

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

April 8, 1925



The April meeting of the Board of Trustees of the University of Illinois was held at 10 o'clock a. m. on Wednesday, April 8, 1925, at the Blackstone Hotel, in Chicago. The following members were present: President Noble, Mr. Armstrong, Mr. Barr, Mrs. Busey, Mrs. Evans, Mrs. Grigsby, Mr. Trees, Mr. Wham.

President Kinley was present.

MINUTES APPROVED

The Secretary presented the minutes of the meeting of March 10, 1925.

On motion of Mrs. Grigsby, the minutes were approved as printed on pages 183 to 194 above.

MATTERS PRESENTED BY PRESIDENT KINLEY

The Board considered the following matters presented by the President of the University.

PROGRESS ON BUILDINGS

- (1) A report of the progress on the buildings now under construction.

On motion of Mr. Trees, this report was received for record, and the President of the Board was requested to write the contractor concerning the serious lack of progress on the Library building.

APPROPRIATION FOR HONORS DAY

- (2) A request for an appropriation of \$1,000 from the Reserve and Contingent Fund to meet the necessary expenses of Honors Day.

This appropriation was made by the following vote: Aye, Mr. Armstrong, Mr. Barr, Mrs. Busey, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees, Mr. Wham; no, none; absent, Mr. Blair, Mrs. Ickes, Mr. Small.

PRACTITIONERS IN THE UNIVERSITY HOSPITAL

- (3) With reference to the medical organization best constituted for the new McKinley University Hospital, I have consulted the Legal Counsel of the University and a number of my colleagues. After the best study I have been able to give the matter I submit the following as my view of the proper policy:

The Medical Practice Act of 1923 (see Harker's Annotated Statutes, Volume 3, Chapter 91, Section 5 and Laws of Illinois, Fifty-Third General Assembly, page 437-38) divides practitioners of medicine into two classes: (a) those who practice medicine and surgery in all their branches; (b) those who practice any system or method of treating human ailments without the use of drugs or medicine and without operative surgery.

Inasmuch as our experience shows that cases of illness going to our hospital are of great variety with all sorts of reactions to one another, with constant possibility of infection, from simple cases to very complex ones, it would appear that the interests of the students and faculty of the University who use the hospital require that physicians practicing therein shall be those who have licenses to practice medicine in all its branches; or, in other words, those in the first class described above.

I therefore recommend the appointment of an executive staff of three, to be nominated to you by the President of the University annually to serve from July 1 of each year.

I further recommend that this executive staff be authorized to appoint a staff of assistants on application from physicians licensed to practice medicine in Illinois in all its branches including surgery as described above.

I nominate as the executive staff to serve until July 1, 1925, Dr. J. H. Beard, Dr. M. L. Etheredge, and Dr. V. A. Ross.

On motion of Mrs. Grigsby, these recommendations were adopted and the Executive Staff was appointed.

INVESTMENT OF GEHRMANN AND PART OF PLYM AND GREGORY FUNDS

- (4) The following letter on this matter from the Comptroller:

April 4, 1925

President David Kinley, University of Illinois

MY DEAR PRESIDENT KINLEY:

The purchase of Illinois Central 5½% bonds for the Gehrmann Lectureship Fund has been concluded at a cost of \$102.65 per 100.

An additional \$300 of these bonds are available having been purchased by Treasurer Burke in connection with our order for the Gehrmann Fund. I would suggest that these be acquired to take care of small uninvested balances in other funds as follows:

Plym Fellowship Endowment \$200 (par value)

Gregory Scholarship Fund \$100 (par value)

If you concur in this suggestion, I suggest that you call the Investment Committee together for the purpose of making recommendations to the Board of Trustees at its meeting next week.

Cordially yours,
LLOYD MOREY
Comptroller

This matter was referred to the Finance Committee (see page 212).

LOT 23, COLLEGE PLACE

- (5) A recommendation that the following resolution be adopted:

WHEREAS, The Board of Trustees on January 17, 1925, in regular meeting authorized an exchange with Mr. T. F. McNeill of certain property at First Street and Armory Avenue, Champaign, for certain property in College Place, Champaign,

AND WHEREAS, the property to be conveyed to T. F. McNeill in accordance with this action is described as follows:

"A tract of land located at the Northeast Corner of Lot 1 of a subdivision of the South $\frac{1}{2}$ of Section 13, Township 19 North, Range 8 East of the 3rd P. M., described as follows: Beginning at the Northeast corner of said Lot and thence running West 137 $\frac{1}{2}$ feet, thence South 60 feet, thence East 137 $\frac{1}{2}$ feet, thence North 60 feet to place of beginning.

"Otherwise described as a tract of land located at the Southwest intersection of First Street and Armory Avenue in Champaign, Illinois, having a frontage of 60 feet on First Street and 137 $\frac{1}{2}$ feet on Armory Avenue."

NOW, THEREFORE, W. L. Noble, President, and H. E. Cunningham, Secretary of the Board of Trustees of the University of Illinois, are hereby authorized and directed to execute, acknowledge, and deliver in its name a good and sufficient warranty deed of the premises above described to Thomas F. McNeill and Nannie McNeill.

On motion of Mrs. Evans, this resolution was adopted.

REQUIREMENTS FOR ACCREDITING HIGH SCHOOLS

- (6) The University Senate recommends that the present standard for teachers in the high schools desiring to be accredited to the University; namely, that "only those who have had four years' work of college grade, or who have done work equivalent to the same, should be appointed as teachers of the ordinary high-school curriculum," be changed to read that teachers of academic subjects shall have "preparation amounting to graduation from a standard college requiring 120 semester hours, or a reasonable equivalent in terms of college preparation." Exceptions to this rule are provided for in the case of teachers of long experience. The other details of accrediture remain as hitherto.

On motion of Mr. Wham, this recommendation was adopted.

PURCHASE OF COLLEGE PLACE LOT

- (7) The Supervising Architect recommends the purchase of Lot 6 in College Place from H. A. Wedding for \$9,000 plus paving and lighting assessments. The lot is 51 $\frac{1}{2}$ x 114 feet and has a very excellent seven room house which the Supervising Architect proposes to use as a tenant house on the south farm. The Comptroller concurs in this recommendation and I recommend that the transaction be approved, the purchase made by the President and Secretary of the Board, and that the sum of \$9,000 be appropriated for this purpose from the Reserve and Contingent Fund.

On motion of Mr. Armstrong this recommendation was adopted, by the following vote: Aye, Mr. Armstrong, Mr. Barr, Mrs. Busey, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Wham; no, none; absent, Mr. Blair, Mrs. Ickes, Mr. Small, Mr. Trees.

WATER MAIN CROSSING CAMPUS

(8) A recommendation that the President and the Secretary of the Board be authorized to execute the following contract with the Champaign and Urbana Water Company.

AGREEMENT

THIS INDENTURE, entered into this — day of April, 1925, between the Board of Trustees of the University of Illinois, a corporation, hereinafter called the University, and the Champaign and Urbana Water Company, a corporation, hereinafter called the Company.

WITNESSETH,

1. That in consideration of the agreement of the Company herein contained the University grants to the Company permission to lay a ten inch (10") water main across the campus of the University from Wright Street to Mathews Avenue on a line to be approximately the extended line of the south line of Armory Avenue east.

2. In consideration of the permission to lay the main described in paragraph 1 the Company agrees in laying said main to be guided by the specifications and approval of the Supervising Architect of the University of Illinois; that it will at its own expense make all changes in and repairs to walks, drives, tunnels, sewers, and pipes necessitated by such construction work; and guarantees to put them in as good permanent condition as they were when the Company began operation, as required by the Supervising Architect; that it will replace all sod removed as shall be required by the Supervising Architect of the University, and that it will meet the same requirements in making any repairs in the future.

3. The Company further agrees that it will set a tee with valve at the point where the main described in paragraph 1 crosses the University water main so that the two mains may be connected all in accordance with the specifications and approval of the Supervising Architect of the University.

4. The Company further agrees that if at any time in the future the water main described in paragraph 1 is found to be an obstruction to any University development, it will, at its own expense, move said main to another location to be designated by the Supervising Architect of the University; or that upon six months' notice from the Board of Trustees of the University of Illinois, it will at its own expense remove the main entirely from the premises of the University. And if said Company fails on such notice to remove such main, then the Board of Trustees may themselves remove said main at the expense of said Company.

IN WITNESS WHEREOF, the parties hereto have hereunto set their official signatures and seals of the day and date first above written.

THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF ILLINOIS

By.....

President

By.....

Secretary

CHAMPAIGN AND URBANA WATER
COMPANY

By.....

President

By.....

Secretary

Approved:

J. M. WHITE

Supervising Architect

O. A. HARKER

Legal Counsel

On motion of Mrs. Busey, this contract was authorized.

