

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

December 15, 1931



The December meeting of the Board of Trustees of the University of Illinois was held at the new Medical and Dental Laboratories Building, in Chicago, at 10 o'clock a.m. on Tuesday, December 15, 1931. When the Board convened, the following members were present: Mr. Armstrong, Mr. Barrett, Mrs. Grigsby, Mrs. Hopkins, Dr. Noble, and Mr. Williams. Mr. Trees took his place with the Board at the beginning of the afternoon session.

President Chase was present; also, during part of the day, Professor J. M. White.

In the absence of Mr. Barr, Dr. Noble was elected Chairman of the meeting.

MINUTES APPROVED

The Secretary presented the minutes of the meetings of October 30 and November 16, 1931.

On motion of Mr. Barrett, the minutes of the meeting of October 30 were approved as printed on pages 459 to 482 above.

On motion of Mrs. Grigsby, the minutes of the meeting of November 16 were approved as printed on pages 483 to 490 above.

MATTERS PRESENTED BY PRESIDENT CHASE

The Board considered the following matters presented by the President of the University.

**APPROPRIATION FOR DEATH BENEFIT IN CASE OF
J. D. VAN CLEAVE**

(1) A recommendation that an appropriation of \$842.25 be made from the Reserve and Contingent Fund for a death benefit payable in the case of J. D. Van Cleave, who was employed as a laborer in the Physical Plant Division from December 11, 1920, until his death on November 24, 1931, and that the Comptroller be authorized to make this payment to his designated beneficiary.

On motion of Mr. Williams, this appropriation was made and the payment was authorized, by the following vote: Aye, Mr. Armstrong, Mr. Barrett, Mrs. Grigsby, Mrs. Hopkins, Dr. Noble, Mr. Williams; no, none; absent, Mr. Barr, Mr. Blair, Mr. Emmerson, Mrs. Evans, Mr. Trees.

APPROPRIATION FOR ARCHEOLOGICAL EXPLORATIONS

(2) A recommendation that an appropriation of \$1,000 be made from the Reserve and Contingent Fund to supplement appropriations already made for archeological explorations during the year. These additional funds are needed to cover the cost of completing certain explorations of mounds on the Powell farm near St. Louis from October 1 to November 12, which I authorized at that time.

On motion of Mrs. Grigsby, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Barrett, Mrs. Grigsby, Mrs. Hopkins, Dr. Noble, Mr. Williams; no, none; absent, Mr. Barr, Mr. Blair, Mr. Emmerson, Mrs. Evans, Mr. Trees.

**APPROPRIATION FOR COLLEGE OF AGRICULTURE AND
EXPERIMENT STATION**

(3) A recommendation that a special non-recurring appropriation of \$12,200 be made from the Reserve and Contingent Fund to the College of Agriculture and Agricultural Experiment Station for the year 1931-32.

On motion of Mr. Williams, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Barrett, Mrs. Grigsby, Mrs. Hopkins, Dr. Noble, Mr. Williams; no, none; absent, Mr. Barr, Mr. Blair, Mr. Emmerson, Mrs. Evans, Mr. Trees.

**RETIREMENT OF W. S. GOODSPEED, MECHANICIAN IN THE
DEPARTMENT OF ELECTRICAL ENGINEERING**

(4) A recommendation that Mr. W. S. Goodspeed, mechanician in the Department of Electrical Engineering, be retired under the rules of the Board of Trustees, beginning January 1, 1932, and that he be paid a retiring allowance of \$973 per year. I also recommend that he be given sick leave of absence with full pay from December 9 to December 31, 1931.

Mr. Goodspeed has been continuously employed in that Department for over twenty-six years. His physical condition is such that he has been unable to work since November 9, 1931. Sick leave and vacation allowances to which he is entitled have carried him on full pay to December 9. The additional leave of twenty-one days is recommended in view of his long service. Mr. Goodspeed is past sixty-seven years of age. The regulations of the Board permit retirement any time after a member of the staff reaches the age of sixty-five in exceptional cases and for substantial cause.

On motion of Mr. Barrett, this recommendation was approved.

APPOINTMENT OF SANITARY ENGINEER

(5) A report of the appointment of Mr. Herbert L. White of Urbana, Assistant Engineer on the State Water Survey Staff, as Sanitary Engineer in the office of the Supervising Architect at a salary of \$3,600 a year beginning January 1, 1932.

