

MEETING OF THE BOARD OF TRUSTEES  
—OF THE—  
UNIVERSITY OF ILLINOIS

---

March 13, 1917

---

The annual meeting of the Board of Trustees of the University of Illinois was held in the Trustees' room, at the University, in Urbana, at 10 a. m. on Tuesday, March 13, 1917.

When the Board convened, the following members were present: President Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward.

President James was present.

As there was no quorum, the Board took a recess until 2 p. m.

H. E. CUNNINGHAM

W. L. ABBOTT

*Secretary*

*President*

EXECUTIVE COMMITTEE MEETING, MARCH 13, 1917

A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held in the Trustees' room, at the University, in Urbana, during the recess in the meeting of the Board on the same day.

The following were present: Mr. W. L. Abbott, Chairman, and Mr. O. W. Hoit, member of the Committee; also Mrs. Evans, Mrs. Henrotin, Mr. Taggart, and Mr. Ward, members of the Board.

President James was present; and also, during a part of the morning, Professor J. M. White, Supervising Architect.

MATTERS SUBMITTED BY THE PRESIDENT OF THE UNIVERSITY

The Committee considered the following matters submitted by President James:

**TIME REQUIREMENTS FOR ADMISSION**

(1) A letter from the Secretary of the Council of Administration recommending certain changes in the statements in the Annual Register concerning the acceptance of certificates:

February 21, 1917

*Dr. Edmund J. James, President*

DEAR MR. PRESIDENT:

The Council of Administration, at its meeting of February 20, 1917, on the recommendation of the Committee on Accredited Schools, voted to recommend to the Board of Trustees that the statement on page 78 of the "Annual Register" for 1915-16, to the effect that credits will be accepted on certificate "from schools accredited to the state universities which are included in the membership of the North Central Association of Colleges and Secondary Schools" be amended by the addition of the following clause: "Provided the certificate shows that the Illinois standard time requirements have been met."

It happens that there are several states, notably Indiana and Ohio, the state universities of which are members of the North Central Association, which accredit schools on a time basis lower than that in force in Illinois. In accepting students from such schools under the present form of the provision quoted above, we discriminate against the high schools of Illinois, which have in numerous cases been refused admission specifically on the ground of their failure to meet these time requirements. Hence this recommendation.

Sincerely yours,

THOMAS ARKLE CLARK

*Secretary of the Council*

On motion of Mr. Hoit, the recommendation of the Council of Administration was approved.

**LEAVE OF ABSENCE FOR PROFESSOR OLDFATHER**

(2) A request from Professor W. A. Oldfather for leave of absence, on one-half pay, for the second semester of 1917-18 for purposes of travel and research, approved by Herbert J. Barton, chairman of the department, and Kendrick C. Babcock, Dean of the College.

On motion of Mr. Hoit, the President of the University was authorized to grant this request, provided he is able to make satisfactory arrangements for Professor Oldfather's work during his absence.

**WORK OF INFORMATION OFFICE**

(3) A statement from Dr. B. E. Powell as to the work performed by the Information Office.

This statement was received for filing.

**PURCHASE OF PAPER CUTTER**

(4) A letter from the Comptroller asking for authority to purchase one paper cutter and motor at an estimated cost of \$900, and two imposing stones with frames, for the University Print Shop. These items were included in the list approved some time ago by the Board. (See Minutes for December 14, 1916, p. 190).

On motion of Mr. Hoit, this request was granted.

**INSURANCE ON MILITARY SUPPLIES**

(5) A statement that the Chief of Ordnance of the War Department advised us on February 9 that a new lot of ordnance and ordnance stores was being issued to the University, with a total valuation of \$49,326.03. It is necessary to have this property insured. The Comptroller recommends that he be authorized to place insurance on military supplies in the companies now carrying such insurance, for the amount of \$49,326.03 for five years, and that an appropriation of \$950, or so much thereof as may be necessary, be made for this purpose.

On motion of Mr. Hoit, this recommendation was approved and the corresponding appropriation was made.

**SALARY OF MILITARY INSTRUCTORS**

(6) A request from the Assistant Professors of Military Science and Tactics that the University should pay a reasonable salary to officers and non-commissioned officers detailed at this institution, in addition to their federal pay.

No action was taken on this request.

**PROPOSED INCREASE IN SALARIES**

(7) A letter from Dean W. F. M. Goss, suggesting that the salaries of instructors should be raised to meet the increased cost of living.

This letter was received for record.

**APPOINTMENT OF DR. JOHN VAN HORN**

(8) A request for authority to appoint Dr. John Van Horn Instructor in Romance Languages, for ten months beginning September 1, 1917, at a salary of \$1500.

On motion of Mr. Hoit, this appointment was authorized.

The Executive Committee adjourned.

H. E. CUNNINGHAM

*Clerk*

W. L. ABBOTT

*Chairman*

**AFTERNOON SESSION, MARCH 13, 1917**

When the Board convened at 2 p. m. on Tuesday, March 13, 1917, pursuant to the recess taken at the morning session, the fol-

lowing members were present: Mr. Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward, Miss Watson.

President James was present.

#### MINUTES APPROVED

The Secretary presented the minutes of the meetings of January 24 and February 21, 1917.

On motion of Mrs. Henrotin, the minutes were approved as printed above on pages 193-242, inclusive.

#### MR. W. L. ABBOTT ELECTED PRESIDENT OF THE BOARD

The Secretary took the chair and called for nominations for the office of President of the Board.

Mrs. Evans nominated Mr. Abbott, and Mr. Hoit seconded the nomination.

On motion of Mrs. Henrotin, the nominations were closed and the Secretary cast the unanimous vote of the meeting for Mr. Abbott, and declared him elected President of the Board for one year.

#### MR. H. E. CUNNINGHAM ELECTED SECRETARY OF THE BOARD

On motion of Mr. Hoit, Mr. H. E. Cunningham was elected Secretary of the Board for one year.

#### MR. E. D. HULBERT ELECTED TREASURER

Mrs. Henrotin nominated Mr. Edmund D. Hulbert, President of the Merchants Loan and Trust Company, of Chicago, for the office of Treasurer.

On motion of Mrs. Henrotin, the nominations were closed and the Secretary cast the unanimous vote of the meeting for Mr. Hulbert and he was declared elected Treasurer for the term of two years.

It was the understanding of the Board that this election was subject to the usual conditions of furnishing a satisfactory bond and the payment of interest at the rate of two percent on daily balances, such interest to be credited monthly.

#### EXECUTIVE COMMITTEE ELECTED

Mrs. Evans nominated Mr. Carr and Mr. Hoit to serve with the President of the Board (as Chairman) as members of the Executive Committee for one year.

On motion of Mrs. Evans, the nominations were closed and the Secretary cast the ballot of the Board for Mr. Carr and Mr. Hoit, and they were declared elected.

**PRESIDENT JAMES REELECTED**

Miss Watson nominated Dr. Edmund J. James for the position of President of the University for two years at his present salary.

On motion of Miss Watson, the Secretary cast the unanimous vote of the Board for Dr. James, and he was declared elected. Mr. Hoit was delegated to inform President James of his election and to escort him to the room.

**TREASURER'S BOND**

On motion of Mr. Ward, the amount of the Treasurer's bond was fixed at one million dollars.

