

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

April 11, 1933



The April meeting of the Board of Trustees of the University of Illinois was held at the University, in Urbana, at 10 o'clock a.m. on Tuesday, April 11, 1933. When the Board convened, the following members were present: President Barrett, Mr. Armstrong, Mr. Blair, Mrs. Freeman, Mrs. Hopkins, Dr. Meyer. Mr. Karraker and Mr. Williams came during the forenoon.

President Chase was present; also, during part of the day, Professor Morey, Judge Johnson, and Dean Mumford.

MINUTES APPROVED

The Secretary presented the minutes of the meeting of March 14, 1933. On motion of Mr. Armstrong, the minutes were approved as printed on pages 199 to 204 above.

MATTERS PRESENTED BY PRESIDENT CHASE

The Board considered the following matters presented by the President of the University.

ADMISSION TO COLLEGE OF DENTISTRY

(1) The University Senate recommends that, effective September 1, 1933, the requirements for admission to the College of Dentistry be changed to read as follows:

	<i>Semester Hours</i>
Chemistry (including organic chemistry, 4 semester hours).....	12
Biology.....	6
Physics.....	6
English.....	6
Electives (exclusive of military, hygiene, and physical education).....	30
<i>Total</i>	<u>60</u>

On motion of Dr. Meyer, this recommendation was adopted.

CHANGE IN REQUIREMENTS IN PHYSICAL EDUCATION

(2) The following recommendations from the University Senate:

1. That the present regulations requiring four semesters of training in Physical Education be modified by permitting students to gain credit in this subject by means of proficiency examinations.

2. That such examinations be given at the end of each semester and that they be so designed and administered as to result in a reduction each semester in the number enrolled in Physical Education equal to about one-fourth of the total number of students in the class until, at the end of their fourth semester in college, all of the members of any class who have done satisfactory work will have completed the requirements either by passing the regular courses or the proficiency examinations.

3. That an opportunity be given for students to complete all of the requirements in Physical Education by passing proficiency examinations given early in their first semester in college.

The Senate has repealed the regulation adopted by it on June 1, 1925, requiring additional work in physical education for students excused from military training on account of their physical defect.

It is understood that under these recommendations men students, except those assigned to corrective sections, will report for two one-hour periods each week and women students for three one-hour periods as at present. Men who are assigned to corrective sections will, in general, report for three one-hour periods per week instead of five as at present but, with the consent of any student affected, the number of periods for corrective work for individual students may be increased to either four or five per week if this arrangement seems desirable to secure the best results.

On motion of Mr. Blair, these recommendations were adopted.

LABORATORY FEES IN THE COLLEGE OF PHARMACY

(3) A recommendation from the Dean of the College of Pharmacy that the following laboratory fees be authorized for the junior year laboratory courses, effective September 1, 1933:

FIRST SEMESTER

Dispensing 33 (present Dispensing 7).....	\$10.00
Organic Chemistry 31.....	13.00
Physics 33.....	5.00
Pharmacognosy 31 (present Pharmacognosy 5).....	8.00

SECOND SEMESTER

Organic Pharmaceutical Preparations 34 (present Organic Pharmaceutical Preparations 9).....	\$10.00
Quantitative Analysis 32 (present Quantitative Analysis 5 and 7)...	9.00
Pharmacognosy 32 (present Pharmacognosy 7).....	8.00
<i>Total, for year</i>	<u>\$63.00</u>

1 concur.

On motion of Dr. Meyer, these fees were authorized.

AGREEMENT WITH NATIONAL ALUMINATE CORPORATION FOR "SCALE STUDIES"

(4) The National Aluminate Corporation of Chicago has offered the University the sum of \$5,000 to cover the expenses of a cooperative research project to be called "Scale Studies." It is estimated that the work will cover approximately twelve months and will be exploratory in character to determine whether the project warrants further investigation. Until then the Company does not wish to enter into a formal agreement as is used in such cases.

I recommend acceptance of this offer subject to the assent of the Company in a "memorandum of agreement" prepared by the University Counsel outlining the conditions under which the University will conduct this investigation, including also the provisions of its policy governing such work.

