

Meeting of January 25, 1913.

A special meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in the city of Chicago, at 12:30 P.M., on Saturday, January 25, 1913, pursuant to the following notice which was sent out by the secretary on January 20, 1913:

Upon the call of the president, Mr. W. L. Abbott, a special meeting of the Board of Trustees of the University of Illinois will be held at the Blackstone Hotel, in the city of Chicago, on Saturday, January 25, 1913, beginning at 12:30 P.M., for the further consideration of the bids on the Stock Judging Pavilion, and for the consideration of such other matters as may be duly presented.

When the board convened the following members were present: Mr. Abbott, Mrs. Bahrenburg, Mr. Blair, Mrs. Evans, Mr. Grout, Mr. Hatch, Mr. Hoit, Mr. Meeker, Mr. Montgomery, Mr. Moore. Professor James M. White, Supervising Architect; Mr. W. Carbys Zimmerman, State Architect, and Mr. H. W. Mumford, Professor of Animal Husbandry, were also present.

MINUTES APPROVED.

The secretary presented the minutes of the special meeting of January 7, 1913, which, on motion of Mr. Hoit, were approved.

APPOINTMENTS MADE BY THE PRESIDENT OF THE UNIVERSITY.

The secretary presented the following report of appointments made by the President of the University to fill vacancies in positions authorized by the Board of Trustees:

Frazer, George E., Professor of Public Accounting, for a term of three years beginning January 13, 1913, with the further assignment of the duties of Comptroller of the University until further notice, with a salary at the rate of thirty-six hundred dollars (\$3,600) per annum for the first year and four thousand dollars (\$4,000) per annum for each of the two succeeding years of this appointment. (January 11, 1913.)*

Hooker, Fred, Toolroom Attendant in the Woodshop, beginning December 7, 1912, and continuing until further notice or until August 31, 1913, with a salary at the rate of five hundred fifty dollars (\$550) for twelve months' service, vice L. C. Demlow, resigned. (December 24, 1912.)

Mathers, Jennie A., Temporary Stenographer in the Office of the College of Literature and Arts, on probation for three months under the regulations of the Illinois Civil Service Commission, beginning December 3, 1912, at a salary of fifty dollars (\$50) a month, vice Rose Ryan, resigned. (December 24, 1912.)

Oaks, Catherine S., Catalog Assistant in the Library, for eight months beginning January 1, 1913 (without vacation), at a salary of sixty-five dollars (\$65) a month, vice Ethel Bond, resigned. (December 24, 1913.)

REPORT OF THE TREASURER.

The secretary presented the report of Mr. H. A. Haugan, Treasurer, for the quarter ended December 31, 1912. This report was received for record.

TREASURER'S REPORT.

H. A. HAUGAN, TREASURER, IN ACCOUNT WITH THE UNIVERSITY OF ILLINOIS,

DECEMBER 31, 1912.

	1912.	DR.	
Sept. 30. Balance per last statement			\$744,200 77
Oct. 1. Received from W. B. Day, Actuary, for credit of School of Pharmacy fund			250 00

* The date in parenthesis is the date on which the appointment was made by the President of the University.

TREASURER'S REPORT—*Concluded.*

		DR.	
1912.	2.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	\$ 200 00
	5.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	160 00
	14.	Received from U. S. Treasurer, for credit of Agricultural Experiment Station fund	7,500 00
	16.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	62 84
	17.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	175 00
	19.	Received from O. E. Staples, Chief Clerk, for credit of Agricultural Experiment Station fund	25 00
	19.	Received from O. E. Staples, Chief Clerk, for credit of general fund	15,000 00
	19.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	185 00
	23.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	80 00
	26.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	130 00
Nov.	6.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	190 00
	16.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	100 00
	21.	Received from O. E. Staples, Chief Clerk, for credit of general fund	1 00
	22.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	75 00
	30.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	50 00
Dec.	4.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	85 00
	6.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	90 00
	10.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	135 00
	12.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	60 00
	17.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	42 00
	23.	Received from W. B. Day, Actuary, for credit of School of Pharmacy fund	35 00
	31.	Received from O. E. Staples, Chief Clerk, for credit of general fund	10,000 00
Total			\$778,831 61

