

MEETING OF THE BOARD OF TRUSTEES
OF THE
UNIVERSITY OF ILLINOIS

February 16, 1940



The February meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Friday, February 16, 1940.

When the Board convened, the following members were present: President Mayer, Mr. Cleary, Mr. Jensen, Mr. Moschel, Mrs. Plumb, Mr. Pogue.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Professor Lloyd Morey, Comptroller, Judge Sveinbjorn Johnson, University Counsel, Mr. C. S. Havens, Director of the Physical Plant Department, and Mr. H. E. Cunningham, Secretary.

MINUTES APPROVED AND RECEIVED FOR RECORD

The Secretary presented the minutes of the meeting of the Board on January 27, 1940; and, for record, the minutes of a meeting of the Executive Committee on February 1, 1940.

On motion of Mr. Cleary, the minutes were approved and received for record, respectively, as printed on pages 701 to 733 above.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

AWARD OF C. P. A. CERTIFICATES

(1) A recommendation that the following candidates, who have been certified by the Board of Examiners in Accountancy as having passed the C. P. A. examination in November, 1939, be awarded the Certificate of Certified Public Accountant:

WILLIAM JOSEPH ARNOLD, Chicago	WILLIAM REITZ MEAD, Chicago
RICHARD CHARLES BRANDT, Evanston	JOHN J. MILLER, Kenosha, Wisconsin
WILLIAM DANIEL CAHILL, Chicago	ROLLIN ELLIS MILLER, Libertyville
CARL WENDELL DOWLING, Chicago	MARVIN N. NACHMAN, Chicago
HARRIS WYLAND EHLER, Chicago	JOHN FRANCIS PARTRIDGE, Evanston
KARL LAWRENCE EK, Chicago	WILLIAM BALSER PETTY, Decatur
HOWARD D. ERNST, Barrington	JOHN ROCHESTER RAMEY, Chicago
RONALD GEORGE EVANS, Chicago	EDWARD EUGENE REYNOLDS, Chicago
ALBERT JOHN FRANCAZAK, Chicago	AARON A. ROSS, Chicago
RUSSELL FREDERICK GEHM, Chicago	RANALD GREGORY RUCKER, Pontiac
HARRY H. GLASS, Chicago	BRONISLAW JOHN RUSIN, Chicago
HENRY FREDERICK GOHMANN, Chicago	ABRAHAM SCHECTER, Chicago
DONALD RICHARD JOHNSON, Evanston	MORRIS SCHWARTZ, Chicago
JOSEPH ADDISON KINCAID, Chicago	WILLIAM JOSEPH SMITH, Chicago
HOWARD KROEHL, JR., Evanston	LEONARD PAUL SPACEK, Chicago
BERNARD LANDAU, Chicago	CHARLES STRAUSS, Chicago
ROBERT EARL LEE, Chicago	LEROY ALEXANDER SWANSON, Chicago
PAUL DAVID LINDAUER, Chicago	DANIEL ALVA TITO, Chicago
HOWARD ORAN LINTON, Chicago	DAVID RODDY TOOMIM, Chicago
PHILIP MAINSTER, Chicago	WILLIAM WALLACE VICKERY, Wheaton
RUSSELL RUDOLPH MALIK, Chicago	JAMES OSCAR WEBB, Chicago
SEYMOUR FREDRIC MARKS, Chicago	ROBERT HENNING WEBBER, Chicago
ROBERT KUHN MAUTZ, Champaign	GEORGE DORR WOLF, JR., Evanston
THOMAS FRANCIS MCINTYRE, Chicago	

On motion of Mr. Moschel, these certificates were awarded as recommended.

On motion of Mr. Pogue, the President of the University was authorized to cooperate with the Illinois Society of Certified Public Accountants in arranging proper ceremonies for the presentation of these certificates.

At this point, Dr. Meyer took his place with the Board.

SUMMER SESSION BUDGET

(2) A recommendation for the approval of the following appointments to the Summer Session staff for 1940, the positions and salaries being indicated in each case; and a request that the President be authorized to make such adjustments in the Summer Session budget and such additional appointments as may be necessary. The work of teaching in the Summer Session is additional service not contemplated in the appointment of members of the teaching staff for service during the regular academic year, and it therefore necessitates additional compensation as shown in each case.

The budget for 1939-1940 includes a provision of \$130,000 for the Summer Session. The salaries of the appointments and positions recommended herein total \$126,214.80. The balance will be used for other expenses.

On motion of Mr. Jensen, these appointments were made, and authority was given to the President as recommended.

NEW APPOINTMENTS FOR SUMMER SESSION

The Summer Session budget for 1940 includes recommendations for appointments of the following individuals who are not now members of the faculty,

or who have not taught in previous summer sessions (an asterisk before a name indicates an appointment previously reported to the Board):

- E. I. FJELD, Associate Professor of Accountancy, College of the City of New York, as Visiting Associate Professor of Accountancy.
 KEVIN GUINAGH, Head of the Foreign Languages Department, Eastern Illinois State Teachers College, as Instructor in Classics.
 *FRANK ELMER BAKER, President of State Teachers College, Milwaukee, Wisconsin, as Visiting Professor of Education.
 *ROSCOE PULLIAM, President of Southern Illinois Normal University, as Visiting Professor of Education.
 *ERNEST VICTOR HOLLIS, Lecturer in Education, College of the City of New York, as Visiting Professor of Education.
 *LEE BYRNE, of Chicago, as Visiting Professor of Education.
 *ARCHER WILLIS HURD, Dean of Hamline University, as Visiting Professor of Education.
 WILLIAM CALVIN HOPPE, Associate Professor of Education, Bowling Green State University, as Visiting Professor of Education.
 MARION CATHCART CARSWELL, Associate Professor of Education, Smith College, and Director of Smith College Day School, as Instructor in Education.
 RUTH TOWNSEND LEHMAN, Associate Professor of Home Economics Education, Ohio State University, as Visiting Professor of Home Economics Education.
 ERNEST JOHN SIMON, Director of Industrial Arts and Vocational Education, Champaign Public Schools, as Instructor in Industrial Education.
 *CHARLES FREDERICK HARROLD, Professor of English, Michigan State Normal College, as Visiting Professor of English.
 MALCOLM HAVENS BISSELL, Professor of Geography and Head of Department, University of Southern California, as Visiting Professor of Geography.
 *HOWARD ROBINSON, Professor of History, Oberlin College, as Visiting Professor of History.
 NELLIE LOUISE PERKINS, lecturer and consultant with a private practice in mental hygiene in Grosse Pointe, Michigan, as Visiting Associate Professor of Home Economics.
 HELLMUT LEHMANN-HAUPT, Columbia University Library, as Visiting Professor of Library Science.
 WINIFRED VER NOOY, University of Chicago Libraries, as Assistant Professor of Library Science.
 LOUISE F. REES, of Chicago, as Instructor in Library Science.

SUMMER SESSION SALARIES BUDGET

Administration

	<i>Salary</i>
R. B. BROWNE, Director ($\frac{1}{10}$ time).....	\$1 200 00 ¹
(Also Assistant Professor of Education)	
LILLIAN HART, Executive Clerk (Exempt) ($\frac{1}{2}$ time)....	480 00 ¹
FRANCES PATTON, Stenographer (C.S.) ($\frac{1}{2}$ time).....	500 00 ¹ (\$2 180 00)

Agriculture

<i>Agricultural Economics</i>	
C. L. STEWART, Professor ($\frac{3}{8}$ time).....	318 75 ²
R. W. BARTLETT, Associate Professor ($\frac{3}{8}$ time).....	234 38 ²
<i>Agricultural Engineering</i>	
E. W. LEHMANN, Professor ($\frac{3}{8}$ time).....	375 00 ²
W. A. FOSTER, Associate Professor ($\frac{3}{8}$ time).....	250 00 ²

¹Salary included in regular appointment; not additional compensation.

²Salary included in regular appointment; a like amount is to be released from the regular budget of the department for replacement service.

<i>Agronomy</i>	<i>Salary</i>	
O. H. SEARS, Professor ($\frac{3}{8}$ time).....	\$ 250 00 ¹	
G. H. DUNGAN, Professor ($\frac{3}{8}$ time).....	250 00 ¹	
<i>Animal Husbandry</i>		
B. W. FAIRBANKS, Professor ($\frac{3}{8}$ time).....	262 50 ¹	
ELMER ROBERTS, Professor ($\frac{3}{8}$ time).....	250 00 ¹	
T. S. HAMILTON, Associate Professor ($\frac{3}{8}$ time).....	250 00 ¹	(2 440 63)
Art		
G. E. MYLONAS, Professor of Classical Art and Archaeology ($\frac{1}{2}$ time).....	300 00	
(See also Classics— $\frac{2}{8}$ time).....	360 00)	
(Total salary).....	660 00)	
C. E. BRADBURY, Associate Professor.....	641 67	
C. V. DONOVAN, Associate Professor.....	566 67	
W. F. DOOLITTLE, Associate.....	400 00	1 908 34
Astronomy		
R. H. BAKER, Professor.....	800 00	800 00
Bacteriology		
G. I. WALLACE, Assistant Professor.....	600 00	
F. M. CLARK, Assistant Professor.....	450 00	
L. J. WICKERHAM, Instructor.....	300 00	
R. I. WISE, Assistant ($\frac{1}{2}$ time).....	150 00	1 500 00
Botany		
N. E. STEVENS, Professor.....	900 00	
F. L. WYND, Assistant Professor.....	500 00	
H. J. FULLER, Assistant Professor ($\frac{1}{2}$ time).....	275 00	
STELLA M. HAGUE, Associate.....	400 00	
G. N. JONES, Instructor.....	300 00	
_____, Assistant ($\frac{1}{2}$ time).....	100 00	
_____, Assistant ($\frac{1}{2}$ time).....	100 00	
_____, Assistant ($\frac{1}{2}$ time).....	100 00	2 675 00
Business Organization and Operation		
<i>Accountancy</i>		
E. J. FILBEY, Professor.....	900 00	
P. M. GREEN, Assistant Professor ($\frac{1}{2}$ time).....	291 67	
E. I. FJELD, Visiting Associate Professor.....	683 33	
(College of the City of New York)		
R. P. HACKETT, Assistant Professor ($\frac{1}{2}$ time).....	291 67	
H. L. NEWCOMER, Assistant Professor.....	500 00	
C. J. GAA, Instructor ($\frac{1}{2}$ time).....	150 00	
D. K. GRIFFITH, Assistant ($\frac{1}{2}$ time).....	125 00	2 941 67
<i>Business Organization and Operation</i>		
F. A. RUSSELL, Professor.....	900 00	
F. H. BEACH, Assistant Professor ($\frac{1}{2}$ time).....	254 17	
M. J. MANDEVILLE, Associate ($\frac{3}{8}$ time).....	270 00	
F. M. JONES, Associate.....	400 00	
R. V. MITCHELL, Instructor ($\frac{3}{8}$ time).....	220 00	2 044 17
<i>Business Law</i>		
C. C. CURTIS, Assistant Professor.....	500 00	500 00 (5 485 84)

¹Salary included in regular appointment; a like amount is to be released from the regular budget of the department for replacement service.

