

AUGUST 14, 1873.

The Board assembled in the University building at 4 P. M.
Present—Messrs. Blackburn, Byrd, Brown, Mason, Pickrell, Sabin,
Slade.

President Cobb in the chair.

Absent—Gov. Beveridge, Messrs. Reynolds and Gardner.

The reading of the minutes of the last meeting were dispensed with.

The report of the Recording Secretary, showing collections and expenditures from last meeting to date, was read and approved.

Collections as follows for the month of July to date:

| | |
|--|------------|
| From farm sales..... | \$1,135 14 |
| “ sales from experimental farm..... | 106 95 |
| “ sales from horticultural department..... | 216 46 |
| “ sales of catalogues, etc..... | 20 15 |
| “ carpenter department..... | 76 45 |
| “ mechanical department..... | 28 02 |
| | <hr/> |
| | \$1,583 17 |

The following bills of current expenses were audited and allowed:

| | | |
|--|----------------------------------|------------|
| C. I. Hays | Salary, July..... | \$50 00 |
| W. S. Chase..... | Various work..... | 10 00 |
| F. A. Parsons..... | Salary, July..... | 50 00 |
| D. S. Covert..... | | 15 92 |
| Enterprise Coal Company..... | 2 cars coal..... | 13 00 |
| The Student..... | 126 copies..... | 17 90 |
| Waters & Pancake..... | Lumber..... | 14 31 |
| W. B. Keen, Cooke & Co..... | Books..... | 1 27 |
| E. V. Peterson..... | Books and stationery..... | 1 25 |
| Trevett & Green..... | Work on drill hall..... | 6 30 |
| Stock farm..... | Expense, July..... | 1,246 55 |
| Geo. Immell..... | Fruit drier..... | 15 00 |
| Illinois Central Railroad Company..... | Freight on donation account..... | 102 57 |
| | from Springfield..... | 9 70 |
| Horticultural department..... | Labor on experimental farm..... | 60 90 |
| | Expense for July..... | 283 72 |
| E. Snyder..... | Petty expenses..... | 22 19 |
| Beidler & Son..... | Lumber..... | 73 71 |
| N. A. Williams..... | Pipe, tile, cement, etc..... | 405 20 |
| New building and grounds..... | Pay-roll..... | 248 70 |
| Dodson & Hodges..... | Tin tube and rope..... | 3 12 |
| Horace S. Leland & Co..... | Board..... | 22 50 |
| | | \$4,403 51 |

The following warrants were ordered to be drawn on State appropriations:

| | |
|--|---------|
| S. J. Surdam, hooks..... | \$13 50 |
| S. W. Shattuck, Superintendent, services and expenses..... | 164 95 |
| Field, Leiter & Co., carpets, shades, etc.—20 per cent. off..... | 707 48 |
| E. F. Hollister & Co., matting and furniture—20 per cent. off..... | 759 10 |

Recess until 7:30.

EVENING SESSION.

The Board re-assembled on time.

Mr. D. Gardner, being detained on business, joined the meeting.

Prof. Shattuck, Regent *pro tem.*, made the following report as chairman of a committee on furniture for new building:

Trustees of the Illinois Industrial University:

GENTLEMEN:—Your committee on furnishing the new building, beg leave to make the following report of progress: After consultation, it was considered best that the chairman should visit Cincinnati to inspect settees, etc., and get bills on the proposed library cases. This he did. After this visit, the full committee met in Chicago on the 23d ult. They found it necessary to spend two days in the work of choosing and contracting for seating the chapel, curtains for the building, matting for chapel, library and halls, carpets for recitation and dressing rooms, and furniture for reception room. The whole amount thus far contracted for is:

| | |
|---|------------|
| Library cases and railing..... | \$2,000 00 |
| Settees for chapel..... | 1,067 20 |
| Matting for library, halls, etc..... | 464 10 |
| Carpets for reception and dressing rooms..... | 239 30 |
| \$3,770 60 | |
| Furniture for reception room, chapel, etc..... | 414 00 |
| Curtains for building..... | 468 18 |
| Gas fixtures—including street conductors—about..... | 1,200 00 |
| Clothes and hat hook..... | 13 50 |
| Assigned..... | \$5,866 28 |

| | |
|------------------------------|--------------|
| Amount brought forward..... | \$5, 866 28 |
| Physical laboratory..... | 3, 000 00 |
| Draughting rooms..... | 950 00 |
| Cabinet cases..... | 1, 000 00 |
| | \$10, 816 28 |
| Amount of appropriation..... | 11, 550 00 |
| Balance..... | \$733 72 |

This balance will be needed in setting up settees, making carpets, curtains, etc., for blackboard platforms, some additional furniture, etc.