		CR.	
1912.	Dec. 31.	By amount paid out of general fund, as per list of warrants herewith	\$588,029 91
		By amount paid out of College of Medicine fund	6,867 75
		By amount paid out of School of Pharmacy fund, as per list of warrants herewith	6,491 61
		By amount paid out of Agricultural Experiment Station fund, as per list of warrants herewith	\$601,380 27
<i>Balances—</i>			
		General fund	\$158,980 43
		College of Medicine fund	4,888 22
		School of Pharmacy fund	7,835 19
		Agricultural Experiment Station fund	5,747 50
			177,451 34
			\$778,831 61

Respectfully submitted,
HENRY A. HAUGAN, *Treasurer.*

REPORT OF THE BUSINESS OFFICE.

The secretary presented a letter from Professor George E. Frazer, Comptroller, transmitting the report of the business office for the quarter ended December 31, 1912. This letter and report were received for record.

January 17, 1913.

Mr. W. L. Abbott, President Board of Trustees, University of Illinois.

SIR: I have the honor to hand you herewith a report of the receipts and remittances of the chief clerk, and of the expenditures from current appropriations,

from State appropriations, and from United States appropriations, for the three months ending December 31, 1912, together with a summary of these cash transactions. These reports were prepared by the bookkeeper in the business office, Mr. Lloyd Morey, prior to the date of the assignment to me of the duties of University comptroller.

Respectfully submitted,
GEO. E. FRAZER.

RECEIPTS AND REMITTANCES OF THE CHIEF CLERK.

Balance, October 1, 1912.....	\$15,288 55		
RECEIPTS.			
Accountancy	\$ 68 16		
Agricultural College	10,059 35		
Agricultural Experiment Station receipts.....	8,469 86		
Band instrument deposits	5 00		
Blue printing	380 39		
Buildings and grounds	868 47		
Engineering Building site	63 85		
Engineering College	348 20		
Engineering Experiment Station	255 54		
Hospital Association	196 71		
Interest on land contracts	48 30		
Library fines	65 00		
Lockers—General	39 00		
Lockers—Gymnasium	216 00		
McKinley fund—Interest	23 62		
McKinley fund—Principal	455 00		
Philology, Journal of	152 70		
Snyder fund—Interest	166 26		
Snyder fund—Principal	673 25		
Student deposit—Snyder fund	2,371 67		
Special fees	730 50		
Summer session fees	18 00		
University fees	3,098 75		
University studies	11 28		
Water survey	45 75		
Zoölogy	6 25		
		28,836 86	
REMITTANCES TO H. A. HAUGAN, TREASURER.			
October 17, 1912.....	\$15,025 00		
December 30, 1912.....	10,000 00		
			\$25,025 00
Balance, December 31, 1912.....			19,100 41
		\$44,125 41	\$44,125 41

EXPENDITURES.

CURRENT EXPENDITURES.