Chemistry

	<i>Salary</i>	
C. S. MARVEL, Professor (part time).....	\$ 410 00	
(From Organic Chemical Manufacturers.....)	490 00)	
(Total salary.....)	900 00)	
D. B. KEYES, Professor.....	900 00	
T. E. PHIPPS, Professor.....	683 33	
J. C. BAILAR, JR., Associate Professor.....	616 67	
D. T. ENGLIS, Associate Professor.....	633 33	
F. Y. WISELOGLE, Visiting Associate.....	450 00	
(Johns Hopkins University, Baltimore, Md.)		
D. G. NICHOLSON, Associate.....	433 33	
C. C. PRICE, Associate.....	433 33	
H. R. SNYDER, Associate ($\frac{1}{10}$ time.....)	40 00)	
(From Organic Chemical Manufacturers— $\frac{1}{10}$ time...)	360 00)	
(Total salary.....)	400 00)	
F. T. WALL, Associate.....	383 33	
W. S. EMERSON, Instructor.....	358 33	
S. T. GROSS, Instructor.....	333 33	
A. S. ROE, Instructor.....	333 33	
F. B. SCHIRMER, Instructor.....	333 33	
W. A. TAEBEL, Instructor.....	333 33	
C. S. VESTLING, Instructor.....	333 33	
C. F. KADE, Assistant ($\frac{1}{2}$ time).....	125 00	
S. C. KELTON, Assistant ($\frac{1}{2}$ time).....	125 00	
W. M. LANGDON, Assistant ($\frac{1}{2}$ time).....	125 00	
NORMAN RABJOHN, Assistant ($\frac{1}{2}$ time).....	125 00	
L. N. WHITEHILL, Assistant ($\frac{1}{2}$ time).....	125 00	
S. F. KERN, Assistant ($\frac{1}{2}$ time).....	125 00	
J. A. AYRES, Assistant ($\frac{1}{2}$ time).....	83 33	
MARIAN L. KABLER, Assistant ($\frac{1}{8}$ time).....	83 33	
R. J. KEIRS, Assistant ($\frac{1}{8}$ time).....	83 33	8 308 29

Civil Engineering

W. H. RAYNER, Assistant Professor ($\frac{2}{3}$ time).....	366 67	366 67
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Classics

H. V. CANTER, Professor.....	900 00	
G. E. MYLONAS, Professor ($\frac{2}{3}$ time).....	360 00	
(See also Art— $\frac{1}{2}$ time.....)	300 00)	
(Total salary.....)	660 00)	
C. A. FORBES, Visiting Associate Professor.....	500 00	
(University of Nebraska)		
KEVIN GUINAGH, Instructor.....	300 00	2 060 00
(Eastern Illinois State Teachers College, Charleston)		

Economics

F. E. LEE, Professor.....	875 00	
D. P. LOCKLIN, Associate Professor.....	708 33	
W. A. NEISWANGER, Associate Professor.....	666 67	
D. L. KEMMERER, Assistant Professor.....	500 00	
E. B. McNATT, Assistant Professor.....	541 67	
J. R. HIBBS, Instructor.....	333 33	
H. C. CARR, Assistant.....	250 00	
J. D. MORGAN, Assistant ($\frac{3}{4}$ time).....	187 50	
G. C. LOSEE, Assistant ($\frac{3}{4}$ time).....	187 50	4 250 00

Education

F. E. BAKER, Visiting Professor ($\frac{1}{2}$ time).....	500 00	
(Milwaukee State Teachers College)		
R. PULLIAM, Visiting Professor ($\frac{1}{2}$ time).....	500 00	
(Southern Illinois Normal University, Carbondale)		
W. S. MONROE, Professor ($\frac{1}{2}$ time).....	450 00	

	<i>Salary</i>	
J. A. CLEMENT, Professor.....	\$ 816	67
C. R. GRIFFITH, Professor.....	900	00
E. H. REEDER, Professor.....	750	00
E. V. HOLLIS, Visiting Professor.....	I 000	00
(College of the City of New York)		
LEE BYRNE, Visiting Professor.....	700	00
(6318 Kenwood Avenue, Chicago, Illinois)		
G. B. WEISIGER, Professor ($\frac{3}{4}$ time).....	360	00
(See also Law— $\frac{3}{8}$ time.....)	540	00
(Total salary.....)	900	00
O. F. WEBER, Professor.....	708	33
R. F. STREET, Visiting Professor.....	708	33
A. W. HURD, Visiting Professor.....	800	00
(Hamline University, St. Paul, Minnesota)		
MARION C. CARSWELL, Visiting Professor.....	650	00
(Smith College, Northampton, Massachusetts)		
W. C. HOPPES, Visiting Professor.....	600	00
(Bowling Green State University, Bowling Green, Ohio)		
....., Associate Professor.....	750	00
E. F. POTHOFF, Associate Professor ($\frac{1}{2}$ time).....	375	00
R. B. BROWNE, Assistant Professor ($\frac{1}{2}$ time).....		
(Also Director of Summer Session)		
C. W. SANFORD, Assistant Professor.....	666	67
G. W. REAGAN, Assistant Professor.....	550	00
F. H. FINCH, Assistant Professor.....	583	33
R. G. BARKER, Assistant Professor.....	566	67
L. W. WILLIAMS, Assistant Professor.....	550	00
WILLIAM HABBERTON, Assistant Professor.....	583	33
LIESETTE J. MCHARRY, Assistant Professor.....	500	00
G. M. BLAIR, Associate.....	450	00
M. R. GOODSON, Instructor ($\frac{1}{2}$ time).....	166	67
(See also University High School— $\frac{1}{2}$ time.....)	166	66)
(Total salary.....)	333	33)
L. P. BRADFORD, Instructor.....	316	67
J. S. KOUNIN, Instructor.....	366	67
J. F. KARBER, Instructor.....	350	00
L. A. ATELL, Instructor ($\frac{1}{2}$ time).....	200	00
W. E. CANNON, Instructor ($\frac{1}{2}$ time).....	244	44
A. A. KLAUTSCH, Instructor ($\frac{1}{2}$ time).....	188	89
M. W. BARNES, Assistant.....	266	67
	17	118 34
<i>Home Economics Education</i>		
RUTH TOWNSEND LEHMAN, Visiting Professor.....	700 00 ¹	700 00 ¹
(Ohio State University, Columbus, Ohio)		
<i>Agricultural Education</i>		
H. M. HAMLIN, Professor ($\frac{3}{4}$ time—six weeks).....	625 00 ¹	625 00 ¹
<i>Industrial Education</i>		
A. B. MAYS, Professor.....	783 33 ¹	
A. F. DODGE, Associate Professor.....	700 00 ¹	
E. J. SIMON, Instructor ($\frac{1}{2}$ time).....	250 00 ¹	I 733 33 ¹
<i>University High School</i>		
M. R. GOODSON, Assistant Principal ($\frac{1}{2}$ time).....	166 66	
(See also Education— $\frac{1}{2}$ time.....)	166 67)	
(Total salary.....)	333 33)	
W. E. HARNISH, Assistant Professor.....	500 00	
MRS. MABEL R. HAGAN, Instructor.....	333 33	

¹One-half to be refunded from Smith-Hughes fund.

	<i>Salary</i>	
MRS. FRANCES D. WILSON, Teacher in University High School.....	\$ 308	33
R. C. SKINNER, Teacher in University High School (½ time).....	150	00
MARY LOUISE CAMERON, Teacher in University High School (½ time).....	133	33
EVALENE V. KRAMER, Librarian (½ time).....	158	33
1 749 98		
<i>Demonstration School</i>		
_____, Teacher.....	400	00
		(22 400 00 326 65)
Electrical Engineering		
H. J. REICH, Professor (½ time).....	333	33
333 33		
English		
T. W. BALDWIN, Professor.....	900	00
C. F. HARROLD, Visiting Professor..... (303 W. Forest Avenue, Ypsilanti, Michigan)	750	00
H. G. PAUL, Professor.....	833	33
R. B. WEIRICK, Associate Professor.....	558	33
W. M. PARRISH, Associate Professor.....	625	00
M. S. GOLDMAN, Assistant Professor.....	550	00
S. E. GLENN, Assistant Professor.....	566	67
M. T. HERRICK, Assistant Professor.....	533	33
K. A. WINDESHEIM, Assistant Professor.....	516	67
BRICE HARRIS, Associate.....	433	33
SEVERINA E. NELSON, Associate.....	416	67
W. G. JOHNSON, Instructor.....	350	00
C. H. SHATTUCK, Instructor.....	316	67
E. R. WASSERMAN, Instructor.....	366	67
RICHARD MOODY, Instructor.....	300	00
O. A. DIETER, Instructor.....	300	00
D. R. LANG, Instructor.....	333	33
J. K. QUINN, Assistant.....	256	67
J. W. SCOTT, Assistant.....	250	00
9 156 67		
Entomology		
W. P. HAYES, Professor.....	716	67
C. W. KEARNS, Instructor.....	300	00
1 016 67		
French		
S. F. WILL, Professor.....	750	00
C. C. GULLETTE, Assistant Professor (½ time).....	270	83
P. E. JACOB, Assistant Professor.....	533	33
L. H. BOWEN, Instructor (¾ time).....	200	00
R. J. CLEMENTS, Instructor (½ time).....	150	00
B. H. MAINOUS, Assistant (½ time).....	125	00
DOROTHY M. RALPH, Assistant (½ time).....	125	00
2 154 16		
General Engineering Drawing		
B. O. LARSON, Instructor.....	316	67
316 67		
Geology and Geography		
M. H. BISSELL, Visiting Professor of Geography..... (University of Southern California)	600	00
A. H. SUTTON, Associate Professor of Geology.....	616	67
J. L. PAGE, Assistant Professor of Geography.....	583	33
A. W. BOOTH, Instructor in Geography.....	316	67
2 116 67		

German

	<i>Salary</i>	
C. A. WILLIAMS, Professor.....	\$ 733 33	
A. H. KOLLER, Assistant Professor.....	500 00	
HERBERT PENZL, Assistant Professor.....	450 00	
J. R. FREY, Associate.....	350 00	2 033 33

History

T. C. PEASE, Professor.....	900 00	
J. W. SWAIN, Professor.....	725 00	
F. S. RODKEY, Professor.....	700 00	
HOWARD ROBINSON, Visiting Professor.....	800 00	
(Oberlin College, Oberlin, Ohio)		
F. A. SHANNON, Associate Professor.....	666 67	
R. P. STEARNS, Assistant Professor.....	533 33	
R. C. WERNER, Assistant Professor.....	500 00	
MARY L. SHAY, Associate.....	400 00	
AMEDA R. KING, Instructor.....	350 00	
R. G. BONE, Instructor.....	366 67	
C. E. ODEGAARD, Instructor.....	366 67	6 308 34

Home Economics

NELLIE L. PERKINS, Visiting Associate Professor.....	600 00	
(834 Trombley Road, Grosse Pointe, Michigan)		
HARRIET T. BARTO, Assistant Professor.....	550 00	
E. EVELYN SMITH, Assistant Professor.....	550 00	
HELEN EADES, Associate (½ time).....	191 67	
MILDRED R. CHAPIN, Instructor.....	300 00	
MARGARET R. GOODYEAR, Instructor.....	250 00 ¹	
GERTRUDE A. ESTEROS, Assistant.....	250 00 ²	2 691 67

Journalism

L. W. MURPHY, Professor.....	900 00	
C. E. FLYNN, Instructor (¾ time).....	244 44	
J. P. JONES, Instructor.....	333 33	1 477 77

Law

G. W. GOBLE, Professor (¾ time).....	540 00	
M. I. SCHNEBLY, Professor (¾ time).....	540 00	
G. B. WEISIGER, Professor (¾ time).....	540 00	
(See also Education—¾ time.....)	360 00)	
(Total salary.....)	900 00)	
V. E. FERRALL, Associate Professor.....	716 67	
R. N. SULLIVAN, Assistant Professor.....	600 00	2 936 67

Library Science

HELLMUT LEHMANN-HAUPT, Visiting Professor.....	850 00	
(Columbia University Library, New York City)		
ANNE M. BOYD, Associate Professor.....	566 67	
C. H. STONE, Visiting Associate Professor.....	700 00	
(College of William and Mary, Williamsburg, Va.)		
AMELIA KRIEG, Assistant Professor, Assistant Director of Library School (No salary).....		
MARIE M. HOSTETTER, Assistant Professor.....	500 00	
WINIFRED VER NOOY, Visiting Assistant Professor.....	600 00	
(University of Chicago Libraries, Chicago)		
MARY R. KINNEY, Instructor.....	350 00	
JEANNETTE VANDER PLOEG, Instructor.....	500 00	
(San Jose State College Library, San Jose, California)		

¹One-fourth to be refunded from Smith-Hughes fund. She is devoting one-half of her time to extension work.

²One-sixth to be refunded from Smith-Hughes fund. She is devoting one-third of her time to extension work.

