# **MEETING OF THE BOARD OF TRUSTEES**

OF THE

# **UNIVERSITY OF ILLINOIS**

December 3, 1923



The December meeting of the Board of Trustees of the University of Illinois was held in the Governor's office, in Springfield, at 10 o'clock a.m. on Monday, December 3, 1923. The following members were present: President Noble, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Busey, Mrs. Evans, Mrs. Grigsby, Mr. Small, Mr. Trees.

President Kinley was present; also Professor J. M. White.

On motion of Mr. Blair, it was voted that this meeting be substituted for the quarterly meeting scheduled for December 11.

# MINUTES APPROVED

The Secretary presented the minutes of the meetings of October 27 and November 3, 1923. The minutes were approved as printed on pages 331 to 364 above.

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EXECUTIVE COMMITTEE MEETING, NOVEMBER 16, 1923 President Noble as Chairman of the Executive Committee presented for record the minutes of a meeting of the Executive Committee held November 16, 1923.

#### MEDICAL RESEARCH LABORATORY

On recommendation of the Supervising Architect and the Architects, Richard E. Schmidt and Hugh M. G. Garden, the following bids for work on the Medical Research Library and Laboratory building were approved and the Architects were authorized to enter into contracts for same:

Refrigerators:	
Jewett Refrigerator Co	\$ 2,588.00
Reading Room Tables and Chairs:	
The Linden Co. (12 tables, 63 chairs)	3,775.00
Card Catalog Case:	
Library Bureau (1 190-tray card catalog case)	858.00
Catalog Reference Table:	-
The Linden Co	98.00
Shelves and Glass Doors in place of large card catalog case: C. A. Moses Construction Co	
	549.00
Sterilizers:	
American Sterilizer Co	1,343.07
Bronze Tablet:	
F. P. Smith Wire & Iron Works	545.00
Changing floor outlets in reading room: Hoffman Electric Co	
Hoffman Electric Co	135.00
	• •
Total	
Architect's Fee, 6%	593.46
	Sto 181 50
-	\$10,484.53

W. L. Noble Laura B. Evans M. J. Trees

#### COMMITTEE ON PLANTING

Mrs. Blake, as Chairman of the special committee on horticultural planting, reported for record that the committee met on November 17, 1923, and considered the matter of transplanting trees from College Place and from other parts of the Campus. It was the opinion of the committee that the first plantings should be made on Fourth Street, to complete the avenue. General plans were discussed, and Professor White was asked to draw plans for the planting of the entire south Campus.

On motion of Mr. Blair, President Noble was appointed a member of this committee in place of former President W. L. Abbott.

# MATTERS PRESENTED BY PRESIDENT KINLEY

The Board considered the following matters presented by the President of the University.

## COLLEGE OF MEDICINE

(1) A statement concerning the necessity of providing hospital facilities for the College of Medicine.

Action on this matter was deferred (see page 368).

# TAXATION OF CARTER LAND

(2) A report that Mr. A. R. Hall, Attorney for Mr. and Mrs. Joseph Carter, had secured the exemption from taxation of the land given to the University to found the Carter-Pennell Trust.

This report was received for record.

# **REPORT OF REGISTRATION**

(3) A report of the Registrar of the enrollment on November 1, 1923, and comparisons with the enrollment on November 1, 1922:

				rease or
Urbana	1922-23	1923-24	De	crease
Liberal Arts and Sciences	2761	2918	+	157
Commerce	2044	2027		17
Education	391	443	+	52
Engineering	1533	1404	_	129
Agriculture	860	696		164
Music	92	105	+	. 13
Total, Undergraduates	7681	7593		88
Law	131	188	+	57
Library		39	<u> </u>	7
Total, Undergraduates and Professional	7858	7820	_	38
Graduate School	548	587	+	39
Total, Urbana Chicago	8406	8407	+	1
Medicine	385	434	+	49
Dentistry	162	148	÷	14
Pharmacy	332	364	+	32
Total, Chicago	879	946	+	67
TOTAL IN UNIVERSITY, November 1	9285	9353	÷	68
				÷

This report was received for record.