	Appropriation.	Expenditures before reported.	Expenditures this quarter.	Total expended.	Balance.
Accountancy.....	\$ 2,851 15	\$ 362 05	\$ 379 70	\$ 741 75	\$ 2,109 40
Agricultural College.....	26,235 75	7,246 28	8,605 91	15,852 19	10,383 56
Agricultural experiment station.....	25,663 49	2,017 09	1,075 43	3,092 52	22,570 97
<i>Alumni Quarterly</i>	1,000 00	250 00	250 00	500 00	500 00
<i>Alumni Record</i>	5,328 07	356 96	224 14	581 10	4,746 97
Applied mechanics.....	1,353 51	89		89	1,352 62
Art and design.....	500 00		111 97	111 97	388 03
Band instruments deposits.....	150 50	10 00	25 00	35 00	115 50
Blue printing.....	1,250 36	388 96	559 69	948 65	301 71
B'nai B'rith library.....	525 00		153 20	153 20	371 80
Botany.....	2,500 00	532 73	1,027 23	1,559 96	940 04
Chemistry.....	15,000 00	7,238 92	2,298 36	9,537 28	5,462 72
Classics.....	100 00		32 79	32 79	67 21
Dean of men.....	3,000 00	559 80	1,011 21	1,571 01	1,428 99
Dean of women.....	500 00	48 50	172 42	280 92	279 08
Editing University Bulletin.....	1,000 00		4 05	4 05	995 95
Education, school of.....	2,250 00	71 00	355 52	426 52	1,823 48
Engineering building site.....	1,274 25	1 20		1 20	1,273 05
Engineering College.....	12,000 00	1,859 53	2,373 84	4,233 37	7,766 63
Engineering experiment station.....	672 37				672 37
English.....	1,550 00	104 39	346 50	450 89	1,099 11
Entomology.....	1,451 00	831 33	244 19	1,075 52	375 48
Geology.....	1,340 80	144 53	187 31	331 84	1,008 96
German languages.....	200 00		8 17	8 17	191 83
Gymnasium lockers.....	1,911 00	588 00	139 95	727 95	1,183 05
High school contest.....	400 00	20 00	33 40	53 40	346 60
History.....	150 00	1 40	52 63	54 03	95 97

EXPENDITURES—Continued.

	Appropriation.	Expenditures before reported.	Expenditures this quarter.	Total expended.	Balance.
Hospital association	\$ 1,021 71	\$ 369 50	\$ 248 75	\$ 618 25	\$ 403 46
Illinois Cannery Association fund	436 13	199 83	236 30	436 13
Incidentals	10,000 00	1,880 61	2,536 03	4,416 64	5,583 36
Interest on land contracts	48 30	48 30
Labor	60,000 00	11,180 55	15,661 26	26,841 81	33,158 19
Library	3,145 00	507 10	843 61	1,350 71	1,794 29
Library fines	92 35	25 00	23 33	48 33	44 02
Library school	1,080 00	11 90	162 10	174 00	906 00
Library students assistants	3,940 00	798 90	1,341 38	2,140 28	1,799 72
Library supplies	145 95	145 95	145 95
Lincoln hall dedication	750 00	62 89	62 89	687 11
Literature and arts, college of	800 00	66 45	78 44	144 89	655 11
McKinley fund, interest	23 62	23 62
McKinley fund	455 00	455 00
Mathematics	200 00	5 50	18 63	24 13	175 87
Medicine, college of	16,644 12	11,869 65	11,869 65	4,774 47
Military department	1,150 00	120 35	229 21	349 56	800 44
Military and band scholarships	2,000 00	2,000 00
Music, school of	1,400 00	276 29	582 42	858 71	541 29
Pharmacy, school of	11,884 94	2,630 26	1,554 49	4,184 75	7,700 19
Philology, Journal of	708 92	41 42	46 72	88 14	618 78
Philosophy	100 00	4 95	2 60	7 55	92 45
Physical training, men	1,200 00	10 00	585 70	595 70	604 30
Physical training, women	741 02	136 54	63 65	200 19	540 83
Physics laboratory assistants	600 00	126 00	126 00	474 00
Physiology	1,900 00	5 58	637 45	643 03	1,256 97
Plym fellowship	1,000 00	400 00	200 00	600 00	400 00
Political science	50 00	15 71	15 71	34 29
Psychology	500 00	20 00	137 04	157 04	342 96
Public school drawing exhibit	50 00	50 00
Rebates to students	5,000 00	740 70	3,119 75	3,860 45	1,139 55
Romance languages	100 00	2 09	28 01	30 10	69 90
Science, college of	700 00	92 37	110 41	202 78	497 22
Snyder fund	2,577 82	1,500 00	1,475 00	2,975 00
Snyder fund deposits	2,371 67	871 67	871 67	1,500 00
Snyder fund interest	600 00	300 00	300 00	300 00
Sociology	50 00	8 00	65	8 65	41 35
Soil extension (I. C. R. R.)	1,019 85	612 11	373 45	985 56	34 29
Summer library school	515 00	515 00
Supervising architect	1,800 00	460 58	659 43	1,120 01	679 99
University fellowships	2,400 00	185 00	555 00	740 00	1,660 00
Water survey records	145 75	23 05	23 05	122 70
Womans' league loan fund	220 00	220 00
Zoology	4,750 00	685 87	1,989 68	2,675 55	2,074 45
Totals, current appropriations	\$254,472 40	\$57,649 66	\$54,549 37	\$112,199 03	\$142,273 37