On motion of Mr. Blair, it was voted that such cooperative projects should be subject to the requirement that authorization of publication by the donor of funds should be given only by the Board on recommendation of the Executive Staff of the Engineering Experiment Station. It was the opinion of the Board that copies of all reports of progress of cooperative projects should be sent to the Board committee on patents at the same time they were sent to the donors.

On motion of Mrs. Hopkins, the gift of the National Aluminate Corporation was accepted.

COOPERATIVE INVESTIGATION OF METHODS OF CLEANING COAL

(5) A recommendation that an agreement with the Franklin County Coal Company, Inc., of Chicago, for a cooperative investigation of methods of cleaning coal, to be carried out by the mining division of the Engineering Experiment Station, be approved. This agreement is drawn for a period of one year, beginning April 1, 1933, with a provision that it may be extended for additional periods by mutual agreement under the same terms or other terms. The Company agrees to pay \$500 for the expenses of this investigation.

On motion of Mr. Armstrong, this agreement was authorized. At this point, Mr. Karraker took his place with the Board.

CONTRACT WITH ILLINOIS CANNING COMPANY TERMINATED

(6) On October 1, 1932, the University entered into an agreement with the Illinois Canning Company of Hoopston, Illinois, for a cooperative investigation of sweet corn and other vegetable crops (Minutes, October 21, 1932, page 131). The agreement was for one year. The Company now requests that the contract be cancelled. The Company proposes to take over the services of the man who was employed as research assistant on this investigation. The Dean of the College of Agriculture recommends approval. I concur in the recommendation.

On motion of Mrs. Hopkins, the termination of this contract was ordered.

USE OF UNIVERSITY LAND BY CHAMPAIGN COUNTY EMERGENCY RELIEF COMMITTEE

(7) The Champaign County Emergency Relief Committee has requested the use of twenty acres of the tract lying between the Stadium and the Illinois Central Railway for quantity production of garden vegetables to care for the unemployed of the community. After conference with the President of the Board and with the Dean of the College of Agriculture, this request was granted for the growing season of 1933.

On motion of Mr. Blair, the action of the President of the University in granting this request was approved.

AUTOMOBILE INSURANCE

(8) A report that the Purchasing Agent has been authorized to place property damage and public liability insurance carried on the University's automobiles with the Indemnity Insurance Company of North America, through Burton and Trelease of Champaign, at a cost of \$1,045.41 for one year beginning April 5, 1933. Bids were secured from various companies and representatives. There were two bids lower than the Indemnity Insurance Company of North America's, the lowest being \$842, but they were from small and new companies. The insurance was placed as indicated with the approval of the Chairman of the Finance Committee, who was of the opinion that the University would be fully justified in paying the additional \$203 in order to have this insurance in an older and stronger company.

On motion of Dr. Meyer, this action was approved.

GIFTS TO THE UNIVERSITY

(9) The following report of gifts to the University received since the last report: From Dr. Edwin L. Draper, of Urbana, two pieces of wood from the original rough box in which the casket containing the body of Abraham Lincoln was placed before its final interment.

From Mead, Johnson, and Company, an additional gift of \$1,500 for further research work on the study of irradiated ergosterol and calcium metabolism, which is being carried on by the College of Medicine.

From the American Society for Testing Materials, the sum of \$460, which represents the continuation of a grant previously accepted for investigation of cast iron pipe.

From Miss Alice S. Johnson, Class of 1907, Reference Librarian in the University Library, the medical library of her father, the late Dr. Charles B. Johnson, of Champaign. This collection of books numbers 686 volumes; about 50 of these are not in the library of our College of Medicine and will be placed in that division.

This report was received for record.

