

May 1, 2013

Members of the Board of Trustees  
University of Illinois

Office of the Chancellor (MC 102)  
601 South Morgan Street, 2833 UH  
Chicago, Illinois 60607-7128

VIA: President Robert Easter

The University of Illinois at Chicago is creating a Collegiate Professorship Program to honor tenured faculty members who have earned the distinctive recognition that a named professorship carries. The Collegiate Professorship is a five-year renewable award designation and entitles the incumbent to an annual salary stipend and an annual discretionary research fund for a set period of five years. Award renewal is contingent upon favorable evaluation by the dean of the college or school and its executive committee at the end of the five-year period. Collegiate Professorships may be funded either with college resources, or with donor gift funds.

There are two types of collegiate professorship awards. One recognizes a distinguished faculty member within a department of a college or school, the other recognizes a distinguished faculty member from another university whom a unit is recruiting to UIC. Candidates for both types of awards should possess a demonstrated record of excellence in research and scholarship, and should hold the rank of full professor. Exceptions for tenured associate professors as part of a recruitment or retention effort require pre-approval by the provost and chancellor.

Initially, the number of available collegiate professorships per college is to be determined by the number of award-eligible faculty members (one per every thirty full-time tenured faculty members) in the college or school. In colleges where there are fewer than 30 full-time tenured faculty members, one collegiate professorship will be designated. Faculty members at UIC currently holding endowed, named professorships, or other distinguished professorships are not eligible.

Nominees for a collegiate professorship must possess a demonstrated record of excellence in research and scholarly achievement and a consistent record of excellence in teaching. Individual colleges and schools may establish additional criteria for evaluating nominees for collegiate professorship awards and should develop college-specific guidelines and define metrics to measure excellence. The criteria established by a college or school must, at minimum, correspond to the above-referenced campus qualifications for consideration.

This proposal was initiated in 2011 and has been reviewed, discussed and endorsed by the deans of the colleges, the Provost and Vice Chancellor for Academic Affairs, the Vice President for Academic Affairs, and the President of the University. All have endorsed the program. Special fundraising efforts for gift funds to help support the Collegiate Professorship Program are to commence in summer 2013.

Sincerely,



Paula Allen-Meares  
Chancellor of the University of Illinois at Chicago  
Vice President of the University of Illinois  
John Corbally Presidential Professor  
c: Susan Kies

## REPORT CONCERNING ESTABLISHMENT OF COLLEGIATE PROFESSORSHIP PROGRAM, CHICAGO SUMMARY

The Chancellor at Chicago, with the advice of the Senate at Chicago and the deans of the colleges and schools, and following consultation with the Vice President for Academic Affairs and the President of the University, has established the Collegiate Professorship Program to honor and reward distinguished faculty members with impressive records of research and scholarship at the Chicago campus, as determined by the dean and the executive committee of the faculty member's college, following established criteria for evaluation.

The collegiate professorship is a five-year renewable award designation that provides the awardee an annual stipend and an annual research fund for use at the awardee's discretion, to be utilized in accordance with University policy and subject to appropriate approvals, for a set period of five years. The collegiate professorship may be renewed upon recommendation of the dean and executive committee of the college.

Funding for the collegiate professorship awards will come from State Appropriated Funds and/or donor gift funds. Special efforts will be made to secure gift funds for these professorships.

There are two types of collegiate professorships: one recognizes a distinguished faculty member at the Chicago campus; the other recognizes an individual external to the campus who is being recruited to join the faculty of the Chicago campus. Nominees from each category will meet the criteria requiring demonstrated excellence in research, scholarship and teaching and should hold the rank of full professor. Exceptions may be considered by the dean and executive committee of a college for highly distinguished tenured associate professors as part of a recruitment or retention effort, with pre-approval by the provost and chancellor.

Initially, the number of available collegiate professorships per college is to be determined by the number of award-eligible faculty members (one per every thirty full-time tenured faculty members) in the college or school. In colleges where there are fewer than 30 full-time tenured faculty members, one collegiate professorship will be designated. Faculty members currently holding distinguished, endowed or named professorships in any college or school at UIC are not eligible.

Collegiate professors will be selected from nominees who present a record of distinction in research and scholarly achievement as evaluated by peers, and evidence of excellent teaching. Individual colleges may establish additional criteria for evaluating nominees for collegiate professorships providing that the stated criteria are all employed in the evaluation process. The plan to establish a Collegiate Professorship Program was developed in 2011 in response to the Chicago campus's need to retain and recruit the most able and talented faculty members available. It has been thoroughly and carefully reviewed by many interested parties since then, including the Chicago Senate, the deans of the colleges and schools at the Chicago campus, the Vice President for Academic Affairs, and the President of the University. The Collegiate Professorship Program presents a means for the Chicago campus to recognize faculty members who have distinguished themselves by excellent research and scholarship in a tangible way that will provide an inducement to them to remain at the Chicago campus as well as a means for attracting to the Chicago campus excellent faculty members from other universities.

