(Current) University of Illinois-Residency Status Requirements-Policy

For Admission and Assessment of Student Tuition

Policy Information

Policy Owner: EVP/VPAA

Approved by: [Official Title of Approval Authority]

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General

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Purpose

The purpose of this policy is to provide guidance regarding the determination of residency status of a person for admission and tuition purposes.

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Persons applying for admission and for determination of residency status for tuition purposes.

Background

The University of Illinois System serves the people of Illinois is a land-grant institutionthrough a shared commitment to excellence in teaching, research, public service, economic development and healthcare, and is assisted by funding derived from state of Illinois tax revenue. As a state tax-assisted institution, the University (U of I System through its three universities (Urbana-Champaign, Chicago and Springfield), with some exceptions), extends preference in admission and tuition to residents of the state of Illinois—that is, to persons whose circumstances conform to the University'ssystem's definition of resident status stated below.

Principal elements which determine residency are domicile

In general, except as otherwise provided in this policy, a person must be domiciled in Illinois and actions which evidence for at least 12 consecutive months immediately preceding the intent to make Illinois first day of classes for the person's term for which residency is sought to be classified as a resident by the U of I System. Domicile is the place where an individual has established their true, fixed, and permanent residence home for reasons other than educational

objectives. It is the place an individual has an intent to remain indefinitely and to return when not called elsewhere for labor, studies, or other special or temporary purposes. A person has but one domicile at any time. Mere physical presence in Illinois, regardless of how prolonged, is insufficient to establish residency without existence of action and intention to make the place a permanent residence and principal home. In order to establish bona fide residency in Illinois under this policy, a

<u>The person must demonstrate presence and intent to reside permanently in Illinois for reasons other than educational objectives.</u>

The seeking in-state residency status has the burden of establishing that a person is domiciled in Illinois for other than educational purposes is upon the person they satisfy the requirements and standards set forth in this policy. The regulations rules, factors, and procedures enumerated in this policy will be considered by the University of I System in determining residency status.

Residency Status Regulations are The system's definition of residency may be different from the definitions developed by other universities and agencies. Thus, the fact that a person pays taxes and votes in Illinois does not in itself establish residence in Illinois under this policy, but will be considered as set forth in this policy. The system's determination of resident status applies both to admission and payment of tuition to its three universities.

This policy is subject to change from time to time at the discretion of the BoardU of TrusteesI System. Persons holding non-resident nonresident status are subject to rules in effect when their petitions seeking Illinois residency are filed. Nothing in these rules shall be applied retroactively to reverse in-state residency status previously granted under former regulations.

The University of Illinois' definition of the term "resident" may be different from the definitions developed by other, non-University, agencies. Thus, a person who is an Illinois resident for tax or voting purposes, for example, is not necessarily a resident for University of Illinois tuition and admission purposes. The University's definition of resident status applies both to payment of tuition and admission to the University of Illinois rules or regulations.

Regulations

Statement of Policy

The following regulationsrules are used to determine the resident classification of a person for admission and tuition assessment.

Α.

A<u>purposes</u>. A person who is dependent upon his/her parent(s) or other person in authority, other than spouse, for financial support shall not be considered independent for the purpose of these regulations. A person claiming independence may be requested to present satisfactory evidence that his/her parent(s) or legal guardian have not contributed significantly to his/her support nor claimed him/her as a dependent for federal or state income tax purposes during the period in which the person attempts to establish and/or maintain residency. Filing and payment of Illinois income tax is necessary to establish residency.

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B-In order to be classified as a resident for purposes if they meet the requirements of a resident under any of admission, an independent person shall be domiciled in Illinois and a bona fide resident the following categories.

A. Dependent Students. A dependent person's domicile is presumed to be that of the state for at least one calendar year immediately preceding the datetheir parent(s) or legal guardian who has actual legal custody of receiptsuch person or administers the property of such person, unless the person is independent, as defined below, and establishes a separate domicile. In the case of a divorce or legal separation, if either parent meets the application for admission. To residency requirements, such person will be considered a resident-for purposes of assessment of tuition, an independent.