APPOINTMENT OF PROFESSOR MAXWELL JAY DORSEY

(9) On recommendation of Professor Blair and Dean Mumford I recommend the appointment of Professor Maxwell Jay Dorsey of Morgantown, West Virginia, as Professor of Pomology and Chief in Pomology in the Department of Horticulture, College of Agriculture, for a term of two years beginning September 1, 1925 (or July 1 at discretion of the President) at a salary of \$5000 a year.

On motion of Mrs. Grigsby, the President of the University was authorized to make this appointment.

APPOINTMENT OF DR. ADOLPH HARTUNG

(10) On recommendation of Acting Dean Davis I recommend the appointment of Dr. Adolph Hartung to the position of Professor of Radiology in the College of Medicine, on one-half time, at a salary rate of \$4200, or \$350 a month, effective immediately and continuing until September 1, 1925; the salary to be charged to the appropriation for the new medical organization in connection with the new hospital.

On motion of Mrs. Evans, this appointment was made.

TITLE OF PROFESSOR BACHEM

(11) A recommendation that the title of Dr. Albert Bachem be changed from Professor of Radiology to Professor of Bio-physics.

This recommendation was approved.

APPOINTMENT OF HILDA M. CROLL

(12) On recommendation of Professor Ruth Wardall and approval of Dean Mumford, I recommend that Miss Hilda M. Croll be appointed Assistant Professor of Home Economics at an annual salary of \$3,000 for two years, effective September 1, 1925.

On motion of Mr. Trees, this appointment was made.

SALARY BUDGET FOR SUMMER SESSION, 1925

(13) I request approval of the following budget of salaries for the 1925 Summer Session and authority to make such adjustments as may be necessary from time to time.

Accountancy, Business Organization and Operation, Economics, and Transportation

EDWARD J. FILBEY, <i>Professor</i>	\$ 833.33
PAUL D. CONVERSE, <i>Associate Professor</i>	666.66
MERLIN H. HUNTER, <i>Associate Professor</i>	666.66
PEMBROKE H. BROWN, <i>Associate</i>	458.33
EDWARD BERMAN, <i>Associate</i>	416.66
PAUL C. TAYLOR, <i>Instructor</i>	300.00
CHARLES H. FERNALD, <i>Associate Professor</i> (half-time).....	270.83
E. R. DILLAVOU, <i>Assistant Professor</i> (half-time).....	250.00
D. P. LOCKLIN, <i>Instructor</i>	333.33
<i>Total</i>	\$ 4,195.80

Agricultural Education

A. W. NOLAN, <i>Associate Professor</i>	\$ 666.66
C. S. ANDERSON, <i>Instructor</i>	350.00
	\$ 1,016.66
Less refund of one-half.....	508.33
<i>Total</i>	\$ 508.33

Art and Design

E. J. LAKE, *Assistant Professor*.....\$ 583.33

Astronomy

ROBERT H. BAKER, *Professor* (part-time).....\$ 420.00

Bacteriology

FRED W. TANNER, *Associate Professor*.....\$ 666.66

GEORGE I. WALLACE, *Assistant*.....250.00

Total.....\$ 916.66

Botany

C. F. HOTTES, *Professor*.....\$ 708.33

MARY V. MILLIGAN, *Assistant* (part-time).....187.50

P. E. REID, *Assistant* (part-time).....187.50

Total.....\$ 1,083.33

Chemistry

ROGER ADAMS, *Professor*.....\$ 900.00

W. C. ROSE, *Professor*.....900.00

G. D. BEAL, *Professor*.....683.33

J. H. REEDY, *Assistant Professor*.....566.66

S. A. BRALEY, *Assistant Professor* (part-time).....400.00

H. C. KREMERS, *Assistant Professor*.....533.33

C. S. MARVEL, *Assistant Professor*, (Paid from Organic
Manufactures' Fund-\$500).....

G. F. SMITH, *Associate*.....400.00

ROSALIE M. PAER, *Associate*.....400.00

L. F. YNTEMA, *Instructor*.....366.66

F. H. DRIGGS, *Instructor*.....300.00

J. R. JOHNSON, *Instructor*.....350.00

W. H. CAROTHERS, *Instructor*.....300.00

G. J. COX, *Assistant* (half-time).....125.00

Total.....\$ 6,224.98

Classics

ALFRED L. BONDURANT, *Professor*.....\$ 750.00

Drawing, General Engineering

RUSSELL A. HALL, *Instructor*.....\$ 400.00

Education

CHARLES E. CHADSEY, *Professor*.....\$ 900.00

H. A. HOLLISTER, *Professor*.....791.66

E. H. CAMERON, *Professor*.....900.00

J. A. CLEMENT, *Professor*.....750.00

J. V. BREITWIESER, *Professor*.....600.00

R. F. SEYBOLT, *Associate Professor*.....666.66

C. R. GRIFFITH, *Assistant Professor*.....583.33

L. W. WILLIAMS, *Instructor*.....500.00

C. W. KNUDSEN, *Assistant High School Visitor*.....541.66

H. D. TRIMBLE, *Assistant High School Visitor*.....600.00

C. W. ODELL, *Associate*.....450.00

E. W. DOLCH, *Instructor*.....366.66

O. F. WEBER, *Instructor*.....333.33

M. E. HERRIOTT, *Associate*.....366.66

G. W. REAGAN, *Instructor*.....300.00

Total.....\$ 8,649.96

English

ERNEST BERNBAUM, <i>Professor</i>	\$ 833.33
JACOB ZEITLIN, <i>Associate Professor</i>	533.33
E. C. BALDWIN, <i>Associate Professor</i>	500.00
L. W. MURPHY, <i>Assistant Professor</i>	450.00
ALTA G. SAUNDERS, <i>Associate</i>	416.66
W. C. TROUTMAN, <i>Associate</i>	400.00
HELEN RAND, <i>Instructor</i>	333.33
RALPH COLBY, <i>Assistant</i>	300.00
B. B. WAINWRIGHT, <i>Assistant</i>	266.66
J. B. HEIDLER, <i>Assistant</i>	250.00
H. M. HEBERER, <i>Assistant</i>	250.00
<i>Total</i>	\$ 4,533.31

Entomology

W. P. HAYES, <i>Assistant Professor</i>	\$ 600.00
PAUL KNIGHT, <i>Assistant</i> (half-time).....	125.00
<i>Total</i>	\$ 725.00

Geology

W. O. BLANCHARD, <i>Assistant Professor</i>	\$ 541.66
F. W. COX, <i>Assistant</i>	266.66
<i>Total</i>	\$ 808.32

German

C. A. WILLIAMS, <i>Assistant Professor</i>	\$ 466.66
OSCAR F. W. FERNSEMER, <i>Associate</i>	400.00
WALTER WADEPUHL, <i>Associate</i>	375.00
<i>Total</i>	\$ 1,241.66

History

ALBERT T. OLMSTEAD, <i>Professor</i>	\$ 750.00
LOUISE DUNBAR, <i>Associate</i>	366.66
J. W. SWAIN, <i>Associate</i>	383.33
A. S. ROBERTS, <i>Associate</i>	400.00
<i>Total</i>	\$ 1,899.99

Industrial Education

A. B. MAYS, <i>Associate Professor</i>	\$ 666.66
H. H. BRAUCHER, <i>Associate</i>	400.00
	\$ 1,066.66
Less refund of one-half.....	533.33
<i>Total</i>	\$ 533.33

Law

GEORGE W. GOBLE, <i>Professor</i> (part-time).....	\$ 537.74
W. E. BRITTON, <i>Professor</i> (part-time).....	509.44
GEORGE B. WEISIGER (part-time).....	452.82
<i>Total</i>	\$ 1,500.00

Library Science

ETHEL BOND, <i>Associate</i>	\$ 383.33
ANNE M. BOYD, <i>Associate</i>	383.33
AGNES KING, <i>Associate</i>	383.00
MARGARET GRAMESLY, <i>Instructor</i>	333.33

CHARLOTTE NEWTON, <i>Assistant</i>	250.00
MAUDE DAVIS, <i>Assistant</i>	250.00
RUTH N. LATSHAW, <i>Assistant</i>	250.00
ELSIE D. SULLENS, <i>Assistant</i>	250.00

Total.....\$ 2,482.99

Mathematics

J. B. SHAW, <i>Professor</i>	\$ 750.00
R. D. CARMICHAEL, <i>Professor</i>	833.33
ARNOLD EMCH, <i>Associate Professor</i>	600.00
E. B. LYTLE, <i>Assistant Professor</i>	550.00
B. P. REINSCH, <i>Instructor</i>	333.33
L. L. STEIMLEY, <i>Associate</i>	375.00
H. W. BAILEY, <i>Assistant</i>	250.00
H. M. HOSFORD, <i>Assistant</i>	250.00

