

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

November 10, 1934



The November meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago at nine o'clock a.m. on Saturday, November 10, 1934.

When the Board convened, there was no quorum, and a recess was taken.

H. E. CUNNINGHAM
Secretary

WALTER W. WILLIAMS
President

EXECUTIVE COMMITTEE MEETING NOVEMBER 10, 1934

A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, on Saturday, November 10, 1934, during a recess of the meeting of the Board held on the same day.

Mr. Walter W. Williams, Chairman, and Mr. Edward E. Barrett, a member of the Committee, were present; also Mr. James W. Armstrong and Mrs. Nellie V. Freeman, members of the Board, President Willard, and Professor Lloyd Morey, Comptroller.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Executive Committee considered the following matters presented by the President of the University.

LEAVE OF ABSENCE FOR PROFESSOR O. F. KAMPMEIER

(1) At the June meeting of the Board of Trustees the Board approved a request from Professor O. F. Kampmeier, Head of the Department of Anatomy, for a sabbatical leave of absence for the second half of 1934-35, and the work of the Department for the second half of that year was planned accordingly. Professor Kampmeier and Dean Davis had in mind a sabbatical leave on full pay for one-half year, under the rules of the Board, but in the absence of any definite specification to that effect in their letters, the leave granted was for one-half year on one-half pay. A recommendation was prepared for the July 11 meeting of the Board to change the terms of the leave from one-half pay to full pay. In the meantime Professor Kampmeier became seriously ill and the matter was held up. He has now recovered and has returned to his duties, but his medical advisers urge him to take a leave of absence for at least six months to recuperate, and especially to escape the winter this year. Accordingly, he requests, and Dean Davis approves, that he be given sick leave with full pay for a period of six months from December 1, 1934.

I recommend approval.

On motion of Mr. Barrett, this leave was granted.

LEAVE OF ABSENCE FOR MISS JOSIE B. HOUCHENS

(2) A report that Miss Josie B. Houchens, Binding Librarian, has been given leave of absence without pay for one month in addition to her summer vacation to enable her to teach in the 1935 Summer Session of the Columbia University Library School.

This report was received for record.

ACCIDENT COMPENSATION COMMITTEE

(3) The University Counsel reports that the situation with respect to injured employees of the University and their right to compensation is very much confused and should be cleared up by appropriate legislation. The Legislature should be acquainted with the situation and requested to make direct specific appropriations for the purpose of compensating injured employees of the University. I recommend that a committee be appointed to study the matter and to make recommendations to the Board.

On motion of Mr. Barrett, the President of the Board was requested to appoint a special committee (of which he should be a member) to consider this matter and report to the Board.

President Williams appointed Mr. Barrett and Mr. Barr to serve with him on this committee.

CONTRACT WITH THE ILLINOIS UNION

(4) A report that in accordance with the authority granted by the Board on July 11, 1934 (Minutes, page 2), an agreement has been entered into, effective July 1, 1934,

between the University of Illinois Union, Incorporated, and the Board of Trustees of the University, for the operation of a part of the Union Building as a student and alumni center.

This report was received for record.
The Executive Committee adjourned.

H. E. CUNNINGHAM
Clerk

WALTER W. WILLIAMS, *Chairman*
EDWARD E. BARRETT

SECOND SESSION, NOVEMBER 10, 1934

When the Board convened on November 10, 1934, after the recess, the following members were present: President Williams, Mr. Armstrong, Mr. Barrett, Mr. Blair, Mrs. Freeman, Dr. Meyer, Mr. Trees.

President Willard was present; also Professor Morey, Comptroller, and Judge Johnson, University Counsel.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

CONTRACTS FOR PURCHASE OF FUEL, STATIONERY, AND PRINTING PAPER

(1) The University Counsel reports that the Attorney General of Illinois has advised that under a provision of the State Constitution (Article IV, Section 25, Constitution of 1870) the University is required to present all contracts for the purchase of fuel, stationery, and printing paper to the Governor for approval. The same provision applies to other departments of the State Government. Apparently no one heretofore has known of this provision.