On motion of Mr. Williams, this appointment was approved.

SCHOOL OF JOURNALISM ENTRANCE REQUIREMENTS

(6) The University Senate recommends adoption of the following new requirements for admission to the School of Journalism, effective February, 1932, in place of the present requirements:

A candidate for admission to the School of Journalism must be able to matriculate in one of the undergraduate colleges of the University and must offer, in addition, 60 semester hours of work in one of the established undergraduate curricula, exclusive of physical education, hygiene, and military. A candidate who seeks admission from another institution must offer the same amount of work in an established curriculum of that institution.

On motion of Mrs. Grigsby, this recommendation was adopted.

**COLLEGE OF FINE AND APPLIED ARTS
ENTRANCE REQUIREMENTS**

(7) The University Senate recommends adoption of the following new requirements for admission to the College of Fine and Applied Arts, effective September, 1932:

GENERAL REQUIREMENTS

1. *List A*: English (composition and literature) three units, Algebra one unit, Plane Geometry one unit; required of all applicants for admission.
2. *List B*: At least six units from the group of general electives (including languages, the physical and biological sciences, and the social sciences).
3. *List C*: Not more than four units from the list of special electives, which includes commercial subjects, home economics, manual training, agriculture, drawing, astronomy, geology, general science, and music; provided that for admission to the School of Music the maximum from this list shall be two units in addition to two units of Applied Music.

SPECIAL REQUIREMENTS FOR THE VARIOUS CURRICULA

1. *Curricula in Architecture*: Solid and Spherical Geometry, one-half unit, and Advanced Algebra, one-half unit; provided that applicants deficient in either one or both of these special requirements, but who meet the requirements for admission to any other curriculum of the College of Fine and Applied Arts, may be admitted to the curricula in Architecture for one year during which time they must make up these deficiencies.
2. *Curricula in Painting and Landscape Architecture*: Latin, Greek, French, German, or Spanish, two units; both must be in the same language.
3. *School of Music*: Latin, Greek, French, German, or Spanish, two units; both must be in the same language. Applied Music, two units, in lieu of two of the four units of *List C* of the general requirements.

On motion of Mrs. Hopkins, this recommendation was adopted.

**CERTIFICATES FOR NON-GRADUATES OF THE
UNIVERSITY**

(8) The Senate recommends that certificates, including transcripts of records, be issued by the University, on application, to students who have completed satisfactorily, as certified by the several colleges or schools, two years or more of scholastic work at the University.

On motion of Mr. Armstrong, this recommendation was adopted.

FEES IN THE COLLEGE OF MEDICINE

(9) A recommendation that the President of the University and the Dean of the College of Medicine be authorized to fix laboratory fees in that College from time to time according to the cost of laboratory materials used in the courses. Such laboratory fees shall be within the total fees established by the Board of Trustees on October 17, 1930 (Minutes, page 107), or any subsequent changes which may be authorized by the Board.

On motion of Mr. Armstrong, this authority was granted.

REPORT ON SPRINGFIELD AVENUE COOPERATIVE HOUSE

(10) A report from the Supervising Architect of the costs of putting the DeWitt property on Springfield Avenue, which was purchased by the University as a cooperative house for girls, into condition for such use. The house was purchased for \$13,000, for which an appropriation was made by the Board on May 14, 1931. The total cost

of improving the property amounted to \$4,037.69, which has been charged to the Residence Hall Reserve Fund. The furniture for the house has been provided by the Woman's League.

This building houses eighteen women students, so that the cost is less than \$1,300 per student, which the Supervising Architect believes is very economical housing.

This report was received for record.

GIFTS TO THE UNIVERSITY

(11) The following report of gifts received by the University since the last report:

1. From M. Edward Champion, a well-known Parisian publisher, and M. M. Manuel, French art photographers, through Professor Henri Peyre of Yale University, a set of 135 photographs representing various political, diplomatic, literary, and artistic personalities of France. (The University was one of the thirteen institutions chosen to be the recipients of sets of photographs.)

2. From Mead, Johnson, and Company, \$500 in support of research work on metabolism which is being carried on under the direction of Dr. J. H. Hess of the Department of Pediatrics.

This report was received for record.