Total.....\$ 3,941.66

Mechanics, Theoretical and Applied

W. J. PUTNAM, <i>Assistant Professor</i>	\$ 500.00
WILLIAM SCHWALBE, <i>Associate</i>	400.00

Total.....\$ 900.00

Music

FREDERIC B. STIVEN, <i>Director</i>	\$ 900.00
FLORENCE STREET, <i>Instructor</i>	316.66
RUSSELL H. MILES, <i>Associate</i>	366.66
FRANK T. JOHNSON, <i>Associate</i>	450.00
GEORGE E. HUBBARD, <i>Instructor</i>	400.00

Total.....\$ 2,433.32

Philosophy

M. T. MCCLURE, <i>Professor</i>	\$ 833.33
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Physical Education for Women

RUTH B. GLASSOW, <i>Instructor</i>	\$ 433.33
EDDEZS V. DAHLGREN, <i>Specialist</i>	316.66
GRACE E. DOWNEY, <i>Instructor</i>	283.33
GRACE MOBERLY, <i>Assistant (part-time)</i>	140.00
_____, <i>Pianist</i>	25.00

Total.....\$ 1,198.32

Physical Education for Men and Athletic Coaching

GEORGE A. HUFF, <i>Director</i>	\$ 675.00
ROBERT C. ZUPPKE, <i>Professor</i>	675.00
CARL C. LUNDGREN, <i>Associate Professor</i>	675.00
GILMOUR DOBIE.....	675.00
HARRY L. GILL, <i>Associate</i>	675.00
JAMES C. RUBY, <i>Associate</i>	500.00
MILTON M. OLANDER, <i>Associate</i>	437.50
S. C. STALEY, <i>Assistant Professor</i>	437.50
CARLOS J. WAGNER, <i>Instructor</i>	312.50
D. M. BULLOCK, <i>Assistant</i>	300.00

GEORGE T. STAFFORD, <i>Assistant Professor</i>	450.00
WALTER S. BROWN, <i>Assistant</i>	281.25
DARWIN HINDMAN, <i>Instructor</i>	312.50
WARD L. LAMBERT.....	450.00
FREDERICK W. MARONEY.....	500.00
<i>Total</i>	\$ 7,356.25

Physics

E. H. WILLIAMS, <i>Assistant Professor</i>	\$ 500.00
R. F. PATON, <i>Associate</i>	450.00
C. C. SCHMIDT, <i>Assistant</i>	250.00
K. O. SMITH, <i>Assistant</i>	250.00
V. M. ALBERS, <i>Assistant</i>	250.00
A. D. HUMMELL, <i>Assistant</i>	250.00
<i>Total</i>	\$ 1,950.00

Physiology

W. W. TUTTLE, <i>Instructor</i>	\$ 350.00
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Political Science

J. W. GARNER, <i>Professor</i>	\$ 900.00
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Psychology

MADISON BENTLEY, <i>Professor</i>	\$ 800.00
GLENN HIGGINSON, <i>Assistant</i>	266.66
<i>Total</i>	\$ 1,066.66

Romance Languages

J. D. FITZ-GERALD, <i>Professor</i>	\$ 750.00
T. E. OLIVER, <i>Professor</i>	666.66
....., <i>Instructor</i> (part-time).....	225.00
PAULINE PIERSON, <i>Assistant</i>	266.66
RACHEL BREATHWIT, <i>Assistant</i> (part-time).....	212.49
F. D. CHEYDLEUR, <i>Professor</i>	575.00
<i>Total</i>	\$ 2,695.81

Sociology

E. C. HAYES, <i>Professor</i>	\$ 833.33
E. T. HILLER, <i>Instructor</i> (part-time).....	166.66
S. A. RATCLIFFE, <i>Associate</i> (part-time).....	166.66
<i>Total</i>	\$ 1,166.65

Zoology

H. J. VAN CLEAVE, <i>Associate Professor</i>	\$ 583.33
WALDO SHUMWAY, <i>Associate Professor</i>	583.33
A. C. WALTON, <i>Instructor</i>	275.00
<i>Total</i>	\$ 1,441.33
<i>GRAND TOTAL</i>	\$63,690.62

On motion of Mr. Trees, the Summer Session budget was approved and the President of the University was authorized to make such adjustments as may be necessary.

DEGREES IN PHARMACY

(14) The University Senate recommends:

1. That the degree of Graduate in Pharmacy (Ph.G.) be discontinued after the end of the year 1925-26.

2. That the degree of Pharmaceutical Chemist (Ph.C.) be awarded to graduates in the newly approved three-year curriculum.

I recommend approval.

On the motion of Mr. Armstrong, these recommendations were adopted.

SUB-COLLEGIATE COURSES IN MUSIC

(15) The Senate recommends, on request of the faculty of the School of Music, that beginning September 1, 1925, all sub-collegiate courses of instruction in applied music be dropped.

On motion of Mrs. Grigsby, this recommendation was adopted.

COST OF NEW RESIDENCE HALL

(16) As you have already been informed by the Supervising Architect, the new Residence Hall will cost \$70,000, more or less, in addition to the State appropriation for that purpose. He requests that the fund which has been accumulated from the operation of the old Residence Hall to the amount of \$70,000 be made available for this purpose. After great hesitation, I recommend this.

On motion of Mr. Trees, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Barr, Mrs. Busey, Mrs. Evans, Mrs. Grigsby, Mr. Noble, Mr. Trees, Mr. Wham; no, none; absent, Mr. Blair, Mrs. Ickes, Mr. Small.

CONTRACTS EXECUTED BY THE COMPTROLLER

(17) The Comptroller reports that the following contracts have been executed by him under regulations of the Board since the last report, and also submits the following report of purchases made by the Purchasing Agent during March, amounting to \$1,000 or more.

REPORT OF CONTRACTS EXECUTED BY THE COMPTROLLER
MARCH 7-APRIL 2, 1925

Miscellaneous contract executed under general regulations regarding contracts:

<i>Name</i>	<i>Amount</i>	<i>Date</i>	<i>Item</i>
Else Harthan Arendt	\$100	March 16, 1925	Service in Festival Concerts, April 2, 1925.

STATEMENT OF PURCHASE ORDERS ISSUED DURING THE MONTH OF MARCH 1925
AMOUNTING TO \$1,000 OR MORE

<i>Order No.</i>	<i>Date</i>	<i>Amount</i>	<i>Department</i>	<i>Firm</i>	<i>Description</i>	<i>Procedure</i>
22082	March 2, 1925	\$4,500 00	General Chemical Stores	E. H. Sargent & Co.	Pyrex Glassware	Bought at maximum standard discount
22600	March 4, 1925	1,388 18	Physical Plant Store	Weil-McLain Co.	Steel Pipe	Bought on competitive bids
23153	March 13, 1925	1,519 50	Agr. College Extension	Amerman-Harriman Co.	Nash Car (Exchange)	Bought on competitive bids
23245	March 16, 1925	1,000 00	Supervising Architect	Frank G. Menconi	Plaster Models	Arranged by Supervising Architect
23302	March 18, 1925	1,140 00	Physical Plant Store	Chicago Collieries Coal Co.	Coal	Bought on open market
23434	March 20, 1925	2,000 00	Agronomy	Pantagraph Printing & Stationery Co.	Bulletins	Bought on contract
23608	March 25, 1925	1,613 23	General Chemical Stores	E. H. Sargent & Co.	Coors Porcelain	Bought on competitive bids
23801	March 30, 1925	3,500 00	Physical Plant Store	Chicago Collieries Coal Co.	Coal	Bought on open market

H. M. EDWARDS
Purchasing Agent

This report was received for record.

REGULATIONS FOR THE USE OF PRIVATE AUTOMOBILES IN UNIVERSITY WORK

(18) A recommendation that the following regulations be adopted:

The President of the University shall have authority to authorize reimbursement to members of the staff for the use of privately owned automobiles when the interests of the University will be best served by such an arrangement, in accordance with the following regulations:

1. Privately owned automobiles are to be used only after it has been ascertained that University automobiles are not available for the service required, and vouchers for payment must so certify. Use of private machines must be previously authorized by the head of the department and the dean or director, and reported to the President in each case.

2. Accurate record must be kept of the mileage of a car in the University service and the purpose for which it is used.

3. Reimbursement will be made only for the actual mileage in which the car is used in University service on vouchers approved by the department head and by the dean or director of the college or division concerned, and by the comptroller of the University.

4. The rate of reimbursement shall be determined by the President or some officer authorized by him but shall not exceed 10 cents per mile.

5. The University is not liable for any damage to a car or injury to its occupants or for damage or injury to other property or persons even though the car is being used for University work and the owner is to be reimbursed therefor.

On motion of Mr. Armstrong, these regulations were adopted.

