

APPROVED BY THE
COMMITTEE

MAY 17 2012


SECRETARY OF THE BOARD

MEETING OF THE GOVERNANCE, PERSONNEL, AND ETHICS COMMITTEE
OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS

March 13, 2012

This meeting of the Governance, Personnel, and Ethics Committee of the Board of Trustees of the University of Illinois was held in Room 414, Administrative Office Building, 1737 West Polk Street, Chicago, Illinois, on Tuesday, March 13, 2012, beginning at 9:00 a.m. Attendance via videoconference was also available in Room 1030, National Center for Supercomputing Applications, 1205 West Clark Street, Urbana; and the Hatmaker Room, Room 550 Public Affairs Center, One University Plaza, Springfield, Illinois.

Trustee Pamela B. Strobel, chair of the committee, convened the meeting and asked the clerk to call the roll. The following members of the committee were present: Ms. Karen Hasara, Mr. James D. Montgomery, and Ms. Pamela B. Strobel. Ms. Hannah Ehrenberg, student trustee from the Urbana campus, was present. Mr. Kenneth M. Thomas, voting student trustee from the Chicago campus, was absent.

Also present were President Michael J. Hogan; Dr. Phyllis M. Wise, vice president of the University of Illinois and chancellor of the Urbana campus; Mr. Walter K. Knorr, vice president/chief financial officer and comptroller; Dr. Lawrence B. Schook, vice president for research; Mr. Thomas R. Bearrows, University counsel; Dr. Susan M. Kies, secretary; and Mr. Thomas P. Hardy, executive director for University relations.

Attached is a listing of other staff members in attendance at this meeting, as well as some members of the media.

Ms. Strobel asked if there were any comments or questions regarding the minutes from the meeting that was held on November 17, 2011, and there were none. She then asked for a motion to approve the minutes, and on motion of Mr. Montgomery, seconded by Ms. Hasara, the minutes were approved. There were no nay votes.

REVIEW RECOMMENDED BOARD ITEMS FOR
THE MARCH 15, 2012, BOARD MEETING

Ms. Strobel introduced the items within the purview of this committee that will be on the Board's agenda at its meeting on March 15, 2012.

Appoint Interim Dean, Graduate School of Library and Information Sciences, Urbana

Ms. Strobel asked Vice President/Chancellor Wise to comment on the recommended appointment of an interim dean of the Graduate School of Library and Information Sciences. Dr. Wise provided some background information and stated that the current dean, Dr. John Unsworth, recently left the University because he accepted a promotion at another institution.

Appointments to the Faculty, Administrative/Professional Staff,
and Intercollegiate Athletics Staff

Dr. Kies explained that the appointments of faculty, administrative and professional staff, and intercollegiate athletics staff recommended in this item have been thoroughly reviewed at the appropriate levels within the college, department, or unit, and that this item appears regularly on the Board's agenda.

Sabbatical Leaves of Absence, 2012-2013

Dr. Charles Evans, associate vice president for academic affairs, stated that sabbatical leaves of absence increase the value of individual faculty members to the University. He provided an overview of the review and approval process, and stated that there are 210 recommendations for the 2012-2013 academic year, with 147 sabbatical recommendations at Urbana, 54 at Chicago, and 9 at Springfield. He described the documentation required for sabbatical leaves of absence, including a post-sabbatical report, and said this process is consistent with previous years. Ms. Hasara referred to a previous presentation on sabbatical leaves of absence that was provided to the Academic and Student Affairs Committee, which she said might be helpful to new trustees.

Award the Board of Trustees' Distinguished Service Medallion to Michele M. Thompson

Ms. Strobel stated that the trustees will award the Board of Trustees' Distinguished Service Medallion to Dr. Michele M. Thompson, who recently retired from her position as secretary of the Board of trustees and of the University, at its meeting on March 15, 2012. She referred to the item on the Board's agenda containing additional information regarding the award, and no committee members had questions about this.

