

Executive Committee Meeting
April 2, 2020

ROLL CALL

APPROVE TEMPORARY AMENDMENT TO PROCUREMENT AUTHORIZATION PROCEDURES

Action: Approve Temporary Amendment to Procurement Authorization Procedures

Funding: No New Funding Required

The COVID-19 outbreak has required the University to take extraordinary actions to protect its academic, clinical, and administrative operations. To provide the University with the necessary flexibility to respond to this unanticipated event and related matters in a timely manner, the President recommends a temporary amendment to the University's procurement authorization procedures.

Currently, in non-emergency situations, prior authorization by the Board of Trustees is required for:

- Contracts for professional services requiring payment by the University in one fiscal year of \$1,000,000 or more.
- Purchases of supplies, equipment, and non-professional services requiring payment by the University in one fiscal year of \$1,000,000 or more.
- Individual capital projects with a budget of \$5,000,000 or more.
- Contracts for professional services related to capital projects requiring payment by the University of \$1,000,000 or more.

- Construction contracts requiring payment by the University of \$2,500,000 or more.

By virtue of this action, the Board delegates to the Board Comptroller the authority to approve transactions up to \$5,000,000, provided that, in the opinion of the President and Comptroller of the University, immediate action on any such transaction is considered an emergency and directly supports the University's efforts to address challenges arising from COVID-19. The Comptroller shall act to approve such transactions on behalf of the Board and will report promptly such transactions to the Board.

The cumulative total of emergency expenditures authorized pursuant to these modified procedures shall not exceed \$20,000,000 unless otherwise approved in advance by action of the Board of Trustees or the Executive Committee of the Board.

These temporary modifications to procurement authorization procedures shall remain in effect until June 30, 2020, unless expressly extended by the Board of Trustees or the Executive Committee of the Board.

The Board actions recommended in this item complies in all material respects with applicable State and federal laws, University of Illinois *Statutes*, *The General Rules Concerning University Organization and Procedure*, and Board of Trustees policies and directives.

The Vice President/Chief Financial Officer and Comptroller concurs with the recommendation.