On motion of Mrs. Evans, the Finance Committee was instructed to see that the Treasurer secure a satisfactory bond, and to report this bond to the Board for approval.

**AUTHORITY TO RECEIVE MONEYS**

On motion of Miss Watson, the following resolution was passed:

*Resolved*, That the Treasurer of the Board of Trustees of the University of Illinois is hereby authorized to receive and receipt for all moneys, and to endorse all orders, drafts, and checks due and payable to the Board of Trustees or to the University of Illinois, and especially all drafts drawn by the Treasurer of the United States payable to the Board of Trustees or the University of Illinois.

**DELEGATION OF SIGNATURE OF PRESIDENT AND SECRETARY**

On motion of Mr. Taggart, it was voted that Mr. W. L. Abbott, President of the Board of Trustees, and Mr. H. E. Cunningham, Secretary of the Board of Trustees, be authorized to delegate the signing of their names as President and Secretary, respectively, to warrants drawn on the Treasurer of the University and to vouchers drawn on the Auditor of Public Accounts, in accordance with the following plan:

No disbursement shall be made from any University fund in the hands of either the University Treasurer or the State Auditor, except on a voucher certified by the proper officer or head of department against an appropriation made by the Board of Trustees and approved by the Comptroller according to the Statutes of the University.

The President of the Board of Trustees is authorized to delegate to the Auditor in the Business Office authority to sign the name of the President of the Board of Trustees to vouchers against the State Auditor, and to warrants on the University Treasurer, for vouchers approved as above.

The Secretary of the Board of Trustees is authorized to delegate to the Cashier in the Business Office authority to sign the name of the Secre-

tary of the Board of Trustees to vouchers on the State Auditor and to warrants on the University Treasurer, for vouchers approved as above.

The President and the Secretary are authorized to delegate to the Comptroller authority to sign the name of the President, or of the Secretary, of the Board of Trustees to vouchers on the State Auditor, or to warrants on the University Treasurer, in case of emergency; provided, that under no circumstances shall the Comptroller sign the names of both the President and the Secretary to the same warrant or voucher.

#### STANDING COMMITTEES, 1917-18

The list of standing committees of the Board, appointed by President Abbott on March 15, 1917, is printed here in accordance with article IV, section 5, of the By-Laws of the Board:

##### *Buildings and Grounds*

William L. Abbott, Chairman; Mary E. Busey, Robert F. Carr, Laura B. Evans, Robert R. Ward

##### *Finance*

Robert R. Ward, Chairman; Ellen M. Henrotin, Otis W. Hoit, James E. Taggart, John R. Trevett

##### *Engineering*

Robert F. Carr, Chairman; William L. Abbott, John R. Trevett

##### *Agriculture*

Otis W. Hoit, Chairman; James E. Taggart, John R. Trevett

##### *College of Medicine and School of Pharmacy*

Laura B. Evans, Chairman; William L. Abbott, Otis W. Hoit

##### *Students' Welfare*

Ellen M. Henrotin, Chairman; Mary E. Busey, Laura B. Evans, Florence E. Watson

##### *Instruction*

Francis G. Blair, Chairman; Robert R. Ward, Florence E. Watson

##### *Library*

Mary E. Busey, Chairman; Ellen M. Henrotin, Florence E. Watson

#### MATTERS SUBMITTED BY THE PRESIDENT OF THE UNIVERSITY

The Board proceeded to the consideration of the following matters submitted by President James:

##### PLAN FOR CLINICAL BUILDING

(1) A plan for a clinical building for the College of Medicine, to be located on Wood street, in Chicago, immediately south of the property occupied by the School of Pharmacy.

No action was taken on this matter.

##### INSURANCE ON MEDICAL AND DENTAL BUILDINGS

(2) A letter from the Comptroller, concerning the amount of insurance on the buildings and equipment of the Colleges of Medicine and Dentistry:

March 13, 1917

*President Edmund J. James, University of Illinois*

DEAR PRESIDENT JAMES:

In my letter of February twenty-seventh I recommended a schedule of insurance for the Medical and Dental Buildings totalling \$360,000. In going further into the matter, I find that under the provisions of the mortgages we must carry insurance on the Medical Building amounting to \$165,000, whereas in the schedule above referred to I suggested \$155,000 for the Medical Buildings.

At the last meeting of the Board, insurance to a total amount of \$320,000 was authorized. If this limit is held to, the amounts available for insurance on the contents of the buildings will be very low on account of the amounts necessary for the buildings according to the mortgages.

I would recommend therefore that I be authorized to place the following insurance, and that an appropriation of \$3500 more or less be made for this purpose:

	<i>Amount of Policy</i>	<i>Rate for Five Years</i>	<i>Total Amount of Premium</i>
Policies running to Trustees of mortgages			
Medical Building .....	\$165,000.00	\$1.00	\$1,650.00
Dental Building .....	75,000.00	1.25	937.50
Policies running to the Board of Trustees of the University			
Medical Building			
Contents .....	102,000.00	1.25	1,275.00
Dental Building			
Contents .....	18,000.00	1.50	270.00
<i>Totals</i> .....	<u>\$360,000.00</u>		<u>\$4,132.50</u>

The approximate amount standing to our credit at the present time on policies which are now in force is \$632.50, so that the actual cash outlay necessary to put into effect insurance along the above lines will be approximately \$3500.

Cordially yours,

LLOYD MOREY

*Acting Comptroller*

On motion of Miss Watson, the action of February 21, 1917, (page 238), was reconsidered, and the President of the University was authorized to instruct the Comptroller to place insurance on buildings and contents amounting to \$360,000. The vote was as follows: Ayes, Mr. Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward, Miss Watson; noes, none; absent, Mr. Blair, Mrs. Busey, Mr. Carr, Mr. Lowden, Mr. Trevett.

**NEW FLAGSTAFF PROPOSED**

(3) A recommendation from Major R. W. Mearns, Military Commandant, that a flagstaff be erected near the north side of the Armory at the junction of Fifth street and Armory avenue. In his judgment, the staff should be at least 150 feet high.

On motion of Mrs. Evans, this recommendation was referred to the President of the University for consideration and report.

**APPOINTMENT OF PROFESSOR A. T. OLMSTEAD**

(4) A recommendation from Professor Evarts B. Greene, endorsed by Dean K. C. Babcock, that Professor Albert TenEyck Olmstead of the University of Missouri be appointed Professor of History.

We have desired for some time to strengthen our department of history by appointing a man whose special duty should be to devote his time to the early history of the Mediterranean basin, particularly of the eastern end—what is sometimes called the “history of the Near Orient”—which would include Egypt, Palestine, Babylonia and Assyria, Phoenicia, Asia Minor, and the Islands of the Aegean Sea, possibly through the preliminary conflict between the East and the West, up to the battle of Marathon. It may be also necessary for him to give some instruction in one or more of the Semitic languages and be the Curator of our collections relating to the archeology of those countries.

On motion of Miss Watson, the President of the University was authorized to offer a position as professor of history to Dr. Olmstead, at a salary of three thousand dollars a year, beginning September 1, 1917, with the understanding that he shall be assigned to this particular period of ancient history, and that he take care for the present of such instruction in the languages of these countries as may be offered at the University, and assume such duties as to the care of our archeological collections relating to these countries as the President of the University may assign to him.