ANNUAL REPORT ON CARTER-PENNELLS TRUST FARMS

(19) I submit the following report of the Carter-Pennell Trust Farms Committee for the year ending February 28, 1925:

SECOND ANNUAL REPORT ON CARTER-PENNELLS FARMS

March 9, 1925

Pursuant to the request of Mr. and Mrs. Carter that the Carter-Pennell Trust Farms be operated as an example of good husbandry, it has been deemed essential that certain improvement work be done which would provide for more efficient operation of the farms. Considering the low state of repair of farms and buildings, first attention has been given to these items.

Major repair work required on the barns of both farms raised a question of what amount of work could be done within a single year. More than average annual repairs were needed at once to preserve the improvements for greatest usefulness. It was thought advisable to do repair and remodeling work of relatively permanent character which could be most economically done at one time. The prorating of the expenses of repair work over the expected life of the improvements seemed justified under these conditions. Hence relatively large immediate expenditure of money was made but the annual cost on the basis of the prorating of permanent improvement expenses is relatively low annually as shown in the attached financial statement.

The major items of repair and replacement include the purchase of a carload of lumber at Camp Grant which represented about fifty per cent of the cost of new lumber, but for repairs it serves the place of new material. This represented an investment of \$444.00. In repairing the barn on the South Farm an addition was built to the barn at a cost of \$337.96 including the repair work on the old structure. In addition to this some of the lumber was used in the repair work. Considerable expense would have been required to re-side the old barn without making the added improvement. Also a new roof was included for a corn crib at a cost of about \$50.00. An expenditure of \$149.20 was made for new fencing materials since

the fencing on the farms was not adequate for livestock. The expenditures also included an expenditure of \$54.64 for a topographical survey of the farms which would serve as a basis for drainage improvement.

The income from the produce of the farms for 1924 can be given only approximately, as total sales have not yet been made. While all the produce has not been sold, the produce remaining on the farms has been inventoried as accurately as possible. The Carter-Pennell farms are located in a section of the state that suffered severely from a wet late spring and again at the close of the year due to early frosts. Both farms have areas that are poorly drained, and the crops were drowned out in low places. Flood water was bad on one farm. The income consequently was low compared with what might have been expected for the year.

Considering the needs in soil building and the adaptation of the North Farm, it was decided to encourage the tenant to handle more and better livestock by entering into a partnership livestock lease with him. Six high grade Holstein cows were purchased at the cost of \$838.93, and half interest in four pure bred Duroc Jersey brood sows at a cost of \$200.00. Money involved in such property which is productive of direct income is handled in a revolving fund and not as an expense of operation, at the suggestion of the Comptroller.

During the past year excellent clover seeding was secured on about seventy acres of land. It is believed that both farms have been put on a more productive basis. It seems advisable, however, to continue improvement work for the coming year. The work contemplated includes the purchase of two carloads of limestone at a cost of perhaps \$150.00; repair work on buildings to cost approximately \$300.00; the connection of city water on one farm for farm use at a cost of \$75.00; new fencing to cost approximately \$100.00, and repair of roofs \$90.00.

Approved: DAVID KINLEY

President

M. S. KETCHUM

Dean of the College of Engineering

Head of the Department of Home Economics

H. W. MUMFORD

Dean of the College of Agriculture

Submitted in accordance with the action of the Board of Trustees, University of Illinois, April 11, 1923.

SCHEDULE A
CARTER-PENNELLS FARMS OPERATING BALANCE SHEET
AS AT FEBRUARY 28, 1925

<i>Assets</i>		
Cash		672 20
Accounts Receivable		
Rent.....	85 00	
Other.....	5 82	90 82
Unsold Crops Inventory (See Schedule D).....		1 782 79
Livestock.....		948 93
Improvements (to be prorated over life, see Schedule B)		
North Farm.....	359 68	
South Farm.....	554 41	914 09
Total Assets.....		4 408 83
<i>Liabilities</i>		
Accounts Payable.....		129 96
Total Liabilities.....		129 96
Surplus February 28, 1925 (below).....		4 278 87

STATEMENT OF SURPLUS TO FEBRUARY 28, 1925

Income from 1923 crops (Schedule C).....		2 739 09
Income from 1924 crops (Schedule D)		
North Farm.....	1 021 70	
South Farm.....	1 018 08	2 039 78
Net Income to date.....		4 778 87
Less: Transferred to Student Loan Fund.....		500 00
Surplus February 28, 1925 (above).....		278 87

SCHEDULE B
CARTER-PENNEL FARM IMPROVEMENTS
TO FEBRUARY 28, 1925
(To be prorated over period of life)

Items	Date Purchased	North Farm	South Farm	Years to which to be Prorated	Annual Charge
Fencing.....	April, 1924	125 70		1924-38	8 37
Lumber.....	June, 1924	222 00	222 00	1924-43	22 20
Fencing.....	Oct., 1924	23 50		1924-43	2 35
Barn (Repair and Addition).....	Dec., 1924		337 96	1925-44	16 81
Totals February 28, 1925.....		371 20	559 96		49 73
Less: Charged to 1923-24 Expense.....		11 52	5 55		
Balance February 28, 1925 (Schedule A).....		359 68	554 41		

SCHEDULE C
CARTER-PENNEL FARM INCOME AND
EXPENSE, 1923

<i>Income</i>				
Rent.....			442 79	
Sale of Crops.....				
Winter Wheat, No. 1.....		86 76		
Oats, No. 1.....		184 20		
Corn, No. 1.....		1 026 71		
Corn.....		1 020 90	2 518 58	
Total Income.....				2 961 37
<i>Expenditures</i>				
Refund of Expenditures of J. Carter.....				
Seed.....		58 62		
Repairs.....		40 00		
Fence.....		43 00		
Gas Engine.....		40 50	182 12	
J. Pitzer—fence.....			15 00	
Services rendered by:				
C. R. Hill.....		16 76		
B. D. Keats.....		8 40	25 16	
Total Expenditures.....				222 28
Surplus 1923 to November 30, 1924.....				2 739 09

SCHEDULE D
CARTER-PENNEL FARM INCOME AND
EXPENSE, 1924

	North Farm	South Farm	Totals
<i>Income</i>			
Rent.....	85 00	90 60	175 60
Sale of Soy Bean Hay.....		35 00	35 00
Sale of Corn.....	297 80		297 80
Sale of Cream.....	4 35		4 35
Inventory February 28, 1925.....	796 50	986 29	1 782 79
Total Incomes.....	1 183 65	1 111 89	2 295 54
<i>Expenses</i>			
<i>Seed, etc.</i>			
Clover.....	43 37	43 37	86 74
Soy Bean Seed.....	16 81	16 81	33 62
Total, seed, etc.....	(60 18)	(60 18)	(120 36)
<i>Repairs</i>			
To fence.....	6 75		6 75
To well, etc.....	15 34		15 34
To screen doors.....	17 60		17 60
Redecorating.....	19 96		19 96
Total Repairs.....	(59 65)		(59 65)
<i>Miscellaneous</i>			
Advertising.....	2 52		2 52
Freight and Express.....	76	76	1 52
Total Miscellaneous.....	(3 28)	(76)	(4 04)
<i>Permanent</i>			
Survey.....	27 32	27 32	54 64
Amortization of Improvements.....	11 52	5 55	17 07
Total Permanent.....	(38 84)	(32 87)	(71 71)
Total Expenses.....	161 95	93 81	255 76
Net Income (Schedule A).....	1 021 70	1 018 08	2 039 78

This report was received for record.

REGISTRAR'S REPORT OF FEES

(20) The Registrar's report of fees for the first semester of the current year.