<u>Unless otherwise stated in these rules, a dependent person mustwill</u> be <u>classified as a bona fide</u> resident of the state of their parent or legal guardian has been domiciled in Illinois for at least one calendar year 12 consecutive months immediately preceding the first scheduled day of classes for the term for which residency is sought. Except as otherwise set forth in these rules, the domicile of a parent or legal guardian will be determined based on the factors for determining residency set forth below.

A dependent student may be classified as a resident without meeting the 12-month residency requirement within Illinois if their parent or legal guardian resides in Illinois and the parent or legal guardian relocated to Illinois for full-time, permanent, self-sustaining employment prior to the start of the first day of classes for the term for which residency is sought. Illinois taxes

EDuring the one-year period in which a person attempts to establish residency, a person must be financially independent. He/she must rely upon gainful employment in Illinois or prove reliance upon resources withheld on any compensation for such employment. To retain residency status under this paragraph, the parent or legal guardian must continue to reside in Illinois and be employed with Illinois taxes withheld until the 12-month residency requirement is met. If the parent or legal guardian no longer resides in Illinois or is no longer employed with

¹ Under Illinois law, there is a presumption that those who have reached 18 years of age are no longer minors and no longer have legal guardians. Thus, unless a student has legal documentation stating otherwise, the University will presume that those 18 years of age and older have reached the age of majority and do not have legal guardians for the purposes of obtaining in-state residency tuition.

Illinois taxes withheld prior to the 12-month residency requirement, the dependent student shall be classified as a nonresident effective the next term after the change that resulted in loss of residency status under this paragraph. For the dependent student to be classified as a resident under this paragraph, the dependent student must submit a Petition for Determination of Residency Status, which must include proof of continued residency in Illinois and continued employment with Illinois taxes withheld, each term until the 12-month residency requirement is met.

B. Independent Students. To establish independence, a person must show that they have gainful, permanent employment or other financial resources for more than fifty percent of the income sufficient to provide for tuition, fees, and normal living expenses, *e.g.*, food, clothing, housing, and transportation. Income Financial resources and income earned as a result of Universityuniversity enrollment, such as educational loans, graduate assistantships, or student employment, isare not considered evidence of intent to establish independence or residency. During A person who is dependent upon their parent(s) or other person in authority, other than a spouse, for financial support shall not be considered independent for the one-yearpurpose of these rules.

Unless otherwise stated in these rules, an independent person will be classified as a resident if they are independent and domiciled in Illinois for at least 12 consecutive months immediately preceding the first day of classes for the term for which residency is sought. Physical presence in Illinois for the predominant purpose of attending any institution of higher education will not be counted in determining the 12-month period of residence; nor shall absence from Illinois for the predominant purpose of attending any institution of higher education deprive a person of resident status. For purposes of the 12-month period, the person has the predominant purpose of attending any institution of higher education if the person is enrolled at any institution of higher education more than half-time. Except as otherwise set forth in these rules, the domicile of an independent student will be determined based on the factors for determining residency set forth below.

C. in which a person attempts Married Students. Unless otherwise stated in these rules, a person will be classified as a resident if their spouse has been domiciled in Illinois for at least 12 consecutive months immediately preceding the first day of classes for the term for which residency is sought. The student must be married prior to the first day of the term in which Illinois residency is sought and meet any other applicable deadlines under this policy. Except as otherwise set forth in these rules, the domicile of a spouse will be determined based on the factors for determining residency set forth below.

A married student may be classified as a resident without meeting the 12-month residency requirement within Illinois if their spouse resides in Illinois and the spouse relocated to establish Illinois residency, a person must-Illinois for full-time, permanent, self-sustaining employment prior to the start of the first day of classes for the term for which residency is sought. Illinois taxes must be withheld on any compensation for such employment. To retain residency status under this paragraph, the spouse must continue to reside in the state primarily for other than educational purposes.

D-Illinois and be employed with Illinois taxes withheld until the 12-month residence requirement

is met. If the spouse no longer resides in Illinois or is no longer employed with Illinois taxes withheld prior to the 12-month residence requirement, the married student shall be classified as a nonresident effective the next term after the change that resulted in loss of residency status under this paragraph. For the married student to be classified as a resident under this paragraph, the student must submit a Petition for Determination of Residency Status, which must include proof of continued employment with Illinois taxes withheld, each term until the 12-month residence requirement is met.