	<i>Salary</i>	
_____, Instructor	\$ 500 00	
WINIFRED LINDERMAN, Instructor	550 00	
(420 Riverside Drive, New York City)		
MRS. MARY HAYS MARABLE, Instructor ($\frac{3}{8}$ time)	375 00	
(University of Oklahoma, Norman, Oklahoma)		
LOUISE F. REES, Instructor ($\frac{1}{2}$ time)	200 00	
(2228 W. 109th Street, Chicago, Illinois)		
VERA E. GOESSLING, Instructor ($\frac{3}{8}$ time)	300 00	
(323 E. Broadway, Centralia, Illinois)		
RUTH CROSSMAN, Assistant	250 00	
LOIS L. RIFFLE, Assistant	250 00	
CERILLA E. SAYLOR, Assistant	250 00	
DOROTHY E. FARRISH, Assistant	250 00	
LOIS LYMPUS, Assistant	250 00	
M. A. MILCZEWSKI, Assistant	250 00	
HARRIET NORDHEM, Assistant ($\frac{1}{2}$ time)	125 00	
CHRISTINE L. REB, Assistant ($\frac{1}{2}$ time)	125 00	
_____, Assistant	250 00	
_____, Assistant	250 00	
_____, Assistant	250 00	
_____, Assistant ($\frac{4}{5}$ time)	200 00	8 691 67

Mathematics

A. R. CRATHORNE, Professor	833 33	
HARRY LEVY, Assistant Professor	483 33	
D. G. BOURGIN, Assistant Professor	500 00	
G. E. MOORE, Associate	483 33	
JOSEPHINE H. CHANLER, Associate	350 00	
C. W. MENDEL, Associate	416 67	
V. A. HOERSCH, Associate	400 00	
H. J. MILES, Associate	416 67	
J. W. PETERS, Instructor	383 33	
O. K. BOWER, Instructor	350 00	4 616 66

Music

F. B. STIVEN, Professor ($\frac{9}{10}$ time)	810 00	
W. G. HILL, Associate Professor ($\frac{9}{10}$ time)	487 50	
SHERMAN SCHOONMAKER, Associate Professor ($\frac{9}{10}$ time)	480 00	
R. H. MILES, Associate Professor ($\frac{9}{10}$ time)	495 00	
HUBERT KESSLER, Assistant Professor ($\frac{1}{2}$ time)	227 08	
DOROTHY E. BOWEN, Assistant Professor ($\frac{1}{2}$ time)	216 67	
H. M. KAUFFMAN, Assistant Professor ($\frac{1}{2}$ time)	216 67	
M. H. HINDSLEY, Assistant Professor ($\frac{3}{4}$ time)	400 00	
B. R. FOOTE, Associate ($\frac{3}{4}$ time)	325 00	
VELMA I. KITCHELL, Associate	400 00	
C. E. SAWHILL, Instructor ($\frac{1}{4}$ time)	100 00	
A. E. COHEN, Instructor ($\frac{1}{2}$ time)	166 67	4 324 59

Philosophy

J. A. NICHOLSON, Associate Professor	583 33	
O. A. KUBITZ, Associate	416 67	1 000 00

Physical Education for Men

S. C. STALEY, Professor	900 00	
G. T. STAFFORD, Professor	750 00	
W. W. BROWN, Assistant Professor ($\frac{3}{4}$ time)	362 50	
D. R. MILLS, Associate ($\frac{2}{3}$ time)	600 00	
H. W. CRAIG, Associate ($\frac{3}{4}$ time)	300 00	
R. O. DUNCAN, Instructor ($\frac{1}{2}$ time)	66 67	
H. J. BRAUN, Instructor ($\frac{1}{2}$ time)	66 67	
C. R. KOVACIC, Assistant ($\frac{1}{2}$ time)	54 17	3 100 01

Physical Education for Women

	<i>Salary</i>	
LOUISE FREER, Professor ($\frac{1}{4}$ time)	\$ 183 33	
M. FLORENCE LAWSON, Assistant Professor	500 00	
CARITA ROBERTSON, Assistant Professor	500 00	
DELTA T. HINKEL, Instructor	300 00	
MARTHA J. VAUGHT, Instructor	316 67	
ENID SCHNAUBER, Instructor	316 67	
ESTHER DAVEY, Assistant ($\frac{3}{4}$ time)	187 50	
JUDITH GOLDMAN, Assistant ($\frac{3}{8}$ time)	150 00	2 454 17

Physics

P. G. KRUGER, Professor	750 00	
R. F. PATON, Associate Professor	650 00	
G. M. ALMY, Associate Professor	633 33	
J. R. RICHARDSON, Assistant Professor	500 00	
J. H. MANLEY, Associate	466 67	
E. A. LUEBKE, Assistant ($\frac{1}{2}$ time)	125 00	
R. D. RAWCLIFFE, Assistant ($\frac{1}{2}$ time)	125 00	
N. D. COGGESHALL, Assistant ($\frac{1}{2}$ time)	125 00	
P. R. GILLETTE, Assistant ($\frac{1}{2}$ time)	125 00	3 500 00

Physiology

A. B. TAYLOR, Instructor	366 67	
S. W. GRAY, Instructor	250 00	616 67

Political Science

C. M. KNEIER, Professor	900 00	
F. G. WILSON, Associate Professor	700 00	
C. B. HAGAN, Assistant Professor	458 33	
D. O. WALTER, Instructor ($\frac{1}{2}$ time)	166 67	
ELLIOT CASSIDY, Assistant ($\frac{1}{2}$ time)	133 33	2 358 33

Psychology

HERBERT WOODROW, Professor	900 00	
W. G. McALLISTER, Associate	433 33	
J. L. FINAN, Instructor	333 33	1 666 66

Spanish and Italian

JOHN VAN HORNE, Professor of Spanish and Italian	833 33	
J. H. ELSDON, Instructor in Spanish ($\frac{1}{2}$ time)	150 00	
RENATO ROSALDO, Assistant in Spanish ($\frac{1}{2}$ time)	125 00	1 108 33

Social Administration

E. E. KLEIN, Associate Professor	616 67	
LECIE CAROLINE GORDON, Assistant	300 00	916 67

Sociology

E. T. HILLER, Professor	766 67	
B. F. TIMMONS, Associate Professor	650 00	
W. R. TYLOR, Assistant Professor	541 67	
H. H. GERTH, Visiting Assistant Professor	600 00	
M. T. PRICE, Visiting Lecturer	500 00	
A. V. HOUGHTON, Assistant	250 00	3 308 34

Theoretical and Applied Mechanics

E. W. SUPPGER, Associate	400 00	400 00
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Zoology

	<i>Salary</i>
H. J. VAN CLEAVE, Professor.....	\$ 900 00
WALDO SHUMWAY, Professor.....	833 33
R. R. KUDO, Associate Professor.....	666 67
H. H. SHOEMAKER, Instructor.....	300 00
_____, Assistant ($\frac{2}{3}$ time).....	100 00
_____, Assistant ($\frac{2}{3}$ time).....	100 00
_____, Assistant ($\frac{2}{3}$ time).....	100 00
_____, Assistant ($\frac{2}{3}$ time).....	100 00
_____, Assistant ($\frac{1}{2}$ time).....	50 00
_____, Assistant ($\frac{1}{2}$ time).....	50 00
_____, Assistant ($\frac{1}{2}$ time).....	50 00
<i>Total Summer Session Salaries.....</i>	<u>3 250 00</u> \$126 214 80

SABBATICAL LEAVES OF ABSENCE DURING 1940-1941

(3) A recommendation that the following members of the faculty be given sabbatical leaves of absence during the academic year 1940-1941, in accordance with the provisions of the University Statutes, and on the terms and for the period indicated in each case:

- I. *Leaves of absence for members of the extension staff*—(With the exception of \$115 in the case of Miss Brooks, the salaries in all of these cases will be paid from Federal funds.)
- FANNIE M. BROOKS, Assistant Professor, Home Economics, August 1, 1940, to February 1, 1941, on full pay.
- FLORENCE KIMMELSHUE, Associate, Home Economics Extension, September 1, 1940, to August 31, 1941, on one-half pay.
- CLEO FITZSIMMONS, Associate, Home Economics Extension, two months (June 15 to August 15 in each case) during the years 1940, 1941, and 1942, on full pay.
- BERNICE R. MITCHELL, Hancock County Home Adviser, September 1, 1940, to August 31, 1941, on one-half pay.
- E. H. REGNIER, Associate, Agricultural Economics, October 1, 1940, to June 30, 1941, four months with full pay and five months without pay.
- II. *Leaves of absence on one-half pay*—
- J. W. LLOYD, Professor and Chief and Acting Head of the Department of Horticulture, one year from September 1, 1940.
- J. H. BARTLETT, Associate Professor of Physics, first semester, 1940-1941.
- D. G. BOURGIN, Assistant Professor of Mathematics, one year from September 1, 1940.
- W. J. TRJITZINSKY, Professor of Mathematics, one year from September 1, 1940.
- W. R. TYLOR, Assistant Professor of Sociology, first semester, 1940-1941.
- W. H. RAYNER, Assistant Professor of Civil Engineering, first semester, 1940-1941.
- III. *Leaves of absence on full pay*—
- M. J. PRUCHA, Professor, Dairy Husbandry, first semester, 1940-1941.
- H. F. FLETCHER, Professor of English, second semester, 1940-1941.
- F. W. TANNER, Professor of Bacteriology, second semester, 1940-1941.

Sixteen applications for sabbatical leaves during 1940-1941 were submitted to the Graduate School Research Board for its consideration and analysis of the program of study, research, and travel contemplated in each case, and for the Research Board's recommendation to the President. The full report of the Research Board, which includes an analysis of, and a summary of its conclusion on, each case, is available for presentation to the Board of Trustees if information in such detail is desired.

It was the judgment of the Research Board that the programs submitted by three applicants did not justify leaves of absence on full pay, and in those

cases the Research Board recommended either a leave on one-half pay for the full year, or on one-half pay for one semester. On further inquiry into these cases and consultation with the deans of the colleges concerned, I asked the Research Board to reconsider its recommendations in two cases. In the third case, the application was amended to leave for one-half year on one-half pay and is included in the above recommendations.

I also request that the President of the University be authorized to approve the leaves of absence in the two cases which are still under consideration on such terms as appear equitable in the circumstances. The total amount of salaries involved in these sixteen cases (i.e., the amount to be paid to the applicants while on leave) is \$27,187, of which \$6,435 will be paid from Federal funds, leaving \$20,752 to come from University funds. This figure includes the two cases which are still under consideration and is less than the amount involved in previous years.

On motion of Mr. Moschel, these leaves were granted and authority was given the President as requested.

RETIREMENT OF PROFESSOR E. C. SCHMIDT

(4) Professor Edward C. Schmidt, Head of the Department of Railway Engineering, will reach the age of 66 during the current academic year and requests that he be permitted to retire from active service September 1, 1940, under the provision in the University Statutes that in exceptional cases and for substantial cause retirement is permitted any time after a member reaches 65 years of age. Professor Schmidt has been in poor health and will soon undergo a major operation, for which he has previously been granted a leave. At the end of the current academic year he will have been in active service for a total of 36 years.

I recommend approval of this request. The retiring allowance due in his case will be \$2,912 a year.

On motion of Mr. Jensen, this request was granted, and the President of the University was requested to express the appreciation of the Board to Professor Schmidt for his long and valuable services.

LEAVES OF ABSENCE FOR PHYSICAL DISABILITY

(5) At its meeting on January 27, 1940 (Minutes, page 705), the Board adopted a policy covering leaves of absence on account of disability for members of the staff. Does the Board desire the President of the University to present to it all cases coming under this rule, or only those involving absence over an extended period? Heretofore leaves of absence have been reported to the Board of Trustees regardless of the period of absence involved. In the future it would seem that only leaves involving absence of more than a month should be reported to the Board.

Under the policy adopted, a member of the administrative, clerical, stenographic, mechanical, or labor staffs may be granted a leave of absence at full pay to the extent of one week for each full year of service (but not to exceed 25 weeks), regardless of whether such absence results in additional expense to the University. In the case of a member of the faculty, however, if additional expense is involved during his absence the amount of such expense shall be deducted from his salary.

In most cases it is possible to distribute the work (or a large part thereof) of a member of the teaching faculty among his colleagues without additional expense to the University; or if additional expense is involved the amount is not great. There are likely to be a few cases, however, in which it is not possible for a department to absorb the work of an absentee and it must engage a substitute at approximately the same rate of pay. In such cases the absentee would receive no pay, or very little pay if the policy adopted by the Board is strictly followed.

The question is raised whether the Board desires to authorize a departure from this policy for a limited period in special cases, each to be considered on its merits (possibly along the general lines followed in the non-faculty group of

making the leave allowed proportionate to the length of service). For example, a limit of three months might be placed on such arrangements.

On motion of Mr. Cleary, the President was requested to report absences of one month or more, and to bring to the Board recommendations in unusual cases in which procedure according to the rules is not equitable to the interests of the individuals involved.

At this point, Mr. Adams and Mr. Wieland took their place with the Board.

APPOINTMENT OF DR. MAX BLACK AS PROFESSOR OF PHILOSOPHY

(6) The Head of the Department of Philosophy and the Dean of the College of Liberal Arts and Sciences recommend that Dr. Max Black, now Tutor at the Institute of Education at the University of London, be appointed Professor of Philosophy for three years beginning September 1, 1940, at an annual salary of \$5,000. The Dean of the Graduate School, who has examined the documentary information concerning his qualifications concurs in these recommendations. The three-year appointment, instead of indefinite tenure, is recommended as a special arrangement in this case because the candidate is coming from abroad and the Dean feels his appointment should be subject to review after he has been on the staff for three years.

On motion of Dr. Meyer, this appointment was made as recommended.