# REAPPROPRIATION OF UNEXPENDED BALANCE TO THE DEPARTMENT OF ANIMAL HUSBANDRY

(4) A recommendation that the unused balance of an item of \$5,000 for the purchase of a Percheron stallion (\$1,947.27) be reappropriated to the Department of Animal Husbandry for the purchase of three or four young Percheron mares to add to the horse equipment.

On motion of Mr. Armstrong, this transfer was made.

## DIRECTORS OF THE ATHLETIC ASSOCIATION

(5) A recommendation that the following men be reappointed Directors of the University Athletic Association, to serve until the annual meeting in March, 1924: Director George A. Huff, Professor G. A. Goodenough, Professor O. A. Harker, Mr. Harvey J. Sconce, Mr. E. I. Burke.

On motion of Mrs. Evans, this recommendation was approved.

#### PLANS AND BIDS ON NEW BUILDINGS

(6) A recommendation of the Supervising Architect that plans and specifications for the new buildings (McKinley Hospital, Commerce, Men's Gymnasium, and Library) be issued to the contractors as they are ready, and that bids on single buildings and on the four collectively be asked for early in February, 1924. Professor White made a statement concerning this matter. On motion of Mr. Trees, this recommendation was approved.

## APPROPRIATION FOR PRINTING PRESIDENT'S REPORT

(7) A request for an appropriation of \$2500 or so much thereof as may be necessary from the Reserve and Contingent Fund for printing the annual report of the President, in an edition of not to exceed 1500 copies.

On motion of Mrs. Blake, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Busey, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Small, Mr. Trees; no, none; absent, Mr. Herbert, Mr. Trimble.

At this point, a recess was taken for luncheon which was served at the Executive Mansion. During the luncheon Judge C. H. Jenkins, Director of Public Welfare, was present and the matter of the possibility of finding money to insure the opening next October of the group of Chicago hospitals being constructed by the Department and the University was discussed. Judge Jenkins suggested in the discussion that a committee be appointed to confer as to the minimum needed to open the hospitals.

# AFTERNOON SESSION, DECEMBER 3, 1923

The afternoon session of the meeting of December 3, 1923, was held at the Executive Mansion, in Springfield. The following members were present: President Noble, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Busey, Mrs. Evans, Mrs. Grigsby, Mr. Trees.

President Kinley was present, also Professor J. M. White, Supervising Architect, and Dr. John Dill Robertson of Chicago.

# MATTERS PRESENTED BY PRESIDENT KINLEY

The Board resumed its consideration of matters presented by the President of the University.

# COMMITTEE TO ASCERTAIN COST OF OPERATING HOSPITAL

(8) A recommendation that President Noble, Dean Eycleshymer, and Professor H. B. Ward be appointed a committee, as requested by the Director of the Department of Public Welfare, to represent the University in conference with the Director of the Department of Public Welfare to ascertain the probable cost of operating the Chicago cooperative hospitals from October, 1924, until such time as the General Assembly may act in the matter.

On motion of Mr. Blair, this recommendation was approved.

#### JUILLIARD MUSICAL FOUNDATION SCHOLARSHIPS

(9) The following statement:

The Juilliard Musical Foundation through its Secretary, Doctor Eugene A. Noble, has notified me that the University of Illinois is one of the institutions which has been selected to receive scholarships and fellowships in music under the Foundation. The University has received the sum of \$800 which has been credited to the Juilliard Musical Foundation Scholarship Trust Fund for scholarship aid for the year 1923-24, and has been invited to nominate a recent graduate for the fellowship for graduate study in Music.

Under the authority granted the President of the University by the Board, I have accepted the gift of the Juilliard Foundation and report the same for record.

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This report was received for record. At this point, Mrs. Busey withdrew.

