

Reported to the Board of Trustees
July 24, 2008

Board Meeting
July 24, 2008

CHANGES IN SENATE BYLAWS
(Report for Information)

The University of Illinois *Statutes* provide that changes in Senate bylaws are reported to the Board of Trustees. The proposed changes to the Urbana-Champaign Senate are attached.

The University Senates Conference has indicated that no further senate jurisdiction is involved. The Chancellor at Urbana and the Vice President for Academic Affairs concur in the recommended changes in the bylaws.

The President of the University recommends receipt of the bylaw changes.

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.07.06 Revision to the *Bylaws*, Part A.12 – Meetings

BACKGROUND

The Illinois Student Senate (ISS) has created provisions which allow it to remove non-participating members. However, such removed senators remain members of the UIUC Senate, and because the *ISS Bylaws* stipulate that membership in the UIUC Senate automatically confers membership in ISS, these removed senators cannot be replaced on ISS until they are no longer members of the UIUC Senate.

At present, these non-participating senators cannot be removed from the UIUC Senate until they have missed two consecutive UIUC Senate meetings. Because of the scheduling of these meetings, by the time these non-participating senators have missed the first two UIUC Senate meetings and are removed from the UIUC Senate, much of the semester has passed. During this extended time period, the academic units to which these non-participating senators belong are not represented in ISS, which meets on a weekly basis.

Because it would be beneficial to expedite the process of removing and replacing delinquent student senators, USSP proposes to revise the *UIUC Senate Bylaws* as follows.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*. Text to be deleted is indicated in [square brackets] and text to be added is underscored.

PROPOSED REVISIONS TO THE *BYLAWS*, PART A.12

- 1 Part A – Meetings
- 2 12.
- 3 a. Attendance is expected of all Senators at all regularly scheduled Senate meetings, and of
- 4 all committee members at regularly scheduled meetings of the Senate's committees.
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- 6 b. A Senator who is required to miss a regularly scheduled Senate meeting should notify the
- 7 Senate Clerk prior to the meeting. A committee member who is required to miss a
- 8 regularly scheduled meeting of a Senate committee should notify the committee chair
- 9 prior to the meeting.
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- 11 c. If a Senator misses two consecutive regularly scheduled Senate meetings during an
- 12 academic year and has failed to notify the Senate Clerk prior to such absences as
- 13 described in subsection (b), the Clerk shall notify the Senator in writing that because of
- 14 irregular attendance, the Senator is presumed to have resigned from the Senate, effective
- 15 as of the date of the letter.
- 16
- 17 d. If a student is removed from the senate of the Illinois student government, the senate of

18 the Illinois student government will notify the Clerk of the UIUC Senate. The Clerk shall
19 notify the Senator in writing that, because of action of the senate of the Illinois student
20 government, the Senator is presumed to have resigned from the UIUC Senate, effective
21 as of the date of the letter.

22 [d.] e. Upon receipt of [the] a letter described in subsections (c) or (d), the Senator may,
23 within fourteen calendar days after the date of the letter, notify the Senate Clerk in
24 writing of his or her desire to continue serving as a Senator. Upon receipt of such
25 a letter, the Clerk shall reinstate the Senator. If the Senator fails to respond to
26 [the] a letter described in subsections (c) or (d) within fourteen calendar days after
27 the date of the letter, the resignation becomes final.

28
29 [e.] f. No Senator may be reinstated more than once in any one Senate term under the
30 procedures outlined in subsections (c), [and] (d), and (e) above. [That is, upon
31 dispatch of a second letter required under subsection (c) the affected Senator's
32 resignation is final.]

33
34 [f.] g. If a Senator's resignation becomes final under subsection [(d)] (e) or (f), the
35 Senate Clerk shall notify the Senator's unit of that fact so that a replacement can
36 be selected to serve the remainder of the resigned Senator's term.

37
38 [g.] h. If a committee member misses two consecutive regularly scheduled meetings of a
39 committee of the Senate and has failed to notify the committee chair prior to such
40 absences as described in subsection (b), the committee chair may notify the
41 Senate Clerk of that fact. The Senate Clerk shall then notify the committee
42 member in writing that because of irregular attendance, the committee member is
43 presumed to have resigned from that committee, effective as of the date of the
44 letter. Upon receipt of this letter, a committee member may be reinstated using the
45 same procedures and subject to the same limitations described in subsections [(d)]
46 (e) and [(e)] (f) above. If a committee member's resignation becomes final under
47 these procedures, the Senate Clerk shall notify the chair of the Committee on
48 Committees so that a replacement can be selected to serve the remainder of the
49 resigned committee member's term.

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51 [h.] i. At the end of each semester, the Senate Clerk shall cause the attendance records
52 for that semester of all Senators at regularly scheduled Senate meetings to be
53 published in any medium or publication chosen by the Senate Clerk.