D. Non-U.S. Citizens. A person who is not a citizen of the United States of America may establish resident status as provided in these rules, unless the person holds a visa which precludes an intent to permanently reside in the United States.

E. Noncitizens Except as provided in Section E of the rules, noncitizens may commence establishment of residency with notification of permanent residency status by the U.S. United States Citizenship and Immigration Services, as evidenced by receipt of the Permanent Resident Alien card (green card), or approved I-797 Notice of Action, provided the person meets and complies with all the applicable requirements of these Regulations. rules.

E. Attendance at Illinois High School. A person (U.S. citizens and noncitizens) will be considered a resident if the person meets all the following criteria:

- attended high school in Illinois for at least three years as of the date the individual graduated from high school or received the equivalent of a high school diploma;
- 2. graduated from an Illinois high school or received the equivalent of a diploma in Illinois;
- 3. resided with parents or guardians while attending an Illinois high school;
- 4. if not a United States citizen or permanent resident of the United States, the person provides an affidavit stating the applicant will file an application to become a permanent resident of the United States at the earliest opportunity the individual is eligible to do so; and
- 5. if the above criteria are all met, but the person subsequently establishes a residence in another state before enrolling at one of the universities, the person is not eligible for residency under this rule.

For more information about the requirements for residency under this paragraph, please refer to 110 ILCS 305/7e-5. Affidavit forms are available from campus Admissions offices or on this website. Submission of this affidavit form is subject to the same deadlines as for the Petition for Determination of Residency Status.

F. Previous Parental/Legal Guardian Residency with Job Transfer. The minor children of personschild of a parent or legal guardian who, having resided in this state has been transferred by an employer to a location outside the United States will be considered a resident, as long as the transferred parent or legal guardian resided in Illinois for at least twelve months immediately prior to such a transfer, are transferred by their employers to some location outside the United States shall be considered as Illinois residents for purposes of the computation and payment of tuition. However, this Section shall apply only when and the minor children of such parents enrollchild enrolls in a state-supported Illinois college or university within five

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person's spouse and dependent children when they also live in the state. A resident of Illinois, and the spouse and dependent children, who is stationed outside of Illinois in active service in the Armed Forces of the United States and who has maintained residency under Section G shall be classified as a resident.

K. Staff members of the University

G. Military Service. A person who is on active military duty and stationed in Illinois will be deemed a resident as long as the person remains stationed in Illinois. This status shall be extended to the person's spouse and dependent children. The U of I System may verify residency status under this rule for each term and require supporting information and documentation. Subject to the paragraph below, a person who is no longer on active military duty or stationed in Illinois shall be classified as a nonresident effective the next term after the change that resulted in loss of residency status under this rule.

If a person is on active military duty and is stationed outside of Illinois, but they were stationed in Illinois for at least 3 years immediately prior to being reassigned outside of Illinois, then the person, their spouse or dependents will be deemed a resident as long as that person, their spouse or dependent (i) applies for admission to the U of I System's universities within 18 months of the person on active military duty being reassigned or (ii) remains continuously enrolled.

If a person is utilizing benefits under the federal Post-9/11 Veterans Educational Assistance Act of 2008 or any subsequent variation of that Act, then that person will be deemed a resident for that semester. The system may verify residency status under this rule for each term and require supporting information and documentation.

H. Staff Members. Staff members of the U of I System, its universities, and of allied agencies, and faculties of state-assisted Illinois universities (as defined in Section F above), holding an appointment of at least one-quarter time, and their spouses and dependent children, shall be treated as

__The term _____staff member_____ as used in these regulations shall mean_rules means a person appointed to a faculty, academic professional, or permanent civil service position for a specific amount of time at a salary or wage commensurate with the percentage of time required. The appointment shall require service for not less than three-fourths of the term. For purposes of residency, the term "staff member" shall not apply to persons employed on an hourly basis in an academic capacity, nor to persons on leave without pay-

E; nor to residents at the University of Illinois Hospital & Health Sciences System. The U of I System may verify residency status under this paragraph for each term and require supporting information and documentation. A person who no longer meets the requirements for residency under this paragraph shall be classified as a nonresident effective the next term after the change that resulted in loss of residency status under this paragraph.