STATE APPROPRIATIONS.

	Appropriation.	Expenditures before reported.	Expenditures this quarter.	Total expended.	Balance.
Agricultural College	\$415,800 00	\$225,548 53	\$63,974 69	\$289,523 22	\$126,276 78
Agronomy green house	9,000 00	8,152 87	329 62	8,482 49	517 51
Animal husbandry building	80,000 00	294 86	250 18	545 04	79,454 96
Apparatus and appliances—					
Closed out	3,998 83	3,998 83	3,998 83
Astronomy	3,101 17	1,546 49	20 00	1,566 49	1,534 68
Botany	900 00	35 25	864 75	900 00
Totals, apparatus and appliances	\$8,000 00	\$5,580 57	\$884 75	\$6,465 32	\$1,534 68
Armory	\$100,000 00	\$ 3,720 10	\$5,300 39	\$ 9,020 49	\$90,979 51
Buildings and grounds	50,000 00	30,797 84	5,957 59	36,755 43	13,244 57
Cabinets—					
Closed out	3,407 79	3,407 79	3,407 79
Lincoln hall	3,480 84	1,128 16	1,372 36	2,500 52	980 32
Natural history museum	1,111 37	135 84	143 47	279 31	832 06
Totals, cabinets	\$8,000 00	\$4,671 79	\$1,515 83	\$6,187 62	\$1,812 38

EXPENDITURES—Continued.

