

SEPTEMBER 9, 1874.

The Board assembled as per adjournment.
The following report was accepted :

The committee instructed to secure an instructor in Agricultural Chemistry, and also to engage an instructor in Chemistry, to succeed Prof. Stuart, beg leave to report that they have engaged Mr. H. A. Weber for Instructor in Chemistry, at \$1,200 per annum, and Mr. Chas. W. Silver as Instructor in Agricultural Chemistry, at \$1,000 per annum.

E. COBB,
D. GARDNER,
Committee.

The Business Agent's report was resumed.
Mr. Blackburn's resolution was adopted, as follows :

Resolved. That without relieving the Professor of Mechanical Engineering from any of the responsibilities of his department, we authorize him to employ necessary aid in the Mechanical Laboratory from the advanced students, at a compensation not exceeding 35 cents per hour for time employed, subject to the approval of the Executive Committee.

On motion of Mr. Sabin, a sidewalk was ordered to be put down in front of new University building, from north gate to the main entrance, to be made of two-inch plank, and four feet wide ; also a sidewalk in front of the old Mechanical building, and the other sidewalks and fences to be repaired.

A communication from Mrs. Chase, in regard to moving a certain fence on lot 1, block 11, in Urbana, was referred to Mr. Gardner and the Business Agent, with power to act.

The request of the Chemical Department, for more working tables, to cost \$240, was referred to the Executive Committee.

Prof. Burrill's report of the Horticultural Department was read.

A credit of \$100 per annum for the use of the house occupied by the Head Farmer, was allowed to the Horticultural Department ; also a credit of \$72 42 for trees planted on the grounds about the new University building, the former to be charged to the Agricultural Department, the latter to Buildings and Grounds.

A request from Prof. Burrill, asking for an appropriation of \$15 to furnish the room set apart for microscopical work, with an earthen tank, a bench vise, some chemicals, and a few pieces of small apparatus, was received, and the expenditure authorized.

Prof. Taft's request for an appropriation to supply the Department of Natural History with a set of simple rocks for the purpose of illustrating Geology, and with skeletons to illustrate each of the orders of Mammals, was received, and an appropriation of \$500 granted.

The request for \$2,000 for Ward's casts for Paleontology was referred to the Executive Committee.

At the request of Prof. Robinson, an appropriation of \$80 was granted for the purpose of supplying necessary chemical and finishing additional apparatus for the Physical Laboratory.

The request of Professors Robinson and Webb, for an assistant in the Physical Laboratory and Civil Engineering Department was received and an appropriation of \$40 per month allowed for that purpose.

The request of Messrs. H. A. Weber and C. W. Silver for an appropriation of \$60 to make repairs and improvements in the Chemical Department, was allowed.

The request for an appropriation to purchase paper for use of students in Engineering and Architecture, was not granted.

At the request of Prof. Snyder an appropriation of \$150 was made to meet the expenses of the University band, gymnasium, target practice, cleaning muskets, etc., etc. He reported 36 new breech-loading muskets and 2,000 rounds of ammunition for target practice, also 50 swords and belts for the officers of the Battalion received from the Rock Island arsenal.

The request for an appropriation to purchase a printing press and type for the use of students in publishing the college paper, was laid on the table for the present, and the University advertisement continued at \$60 per annum.

The question of government in the Old University Building having come before the Board, it was referred to the Faculty for report at the next meeting.

Prof. Robinson's request for an appropriation of \$90 to provide a case in the Mechanical Engineering room for holding the models of that department, was granted.

The recommendation from a committee of the Faculty for requiring of students fees for the use of apparatus belonging to the University, was received, and the following resolution passed:

Resolved, That we hold the heads of the respective departments responsible for the proper use and keeping of the implements, tools and apparatus belonging to the University, and that they are hereby authorized to adopt such measures as they may deem expedient for the proper care and safe return of all such articles used by students, provided that there be no actual charge for their proper use.