FEE FOR WATERWORKS OPERATORS' SHORT COURSE

(7) The Department of Civil Engineering has been authorized to offer a Short Course for Waterworks Operators in March, 1940, to be sponsored by that Department and the State Department of Public Health. A fee of \$7.50 will be charged each registrant, and this income will be credited to a special account to cover the expenses of the course.

I recommend confirmation of this action and that the income from fees be appropriated to meet the expenses of the Short Course, on condition that any unused balance shall lapse into general funds.

On motion of Mrs. Plumb, this fee was authorized and the appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Mayer, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Horner, Mr. Karraker.

APPROPRIATION TO DEPARTMENT OF ANIMAL HUSBANDRY

(8) A recommendation that an appropriation of \$1,461.29 be made from the unappropriated receipts of the Department of Animal Husbandry for the replacement of equipment in its Meats Laboratory. This is to cover the following items:

Motor to replace one about 35 years old¹..... \$1 057 33

¹Technical description from motor plate:

Type—OX	Frame 445	Class 1935	Form B
H.P.—40	R.P.M. 1160	Volts 220/440	Phase 3
Cycles 60	Amps 100/50	Full Load	Time
		Temp. Rise 40° C.	Hours Cont.
Normal Torque—Normal Starting Current			
Squirrel Cage Motor (Nema Class A) Rockwood Drive			
4683			

THE LOUIS ALLIS CO.
Milwaukee, Wisconsin

This motor is used to operate the compressor in the Meats Laboratory which furnishes refrigeration for the two coolers of the Meats Division, one cooler of the Animal Nutrition Division, one freezer of the Animal Nutrition Division, one cooler of the Dairy Chemistry Division, one cooler of the Department of Horticulture, and three coolers of the Agricultural Salesroom.

New condenser to replace one about 35 years old which recently froze and burst.....	830 00
<i>Total</i>	<u>\$1 887 33</u>

The balance of \$426.04 required for this equipment will be provided from the current budget of the College of Agriculture.

On motion of Mr. Jensen, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Mayer, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Horner, Mr. Karraker, Mr. Wieland.

APPROPRIATION FOR IMPROVEMENT OF ANIMAL HOSPITAL

(9) The Committee on Special Appropriations and Non-Recurring Expenditures recommends an assignment from the General Reserve Fund of \$10,100 for the improvement of the Animal Hospital in the College of Medicine, first phase.

This will provide for a part of the total program of improvements recommended and greatly needed. It is proposed to do this in two or more steps according to a schedule submitted by the Executive Dean of the Chicago Colleges. Further recommendations will be submitted to the Board later. The estimated cost of the complete program is \$23,100.

On motion of Mr. Cleary, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Mayer, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Horner, Mr. Karraker.

SANITARY IMPROVEMENTS ON SOUTH FARM

(10) The Director of the Physical Plant Department submits the following estimated costs of sanitary improvements on the South Farm buildings, to comply with the requirements of the State Department of Public Health and of the University Health Service:

	<i>Estimated Cost</i>
1. Pure Bred Dairy Barn—	
(a) Disconnect toilets in northwest wing from present storm sewer, installing new septic tank and disposal field to connect with toilet and lavatory.....	\$ 550
(b) Remove present tenant house and cesspool, moving tenant house on Pennsylvania Avenue to this location, providing new founda- tion and including the installation of a new septic tank and disposal field.....	4 150
2. Animal Husbandry Horse Barn—	
Install new toilet room, septic tank, and disposal field.....	950
3. Scale House at the Animal Husbandry Beef Cattle Barn—	
Construct portable urinal and connection for installation in east room.....	115
4. Animal Husbandry Swine Barn—	
Construct new women's toilet room, including septic tank and dis- posal field.....	870
5. Tenant Residence—	
Move farm house from Pennsylvania Avenue to a site east of the Munson House, providing new foundation and toilet room, including septic tank and disposal field.....	<u>3 700</u>
<i>Total Improvements</i>	<u>\$10 335</u>

Director Havens states that he is not certain as to the justification of investing the funds necessary for Items 1 (b) and 5. These houses are from twenty to thirty years of age, and it is doubtful whether the properties would be worth the investment after we had them moved, taking the depreciation into

consideration. If funds are available, he would recommend the erection of new houses, which would add approximately \$2,500 to the above costs. If funds are not available, however, the alternative would be to proceed with their relocation.

On motion of Mr. Cleary, \$2,485 was appropriated from the General Reserve Fund for items 1 (a), 2, 3, and 4, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Mayer, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Horner, Mr. Karraker.

The matter of items 1 (b) and 5 were referred to the Committee on Buildings and Grounds for consideration and report at the March meeting.

AWARD OF CONTRACTS FOR POWER PLANT INSTALLATIONS AND LANDSCAPING

(11) As the Board was advised on January 27, bids will be received in the office of Sargent and Lundy on February 21 on the electrical work, piping and boiler controls, and miscellaneous equipment installations in the new Power Plant building.

Bids will also be received at Urbana on February 19 on landscaping around the Illini Union Building, Gregory Hall, and additions to the Library and McKinley Hospital.

To avoid delay in the award of contracts, it is recommended that the President of the University be authorized to award a contract to the lowest bidder in each case, provided there is no question concerning his eligibility for the award, and that the bid is within the funds assigned for the particular phase of the work.

On motion of Mr. Adams, the President of the University was authorized to award contracts as recommended.

President Mayer designated Mr. Adams to be present at the opening of bids in Urbana, and Mrs. Plumb in Chicago.

CONTRACT FOR EQUIPMENT FOR GREGORY HALL AND ADDITIONS TO MCKINLEY HOSPITAL AND THE UNIVERSITY LIBRARY

(12) The Director of the Physical Plant Department submits the following schedule of bids received on equipment for Gregory Hall and the additions to McKinley Hospital and the University Library (P.W.A. Project No. Ill. 1962-F). He recommends the award of contracts to the lowest bidders in each case as follows:

GROUP III—Bulletin boards and insect screens		
Arthur H. Krebs & Co.	Base Bid	\$1 277 00
GROUP X—Proposal Xa—Venetian blinds, window shades, and curtain rods		
Advance Venetian Blind Corporation	Base Bid	5 273 93
Accepting Alternate No. 1	Deduct	286 14
<i>Net Contract Award</i>		4 987 79
GROUP XI—Electrical equipment for McKinley Hospital		
Business Furniture Corporation	Base Bid	292 86
GROUP XII—Electrically heated food conveyors for McKinley Hospital		
The Colson Corporation	Base Bid	864 54
GROUP XIII—Electric refrigerators for McKinley Hospital		
Business Furniture Corporation	Base Bid	416 46
GROUP XIV—Refrigeration equipment for two cold storage boxes for McKinley Hospital		
Mid-State Engineering Company	Base Bid	497 87

GROUP XV—Wheel chairs, stretchers, mattresses, etc., for McKinley Hospital Business Furniture Corporation	Base Bid	\$1 176 41
GROUP XVI—Ice containers for McKinley Hospital A. S. Aloe Company	Base Bid	116 25
GROUP XVII—Book trucks for the Library The Colson Corporation	Base Bid	70 68

He recommends the Board defer action on the bids in Group VI (cork carpet, linoleum, and aisle carpeting) until after the receipt of bids for landscaping of the areas around these buildings, the last contracts to be awarded for this project, and it is definitely known what P.W.A. funds will be available for the completion of the work.

On motion of Mr. Pogue, contracts were awarded and action was postponed as recommended.

CONTRACT CHANGE ORDERS ON HEATING AND POWER PLANT

(13) A recommendation that the following changes in contracts for the heating and power plant and distribution system be authorized:

Contract with the A. S. Schulman Electric Company for Distribution System Cable and Accessories.		
Change Order No. 3, reduction of 3000 ft. of No. 4/c No. 4 Cable, in accordance with proposal of January 24, 1940—Deduct.....	\$1 908 48	
Change Order No. 4, omission of 4500 ft. of No. 4/c No. 00 cable, as per proposal of January 31, 1940—Deduct.....	\$5 270 22	

On motion of Mr. Adams, these changes were authorized as recommended.

CONTRACT CHANGE ORDERS ON P.W.A. PROJECTS

(14) In accordance with the authorization of the Board of Trustees, I have approved the following contract change orders and request confirmation of such approval.

Illini Union Building

Change Order No. 5, contract with the Wadeford Electric Company for Electrical Work.		
Omit all pin lights through the building: five in ground story; nine in first story; two in second story; three in third story;—a total of 19 @ \$21.25—Deduct.....	\$ 403 75	
Change Order No. 3, contract with English Brothers for General Work.		
(1) Provide 3 wood panels in Woman's Lounge in connection with low tension boxes.....	\$ 62 80	
(2) Change structural framing of upper equipment room floor, east wing, to allow for relocation of hot water storage tank and ventilating duct	39 45	
(3) Increase width of four entrance doors to General Lounge in second story.....	20 00	
(4) Changes in construction of Compressor Room floor necessitated by changes in equipment....	109 16	
(5) Furr out roof construction of north gable of main roof	<u>220 48</u>	
<i>Total Additional Cost.....</i>	\$ 451 89	

Change Order No. 4, contract with English Brothers for General Work.		
Revise gutter construction in accordance with quotation dated January 23, 1940—Add.....	\$ 107 18	

Change Order No. 5, contract with Phillips, Getschow Company for Heating, Ventilating, and Air Conditioning Work.

(1) Provide radiator complete with thermostatic control for Room 103.....	\$ 123 51
(2) Change installation of high pressure steam lines in ground story adjacent to Column 23, in accordance with drawing prepared by Samuel R. Lewis, dated August 9, 1939.....	47 67
(3) Provide scaffolding for which there are no provisions (indicated in specifications to be furnished by others).....	65 30
(4) Provide additional structural steel pipe and flanges in ducts of ballroom ceiling to provide adequate supports for main ballroom fixture..	<u>113 85</u>
<i>Total Additional Cost</i>	\$ 350 33

Change Order No. 6, contract with Phillips, Getschow Company for Heating, Ventilating, and Air Conditioning Work.

(1) Change high pressure steam installation as covered by estimate dated January 18, 1940, and drawing No. HV-14R.....	\$ 307 91
(2) Relocate unit heating installation at south ground story entrance as indicated on drawing No. HV-1A.....	<u>139 15</u>
<i>Total Additional Cost</i>	\$ 447 06

First Addition to McKinley Hospital

Change Order No. 11, contract with Wm. C. F. Kuhne for General Work.

(1) Provide screens with wood frames instead of metal—Deduct	\$ 71 85
(2) Paint all bull nose corner beads two coats of flat paint not otherwise painted. Paint the four dumbwaiter doors three coats of enamel, the last coat rubbed—Add.....	<u>71 30</u>
<i>Total Deduction</i>	\$ 55

Gregory Hall

Change Order No. 16, contract with the W. E. O'Neil Construction Company for General Work.

(1) Omit asphalt tile and interior painting, other than wood finishing, as covered by drawing No. R-30—Deduct	\$1 529 83
(2) Reinstate asphalt tile floor for east basement corridors 30C and 30D including provision of non-slip nosings on stair treads, and brass edging at door openings—Add.....	<u>257 91</u>
<i>Net Deduction</i>	\$1 271 92

On motion of Mrs. Plumb, the action of the President of the University in authorizing these change orders was approved and confirmed.

EXTENSION OF TIME ON P.W.A. PROJECTS

(15) A recommendation that an extension of time on projects Illinois 1962-F and 1745-F be requested.

On motion of Mr. Moschel, the following resolutions (I, II, III) were severally adopted.

I

A RESOLUTION APPROVING EXTENSION OF TIME ON CONTRACTS
ON PROJECT ILLINOIS 1962-F

Whereas, the W. E. O'Neil Construction Company, general contractor, Anderson Electric Company, electrical contractor, Robert Gordon, Inc., heating, ventilating, and air-conditioning contractor, Economy Plumbing and Heating Company, plumbing contractor, and Montgomery Elevator Company, elevator contractor, on Project 1962-F, Gregory Hall, were delayed in the prosecution of their work, through a strike effective on January 2, 1940, by the United Association of Journeymen Plumbers and Steam Fitters of the United States and Canada, and have applied to the Board of Trustees of the University of Illinois for an extension of time within which to complete their contracts; and

Whereas, the strike above mentioned has been terminated and the men returned to work on February 12, 1940; and

Whereas, the general contractor was delayed in the prosecution of his contract for a period of thirty-two days due to a strike in the stone quarry; and

Whereas, the general contractor was delayed four days in the prosecution of his work due to failure on the part of the heating contractor to have equipment completed for temporary heating, as previously agreed to; and

Whereas, all construction contracts are inter-related and dependent on each other as to time of completion; and

Whereas, the status of the work and the condition of their contracts on this project are as outlined on the attached statements;

Now, therefore, be it resolved, that the aforesaid applications for an extension of time within which to perform their contracts, in accordance with the provisions of Article 53 of the General Conditions and Specifications, which constitute a part of the contract, relating to exoneration of the contractor for delays due to strikes and other causes beyond his control, be and the same are hereby granted and the time is extended seventy-seven days, but shall not be effective until notified in writing by the Architect.