EBERT LOAN FUND

(12) The Alumni Association of the School of Pharmacy offers the University approximately \$1,200 to be used as part of the Pharmacy Loan Fund established by the Woman's Organization of the Chicago Retail Druggists' Association in 1917 and to be known as the Ebert Loan Fund. The Woman's Organization has agreed to this change in the name of the loan fund. This gift represents funds which were raised by alumni of the School of Pharmacy to establish a memorial for Albert E. Ebert, a prominent member of the pharmaceutical profession.

On motion of Mrs. Hopkins, this gift was accepted.

CLASS OF 1907 LOAN FUND

(13) A report that the Class of 1907 is planning to raise a student loan fund to be presented to the University at its twenty-fifth year reunion in June, 1932. Subscriptions to this fund are already being received. I request that the Comptroller be authorized to receive such funds as are sent in and to hold them subject to further action by the Class of 1907.

On motion of Mr. Barrett, the Comptroller was authorized to receive these funds and to hold them as recommended.

DIPLOMAS

(14) The plates from which the University diplomas have been made for several years are badly worn and will have to be refinished if they are going to be used again. This would cost from \$300 to \$400. In view of this a Committee of the staff was appointed to consider the possibility of changing the size and style of our diplomas. A preliminary report on this matter was submitted at a previous meeting of the Board. This Committee has now secured actual samples of the style of diplomas which it recommends for adoption by the Board and also samples in other sizes. If the style and size which the Committee recommends is adopted, it will not be necessary to appropriate additional funds for diplomas, as the appropriation for the current year is sufficient to cover all of our requirements (in the style and size recommended by the Committee) for the present year.

On motion of Mr. Barrett, the use of the small diploma was authorized, but the Committee was requested to submit further suggestions with respect to the design.

CONTRACT FOR PRINTING AND BINDING OF ANNUAL REGISTER

(15) The Comptroller submits the following bids secured by the Purchasing Agent for printing and binding 25,000 copies of the 1931-32 Annual Register:

George Banta Publishing Company, Menasha, Wisconsin.....	\$5 390 00
Louis Schwab and Company, Peoria, Illinois.....	6 220 00

Rogers Printing Company, Dixon, Illinois	6 335 00
Gentry Printing Company, Chicago, Illinois	7 250 00
Journal Printing Company, Springfield, Illinois	7 430 00
W. B. Conkey Company, Hammond, Indiana	7 480 00
R. R. Donnelly and Sons Company, Chicago, Illinois	No quotation

Quotations were requested on uniform specifications, and the above figures are approximate totals computed by applying unit prices to the last issue of the Register. The figures do not include the cost of paper, approximately \$2,000, which will be purchased to better advantage separately. Other expenses will amount to \$1,000, making the estimated total cost \$8,500 as compared with a total of \$10,700 for last year's issue. While these figures are based on an edition corresponding to that of last year, an additional saving of \$1,000 will be realized by reducing the number of copies in which lists of students, degrees, and honors is to appear from 20,000 to 3,500, which is sufficient for all official record purposes, and by discontinuing binding any more copies in leather with gilt edges. The Purchasing Agent, the Director of the University Press, and the Comptroller recommend placing the contract with the George Banta Publishing Company, the lowest bidder, its price being over ten per cent less than that of the next low proposal.

I concur in this recommendation.

On motion of Mr. Barrett, these recommendations were adopted and the contract was awarded to the George Banta Publishing Company, the lowest bidder.

COMPTROLLER'S REPORT OF CONTRACTS AND PURCHASE ORDERS

(16) The following report from the Comptroller of contracts and purchase orders executed since the last report:

CONTRACTS EXECUTED BY THE COMPTROLLER OCTOBER 24, 1931 TO DECEMBER 10, 1931

Lease executed under general regulations of the Board of Trustees:

<i>Leased to</i>	<i>Property</i>	<i>Rental</i>	<i>Date</i>	<i>Tenure</i>
C. A. Wilson ¹	Residence at 806 South Sixth St., Champaign	\$60.00 per month	November 19, 1931	Eleven months from October 1, 1931

This report was received for record.