Respectfully submitted.

S. W. SHATTUCK, *for Com.*

The report was received and ordered placed on file.

The following report was further made by him as Superintendent of the building :

Gentlemen of the Board of Trustees of the Illinois Industrial University:

I have the honor to make the following report as Superintendent of operations at the new University building :

The general work for the completion of the building has gone forward with reasonable dispatch, though some delay was caused by the flooring being short by some 16, 000 feet. Mr. Gehlman interprets the contract that the University is called upon to furnish this, also the required hardware. I cannot understand it thus. Your attention is asked to the matter. In this connection I may also say that 50 pieces more of perforated base, 4 feet by 6 inches, are required.

Many of the blackboards made last year are not in good condition. No more of them have been put on, but the places have been finished like the rest of the wall. Some — square yards of slating will be required for these spaces, which will cost I suppose about —.

Some 18 desk platforms will be required for the recitation rooms.

The University bell has been mounted in its proper position.

Because of the general settling of the building some three inches in depth of earth had to be taken from the basement floor.

The general grading and laying out of the grounds have gone on, though not so fast as desirable. The large amount of labor called for in the building and its immediate vicinity is the reason for this.

Upon consultation with Mr. Gardner, a system of sewers and drains for the building was adopted. The proper material was procured, and the most difficult part of the work performed, but it will require some six days more of good weather to complete it. A further appropriation of \$50 is required for this purpose.

It is noticed that four of the down spouts of the building do not take the water fast enough, the gutters overflowing.

All of the proper material belonging to the University is being used to form the drives and walks on the grounds, but it will be necessary to have in addition at least 100 cubic yards of stone and 200 yards of gravel to do what is necessary at this time. Gravel can be had for 25 cents per yard, at the bank, and a team will haul 6 yards a day. Stone, I suppose, can best be had from Kankakee.

Attention is called to the fence in front of the University building. It and the proposed walk will be some 50 feet distant from each other.

About 230 feet of inch service pipe for water closets is required. This can best be put in in connection with the heating pipes.

S. W. SHATTUCK.

The report was received.

The perforated base was ordered to be purchased.

An additional appropriation of \$50 for the sewer was made, and \$75 were appropriated for purchase of gravel for finishing of walk.

Twenty-five dollars were appropriated for cartage of stone.

Mr. Gardner reported that he had purchased the necessary lumber for constructing the sidewalk.

The report was accepted, and Mr. Gardner authorized to have the work completed, and the fence removed to its proper position.

The Regent was directed to have the leaks in the roof of the new building repaired.

Messrs. Gardner, Cobb and Mason were appointed a committee to control the future operations of the mechanical shops, and report on same.

Mr. J. M. Van Osdel, jr., Architect, presented the following report :

AUGUST 14, 1873.

To the Trustees of the Illinois Industrial University :

This is to certify that S. H. Gehlman is entitled to a payment of four thousand fifty-eight dollars and fifty-nine cents, on account of work done and materials furnished in the new University building, at Urbana, classified as follows :

| | |
|-------------------------------------|------------|
| Carpenter work..... | \$1,800 00 |
| Nails | 75 00 |
| Plastering..... | 800 00 |
| Painting..... | 500 00 |
| Stairs..... | 500 00 |
| Iron work..... | 1,000 00 |
| Framing..... | 40 00 |
| Concreting..... | 250 73 |
| | <hr/> |
| | \$4,965 73 |
| Less 20 per cent. per contract..... | 993 20 |
| | <hr/> |
| | \$3,972 53 |
| Hardware from Surdam & Covert..... | 86 06 |
| | <hr/> |
| | \$4,058 59 |

J. M. VAN OSDEL, JR., *Architect.*

A warrant to the amount of \$4,058 59 was ordered to be drawn on State appropriation.

Mr. Van Osdel also reported work to the amount of \$9,025 55, done on heating apparatus.

A warrant was ordered to be drawn for such amount.

