

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

November 10, 1933



The November meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Friday, November 10, 1933.

When the Board convened, the following members were present: President Barrett, Mr. Armstrong, Mr. Barr, Mrs. Freeman, Dr. Meyer, Mr. Williams.

Acting President Daniels was present; also Judge Johnson, University Counsel.

MINUTES APPROVED

The Secretary presented the minutes of the meetings of September 26, and October 13, 1933.

On motion of Mrs. Hopkins, the minutes were approved as printed on pages 371 to 408 above.

MATTERS PRESENTED BY ACTING PRESIDENT DANIELS

The Board considered the following matters presented by the Acting President of the University.

REGULATIONS GOVERNING CORRESPONDENCE STUDY

(1) The University Senate recommends adoption of the following regulations for the administration of courses by correspondence:

I. Correspondence courses are open to any applicants who can meet the University entrance requirements and also to persons 18 or more years of age whose applications are approved by the Director of the Division of University Extension. All persons desiring to enroll in correspondence courses are required to make application to the Director upon a form furnished for that purpose. If, in the opinion of the Director, there is not a reasonable expectation that the applicant can pursue with success such studies as he desires, the application will be rejected. If the application is approved, then the student can complete his enrollment by remittance of his fees to the Bursar. Applications from students who have been dropped from institutions of college grade will be considered only upon the recommendation of the proper authorities of the institution from which they have been dropped.

II. Students registered for courses in residence at the University of Illinois or at any other college or university will not be permitted to enroll in correspondence courses except upon the recommendation of the dean of their college and with the approval of the Director. If a student has enrolled for correspondence study and before completion registers for study in residence at this or at any other institution of college grade, he will be required to secure the consent of the dean of his college before continuing the correspondence studies for which he is enrolled.

III. No student is permitted to be registered for more than three correspondence courses at one time.

IV. Normally a course must be completed within twelve months and it may not be completed in less than six weeks. If a student fails to complete a course within twelve months from the date of enrollment, he may, upon the payment of an additional fee of five dollars, secure an extension of time for six months. Otherwise, a failure in the course will be recorded against him.

V. Final examinations proctored by some person approved by the Director are required in all courses.

VI. The normal tuition fee for each course is five dollars per semester hour credit. Additional charges are made in courses in which special materials are furnished.

VII. Fees are in part refunded under the following conditions:

1. When a request is made for withdrawal within six weeks from the time of enrollment by a student who has completed no more than five assignments, his tuition fee less five dollars will be refunded.
2. When a request is made for withdrawal after six weeks from the time of enrollment by a student who has completed no more than one-half of his assignments, and who has become clearly incapacitated from pursuing correspondence study, one-half the tuition fee will be refunded.

VIII. A maximum of sixty hours of credit earned by correspondence study in subjects in which the student has received grades of "C" or higher may be applied toward meeting the requirements for graduation at the University of Illinois when the following conditions are met:

1. The applicant must matriculate in the University.
2. He must complete at least thirty hours in residence at the University of Illinois.

Students who offer credit earned by correspondence study toward graduation are required to obtain grades of "C" or higher in at least three-fourths of the work done in residence.

On motion of Mr. Barr, these regulations were adopted.

APPROPRIATION FOR MEDICAL EQUIPMENT

(2) A recommendation that an appropriation of \$700 be made from the Reserve and Contingent Fund to the College of Medicine for the purchase of a gas anaesthesia apparatus and a carbondioxide oxygen outfit to replace equipment which is worn out.

On motion of Mr. Barr, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Barr, Mr. Barrett, Mrs. Freeman, Dr. Meyer, Mr. Williams; no, none; absent, Mr. Blair, Mrs. Hopkins, Mr. Horner, Mr. Karraker, Mr. Trees.

APPROPRIATION FOR RADIO STATION EQUIPMENT

(3) A recommendation that an appropriation of \$1200, or so much thereof as may be necessary, be made from the Reserve and Contingent Fund to the Radio Station, for additional expenses which will be incurred during the year due to necessary mechanical changes in the equipment and slightly increased operating costs.

On motion of Dr. Meyer, this appropriation was made, by the following vote: Aye, Mr. Armstrong, Mr. Barr, Mr. Barrett, Mrs. Freeman, Dr. Meyer, Mr. Williams; no, none; absent, Mr. Blair, Mrs. Hopkins, Mr. Horner, Mr. Karraker, Mr. Trees.