**McKINLEY HOSPITAL LOCATED ON ATHLETIC FIELD**

(5) A recommendation from Professor J. M. White, Supervising Architect, that the proposed student infirmary be located at the center of the north half of the present athletic field.

Professor White explained the points involved in the selection of this site.

On motion of Mr. Ward, the recommendation of the Supervising Architect was approved.

At this point, the Board took a short recess to review the University brigade.

**NEW ATHLETIC FIELD**

(6) A recommendation from the Supervising Architect that the ath-



letic interests now located on Illinois Field be transferred to the new field just east of the Illinois Central railroad.

The Athletic Association in a letter signed by W. A. Behel, President, and A. A. Odell, Secretary, states its willingness to transfer activities as proposed, and offers to give the University a deed to twenty acres of land for the new site, provided the Trustees are willing to add to the twenty acres the ten acres lying to the south, constituting the whole an athletic field, and provided they will carry out the improvements suggested by Professor White in the following letter:

March 10, 1917

*President Edmund J. James, 355 Administration Building*

DEAR SIR:

We have made the following estimates of the cost of equipping the new Illinois Field on the basis of building a baseball grand stand of reinforced concrete which will seat 2,200 people, utilizing the space under it which is of sufficient height for locker and bathrooms. The present baseball grand stand which is fitted with chairs has a capacity for 2,500 people. The present baseball stand and the west football bleachers would be moved and re-erected, but the east football bleachers would not stand moving. The Athletic Association has, taking account of depreciation, an equity of about \$2000 in that stand. It would be valuable in its present location in connection with class games and such events as the Interscholastic circus, May Pole, and other outdoor festivities.

In figuring for the grading of the field, we have set the diamond and the gridiron 6" above the storm water outlet in the block to the north of the field and 2' above the general surface of the platted area immediately to the north of it. The detailed estimates are as follows:

Grading .....	\$ 8,500.00	
Sub drainage .....	1,600.00	
Water system for sprinkling .....	2,000.00	\$12,100.00
<hr/>		
Fencing .....		8,000.00
Moving bleachers .....		6,000.00
Equity in east bleachers .....		2,000.00
Baseball stand and field house, including space for both varsity and class teams		
reinforced concrete .....	\$17,600.00	
plumbing .....	3,000.00	
lighting .....	500.00	
heating .....	1,400.00	22,500.00
<hr/>		
		\$50,600.00

If the University does the work contemplated above, the Athletic Association would still have to duplicate the east bleachers on the new site and I am in hopes that they can begin a section of a permanent stadium. I have not included anything for the furniture in the field house, assuming that

lockers would be moved from the present gymnasium and armory and that whatever other furniture is required would have to be furnished by the Athletic Association. The estimate on fencing includes a cement curb below the fence at a cost of about \$2000 which I think we are not justified in putting in at the present time, but in round numbers it will take \$50,000 instead of \$40,000 to put the Athletic Association in as good shape on the new site as it is on the present site, with the exception of the cost of duplicating the east bleachers.

Yours very truly,

JAS. M. WHITE

*Supervising Architect*

On motion of Mr. Ward, the recommendation of the Supervising Architect was approved, the offer of the Athletic Association was accepted, and the President of the University was authorized to carry out the program proposed in Professor White's letter.

#### PURCHASE OF THE GOSS RESIDENCE

(7) A recommendation from the Executive Committee that the residence of Dean W. F. M. Goss be purchased by the University, that the next lot to the west, seventy-three feet in width, and the next thirty-five feet to the west of that, be also purchased—the three properties having a frontage of one hundred eighty feet on Nevada street. It is understood that Dean Goss will accept \$16,500 for his property. The lot next with a frontage of seventy-three feet can be purchased for fifty-three dollars a front foot, the rate paid for the lots on which the Women's Residence Hall is erected. Professor Morgan Brooks has offered the thirty-five feet next west at forty dollars a front foot.

On motion of Mrs. Henrotin, the Executive Committee was authorized to investigate the Goss property and to purchase it at a price not greater than \$16,500. The vote was as follows: Ayes, Mr. Abbott, Mrs. Henrotin, Mr. Hoit, Mr. Taggart; noes, Mrs. Evans, Mr. Ward, Miss Watson; absent, Mr. Blair, Mrs. Busey, Mr. Carr, Mr. Lowden, Mr. Trevett.

Mrs. Evans stated that her objection was to the proposed use of this property as the President's residence, and not to its purchase for other use.

On motion of Miss Watson, the Executive Committee was authorized to purchase the two lots immediately west of the Goss property at \$3869 and \$1400, respectively, in case the Committee should exercise its authority to purchase the Goss property.\* The vote was as follows: Ayes, Mr. Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward, Miss Watson; noes, none;

\*The Secretary was notified, on March 19, 1917, that the Executive Committee had ordered the purchase of these three properties.

absent, Mr. Blair, Mrs. Busey, Mr. Carr, Mr. Lowden, Mr. Trevett.

At this point, at 6:30 p. m., on motion of Mrs. Henrotin, a recess until 8:00 p. m. was taken. During the recess, the Board inspected the Goss property.

#### EVENING SESSION, MARCH 13, 1917

When the Board convened after the recess, the same members were present as during the afternoon session.

President James was present.

#### PURCHASE OF THE GOSS RESIDENCE

On further discussion of the purchase of the Goss property, the members of the Board seemed to favor the purchase, and President Abbott announced that if there were no objection the Executive Committee would order the purchase of this property. No objection was expressed.

#### MATTERS SUBMITTED BY THE PRESIDENT OF THE UNIVERSITY

The Board continued its consideration of matters submitted by President James:

##### APPOINTMENT OF PROFESSOR W. W. CHARTERS

(8) A recommendation that the President of the University be given authority to appoint Dr. Werrett Wallace Charters, now Professor of the Theory of Teaching and Dean of the faculty of Education in the University of Missouri, to be Professor of Education, beginning September 1, 1917, at a salary of four thousand dollars a year.

On motion of Mr. Hoit, this appointment was authorized.

##### RESIGNATION OF MR. C. M. DeLANY DEMANDED

(9) A recommendation from the University Committee on Accountancy that the immediate resignation of Mr. C. M. DeLany of the Board of Examiners in Accountancy be demanded on account of his repeated and prolonged neglect of the necessary business of the Board, full details of which are submitted in the following letter:

March 7, 1917

*Dr. Edmund J. James, President*

DEAR MR. PRESIDENT:

The University Committee on Accountancy beg leave to recommend that the Board of Trustees be requested to ask for the immediate resignation of Mr. C. M. DeLany, of the Board of Examiners in Accountancy, on account of repeated and prolonged neglect of the necessary business of the Board, and to make formal demand upon him for the immediate delivery to the Secretary of the University Committee on Accountancy of the examination papers from the C. P. A. examination of December 5-7, and the papers relating to the application of Mr. John Franklin Forbes for a certificate under the waiver clause.