Prof. Shattuck made his report as Regent *pro tem.*, as follows :

Gentlemen of the Board of Trustees of the Illinois Industrial University :

As Regent *pro tem.*, I have the honor to make the following report :

Since your last meeting quite the usual amount of office work has been done ; the students record completed to date, a large number of inquiries in regard to the University answered, and catalogues sent representing it in part.

The appointment of Dr. Prentice as Resident Instructor in Veterinary Science, at \$1,000 per annum, is again recommended.

Mr. A. C. Swartz, a graduate from the school of civil engineering, is recommended for an appointment as tutor in that school, at \$40 per month.

An arrangement with Mr. Hays, similar to the present one, for the coming year, is proposed. Mr. Hays has given satisfaction, and I hope his services may be retained.

I suggest that authority be given to a committee to engage the still required tutors and instructors, subject to the assignment of funds made at your last meeting.

Dr. Gregory thinks it desirable that the University should have the services of Professors in Agricultural Chemistry, and in Physics, as soon as its funds will allow. I heartily concur in this opinion.

Authority is asked for having done the usual annual binding and repair of books in the library ; also for having printed the usual examination blanks and circulars to county superintendents.

The annual cleaning and repairs of the University building and furniture calls for attention.

In this connection the question to what use the proposed vacated portions of the old building shall be put, may be raised. Some fifty students could be accommodated in the room thus made, not including the chapel. The use the present heating apparatus is to be put to, calls for settlement. You are requested to assign the rooms of the new building to their several purposes, either directly or by

committee; also to give the authority to remove the library, cabinet, offices, etc., to their rooms in the new building. I suggest that the time of the opening of the academic year in September, be extensively advertised. Attention is asked to the request of Mr. Ed. Lynch, also to the communication of Prof. Snyder, in regard to an application from Students Kasson and McCoy, for permission to establish a University book store.

Respectfully,

S. W. SHATTUCK.

The report was received.

Dr. Prentice was appointed Professor of Veterinary Science, at \$1000 for the year.

The appointment of necessary tutors and assistants was referred to the committee consisting of the President of the Board and the Regent, with power to act.

The necessary binding and repairs of books in the Library were ordered to be done.

The President, as Chairman from the Committee to appoint a Professor of Agriculture, reported that a liberal offer had been made to Prof. M. Miles, of Michigan, but had been declined. No further arrangements have yet been entered into. Report adopted, and Committee continued.

The Board adjourned to meet August 15, at 8 A. M.

SECOND DAY'S SESSION.

The Board assembled on time.

The following motion of Mr. Blackburn was adopted:

Resolved, That the Regent, *pro. tem.*, and Faculty of the University, with the President of the Board, be constituted a Committee to make any preparation or arrangements of buildings or rooms, not otherwise provided for, necessary for the opening and carrying on the approaching session of the University, limiting the expenditures to the appropriations, and reporting to the Board.

On motion, one hundred dollars were appropriated from the Incidental Expense Fund, for moving library and cabinet furniture, and cleaning of the new University building.

The Regent was directed to advertise the opening of the Fall session.

Mr. C. I. Hays was continued University Florist.

A request of student E. Lynch, in regard to fees, was not granted.

An application of students Kasson and McCoy, for permission to open a University book and stationery store, was tabled until next meeting.

The President, as Chairman of Committee on Appointment of Professor of English Literature, made a report and read applications for chair of English Literature from Professors J. F. Carey, J. C. Pickard and D. H. Pingrey.

Judge A. M. Brown moved that J. F. Carey be appointed Professor of English Language and Literature.

Mr. Blackburn moved that this motion be laid on the table, action deferred, and Committee continued. Carried.

On motion, Col. R. B. Mason was added to the Committee on Appointment of Professors.

Mr. D. Gardner reported on subject of Division Fence of University Lands, asking further time for investigation. Report accepted, and Committee continued.

The following Report of Mr. J. P. Slade, from the Committee on By-laws, was received, and the By-laws, as amended, adopted :

To the Board of Trustees of the Illinois Industrial University :

Your Committee appointed to revise the By-laws, would respectfully report as follows :

I.—Meetings of the Board.

SECTION 1. All meetings of the Board of Trustees shall be held at the University Building, in Champaign county, and a majority of the Board shall constitute a quorum.

SEC. 2. The Board shall hold an annual meeting the 2d Tuesday of March, and other meetings as often as once in three months, at such times as the Board may designate.

SEC. 3. Special meetings may be called, whenever necessary, by the President or any three members of the Board, by mailing to each member of the Board, at least five days before the day of meeting, a notice of the call: *Provided*, that in such notice the business to be attended to at such meeting shall be specified.

