

DECEMBER MEETING—1869.

UNIVERSITY BUILDING,
URBANA, ILLINOIS, Dec. 13th, 1869.

The Executive Committee met in the Regent's office, at 9 o'clock, A. M.

Present—Messrs. Brown, Cobb, Cunningham, Goltra, Pullen, Wright and the Regent.

The minutes of last meeting were read and approved.

The Regent, as Chairman of the Committee on Building Lumber, reported that the committee had been disappointed in getting a cargo of lumber, as directed, and asked that they have the power to purchase lumber in smaller quantities, as it should be needed. It was agreed that the power of purchasing a cargo included the power of purchasing in smaller quantities.

The Regent reported, as Chairman of the Committee on Greenhouse, that 15,000 brick had been provided and were on the ground, but cold weather had intervened to prevent commencement of the building this fall.

The plans of the greenhouse were laid before the Executive Committee.

The Regent reported, as Chairman of the Committee on Heating the Building, that, after investigation and the examination of two bids received, it had been thought best by the committee, on account of the lateness of the season, to let the matter drop for the present.

Judge Cunningham reported, from the Committee on Renting the Griggs Farm, that the farm was advertised to be rented to the highest bidder, Saturday, December 18, 1869.

The Regent read the statement of the Book-keeper, as follows :

Board expenses	\$ 69 40
Salaries	2,823 94
Stock farm	1,369 76
Experimental farm	398 66
University grounds	22 88
University building	515 46
Chemical laboratory	222 74
Library and cabinets	316 74
Student labor	634 81
Carpentry	357 15
Fuel and lights	133 10
Incidental expenses	121 88
Contingent fund	300 00
Stationery	55 35
Appropriation Horticultural Department	86 50

\$7,426 46

Expenditures reported at Oct. meeting 30,414 54

Total expenditure \$37,841 00

The following collections were made for the Treasurer :

Collections of fees from students	\$164 50
Collected for coal	86 41
Proceeds of sales from garden	25 17
Sales of wheat, Oct. 7th	156 51
Carpenter, from students, for drawing boards and T squares ..	5 00

\$437 59

Collected to Oct. 4th 3,004 89

Total collections \$3,442 48

Contingent fund 300 00

Expenditures 261 16

Cash balance \$38 84

Carpenter reports work turned out, to date, as follows :

Stock farm	\$45 56
Chemical laboratory	9 95
Drawing tables and furniture	180 20
Building repairs	118 01
Repairs in shop	39 45

Total 393 26

The following accounts were then audited and approved :

Oct. 29	W. L. and E. Gurley, eng. chain	\$16 50
" 9	Dodson & Hodge, hardware and farm implements	96 61
" 21	Hulburd & Herrick, locks, pullies and cabinet cases	14 79
" 27	Hovey & Heffron, bulbs and seeds	10 73
" 26	J. F. Luhme, chemicals	109 45
Nov. 8	Union Coal Mining Co., 2 cars coal	40 00
" 8	H. Swannol, oils and paints	70 70
" 10	Elisha Eldred, lumber for cabinet cases	109 05
" 5	Brazellon & Carr, painting basement	211 60
" 4	F. and M. Avey, blacksmithing	13 52
" 4	Prof. W. F. Bliss, expense visiting nurseries	56 40
" 24	Luther Gwinnup, plastering farm building	14 88
" 7	Fuller, Finch & Fuller, linseed and carbon oil	91 23
" 7	Fuller, Finch & Fuller, vial corks for cabinet	17 87
" 23	H. K. Hosford, oil and lamp chimnies	16 10
" 25	W. C. Flagg, expenses as Corresponding Secretary	51 50
" 18	Union Coal Mining Co., 2 cars coal	40 00
" 29	A. S. Barnes & Co., shipping charges on books	65 18
" 30	Ely & Burt, repairs and blacksmithing	15 45
" 30	Walker Bros., moulding and saw mill work	6 55
Dec. 13	Prof. A. P. S. Stuart, Chemical Department	11 57
" "	C. G. Larned & Co., stove fixings	11 40
" "	C. G. Larned & Co., hardware, etc.	40 48
" "	J. M. Gregory, traveling expense	28 20
" "	Angle & Sabin, tile and seed	78 60

On motion of Judge Cunningham,

A claim of \$10, for drafting legislative bill for appropriation, presented by Dr. Scroggs, in favor of Judge Parker, was allowed.