The facts in this matter are as follows:

Mr. DeLany was appointed by the Board of Trustees on March 9, 1915, to fill the unexpired term ending June 30, 1916, of Mr. Peter White, deceased, and was reappointed on March 14, 1916, for a term of three years, beginning July 1, 1916. The term of Mr. DeLany's service to date has thus covered the C. P. A. examinations of May, 1915, May, 1916, and December, 1916 (only one examination was held in 1915). During the same period there has been referred to the Board of Examiners one application for a certificate under the waiver clause—that of Mr. John Franklin Forbes, of San Francisco.

The 1915 examination was held on May 25-27. Mr. DeLany prepared his share of the questions in good season, and supervised in person his share of the examinations; but we did not get our returns from this examination until September 16. The Secretary of the University Committee on Accountancy (Mr. McConn) wrote to Mr. DeLany on June 28, 1915, and again on July 23 and August 11, asking in regard to the grades. No reply was received to any of these letters. From a letter from Mr. Hall, the Chairman of the Board of Examiners, dated August 26, 1915, it appears that he wrote to Mr. DeLany in regard to the same matter on June 12, July 23, and August 26; he had received no replies to the first two letters. It appears that Mr. Hall had also telephoned Mr. DeLany's office on several occasions, but had been "unable to get any satisfaction." Early in September the Chairman of the University Committee, Mr. Kinley, took the matter up with Mr. DeLany, who then attacked the papers and got the grades to us on September 16, as noted above. Mr. DeLany's explanation of his delay in this case was that he had been ill.

For the examination of May, 1916, we did not receive any papers from Mr. DeLany. Mr. McConn wrote him on April 17, 1916, asking for copy for the examination questions, "due May 6, 1916, at the latest." On April 26 Mr. DeLany wrote that the questions would be sent "during the course of the next week," but this was the last we heard from him. On May 9, by which time it was necessary for us to have the manuscript for the printer immediately, Mr. McConn telephoned Mr. DeLany's office, and being unable to get him telephoned Mr. Hall, with whom it was arranged that he should prepare the two papers which had been assigned to Mr. DeLany, as well as his own part of the examination. Mr. Hall did this and graded all the resulting papers. In other words, Mr. DeLany took no part in the conduct of the examination of May, 1916.

The last examination was held on December 5-7, 1916. Under date of February 10 Mr. McConn received a letter from Mr. Hall in which the latter stated that he had completed the marking of his own share of the papers before the end of December, and had written Mr. DeLany twice with reference to a conference on the returns without receiving any reply.

Meanwhile the application of Mr. John Franklin Forbes, of San Francisco, for a certificate under the waiver clause, had been pending over a year and a half. The papers in this case were sent to Mr. DeLany by Mr. McConn under date of May 12, 1915. On May 17 Mr. DeLany acknowledged

the receipt of the documents, but we have been unable to get any further word from him in regard to the matter. On October 11, 1916, by direction of the Committee on Accountancy, he was requested "to return immediately to the Committee all the correspondence and papers relating to the application of Mr. John Franklin Forbes." We received no reply to this letter, nor to a further request in the same terms which was sent him by registered mail on November 7, 1916.

In this situation, Mr. Kinley, as Chairman of the Committee, called on Mr. DeLany at his office in Chicago on Saturday, February 17, 1917, asked Mr. DeLany for the Forbes papers and the December examination papers, and expressed the opinion that Mr. DeLany should resign. Mr. DeLany asked for an opportunity to retrieve himself and promised immediate attention to the business of the Committee. In particular he promised to have the grades from the December examination in the hands of the Committee by Wednesday, February 21. These grades have not yet been received. On February 22 the Secretary of the Committee received instead a letter from Mr. Hall, expressing a desire to resign from the Board because of the fact that "the way this examination is conducted does not reflect favorably upon any of the examiners."

Mr. Kinley then wrote Mr. DeLany (on February 22, 1917) in the following terms:

"Under the circumstances, it seems to me that there are only two courses open to us. If you will get together with Mr. Hall and Mr. MacChesney tomorrow and mail us the results by Saturday, notifying Mr. McConn or me in the morning that these things have been done; and if, at the same time (on Saturday) you will mail me the papers in the Forbes case, with such judgment as the examiners can give at the present moment on the case, we will try to induce the other member of the Board to withdraw his resignation and let things alone as you requested, until after the May examination.

"If, on the other hand, you are not able to comply with these requests, we will be much obliged if you will kindly mail us all the examination books and other papers relating to accountancy matters at once, and also include your resignation from the Board."

We still have had no word whatever from Mr. DeLany and the Committee therefore sees no alternative but to ask the Board of Trustees to take action as recommended in the opening paragraph of this letter.

Respectfully submitted,

DAVID KINLEY, Chairman  
C. M. McCONN, Secretary  
E. H. DECKER

*Committee on Accountancy*

On motion of Mr. Hoit, the recommendation of the Committee was concurred in, and the Secretary of the Board was instructed to demand the resignation of Mr. DeLany and the return of all

papers pertaining to the work of the Committee; and the President of the University was authorized to declare Mr. DeLany's position vacant if his resignation were not received.

#### **AUTHORITY TO PURCHASE BOOKS**

(10) A request from Mr. P. L. Windsor, University Librarian, that he be authorized to place orders for books for the Library to the amount of \$36,050, to be charged against next year's budget.

On motion of Mrs. Evans, authority was given to the Librarian to place orders for books for the Library to the amount of \$25,000, to be charged against the item for books in next year's budget; also that similar authority be given to place book orders amounting to not more than \$1000 for the Library of the College of Medicine, to be charged against the book appropriation for next year.

#### **LOCATION OF HOSPITAL NEAR COLLEGE OF MEDICINE**

(11) A letter from the Honorable James G. Skinner, 1253 Conway Building, Chicago, stating that, at the request of the members of the Chicago Woman's Club, certain orthopedic surgeons, and others interested in a school and hospital for crippled persons in the state of Illinois, he has prepared, a draft of a bill to be introduced into the General Assembly creating the Illinois Orthopedic Institution, to be maintained, operated, and conducted by the University of Illinois, and to constitute a unit of a State hospital system to be developed under the supervision and control of the University, which bill is herewith submitted.

It was voted that the Board is willing to accept the medical direction of a state orthopedic hospital in Chicago located in immediate proximity to its College of Medicine, provided that the Trustees are not called on to expend from their funds any money in the support of this institution.

#### **RESIGNATION OF DEAN GOSS**

(12) A statement that Dr. W. F. M. Goss, Dean of the College of Engineering and Director of the Engineering Experiment Station, had resigned his position in February to take effect March 1, 1917. After going over the case carefully with him, and considering his interests and those of the University, I gave notice to the members of the Board that I intended to recommend that this resignation be accepted, and I received letters from a majority of the members of the Board saying that this would be satisfactory. I recommend that this resignation be accepted to take effect March 1, 1917.

On motion of Mr. Hoit, this recommendation was approved.

#### **APPOINTMENT OF DEAN C. R. RICHARDS**

(13) The following statement:

I appointed a Committee consisting of the heads of departments in the

College of Engineering to make recommendations as to the selection of a Dean of the College of Engineering and Director of the Engineering Experiment Station to succeed Dean Goss. This Committee enlarged itself, ultimately, by taking in the professors and associate professors in the College of Engineering, making twenty-three members in all. They have presented a list of eighteen men, any one of whom they considered a possible candidate so far as the interests of the College of Engineering and the Engineering Experiment Station are concerned. However, the overwhelming sentiment of the Committee was that the name of Professor Charles R. Richards should be placed first on the list, and in the final recommendation this was done, and, after leaving out Professor Richards from the Committee, they voted unanimously to ask the Trustees to appoint Professor Richards as Dean of the College of Engineering and Director of the Engineering Experiment Station.