REGISTRAR'S REPORT OF FEES
FIRST SEMESTER, 1924-25
URBANA

	Gross	Refund	Total
MATRICULATION FEES			
1410 at \$10.00.....	\$ 34,100.00		
Refund, 106 at \$10.00.....		\$ 1,060.00	
Total.....	\$ 34,100.00	\$ 1,060.00	\$33,040.00
INCIDENTAL FEES			
6380 at \$25.00.....	\$159,500.00		
1460 at \$37.50.....	54,750.00		
17 at \$56.25.....	956.25		
54 at \$12.50.....	675.00		
7 at \$18.75.....	131.25		
5 at \$50.00.....	250.00		
Refund, 189 at \$25.00.....		\$ 4,725.00	
Refund, 33 at \$37.50.....		1,237.50	
Refund, 19 at \$18.75.....		356.25	
Refund, 178 at \$12.50.....		2,225.00	
Refund, 2 at \$28.13.....		56.26	
Total.....	\$216,262.50	\$ 8,600.01	207,662.49
TUITION FEES			
246 at \$7.50.....	\$ 1,845.00		
1 at \$3.75.....	3.75		
Refund, 25 at \$7.50.....		\$ 187.50	
Refund, 11 at \$3.75.....		41.25	
Total.....	\$ 1,848.75	\$ 228.75	\$ 1,620.00
CHANGE FEES			
1265 at \$1.00.....	1,265.00		
199 at \$2.00.....	398.00		
Refund, 1 at \$1.00.....		\$ 1.00	
Total.....	\$ 1,663.00	\$ 1.00	\$ 1,662.00
SPECIAL EXAMINATION FEES			
217 at \$5.00.....	\$ 1,085.00		
Total.....	\$ 1,085.00		\$ 1,085.00
LATE REGISTRATION FEES			
312 at \$1.00.....	\$ 312.00		
Refund, 4 at \$1.00.....		\$ 4.00	
Total.....	\$ 312.00	\$ 4.00	\$ 308.00
VISITORS FEES			
28 at \$7.50.....	\$ 210.00		
3 at \$3.75.....	11.25		
Refund 1 at \$7.50.....		\$ 7.50	
Total.....	\$ 221.25	\$ 7.50	\$ 213.75
TRANSCRIPT OF CREDITS FEES	Gross	Refund	Total
53 at \$1.00.....	\$ 53.00		
15 at \$.50.....	7.50		
Refund, 1 at \$1.00.....		\$ 1.00	
Total.....	\$ 60.50	\$ 1.00	\$ 59.50
DIPLOMA FEES			
270 at \$10.00.....	\$ 2,700.00		
Refund, 3 at \$10.00.....		\$ 30.00	
Total.....	\$ 2,700.00	\$ 30.00	\$ 2,670.00
LABORATORY FEES			
Agronomy.....	\$ 411.50	\$ 19.00	\$ 392.50
Anatomy.....	840.00	75.00	765.00
Athletic Coaching.....	369.00	29.50	339.50
Bacteriology.....	602.50	32.00	570.50
Botany.....	764.50	28.50	736.00
Ceramic Engineering.....	212.00	4.00	208.00
Chemistry.....	17,319.75	1,236.13	16,083.62
Civil Engineering.....	526.50	13.00	513.50
Dairy Husbandry.....	176.00	12.00	164.00
Electrical Engineering.....	507.00	9.00	498.00
Entomology.....	220.00	10.50	209.50

LABORATORY FEES

Farm Mechanics.....	188.00	4.00	184.00
General Engineering Drawing.....	963.00	51.75	911.25
Geography.....	232.00	12.50	219.50
Geology.....	493.00	11.50	481.50
Home Economics.....	1,265.00	35.25	1,229.75
Horticulture.....	453.00	20.25	432.75
Journalism.....	222.00	5.00	217.00
Law.....	97.00	7.00	90.00
Mechanical Engineering.....	1,957.50	57.25	1,900.25
Mining Engineering.....	24.00		24.00
Municipal & Sanitary Engineering.....	57.00	1.50	55.50
Music.....	4,620.00	330.00	4,290.00
Photography.....	10.00		10.00
Physics.....	1,824.50	66.00	1,758.50
Physiology.....	595.00	15.75	579.25
Psychology.....	36.00	3.00	33.00
Railway Engineering.....	24.00		24.00
Theoretical & Applied Mechanics.....	781.00	35.00	746.00
Zoology.....	1,052.25	51.18	1,001.07
<i>Total, Laboratory Fees.....</i>	<i>\$ 36,843.00</i>	<i>\$ 2,175.56</i>	<i>\$342,667.44</i>
<i>TOTAL, FEES AT URBANA.....</i>	<i>\$295,096.00</i>	<i>\$12,107.82</i>	<i>\$82,988.18</i>

This report was received for record.

INVESTMENT OF TRUST FUNDS

On motion of Mr. Armstrong, the action of the Board in adopting certain regulations for the investment of trust funds (Minutes, October 25, 1924, pages 103-105) was reconsidered.

On motion of Mr. Armstrong, the following resolutions were adopted:

RESOLVED, that the portion of the Recommendation of the Finance Committee for the investment of Trust Funds of the University presented to the Board of Trustees at its meeting of October 25, 1924, which concerns a general policy for investment of University Trust Funds, and which same appears on pages 103, 104, and 105 of the Minutes of said meeting of the Board, to-wit: commencing with the words and figure "1. First choice" and ending with the words "Board of Trustees" under paragraph 5, be and the same is hereby revoked and rescinded.

And in lieu thereof the following is hereby adopted as and to be the general policy for the investment of University Funds, to-wit:

It shall be the duty of the Comptroller of the University to notify the President of the University whenever money belonging to any Trust Fund requires investment or when re-investment seems advisable.

The President shall report the matter to the Finance Committee and to the Board with information he may secure from those informed on such matters.

The Finance Committee shall then make a recommendation to the Board for the investment of said funds in accordance with the statutes of the State of Illinois for the investment of Trust Funds.

INVESTMENT OF PLYM AND GREGORY FUNDS

Mr. Armstrong recommended for the Finance Committee, that the recommendation of the President of the University concerning the investment of a part of the Plym and Gregory funds (see page 197) be adopted.

This recommendation was adopted.

QUARTERLY REPORT OF THE COMPTROLLER

(21) The following report from the Comptroller for the quarter ending March 31, 1925.

AUDITOR'S REPORT FOR DECEMBER 31, 1924

March 21, 1925.

President, Board of Trustees, University of Illinois

DEAR SIR:

We have audited the Cash Receipts and Disbursements of the University of Illinois for the quarter ending December 31, 1924, and certify that the Receipts and Disbursements as embodied in the report of the Comptroller for that period, are in accordance with the books and, in our opinion, are correct.

Yours faithfully,

ARTHUR YOUNG & COMPANY

STATEMENT OF RESERVE AND CONTINGENT FUND
QUARTER ENDING MARCH 31, 1925

Balance forward December 31, 1924.....			82 517 47
<i>Add:</i>			
Unused 1923-24 balances lapsed			
Cooperative Mines Investigation	297 39		
Cancellation of Duplicate Adjustments to Salary Budget			
Economics.....	2 000 00		
Zoology.....	150 00	2 150 00	2 447 39
			<hr/>
			84 964 86
<i>Deduct:</i>			
Additional Appropriations made by the Board of Trustees			
January 17, 1925			
Medical Library.....	8 000 00		
Physical Education for Women.....	1 100 00		
Physical Plant Extension (Lighting Assessments).....	2 200 00		
Land (Lots 2 and 22 College Place).....	11 150 00		
Medical Research Laboratory and Library.....	606 52		
Organ in Music Building.....	25 000 00		
Remodelling Physics Building.....	15 000 00		
February 11, 1925			
Medical Library Stacks.....	500 00		
Summer Session in Landscape Gardening.....	3 000 00		
Repair of Auditorium Piers.....	2 000 00	68 556 52	
			<hr/>
Adjustments by the President to Budget Appropriation			
Convocations Expense (Honorarium Dr. Lord).....	200 00		
Education Salaries (Appointment G. W. Reagan and J. H. Blough, Board Minutes P. 166).....	900 00	1 100 00	
			<hr/>
Reassignment of Lapsed Balances Board of Trustees (lapsed			
November 7, 1924 in error).....	553 97		
Assignment to cover Incidental Expenditures.....	112 01	70 322 50	
			<hr/>
Balance March 31, 1925 (Schedule P).....			14 642 36 ¹
¹ Deduct \$1,285.86 for visit of General Assembly, appropriation not yet made.			

SUMMARY OF RECEIPTS AND DISBURSEMENTS
AS AT MARCH 31, 1925

	<i>Balances</i> <i>July 1, 1924</i> <i>and</i> <i>Adjustments</i>		<i>Receipts</i> <i>and State</i> <i>Appropriations</i>		<i>Disburse-</i> <i>ments</i>	<i>Balances</i> <i>March 31,</i> <i>1925</i>
<i>Funds in Hands of University Treasurer</i>						
General.....	796	286 37	1 184	414 43	676 260 68	1 304 440 12
U. S. Agricultural Experiment Station.....				22 500 00	24 626 90	2 126 90*
U. S. Smith-Lever.....				228 535 98	161 453 32	67 082 66
Trust.....	163	871 00		265 488 18	235 722 85	193 636 33
Totals.....	(960	157 37)	(1 700	938 59)	(1 098 063 75)	(1 563 032 21)
<i>Petty Cash Funds</i>						
Bursar.....	25	000 00				25 000 00
Other Officers.....	4	200 00				4 200 00
Totals.....	(29	200 00)				(29 200 00)
<i>State Appropriations</i>						
For Operations						
Salaries and Wages.....			2 900	000 00	2 504 892 33	395 107 67
Travel.....				40 000 00	32 217 97	7 782 03
Equipment.....				250 000 00	249 935 21	64 79
Office Expense.....				140 000 00	105 058 94	34 941 06
Operations.....				440 000 00	310 750 78	129 249 22
Repairs.....				125 000 00	89 415 06	35 584 94
Improvements.....				105 000 00	105 000 00	
Sub-total, Operations.....			(4 000	000 00)	(3 397 270 29)	(602 729 71)
For Buildings						
1921-23						
Medical Research.....	47	110 35			47 110 35	
1923-25						
New Agriculture Buildings.....	328	912 04			147 695 39	181 216 65
New Commerce Building.....	438	399 60			214 370 06	224 029 54
New Library Building.....	672	031 26			262 566 82	409 464 44
New Men's Gymnasium.....	448	117 14			209 001 52	239 115 62
Woman's Residence Hall.....	249	327 01			52 992 80	196 334 21
Boiler House and Heating Plant...		60 000 00			35 00	59 965 00
Land.....		60 000 00			39 338 10	20 661 90
Sub-Totals, Buildings.....	(2 303	897 40)			(973 110 04)	(1 330 787 36)
For Special Purposes						
Agricultural Experiment Station,						
Cook County.....	14	156 96		10 000 00	18 862 98	5 293 98
Sub-totals, Special.....	(14	156 96)		(10 000 00)	(18 862 98)	(5 293 98)
Totals, State.....	(2 318	054 36)	(4 010	000 00)	(4 389 243 31)	(1 938 811 05)
Grand Totals.....	3 307	411 73	5 710	938 59	5 487 307 06	3 531 043 26