DEATH BENEFIT—PROFESSOR D. K. DODGE

(4) A report of the death on October 13, 1933, of Dr. D. K. Dodge, Professor of English, *Emeritus*, who served on the faculty of the University from September 1, 1892, to September 1, 1928, when he retired after thirty-six years of service. The Comptroller has paid his designated beneficiary the sum of \$1,000, which was the death benefit payable under the rules of the Board and the terms of his employment.

This report was received for record.

**LEAVE OF ABSENCE FOR ASSOCIATE
PROFESSOR R. H. WILCOX**

(5) A recommendation that sabbatical leave of absence be granted to Associate Professor R. H. Wilcox, of the Department of Agricultural Economics in the College of Agriculture, on half salary for the academic year 1934-35, under the rules of the Board governing such leaves. The Department can carry on his work without any increase in the budget.

On motion of Mrs. Freeman, this leave was granted.

LEAVE OF ABSENCE FOR MR. G. L. JORDAN

(6) A report that Mr. G. L. Jordan, Assistant to the Dean and Director of the College of Agriculture, Agricultural Experiment Station, and Agricultural Extension Service, has been given leave of absence without pay from October 26 to February 1, 1934, to assist the Federal Farm Credit Administration, under the direction of Professor H. C. M. Case, who is now on leave and is working for that organization.

This report was received for record.

LEAVE OF ABSENCE FOR MR. E. G. JOHNSON

(7) A report that Mr. E. G. Johnson, Extension Specialist in Agricultural Engineering, has been given leave of absence without pay for a minimum of thirty days and a maximum of ninety days from November 1, 1933, to assist the Federal Land Bank of St. Louis in some appraisal work.

This report was received for record.

At this point, Mrs. Hopkins took her place with the Board.

LEAVE OF ABSENCE FOR RUTH ROTHENBURGER

(8) A report that Miss Ruth Rothenburger, an assistant in the Library, has been given one month's sick leave with pay from October 1, 1933, and leave

without pay from November 1, until such time as she is able to return to her duties.

This report was received for record.

AGREEMENT WITH PORTLAND CEMENT ASSOCIATION FOR INVESTIGATION OF RIGID FRAME STRUCTURES

(9) A report that the period of the agreement with the Portland Cement Association for a cooperative investigation of rigid frame structures, authorized by the Board on October 13, 1933, has been changed from two years from January 1, 1934, to one year from January 1, 1934, and the total amount the Association will pay to cover the expenses of the investigation has been reduced from \$15,000 to \$8,000. The Association had not yet executed the agreement. It is anticipated that the Association will furnish additional funds to carry on the investigation and that the agreement will be extended after the expiration of one year in accordance with the provisions in it for such extension, but the Association wishes to be committed at this time to only one year.

This report was received for record.

CHANGE IN NAME OF VIVARIUM BUILDING

(10) A recommendation that the name of the "Vivarium Building" be changed to "Experimental Zoology Laboratory."

On motion of Mrs. Hopkins, this change was made.

PURCHASE OF SECURITIES FOR INVESTMENT OF TRUST FUNDS

(11) The Comptroller reports the purchase of the following securities for investment of trust or endowment funds made in accordance with the action of the Board at its meeting on October 13, 1933:

\$5,000 Duquesne Light Company, First mortgage 4½% bonds

Series A, due April 1, 1967, at 104½.

\$7,000 Commonwealth Edison Company, First collateral 5%

Series A, due July 1, 1953, at the following prices: \$1,000 at 97, \$4,000 at 97½, \$2,000 at 97¾.

\$5,000 Illinois Bell Telephone Company, First and refunding 5% due June 1, 1956, at 107.

The first two items and \$3,000 of Illinois Bell Telephone Company bonds have been deposited with Trevett-Mattis Banking Company of Champaign as a part of the McKinley Endowment Fund, and as required under the terms of gift of that fund. The remaining bonds have been deposited with the First Union Trust and Savings Bank of Chicago, our depository agent.

This report was received for record.

RENTAL OF NORTH CARTER-PENNELLS FARM

(12) A report that the President and Secretary of the Board have executed an agreement for the rental of the north Carter-Pennell farm to John Wienken effective October 7, 1933. There is a change in the tenant of the farm, but otherwise the provisions in this agreement are similar to those in previous agreements.

This report was received for record.