II

A RESOLUTION REQUESTING EXTENSION OF TIME ON PROJECT
COMPLETION DATE FOR ILLINOIS 1745-F

Whereas, Project 1745-F sponsored by the University of Illinois has been delayed through strikes and other causes as enumerated below, and the contractors thereon having applied to and received from the Board of Trustees of the University of Illinois an extension of eighty-three days within which to complete their contracts, as evidenced by the attached resolutions this day adopted by the Board of Trustees and made a part hereof; and

Whereas, the delay in the prosecution of the work on this project due to the strikes and other causes described in the resolutions and hereinafter enumerated was not due to any act or omission on the part of the Board of Trustees of the University of Illinois; and

Whereas, the Board of Trustees of the University of Illinois has spent much time and money in continuous endeavors to bring about a settlement of the strikes and a resumption of the work on the project above described; and

Whereas, such delay has been due to the following:

(a) A strike effective on January 2, 1940, by the United Association of Journeymen Plumbers and Steam Fitters of the United States and Canada, terminated on February 12, 1940, on a two-day notice, resulting in a loss of forty-one calendar days;

(b) The general contractor was delayed for a period of ten days beyond the period of the strike called by the plumbers and steam fitters due to the necessity of re-scheduling delivery of materials previously ordered;

(c) The general contractor was delayed for a period of twenty days in the prosecution of his work due to a strike in the stone quarry;

(d) The general contractor was delayed for a period of twelve days in the prosecution of his work due to the failure of delivery of special face brick;

Now, therefore, be it resolved, that the University of Illinois hereby applies

to and requests the Public Works Administration of the Federal Works Agency to extend the time for the completion of Project 1745-F by eighty-three days.

III

A RESOLUTION APPROVING EXTENSION OF TIME ON CONTRACTS ON PROJECT ILLINOIS 1745-F

Whereas, English Brothers, the general contractor, Phillips, Getschow Company, the heating, ventilating, and air-conditioning contractor, Wadeford Electric Company, electrical contractor, Arthur W. Murray Company, plumbing contractor, and Westinghouse Electric Elevator Company, elevator contractor, on Project 1745-F, the Illini Union Building, were delayed for a period of forty-one days in the prosecution of their work, through a strike effective January 2 through February 12, 1940, by the United Association of Journeymen Plumbers and Steam Fitters of the United States and Canada, and have applied to the Board of Trustees of the University of Illinois for an extension of time within which to complete their contracts; and

Whereas, the general contractor was delayed ten days beyond the period of the strike called by the plumbers and steam fitters due to the necessity of re-scheduling delivery of materials previously ordered, and which delay even at this date is difficult to estimate accurately; and

Whereas, the general contractor was delayed twenty days in the prosecution of his work due to a strike in the stone quarry; and

Whereas, the general contractor was delayed twelve days in the prosecution of his work resulting from the failure of delivery of special face brick as previously agreed; and

Whereas, the status of the work and the condition of their contracts on this project are as outlined on the attached statements;

Now, therefore, be it resolved, that the aforesaid applications for an extension of time within which to perform their contracts, in accordance with the provisions of Article 53 of the General Conditions and Specifications, which constitute a part of the contract, relating to exoneration of the contractor for delays due to strikes and other causes beyond his control, be and the same are hereby granted and the time is extended eighty-three days, but shall not be effective until notified in writing by the Architect.

At this point, President Mayer requested Mr. Pogue to preside, and withdrew.

W.P.A. GRANT FOR REMODELING OF BUILDINGS IN CHICAGO

(16) The Works Progress Administration has made an allocation of \$62,080 for alterations to the Pharmacy Buildings in Chicago. This will provide for the remodeling of the old Bakers' Building for use by the Physical Plant Department as a service building, and the remodeling of the present College of Pharmacy Building for use as a student-faculty-alumni center, in accordance with policies already approved by the Board.

This report was received for record.

POLICIES FOR STUDENT HOUSING

(17) The Advisory Committee on Housing¹ recommends the adoption of the following policies relating to the sanitary inspection of fraternities, sororities, cooperative houses, boarding clubs, and other student houses.

I. The comprehensive long-term student housing policy of the University shall include housing of all undergraduate and graduate students not residing with parent, guardian, or relative. Such students shall be required to live in places that have been approved for this purpose, unless they have permission from the Division of Student Housing to reside elsewhere. All approved houses shall meet the standards established in accordance with the policy stated herein.

¹Dr. J. Howard Beard, University Health Officer, Chairman; Dean Fred H. Turner, Dean Maria Leonard, Director C. S. Ravens, Professor Lloyd Morey, and Director C. R. Frederick, Secretary.

II. The housing policy of the University shall cover standards of health, safety, comfort, moral surroundings, study conditions, social facilities, and reasonableness of charge.

III. The University will determine its standards for student housing. They shall not be below those recommended by the American Public Health Association for making effective its "Basic Principles of Healthful Housing."

IV. In stating student housing policies, the University recognizes two classes of housing and food service facilities: (a) strictly student groups, such as fraternities, sororities, and privately-operated cooperative houses chartered by the University for educational, social, or economic purposes; and (b) other privately-owned and operated places providing housing and food service for students.

(1) If University chartered fraternities, sororities, and privately-operated cooperative houses are (a) to attain those purposes for which they were created, and (b) to give their members experience in self-government and the responsibilities of well-trained citizens, they should have maximum autonomy possible within the framework of University housing policies and local and State laws. The University, therefore, in addition to establishing its own housing standards, will take the initiative in making inspections of such houses, securing and depending on such services and inspections as are provided by State and local agencies. It would also, when necessary, take the initiative in bringing about wholesome living conditions in such groups.

(2) Privately-owned and operated places providing housing and eating services for student use are expected to cooperate with University housing policies. However, the University necessarily and primarily depends on local and State governments to maintain standards of safety and sanitation in these places. The University will require owners and operators of such places to submit reports of inspections by governmental authorities. It will decline to approve student use of places not conforming to required standards.

V. Student home housemothers are held strictly responsible for maintenance of proper moral surroundings and satisfactory study conditions in their homes.

VI. Operators of student homes who have maintained University housing standards shall be assured that their interests will be recognized by the University in its program of student housing.

VII. Room contracts for approved student homes shall be provided by the University and, if properly executed, enforced under conditions prescribed by the Division of Student Housing. The Division shall stand ready to aid in adjustments or enforcement of these agreements, and to assist in appraisal and settlement of damage claims only when the University contract form is used.

VIII. Where a student's business methods or the manner in which he fulfills his contracts are such as to impair his record and reflect unfavorably upon the University, it shall be the duty of the director of the Division of Student Housing, in cooperation with the disciplinary committee, or in the case of graduate students with the Dean of the Graduate School, to take such action as may be necessary to promote the best interests of all concerned.

It should be noted that Section IV represents a reversal of the policy relating to food service inspection in fraternity and sorority houses previously discussed with the Board on November 24, 1939 (Minutes, page 664).

On motion of Mr. Jensen, these policies were adopted.

SCHEDULE OF FEES FOR USE OF THE UNIVERSITY'S RECREATIONAL FACILITIES

(18) The University of Illinois Statutes, approved March 10, 1936 (Section 61, D, page 25), authorize the President of the University to permit the use of its recreational facilities by individuals not members of the faculty or student body under such conditions and terms as he may prescribe. The following schedule of fees has been authorized effective February 1, 1940, replacing a former schedule authorized in 1933:

Recreational sports fee for visitors, per semester.....	\$7 50
Recreational sports fee for visitors for the summer term (from the end of the second semester to the beginning of the first semester).....	5 00
Recreational sports fee for wives (or husbands) of members of the faculty, graduate students, and undergraduate students, per semester.....	2 50

Recreational sports fee for wives (or husbands) of members of the faculty, graduate students, and undergraduate students for the summer term (from the end of the second semester to the beginning of the first semester) \$2 00

The above fees do not include the use of a locker and towel. Individuals wanting the use of a locker and towel may secure the same by paying the regular locker fee of \$1. These individuals will make the regular deposit of \$1 for a padlock and \$.50 for a towel.

The recreational sports fees authorized herein do not include the use of the skating rink and golf course, which are covered by separate provisions for the use of these facilities by individuals who are not students, members of the faculty, or members of allied surveys and other governmental agencies located at the University.

On motion of Mr. Cleary, this schedule was approved and confirmed.

DEGREES CONFERRED IN FEBRUARY, 1940

(19) The University Senate recommends the conferring of degrees on the following candidates who have completed the requirements therefor.

On motion of Mr. Jensen, these degrees were awarded as recommended.

SUMMARY OF DEGREES, FEBRUARY, 1940

Degrees in the Graduate School, conferred at Urbana:

Doctor of Philosophy.....	9
Master of Arts.....	20
Master of Science.....	40
<i>Total, Graduate School, Urbana.....</i>	<u>69</u>

Degrees in Law, conferred at Urbana:

Bachelor of Laws.....	10
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Baccalaureate Degrees, conferred at Urbana:

Bachelor of Arts, College of Liberal Arts and Sciences.....	42
Bachelor of Science, College of Liberal Arts and Sciences.....	10
Bachelor of Science, College of Commerce.....	45
Bachelor of Science, College of Engineering.....	41
Bachelor of Science, College of Agriculture.....	42
Bachelor of Science, College of Education.....	24
Bachelor of Science, School of Journalism.....	5
Bachelor of Science, School of Physical Education.....	2
Bachelor of Science, College of Fine and Applied Arts.....	4
Bachelor of Music, College of Fine and Applied Arts.....	1
Bachelor of Fine Arts, College of Fine and Applied Arts.....	2
<i>Total, Baccalaureate Degrees, Urbana.....</i>	<u>220</u>

Total, Degrees Conferred at Urbana..... 299

Degrees in Pharmacy, conferred at Chicago:

Bachelor of Science in Pharmacy.....	5
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Degrees in Dentistry, conferred at Chicago:

Bachelor of Science in Dentistry.....	1
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Degrees in Medicine, conferred at Chicago:

Bachelor of Science in Medicine.....	8
Certificate in Medicine.....	(2) ¹
Bachelor of Medicine.....	1
<i>Total, Medicine.....</i>	<u>9</u>

Degrees in the Graduate School, conferred at Chicago:

Master of Science.....	4
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Total, Degrees Conferred at Chicago..... 19

Total, Urbana and Chicago, February, 1940..... 318

Total, Degrees Conferred in August, 1939 (page 583).... 257

Total, Degrees Conferred in October, 1939 (page 628).... 330

Total, Doctor of Medicine Degrees (pages 545 and 728).. 158

Total, Degrees Conferred since June, 1939..... 1 063

¹Showing the completion of four years of work—not counted as degrees.