Approve Proposed Amended and Restated Services and Management

Agreement of IllinoisVENTURES, LLC and Approve Proposed Amended and Restated

Operating Agreement for IllinoisVENTURES, LLC

Ms. Strobel asked Dr. Schook to comment on this item. Dr. Schook reviewed changes to the operating agreement of IllinoisVENTURES, LLC, that were approved by the Board in May. He

then outlined the proposed changes to the management agreement and operating agreement, and he discussed the justification for these changes. He thanked Mr. Bearrows, Mr. Steven A. Veazie, deputy University counsel, and Mr. Wesley W. Curtis, associate University counsel, for their assistance in drafting these proposed changes, and said that these would strengthen the role of the Board in IllinoisVENTURES, LLC. Brief discussion followed, and Dr. Schook responded to questions regarding proposed changes to the terms of the board of managers, noting that these changes would increase flexibility. Trustees expressed interest in receiving an annual report from Dr. Schook on IllinoisVENTURES, LLC, and Dr. Schook stated that he would also provide summaries of quarterly meetings of the IllinoisVENTURES, LLC board of managers.

There were no objections to moving forward the items listed above to the full Board.

REPORTS TO THE COMMITTEE

University Ethics Office Annual Report

At 9:32 a.m., Ms. Strobel asked Ms. Donna McNeely, University ethics officer, to provide the University Ethics Office annual report (materials on file with the clerk). Ms. McNeely discussed the work that had been completed by the Ethics Office in the 2011 calendar year, and she provided information regarding the case load of the office, advisory services that were provided, and complaints that were submitted to the Illinois Executive Inspector General. She stated that members of the University Ethics Office also provided presentations at conferences, worked on President Hogan's task force on sexual abuse and harassment prevention, and provided procurement communications reporting requirements training and annual ethics training. Lastly, Ms. McNeely referred to Statements of Economic Interests and reminded trustees that these are due to the University Ethics Office prior to April 20, 2012.

Members of the committee briefly discussed the presentation, and Ms. McNeely responded to some questions regarding the work conducted by University Ethics Office. Ms. Strobel commended Ms. McNeely on her outstanding work ethic and on a job well done throughout the year.

OLD BUSINESS

Ms. Strobel referred to the statement of trustee expectations that had been reviewed at previous meetings of the committee and asked if it was ready to be shared with the full Board. There was no disagreement with the suggestion to forward the statement to the full Board for review.

Ms. Strobel then referred to the questionnaire that was used in the Board's self-evaluation and asked if it should be used again this calendar year. Members of the committee commented on the usefulness of the questionnaire, and all were in agreement that it could be used again.

NEW BUSINESS

Ms. Strobel stated that the next meeting of this committee is scheduled for May 17, 2012, at 3:00 p.m.

MOTION FOR EXECUTIVE SESSION

At 9:46 a.m., Ms. Strobel stated that a motion was in order to convene an executive session to discuss University employment or appointment-related matters. On motion of Mr. Montgomery, seconded by Ms. Hasara, this motion was approved. There were no nay votes.

EXECUTIVE SESSION

Ms. Strobel then asked Ms. Maureen M. Parks, executive director of human resources, University of Illinois, and associate vice president for human resources, University administration, to provide an update on the search for a coach for the basketball team at Urbana. Ms. Parks stated that the Board will be provided with an update at its meeting on Thursday, March 15, and she provided an overview of the process that will be used to conduct the search for the coach. She emphasized the dynamic and fast-paced nature of these types of searches, and she described the composition of the search committee. She stated that the process will be very confidential and that steps will be taken to ensure that members of the search committee understand the importance of confidentiality. This was followed by a brief discussion.

EXECUTIVE SESSION ADJOURNED

There being no further business, the executive session adjourned at 10:29 a.m.

MEETING ADJOURNED

On motion of Mr. Montgomery, seconded by Ms. Hasara with no nay votes, the committee adjourned at 10:30 a.m.

Respectfully submitted,



Susan M. Kies

Clerk



Pamela B. Strobel

Chair



Eileen B. Cable

Assistant Clerk