	Appropriation.	Expenditures before reported.	Expenditures this quarter.	Total expended.	Balance.
Ceramics.....	\$ 30,000 00	\$ 14,986 60	\$ 4,583 83	\$ 19,570 43	\$10,429 57
Ceramics building.....	21,000 00	9,467 88	6,223 79	15,691 67	5,308 33
Chemical laboratory.....	20,000 00	14,568 39	4,151 98	18,720 37	1,279 63
Clinic building.....	5,000 00	5,000 00
Cold storage.....	9,000 00	9,000 00
Commerce building.....	125,000 00	60,261 74	28,948 17	89,209 91	35,790 09
Crop experiments.....	30,000 00	15,530 69	4,802 20	20,332 89	9,667 11
Dairy barn.....	10,000 00	812 87	2,177 65	2,990 52	7,009 48
Dairy investments.....	30,000 00	20,392 86	6,549 08	26,941 94	3,058 06
Drains, fences and repairs.....	5,000 00	2,837 74	2,837 74	2,162 26
Engineering bldg. & grounds.....	200,000 00	119,314 66	42,072 06	161,386 72	38,613 28
Engineering extension and maintenance—					
Closed out.....	74,391 40	74,391 40	74,391 40
College.....	31,975 03	5,941 34	6,419 37	12,360 71	19,614 32
Experiment station.....	43,633 57	9,632 48	9,492 49	19,124 97	24,508 60
Salaries.....	30,000 00	2,999 98	8,999 94	11,999 92	18,000 08
Totals, engineering, extension and maintenance.....	\$180,000 00	\$92,965 20	\$24,911 80	\$117,877 00	\$62,123 00
Fire protection.....	\$ 3,000 00	\$ 2,375 34	\$ 559 65	\$ 2,934 99	\$ 65 01
Floriculture.....	16,000 00	9,966 50	2,445 34	12,411 84	3,588 16
Glass house.....	30,000 00	3,314 20	14,273 22	17,587 42	12,412 58
Graduate school.....	100,000 00	45,300 96	12,375 19	57,676 15	42,323 85
Gymnasium.....	5,000 00	4,152 28	847 75	5,000 00
Heating and lighting plant.....	30,000 00	28,748 48	428 85	29,177 33	822 67
Horticulture.....	30,000 00	18,689 65	5,500 04	24,189 69	5,810 31
Household science.....	5,000 00	2,500 00	107 58	2,607 58	2,392 42
Interest on endowment fund—					
Closed out.....	32,411 82	32,411 82	32,411 82
Agricultural college.....	8,103 98	8,103 98	8,103 98
General.....	8,103 98	1,624 99	4,874 97	6,499 96	1,604 02
Totals, interest on endowment fund.....	\$48,619 78	\$42,140 79	\$4,874 97	\$47,015 76	\$1,604 02
Law building.....	\$ 15,000 00	\$ 3,822 70	\$ 5,876 59	\$ 9,699 29	\$ 5,300 71
Law school.....	50,000 00	25,644 33	7,065 39	32,709 72	17,290 28
Library.....	50,000 00	24,662 12	7,005 10	31,667 22	18,332 78
Live stock specimens.....	22,500 00	14,196 78	2,598 05	16,794 83	5,705 17
Mines, investigation.....	10,000 00	6,344 52	1,185 03	7,529 55	2,470 45
Mining building.....	25,000 00	8,909 08	11,643 16	21,552 24	4,447 76
Mining engineering.....	30,000 00	9,358 20	3,265 30	12,623 50	17,376 50
Operating expenses—					
Closed out.....	545,561 62	545,561 62	545,561 62
Board expense.....	2,500 00	94 94	704 64	799 58	1,700 42
Comptroller's office.....	3,270 00	559 49	639 87	1,199 36	2,070 64
Furniture and fixtures.....	5,000 00	228 78	679 36	908 14	4,091 86
Heat and light.....	40,000 00	6,856 80	11,874 58	18,731 38	21,268 62
High school visitor.....	2,900 00	303 17	1,273 63	1,576 80	1,323 20
Lectures.....	5,000 00	175 00	175 00	4,825 00
President's office.....	2,000 00	315 50	402 80	718 30	1,281 70
Printing and postage.....	12,000 00	688 41	-2,258 19	2,946 60	9,053 40
Registrar's office.....	4,220 00	1,417 39	696 97	2,114 36	2,105 64
Salaries for instruction.....	415,000 00	88,752 57	108,663 14	197,415 71	217,584 29
Salaries for services.....	97,000 00	21,808 88	24,825 74	46,634 62	50,365 38
Summer session, 1912.....	14,027 91	13,537 83	154 35	13,692 18	335 73
Unassigned.....	1,520 47	1,520 47
Totals, operating exp.....	\$1,500,000 00	\$680,125 38	\$152,548 27	\$832,473 65	\$317,526 35
Pavements and walks.....	\$ 8,000 00	\$ 3,913 21	\$ 2,840 07	\$ 6,753 28	\$ 1,246 72
Pharmacy, School of.....	20,000 00	12,913 33	5,349 99	18,263 32	1,736 68
Sheep building.....	2,000 00	1,992 44	4 95	1,997 39	2 61
Shop practice.....	12,000 00	9,216 97	1,713 39	10,930 36	1,069 64
Social and political science.....	50,000 00	25,636 51	6,324 67	31,961 18	18,038 82
Soil investigation.....	130,000 00	85,212 80	22,457 01	107,669 81	22,330 19
Soil maps.....	50,000 00	11,253 32	5,803 33	17,056 65	32,943 35
Stock investigation.....	50,000 00	30,702 05	11,236 45	41,938 50	8,061 50
Telephone exchange.....	3,000 00	1,790 01	100 03	1,890 04	1,109 96
University (Lincoln) hall.....	250,000 00	249,397 85	151 35	249,549 20	450 80
Veterinary college and residence laboratory.....	30,000 00	25,965 41	43 34	26,008 75	3,991 25
Water investigation.....	30,000 00	15,156 73	4,372 71	19,529 44	10,470 56