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UNIVERSITY STATUTES AND SENATE PROCEDURES

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Bettina Francis

H. George Friedman

Peter Loeb

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Carlos Ramirez-Rosa

Ann Reisner

David Rockwood

Elyne Cole, *ex officio* (designee)

Robert C. Damrau, *ex officio*

Larry Mann, *Observer*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.07.07 Revision to the *Bylaws*, Part D.9 – Committee on Equal Opportunity

BACKGROUND

The Sixth Senate Review Commission Final Report recommended "...that during the 2007-08 year, all Senate committees conduct a review of their charge, their operations, their staffing, and their titles, to determine if revisions to any of these might be appropriate. We know that some committees are already undergoing such a self-review."

The Committee on Equal Opportunity has completed this review and recommends the following changes. They believe the changes more completely represent their charge.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures and the Senate Committee on Equal Opportunity recommend approval of the following revisions to the *Bylaws*. Text to be deleted is indicated in [square brackets] and text to be added is underscored.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.9

- 1 9. Committee on Equal Opportunity and Inclusion
- 2 (a) Duties
- 3 The Committee shall:
- 4 1. Develop and [encourage the development of equal opportunity and
- 5 affirmative action programs and guidelines directed primarily toward
- 6 increasing the numbers and improving the status of African-Americans,
- 7 women, and other disadvantaged or minority groups in the University
- 8 community.] support programs and guidelines promoting an equitable and
- 9 welcoming campus environment for members of any underrepresented,
- 10 historically disadvantaged, or marginalized groups. Programs and
- 11 guidelines may be developed wherever an apparent need exists, including
- 12 but not necessarily limited to the following areas:
- 13 • a. Academic and civil service employment, teaching, research, and
- 14 public service;
- 15 • b. Admission and financial aid policies and practices for
- 16 undergraduate, graduate, and professional students, as well as
- 17 educational policies, practices and programs [(remedial and

- 18 compensatory programs, special curricula, or special programs
19 such as African-American studies or gender and women's
20 studies)];
- 21 • c. Community projects and studies which relate to equal
22 opportunity for disadvantaged and minority groups at all levels
23 (students, faculty, and staff) on the campus.
- 24 2. Evaluate continually the equal opportunity posture of the campus and the
25 University as a whole with regard to enunciated principles and actions
26 taken.
 - 27 3. Communicate and cooperate with other campus and University offices and
28 committees established to work toward the objectives of this committee
29 (e.g., the Office of Equal Opportunity and Access and the Chancellor's
30 Committee on the Status of Women), as well as with local (non-
31 University) community groups concerned with equal education and
32 employment opportunity and with access of community minority groups
33 to University cultural and recreational facilities and programs.
 - 34 4. Where appropriate, make reports and recommendations to the Senate and
35 to other units and officials of the University.

36 (b) Membership

37 The Committee shall consist of:

- 38 1. Five faculty members,
- 39 2. One academic professional member,
- 40 3. Two students, and
- 41 4. Up to three ex officio members, recommended by the voting members and
42 approved by the Senate, representing [interested groups such as the Black
43 Students Association and the civil service employees] underrepresented,
44 historically disadvantaged, or marginalized groups.

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UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.08.07 Revision to the *Bylaws*, Part D.10 – Committee on Faculty Benefits

BACKGROUND

The Sixth Senate Review Commission Final Report recommended "...that during the 2007-08 year, all Senate committees conduct a review of their charge, their operations, their staffing, and their titles, to determine if revisions to any of these might be appropriate."

The Committee on Faculty Benefits has completed this review and recommends the following changes. They believe the changes more completely represent their charge and membership.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures and the Senate Committee on Faculty Benefits recommend approval of the following revisions to the *Bylaws*. Text to be deleted is indicated in [square brackets] and text to be added is underscored.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.10

- 1 10. Committee on Faculty and Academic Staff Benefits
- 2 (a) Duties
- 3 The Committee shall investigate and regularly report to the Senate on the
- 4 adequacy and other attributes of the University's provisions for salaries,
- 5 retirement benefits, sabbatical leaves, other leaves, hospitalization and medical
- 6 insurance, life insurance, other insurance, investment and savings plans, travel
- 7 reimbursement, housing benefits, educational benefits, recreational benefits, and
- 8 other perquisites, benefits and conditions of faculty and academic staff
- 9 employment.
- 10 (b) Membership
- 11 The Committee shall consist of:
- 12 1. Five faculty members,
- 13 2. One emeritus or emerita faculty member,
- 14 3. One academic professional member,
- 15 4. The campus faculty representatives to the State University Retirement
- 16 System Members Advisory Committee (*ex officio*),
- 17 5. The Director of the Benefits Service Center or the Director's designee
- 18 (*ex officio*),

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6. The Executive Director of the State Universities Retirement System or the Director's designee (*ex officio*),
 7. The Provost or the Provost's designee (*ex officio*),
 8. [Two faculty representatives to CMS Benefits Programs (*ex officio*), and] The Director of the Faculty/Staff Assistance Program or the Director's designee (*ex officio*), and
 9. The Associate Vice President for Human Resources or the Associate Vice President's designee (*ex officio*).