REPORT OF AUDIT

(17) A report from Arthur Young and Company, auditors, of their audit of the University's accounts for the quarter ended September 30, 1931:

Board of Trustees, University of Illinois, Urbana, Illinois

DEAR SIRS,

We have audited the books of the University of Illinois for the quarter ended September 30, 1931, and submit the following summary of the work done and the result of the audit:

The cash receipts have been verified by checking all cash receipts vouchers into the cash book and examining a substantial portion of the original departmental records. Cash received as recorded has been duly deposited with the University Treasurer. The warrants drawn on the University Treasurer and the vouchers certified to the State Auditor for payment have been checked into the cash book, and a substantial portion of the supporting vouchers has been examined with respect to authorization, object of expenditure and receipt of goods or services by the University. A number of pay roll vouchers of non-appointees has been checked against the original time reports on file in the respective departments. Salaries paid to appointees have been checked against the Secretary's letters of appointment. The footings of the cash book have been proved.

The cash balance in the hands of the University Treasurer at September 30, 1931, together with the securities of the University in his custody, as shown by the books of account, have been verified by actual inspection and confirmation from the depository. We have also examined the securities deposited by the depository bank, protecting

¹Replaces lease reported to Board of Trustees on September 29, 1931 (Minutes, page 441).

the University funds on deposit. These securities are in the joint control of the Treasurer and the Comptroller of the University. The amount of these securities at September 30, 1930, was \$1,079,800, the available balance in the hands of the Treasurer at that date being \$1,209,859.50. On October 16, 1931, the date of our inspection, the securities amounted to \$1,149,800, with an available balance of \$1,309,138.97 in the hands of the Treasurer. The securities examined comprised the following:

U. S. Treasury Bonds and Liberty Bonds.....	\$1 134 800 00
County of Mississippi, Arkansas Road Improvement Bonds	12 000 00
City of Highland Park General Corporate Purpose Bonds	2 000 00
McLean Community High School Bonds.....	1 000 00
	<u>\$1 149 800 00</u>

Cash on hand was verified by actual count.

The income for the quarter under audit has been verified by extensive detail checking and comparison with the files of the Registrar and of the various operating departments.

The accounts of the Chicago departments and of the Stadium Fund have been audited along the lines indicated above and have been found correct. Appropriation accounts kept at the Chicago Business Office have been reconciled with the corresponding control accounts kept at Urbana.

The records of the meetings of the Board of Trustees of July 27 and September 29, 1931, have been examined and all actions affecting the finances of the University, in so far as they had been consummated at the time of our audit, have been checked into the books of account. The records of previous meetings have likewise been examined with respect to relative transactions recorded in the books during the quarter under audit.

The records of the purchasing division have been inspected and a number of the larger purchase orders issued have been compared with relative bids and quotations. Contracts and bids on file in the office of the Supervising Architect have been checked against reports made to the Board of Trustees as shown in the minutes of the meetings of the Board.

We hereby certify, that so far as we have been able to ascertain by an extended detail examination,

All income which the University should have received during the quarter ended September 30, 1931, has been received and duly accounted for.

All disbursements have been made for University purposes and have been properly authorized and the expenditures have been correctly recorded in the books of account.

The cash and securities as shown by the books at September 30, 1931, are correct in amount and have been verified by actual inspection, count or confirmation from the depository.

The report of the Comptroller to the Board of Trustees as at September 30, 1931, a copy of which is attached hereto, is in accordance with the books and, in our opinion, is correct.

The financial reports of the Comptroller to the Governor of the State of Illinois for the period beginning July 1, 1929, and ending September 30, 1931, and for the period beginning July 1, 1931, and ending September 30, 1931, are in accordance with the books and, in our opinion, are correct.

Yours faithfully,

ARTHUR YOUNG & COMPANY

This audit was referred to the Chairman of the Finance Committee for report by his Committee to the Board of Trustees.

On motion of Mr. Barrett, this audit was accepted.

REPORT OF ABSENCE OF D. A. ALBRECHT

(18) A report that D. A. Albrecht, Instructor in Farm Mechanics, who was granted sick leave from September 8 to January 1, 1932, with pay with the understanding that any expenses incurred by the Department in taking care of his work during his

absence should be deducted from his salary, has been able to work for a part of the time recently and is expected to return to full-time work on January 1.

This report was received for record.

LEAVE OF ABSENCE FOR MISS JOSIE B. HOUCHENS

(19) A recommendation that Miss Josie B. Houchens, Binding Librarian, be given a month's leave of absence without pay during the summer of 1932 to enable her to teach in the Columbia University Library School during its Summer Session.

On motion of Mr. Williams, this leave was granted.