The Treasurer's report of probable receipts for the next six months was received, as follows:

Balance.....	\$12,717 75
Interest on Sangamon County Bonds.....	2,250 00
" Illinois 6 per cent. ".....	930 00
" Chicago Water " ".....	875 00
Fees.....	5,000 00
Freights.....	1,800 00
Rents and interest on land notes.....	1,500 00
Total.....	\$25,072 75

The list of appropriations for the next six months reported by the Business Agent was accepted, as follows:

Board Expense.....	\$300 00
Salaries—	
Regent.....	\$2,000 00
7 Professors.....	7,000 00
1 Professor.....	600 00
Agricultural Expert and Lecturer.....	1,000 00
2 Instructors.....	1,200 00
2 Instructors.....	1,000 00
1 Tutor in Mathematics and Architecture.....	360 00
1 Tutor in Mechanical and Civil Engineering.....	240 00
2 Tutors in Chemistry.....	300 00
1 Tutor in French and German.....	120 00
1 Tutor in Mechanical Department.....	120 00
2 Tutors in Military Department and Gymnasium.....	150 00
1 Instructor in Drawing.....	300 00
1 Tutor in Bookkeeping and Clerk in Business Office.....	240 00
Library Assistants.....	100 00
Treasurer.....	250 00
Corresponding Secretary.....	250 00
Business Agent.....	200 00
Janitors.....	480 00
Fireman.....	400 00
Fuel and lights.....	16,800 00
Stationery and printing—	3,000 00
Current expenses.....	\$200 00
Advertising in "Illini".....	60 00
	260 00

Buildings and Grounds—			
Current expenses.....	\$500	00	
Walks.....	168	00	
Repairs old sidewalks.....	20	00	
			688 00
Incidental expenses.....			300 00
Mechanical Department—			
Current expenses.....	\$323	83	
Shop practice.....	90	00	
			413 83
Architectural Department—			
Current expenses.....	\$357	75	
Shop practice.....	90	00	
			447 75
Agricultural Department.....			
Horticultural Department.....			499 70
Chemical Department.....			689 92
Military Department, Gymnasium and Telegraphy.....			150 00
Library and Apparatus.....			600 00
Cabinet.....			500 00
Sundries—			
Physical Laboratory.....	\$80	00	
Botany and Microscopy.....	15	00	
Shumman, bill of mining apparatus.....	450	00	
C. W. Burnett, bill of division fence.....	133	50	
J. B. Webb, bill of expense Engineering Department.....	14	15	
Artaria & Co., map of Europe.....	17	60	
Model case, Mechanical Department.....	90	00	
			802 25
Total.....			\$24,951 54

The following was passed :

In order to define more clearly the duties of the Business Agent, we would recommend the following statement of such duties :

1. He shall keep or cause to be kept the "books of accounts" of the several departments.
2. He shall keep all business books of the University and do its business correspondence.
3. He shall make all purchases for the University, but no purchases shall be made except upon requisition from the heads of departments, or such as may be authorized by the Trustees; *Provided, also*, that all purchases must first be authorized by the Trustees. In cases of necessity for immediate purchases, the Business Agent will make them, but within the limit of \$50 for any one month, the same to be reported to the Trustees at their next meeting. Purchases of materials for commercial work of the machine shops may be made, if immediate returns are to be received, the same also to be reported at the next meeting of Trustees.
4. He shall aid the heads of the several departments in effecting such sales as may be authorized by the Trustees. He shall aid the Treasurer, when required by said Treasurer, in making collections of all fees, rents, and other dues or debts due the University, and attend to such other business as may from time to time be intrusted to him. He shall keep the President of the Board and the Trustees, and the Regent, when desired, informed as to the state of finances and business affairs of the University, presenting the Executive Committee a monthly statement of all collections and expenditures in the several departments.

The employment of a veterinary surgeon was referred to Mr. Gardner.

Prof. S. W. Shattuck was appointed Business Agent of this University for the next financial year, with a compensation of \$400.

Resolved, That the Regent, Professors and Assistant Professors of this University are engaged for the whole year, and are to consider themselves on duty, except leave of absence be granted by this Board.

The report of the Committee on Agricultural Experiments, that Mr. B. F. Johnson had been engaged to superintend such experiments for the next six months, ending February 28, 1875, was adopted.

The Board then adjourned.