Degrees Conferred at Urbana

GRADUATE SCHOOL

Degree of Doctor of Philosophy*In Agronomy*

ROBERT BURNS MUSGRAVE, B.S., M.S., 1936, 1938

In Chemistry

LEONARD BYMAN, B.S., Purdue University, 1935

HARRY MURRAY CLARK, B.S., 1936

HAROLD GROVES COOKE, JR., B.S., Southwestern College (Tennessee), 1936

SYDNEY ROSS, B.S., McGill University, 1936

SISTER MARY JOAN PREISING, O.S.F., A.B., DePaul University, 1926; M.S., 1937

In French

BEULAH HOPE SWIGART, A.B., A.M., 1924, 1928

In Psychology

HARRIETT CANTRALL SHURRAGER, A.B., MacMurray College, 1936; M.S., 1937

*In Zoology*CHARLES LEPLIE KANATZAR, B.Ed., Eastern Illinois State Teachers College, 1935;
M.S., 1936**Degree of Master of Arts***In Economics*

TAN-LING LIU, LL.B., Soochow University, 1938

PAUL DAVID ZOOK, A.B., Goshen College, 1934

In Education

LOUISE WRIGHT ASTELL, A.B., 1937

LOYD ELBERT BROWN, B.Ed., Illinois State Normal University, 1936

KENNETH JONES FRASURE, B.Ed., Southern Illinois State Normal University, 1937

GERTRUDE MANCHESTER HALL, A.B., Stephen F. Austin State Teachers College,
1933

MARTHA ELIZABETH HURSH, B.S., 1929

GOLDIE ANN KANNMACHER, B.S., 1936

RAYMOND WILLIAM KETTLER, A.B., Iowa State Teachers College, 1936

CATHERINE AGNES MCGIVERN, B.Ed., Western Illinois State Teachers College,
1935

LESTER JOSEPH SOUCIE, A.B., St. Viator College, 1936

RAYMOND EMIL WALTER, B.Ed., Northern Illinois State Teachers College, 1936

WILLIAM NORMAN WITTENFELD, A.B., 1933

In English

FERN LUCILE RAILSBACK, A.B., Indiana University, 1928

In History

MARJORIE ANNE ADAMS, A.B., Knox College, 1937

HAROLD PRESTON JAMES, B.S., Ball State Teachers College, 1937

PAUL JOSEPH WOODS, A.B., 1938

In Political Science

GEORGIALEE BULL, A.B., 1937

JOSEPH JOHN MAGSAMEN, A.B., 1938

In Zoology

CHARLES MELVIN VAUGHN, A.B., 1939

Degree of Master of Science*In Agricultural Economics*

- JAMES CHRISTOPHER LESAR, B.S., 1938
 RALPH JOSEPH MUTTI, B.S., University of Missouri, 1938
 ALBERT LLEWELLYN OWENS, B.S., University of Maine, 1938
 SAMUEL ROBERT SHAVER, B.Ed., Western Illinois State Teachers College, 1934
 JOHN NELSON WEISS, B.S., 1921

In Agronomy

- WAYNE HENRY FREEMAN, B.S., Kansas State College, 1938

In Bacteriology

- CHESTER WARREN HOUSTON, B.S., 1939
 ROBYN MARCUS JAMES, B.Ed., Southern Illinois State Normal University, 1938
 CHARLES MARSHALL WILSON, A.B., 1938

In Ceramics

- ROSS WAYNE GATES, B.S., 1935

In Ceramic Engineering

- ALBERT ROY LESAR, B.S., 1937

In Chemistry

- ADOLPH ROBERT JENSEN, B.S., Wheaton College, 1937
 MATHEW L. KALINOWSKI, B.S., University of Chicago, 1937
 FERDINAND CLARK MEYER, B.S., Shurtleff College, 1938
 LLOYD RICHARD MICHELS, B.S., University of California, 1938
 HOMER BARROWS REESMAN, B.S., Eureka College, 1930
 ELIZABETH LORING WESTON, A.B., Vassar College, 1938
 JOSEPH MARION WILKINSON, JR., B.Ed., Southern Illinois State Normal University, 1938
 JOE BOEHM WORK, A.B., Wittenberg College, 1938

In Civil Engineering

- JORDAN SOCRATES ASKITOPOULOS, B.S., 1939
 ROBERT ZABOROWSKI, B.S., 1938

In Economics

- JOHN CURTIS ROBISON, B.Ed., Southern Illinois State Normal University, 1938

In Education

- HAROLD ALBERT BENNETT, B.S., 1932
 ELMER JAY GRABER, B.Ed., Illinois State Normal University, 1929
 HAROLD JONES, B.Ed., Illinois State Normal University, 1937
 LEO C. MONTGOMERY, B.S., 1937
 DON CASH SEATON, B.S., 1925
 JAMES WALTER SEIBERT, B.Ed., Southern Illinois State Normal University, 1937
 JOSEPH CLARENCE SIBIGTROTH, B.S., 1939
 ADOLPH EDWARD TENIKAT, A.B., Centre College, 1932

In Electrical Engineering

- YEO PAY YU, B.S., National Sun Yat-sen University, 1937

In Entomology

- GARLAND TAVNER RIEGEL, B.S., 1938

In Library Science

- JAMES GERARD BAKER, A.B., University of Missouri, 1930; B.S.(Lib.), 1936
 CHARLES HAYNES McMULLEN, A.B., Centre College, 1935; B.S.(Lib.), 1936

In Mechanical Engineering

DANIEL WILLIAM THOMSON, B.A.Sc., University of British Columbia, 1937

In Physics

OTTO RAYMOND ARIENS, A.B., 1927

MILTON PARKER VORE, B.S., 1938

YEE-TAK YU, B.S., National Sun Yat-sen University, 1936

In Psychology

LESLIE HAROLD TUCKER, B.S., Bradley Polytechnic Institute, 1929

In Zoology

KARL ROBERT POMRENKE, B.S., College of the Ozarks, 1938

COLLEGE OF LAW

Degree of Bachelor of Laws

HENRY LINDORF BEARDSLEY

SEYMOUR GREENBLATT, A.B., 1938, with Honors

WALTER A. KASSLY, A.B., 1938

RICHARD LAURENCE JOHN KOBZA, A.B., 1937

WILLIAM CHARLES NICOL, B.S., 1933, with Honors

JOHN RICHARD ROYAL, A.B., 1938

CARL HENRY SMITH, A.B., Murray State Teachers College, 1934

RALPH EDWARD SUDDER

GENE TRINI, B.Ed., Southern Illinois State Normal University, 1937

VICTOR YAFFE, A.B., 1938

COLLEGE OF LIBERAL ARTS AND SCIENCES

Degree of Bachelor of Arts*In Liberal Arts and Sciences*

HENRY ARENDT, with High Honors in Sociology	JACK REID KIRKPATRICK
NOUBAR HOVSEP ASHJIAN	THEODORE THOMAS LACH
BRUCE WILLET BENEDICT	FRANK LEM
JUNE BOYS	MELVIN MAWRENCE
ROBERT MESSINGER CONDIT, with Tutorial Honors in English	ALDENA ELIZABETH MCCALLEY
ROBERT LAWRENCE CRAMER	ELIZABETH LOUISE MERCKER
JOHN WALLACE DALLENBACH	HAZEL HELLER MILLER
ROLAND J. DE MARCO	RUTH ANNE MILLER
WILLIAM PHILIP DOYLE	GAIL CHARLES MISCHLICH
WILTON HENRY JOHN ERLENBORN	DAVID GRAHAM MOORE, with Honors in Sociology
CLAIRE B. FOGELSON, with High Honors in Psychology	DOROTHY MAE MORGAN, with High Honors in English
ADDIE ELIZABETH FORNOFF	DEBORAH JEAN NEWCOMB
KATHARINE LOUISE GEIST, with High Honors in Psychology	GEORGE VINCENT NIESEN
WILLIAM VISEL GLODICH	HOWARD BLISS PETTY, JR.
CHARLES RUSSELL HOUGH, with Highest Honors in Chemistry	BERNICE RUTH SAMORS
ROBERT HARE JONES	MARTHA JEAN SMITH
LESSING ANTHONY KAHN, with High Honors in Philosophy	ANN JUNE STASTNY, with High Honors in Political Science
	LAWRENCE STICKELL
	BRUCE STEVEN TRINZ
	DOROTHY MAE TUTTLE

JOHN SCOTT WALKER
 JUANITA BELLE WEST
 DOROTHY REBECCA WILSON

ROBERT MILNE WILSON
 FRED WITNEY, with Highest Honors in
 Economics

Degree of Bachelor of Science

In Liberal Arts and Sciences

ABE ANELLIS
 BERNELL VERNON DAVIS

ROBERT MALCOLM MILLER
 PAULINE LORIS ROBINSON

In Chemistry

DONALD KENNETH GUINN

MORTON SCHWARCZ, with Highest
 Honors

In Chemical Engineering

WILLIAM ELMER KENNEL
 CLIFFORD EVERETT LAMPLOUGH

DONALD GORDON REID
 MARVIN NAGEL STANFORD

COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION

Degree of Bachelor of Science

In Accountancy

MORRIS BROUNSTEIN
 REXFORD EVANS BRUNO
 MARVIN ARTHUR SCHAID

HELEN BELL SEARCH, with Honors
 JOHN WILLIAM ZSCHOCHÉ

In Banking and Finance

ROBERT WALTER ARNOLD
 WILLIAM HOWARD FINLEY
 VICTOR HERBERT GOEBIG
 WILLIAM EARL NELSON

DELBERT MURRELL RUTHERFORD
 CHESTER CLAYTON SAUDER
 CLYDE THORPE THOMPSON

In Commerce and Law

HAROLD RICHARD CLARK
 EUGENE PAUL LIERMAN

ROBERT MAURICE MAGILL
 ROBERT McMILLAN WHAM

In General Business

WILLIAM HARRY BARBOUR
 CHESTER JOSEPH BERUTTI
 JOHN GEORGE CARLETON BROWN
 FRANCIS DONALD BUSHMEYER
 DONALD THOMAS CAMPBELL
 HERMAN JOHN COLOMBO
 WYMAN RICHARDSON COULTER
 STERYL LAVERNE ELLIOTT
 WILLIAM GINGOLD
 EVELYN DORENE GREENING
 FRANCIS GEORGE GROSSE, JR.
 NORMAN ABRAHAM HANDELSMAN
 MARSHALL HERBERT KAPSON
 ROGER MANN KIRK, JR.

ALLEN IRA LEVITETZ
 JAMES DARWIN LIERMAN
 ROBERT JAMES LUEBKE
 WILLIAM BARBER MACDONALD
 ARTHUR WILLIAM MEYERS
 MARGUERITE EVELYN MITCHELL
 ROBERT HARRY PELL
 CARL GARLOUGH PETREY
 CHARLES EDWARD PHILLIPS
 EDWARD WAHL
 DORUS WENDELL WEIR
 ROBERT THOMAS WILLIAMSON
 LEON VICTOR WOLFF
 CHARLES DAVID ZETTLER

TYM F. SEAY

In Industrial Administration

COLLEGE OF ENGINEERING

Degree of Bachelor of Science

In Ceramics

MELVIN MAX MULLIS

ROY CHARLES STEIL

In Ceramic Engineering

EDWIN WILLIAM DIETTERLE

In Civil Engineering

ROBERT RICHARD DEJONGE

STEVE WALTER NICHIPORUK

ELLIOTT DURAND

NICK POKRAJAC

EDWARD HUSTON HOLT

HENRY CARL SCHRADER, JR.

WALTER JOSEPH FRANK KLINER

GRANT BAVARD SIMPSON

ALBERT JOSEPH LOGLI

BENJAMIN ALAN SWARTZ

GEORGE BERNARD LYON

RICHARD GLEN THOMAS

EDWARD MAUEL

ALBERT FRED WIEDEMAN

THOMAS HUNTER MCCRACKIN, JR.

In Electrical Engineering

HERBERT STANLEY APPLEMAN

JAMES FRED DICK

MAX HESS COGGINS

RAYMOND LEROY HICKS

EARL BAILEY COX

WILLIAM HENRY MEIKLEJOHN

FRED DELMASTRO

In Engineering Physics

IRVING JOSEPH LEWIS

JOHN WARREN UTECHT

In General Engineering

AUGUST CHIARY

KENNETH WAYNE HAMMING

DON HOWARD DRAGOO

WILLIAM MCCREARY MARTIN

In Mechanical Engineering

BERTRAM JERRY ALPORT

KENNETH JOSEPH KOLINGER

RUSSELL MERRITT BEARROWS

ROBERT ROLLAND LOYD

EDWARD HUGO CARLSON

ROBERT JAMES MAHAFFAY

ERWIN WATSON CRANE

RICHARD ARLING WILLIAMSON

ROSWELL EDWARD CUTLER

In Metallurgical Engineering

GLENN REX INGELS

COLLEGE OF AGRICULTURE

Degree of Bachelor of Science

*In Agriculture*CHARLES WILLIAM BENNETT, with
HonorsJOHN EMERSON GROSBOLL, with High
Honors

ARTHUR RAYMOND BENZ

GIDEON HADARY

IRA MARSHALL BOURNE

FRANK DALE HARTMAN

WALTER EUGENE BROOM

JAMES HENRY HUGHES

JAMES CORDELL BRUNER

EUGENE LUCKINBILL LAMBERT

DAVID NEAL CARRELL

PAUL WILLIAM LLEWELLYN

RALPH EUGENE ERB, with High Honors

EUGENE HALL MCBRIDE

CARL HILL GASTON, with High Honors

MILD CHARLES MCCORMICK

BRIAN MAURICE GRANT

JOHN WILLIAM MILLER

HAROLD MORINE, Jr., with High Honors	FRANK WILLIAM SELLMYER
LOYD JAMES PHIPPS, with High Honors	JOHN JOSEPH SHEURING, with High Honors
JESSE RONALD PICKARD	FREDRICK SINCLAIR, Jr., with Honors
ALLENBY PLONSKY, with Highest Honors	GEORGE WHITNEY SLATER
RICHARD ESTON RAMSDEN	CHARLES WILLIAM SNOW
FRANKLIN JACOB REISS, with Highest Honors	PAUL BAKER SPANGLER
LELAND SCHONE ROLF	BON ALLEN SPILLER
ROBERT NEAL SCHLESINGER	FLOYD HERBERT STEVENSON
LEONARD SCHUEY, with High Honors	ISADORE LEE STUCKEY
	JOHN M. WESTALL