#### CHICAGO GENERAL ADMINISTRATION BUDGET

(10) A recommendation that  $$_{315}$  be appropriated from the Reserve and Contingent Fund to the Chicago General Administration Expense and Equipment budget, to cover office and messenger robbery insurance.

On motion of Mr. Blair, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees; no, none; absent, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

# APPROPRIATIONS FOR AGRICULTURAL BUILDINGS

(11) A recommendation that the sum of 3380,000 appropriated by an act of the last General Assembly for Agricultural buildings and equipment thereof be used for the purposes of the act, according to the following distribution:

Dairy building and equipment	\$200,000
Dairy cattle barn	50,000
Beef cattle feeding plant and equipment	\$0,000
Poultry buildings and equipment	25,000
Swine plant and equipment	. 20,000
Work-horse and implement barn	. 20,000
Tractor laboratory	. 15,000

On motion of Mr. Blair, this recommendation was approved. The appropriation was made by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees; no, none; absent, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

#### CARETAKERS' COTTAGES

(12) A recommendation that the cost of construction of cottages for caretakers on the south farm be included in the plans for agricultural buildings and equipment.

On motion of Mrs. Evans, this recommendation was approved.

### PURCHASE OF AGRICULTURAL LAND

(13) A recommendation that the matter of purchasing certain land for the College of Agriculture be referred to the Committee on Agriculture and the Finance Committee for investigation and report in conference with the President of the University, the Dean of the College of Agriculture, and the Superintendent of Business Operations.

On motion of Mr. Trees, this recommendation was approved.

# MEMORIAL STADIUM FUND

(14) A report from Mr. C. J. Rosebery, Secretary and Collection Manager of the Memorial Stadium Fund:

November 28, 1923

# President David Kinley, University of Illinois

DEAR PRESIDENT KINLEY:

I wish to report to date on certain matters and developments in connection with the University of Illinois Memorial Stadium Fund, since my last communication to you on this subject.

The total amount involved in construction and extras outstanding as of October 31st, stood at \$1,662,670.65, as shown by the monthly report of the Business Office on that date. At that time we had made payments in reduction to the amount of \$885,495.03, leaving a balance outstanding of \$777,175.65. Under date of September 29th, last, the contract was entered into between the Athletic Association and the Luminous Fixture and Supply Company of Chicago, for furnishing and installing lighting fixtures in the Stadium for a consideration of \$8,637.25.

Since October 31st, we have made additional payments to the contractors as follows: English Brothers, \$82,160.91; Walsh and Slattery Company, plumbing, \$5,552.00; Freeman-Sweet Company, electric wiring, \$3,456.00. We have also paid some minor accounts. In order to meet these bills, we found it necessary to borrow about \$30,000.00.

On June 9th, last, the Executive Committee of the Memorial Stadium Fund held a meeting in Champaign and examined into the conditions of collections, contract payments and progress made by the various contractors upon the work at that time. Chairman Scheidenhelm, of the Building Committee, reported that the force of carpenters at work on the job had been largely increased through the efforts of Director Huff, who had sent out scouts and telegrams to various cities over the country in order to obtain the necessary workmen.

There was also a meeting of the Executive Committee of the Stadium Fund, held in Chicago on Thursday, September 13th, at the office of Chairman Robert F. Carr. Director Huff made a report outlining the progress in construction work. The members of the committee discussed matters of finance and ways and means of meeting the construction bills.

The Executive Committee authorized the Chairman and Treasurer to negotiate loans for the purpose of meeting construction bills over and above the amount collected from Stadium subscribers. The Treasurer was given authority to sell certain Stadium fund securities.

A third meeting of the Stadium Executive Committee was held in Champaign on Saturday, November 10th. The Secretary of the Committee reported as to the total collections and disbursements as of October 31st. He also stated that there would be a deficit of about \$30,000.00 in meeting the construction bills for the month of October. There was a discussion as to the methods of financing and speeding up collections. The Committee has placed some 440 accounts of delinquent subscribers who had made no payment whatever on account, in the hands of a Chicago attorney for collection and it was decided to follow this plan in other cities provided it proves to be reasonably successful.