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UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.08.08 Revision to the *Bylaws*, Part D.14 – Committee on the Library

BACKGROUND

The Sixth Senate Review Commission Final Report recommended "...that during the 2007-08 year, all Senate committees conduct a review of their charge, their operations, their staffing, and their titles, to determine if revisions to any of these might be appropriate."

The Committee on the Library has completed this review and recommends the following changes. The Committee on the Library noted that graduate students are important users of the Library and should have representation on the committee. They believe the changes more completely represent their charge.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures and the Senate Committee on the Library recommend approval of the following revisions to the *Bylaws*. Text to be deleted is indicated in [square brackets] and text to be added is underscored.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.14

- 1 14. Committee on the Library
- 2 (a) Duties
- 3 The Committee shall advise the director of the [C]ampus Library on the
- 4 apportionment of the Library budget and on the formulation and execution of
- 5 policies governing the operation of the Library, including its branches. The
- 6 Committee shall advise the Chancellor on the appointment and evaluation of the
- 7 director of the [C]ampus Library. The Committee shall advise the Senate about
- 8 issues affecting the ability of the Library to fulfill its mission.
- 9 (b) Membership
- 10 The Committee shall consist of:
- 11 1. Nine faculty members, at least three of whom are senators when
- 12 elected to the committee, with no more than two members from any
- 13 one college, school, institute, or similar unit. Election shall be for
- 14 staggered three-year terms.
- 15 2. [Two] Four students, two undergraduate and two graduate.

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3. The director of the [C]ampus Library or the director's designee (*ex officio*).

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UNIVERSITY OF ILLINOIS
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University Statutes and Senate Procedures
(Final; Action)

SP.08.09 Revision to the *Bylaws*, Part D.19 – Committee on University Student Life

BACKGROUND

The Sixth Senate Review Commission Final Report recommended "...that during the 2007-08 year, all Senate committees conduct a review of their charge, their operations, their staffing, and their titles, to determine if revisions to any of these might be appropriate."

The Committee on University Student Life has completed this review and recommends the following changes. They believe the changes more completely represent their charge and the membership necessary to accomplish it.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures and the Senate Committee on University Student Life recommend approval of the following revisions to the *Bylaws*. Text to be deleted is indicated in [square brackets] and text to be added is underscored.

PROPOSED REVISIONS TO THE *BYLAWS*, PART D.19

- 1 19. Committee on University Student Life
- 2 (a) Duties
- 3 The Committee shall:
- 4 1. Identify and consider the problems, needs, and concerns of students as
- 5 related to the academic environment, and recommend desirable changes
- 6 in campus policy;
- 7 2. Examine short-and long-term trends in student life here and in higher
- 8 education generally, and recommend changes in campus policy to adjust
- 9 appropriately to those trends; and
- 10 3. Serve in a broad advisory capacity to the Vice Chancellor for Student
- 11 Affairs[;].
- 12 [4. Keep informed of campus needs concerning recreational and intramural
- 13 facilities, programs and policies, and recommend changes to the Senate
- 14 and administrative officers of the campus;
- 15 5. Review and report to the Senate the annual changes, in both qualitative
- 16 and quantitative terms, in the total recreational programs and facilities of
- 17 the Urbana-Champaign campus; and

18 6. Establish liaison and cooperate with the Athletic Board.]

19 (b) Membership

20 The Committee shall consist of:

- 21 1. Four faculty members, one of whom shall be designated as Chair,
- 22 2. One academic professional member,
- 23 3. Five student members who shall elect one of their number to serve as
- 24 Vice Chair,
- 25 4. Depending on the structure of the student government, the elected
- 26 head of the student body or designee, or the elected head of the
- 27 undergraduate student body and the elected head of the graduate
- 28 student body or designees (*ex officio*),
- 29 5. The Vice Chancellor for Student Affairs or the Vice Chancellor's
- 30 designee (*ex officio*),
- 31 6. The Dean of Students or the Dean's designee (*ex officio*), [and]
- 32 7. A member of the Committee of Assistant and Associate Deans (*ex*
- 33 *officio*), selected by that committee, and
- 34 8. The Provost or the Provost's designee (*ex officio*).

35 [(c) Vice-Chair

36 The five student members as specified in (b)3 shall elect one of their number to

37 serve as Vice-Chair.]

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