*Overdraft

SUMMARY OF APPROPRIATIONS
AS AT MARCH 31, 1925

	Schedule	Total Credits	Expendi- tures	Encum- brances	Balances
Administration and General.....	E	417 790 51	288 417 22	77 986 61	51 386 68
Library.....	E	199 038 24	132 124 87	55 318 40	11 594 97
Agriculture					
University Appropriation.....	F 1	026 123 76	769 899 48	140 716 61	115 507 67
Smith-Lever.....	F	231 075 81	162 441 60	26 713 94	41 020 27
Liberal Arts and Sciences.....	G	929 815 15	656 239 92	215 337 53	58 237 70
Engineering.....	H	669 042 98	465 959 81	153 444 62	49 638 55
Graduate School.....	I	69 099 44	40 707 06	13 563 55	14 828 83
Medicine, Dentistry and Pharmacy..	J	669 603 27	381 718 40	148 850 52	139 034 35
Law.....	K	64 991 83	43 964 93	12 262 39	8 764 51
Library School.....	K	17 066 08	11 978 78	3 895 23	1 192 07
Military.....	K	23 074 90	12 619 98	2 241 56	8 213 36
Music.....	K	43 746 82	31 910 03	9 760 41	2 076 38
Physical Education					
Men.....	K	40 089 00	28 398 98	8 212 22	3 477 80
Women.....	K	26 706 08	18 982 17	7 196 43	527 48
Hygiene and Physical Welfare....	K	6 000 00	2 608 27	1 199 43	2 192 30
Summer Session, 1924.....	K	68 177 92	66 820 05	40 00	1 317 87
Summer Session, 1925.....	K	70 000 00	341 38	975 00	68 683 62
Education.....	K1	153 221 45	104 939 14	35 296 34	12 985 97
Commerce.....	K2	197 532 74	136 979 37	49 829 69	10 723 68
Physical Plant					
Operation.....	L	515 000 00	398 716 18	2 949 63	113 334 19
Extension.....	L	327 291 99	209 448 56	106 189 61	11 653 82
Sub-totals.....		5 764 487 97	3 965 216 18	1 071 979 72	727 292 07
Land and Buildings					
Special Funds and Appropriations..	M	2 323 488 59	983 617 30	978 223 64	361 647 65
Appropriations from General Funds	M	348 268 57	120 184 97	110 371 01	117 712 59
Grand Totals.....		8 436 245 13	5 069 018 45	2 160 574 37	1 206 652 31

BALANCE SHEET AS AT MARCH 31, 1935		LIABILITIES AND SURPLUS	
ASSETS		I. General and Building Funds	
I. General and Building Funds		Appropriation Balances	
Cash in Hands of University Treasurer (Schedule C)		(Schedule D)	
General Fund.....	1 304 440 12	Encumbered.....	2 169 574 37
U. S. Agricultural Experiment Station Fund.....	2 126 90*	Unencumbered.....	1 206 652 31
U. S. Smith-Lever Fund.....	67 082 66		3 367 226 68
Petty Cash Funds (Schedule C).....			
Balances in State Appropriations (Schedule C)		Unappropriated Income (Reserve and Contingent Fund) (Schedule A)	14 642 36
For Operation.....	602 729 71		
For Buildings.....	1 330 787 56		
For Special Purposes	5 293 98		
	1 938 811 05		
Stores			
Inventories of Stock (Schedule N).....	101 464 13	Reserve for Stores.....	118 979 38
Jobs in Process (Schedule N).....	97 293 90		
Accounts and Notes Receivable			
Accounts Receivable	24 951 93		
Due from U. S. Veterans' Bureau	1 835 20	Residence Hall and Hospital Balances (Schedule N).....	111 762 46
Microscopes Notes Receivable.....	60 00		
Estimated Income From:			
State Board of Vocational Education (Smith-Hughes)....	15 000 00		

STATEMENT OF THE STORES AND REVOLVING ACCOUNTS
AS AT MARCH 31, 1925

	Balance July 1, 1924	Disburse- ments	Credits	Balance March 31, 1925
<i>Store-rooms</i>				
Chicago General Stores.....	1 910 38	12 983 30	12 821 05	2 072 63
General Chemical Stores.....	32 165 89	32 518 22	29 635 38	37 988 39
General Chemical Stores Overhead.....		2 939 66		
Office Supply Store.....	13 315 88	36 657 65	35 639 25	17 434 69
Office Supply Store Overhead.....		2 959 00	141 41 ¹	
Physical Plant Stores.....	40 589 78	72 848 82	79 098 03	36 678 69
Physical Plant Stores Overhead.....		3 055 00	716 88	
Postage.....	100 11	14 731 54	13 935 73	895 92
Storage Coal.....	10 889 65	85 595 62	88 091 46	6 393 81
Sub-totals.....	(98 971 69)	(262 288 81)	(259 796 37)	(101 404 13)
<i>Service Departments</i>				
Blueprinting.....	2 275 04*	3 086 60	1 827 14	1 015 58*
Photography.....	1 053 87	4 626 88	4 561 17	1 121 58
Chicago Print Shop.....	84 47*	2 066 57	2 005 58	23 48*
Chicago Superintendent Stores.....	2 902 40	40 236 93	41 358 82	1 780 51
Physical Plant Job System				
Jobs Physical Plant.....	32 305 35	601 168 22	534 581 88	98 891 69
Jobs Physical Plant Overhead.....	1 159 31*	7 890 22	7 934 07	1 203 16*
Labor Pay Roll.....	330 40*	340 960 62	342 296 47	1 666 25*
Print Shop.....	4 926 75	49 373 18	47 702 41	6 597 52
Stenographic Bureau.....	80	7 545 18	9 203 48	1 657 50*
Sub-totals.....	(37 341 95)	(1 056 954 40)	(991 471 02)	(102 825 33)
<i>Revolving Accounts</i>				
Applied Chemistry Testing.....	425 97*	3 133 25	2 093 20	614 08
Military Uniforms.....	695 30	240 00	705 70	229 60
Military Uniforms, 1924-25.....		5 764 00	5 603 50	160 50
Organic Chemical Manufactures.....	1 405 79	3 783 95	5 811 36	621 62*
Tenant Properties.....		2 815 23	8 732 72	5 917 49*
Veteran's Bureau.....		177 45	173 95	3 50
Warm Air Research Residence.....	16 01	114 82	130 83	
Sub-totals.....	(1 691 13)	(16 028 70)	(23 251 26)	(5 531 43)*
<i>Dormitories, etc.</i>				
Woman's Residence Hall.....	82 753 08*	43 576 38	64 673 49	103 850 19*
Davenport House.....	3 095 65*	7 542 91	9 752 35	5 305 09*
Students' Hospital.....	1 929 39*	15 185 47	15 863 26	2 607 18*
Sub-totals.....	(87 778 12)*	(66 304 76)	(90 289 10)	(111 762 46*)
Grand Totals.....	50 226 65	1 401 576 67	1 364 807 75	86 995 57

*Credit Balance.

¹Deduct.