COMPTROLLER'S REPORT OF CONTRACTS

(10) The following report from the Comptroller of contracts executed since the last report:

CONTRACTS EXECUTED BY THE COMPTROLLER

MARCH 7, 1933, TO APRIL 4, 1933

The Illinois State Board for Vocational Education to pay regular fees to the University for instruction to be rendered as follows:

<i>To Whom</i>	<i>Instruction in</i>	<i>Date</i>	<i>Tenure</i>
Esther C. Brown	Fine and Applied Arts	March 1, 1933	One semester from February 6, 1933

Leases renewed under general regulations of the Board of Trustees:

<i>Leased to</i>	<i>Property</i>	<i>Rental</i>	<i>Date</i>	<i>Tenure</i>
Peter Scholl	Residence at 1207 West Stoughton Street, Urbana, Illinois	\$20 per month	March 2, 1933	Six months from March 1, 1933

This report was received for record.

APPROPRIATION FOR AUDITS

(11) A recommendation that an appropriation of \$900 be made from the Reserve and Contingent Fund to cover the expense of audits of University accounts during the present fiscal year. This is to supplement the assignment made in the budget for the current year, which was not sufficient to cover the services later required by the Board.

On motion of Mr. Armstrong, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Barrett, Mr. Blair, Mrs. Freeman, Mrs. Hopkins, Mr. Karraker, Dr. Meyer; no, none; absent, Mr. Barr, Mr. Horner, Mr. Trees, Mr. Williams.

LEAVE OF ABSENCE FOR MISS JOSIE B. HOUCHEMS

(12) A recommendation that Miss Josie B. Houchens, Binding Librarian, be given leave of absence without pay for one month during the summer to enable her to teach in the Summer Session of Columbia University.

On motion of Mrs. Freeman, this leave was granted.

**PAYMENT RECEIVED FROM H. S. CAPRON,
FORMER TREASURER**

(13) A report from the Comptroller that he has received from H. S. Capron, former Treasurer of the University, the sum of \$10,542.71 to apply on his account. This concludes the transfer to the Board of the money made available through the opening of the reorganized First National Bank in Champaign. There remains a balance of \$37,028.47 due from Mr. Capron on his account as Treasurer, which balance is due him from the receiver of the old First National Bank of Champaign.

This report was received for record.

At this point, Mr. Williams took his place with the Board.

EXCHANGE OF LOTS IN ROSELAWN CEMETERY

(14) In 1930 the University purchased certain unsold lots in Roselawn Cemetery south of the University campus for the purpose of controlling the development of that cemetery (Minutes, June 10, 1930, page 607, and July 23, 1930, page 11). On November 17, 1932, it was discovered that one of the lots in the parcel was deeded to the University in error, and that one Philip Rising holds an unrecorded deed in favor of Sarah Rising, dated October 14, 1919, for the northeast quarter of Section 65 in Block "C" in New Mount Hope Cemetery (now called Roselawn Cemetery), the plat of which is recorded on page 67 of Book "C" of the Records of Plats of Champaign County, Illinois. This was discovered the day the Rising family desired to use the plot in question for burial. In the absence of the President of the University, the Provost, without committing the University in any other way, permitted the burial to take place, feeling that the University would be criticized if permission to proceed with the burial were not given. The Rising family was anxious to use this particular plot since they own the quarter section adjoining, in which burials have already been made. The agent for the former owners of the cemetery offers the University a warranty deed for the northeast quarter of Section 11, Block "A" in return for a quit claim deed to Philip Rising for the northeast quarter of Section 65 in Block "C", in order that the University may have title to the same number of lots deeded to it and at the same time give the Rising family title to the section which they were permitted to use last fall. If there is any choice as to the desirability of the two lots it is slightly in favor of the lot which is being offered in exchange. The agent has agreed to stand all the expense of recording the documents incidental to the transfer. I recommend that this offer be accepted with the understanding that all details of the transfer be approved by the University Counsel.

On motion of Mr. Blair, this recommendation was adopted.

RENTAL FOR OLD MEDICAL BUILDING

(15) A report from the Comptroller concerning the amount due the University from the Goodwill Industries for rental of the Old Medical Building.

This report was received for record.

**QUARTERS FOR STATE DEPARTMENT OF PUBLIC HEALTH
IN COLLEGE OF MEDICINE BUILDING**

(16) A request from the Director of the State Department of Public Health for office space in the College of Medicine Building for his use in directing the activities of the Department while in Chicago. The arrangement will undoubtedly be of advantage to both parties, since the Department and the University have been cooperating in work on problems of mutual interest. The Dean of the College recommends approval.