EXPENDITURES—*Concluded.*

	Appropriation.	Expenditures before reported.	Expenditures this quarter.	Total expended.	Balance.
Water station.....	\$ 4,000 00	\$ 3,582 16	\$ 417 84	\$ 4,000 00
Water survey.....	15,000 00	7,577 32	1,519 98	9,097 30	\$ 5,902 70
Women's building addition....	125,000 00	57,606 89	24,972 34	82,579 23	42,420 77
Total State appropriations	\$3,734,919 78	\$2,102,073 50	\$522,340 51	\$2,624,414 01	\$1,110,505 77

UNITED STATES APPROPRIATIONS.

	Appropriation.	Expenditures before reported.	Expenditures this quarter.	Total expended.	Balance.
Adams fund.....	\$15,000 00	\$2,584 89	\$ 3,474 35	\$6,059 24	\$8,940 76
Adams fund receipts.....	314 51	314 51
Hatch fund.....	15,000 00	1,844 78	3,552 69	5,397 47	9,602 53
Hatch fund receipts.....	67 21	3 84	3 84	63 37
Morrill fund—					
Agricultural college.....	12,500 00	6,250 00	6,250 00	6,250 00
General.....	12,500 00	2,341 63	7,524 87	9,886 50	2,633 50
Totals, Morrill.....	\$25,000 00	\$2,341 63	\$13,774 87	\$16,116 50	\$8,883 50
Nelson fund—					
Agricultural college.....	\$12,500 00	\$6,250 00	\$6,250 00	\$ 6,250 00
General.....	12,500 00	12,500 00
Totals, Nelson.....	\$25,000 00	\$6,250 00	\$6,250 00	\$18,750 00
Totals, United States appropriation.....	\$80,381 72	\$6,775 14	\$27,051 91	\$33,827 05	\$46,554 67
Grand totals.....	\$4,069,773 90	\$2,166,498 30	\$603,941 79	\$2,770,440 09	\$1,299,333 81

CASH SUMMARY.

Balance, September 30, 1912.....		\$639,010 72
Receipts for the quarter—			
Chief clerk.....	\$28,836 86		
Treasurer (not including remittances of the chief clerk).....	9,544 84		
		38,381 70	
Expenditures for the quarter.....			\$603,941 79
Balance, December 31, 1912—			
Chief clerk.....	\$19,100 41		} 73,450 63
Treasurer (allowing for outstanding warrants).....	54,350 22		
		\$677,392 42	\$677,392 42

REPORT OF DAIRY MANUFACTURES, NOVEMBER, 1912.

The Secretary presented a report from the department of dairy husbandry in regard to the financial transactions involved in the work in dairy manufactures for the month of November, 1912; this report being submitted in compliance with the request made by vote of the board at the meeting of December 19, 1912 (p. 149).

On motion of Mr. Moore, it was voted that Part One of this report, containing the summary, should be printed in the minutes, and that copies of the entire report should be transmitted to all the members of the board.

REPORT OF DAIRY MANUFACTURES, NOVEMBER, 1912.

PART I—SUMMARY.

Dairy Manufactures' Income.