I. Nonresident Teachers. Nonresident teachers in the private and public elementary and secondary schools in Illinois holding an appointment of at least one-quarter time shall, if required to pay

tuition, be assessed at the resident rate, if required to pay tuition, except this rule shall not apply if the nonresident teacher exclusively teaches online courses. This privilege also extends to the summer session immediately following the term of appointment.

Any nonresident teacher who qualifies for resident tuition as described above shall become subject to nonresident tuition for the entire term if the school appointment is vacated prior to completion of three-fourths of the term in question. Resignation or cancellation of the appointment prior to the close of the spring term also cancels the eligibility for the resident tuition privilege in the following summer

1Under Illinois law, there is a presumption that those who have reached 18 years of age are no longer minors and no longer have legal guardians. Thus, unless a student has legal documentation stating otherwise, the University will presume that those 18 years of age and older have reached the age of majority and do not have legal guardians for the purposes of obtaining in-state residency tuition.

Factors in Determining Residency

Bona fide residency must be maintained in the state of Illinois for at least one calendar year immediately preceding the date of receipt of the application for admission, or for tuition purposes, one calendar year immediately proceeding the first scheduled day of classes for the term for which resident classification is sought.

The following circumstances, although not necessarily conclusive exhaustive, have probative value in support of a claim for resident classifications, including the establishment of domicile and whether presence in Illinois is for reasons other than educational objectives. The existence of one or more of these factors will not require a finding of resident status, nor shall the non-existence of one or more require a finding of nonresident status. All applicable factors will be considered in combination and the residency determination will be based on consideration of all pertinent circumstances. Resident status will not result from acts which are required or routinely done by persons in the state temporarily or which are merely auxiliary to the fulfillment of educational objectives.

A. Continuous physical presence—<u>defined as no more in Illinois for other</u> than <u>educational purposes.</u>

B. If the person is present in another state or country, proof of continued Illinois domicile, including evidence that the person has not acquired a three-weekdomicile in another state, has maintained a continuous voting record in Illinois, and has filed regular Illinois resident state income tax returns during absence from the state-of Illinois—for at least one calendar year as described—above.

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<u>B.</u> Domicile in Illinois of <u>a spouse or a parent(s)</u> or guardian legally responsible for the person. Domicile in Illinois of spouse.

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- C. Voting or registration for voting in Illinois.
- D. Illinois driver's license or identification card and automobile registration.
- E. Financial independence and payment Payment and filing of Illinois income/property taxes and/or ownership of property in Illinois during the tax year or partial tax year immediately preceding the term for which the person is requesting resident classification. Just the The filing of an Illinois state income tax form, or filing a form without substantial Illinois income earned, will not be judged as a significant criterion for reclassification. residency classification.
- F. One calendar year of Permanent or long-term gainful employment in Illinois or prove reliance upon resources in Illinois for more than fifty percent of the income sufficient to provide for tuition, fees, and normal living expenses, *e.g.*, food, clothing, housing, and transportation. Reliance upon income earned from loans is not viewed as evidence of intent to establish residency. Employment in Illinois must be in other than graduate assistantships or student employment.
- G. The Establishment of a household in Illinois, including the lease of living quarters, mortgage, property deed, property title, and payment of utility bills in Illinois.
- H. Former domicile in the state and maintenance of significant connections therein while absent.
- L. Admission to a licensed practicing profession in Illinois.
- JI. Long-term military commitments in Illinois and/or proof that Illinois is the home of record. The petitioner must complete a Military Certification Form which can be obtained at the Office of Admissions and Records [now called Office of Admissions or Office of the Registrar].
- K. A one calendar year period of presence in the state for other than educational purposes.

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<u>J.</u> Establishment of financial accounts at Illinois institutions.

<u>₩K</u>. Public records, for example, birth and marriage records.