I have gone over this whole case very carefully, and in fact for nearly six months, since I knew that Dean Goss was probably going away, and have studied the possibilities of securing a good successor for Dean Goss. I agree with the views of the faculty, and I recommend that the President of the University be given authority to appoint Professor Charles R. Richards Dean of the College of Engineering and Director of the Engineering Experiment Station, dating from March 1, 1917, at a salary of six thousand dollars a year.

I wish it to be distinctly understood that I shall appoint Professor Richards only in case he is willing to give up the professorship which he now holds. He is very reluctant to retire from the work of the department of mechanical engineering, and I sympathize entirely with his view. On the other hand, I do not consider that it is at all wise for him to attempt to fill the professorship, the directorship, and the deanship at the same time. The work is too onerous and too exacting.

On motion of Miss Watson, the President of the University was authorized to make this appointment.

#### **REQUEST FROM PROFESSOR J. C. BLAIR**

(14) A request from Professor J. C. Blair, head of the department of horticulture, endorsed by Dean Eugene Davenport, Director of the Experiment Station, for permission to lease three plots of land for vegetable and fruit experiments:

1. An orchard of 15 acres at Louisville, Illinois, owned by V. O. Suggett, to be rented for three consecutive years with the option of two additional years if the University wishes to use this land, at a rental of \$4 an acre for the year 1917 and \$5 an acre for succeeding years.
2. An orchard at Centralia, Illinois, owned by William Fouts, consisting of 16 acres, for the year 1917 on a half-crop basis.
3. A vegetable plot at Anna, Illinois, owned by E. B. Walton, consisting of two acres at \$10 an acre a year. The higher rental here is due to the fact that the property is near town.

On motion of Mr. Hoit, this recommendation was approved and authority was given to the Comptroller to make the leases.

#### RESIGNATION OF MR. L. J. TOWNE

(15) The resignation of Mr. L. J. Towne as superintendent of construction and structural engineer, to take effect April 1, 1917.

On motion of Mr. Hoit, this resignation was accepted with an expression of appreciation for faithful and fruitful services rendered to the University by Mr. Towne.

#### APPOINTMENT OF MR. H. D. OBERDORFER

(16) A recommendation from the Supervising Architect that Mr. H. D. Oberdorfer, now Assistant in Accountancy, on one-half time, be employed on full time for the rest of the academic year at an additional compensation of \$500, and that he be assigned to work in the office of the Supervising Architect on one-half time.

On motion of Mr. Hoit, this recommendation was approved.

#### SITE FOR RIFLE RANGE AND MILITARY CAMP

(17) A letter from the Supervising Architect concerning the proposed camping ground and rifle range north of the Urbana cemetery:

March 10, 1917

*President E. J. James, 355 Administration Building*

DEAR SIR:

I inspected the proposed camping ground and rifle range north of the Urbana cemetery and am very much pleased with the site as a camping ground and a good rifle range can be constructed there but considerable money will have to be spent on the backstop for the range. I do not consider the banks of the drainage ditch are at all adequate to make the range safe. I do not know of any location that is close enough at hand that can be made into a good range at any less expense than this one.

Yours very truly,

JAMES M. WHITE

*Supervising Architect*

No action was taken on this communication.

#### PURCHASE AND STORAGE OF COAL

(18) A letter from the Supervising Architect concerning contracts for the purchase of coal for the coming year:

March 10, 1917

*President E. J. James, 355 Administration Building*

DEAR SIR:

It is time for us to begin thinking about our coal contracts for next year. I do not believe it is safe for us to wait until the first of September to contract our coal supply. A year from the first of April the present agreement between the miners and operators will expire and there is sure to be a shut down which may last for a couple of months or more. The demand for coal through next winter is likely to be such that we will have difficulty



in storing any coal after our heating seasons begins. I am, therefore, in favor of making an immediate contract for 10,000 tons of lump coal which we would put into storage during the summer. If possible I should like to keep this intact throughout the winter but have it as a reserve. I believe we can easily hold it for two or three years if we can secure our regular demand aside from it.

This raises the question of the location for storing coal. We could find space east of Goodwin Avenue along the track but it would take a very large area and would necessitate giving up the tennis courts we have there and as I should like to make it a permanent storage, I feel that it would be interfering with the possible building development of the College of Engineering. We have been handling coal into and out of storage without economical equipment for doing so. It seems to me that the time has come for us to make some permanent arrangement and I am trying to obtain an option on a site for the purpose, upon which I hope I may be able to report the first of next week.

Yours very truly,

JAMES M. WHITE  
*Supervising Architect*

On motion of Mr. Ward, authority was given to the Executive Committee to make contracts for coal and also to purchase ground to be used as a storage place for coal. The vote was as follows: Ayes, Mr. Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward, Miss Watson; noes, none; absent, Mr. Blair, Mrs. Busey, Mr. Carr, Mr. Lowden, Mr. Trevett.

#### INTERCOLLEGIATE INTELLIGENCE BUREAU

(19) The following statement:

At the call of the University of Pennsylvania, the delegates of a number of universities in the United States met in Washington in February in conference with the Secretary of War to consider plans for canvassing the available resources of the country—defensive and offensive—in case of a foreign war. As a result of that conference, the Intercollegiate Intelligence Bureau was organized with the idea of persuading each university to organize a War Intelligence Bureau, the function of which would be to find out to what extent the members of the faculty, students, and alumni of such institutions would be available in case of need.

I appointed H. W. Miller, Assistant Dean of the College of Engineering, as the Adjutant of this Intercollegiate Intelligence Bureau at the University, and have asked him to submit a plan of procedure. Dean Miller proposes to send out to all the alumni of the institution, and to the students, a letter asking them to fill out a blank indicating in what kind of work they would be qualified or willing to contribute their services, in case the nation called for them. There is no obligation to volunteer, or to enlist. The classification of these reports would place the Bureau in a position to inform the War Department immediately, on request, how many among the alumni and students have indicated their ability or willingness to per-

form services of a certain kind, as, for instance, those which an electrical engineer, or a mechanical engineer, or a civil engineer, might most efficiently do. It is estimated that it will cost about \$350 to make this canvass.

I recommend that the President of the University be given authority to carry out this plan, and that an appropriation of \$350 be made to cover the necessary expense.

On motion of Miss Watson, this recommendation was approved, by the following vote: Ayes, Mr. Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward, Miss Watson; noes, none; absent, Mr. Blair, Mrs. Busey, Mr. Carr, Mr. Lowden, Mr. Trevett.

#### AMERICAN AMBULANCE ORGANIZATION IN FRANCE

(20) A request from Mr. C. Gross, a junior in the College of Agriculture, for permission to organize a campaign to solicit funds and services in connection with the American Ambulance Organization behind the lines of the armies of France.