Under this provision the purchasing of such commodities would be made in the same manner as heretofore with the exception that when the Board has approved the award of contracts, the approval of the Governor must be requested and obtained before the contract is formally entered into with the person or firm to whom it is awarded.

This report was received for record.

REPORT OF PURCHASES OF SECURITIES AS INVESTMENTS OF ENDOWMENT FUNDS

(2) A report from the Comptroller that in accordance with the authority given to the Finance Committee by the Board the following securities have been purchased as investments of endowment funds since he submitted his last report to the Board:

5,000 Commonwealth Edison Company 5%, 1953, @ 107%

10,000 Home Owners Loan Corporation 2¾%, 1949, @ 94½%

On November 1, \$5,000 of first mortgage bonds of the Delta Phi fraternity matured and were paid. Including this sum, the amount on hand in our endowment funds, awaiting investment at this date, is \$27,684.

On motion of Mr. Barrett, this report was received for record and the Finance Committee was authorized to invest the funds on hand.

REPORT OF PURCHASES

(3) The following purchases have been approved by the President in accordance with the authorization of the Board of Trustees on May 22, 1934 (Minutes, page 577), because immediate action seemed advisable:

Electric weld pipe for steam line to Residence Halls from the Republic Steel Corporation (through Inland Supply Company, Champaign, local representatives) at

a cost of \$1,945.80, f.o.b., Urbana. (Electric weld pipe is better suited to the requirement. Several concerns quoted the same price for standard steel pipe.)

Fittings and valves for steam line to Residence Halls from the George B. Limbert and Company, Chicago, whose quotation is low, at a price of \$1,891.16, f.o.b., Urbana.

On motion of Mr. Barrett, the action of the President in authorizing these purchases was confirmed.

COMPTROLLER'S REPORT OF CONTRACTS

(4) The following report from the Comptroller of contracts executed since the last report:

CONTRACTS EXECUTED BY THE COMPTROLLER OCTOBER 9 TO NOVEMBER 6, 1934

The Illinois State Board for Vocational Education to pay regular fees to the University for instruction to be rendered as follows:

<i>To whom</i>	<i>Instruction in</i>	<i>Date</i>	<i>Tenure</i>
James A. Eaton	Law	October 10, 1934	1 year from September 19, 1934
Joseph W. Elliott	Commerce	October 10, 1934	1 year from September 19, 1934
R. E. Hendrix	Liberal Arts and Sciences	October 10, 1934	1 year from September 19, 1934
Elwood Kendrick	Law	October 10, 1934	1 year from September 19, 1934
Esther Brown	Fine and Applied Arts	October 10, 1934	1 year from September 19, 1934
Charles W. Beazley	Fine and Applied Arts	October 19, 1934	1 year from September 19, 1934
Stanley W. Klimek	Commerce	October 19, 1934	1 year from September 19, 1934
Marguerite Remillard	Liberal Arts and Sciences	October 19, 1934	1 year from September 19, 1934

Lease renewal executed under general regulations of the Board of Trustees:

<i>Leased to</i>	<i>Property</i>	<i>Tenure</i>	<i>Amount to be received by the University</i>	<i>Date</i>
Elvin A. Moore	Sherwood	1 year	\$20.00 per month	October 2, 1934

This report was received for record.

GIFTS TO THE UNIVERSITY

(5) The following report of gifts received by the University since the last report:

1. The E. I. du Pont de Nemours & Company, \$2,000 for the purpose of employing a research assistant for Professor R. C. Fuson, of the Department of Chemistry.

2. Standard Brands Incorporated, \$600, as the first payment of its special annual \$1200 fund used for the study of the effect of yeast on the digestive tract.

3. Mr. John Needles Chester, of Pittsburgh, Pennsylvania, alumnus of the University (B.S., 1891; C.E., 1909; and M.E., 1911), a copy of the first edition of "Light-house Illumination," by Thomas Stevenson, the father of Robert Louis Stevenson, a copy of which was at one time in the library of Robert Louis Stevenson and contains marginal notes in the handwriting of Thomas Stevenson, the author.

