

Approved by the Board of Trustees  
November 16, 2017

Board Meeting  
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## ROLL CALL

### APPROVE FISCAL YEAR 2018 SERVICES AND MANAGEMENT AGREEMENT FOR THE UNIVERSITY OF ILLINOIS FOUNDATION

**Action:** Approve Renewal of Services and Management Agreement

**Funding:** State Appropriated Funds and Institutional Funds

The Interim Vice President/Chief Financial Officer and Comptroller recommends the renewal of the services and management agreement with the University of Illinois Foundation (Foundation) for Fiscal Year 2018. Since 1982, the Board of Trustees has designated the Foundation as a University-related organization and authorized basic service agreements for certain services. The award of this agreement is in accordance with the procedures of the Illinois Procurement Code, and the *University Guidelines* of the Legislative Audit Commission.

The agreement requires the Foundation to provide fund-raising services and other assistance to attract private gift funds to support University programs. The Foundation agrees to accept and administer such gifts according to terms specified by the donor, to inform the University of all gifts received for the benefit of the University, and to apply the same in accord with the terms of the gift or, as in the case of all undesignated gifts, as the University may determine. The Foundation also will provide

management and supervisory services for the maintenance of donor records and alumni tracking on the Tracking and Engagement Database (TED). The Foundation assesses a management fee to the Foundation endowment pool as a means to support private gift fund-raising, administrative, and stewardship operations.

The University will provide direct support for the Foundation at an estimated total amount of \$8,577,000 for Fiscal Year 2018. The support will be provided through payments to the Foundation during the course of the year based upon actual costs incurred and through funds allocated to the University Office of Development for the maintenance of donor records and other fund-raising support functions. Certain routine business and financial services will be provided to the Foundation as needed. Also provided is the employer cost of benefits for University employees working in the Office of Development.

Institutional funds, generated from a management fee assessed to University gift accounts, and State appropriated funds are available to support this agreement for Fiscal Year 2018. The amount shown as the annual payment from the University for the Foundation is an estimate; the exact amount may vary depending on actual costs incurred. The exact amount will be reported to the Board at its next meeting after June 30 of any given calendar year.

The Foundation shall provide regular budgetary, financial, and audit reports to the University and advise the University of key personnel transactions. The Foundation shall provide regular updates on fundraising progress and strategic campaign initiatives. The University shall be notified of any changes in administrative and

investment management fees and changes in endowment spending formulas.

The Board action recommended in this item complies in all material respects with applicable State and federal laws, University of Illinois *Statutes, The General Rules Concerning University Organization and Procedure*, and Board of Trustees' policies and directives.

The President of the University concurs.