II.—Order of Business.

SEC. 1. The order of business at each annual meeting of the Board shall be:

1. Reading of the Scriptures and prayer.
2. Calling the roll of members.
3. Reading, correction and approval of Minutes of last meeting.
4. Reports of Officers.
5. Reports of Committees.
6. Unfinished and new business.

III.—Rules of Debate.

SEC. 1. In discussion, and the disposal of business, the Board shall be governed by the parliamentary rules and usages usually governing deliberative bodies.

SEC. 2. Every resolution offered shall be reduced to writing and sent to the Secretary's table.

IV.—Officers and Appointees.

The officers of the Board shall consist of the President, Treasurer, Corresponding Secretary, and Recording Secretary; and the Board may, from time to time, appoint such Professors, Tutors or Instructors, and such subordinate officers and employees as they may deem necessary to carry on the Institution.

V.—Terms of Office.

SEC. 1. The Regent and Treasurer shall be elected at each biennial meeting, and hold their offices for two years, and until their successors are elected and qualified.

SEC. 2. The Corresponding and Recording Secretaries shall be elected at the annual meeting and hold their offices for one year, and until their successors are elected and qualified.

SEC. 3. Professors, and other officers and employees, shall be appointed at such time, in such manner and for such term, as the Board shall, by resolution in such case, direct, and be subject to removal at the pleasure of the Board.

VI.—Treasurer.

The Treasurer shall give bond, with approved security, in the sum of three thousand dollars. He shall be custodian of all moneys and securities belonging to the University, except such as are, by law, placed in the custody of the State, and of the land scrip, until same shall be sold or located. He shall invest the funds of the University, as directed by the Board, and he shall pay no money out of the treasury, except upon a warrant of the President of the Board, countersigned by the Recording Secretary. He shall also, annually, and oftener when required, make a detailed report to the Board of all receipts and disbursements, since making his last report.

VII.—Corresponding Secretary.

The Corresponding Secretary shall perform the duties indicated and required by the act creating his office. He shall hold his office in the University building.

VIII.—Recording Secretary.

SEC. 1. The Recording Secretary shall perform the duties required of him by law, and usually appertaining to his office. He shall keep the books and papers belonging to his office at the University building, at Urbana, and the same shall be open to inspection of any member of the Board, or officer of the University. He shall be the clerk of the Executive Committee, and reside at or near the University.

SEC. 2. He shall countersign all warrants on the Treasurer, and note on each the appropriation of the Board or Executive Committee authorizing the issue of the same.

IX.—*Salaries.*

The salary of each officer, professor, instructor or other employee of the University, shall be fixed by resolution, at the time the appointment is made, subject to alteration, in the discretion of the Board and a warrant shall be drawn for the same according to law, on the Treasurer, as the same shall fall due: *Provided*, there are funds in the treasury to pay the same. Salaries shall be payable quarterly, on the first days of April, July, October and January, of each year.

X.—*Duties of Executive Committee.*

SEC. 1. The Executive Committee shall meet at the seat of the College, at least quarterly, and oftener if they shall find it necessary for the transaction of any business necessary to be done in the vacation of the Board.

SEC. 2. The Executive Committee shall, for the purposes for which they were appointed, possess all powers of the Board: *Provided*, that they shall not revise or change the acts of the Board, not act upon any matters referred to any Committee of the Board that may be intrusted with any special business; shall not purchase or sell real estate, nor the land scrip nor bonds belonging to the University, without the consent, in writing, of a majority of all the members of the Board, and shall be strictly confined to such business as cannot be left till the quarterly meetings of the Board.

SEC. 3. The Committee shall hold their office till the annual meeting next after their appointment; and they shall submit the minutes of their proceedings, or make a report through their Chairman, to every meeting of the Board, of all their transactions since the last meeting of the Board.

SEC. 4. Special meetings of the Executive Committee may be called in the same manner as special meetings of the Board.

These By-laws may be repealed or amended, at any meeting of the Board, by a vote of a majority of all the members of the Board.

JAMES P. SLADE,
A. M. BROWN,
J. H. PICKRELL,

Committee.

The Chairman from the Committee of Course of Study asked that further time be allowed for their report. Granted.

The Board adjourned to meet on Thursday, Sept. 4, at 3 o'clock, P. M.