The sentiment of the Board was to the effect that, owing to the threatening aspect of foreign affairs at the present time, it would not be well to undertake a propaganda of the sort indicated in which the name or resources of the University should be enlisted in any way, or in which the name of the University should be used, without a definite consent from the State and National Government, to which the University of Illinois as a state university, supported in part by federal endowments, has peculiar relations. It was also felt that it was highly probable that the American service in France will be summoned home, and that it would not be desirable to take any steps that would embarrass our own Government.

#### STORES SYSTEM

(21) A letter from the Comptroller in regard to the storeroom facilities of the University:

March 12, 1917

*President Edmund J. James, University of Illinois*

DEAR PRESIDENT JAMES:

For several years we have been maintaining and gradually increasing and enlarging the storeroom facilities of the University. The development has been quite gradual and has extended over a considerable period of time, and I do not believe that a formal authorization for the procedure now in force has ever been fully given by the Board of Trustees. The nearest that we have come to such an authorization is the approval on June 30, 1916 (page 819), of the establishment of a Stores Fund of \$35,000.

The present method of handling stores and stores accounts is briefly as follows: We purchase through the Purchasing Department, on the basis

of needs as shown by past experience, supplies which are regularly requisitioned by the various departments, paying also pay rolls for labor as approved by the Supervising Architect. These items are accounted for in revolving accounts until requisitions are actually filed by departments and the material delivered or job accounts closed. Vouchers are then drawn against the State Auditor, payable from the proper funds according to the department to which the material was delivered or for which the work was done. These vouchers are paid by the State Auditor in line with an arrangement with him made some time ago, the warrants being issued to the Treasurer of the University of Illinois and, when received, deposited by him to reimburse expenditures made as above.

The development of storerooms and accounts along these lines has proved both expedient and economical, and the decision of the State Auditor relative to the payment of vouchers drawn as above indicates that he recognizes the advantage of such operation and is willing to consider the stores on hand as a current asset of the institution, as has likewise been done in Ohio, Wisconsin, and Minnesota.

It is important that a central development be given to our stores system. I have at hand for consideration at the present time requests from practically every department in the University using chemicals and glassware that a central storeroom for such supplies be established and that purchases and deliveries to all departments be handled under central administration from that point. The development of our print shop adds another division of the same type.

In order that the procedure as thus involved may have full sanction, I desire to recommend that the Board of Trustees authorize the Comptroller to organize and establish such storerooms and stores systems as may be necessary for the adequate and economical handling of supplies and work in general demand by the various departments of the University; to purchase supplies to be kept in stock in such storerooms; and to pay for labor in connection with jobs properly approved, from the general funds of the University in the hands of the University Treasurer on Stores Fund warrants, the Treasurer being reimbursed when materials are delivered to the various departments and the proper fund determined; that the Comptroller be authorized to organize and administer departmental storerooms in such way that they may serve the needs of all departments of the University as far as may be possible; and that the Comptroller be made responsible for the organization, the administration, and the records of all storerooms and for the custodianship of all materials kept in such storerooms.

Cordially yours,

LLOYD MOREY

*Acting Comptroller*

On motion of Mr. Hoyt, these recommendations were approved.

**APPROPRIATION BILLS**

(22) The following statement:

After going over the accounts of the Auditor and State Treasurer in connection with the Mill Tax Fund, I find that the income from the Mill Tax Fund during the past biennium from the tax years corresponding to the fiscal biennium is distinctly below what the University had anticipated. The University asked the last Legislature to appropriate five million dollars for the support of the University. This was done on condition that it should be paid out of the proceeds of the Mill Tax Fund. According to the latest statement of the Auditor that the University will get from the Mill Tax for this year only \$2,341,000, in round numbers, the total revenue from the Mill Tax for the biennium would be \$4,704,242. Adding to that the balance from the preceding biennium, the total income from the Mill Tax for the University would be \$4,796,154, or more than \$200,000 short of the amount contemplated.

The assessment for next year as equalized by the State Board at its last meeting is \$2,502,086,976. Our income for the year, therefore, if it did not cost anything to collect and if there were no shrinkage, would be \$2,502,087. Allowing four percent shrinkage and loss on collection, which is the average for the last ten years, our anticipated revenue will be \$2,402,079, or for the biennium, if the second year produces the same amount as the first, \$4,804,158.

I suggest that we ask for this amount in our first bill to be introduced into the Legislature—which we may call the Mill Tax Fund Bill. As this is \$200,000 less than was appropriated the last time, and we must make a corresponding adjustment in the classification, I recommend that the sum of \$700,000 be asked for instead of \$900,000 under the heading of "Purchase of land, erection of buildings, etc."; that otherwise the Mill Tax Fund Bill be the same as that for the last biennium. Further, that in the second Bill we ask for \$2,000,000 on a projected program of \$10,000,000, and that I be authorized to say that, if the University gets the \$2,000,000, the first \$500,000 will be spent on acquiring a site and beginning the erection of a suitable medical plant; that the second \$500,000 will be used to begin the erection of an agricultural plant; that the third \$500,000 will be used for beginning the erection of our new engineering plant, and the fourth \$500,000 will be used on the erection of a new Library building; and that, if less than this amount is given, we shall use it along essentially the same lines, distributing what we may obtain as the interests of the University require.

This recommendation was approved and the President was authorized to introduce the corresponding bills.

**FUNDS FOR STUDENT AND AFFILIATED ORGANIZATIONS**

(23) A letter from the Comptroller requesting permission to receive, disburse, and account, as trust funds, for the accounts of student and other organizations affiliated with the University:

March 9, 1917

*President Edmund J. James, University of Illinois*

MY DEAR PRESIDENT JAMES:

In the recent past there has been a considerable development of the desire on the part of University organizations made up of student or faculty or both, but not classed as regular departments of the University, to have such funds as they handle administered through the Business Office. This is particularly desirable in the case of organizations and activities holding public entertainments for which tickets are sold. The office of the Cashier now is very conveniently arranged and located for taking care of such work. Within the last few days the Council of Administration drew up a plan covering the business organization of the Star Course, in which it is requested that the administration of funds be placed under the supervision of the Comptroller.

It is my opinion that the development of such a system is highly desirable inasmuch as it makes it possible for the funds handled on the campus and more or less in the name of the University to be taken care of in a central office and by properly bonded employees, and affords an opportunity for the development of a uniform business system for the various activities and enterprises, all adequately supervised.

I would recommend therefore that the Board of Trustees authorize the Comptroller to receive, disburse, and account, as trust funds, for the funds of student and other organizations affiliated with the University, and to cooperate with the Council of Administration in the development of efficient business systems for such organizations.

Cordially yours,

LLOYD MOREY,

*Acting Comptroller*

On motion of Mrs. Evans, the Comptroller was authorized to receive, disburse, and account, as trust funds, for the accounts of student and other organizations affiliated with the University, so far as this is recommended by the Council of Administration, and to cooperate with the Council of Administration in the development of efficient business systems for such organizations.