GIFTS TO THE UNIVERSITY

(13) The following report of gifts received by the University since the last report:

The children of the late Professor Herbert J. Barton have presented to the University Library their father's own library consisting of 371 volumes, 15 pamphlets, and 97 stereoscopic photographs of Italy.

The DuPont Rayon Company, \$250 in support of research work in chemistry on two problems involving the determination of moisture in colloidal materials and the determination of relative humidities.

Mr. E. R. Graham, Chicago architect, two handsomely bound volumes of the architectural work of Graham, Anderson, Probst, and White, and their predecessors, Daniel H. Burnham and Company, and Graham, Burnham, and

Company, to the Architectural Library. The edition was printed by Mr. Graham for private circulation and was limited to 300 copies.

Pyle National Company, a new turbo-generator locomotive headlight of modern design, in exchange for an old one presented by the company some time ago, for the use of the Department of Railway Engineering. The value of the new unit is approximately \$200.

Standard Brands Incorporated, funds for continuation of research work previously supported by this company as follows: \$2,250 representing half of a grant of \$5,500 to Dr. Lloyd Arnold for his work on antiseptic properties of the skin; and \$600 representing one-half of a \$1,200 grant to Dr. Olaf Bergeim for his "Study of Effect of Yeast on Digestive Tract."

This report was received for record.

REPORT OF PURCHASES

(14) The following report of purchases authorized by the President since the last report:

From the Nelsen Concrete Culvert Company, concrete sewer pipe for storm-water drainage on Gregory Drive and Goodwin Avenue at a total cost of \$1,316.37. This company makes the pipe in Champaign, and it may be inspected by our representative during manufacture to insure satisfactory pipe.

This report was received for record.

COMPTROLLER'S REPORT OF CONTRACTS

(15) The following report from the Comptroller of contracts executed since the last report:

CONTRACTS EXECUTED BY THE COMPTROLLER

OCTOBER 7, 1933, TO NOVEMBER 7, 1933

The Illinois State Board for Vocational Education to pay regular fees to the University for instruction is rendered as follows:

| To Whom | Instruction in | Date | Tenure |
|----------------------|--------------------------------------|-----------------|----------------------------------|
| Edward Anderson | College of Education | October 4, 1933 | One year from September 16, 1933 |
| William Gilland | College of Law | " | " |
| Eugenia Hackbarth | College of Fine and Applied Arts | " | " |
| Mary E. Lewis | College of Liberal Arts and Sciences | " | " |
| Dalias Price | College of Liberal Arts and Sciences | " | " |
| Eugene Whalen | College of Commerce | " | " |
| William S. Angell | College of Law | " | " |
| John Zelle | College of Commerce | " | " |
| Ralph Thomason | College of Liberal Arts and Sciences | " | " |
| Viola Harvell | College of Liberal Arts and Sciences | " | " |
| Leslie Eugene Skeels | College of Liberal Arts and Sciences | " | " |
| Marion Decker | College of Liberal Arts and Sciences | " | " |
| John Suddes | College of Liberal Arts and Sciences | " | " |
| Paul Satterfield | College of Liberal Arts and Sciences | " | " |
| B. S. Rauworth | College of Education | " | " |

This report was received for record.

At this point, Mr. Trees took his place with the Board.

BABBITT PATENT

(16) A statement concerning a discovery by Professor H. E. Babbitt, made during an investigation of the handling of sewage.

On motion of Mr. Trees, Professor Babbitt was authorized to apply for a patent on this discovery, to be assigned to the University.

RADIO STATION

(17) A report that the Federal Radio Commission has granted the request of the University for permission to operate on day-time schedule with a power of 1,000 watts.

On motion of Mr. Williams, this report was received for record, and the special committee appointed on October 13 to have charge of this matter was discharged.

AUTHORITY TO GIVE PUBLICITY TO RESULTS OF INVESTIGATIONS OF AUTOMATIC CONTROL SYSTEMS OF HEATING PLANTS

(18) A recommendation of the Executive Staff of the Engineering Experiment Station that Messrs. S. Konzo and A. F. Hubbard be permitted to present a paper at the annual meeting of the American Society of Heating & Ventilating Engineers, on their investigation of automatic control systems as applied to coal-fired, forced-air heating plants.

On motion of Mr. Barr, this recommendation was approved.