I call to your attention the fact that subscriptions as of October 31st amounted to \$2,034,854.16, and that subscriptions from the Alumni amounted to \$1,027,577.55, and from those persons who subscribed when students amounted to \$1,007,276.61. Within the next sixty days a grand total of \$1,000,000.00, or more of this fund will, in all probability, have been collected. As of October 31st, \$253,973.14 was past due. This amount is large, but you will recall that the Committee has allowed twenty percent for shrinkage.

On January 1, 1924, the fifth installment will mature. The total of this installment originally stood at more than \$263,000.00 but has been reduced by payments in advance until it now stands at \$213,000.00. With this maturity slightly more than seventy percent of the total amount subscribed will have become due and payable. We are placing in the mails this week-end notices calling for the payment of the January 1st installment. We are doing this in order to give our subscribers an opportunity to pay in advance of the usual Christmas demands.

There will be another meeting of the Stadium Executive Committee some time in December, I hope.

There is little to be said concerning the construction work. It is cause for congratulations that the contractors, aided by Director Huff and the Building Committee, succeeded in having all of the seats ready for use at the Homecoming game on November 3rd. The contractors are proceeding with a reduced force.

Very sincerely yours,

C. J. ROSEBERY

This report was received for record.

# COLOR REPRODUCTIONS OF PORTRAITS

(15) A recommendation that \$600 be appropriated from the Reserve and Contingent fund to provide for the making of color plates of the oil portraits of seven former members of the faculty.

On motion of Mr. Armstrong, this recommendation was approved, by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees; no, none; absent, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

#### HORTICULTURAL ARBORETUM

(16) A report of the receipt of a communication from Professor J. C. Blair concerning plans for a horticultural arboretum, which communication has been sent to the special committee on horticultural planting.

This report was received for record.

## REIMBURSEMENT OF McKINLEY HOSPITAL FUND

(17) A recommendation that the McKinley Hospital Fund be reimbursed for expenditures for preliminary architectural studies and that \$4,441.83 be transferred from the Reserve and Contingent Fund to cover this item.

On motion of Mrs. Blake, this recommendation was approved by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Noble. Mr. Trees; no, none; absent, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

#### MILITARY AERONAUTICS FUND

(18) A recommendation that the balance in the Fund of the School of Military Aeronautics be appropriated for use in furnishing the McKinley hospital.

On motion of Mrs. Evans, this recommendation was approved, by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees; no, none; absent, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

# PURCHASE OF LOT 25 IN COLLEGE PLACE

(19) A recommendation from the Superintendent of Business Operations that Lot 25 in College Place be purchased from Professor R. S. Bauer, the University to assume the taxes and special lighting assessments, and that \$9,297.03 be appropriated from the Reserve and Contingent fund for this purpose; and that the house be rented to Professor Bauer for \$65 a month until such time as the University has need of the property for other purposes.

On motion of Mr. Armstrong, these recommendations were approved, and the appropriation was made by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees; no, none; absent, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

# PURCHASE OF LOT 30 IN COLLEGE PLACE

(20) A recommendation that Lot 30 in College Place be purchased from W. F. Woods for \$2,000, the University to assume the taxes now assessed and the unpaid lighting assessments.

This purchase was authorized and the appropriation from the Reserve and Contingent fund was made, by the following vote: Aye, Mr. Armstrong, Mr. Blair, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees; no, none; absent, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

[December 3,

# PURCHASE OF LOTS IN COLLEGE PLACE

(21) A report from the Comptroller of the conclusion of the purchase of Lots 32, 54, and the south 41.4 feet of Lot 12 in College Place, in accordance with action of the Board of Trustees on October 27, 1923 (page 335).

This report was received for record.

#### STUDENT LOAN FUND

(22) A report from the Comptroller of the condition of the various student loan funds as of June 30, 1923.