**PETTY CASH FUNDS**

(24) A letter from the Comptroller requesting authority to establish petty cash funds:

March 9, 1917

*President Edmund J. James, University of Illinois*

DEAR PRESIDENT JAMES:

On July 23, 1913 (page 419), the Board of Trustees approved a recommendation from Mr. Frazer, the Comptroller, for the establishment of certain petty cash funds. The funds established at that time were as follows:

Bursar .....	\$5,000.00
Actuary, School of Pharmacy.....	250.00

Secretary, College of Medicine.....	300.00
Vice Director, Agricultural Experiment Station.....	600.00

It has been necessary during the past two years for us to establish certain other petty cash funds, all of them small in amount but positively necessary in the satisfactory handling of the business of the various departments. The petty cash funds at the present time stand as follows:

Cashier .....	\$5,000.00
Manager, University Creamery .....	500.00
Secretary, Colleges of Medicine and Dentistry.....	500.00
Actuary, School of Pharmacy.....	250.00
Manager, Demonstration Car.....	150.00
Assistant Superintendent, Power Plant.....	100.00

I would recommend that the Board of Trustees authorize the Comptroller to establish and administer the petty cash funds where necessary for the prompt and efficient handling of University business, provided that no single fund of more than \$1,000 may be established without specific action of the Board of Trustees, and that the total of all departmental petty cash funds, excluding the fund in the hands of the Cashier, shall not exceed \$5,000 at one time, and provided further that all persons in whose hands a petty cash fund is placed be bonded in a satisfactory amount.

Cordially yours,

LLOYD MOREY

*Acting Comptroller*

On motion of Mr. Hoit, this recommendation was concurred in. The vote was as follows: Ayes, Mr. Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward, Miss Watson; noes, none; absent, Mr. Blair, Mrs. Busey, Mr. Carr, Mr. Lowden, Mr. Trevett.

#### CASHIER'S FUND AND BOND

(25) A letter from the Comptroller concerning the petty cash fund in the hands of the Cashier in the Business Office:

March 9, 1917

*President Edmund J. James, University of Illinois*

MY DEAR PRESIDENT JAMES:

In my letter of January 2, 1917, I recommend the increase of the petty cash fund in the hands of the Cashier in the Business Office from \$5,000 to \$10,000. The need for this increase is urgent and I hope that the recommendation can be considered in the near future and that it may be approved.

In the light of this increase, if granted, and in consideration of a very large increase in the amount of the funds handled by the Cashier, who is the successor of the former Bursar and Chief Clerk, I recommend that the bond of the Cashier which now stands at \$20,000, as directed by the Board at its meeting of March 10, 1914 (page 635), there having been no action on the matter since that date, be increased to \$50,000.

I would further recommend that the bond of \$50,000 be arranged so that it will cover funds received by the University in trust and administered

for trust purposes. Such moneys, not belonging to the University, would not ordinarily be covered by such a bond as we have been carrying and in my opinion arrangements should be made so that the liability in this respect is properly covered by a bond.

Cordially yours,

LLOYD MOREY

*Acting Comptroller*

On motion of Mrs. Henrotin, the Cashier's petty cash fund was increased to \$10,000 and his bond was increased to \$50,000, to cover his liability for the petty cash fund and trust funds and also his liability in signing the name of the Secretary of the Board to warrants and vouchers. The vote was as follows: Ayes, Mr. Abbott, Mrs. Evans, Mrs. Henrotin, Mr. Hoit, Mr. Taggart, Mr. Ward, Miss Watson; noes, none; absent, Mr. Blair, Mrs. Busey, Mr. Carr, Mr. Lowden, Mr. Trevett.

#### **BONDING THE COMPTROLLER AND AUDITOR**

(26) A letter from the Comptroller asking that the Auditor and Comptroller be put in bonds in accordance with the action of the Board at its meeting of July 21, 1916 (Minutes, page 64):

March 9, 1917

*President Edmund J. James, University of Illinois*

DEAR PRESIDENT JAMES:

The Board of Trustees in its meeting of July 21, 1916 (page 64), voted that all persons to whom the signing of the names of the President and the Secretary of the Board was delegated should be put under bond. On September 21, 1916 (pages 99-100), the Board passed resolutions authorizing the President and the Secretary of the Board, respectively, to delegate this authority to the Auditor, the Cashier, and the Comptroller. As yet no provision has been made for the bonds specified in the previous action.

The Cashier is now under bond of \$20,000 and in a separate communication I have recommended that his bond be increased to \$50,000. The Auditor is not now under bond.

On July 21, 1916 (page 68), reference is made to the matter of bonding the Comptroller, the matter being referred to the Chairman of the Finance Committee.

I would be glad to have this entire proposition worked out fully and the necessary bonds executed as the Board may direct.

Cordially yours,

LLOYD MOREY

*Acting Comptroller*

On motion of Mrs. Henrotin, this matter was referred to the Finance Committee with power to act.

#### **PROGRESS OF WORK ON HISTORY OF THE UNIVERSITY**

(27) A letter from Dr. B. E. Powell, University historian, containing a brief report of progress on the history of the University:

March 12, 1917

*President Edmund J. James, 355 Administration Building*

MY DEAR PROFESSOR JAMES:

In reply to your inquiry I submit a brief report of progress on the History of the University.

The first volume of this history is nearing completion. I plan to have the copy ready for the printer by May 1. It may be necessary to hold it back for a month or more, however, so that I may have opportunity to examine several boxes of letters of the late Judge Lyman Trumbull. The owners of these letters have promised to let me see them in the early spring. There is also a chance that permission will be given to examine in the early summer the papers of the late Justin Morrill. The purpose in both cases, as you know, is to find still more direct evidence of the connection of Professor Turner and other Illinois men with the introduction into Congress of the Land Grant Bill.

The first volume of the History of the University will contain an account of the origin and development of the Illinois Plan for a System of Industrial Universities, one in each of the States of the Union. It will show that an Illinois man was the originator of the idea, that he added another idea that these Universities should be supported by a Federal Grant; that Illinois men carried on a thorough campaign for years both in Illinois and outside of the State, to educate the public to the necessity of such a system.

The Illinois influence will be traced until the Federal Land Grant Bill becomes a law in 1862.

Then will follow an account of the struggle in Illinois upon the question of the disposition of the Federal funds, whether to existing Colleges or to one College to be created—and upon the question of the location of the University.

The final chapters will be on the actual establishment of the Illinois Industrial University and the serious problems it had to meet during the first two or three years.

The sources of information on this period are various. First in importance is the correspondence of Professor Turner with the men of his time. These letters have come from Springfield, from Washington, D. C., from individuals, from newspapers, from public archives, and other places.

Then the newspapers of the times, correspondence of other men, various society reports, and many legislative and other public documents have furnished large amounts of material bearing directly upon the subject discussed.

The volume will contain in an appendix many of the original documents as The Plan for An Industrial University by Professor Turner, Memorials, Design of the Illinois League, Original Contract for Champaign-Urbana Institute, certain letters never before published showing influence of Illinois men upon other states, and many others equally interesting.

Respectfully submitted,

B. E. POWELL

This report was received for record.



**BUREAU OF EDUCATIONAL SERVICE**

(28) A letter from Professor William C. Bagley endorsing a communication from Professor Whipple regarding the establishment at the University of a Bureau of Educational Service.

No action was taken on this recommendation.

**REGISTRAR'S REPORT OF FEES, FIRST SEMESTER, 1916-17**

The Secretary presented for record the Registrar's report of fees payable for the first semester of the academic year 1916-17.