X-RAY STUDY OF INSULATING OILS

(19) A request from the Utilities Research Commission for a modification of the agreement for a proposed x-ray study of insulating oils by the Engineering Experiment Station.

On motion of Mr. Barr, this matter was referred to the Committee on Patents, with the President of the Board and the Acting President of the University, for consideration and report.

AUDIT OF ACCOUNTS OF ATHLETIC ASSOCIATION

Mr. Trees, for the Finance Committee, presented the report of the examination of the accounts of the Athletic Association, made by Arthur Andersen & Co.

On motion of Mr. Trees, the President of the Board was requested to appoint a special committee of three members (including the President of the Board) and the Acting President of the University to study the future relations of the University and the Athletic Association. President Barrett appointed Mr. Trees, Chairman, and Mr. Barr, to act with him on this committee.

COMPTROLLER'S QUARTERLY REPORT

Mr. Trees, for the Finance Committee, presented the financial report of the Comptroller for the quarter ending September 30, 1933.

This report was received for record.

GRADUATE SCHOLARSHIPS AND FELLOWSHIPS

The Secretary presented for record the following list of graduate scholars appointed by the Acting President of the University.

Sociology

Betty Jane Kendall, Scholarship

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the Acting President of the University.

Alcorn, Marshall W., Assistant in Surgery, in the College of Medicine, for ten months beginning November 1, 1933, without salary. (November 7, 1933)¹

Barthel, Verne B., University Senior Stenographer in the Department of Physiology, in the College of Medicine, for ten months beginning November 1, 1933, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety-three dollars thirty-three cents (\$93.33) a month (this supersedes her previous appointment) (October 25, 1933)

Bradley, William B., Research Assistant in Physiological Chemistry, in the College of Medicine, for eleven months beginning October 1, 1933, at a cash compensation at the rate of eighty-three dollars thirty-three cents (\$83.33) a month. (November 7, 1933)

¹The date in parenthesis is the date on which the appointment was made by the Acting President of the University.

Eisenstein, Milton William, Assistant in Medicine, in the Department of Internal Medicine, in the College of Medicine, for eleven months beginning October 1, 1933, without salary. (October 17, 1933)

Genschmer, Fred, Assistant in German, on three-fourths time, for four months beginning October 1, 1933, at a cash compensation at the rate of ninety-nine dollars seventy-five cents (\$99.75) a month, and on one-half time, for five months beginning February 1, 1934, at a cash compensation at the rate of sixty-six dollars fifty cents (\$66.50) a month (this supersedes his previous appointment). (October 18, 1933)

Greshiw, George, Laboratory Helper in the Department of Pathology and Bacteriology, in the College of Medicine, for eleven months beginning October 1, 1933, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty-three dollars thirty-three cents (\$83.33) a month. (October 17, 1933)

Hardgrove, Maurice A. F., Resident in Pathology and Bacteriology, in the College of Medicine, for nine months beginning December 1, 1933, at a cash compensation at the rate of forty-seven dollars fifty cents (\$47.50) a month. (November 9, 1933)

Hatch, Mary, Stenographer in the Department of Agricultural Economics, in the Agricultural Experiment Station, on seven-eighths time, for ten months beginning November 1, 1933, at a cash compensation at the rate of seventy dollars fifty cents (\$70.50) a month. (October 17, 1933)

Hedges, T. R., Assistant to the Dean of the College of Agriculture, and to the Director of the Agricultural Experiment Station and Agricultural Extension Service, on one-half time, for three months beginning November 1, 1933, at a cash compensation at the rate of sixty-eight dollars eight cents (\$68.08) a month (this supersedes his previous appointment). (November 7, 1933)

Holt, Mrs. Mellie G., File Clerk in the Administration Department of the Agricultural Extension Service, for ten months beginning November 1, 1933, at a cash compensation at the rate of ninety-three dollars thirty-three cents (\$93.33) a month. (October 19, 1933)

Hoover, Harold Mark, Assistant in Medicine, in the Department of Internal Medicine, in the College of Medicine, for ten months beginning November 1, 1933, without salary. (November 7, 1933)

Johnson, Clarence A., Instructor in Physiological Chemistry, in the College of Medicine, on one-half time, and Special Research Assistant in Physiological Chemistry, in the College of Medicine, on one-half time, for eleven months beginning October 1, 1933, at a cash compensation at the rate of one hundred seventy-eight dollars thirty-three cents (\$178.33) a month (this supersedes his previous appointment). (November 7, 1933)