Article.	Cash sales.	Sales on account.	Patrons' Cr.	Total.
Butter	\$921 45	\$1,241 93	\$119 33	\$2,282 71
Buttermilk	15 29	5 64		20 93
Skim milk	10	10 10		10 20
Cream	35	2 92		3 27
Cheese	4 55	85		5 40
Miscellaneous	2 00	10		2 10
Total	\$943 74	\$1,261 54	\$119 33	\$2,324 61
Total income from sales				\$2,324 61
Value of stock on hand November 30, 1912.....				94 18
Total				\$2,230 43
Less value of stock on hand October 31, 1912.....				95 04
Total income for November, 1912.....				\$2,135 39

Dairy Purchases.

Article.	Amount purchased.	Paid patrons by dairy products.	Vouchers issued.
Butter fat	\$1,639 16	\$109 17	\$1,529 99
Butter	92 29		92 29
Totals	\$1,731 45	\$109 17	\$1,622 28
Purchases from dairy patrons of butter fat.....			\$1,639 16
Purchases from University dairy and 20 acres, butter fat.....			97 30
Purchases contest butter			92 29
Total purchases for November, 1912.....			\$1,828 75

Summary.

Cash sales and sales on account November, 1912.....	\$2,324 61
Less purchases for November, 1912.....	1,828 75
Gross income for November, 1912	\$495 86

Cash Statement.

Cash received for sales November, 1912.....	\$ 943 74
Cash received on account November, 1912.....	1,293 71
Total cash received and deposited in business office.....	\$2,237 45

Accounts Receivable.

Due on ledger October 31, 1912.....	\$2,118 80
Sales on account November, 1912.....	1,380 87
Total charges on ledger.....	\$3,499 67
Less cash on account and paid patrons by butter.....	1,402 88
Total due on ledger November 30, 1912.....	\$2,086 77
NOTE.—It will be noted that the amount received from cash sales and sales on account, \$2,324.61, exceeded the amount paid out for milk and cream, \$1,828.75, by \$495.86. See "Summary" above.	
Pounds butter left over from October.....	264
Pounds butter made during November.....	5,717
Pounds contest butter made into prints.....	254
Total butter to sell.....	6,235
Pounds butter sold during November, 1912.....	5,958
Pounds butter on hand November 30, 1912.....	277
Pounds contest butter received and sold in tubs.....	278
Refrigerator count of butter November 30, 1912.....	277

NEW LABORATORY FEES IN ENTOMOLOGY.

The secretary presented a recommendation from the Council of Administration, passed by that body on January 14, 1913, for the approval of the following new laboratory fees in entomology:

Entomology 8.....	\$1 50
Entomology 9.....	1 50
Entomology 13.....	1 50
Entomology 14.....	1 50

On motion of Mr. Hatch, this recommendation of the council was approved.

REPORT OF EXECUTIVE COMMITTEE MEETING, JANUARY 10, 1913.

The secretary presented for record a report of the meeting of the Executive Committee held on January 10, 1913:

January 11, 1913.

Mr. C. M. McConn, Secretary, University of Illinois, Urbana, Ill.

DEAR SIR: The Executive Committee and Mr. Zimmerman held a meeting at noon of January 10 in the office of the State Architect.

Present: W. C. Zimmerman, Fred L. Hatch and W. L. Abbott.

CONTRACT FOR STOCK JUDGING PAVILION.

The bids for the Stock Judging Pavilion, which were opened by the board on January 7, were considered together with the instructions of the board to the Executive Committee for the awarding of the contract [p. 159], and it was unanimously decided to award the contract for the building to English Brothers, of Champaign, on their proposal to complete the building in eight months for \$89,500, including in the contract an option to omit certain parts of the work as mentioned in paragraph "E" of the architect's specifications, in which event a deduction of \$10,000 from the contract price would be made.

The State Architect was directed to prepare a contract on the above basis.

The committee adjourned.

Respectfully submitted,

W. L. ABBOTT, *Chairman.*

NEW PLANS FOR STOCK JUDGING PAVILION.