On motion,

Authority was given to Professor Snyder for the purchase of an automaton battalion, 2 bugles and 24 fencing guns for bayonet exercise, provided said guns cannot be made at the work-shops of the University. The following preamble and resolution, offered by Judge Brown, and seconded by Judge Cunningham, were carried by an unanimous vote :

WHEREAS the Chairman of the Committee on Faculty and Courses of Study has recommended the appointment of Prof. S. W. Robinson, of Michigan, as Professor of Mechanical Science and Engineering, and has presented to this Committee abundant proof of his fitness for the position,

Be it Resolved, That the said S. W. Robinson be and is hereby appointed to said Professorship, at a salary of \$2,000, (two thousand dollars).

On motion of Judge Brown,

The Regent was authorized to make arrangements with Prof. Sanborn Tenney, to deliver a course of 30 lectures before the University, for the stipulated sum of \$600 for the course, or \$20 per lecture.

On motion of Judge Cunningham,

It was ordered that the arrangements for the courses of winter lectures be referred to the Regent and the Corresponding and Recording Secretaries, who were authorized to contract with the Lecturers, and to draw on the Treasurer of the Board for the several amounts necessary to meet the traveling expenses of said Lecturers. The Regent read the following recommendation from the Faculty, which,

On motion of Judge Cunningham,

Was approved and adopted.

1st. That two or more fire-extinguishers be purchased for the University, one of which shall be kept in the library, and one in the possession of the Adjutant of the building.

2d. That the following rules be adopted for the guidance of the Faculty and the students of the University.

Rule 1st. In case of an alarm of fire, the students will form in their several halls, and wait for direction from some member of the Faculty, or the Adjutant, with the following exceptions: Should the fire be in a student's room, he, and those from whom he may request immediate aid, will not fall into the ranks; nor shall this rule prevent any student from immediately using a fire-extinguisher, or any other proper means to put out a fire.

Rule 2d. The University building will be divided into wards, each ward being under the charge of a member of the Faculty, who will adopt some plan of operations to be carried out in case of fire; but any member of the Faculty will take charge of operations, should the one whose special duty it is, be absent. Should there be fire in more than one of the wards, the senior officers of such wards will take charge, the Regent directing in any case as he may see fit.

Rule 3d. At least once each term a supposed case of fire will be had, when the students will be drilled as for a real one. Special instruction will be given in the use of the extinguisher, so that every student shall understand its use.

Rule 4th. Each member of the Faculty will make it his duty to acquaint himself with the working of these rules, attending the above-mentioned drills for that purpose.

[Signed,]

S. W. SHATTUCK,
A. P. S. STUART.

On motion of Judge Brown,

The Regent and Judge Cunningham were made a committee to procure an insurance on the University building, not to exceed \$40,000 in amount, and to purchase not to exceed three fire-extinguishers.

Ordered, That \$2,000 of the State appropriation for apparatus and books be set aside for the Mechanical Department, and that such purchases as may be necessary before the next meeting of the Executive Committee, be made under advice of Prof. Robinson.

On motion of Judge Brown,

It was ordered that the material for the green-house be paid for out of the unexpended portion of the State appropriation for the Horticultural Department for the present year.

On motion of Judge Cunningham,

It was ordered that all warrants drawn by the Regent and Secretary on the Treasurer, specify, so far as possible, to what fund the amount should be charged, and where impracticable at the time the warrant is drawn, so to indicate, that the Treasurer be informed at the earliest moment possible, and that the regular statement made to this Board by the Book-keeper, specify items, and to what account chargeable.

On motion of Judge Cunningham,

Resolved, That the Governor of Illinois be requested to fill the vacancies in the Board of Trustees, occasioned by the expiration of the term of Hon. M. L. Dunlap, resignation of Hon. H. C. Burchard, and the acceptance by Hon. J. W. Scroggs of the office of member of the General Assembly.

On motion,

The Committee adjourned to meet the second Wednesday in January, (12th).

J. M. GREGORY.

W. F. BLISS, *Secretary*.