#### COMPARATIVE SUMMARY STATEMENT OF ALL STUDENT LOANS AS AT TUNE 30, 1023

	Number		Number Total Amount		Accrued Interest		
	June 30 1922	June 30 1923	June 3 1922		June 30 1923	June 30 1922	June 30 1923
Not yet due Due July 1 Past due: Less than	182 26	240 33	\$29 320 3 690		\$36 690 00 5 860 00	\$ 89 01 4 37	\$ 95 00 48 96
one year One to three years:	4	2	444	47	356 ∞	8 02	
active inactive Over three	14 8	12 5	1 682 586		I 424 00 800 00	227 20 53 76	
years: active inactive Total past due	13 15 (54)	19 9 (47)	1 933 2 033 (6 679	31	2 988 04 <sup>1</sup> 1 862 10 (7 430 14)	352 75 764 87 (1 406 60)	279 61 893 50 (1 344 04)
-	262	320	\$39 690	88	\$49 980 14	\$ 1 409 98	\$ 1 488 00

Under our authorized procedure it was the business of the Treasurer to collect these loans. Experience shows, however, that this plan is not practicable under our present organization. Consequently a year or so ago the Comptroller was requested by me to take the matter up, with consent of the Treasurer. Mr. Morey expresses the belief that the plan of having these loans collected by the Business Office is the better one under our present organization, and he has convinced me of the correctness of this view. Therefore, I join with him in recommending that the collection of these loans be here-after under the authority of the Comptroller of the University.

On motion of Mr. Blair, this recommendation was approved.

# ASSIGNMENT OF LAND TO DEPARTMENTS OF THE UNIVERSITY

 (23) A recommendation that the following regulation be adopted:
A piece of land which has been assigned by the Board of Trustees to a college or department for a particular use or for a definite period may not be used for any other Board of Trustees.

On motion of Mr. Blair, this recommendation was adopted.

#### AUDITOR'S REPORT

The Secretary presented for record the report of the auditing company for the quarter ending September 30, 1923.

<sup>&</sup>lt;sup>1</sup>Greater part of increase over last year due to inclusion of accrued interest in principal of notes renewed.

November 14, 1923

#### Board of Trustees, University of Illinois DEAR SIRS:

We have audited the Cash Receipts and Disbursements of the University of Illinois for the quarter ending September 30, 1923, and certify that the Receipts and Disbursements as embodied in the report of the Comptroller for that period are in accordance with the books, and, in our opinion, are correct.

Yours faithfully, Arthur Young & Co.

This report was received for record.

# APPOINTMENTS MADE BY PRESIDENT KINLEY

The Secretary presented also for record a list of appointments made by the President of the University.

Beaver, Jessie M., Stenographer in the Office of the President, beginning December 1, 1923, and continuing until September 1, 1924, at a salary of ninety-five dollars (\$95) a month, subject to the rules of the Civil Service Commission. (November 17, 1923)<sup>1</sup>

Berman, S. L., Assistant in Medicine, in the College of Medicine, beginning November 5, 1923, and continuing until September 1, 1924, without salary. (November 19, 1923)

Buckley, Roberta J., Stenographer in the Department of Dairy Husbandry, for ten months, beginning November 1, 1923, at a salary of seventy-five dollars (\$75) a month, subject to the rules of the Civil Service Commission. (November 19, 1923)

Douglas, I. E., Instrument Room Attendant in the Mechanical Engineering Laboratory, in the College of Engineering, beginning November 1, 1923, and continuing until September 1, 1924, at a salary of eighty-five dollars (\$85) a month, subject to the rules of the Civil Service Commission. (November 19, 1923)

Fiscus, J. J., Assistant and Storekeeper in the Department of Architecture, in the College of Engineering, beginning November 15, 1923, and continuing until September 1, 1924, at a salary of one hundred dollars (\$100) a month, subject to the rules of the Civil Service Commission. (November 21, 1923)

Freilich, E. B., Assistant in Medicine, in the College of Medicine, beginning October 10, 1923, and continuing until September 1, 1924, without salary. (November 9, 1923)