On motion of Dr. Meyer, the President of the University and the Dean of the College of Medicine were authorized to make a temporary grant of space to the State Department of Public Health, terminable

on sixty days notice, and not to extend beyond January 1, 1934, unless renewed.

REVISED BUDGET ESTIMATE FOR THE BIENNIUM 1933-35

(General funds only, excluding all funds restricted as to use)

(17) At the meeting of last December, the Board approved a budget of state appropriation requests for the coming biennium amounting to a total of \$8,900,000, or \$4,450,000 a year. This budget was based on estimated total expenses of the various divisions of the University for the coming biennium amounting to \$5,407,400 a year, this figure including income from student fees, certain Federal funds, and miscellaneous receipts as well as from state appropriations. The budget as approved at that time allowed for a reduction in salaries amounting to 10% on the amount of each salary above \$1,000, which reduction was later made effective March 1, 1933.

In the past few weeks this budget has been carefully restudied in the light of present conditions and prospects of enrollment for the coming year. The total of the revised estimates of the various divisions and activities is \$5,053,000, of which \$973,000 will be available from student fees and other University income, leaving a total of \$4,080,000 needed as an annual state appropriation to meet this revised budget.

The proposed budget would represent a reduction of 17.4% in the annual state appropriation for current expense for the present biennium. It would represent a reduction of 37.8% from the actual expenditures made from state funds in the year 1930-31, in which year the state paid out for the University the largest amount of any year in its history.

A further reduction of \$175,000 a year, or \$350,000 for the biennium, could be effected by an additional salary cut of 5% on salaries below \$6000, and 6% on \$6000 and above (applied to the original salaries as fixed in the budget of July, 1932). Under this plan, the total askings from the State would be \$7,810,000 for the biennium.

On motion of Dr. Meyer, the President of the University was authorized to take steps to secure an appropriation from the General Assembly of \$7,810,000 for the next biennium.

NEEDS OF THE COLLEGE OF AGRICULTURE

At this point, Dean Mumford made a statement concerning the needs of the College of Agriculture and the Agricultural Experiment Station.

DATE OF MAY MEETING

The May meeting was set for 10 o'clock a.m. Wednesday, May 24, 1933, at the Palmer House, in Chicago.

GRADUATE SCHOLARSHIPS AND FELLOWSHIPS

The Secretary presented for record the following list of graduate scholars and fellows in the Economics of Public Utilities appointed by the President of the University.

John H. Armstrong.....	Fellowship	\$500
Vernon P. Christman.....	Fellowship	500
Severin P. Langhoff.....	Fellowship	700
Wayne L. McMillen.....	Fellowship	500
James C. Pettee.....	Fellowship	500
Robert C. Sloan.....	Scholarship	300
William H. Taylor.....	Fellowship	700
John J. Thornborrow.....	Fellowship	500
Merle C. Turney.....	Scholarship	300
Theodore L. Whitesel.....	Fellowship	500

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Dorman, Henry P., Assistant in Medicine, in the Department of Internal Medicine, in the College of Medicine, for five months beginning April 1, 1933, without salary. (March 28, 1933)¹

Downey, Evalynn, to give instruction in Physical Education in the Summer Session of 1933, on one-half time, beginning June 19 and ending August 12, 1933, at a cash compensation of one hundred eighty dollars (\$180) for the session. (March 20, 1933)

Kaplan, Morris A., Assistant in Medicine, in the Department of Internal Medicine, in the College of Medicine, beginning March 15, 1933, and continuing until September 1, 1933, without salary. (March 16, 1933)

Shellow, H., Assistant in Dermatology, in the College of Medicine, on one-twelfth time, for seven months beginning February 1, 1933, at a cash compensation of two hundred forty dollars (\$240) a year (this supersedes his previous appointment). (March 20, 1933)

The Board adjourned.

H. E. CUNNINGHAM
Secretary

EDWARD E. BARRETT
President

¹The date in parenthesis is the date on which the appointment was made by the President of the University.