In Home Economics

UNA FERN DYE	HELEN IRENE OLSON
MARTHA LEE JOHNSON, with Honors	MELBA LEE WOHLWEND
HELEN JANNETTE KENNEDY	

COLLEGE OF EDUCATION

Degree of Bachelor of Science*In Education*

CHARLES LEE BOND	RAYMOND HENSLEY
LOUIS BOUDREAU	PAUL LAVERNE HICKS
PAUL JOSEPH BRANDLIN	EDITH LEGG
BETTE ZANE BURRIS	MARIAN FRANCES MAHER
HOWARD BEESON CLOTFELTER	GEORGE FRANK MILLER
ELAINE BROWN COX	MARY EVELYN ROUSH
LEONARD A. DOBSON	ISABETH SMITH
SHIRLEY MARGARET EDWARDS	ROBERT LESTER STEPHENS
PEARL NAOMI FELDMAN	ROBERT LEE WALLACE
ROBERT DOUGLAS GARWOOD	RODERICK CHARLES WILLIAMS
HARRILEE EUNICE HENHOFF	SARAH JANE WOLF

In Industrial Education

JOHN SHERMAN ROSS POPHAM	JACK ALEXANDER SCOTT
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COLLEGE OF FINE AND APPLIED ARTS

Degree of Bachelor of Science

<i>In Architectural Engineering</i>	<i>In Music Education</i>
FREDERICK GORDON STICKEL	HELEN RIDDELL GUTHEIL, with Honors
<i>In Architecture</i>	ORELL WILLIAM HIBBARD
DON DOUGLAS RUPE	

Degree of Bachelor of Fine Arts

<i>In Industrial Design</i>	<i>In Painting</i>
MARTHA JEAN BRADLEY	LOIS KATHERINE BAUMAN

Degree of Bachelor of Music

RICHARD ELLIOT ROBERTS

SCHOOL OF JOURNALISM

Degree of Bachelor of Science*In Journalism*

MERL GOTLIEB MAYER
 BERNICE GWENDOLYN MUZIKA
 LOUISE ELIZABETH RAINEY

DONALD MARVIN SCHENNUM
 DANIEL HAGER SITZER, JR.

SCHOOL OF PHYSICAL EDUCATION

Degree of Bachelor of Science*In Physical Education*

PETER ELI KOVACHIC

FRANK EDWARD LASKOS

Degrees Conferred at Chicago

COLLEGE OF PHARMACY

Degree of Bachelor of Science*In Pharmacy*

RAYMOND SIGFRID ADAMSON, Ph.C., 1930
 BEN FRANK
 BEN JACK KATZ

KALMAN ISADORE PERLMAN
 SIDNEY AARON ROTH

COLLEGE OF DENTISTRY

Degree of Bachelor of Science*In Dentistry*

GEORGE FLORIAN MAYER

COLLEGE OF MEDICINE

Degree of Bachelor of Science*In Medicine*

WILLIAM HOWARD BLACKBURN, JR.
 JOHN ROBERT ERWIN
 REX DECKER HAMMOND
 REX LEROY ILER, A.B., 1935
 SEYMOUR ROBERT KATZ

CHARLES DONALD KRAUSE, M.D., 1937
 RICHARD ALBERT PETTY, A.B., Findlay
 College, 1935
 JOHN SLOWKO ZELENIK, A.B., Lake
 Forest College, 1932

Certificate in Medicine

HERMAN JOHN EDWARD CARR (February 15, 1940)

HERMAN PAUL CARSTENS, B.S., University of Chicago, 1932; M.S., 1939 (January 1, 1940)

Degree of Bachelor of Medicine

REX LEROY ILER, A.B., 1935

GRADUATE SCHOOL

Degree of Master of Science

In Bacteriology

LILLIAN ROSE HUNTER, A.B., Rockford College, 1932

In Juvenile Behavior

LAURA GUNDLACH ELMENDORF, A.B., Smith College, 1928

In Orthodontia

EARL SAMUEL ELMAN, D.D.S., Northwestern University, 1937

In Surgery

HERMAN JOFFE, B.S., M.D., 1936, 1939

AGREEMENTS FOR COOPERATIVE INVESTIGATIONS

(20) A recommendation that the following agreements for cooperative investigations be authorized:

1. Agreement with the Institute of Boiler and Radiator Manufacturers for conducting of investigations, experimental and research work relating to the heating and ventilating of houses and buildings. The agreement is drawn for a period of three years, beginning January 2, 1940, with provisions for its extension upon mutual consent, and the Institute has agreed to provide funds for the expenses of the work as follows:

March 1, 1940.....	\$12 000
July 1, 1940.....	6 000
September 1, 1940.....	6 000

and for each of the years 1941 and 1942, the sum of \$10,000, payable quarterly. The agreement provides for the construction upon premises located conveniently near the University of a house¹ in which some of the investigations shall be conducted, the title to such property to be in the Institute. The agreement conforms to the general policies and statutory provisions of the University relating to such investigations.

2. Extension of agreement with the National Warm Air Heating and Air Conditioning Association for an investigation of "Warm Air Furnaces and Furnace Heating Systems" by the Engineering Experiment Station for one year from April 1, 1940. The Association agrees to contribute \$5,000 for the expenses of this investigation during that period.

On motion of Mr. Moschel, the officers of the Board were authorized to execute these agreements.

PURCHASES RECOMMENDED

(21) A recommendation that the following purchases be authorized, the award in each case being to the lowest bidder:

1. Rental of academic costume, for the use of candidates for degrees to be conferred at the 1940 Commencement exercises, from the Collegiate Cap and Gown Company, Champaign, the lowest bidder on the basis of specifications, at a total cost of approximately \$2,100. (Another concern, Cotrell & Leonard, Albany, New York, submitted lower quotations but proposed to supply the costume in a material which does not conform to specifications and is not considered suitable.)

2. Two Vacuum Return Line Heating Pumps, from the Mid-State Engineering Company, Champaign, the lowest bidder, at a price of \$2,770 f.o.b. Urbana. (A lower bid of \$2,466 was received from the Chicago Pump Com-

¹This house will be constructed by a trustee for the Institute and will serve the same purpose for studies of steam and hot water heating as the house now used for furnace heating in the National Warm Air Heating and Air Conditioning Association investigation.

pany, but its equipment does not meet specifications, and therefore is not recommended.)

3. 70 Potheads and Compound from the G & W Electric Specialty Company, Chicago, the lowest bidder, at a price of \$3,124.40.

4. 44 Steel Cabinets for housing Switch Gear Equipment, from the All Steel Equipment Company, Aurora, Illinois, the lowest bidder, at a total cost of \$1,504.36.

5. 20 Circuit Breakers from the Westinghouse Electric & Manufacturing Company, Chicago, the lowest bidder, at a price of \$2,540. (A lower bid of \$2,400 was received from the General Electric Company, Springfield, Illinois, but its equipment does not meet specifications and therefore is not recommended.)

6. 215 Fuse Cutouts, from the Hyland Electrical Supply Company, Chicago, the lowest bidder, at a cost of \$2,224.52.

7. 109 Army Overcoats (short) from Browning, King Corporation, New York City, the lowest bidder, at a cost of \$11.00 per coat. This recommendation supersedes that acted upon by the Board of Trustees at its meeting on September 30, 1939 (Minutes, page 578), authorizing the purchase of military overcoats from the United States Army Quartermasters Corps. After the order had been placed it was found that the Quartermasters Corps was no longer in a position to furnish the coats, and the order was therefore cancelled, and it became necessary to negotiate for the purchase of coats elsewhere.

8. One car load of Red Cypress and White Pine Lumber, from Wm. C. Schreiber Lumber Company, Chicago, the lowest bidder, at a price of \$2,124 f.o.b. Urbana.

9. 36 microscopes and 5 Lucida Drawing Cameras for the Department of Botany to replace old equipment, orders to be divided as follows to secure the best prices on the basis of quotations received and credit allowed on old microscopes to be turned in as part payment:

Bausch & Lomb Optical Company, Chicago:

20—F. B. Microscopes.....	\$1 076 80
10—H. Microscopes.....	742 40
	<u>\$1 819 20</u>
Less allowance for 27 old microscopes.....	470 00
<i>Total</i>	<u>\$1 349 20</u>

A. S. Aloe Company, St. Louis, Missouri:

3—No. 13 MH Spencer Microscopes.....	711 24
3—No. 13 MAH Spencer Microscopes.....	552 84
5—No. 500 Drawing Cameras.....	162 00
	<u>\$1 426 08</u>
Less allowance on 9 trade-ins.....	135 00
	<u>\$1 291 08</u>
Less additional 5% discount.....	64 55
<i>Total</i>	<u>\$1 226 53</u>

10. 15 Microscopes for the Department of Bacteriology from A. S. Aloe and Company, St. Louis, Missouri, whose quotation is low, at a price of \$1,680.93.

On motion of Mr. Cleary, these purchases were authorized as recommended.

SALE OF ROSELAWN CEMETERY LOTS

(22) On May 27, 1936 (Minutes, page 659), the Board authorized the sale of lots owned by the University in Roselawn Cemetery. On February 27, 1937 (Minutes, page 183), a sale price of not less than \$100 (including \$25 for the association) for each quarter lot was decided on, and the Director of the Physical Plant Department and the Comptroller were authorized to handle these transactions.

The Comptroller submits a report of all lots that have been sold since the Board's authorization of such sales.

REPORT OF SALE OF ROSELAWN CEMETERY LOTS

<i>Date</i>	<i>Description</i>	<i>To Whom Sold</i>	<i>Sale Price</i>
5-20-37	W. 1/2 Lot 104 Sect. G.	J. E. Smith	\$210
7-20-37	N. E. 1/4 Lot 6 Sect. A.	John Ely	105
5-20-37	N. 1/4 Lot 18 Sect. E.	Wayne S. Porter	105
7-17-37	W. 1/4 Lot 18 Sect. E.	J. E. Leonard	105
7-27-37	E. 1/4 Lot 29 Block F.	August C. Meyer	105
4-11-39	N. W. 1/4 Lot 99 Block A.	Mrs. Blanche Quayle	105
5- 8-39	N. E. 1/4 Lot 99 Sect. A.	Geo. H. and Allie A. Wilson	105
2- 8-40	N. E. 1/4 Lot 6 Sect. F.	Carl Hunsicker	105
<i>Total sales to date</i>			<u>\$945</u>

This report was received for record.

LAPSING OF BALANCE IN APPROPRIATION FOR MEN'S RESIDENCE HALL

(23) On August 25, 1938 (Minutes, page 49), the Board made an appropriation of \$2,000, and on September 24, 1938 (Minutes, page 60), it made an appropriation of \$1,500, or a total of \$3,500, for preliminary work on plans and specifications for a men's residence hall. There is an unexpended balance of \$3,477.73 in this account. Since the expense of this work can now be charged to funds to be derived from the loan for this building, the Director of the Physical Plant Department recommends that this balance be lapsed into the general reserve.

On motion of Mr. Moschel, this balance was lapsed as recommended.

APPROPRIATION FOR REMODELING OF WOMAN'S BUILDING

(24) It is necessary to study in some detail the assignment of space in the Woman's Building and to study as fully as possible the future uses of that building. The Director of the Physical Plant Department requests an appropriation of \$3,400 for this purpose from the general reserve. I recommend this appropriation.

On motion of Mr. Moschel, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieleand; no, none; absent, Mr. Horner, Mr. Karraker, Mr. Mayer.

BUDGET OF THE ATHLETIC ASSOCIATION

(25) Since the income of the Athletic Association is somewhat short of that anticipated when its budget for 1939-1940 was made up, the Directors of the Association have revised the budget in order that operating expenditures will not exceed revenue for the fiscal period. The adjustments made reduce the budget from a total of \$233,452.98 to \$224,733.32, or a total saving of \$8,719.66.

The Comptroller and I have examined these proposed changes and we recommend their approval.

On motion of Mr. Jensen, this revision was authorized.

REPORT ON W.P.A. WORK

(26) A report on the status of W.P.A. work in the Chicago colleges.

Mr. Morey commented on this report.

This report was received for record.

DEATH OF FORMER GOVERNOR CHARLES S. DENEEN

At this point, Mr. Cleary presented the following resolution, which was unanimously adopted.

RESOLUTION

The Board of Trustees of the University of Illinois records with profound sorrow the death on February 5, 1940, of the Honorable Charles S. Deneen, former United States Senator, one time Governor of Illinois, and a former member of the Board of Trustees of the University.

Governor Deneen served as a member of the Board of Trustees for eight years, from 1905 to 1913, when he was Governor of the State.