Kirshbaum, Jack D., Assistant in Medicine, in the College of Medicine, on one-half time, for eleven months beginning October 1, 1933, at a cash compensation at the rate of fifty dollars (\$50) a month (this supersedes his previous appointment). (October 19, 1933)

Kraines, Samuel Henry, Instructor in Neuropsychiatry, in the College of Medicine, beginning October 15, 1933, and continuing until September 1, 1934, without salary. (October 25, 1933)

Leonard, Archie, Assistant in Farm Management, in the Department of Agricultural Economics, in the Agricultural Experiment Station, on one-half time, beginning October 16, 1933, and continuing until September 1, 1934, at a cash compensation at the rate of fifty-seven dollars (\$57) a month. (October 18, 1933)

Meliza, Cleo, Stenographer in the Administration Department of the Agricultural Extension Service, for ten months beginning November 1, 1933, at a cash compensation at the rate of eighty-four dollars eighty-three cents (\$84.83) a month (this supersedes her previous appointment). (November 6, 1933)

Palmer, Jesse Taylor, Research Assistant in Agricultural Economics, in the Agricultural Experiment Station, on one-half time, for ten months beginning November 1, 1933, at a cash compensation at the rate of fifty-seven dollars (\$57) a month. (November 8, 1933)

Picco, Joseph John, Special Research Assistant in Chemical Engineering, in the Engineering Experiment Station, on one-half time, for ten months be-

ginning October 1, 1933, at a cash compensation at the rate of seventy-five dollars (\$75) a month. (October 17, 1933)

Schimpf, Louise, Assistant in German, on one-fourth time, for four months beginning October 1, 1933, at a cash compensation at the rate of twenty-eight dollars fifty cents (\$28.50) a month. (October 18, 1933)

Smith, C. V., Special Research Assistant in Chemistry, on one-fourth time, for five months beginning September 1, 1933, at a cash compensation at the rate of thirty dollars (\$30) a month. (November 7, 1933)

Stadler, Therese M., Clerk and Stenographer in the Registrar's Office, in the College of Medicine, for ten months beginning November 1, 1933, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month. (November 6, 1933)

Steggerda, Frederic R., Associate in Physiology, for ten months beginning November 1, 1933, at a cash compensation at the rate of one hundred eighty-three dollars thirty-three cents (\$183.33) a month. (October 25, 1933)

Strauser, Emory Ross, Assistant in Medicine, in the Department of Internal Medicine, in the College of Medicine, on one-half time, for ten months beginning November 1, 1933, at a cash compensation at the rate of fifty dollars (\$50) a month. (November 7, 1933)

Strickland, Mrs. Dorothy Eymann, Stenographer in the Department of Agricultural Economics, in the Agricultural Experiment Station, for ten months beginning November 1, 1933, at a cash compensation at the rate of ninety-three dollars thirty-three cents (\$93.33) a month (this supersedes her previous appointment). (November 4, 1933)

Teale, Eunice Valeria, Assistant in German, on one-fourth time, for four months beginning October 1, 1933, at a cash compensation at the rate of twenty-eight dollars fifty cents (\$28.50) a month. (October 18, 1933)

Torgerson, Gudrun, Graduate Stenographer in the Administration Department of the College of Liberal Arts and Sciences, for ten months beginning November 1, 1933, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety-three dollars thirty-three cents (\$93.33) a month. (November 6, 1933)

Trimble, James Ross, Special Research Assistant in Engineering Materials, in the Engineering Experiment Station, beginning November 1, 1933, and continuing until further notice, at a cash compensation at the rate of two hundred fifty dollars (\$250) a month. (October 25, 1933)

Voorhees, Hazel, Stenographer in the Department of Chemistry, on nine-tenths time, and Stenographer in the Engineering Experiment Station, on one-tenth time, for eleven months beginning October 1, 1933, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty-nine dollars eight cents (\$89.08) a month. (October 11, 1933)

Wetherbee, Ambrose, Assistant in the Library School, on one-half time, beginning November 6, 1933, and continuing until January 31, 1934, at a cash compensation at the rate of sixty-eight dollars seventy-five cents (\$68.75) a month. (November 7, 1933)

The Board adjourned.

H. E. CUNNINGHAM
Secretary

EDWARD E. BARRETT
President