**Description and Guidelines for  
Collegiate Professorship Program  
University of Illinois at Chicago**

Collegiate professorships are one of the highest honors UIC offers tenured faculty members who through demonstrated excellence in research, scholarship and teaching merit recognition as a collegiate professor. The collegiate professorship is a five-year renewable award designation and entitles the incumbent to a \$10,000 minimum annual salary stipend (faculty honorarium) and a \$10,000 minimum annual discretionary research fund for use at the awardee's discretion, to be utilized in accordance with University policy and subject to appropriate approvals, for a set period of five years. These appointment arrangements will be presented to the Board of Trustees annually at the time all other annual and continuing faculty appointments are presented and at other times during the year when such awards are made.

**There are two types of collegiate professorship awards:**

- Recognition of a distinguished faculty member within a college or school who presents a record of excellence in research, scholarship and teaching. For this type of collegiate professorship, there are two sources of funding: college resources and donor gift funds.
  - The designated name of a collegiate professorship will typically be the name of a former faculty member in the recipient's department who made substantial contributions while at the University of Illinois at Chicago. Former students, colleagues and other professional and personal associates of the faculty member for whom the professorship is named will be contacted for fund-raising for such a Collegiate Professorship. In the event that one donor contributes the full amount required to fund a Collegiate Professorship, the professorship may be named for the former faculty member and the donor.
  - The designated name of a collegiate professorship established with gift funds beginning at a minimum gift of \$500,000 may be that of the donor or someone the donor wishes to honor. The stipends (and sometimes regular salary support) for collegiate professorships funded by gift funds will be paid directly from the collegiate professorship gift agreement. The proposed candidate will be recommended by his/her department or comparable unit, and the recommendation will be submitted by the department head or similar administrator to the executive committee of the college for approval to be accompanied by concurrence and endorsement by the dean of the college.
  
- Incentive recognition of a distinguished faculty member outside UIC whom the unit is recruiting to UIC. Such a candidate should present a demonstrated record of excellence in research, scholarship and teaching and hold the rank of full professor at another institution of higher

education<sup>1</sup>. For those collegiate professorships funded by the college or school, the designated name of the collegiate professorship may be selected by the candidate in consultation with and endorsed by the department, the college executive committee, the dean, and with final approval by the provost and the chancellor. For college or school funded collegiate professorships, the stipend will be paid via the established University budgeting procedures.

## **GUIDELINES**

### **Nominees<sup>2</sup> for collegiate professor must present:**

1. A demonstrated record of excellence in research and scholarly achievement that advances knowledge in the social sciences, the natural or physical sciences, engineering, health, education, human services, the arts, the humanities or other academic disciplines;
2. A consistent record of excellence in teaching.

Individual colleges may establish additional criteria for evaluating nominees for collegiate professorship awards and are encouraged to develop college-specific guidelines and define metrics to measure excellence. The criteria established by the college or school must at minimum correspond to the above-referenced campus qualifications for consideration.

### **Nomination process:**

- Nominations are made by the chair/head/director of a department or division and submitted with a justification to the dean of the college or school.
- A one-page description of the nominee's qualifications and accomplishments that articulates a rationale for the person's selection for the award is requested. Descriptions should offer specific information and examples of excellent research, scholarship and teaching.
- A copy of the nominee's current Curriculum Vitae.
- A maximum of five (5) letters of support with at least three coming from outside the Chicago campus from individuals from peer institutions knowledgeable of the nominee's work that demonstrate the nominee's significant contributions to his/her field.
- A one-page description of the scholarly contributions of the deceased or retired faculty member who is proposed as the person for whom a collegiate professorship will be named with a rationale for why this naming is appropriate.

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<sup>1</sup> Exceptions for tenured associate professors as part of a recruitment or retention effort and any other recommended exceptions require pre-approval by the provost and chancellor.

<sup>2</sup> Any tenured full professor employed at UIC or any tenured full professor at another institution of higher education who is being recruited to UIC is eligible. Exceptions will require pre-approval by the provost and the chancellor.

Faculty members at UIC holding University Distinguished, UIC Distinguished, or college-specific distinguished professorships, as well as those holding endowed or other named professorships at UIC, are not eligible for the Collegiate Professorship Program award.

- A description of the funding source and its capacity for supporting a collegiate professorship for the particular candidate for the full five-year period.
- Following these procedures, the dean then recommends the college's collegiate professorship nomination to the provost and chancellor for approval.

Initially, the number of available collegiate professorships per college is to be determined by the number of award-eligible faculty members (one per every thirty full-time tenured faculty members) in the college or school. In colleges where there are fewer than 30 full-time tenured faculty members, one collegiate professorship will be designated. Again, faculty members currently holding distinguished, endowed or named professorships in any college or school at UIC are not eligible. Long-term funding for the Collegiate Professorship Program will depend on the availability of funds from the two sources noted above.

**5-year evaluation for collegiate professorship renewals:**

- During the fourth year of appointment to a collegiate professorship, an awardee will provide the dean of the college and its executive committee with a report of accomplishments over his/her tenure as a collegiate professor. Renewal endorsements will be based on the collegiate professor's continued employment status at UIC and her/his record of productivity over the four-year period and continuing.
- If it is determined that the awardee's productivity did not meet the expectations for the collegiate professorship, the collegiate professorship title for that individual faculty member will end after the fifth year.
- In such a case, the available collegiate professorship may be awarded to another deserving faculty member within the college or school following the same nomination and evaluation process noted above. If an awardee of a collegiate professorship retires or leaves UIC, the collegiate professorship title will also be retired and the funds terminated.