At this point, Mr. Trees took his place with the Board.

GARAGE FOR STATE GEOLOGICAL SURVEY

(20) A report of bids for the general work and the plumbing and heating for a garage for the State Geological Survey.

GENERAL WORK

<i>Bidders</i>	<i>Bids</i>
1. J. H. Hunzinger & Co., Davenport.....	\$6 025 00
2. G. L. Bennett, Champaign.....	6 247 00
3. English Bros., Champaign.....	6 338 00
4. D. M. Mason, Urbana.....	6 503 00
5. G. A. Applegate, Champaign.....	6 700 00
6. T. J. Corkery, Urbana.....	6 840 00
7. King & Petry, Champaign.....	6 883 00
8. C. W. Harmison, Urbana.....	6 894 00
9. C. L. Coventry, Champaign.....	6 966 70
10. F. W. Padfield, Champaign.....	6 985 00
11. H. R. Heinicke Co., Indianapolis.....	6 990 00
12. H. J. Coopriider, Urbana.....	7 440 72
13. Hellrung Construction Co., Alton.....	7 693 00
14. Steve Sandwell, Urbana.....	7 717 00
15. S. M. Wilson & Co., Granite City.....	7 869 00
16. E. N. DeAtley, Urbana.....	7 990 00
17. Thorgersen & Ericksen, Chicago.....	8 377 00

PLUMBING AND HEATING

<i>Bidders</i>	<i>Bids</i>
1. Johnson Bros., Champaign.....	\$732 15
2. O. L. Kern & Co., Champaign.....	748 75
3. Reliable Plumbing & Heating Co., Champaign.....	779 00
4. F. A. Finder, Champaign.....	810 00
5. Champaign Plumbing & Heating Co.....	850 00
6. Carson Payson Co., Danville.....	911 00

Professor White presented the plans for this garage and stated that it would house 20 cars and a shop.

On motion of Mr. Armstrong, the contract for the general work was awarded to J. H. Hunzinger & Co., the lowest bidders, on the basis of their bid of \$6,025.

On motion of Mr. Barrett, the contract for plumbing and heating was awarded to Johnson Brothers, the lowest bidders, on the basis of their bid of \$732.15.

On motion of Mr. Trees, \$7,500, or so much thereof as may be necessary, was appropriated from the Reserve and Contingent fund for the construction of this garage, by the following vote: Aye, Mr. Armstrong, Mr. Barrett, Mrs. Grigsby, Mrs. Hopkins, Dr. Noble, Mr. Trees, Mr. Williams; no, none; absent, Mr. Barr, Mr. Blair, Mr. Emerson, Mrs. Evans.

**CONTRACT WITH DAVIS CONSTRUCTION
COMPANY REVOKED**

(21) A letter from the Supervising Architect.

December 14, 1931

President H. W. Chase, 355 Administration (W)

DEAR PRESIDENT CHASE:

I have your inquiry of the 11th about the contract with the Davis Construction Company of Chicago for the installation of temperature regulation in our Research Laboratory and Library building.

This contract was held up pending the legality of the law governing uniform wage scales, and then when we were ready to go ahead, I found that the Davis Construction Company had not included all of the valves that the others had figured on and were not the low bidders. This statement should have appeared in my letter of November 30.

Under the circumstances, I think the wise thing to do is to rescind our former action and reject all bids and take the matter up de novo next year.

Very truly yours,

J. M. WHITE

Supervising Architect

On motion of Mr. Trees, the action of September 29, 1931 (Minutes, page 445), awarding the contract for temperature regulation in the Research Laboratory and Library Building, was reconsidered.

On motion of Mr. Trees, in consideration of the report made by the Supervising Architect showing that the Davis Construction Company were not the lowest bidders, the action of September 29 awarding the contract to this company was rescinded.

On motion of Mr. Barrett, all bids received on this work were rejected.

PLANS FOR SECOND UNIT OF MEDICAL BUILDING

(22) The plans and specifications for the second unit of the Medical and Dental College Laboratories Building.

Mr. Bollenbacher and Mr. Merrill, who were introduced at this point, explained the plans.

On motion of Mrs. Grigsby, the plans and specifications were approved.

INVESTMENT OF TRUST FUNDS

Mr. Trees, for the Finance Committee, presented a recommendation that \$1,500 of available trust funds be invested in Kansas City Gas Company First Mortgage 6% bonds of 1942, at 101.

