

Reported to the Board of Trustees
July 19, 2018

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Board Meeting
July 19, 2018

CHANGES IN SENATE BYLAWS
(Report for Information)

The University of Illinois *Statutes* provide that changes in Senate bylaws are reported to the Board of Trustees. The proposed changes to the Urbana-Champaign Senate are attached.

The University Senates Conference has indicated that no further Senate jurisdiction is involved. The Chancellor, University of Illinois at Urbana-Champaign, and Vice President, University of Illinois and the Executive Vice President and Vice President for Academic Affairs concur with the recommended changes in the bylaws.

The President of the University recommends receipt of the bylaw changes.

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.17.15 Revision to the *Bylaws*, Part D.10 – Senate Committee on Equal Opportunity and Inclusion

BACKGROUND

As currently constituted by *Bylaws*, Part D.10, the Senate Committee on Equal Opportunity and Inclusion (EQ) consists of five faculty members, one academic professional, two students and up to three *ex officio* members, who are recommended by the voting members and approved by the Senate, representing underrepresented, historically disadvantaged, or marginalized groups.

This committee is asked to address an increasingly complex charge, including: developing and supporting programs and guidelines that promote an equitable and welcoming campus environment for members of any underrepresented, historically disadvantaged, or marginalized groups; addressing academic and civil service employment, teaching, and research; addressing public service, admissions, financial aid, as well as educational policies, practices, and programs for undergraduate and graduate students; and addressing community projects and studies which relate to equal opportunity for disadvantaged and minority groups. The committee is also called upon to evaluate the “equal opportunity” posture of the campus, as well as communicate and cooperate with other campus and University offices and committees to establish and work toward these objectives, as well as with non-University community groups.

This range of responsibilities, and the need to work with various other offices on campus charged with similar missions, requires the EQ committee to sustain multiple projects concurrently. With its current composition, the EQ committee cannot fully address each of the possible projects or resolutions, nor follow up with effective programs or conduct outreach into diverse units and communities as needed. Increasing the membership size of the EQ committee would allow the committee to better address its workload, and would also make the committee more welcoming to visitors who come to share their concerns, as an increased membership would hopefully reflect a broader range of dimensions of diversity. Additionally, the Senate Committee on University Statutes and Senate Procedures recommended, and EQ has approved, the addition of an *ex officio* designee of the Chancellor, to help coordinate with various campus-wide and administrative diversity efforts.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*, Part D.10. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE BYLAWS, PART D.10

1 **Part D – Standing Committees**

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3 **10. Committee on Equal Opportunity and Inclusion**

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5 b. Membership

6 The Committee shall consist of:

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8 1. ~~Five~~ Seven faculty members,
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10 2. One academic professional member,
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12 3. ~~Two~~ Three students,
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14 4. One designee of the Chancellor (*ex officio*), and
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16 5. Up to three ~~ex-officio~~ non-voting members, recommended by the voting members and
- 17 approved by the Senate, representing underrepresented, historically disadvantaged, or
- 18 marginalized groups.
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UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair

Balaji Baskaran

Nikita Borisov

H. George Friedman

Wendy Harris

William Maher

William Stevan

Jessica Mette, *Ex officio (designee)*

Jenny Roether, *Ex officio*

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UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.18.03 Revision to the *Bylaws*, Part D.7 – Conference on Conduct Governance

BACKGROUND

The current description of Conference on Conduct Governance refers to the Office of Campus Regulations and the role it played in the actions of the Conference. This Office no longer exists. The Office of the Dean of Students has assumed the duties formerly provided by the Office of Campus Regulations. The proposed revision in the *Bylaws* reflects this change. No change is proposed for section 7.d listing membership of the Conference.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*. Text to be added is underscored and text to be deleted is ~~struck through~~:

PROPOSED REVISIONS TO THE BYLAWS, PART D.7

7. Conference on Conduct Governance

a. Duties

Legislative Function of the Conference

The Conference is a Senate Committee which, in conjunction with the Chancellor, and with the assistance of the Office of ~~Campus Regulations~~ the Dean of Students, shall have the following legislative functions:

1. Review and transmit in writing to the Chancellor its approval, disapproval, or modification of standards of conduct (hereafter called "rules") initiated by subcommunities of the campus;
2. Initiate and recommend in writing to the Chancellor adoption of additional rules it deems desirable;
3. File with the Office of ~~Campus Regulations~~ the Dean of Students and with the Clerk of the Senate a notice of such transmittals and recommendations including the text of the rules; and
4. Periodically review the conduct governance system and make general recommendations to the Chancellor and the Senate regarding revision of the system. To this end, it may request reports from members of the system.

b. Authority and Jurisdiction

1. Rules filed with the Office of ~~Campus Regulations~~ the Dean of Students and with the Clerk of the Senate shall become effective thirty (30) days after filing unless contrary action has been taken by the Chancellor. The Senate may submit its recommendations to the Chancellor with respect to proposed rule changes. To this end, the thirty (30) day period may be extended by the Senate or Senate Executive Committee to ninety (90) days, excluding the period May 16 through August 15.
2. The jurisdiction of the Conference shall not extend to (1) rules governing conduct arising within the duties and obligations imposed by the contract of employment

30 and within the scope of the particular duties and responsibilities of the person
31 employed; (2) those rules which are adopted or imposed in the course of the
32 purchase of goods or services; or (3) rules on purely academic matters, including
33 requirements for degrees and standards of academic performance, except that the
34 Conference shall have jurisdiction over academic irregularities such as cheating,
35 plagiarism, falsification of records, or destruction of teaching, research, or library
36 books, documents, or files.