NL. Other official documents verifying legal, official connection with Illinois or with organizations or institutions within the state of Illinois.

OM. Exclusive use of the Illinois address when home or mailing address is requested.

The University may request documentation of the evidence. Missing evidence, the lack of evidence, or inconsistent evidence may be used to refute the claim of residency.

N. The student's future plans including committed place of future employment.

O. All present and intended future connections in Illinois and outside Illinois.

P. Severance of out-of-state ties, such as the sale of an out-of-state house.

Procedures-

The Director of Admissions and Records [or Directore Director with responsibility for admissions operations], or a designee, (Responsible Official), shall determine the initial residence classification of each person at the time the person enters or re-enters the U of I System.

Each university within the University of Illinois System may implement its own procedures and practices, and are permitted to make exceptions based on local factors, so long as they are generally in line with the system-wide policy. One university's residency determination shall not be binding on another university within the University of Illinois System.

A person who is not satisfied with a determination concerning his/her residencetheir residency classification may request that the responsible official Responsible Official reconsider the determination. For the purposes of admission, the written request must be received by the Office of Admissions and Records [now called Office of Admissions or Office of the Registrar: see addresses at the end of this policy] within twenty calendar days from the date of notification of residency status. For the purposes of assessment of tuition, the written initial request must be received by the Office of Admissions and Records [now called Office of Admissions or Office of the Registrar] by September 301 for the fall term, February 151 for the spring term, and June 201 for the summer term-or some other date as set by the Office of Admissions and Records [now called Office of Admissions or Office of the Registrar].

The request should include the Petition for Determination of Residency Status and all other materials which are applicable to the claim. The request and accompanying documentation will not be returned, and the person is advised to maintain a copy for his/hertheir record.

If the person is still not satisfied with the determination after it has been reconsidered, the person may appeal the decision to the Director, University Office for Academic Policy Analysis [now University Academic Programs and Services]. The appeal shall be in writing and shall include reasons for the appeal. The appeal must be received by the Director of Admissions and Records [now Director of Admissions or Office of the Registrar] within twenty calendar days of the notice of the ruling. The appeal will then be referred to the Director, University Office for Academic Policy Analysis [now University Academic Programs and Services], who will convene a committee to review the appeal. A person who fails to file such an appeal within twenty calendar days of the notice of the ruling waives all claims to reconsideration for that academic session. Filing deadlines cannot be extended or waived and applications and appeals untimely filed will not be reviewed. The decision of the Director, University Office for Academic Policy Analysis [now University Academic Programs and Services], shall be final in all cases.

A person may be reclassified at any time by the <u>UniversityU of I System</u> upon the basis of additional or changed information. If the person is classified in error as a resident student, nonresident tuition shall be assessed in the next term; if the person is classified in error as a nonresident, resident tuition shall be assessed in the term in which the classification occurs, provided the person has filed a written request for a review in accordance with these regulations.

A person who fails to notify the University of a change of facts or provides false information which might affect classification or reclassification from resident to nonresident status and/or

A person who provides false information or conceals information for the purpose of achieving resident status and/or who fails to notify their university of a change of circumstances which might affect classification or reclassification from resident to nonresident status may be subject to appropriate disciplinary action, as well as other penalties which may be prescribed by law. Further information or clarification may be secured by contacting the Director of Admissions and Records [Office of Admissions or Office of the Registrar] on at the university concerned:

University of Illinois at Urbana-Champaign

Office of the Registrar University of Illinois at Urbana-Champaign 901 West Illinois Street, Suite 140 (MC-063) Urbana, IL 61801-3028 Contact by Email

University of Illinois at Chicago Office of the Registrar University of Illinois at Chicago 1200 West Harrison Street, Suite 1200 (MC-018) Chicago, IL 60607 Contact by Email

University of Illinois at Springfield Office of Admissions University of Illinois at Springfield One University Plaza, MS UHB 1080 Springfield, IL 62703-5407 Contact by Email

Forms, Tools and Additional Resources

Links to forms, petitions, web sites etc

Website Address for this Policy

[Potentially www.policies.uillinois.edu]

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