On motion of Mrs. Hopkins, this investment was authorized.

DATE OF JANUARY MEETING

On motion of Mr. Trees, it was voted to hold the January meeting at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Wednesday, January 13, 1932.

DEGREE OF M.D. CONFERRED

The Secretary presented for record the following list of persons on whom the degree of Doctor of Medicine has been conferred on the completion of one year of hospital service.

ROGER BRANDT COGLON.....	July 1, 1931
LYLE BURNSIDE KNIGHT.....	July 1, 1931
LEO GAMBERG.....	August 1, 1931
IRVING EDWARD KAVENEY.....	September 1, 1931
DAVID HERMAN LANDO.....	September 1, 1931
LOUIS PHILLIPS.....	October 13, 1931
ABEL CORNELIUS ANTHONY.....	October 17, 1931
JAMES WILBER MORELAND.....	December 1, 1931
DAVID MERTON BANEN.....	January 1, 1932
JEROME GORDON FINDER.....	January 1, 1932
JOSEPH JANOFFSKY.....	January 1, 1932
FRANK JOSEPH PISZKIEWICZ.....	January 1, 1932
HENRY ABRAHAM SIEGEL.....	January 1, 1932
ABRAHAM SIMON.....	January 1, 1932
FREDERICK STEIGMANN.....	January 1, 1932
CLIFFORD PATRICK SULLIVAN.....	January 1, 1932
JANET CAMPBELL THAYER.....	January 1, 1932
MARTIN JEROME URIST.....	January 1, 1932
LOUIS STEPHEN VARZINO.....	January 1, 1932
WALDO WAITE WYNEKOOP.....	January 1, 1932

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Barkman, Eleanor, Editorial Assistant in the Alumni Records Office, beginning November 16, 1931, and continuing until August 31, 1932, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred five dollars (\$105) a month. (November 16, 1931)¹

Brown, Andrew W., Assistant Professor of Criminology, Social Hygiene, and Medical Jurisprudence, in the College of Medicine, for nine months beginning December 1, 1931, without salary. (December 3, 1931)

Dahlberg, Grace Goodmann, Stenographer in the Department of Psychiatry, in the College of Medicine, for nine months beginning December 1, 1931, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month. (December 12, 1931)

Fabricant, Noah Daniel, Resident in the Department of Laryngology, Rhinology, and Otolaryngology, in the College of Medicine, for six months beginning January 1, 1932, at a cash compensation at the rate of fifty dollars (\$50) a month. (December 12, 1931)

Rasmussen, D. Irvin, Assistant in Zoology, on one-fourth time, beginning November 16, 1931, and continuing until June 30, 1932, at a cash compensation at the rate of thirty-five dollars (\$35) a month. (November 23, 1931)

Reid, Mabel, Attendant in the Department of Orthopedics, in the College of Medicine, for nine months beginning December 1, 1931, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty-three dollars thirty-three cents (\$83.33) a month. (December 12, 1931)

Ricketts, Lucille L., Switchboard Operator and Typist, in the College of Dentistry, for ten months beginning November 1, 1931, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month. (November 21, 1931)

Shaver, Murton Rene, Resident in the Department of Orthopedics, in the College of Medicine, for seven months beginning December 1, 1931, at a cash compensation at the rate of fifty dollars (\$50) a month. (December 3, 1931)

Smith, Thelma, Dispensary Nurse in the College of Medicine, for ten months beginning November 1, 1931, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred fifty dollars (\$150) a month. (November 22, 1931)

Steinman, Floyd H., Assistant in Surgery, in the College of Medicine, for ten months beginning November 1, 1931, without salary. (November 21, 1931)

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

Weddle, Lora, Junior Stenographer, in the Bureau of Educational Research, for ten months beginning November 1, 1931, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month. (November 16, 1931)

Weinstein, Fanny, Junior Clerk in the Department of Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station, for nine months beginning December 1, 1931, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty-five dollars (\$85) a month. (November 16, 1931)

White, H. L., Sanitary Engineer in the Office of the Supervising Architect, for eight months beginning January 1, 1932, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of three hundred dollars (\$300) a month. (December 1, 1931)

The Board adjourned.

H. E. CUNNINGHAM
Secretary

W. L. NOBLE
Chairman