In this connection Professor White, Mr. Zimmerman, and Professor Mumford were heard in regard to the desirability of a re-study of the problem involved in the Stock Judging Pavilion.

On motion of Mr. Moore, it was voted to reconsider the action taken by the board at its meeting of October 8, 1912 (p. 129), approving the detailed plans for the Stock Judging Pavilion as presented at that time.

On recommendation of Professor James M. White, Supervising Architect, and on motion of Mr. Moore, it was voted that the plans for the Stock Judging Pavilion be referred back to the State Architect with instructions to re-study the problem in consultation with the representatives of the College of Agriculture, and to submit further plans.

Mr. Meeker moved that the action of the Executive Committee and the State Architect on January 10, 1913 (see above), in awarding the contract for the Stock Judging Pavilion to English Brothers, under the circumstances, be approved. This motion was passed, the vote being as follows: Ayes, Mr. Abbott, Mr. Blair, Mrs. Evans, Mr. Grout, Mr. Hatch, Mr. Hoyt, Mr. Meeker, Mr. Montgomery, Mr. Moore; noes, Mrs. Bahrenburg; absent, Mrs. Busey, Mr. Deneen.

At this point Mr. Meeker withdrew.

It was voted to refer the question of the legal status of the contract with English Brothers for the Stock Judging Pavilion to the Counsel of the University for report.

METHOD OF PAYMENT FOR DAIRY MATERIALS.

President Abbott presented the following communication from Professor George E. Frazer, Comptroller, with reference to the method of making payment for milk and cream used in the work in dairy manufactures:

January 23, 1913.

President Edmund J. James, University of Illinois.

DEAR SIR: At the meeting of the Board of Trustees on January 7, 1913 [p. 159], a recommendation made by the chairman of the Finance Committee was approved providing that "the one in charge of dairy manufactures furnish a suitable bond and be empowered to deposit the necessary receipts from that department in a local bank and draw voucher checks over his signature for the purpose of paying farmers for dairy products delivered to our creamery."

As an administrative officer of the board, I am desirous of carrying out the will of the board in every respect. But after conferring with members of the Dairy Husbandry Department and members of the staff of the business office, it is my opinion that payments can be expeditiously made for dairy products without the creation of a separate cash fund in the hands of a member of the Dairy Husbandry Department. I have examined the bond of Mr. Oren E. Staples, Chief Clerk, and am of the opinion that there will be no objection to the drawing of checks for the purpose of paying for dairy products against the deposit made in his name at the First National Bank of Champaign. I respectfully recommend, therefore, that the chief clerk be authorized by the board to draw checks against his deposit as chief clerk, in payment of bills not exceeding \$50 certified to him for payment by the Dairy Husbandry Department, providing that the checks of the chief clerk shall be countersigned by the comptroller, and providing that the chief clerk shall be reimbursed for the amount of such checks in the same way that he is now reimbursed for petty cash payments.

My recommendation in this particular involves no departure from the present business procedure other than that of authorizing the chief clerk, under the direction of the comptroller, to pay out sums not exceeding \$50 by check as well as by cash.

I recommend, therefore, that the action taken by the board at its meeting on January 7, in regard to the method of payments on dairy materials, be reconsidered and that the plan I have herein suggested be adopted.

Very truly yours,

GEO. E. FRAZER,

Professor of Public Accounting, University Comptroller.

It was voted to reconsider the action on this subject taken by the board at its meeting of January 7, 1913, (p. 159), and to approve the recommendation of the Comptroller as outlined in the foregoing letter. The vote was as follows: Ayes, Mr. Abbott, Mrs. Bahrenburg, Mr. Blair, Mrs. Evans, Mr. Grout, Mr. Hatch, Mr. Hoyt, Mr. Montgomery, Mr. Moore; noes, none; absent, Mrs. Busey, Mr. Deneen, Mr. Meeker.

The board adjourned.

W. L. ABBOTT, *President.*

C. M. MCCONN, *Secretary.*