1923) Goodman, Catherine E., Clerk in the Department of Dairy Husbandry, in the College of Agriculture, for ten months, beginning November 1, 1923, at a salary of eighty dollars (\$80) a month, subject to the rules of the Civil Service Commission. (November 19, 1923)

(November 19, 1923) Hazelton, H. A., Assistant Cashier in the Bursar's Office, for ten months, beginning November 1, 1923, at a salary of ninety dollars (\$90) a month, subject to the rules of the Civil Service Commission. (November 5, 1923) Hendrickson, Kathryn S., Filing Clerk in the Infirmary, in the College of Dentis-

Hendrickson, Kathryn S., Filing Clerk in the Infirmary, in the College of Dentistry, for eleven and one-half months, beginning September 15, 1923, at a salary of eighty-five dollars (\$85) a month, subject to the rules of the Civil Service Commission. (November 21, 1923)

Hoffman, Goldye, Instructor in Gynecology, in the College of Medicine, beginning November 22, 1923, and continuing until September 1, 1924, without salary. (November 26, 1923)

Lunt, H. A., Assistant in Soil Fertility, in the College of Agriculture and Agricultural Experiment Station, for ten months, beginning November 19, 1923, at a salary of fourteen hundred dollars  $(\$_{1,4}\infty)$  a year. (November 5, 1923)

McMullen, C. J., Associate in Medicine, in the College of Medicine, beginning November 5, 1923, and continuing until September 1, 1924, without salary. (November 19, 1923)

<sup>&</sup>lt;sup>1</sup>The date in parenthesis is the date on which the appointment was made by the President of the University.

Randall, G. O., Assistant in Vegetable Extension, in the College of Agriculture, for one half time, for ten months, beginning November 1, 1923, at a salary of seventy-five dollars (\$75) a month. (November 5, 1923)

Ransdell, Ferne, Stenographer in the University Library, for ten months, beginning November 1, 1923, at a salary of eighty-five (\$85) a month, subject to the rules of the Civil Service Commission. (November 5, 1923) Rappaport, B. Z., Assistant in Medicine, in the College of Medicine, beginning

Rappaport, B. Z., Assistant in Medicine, in the College of Medicine, beginning November 5, 1923, and continuing until September 1, 1924, without salary. (November 19, 1923)

Reinhard, O. A. G., Assistant in Medicine, in the College of Medicine, beginning November 5, 1923, and continuing until September 1, 1924, without salary. (November 19, 1923)

Sieveking, E. G., Assistant in Soil Survey Analysis, in the Agricultural Experiment Station, for ten months, beginning November 1, 1923, at a salary of one hundred twenty-five dollars (\$125) a month. (November 8, 1923)

Souder, Mary A., Specialist in Home Economics Extension, in the College of Agriculture, for nine months, beginning December 1, 1923, and continuing until September 1, 1924, at a salary of one hundred eighty-three and one-third dollars (\$183.33) a month. (November 21, 1923) Tackaberry, Mildred R., Instructor in Foods, in the College of Agriculture, for

Tackaberry, Mildred R., Instructor in Foods, in the College of Agriculture, for seven and one-half months, beginning November 15, 1923, at a salary of one hundred ninety dollars (\$190) a month. (November 10, 1923)

Trump, Florence J., Clerk in the Department of Dairy Husbandry, in the College of Agriculture, for ten months, beginning November 1, 1923, at a salary of eighty dollars (\$80) a month, subject to the rules of the Civil Service Commission. (November 19, 1923)

(November 19, 1923) Walls, Mary P., Stenographer in the Department of Mathematics, in the College of Liberal Arts and Sciences, for eight months, beginning November 1, 1923, at a salary of ninety dollars (\$90) a month, subject to the rules of the Civil Service Commission. (November 7, 1923)

The Board adjourned. H. E. CUNNINGHAM,

Secretary

W. L. NOBLE, President