TRUST FUNDS
AS AT MARCH 31, 1925

	<i>Permanent Funds</i>		<i>Expendable Funds</i>	
	<i>Investments and Receivables</i>	<i>Cash</i>	<i>Investments and Receivables</i>	<i>Cash</i>
<i>Educational Endowments</i>				
McKinley Public Utility Economics Fund.....	100 000 00			
Total.....	(100 000 00)			
<i>Student Loan Endowments</i>				
Anonymous Students' Loan Fund				
Principal.....	30 000 00			
Income (loanable).....	3 050 00	14 03		
Carter-Pennell Loan Fund.....	300 00	209 13		
Class of 1895 Students' Loan Fund.....	100 00	124 09		
Darling Memorial Loan Fund.....	75 00	34 51		
Dora E. Biddle Loan Fund.....	2 269 29	154 70		
Graduate Students' Loan Fund.....	100 00	28 10		
Margaret Lange James Students' Loan Fund.....	5 213 75	476 45		99 60
W. B. McKinley Students' Loan Fund.....	21 260 75	209 56		
James R. Morris Students' Loan Fund.....	10 996 45	169 12		
Overseas Loan Fund.....	1 790 00	229 22		
School of Pharmacy Loan Fund for Women Students	425 00	190 34		
Edward Snyder Department of Students' Aid.....	12 472 50	163 75		193 40
Henry Roberts Temple Loan Fund.....	850 00	173 59		
Woman's League Students' Loan Fund.....	1 865 00	175 60		
Totals.....	(90 767 74)	(2 352 19)		(293 00)
<i>Scholarship, Fellowship and Prize Endowments</i>				
Baker Prize Fund.....	2 300 00			46 92
Thrift Committee Economics Prize Fund.....	1 247 76	8 23		33 32
Emily W. L. Schofield M. E. Missionary Scholarship in the College of Medicine.....	2 000 00			600 00
English Poetry Prize Fund.....	315 00			22 30
Francis J. Plym Fellowships and Prizes in Architec- ture.....	38 432 50	219 19		835 07
Adolph Gehrmann Lectureship in Medicine Endow- ment.....		10 000 00		
John M. and Louisa C. Gregory Scholarship Fund...	5 995 00	180 80		9 20
Robert F. Carr Fellowships in Chemistry.....	10 000 00			404 12
Robert Laughlin Rea Scholarship in the College of Medicine.....	4 791 00	9 00		50 49
William Jennings Bryan Prize Fund for Students' Essays on Government.....	255 00			60 50
Thatcher Howland Guild Memorial Prize Fund for Students' Poems and One-Act Plays.....	612 00			92 03
Totals.....	(65 948 26)	(10 417 22)		(2 153 95)
<i>Building and Improvement Funds</i>				
Carr Tree Planting Fund.....				582 10
McKinley Hospital Fund.....		25 000 00	56 250 06	
Totals.....		(25 000 00)	(56 832 16)	
<i>Research Donation Funds</i>				
American Medical Association, Grant 52.....				58 50
B'nai B'rith, Independent Order of, Library Fund....				37 26
Carter-Pennell Operating Account.....	56 550 00		1 431 16	
Fatigue of Metals—Allis Chalmers Company.....			244 37	
Fatigue of Metals—Copper and Brass Association....			505 33	
Fatigue of Metals—General Electric Co.....			768 77	
Fatigue of Metals—Western Electric Co.....			1 523 76	
Graduate Research Assistantship in Ceramic Engi- neering.....			600 00	
Illinois Gas Association, Graduate Assistantship in Research.....			480 00	
National Warm Air Heating and Ventilating Asso- ciation.....			627 23*	
Sweet Corn Investigation—Illinois Cannery Associa- tion.....			780 06	
Utilities Research Committee—Ageing of Porcelain..			1 150 49	
Utilities Research Committee—Boiler Feed Water Treatment.....			941 29	
Utilities Research Committee—Fatigue of Structural Parts.....			1 419 78	
Utilities Research Committee—Refractories.....			675 42	
Educational Research in Agriculture.....			4 844 98	
Research Assistants in Highway Engineering.....			1 080 00	
Totals.....	(56 550 00)		(15 913 94)	

Scholarship, Fellowship and Prize Donations

American Pharmaceutical Scholarships.....	58 93
B'nai B'rith, Independent Order of, Prize Fund.....	25 00
Dupont Fellowships in Chemistry.....	225 00
Knights of Columbus Scholarship Fund.....	70 00
Graduate Scholarship and Fellowship in Public Utilities.....	4 615 00
Totals.....	(4 993 93)

Deposit Funds

Accountancy Committee (C. P. A. Exams.).....	12 345 73
Band Uniforms.....	10*
Chicago Student Deposits.....	9 173 83
Cooperative Rooming Fund.....	478 54
Entrance Examinations.....	5 941 75
Graduate School Theses Deposits.....	5 861 15
Key Deposits.....	1 097 60
Military Deposits.....	40 785 00
Military Equipment.....	4 632 63
Towel Fund—Men's.....	2 168 03
Towel Fund—Women's.....	379 00
Totals.....	(82 863 16)

University Organizations' Funds

Hospital Association.....	10 021 88	3 982 90
May Fete.....		6 309 30
Woman's Athletic Association.....		792 81
Military Band.....		698 67
Military Band Reserve.....	497 04	39 50
Military Band Special Athletic Trips.....		2 55
Star Course.....		3 618 94
Star Course Reserve.....		1 000 00
University Choral Society.....		202 95
Totals.....	(10 518 92)	(16 647 62)

Miscellaneous Funds

Agronomy Special Fund.....	716 58
Chicago M. S. F. A. Short Course in Plumbing and Heating.....	78 41
School of Military Aeronautics Recreation Fund....	132 54
Short Course for Electric Metermen.....	6 69
Short Course for Gas Metermen.....	234 94
Totals.....	(1 169 16)

Grand Totals.....	313 266 00	12 769 41	35 518 92	180 866 92
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*Overdraft.

This report was received for record.

At this point, President Noble, being called from the room for a short time, asked Mr. Trees to preside, and Mr. Trees acted as Chairman during the rest of the day.

PARR PATENT LITIGATION

(22) A statement concerning the expense of prosecuting the claims for the patent on the Parr process to date, with an estimate of the cost of pushing the matter to a conclusion.

On motion of Dr. Noble, this report was received for record, and the matter was referred, with power to act, to a special committee consisting of Mr. Armstrong, Chairman, Mr. Barr, and Professor J. M. White.

CHICAGO RESEARCH HOSPITALS

(23) A report of the progress in the matter of opening the research hospitals in Chicago.

This report was received for record.

CLEARANCE OF COLLEGE PLACE LOTS

(24) Professor James M. White, Supervising Architect, submits a plan for the acquirement of land remaining in College Place necessary to the completion of our plans for the new parade ground and other purposes. Professor White makes three suggestions but recommends the first. They are:

1. To receive bids on all the houses and plats which we own or will acquire in this project reserving, of course, the right to reject all bids.

2. The second plan would be to set a price on the separate lots on Armory Avenue, then to sell the houses and lots at private sale.

3. To sell all the houses at auction, giving the purchasers of the houses the privilege of buying lots south of Armory Avenue at figures established by us.

I recommend the adoption of plan No. 1 and that authority be given the Supervising Architect to advertise during the coming month so that bids may be opened not later than the May meeting of the Board of Trustees.

On motion of Dr. Noble, this recommendation was adopted, and plan No. 1 was approved.

CAMPUS DEVELOPMENT

(25) I have received the following letter on this matter from the Supervising Architect:

March 30, 1925

President David Kinley, 355 Administration Building

MY DEAR PRESIDENT KINLEY:

I am enclosing half a dozen copies of a plan dated March 26, 1925, entitled "Development of the Campus of the University of Illinois."

The purpose of this presentation is:

First, to show the location of the buildings for which appropriations are now being asked. The units of the Library and Gymnasium under construction are double cross-hatched, and the proposed additions thereto are single cross-hatched. The proposed site for the Architectural building is shown just west of the Commerce building.

Secondly, to show the areas which I have suggested we sell as sites for the houses which are to be moved from College Place; and

Third, to show the position of the south drive between the new Parade Ground and the Stadium site. This road is now graded from Fourth Street west to the board walk and the trees are planted on it clear through to First Street. I have not graded it clear through because I don't want it open as a public driveway without your approval.

I believe that Florida Avenue between Fourth and First Streets will be unnecessary as a thoroughfare if we open this proposed south drive and it will be an advantage to us in controlling traffic around the Stadium to have that as a private drive-way which we can open only on the occasion of big games. As we own the land on both sides, I believe that it will be perfectly possible for us to secure the consent of the highway commissioner to have it closed, providing we will open up the new south drive.

I would like authority to negotiate towards this end.

Yours truly,

JAMES M. WHITE

Supervising Architect

On recommendation of President Kinley, and on motion of Mrs. Grigsby, the following action was taken:

1. The new architecture building was located as shown in the plan.

2. The location of the road marked "South Drive" was approved.

3. The Supervising Architect was authorized to arrange for the closing of Florida Avenue between Fourth and First streets.

At this point, Mr. Barr withdrew.

BROWN-KNIPP PATENTS

(26) A report of the negotiations for the sale of the Brown-Knipp-Kunz patents.