37 c. ~~An~~ ~~The Office of Campus Regulations~~ the Dean of Students shall ~~be constituted~~ function
38 as a staff agency for the Conference. Two functions of the Office shall be:

- 39 1. Serve as a registry for rules adopted or approved by the Conference and accepted
40 by the Chancellor; and
- 41 2. Publish annually (by August 1 of each year) in a convenient form all rules
42 adopted by the Conference and accepted by the Chancellor which are applicable
43 to the entire community, or to some subcommunity thereof, and cause
44 amendments to the rules as they are from time to time adopted to be published
45 and disseminated to the University community.

46 All rules, both those adopted by particular University authorities and those adopted by the
47 Conference on its own initiative, shall be promulgated by the Office of ~~Campus~~
48 ~~Regulations~~ the Dean of Students by special publications, regularly issued newsletters or
49 bulletins, and periodic codification. The Office shall maintain an up-to-date file of rules
50 in force which may be consulted by any interested person. It shall serve as clerk to the
51 Conference for recording and promulgating its actions, for keeping a record of its
52 meetings, and for any other purpose the Conference determines.

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54 The staff of the Office shall be under the supervision of one or more of the vice
55 chancellors who will consult with the Chair of the Conference regarding staff functions
56 and appointments.

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URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.18.06 Revision to the *Bylaws*, Part D.14 – Committee on Information Technology

BACKGROUND

The Senate Committee on Information Technology (IT) discusses a variety of issues concerning information technology at the University including those around research computing, administrative computing, and instructional computing. There has been discussion by IT that it would be beneficial to have a representative from the Center for Innovation in Teaching & Learning (CITL) at the committee meetings for input, guidance, or comment. Of note, the executive officers of both Technology Services and Administrative Information Technology Services (AITS) already have *ex officio* roles on the committee. With CITL's central campus service role in online education as well as technology-enhanced instruction, there is a parallel to be drawn that would indicate their inclusion as well. For these reasons, IT believes it would be appropriate for the CITL Director to join the committee in a non-voting *ex officio* capacity.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*, Part D.14. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.14

Part D – Standing Committees

14. Committee on Information Technology

b. Membership

The Committee shall consist of:

1. Eight faculty members, with no more than two coming from any single college,
2. One academic professional member,
3. Two student members,
4. The Campus Chief Information Officer (CIO) or the CIO's designee (*ex officio*), ~~and~~
5. The University Associate Vice President for Administrative Information Technology Services or designee (*ex officio*), and
6. The director of the Center for Innovation in Teaching & Learning (CITL) or the director's designee (*ex officio*).

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University Statutes and Senate Procedures
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SP.18.11 Revision to the *Bylaws*, Part D.11 – Senate Committee on Faculty and Academic Staff Benefits

BACKGROUND

The Senate Committee on Faculty and Academic Staff Benefits is established in the *Bylaws*, Part D.11. As written, the committee focuses on current and future concerns of the faculty regarding benefits. Given the committee’s name, it seems to have been an oversight that “academic staff” were not included in the description of duties. In addition, it seems prudent to include an *ex-officio* representative from the Council of Academic Professionals to assure sufficient representation from academic professionals.

In recent years, the committee membership has been heavily weighted towards emeritus faculty, rather than active tenure-track or non-tenure-track faculty. To retain the original focus on faculty and academic staff, limiting (but not omitting) the number of emeritus faculty is recommended to assure a full range of benefits are being discussed. The Senate Executive Committee has recommended that one of the faculty seats be designated for an emeritus faculty, which the language below specifies.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*, Part D.11. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE BYLAWS, PART D.11

1 **Part D – Standing Committees**
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3 **11. Committee on Faculty and Academic Staff Benefits**
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5 a. Duties

6 The Committee shall investigate and regularly report to the Senate on the adequacy and
7 other attributes of the University’s provisions for salaries, retirement benefits, sabbatical
8 leaves, hospitalization and medical insurance, life insurance, other insurance, investment
9 and savings plans, travel reimbursement, housing benefits, educational benefits,
10 recreational benefits, and other perquisites, benefits and conditions of faculty and academic
11 staff employment.
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13 b. Membership

14 The Committee shall consist of:
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- 16 1. Five non-emeritus faculty members,
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2. One emeritus or emerita faculty member,
 3. One academic professional member,
 4. The campus faculty representatives to the State Universities Retirement System Members Advisory Committee (*ex officio*),
 5. The Director of the Benefits Center or the Director's designee (*ex officio*),
 6. The Executive Director of the State Universities Retirement System or the Director's designee (*ex officio*),
 7. The Provost or the Provost's designee (*ex officio*),
 8. The Director of the Faculty Staff Assistance Services or the Director's designee (*ex officio*),
 9. The Associate Vice President for Human Resources or the Associate Vice President's designee (*ex officio*), ~~and~~
 10. The President of the UIUC Chapter of the State Universities Annuitants Association or that President's designee (*ex officio*), and
 11. The Chair of the Council of Academic Professionals or the Chair's designee (*ex officio*).

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