Thomas); using an Americanized name (Wendy instead of Haiyan); or using a name that better reflects one’s ethnic, racial or gender identity.

In consideration of these requests and in consultation with the chancellors, the President of the University recommends that the Board endorse the following Resolution to accommodate this request:

THEREFORE BE IT RESOLVED:

1. That the University will continue to retain and use the student’s legal name on required official documents, such as tax documents, contracts, academic transcripts, and certain health records, but will allow students to designate a preferred first name on diplomas. The use of a preferred

first name will continue to be allowed in system documents such as class rosters, display name in Banner and other learning management systems (i.e., Blackboard, Compass, and Moodle, etc.), on-line phone directories, and on the University i-card.

2. That the University will continue to approve all requests for preferred names.
3. The Board hereby directs the President of the University, through the appropriate offices, to implement this revision effective immediately.

The Board action recommended in this item complies in all material respects with applicable State and federal laws, University of Illinois *Statutes*, *The General Rules Concerning University Organization and Procedure*, and Board of Trustees policies and directives.