Professor White made a statement concerning this matter.

The report was received for record.

At this point, Mrs. Busey withdrew.

RATES IN WOMEN'S RESIDENCE HALLS

(27) A request for authority to fix rates in the Women's residence halls, with the approval of the Committee on Students' Welfare.

On motion of Mr. Armstrong, this authority was granted.

LIABILITY INSURANCE ON X-RAY APPARATUS

(28) A statement concerning the matter of insuring the operators of the X-ray apparatus in the research hospital against liability for accidents.

This matter was referred to the President of the University for investigation and report.

RETIRING ALLOWANCES

(29) A request for a ruling in regard to the administration of the rules governing retiring allowances.

It was the opinion of the Board that the plan should be administered as adopted, without exceptions for the present.

GRADUATE SCHOLARSHIPS AND FELLOWSHIPS

The Secretary presented for record the following list of graduate scholars and fellows for 1925-26, appointed by the President of the University.

Accountancy	W. B. Cole.....	Scholarship	\$300
	R. S. Johns.....	Scholarship	300
	R. E. Mayes.....	Scholarship	300
Animal Husbandry	W. M. Dawson.....	Scholarship	300
	L. A. Black.....	Fellowship	400
	E. D. Devereux.....	Fellowship	400
Bacteriology	A. L. Hafenrichter.....	Fellowship	500
	F. A. Schrepfer.....	Scholarship	300
	O. K. Stark.....	Fellowship	500
Botany	J. A. Arvin.....	Scholarship	300
	H. T. Blair.....	Scholarship	300
	Thomas Devries.....	Fellowship	400
Chemistry	A. L. Dixon.....	Fellowship	500
	E. F. Fiock.....	Fellowship	500
	Ned Guthrie.....	Scholarship	300
	F. D. Hager.....	Fellowship	400
	G. S. Hiers.....	Fellowship	500
	W. B. Holton.....	Fellowship	500
	R. T. Leslie.....	Scholarship	300
	N. W. Metcalf.....	Fellowship	400
	C. R. Noller.....	Du Pont Fellowship	750
	Jacob Sacks.....	Fellowship	500
	P. L. Salzberg.....	Scholarship	300
	J. B. Taylor.....	Carr Fellowship	750
	W. A. Watson.....	Scholarship	300
	C. G. Brouzas.....	Fellowship	500
	Mildred M. Madden.....	Scholarship	300
	K. F. Vickery.....	Scholarship	300
Classics	I. C. Barker.....	Scholarship	300
	C. D. Barber.....	Scholarship	400
	C. R. Bye.....	Fellowship	400
	Kenneth Field.....	Scholarship	300
	H. M. Gray.....	Fellowship	800
	L. A. Helms.....	Scholarship	400
	R. F. Horn.....	Scholarship	400
Economics			

	C. F. Marsh.....	Scholarship	400
	W. G. Mueller.....	Scholarship	400
	P. C. Taylor.....	Fellowship	800
	G. W. Woodworth.....	Fellowship	400
Education	Emma Reinhardt.....	Fellowship	400
Engineering (C. E.)	L. E. Grinter.....	Fellowship	500
	M. N. Quade.....	Scholarship	300
(M. E.)	R. E. Peterson.....	Scholarship	300
English	Ida J. Baker.....	Scholarship	300
	Thelma Bennett.....	Scholarship	300
	Eunice L. Chapman.....	Scholarship	300
	J. B. Heidler.....	Fellowship	500
	Gilbert Macbeth.....	Scholarship	300
	Clara E. Robinson.....	Scholarship	300
Geology	J. J. Wolford.....	Scholarship	300
History	F. H. Hitchins.....	Fellowship	400
	Cleone P. Orr.....	Scholarship	300
	E. H. Pieper.....	Scholarship	300
	F. S. Ronalds.....	Fellowship	500
	Vernon Setser.....	Scholarship	300
	H. L. Wagner.....	Scholarship	300
Horticulture	R. H. Lander.....	Scholarship	300
Mathematics	H. W. Bailey.....	Fellowship	500
	H. L. Black.....	Fellowship	500
	N. B. Conkwright.....	Fellowship	500
	P. D. Cramer.....	Scholarship	300
	Thelma A. Deetz.....	Scholarship	300
	J. J. Hinrichsen.....	Scholarship	300
	Hemphill Hosford.....	Fellowship	500
	F. E. Johnston.....	Fellowship	500
Political Science	E. T. Leonard.....	Scholarship	300
Psychology	C. D. Shirey.....	Scholarship	300
Romance Languages	P. G. Evans.....	Fellowship	400
	Martha E. Logan.....	Scholarship	300
	Margaret Pitkin.....	Scholarship	300
	R. F. Stelloh.....	Scholarship	300
Zoology	Martha W. Shackleford.....	Scholarship	300

APPOINTMENTS BY PRESIDENT KINLEY

The Secretary presented also for record a list of appointments made by the President of the University.

Albright, Dorothy, Stenographer and Clerk in the Office of the Bursar, for five months, beginning April 1, 1925, at a salary of eighty dollars (\$80) a month, subject to the rules of the Civil Service Commission. March 24, 1925¹

Edgett, G. L., Assistant in Mathematics, on two-thirds time, for ten months, beginning September 1, 1925, at a salary of ninety-three and one-half dollars (\$93.50) a month. (March 28, 1925)

Estes, J. G., Assistant in Mathematics, on two-thirds time, for ten months, beginning September 1, 1925, at a salary of ninety-three and one-half dollars (\$93.50) a month. (March 28, 1925)

Foss, Valborg, Technician in the Department of Pathology and Bacteriology, in the College of Medicine, for six months, beginning March 1, 1925, at a salary of ninety dollars (\$90) a month. (March 14, 1925)

Hoefflin, Margaret, Typist and Technical Assistant in the Department of Pharmacology, Materia Medica and Therapeutics, in the College of Medicine, for eight months, beginning January 1, 1925, at a salary of one hundred (\$100) a month, subject to the rules of the Civil Service Commission. (March 14, 1925)

¹The date in parenthesis is the date on which the appointment was made by President Kinley.

Horne, C. E., Instructor in Mathematics, on two-thirds time, for ten months, beginning September 1, 1925, at a salary of one hundred twenty dollars (\$120) a month. (March 18, 1925)

Hornkohl, Fred, Jr., Superintendent of Building Construction in the Office of the Supervising Architect, for five months, beginning April 1, 1925, at a salary of two hundred ninety dollars (\$290) a month, subject to the rules of the Civil Service Commission. (March 24, 1925)

Jordan, Wilbur, Assistant in History, on one-third time, for three and one-half months, beginning March 1, 1925, at a salary of fifty-five dollars (\$55) a month. (March 9, 1925)

Kingsley, F. C., Assistant in Farm Mechanics, in the Agricultural Experiment Station, for one year, beginning April 10, 1925, or as soon as he reports for duty, at a salary of one hundred thirty-three and one-third dollars (\$133.33) a month. (April 6, 1925)

Laws, C. D., Assistant in Mathematics, on two-thirds time, for ten months, beginning September 1, 1925, at a salary of one hundred dollars (\$100) a month. (March 23, 1925)

McCormick, Ted, Technician in Physiology, in the College of Medicine, on three-fourths time, for five months, beginning February 1, 1925, at a salary of sixty-two and one-half dollars (\$62.50) a month. (March 14, 1925)

Miller, Cora K., Assistant to the Dean of Women, beginning March 23, 1925, and continuing until further notice, not in any case beyond August 31, 1925, at a salary of one hundred fifty dollars (\$150) a month. (March 27, 1925)

Moore, W. L., Assistant in Mathematics, on two-thirds time, for ten months, beginning September 1, 1925, at a salary of one hundred dollars (\$100) a month. (March 18, 1925)

Nevins, A. S., Supply Officer in the Department of Military Science, for five months, beginning April 1, 1925, at a salary of fifty dollars (\$50) a month. (March 21, 1925)

Nora, J. J., Technician in the Department of Clinical Surgery, in the College of Medicine, beginning March 2, 1925, and continuing until September 1, 1925, at a salary of one hundred twenty-five dollars (\$125) a month. (March 31, 1925)

Powell, D. S., Assistant in English, for ten months, beginning September 1, 1925, at a salary of one hundred eighty dollars (\$180) a month. (March 30, 1925)

Switser, Lucretia M., Assistant in Mathematics, on two-thirds time, for ten months, beginning September 1, 1925, at a salary of one hundred dollars (\$100) a month. (March 28, 1925)

Trowbridge, V. H., Assistant in Mathematics, on two-thirds time, for ten months, beginning September 1, 1925, at a salary of ninety-three and one-half dollars (\$93.50) a month. (April 6, 1925)

The Board adjourned.

H. E. CUNNINGHAM

Secretary

W. L. NOBLE

President