	<i>Gross</i>	<i>Refunded</i>	<i>Net Total</i>
<b>MATRICULATION FEES</b>			
1757 @ \$10 .....	\$ 17,570.00		
Refund 80 at \$10.....		\$ 800.00	
<i>Total, matriculation fees .....</i>	<i>\$ 17,570.00</i>	<i>\$ 800.00</i>	<i>\$ 16,770.00</i>
<b>INCIDENTAL FEES</b>			
4220 @ \$12 .....	\$ 50,640.00		
4 @ \$6 (one-half) .....	24.00		
Refund 133 @ \$12 .....		1,596.00	
Refund 71 @ \$6 (one-half).....		426.00	
<i>Total, incidental fees .....</i>	<i>\$ 50,664.00</i>	<i>\$ 2,022.00</i>	<i>48,642.00</i>
<b>TUITION FEES</b>			
304 @ \$7.50 .....	\$ 2,280.00		
Refund 61 @ \$7.50.....		\$ 457.50	
Refund 9 @ \$3.75.....		33.75	
65 @ \$25 (Law) .....	1,625.00		
3 @ \$12.50 (Law, one-half).....	37.50		
Refund 1 @ \$12.50 (one-half)....		12.50	
<i>Total, tuition fees .....</i>	<i>\$ 3,942.50</i>	<i>\$ 503.75</i>	<i>\$ 3,438.75</i>
<i>Total, General Fees .....</i>	<i>\$ 72,176.50</i>	<i>\$ 3,325.75</i>	<i>\$ 68,850.75</i>
<b>MUSIC FEES</b>			
110 @ \$8.50 .....	\$ 935.00		
Refund 2 @ \$8.50.....		17.00	
Refund 5 @ \$4.25.....		21.25	
10 @ \$9 .....	90.00		
Refund 1 @ \$9.....		9.00	
12 @ \$11 .....	132.00		
10 @ \$15 .....	150.00		
7 @ \$19.50 .....	136.50		
8 @ \$25 .....	200.00		
Refund 1 @ \$25.....		25.00	
<i>Total, music fees.....</i>	<i>\$ 1,643.50</i>	<i>\$ 72.25</i>	<i>\$ 1,571.25</i>

LABORATORY FEES	<i>Gross</i>	<i>Refunded</i>	<i>Net Total</i>
Architecture .....	\$ 167.50	\$ 2.00	\$ 165.50
Architectural engineering .....	1.00		1.00
Bacteriology .....	507.50	34.00	473.50
Botany .....	437.50	25.50	412.00
Ceramics .....	65.00		65.00
Chemistry .....	13,543.00	1,110.66	12,432.34
Civil engineering .....	205.50	.75	204.75
Electrical engineering .....	482.00	19.00	463.00
Entomology .....	181.00	10.00	171.00
General engineering drawing.....	97.00	9.00	88.00
Geology .....	284.25	5.75	278.50
Household science .....	688.00	24.00	664.00
Human anatomy .....	50.00	10.00	40.00
Mechanical engineering .....	145.00	11.00	134.00
Mining engineering .....	16.00		16.00
Municipal and sanitary engineering	59.00	.50	58.50
Photography .....	48.00		48.00
Physics .....	1,086.00	29.00	1,057.00
Physiology .....	376.50	12.25	364.25
Psychology .....	24.00	2.00	22.00
Theoretical and applied mechanics....	531.00	27.50	503.50
Zoology .....	494.00	29.50	464.50
<i>Total, laboratory fees</i> .....	\$ 19,488.75	\$ 1,362.41	\$ 18,126.34
LISTENER'S FEES			
5 @ 7.50 .....	\$ 37.50		
1 @ \$3.75 (one-half) .....	3.75		
<i>Total, listener's fees</i> .....	\$ 41.25		\$ 41.25
LATE REGISTRATION FEES			
149 @ \$1 .....	\$ 149.00		
Refund 2 @ \$1.00.....		\$ 2.00	\$ 147.00
CHANGE FEES			
548 @ \$1.....	548.00		
Refund 3 @ \$1.....		3.00	545.00
SPECIAL EXAMINATION FEES			
179 @ \$5 .....	895.00		
Refund 5 @ \$5.....		25.00	870.00
<i>Total, Special Fees</i> .....	\$ 1,633.25	\$ 30.00	\$ 1,603.25
<i>TOTAL FEES</i> .....	\$ 94,942.00	\$ 4,790.41	\$ 90,151.59

#### APPOINTMENTS MADE BY PRESIDENT JAMES

The Secretary presented also for record the following list of appointments made by the President of the University:

Ames, A. C., Assistant in Military Science, for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917\*).

Cain, Eleanor B., Typist in the Library, at a salary of forty-seven and one-half dollars (\$47.50) a month, beginning January 1, 1917, and continuing until further notice, subject to the rules of the Civil Service Commission. (December 21, 1916).

Campbell, W. F., Assistant in Military Science, for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Carncross, Helen, Assistant in Ophthalmology, from March 1, 1917, to June 30, 1917, at a salary of fifty dollars (\$50) a month. (February 23, 1917).

Engle, R. H., Assistant in Military Science, for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Grove, P. F., Assistant in Botany, for three months beginning March 1, 1917, at a salary of fifty dollars (\$50) a month. (March 2, 1917).

Hartwell, B. O., Student Assistant in Physiology in the College of Medicine, for the second semester of the current academic year, at a remuneration of fifty dollars (\$50) for the semester. (February 23, 1917).

Husson, H. L., Assistant in Military Science, for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Jones, T. S., Artist in the department of anatomy, on part time, with salary at the rate of fifty dollars (\$50) a month for four months beginning March 1, 1917; this appointment superseding his previous appointment on full time. (March 7, 1917).

Keagy, A. R., Assistant in Military Science for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Lewis, J. T., Assistant in Military Science for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Lindsey, J. R., Assistant in Military Science for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Nelson, W. O., Assistant in Military Science for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Powers, J. H., Assistant in Military Science for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Romig, J. A., Student Secretary in the department of history from January 15, 1917, to June 30, 1917, at a salary of forty dollars (\$40) a month. (February 23, 1917).

---

\*The date in parenthesis is the date on which the appointment was made by the President of the University.

Shepard, W. C., Artist in the department of anatomy, on one-half time, for six months beginning March 1, 1917, at a salary of fifty dollars (\$50) a month. (March 7, 1917).

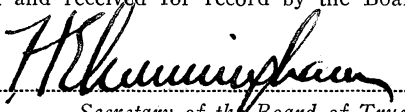
Ware, M. B., Assistant in Military Science for five months beginning February 1, 1917, at a salary of twenty dollars (\$20) a month. (March 9, 1917).

Watson, Jane C., Assistant in Romance Languages, for four months beginning March 1, 1917, at a salary of twenty-five dollars (\$25) a month. (March 2, 1917).

The Board adjourned, at 10:40 p. m.

URBANA, ILLINOIS, April 5, 1917

I certify that in the foregoing pages, numbered 243 to 270, inclusive, is contained the record of the transactions of the Board of Trustees of the University of Illinois, and of the Executive Committee, at the meetings of March 13, 1917, as approved and received for record by the Board at its meeting of April 4, 1917.

  
Secretary of the Board of Trustees