The Board wishes to record its deep appreciation of the services of this distinguished citizen to the State as Governor, to the country as a Senator, and to the University as a member of its governing body. He had a deep interest in the affairs of the University not only in his official capacity but as a private citizen.

In recording this tribute to Governor Deneen, the members of the Board of Trustees direct their Secretary to send a copy of this resolution to his family as an expression of sympathy with them in their loss.

REPORTS OF FINANCE COMMITTEE

At this point, Mr. Moschel, for the Finance Committee, presented the following recommendation.

Southwestern Gas and Electric Co. 4% bonds of 1960, of which we own \$10,000 at a book value of 103.1, were called recently at a call price of 104. A new issue at 3¼% due 1970 is offered, and our investment counsel recommends the purchase of an equivalent amount of the new issue at about 103. The Finance Committee approves this recommendation and requests approval by the Board of Trustees.

On motion of Mr. Moschel, this recommendation was approved.

MUTUAL BENEFIT HOSPITAL FUND

Mr. Moschel presented also the following recommendation of the Comptroller.

At the January meeting of the Board of Trustees, the Board approved new regulations for the Mutual Benefit Hospital Fund which included the provision that the Board would assume the custody of the fund. The cash balance in the checking account of the Fund has been turned over to us by the former Trustee, Dean Turner. There is also a savings account of \$7,418.27 in the First National Bank of Chicago at 1¼% interest per annum.

I recommend that this deposit be approved as an investment of this Fund, and the account continued.

I further recommend that the Secretary of the Board and the Comptroller jointly, or their deputies, be authorized to make withdrawals from that deposit to meet the needs of the Fund as they arise.

On motion of Mr. Moschel, these recommendations were adopted.

INVESTMENT IN MORTGAGE

Mr. Moschel also reported that the Finance Committee has considered and approved as an emergency action, as an investment of endowment funds, an application for a first mortgage loan of \$3,000 on a new residential property in southwest Urbana near the University grounds. The property represents an investment of over \$20,000, and the owner is a person of excellent reputation and substantial income. The loan is for three years at 4%, interest payable semi-annually, with privilege of repayment in part or in full at any interest date.

On motion of Mr. Moschel, this loan was approved.

At this point, President Mayer returned and took the chair.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board resumed consideration of matters presented by the President of the University.

CHANGE IN THE REQUIREMENTS FOR ADMISSION

(27) The University Senate recommends a change in the requirements for admission to the undergraduate colleges of the University, which will affect the admission of graduates of accredited high schools ranking in the lowest quarter of their graduating classes. The recommendation is as follows:

A graduate of an accredited high school whose rank in scholarship is in the lowest quarter of his graduating class and who meets the requirements as stated below is admitted by certificate to probationary status and, in connection with his first registration in the University, is required to take such tests as may be prescribed by the Personnel Bureau. Such a student, immediately on registration, is placed under the special supervision of the dean of the college or the director of the school in which he is enrolled. He may be required by the dean or director to carry a reduced program of work or a program especially arranged to meet his needs.

The student's rank is to be based on work completed in grades nine, ten, eleven, and twelve in the case of four-year high schools, and on work completed in grades ten, eleven, and twelve in the case of three-year senior high schools.

I have asked the Chairman of the Senate Committee on Admissions from Secondary Schools to appear at this meeting and explain the recommendations of his Committee.

Associate Dean Jordan was introduced. He presented detailed information in support of the recommendation.

Mr. Jensen also commented on the recommendation from the standpoint of the Committee of High School Principals.

On motion of Mr. Jensen, the recommendation of the Senate was adopted.

STRIKE SITUATION

President Mayer reported on the strike situation, to the effect that the plumbers and steam fitters had returned to work on February 12 on the Natural Resources Building, Gregory Hall, and the Illini Union Building, and stated that the officials of the Union had requested a conference with the University with reference to the work on the tunnel and to the maintenance program.

This matter was discussed at length.

On motion of Mr. Jensen, the Board concurred in and reaffirmed the position of the Executive Committee as expressed in its resolution adopted February 1, 1940 (Minutes, page 732).

On motion of Mr. Cleary, the President was authorized to take bids on the labor for the completion of the piping work in the tunnel, to see if a price can be obtained that is lower than the cost estimated if done by the Physical Plant Department.

DATE OF ANNUAL MEETING

The Board voted to hold the annual meeting in Chicago on Thursday, March 14, 1940.

SECRETARY'S REPORT OF CONTRACT

The Secretary presented for record the following report of a contract executed by the President and the Secretary of the Board and deposited with the Secretary since the last report.

<i>Name</i>	<i>Date</i>	<i>Amount</i>	<i>Purpose</i>
W. E. O'Neil Construction Co.	January 16, 1940	\$196 865 00	Building Work— New Power Plant

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

ALLEN, VIRGINIA E., Assistant Stenographer in the Animal Hospital, in the College of Medicine, for seven months beginning February 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety dollars (\$90) a month. (February 2, 1940)¹

BATES, MARGARET MARY, Assistant Librarian in the Medical and Dental Library, beginning February 1, 1940, and continuing through August 31, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand nine hundred dollars (\$1,900) a year (this supersedes her previous appointment). (January 30, 1940)

BECK, MILDRED VIRGINIA, Assistant Typist in the Accounting Division of the Business Office, for seven months beginning February 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month. (February 2, 1940)

BERTALAN, FRANK JOSEPH, JR., Assistant in the Loan Department of the Library, beginning February 10, 1940, and continuing through August 31, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1,400) a year (this supersedes his previous appointment). (February 14, 1940)

BLOOM, EDWARD ALAN, Assistant in English, for five months, beginning February 1, 1940, at a cash compensation at the rate of one hundred fifty dollars (\$150) a month (this supersedes his previous appointment). (February 13, 1940)

CARLSON, HILDING BROR, Associate in Psychology, on three-fourths time, beginning February 1, 1940, and continuing through August 31, 1940, and Counselor in the Personnel Bureau, on one-fourth time, beginning February 1, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of two hundred thirteen dollars thirty-three cents (\$213.33) a month, for the months of February, March, April, May, and June, and one hundred eighty-three dollars thirty-three cents (\$183.33) a month, for the months of July and August, 1940 (this supersedes his previous appointment). (February 2, 1940)

CARSTENS, HERMAN PAUL, Assistant in Medicine, in the College of Medicine, for seven months beginning February 1, 1940, without salary. (January 31, 1940)

CRAFT, IRENE LOUISE, Library Assistant in the Natural History Library, on three-fourths time, beginning February 5, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of eighty-seven dollars fifty cents (\$87.50) a month. (January 27, 1940)

DREXLER, ROBERT VIRGIL, Assistant in Botany, on one-fourth time, for five months beginning February 1, 1940, at a cash compensation at the rate of thirty dollars (\$30) a month. (February 13, 1940)

FORBES, CLARENCE ALLEN, Visiting Associate Professor of the Classics, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of five hundred dollars (\$500) for the session. (January 31, 1940)

FORTNEY, CAMDEN PAGE, JR., Assistant in Civil Engineering, in the College of Engineering, on one-half time, for five months beginning February 1, 1940, at a cash compensation at the rate of one hundred dollars (\$100) a month. (February 2, 1940)

GERTH, HANS HEINRICH, Visiting Assistant Professor of Sociology, on one-half time, for five months beginning February 1, 1940, at a cash compensation at the rate of one hundred fifty dollars (\$150) a month. (January 30, 1940)

GREGORY, CURTICE PAULINE, Library Assistant in the Engineering Library, on one-half time, beginning February 8, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of seven hundred dollars (\$700) a year. (February 9, 1940)

GRILLOT, GERALD FRANCIS, Assistant in Chemistry, on one-half time, beginning February 8, 1940, and continuing through June 30, 1940, at a cash com-

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

pensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (February 13, 1940)

HALVERSON, GORDON MONROE, Special Research Assistant in Plant Genetics, in the Department of Agronomy, in the Agricultural Experiment Station, on one-half time, beginning February 1, 1940, and continuing until further notice, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 27, 1940)

HENDERSON, RONALD A., Bookkeeper in the Accounting Division of the Business Office, for seven months beginning February 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred five dollars (\$105) a month (this supersedes his previous appointment). (February 3, 1940)

KOHN, ROBERT, Assistant in Horticulture, in the College of Agriculture, for five months beginning February 1, 1940, at a cash compensation at the rate of one hundred twenty dollars (\$120) a month. (January 27, 1940)

MARSHALL, OWEN HARLAN, Stockroom Man in the Department of Physics, in the College of Engineering, for six months beginning March 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred fifteen dollars (\$115) a month. (February 10, 1940)

ODELL, RUSSELL TURNER, First Assistant in Soil Physics and Soil Survey, in the Department of Agronomy, in the Agricultural Experiment Station, for seven months beginning February 1, 1940, at a cash compensation at the rate of one thousand nine hundred dollars (\$1,900) a year. (January 31, 1940)

PATTERSON, LAWRENCE ARTHUR, Assistant in Chemistry, on one-half time, beginning February 8, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (February 13, 1940)

ROBERTS, CHARLES WALTER, Instructor in English, for five months beginning February 1, 1940, at a cash compensation at the rate of two hundred fifty dollars (\$250) a month (this supersedes his previous appointment). (January 30, 1940)

RUBENSTEIN, MORRIS WILLIAM, Assistant in Medicine, in the College of Medicine, for eight months beginning January 1, 1940, without salary. (January 27, 1940)

SCHWEICKART, RUTH LOUISE, Cataloger in the Library, on four-fifths time, beginning February 5, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of one hundred dollars (\$100) a month. (January 30, 1940)

SHERWOOD, LLOYD VINCENT, Assistant Professor of Crop Production, in the Department of Agronomy, in the College of Agriculture, and Assistant Chief in Crop Production, in the Agricultural Experiment Station, for seven months beginning February 1, 1940, at a cash compensation at the rate of two thousand eight hundred dollars (\$2,800) a year. (January 30, 1940)

SIMIZ, YOLANDA, Lecturer in Medical Jurisprudence, in the Department of Criminology, Social Hygiene, and Medical Jurisprudence, in the College of Medicine, for seven months beginning February 1, 1940, without salary. (January 31, 1940)

STEFFEN, HELEN MARY, Stenographer in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1940, at a cash compensation at the rate of eighty-five dollars (\$85) a month. (February 1, 1940)

VOSKUIL, ROBERT JAMES, Assistant in Geography, beginning February 12, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of one hundred sixty dollars (\$160) a month. (February 14, 1940)

WILLMANN, JOHN MAURICE, Demonstrator in the Department of Psychology, on one-half time, and Assistant in Psychology, on one-fourth time, for five months beginning February 1, 1940, at a cash compensation at the rate of ninety dollars (\$90) a month (this supersedes his previous appointment). (February 2, 1940)

WORK, JOE BOEHM, Assistant in Chemistry, on one-half time, beginning February 8, 1940, and continuing through June 30, 1940, at a cash compensation

at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (February 13, 1940)

ZIVIN, BEATRICE, Key Punch Operator in the Tabulating Division of the Business Office, for seven months beginning February 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety dollars (\$90) a month. (February 1, 1940)

RESIGNATIONS

The Secretary presented also for record the following list of resignations.

- CASSELBERRY, NORWOOD HARRY, Assistant in Animal Pathology and Hygiene, in the Department of Animal Husbandry, and in the Agricultural Experiment Station—resignation effective February 15, 1940.
- DAVISON, RICHARD MILTON, Instructor in Surgery, in the College of Medicine—resignation effective February 1, 1940.
- EGLY, RICHARD SAMUEL, Assistant in Chemistry—resignation effective February 1, 1940.
- GRAGG, JAMES BAIRD, Assistant in the Loan Department of the Library—resignation effective February 9, 1940.
- HALE, BETTY LOUISE, Library Assistant in the Engineering Library—resignation effective February 7, 1940.
- HOY, HARRY EUGENE, Assistant in Geography—resignation effective February 10, 1940.
- JOHNSON, NOBEL GUSTAF, Lecturer in Medical Jurisprudence, in the Department of Criminology, Social Hygiene, and Medical Jurisprudence, in the College of Medicine—resignation effective February 1, 1940.
- LARSEN, REUBEN ARTHUR, Assistant in Prosthetic Dentistry, in the College of Dentistry—resignation effective January 11, 1940.
- MORKOVIN, DIMITRY, Fellow in Theoretical and Applied Mechanics—resignation effective February 1, 1940.
- OSGOOD, RUTH SUZANNE, Stenographer in the Library School—resignation effective March 1, 1940.

The Board adjourned.

H. E. CUNNINGHAM
Secretary

OSCAR G. MAYER
President