4. University of Illinois Senate Committee on Unemployment and Relief, \$5,356.08 as a continuation of the grant previously accepted by the Board of Trustees (October 21, 1932, Minutes, page 137) establishing an emergency loan fund. The original grant was in the amount of \$2,733.50; the additional assets are distributed as follows:

Cash.....	\$ 997 23
Student Notes Receivable.....	2 379 91
Participation Certificate No. 3543 issued by the Trustees of the First National Bank of Champaign.....	1 978 94
	<hr/>
	\$5 356 08

This report was received for record.

BILL FOR LEGAL SERVICES, CARTER-PENNNELL FARMS

(6) A bill from Mr. A. R. Hall for services in connection with the tax litigation in connection with the Carter-Pennell Farms, amounting to \$695.

On motion of Mr. Armstrong, this bill was approved for payment, and the appropriation from the General Reserve Fund was made by

the following vote: Aye, Mr. Armstrong, Mr. Barrett, Mr. Blair, Mrs. Freeman, Dr. Meyer, Mr. Trees, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Hopkins, Mr. Horner, Mr. Karraker. It was the understanding of the Board that the General Reserve Fund should be reimbursed for this expenditure when funds are available in the Carter-Pennell account.

UNIVERSITY SEAL FOR CHICAGO DEPARTMENTS

(7) A recommendation that a University seal be authorized for the Examiner and Recorder for the Chicago Professional Schools for use on official transcripts of student records and on applications by graduates of the Chicago Departments for medical, dental, and pharmaceutical examinations. It is now necessary to send such documents to Urbana to be sealed. The Secretary of the Board is custodian of the Seal; copies are at present in the hands of the Registrar and the Business Office. The Examiner and Recorder's office in Chicago is really a division of the Registrar's Office.

On motion of Mr. Blair, the Secretary of the Board was authorized to issue a seal to the Examiner and Recorder's Office.

PROPOSED DENTAL BUILDING

(8) A request from Dean Noyes that a statement prepared by him urging the construction of the second unit of the Medical and Dental Laboratories Building be presented to the Board.

No action was taken on this matter.

PROPOSED JOURNALISM BUILDING

(9) A statement from Mr. H. L. Williamson, Secretary of the Illinois Press Association, concerning the proposal to construct a building for the School of Journalism.

No action was taken on this matter.

SALE OF NALLY PROPERTY

On motion of Mr. Trees, the Board approved a recommendation of the Finance Committee that the Nally property be sold and that any surplus over the amount expended by the University be returned to the owner. This recommendation was adopted by the following vote: Aye, Mr. Armstrong, Mr. Barrett, Mr. Blair, Mrs. Freeman, Dr. Meyer, Mr. Trees, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Hopkins, Mr. Horner, Mr. Karraker.

AUDIT OF ATHLETIC ASSOCIATION'S ACCOUNTS

On motion of Mr. Trees, the report of the audit of the accounts of the Athletic Association was received for record, and the President of the University was requested to suggest to the Athletic Association that the changes recommended by the accountants be put in effect.

INDEPENDENT SURVEY OF THE BUDGET

On motion of Mr. Armstrong, the President of the Board was requested to appoint a special committee, of which he should be a member, to secure the services of a board or committee of qualified persons not connected with the University, who should survey the proposed budget as prepared by the University for the biennium 1935-1937, and report to the Board. Mr. Trees requested to be recorded as not voting on this motion.

President Williams appointed the following committee: Mr. Barrett, Chairman, Dr. Meyer, Mr. Barr, Mr. Williams, President Willard.

REPORT OF CONTRACTS

The Secretary presented the following report of contracts executed by the President and the Secretary of the Board since the last meeting.

<i>Name</i>	<i>Date</i>	<i>Purpose</i>
University of Illinois Union	July 1, 1934	Agreement for requisition of space in Union Building, and other considerations.
Joseph A. Martocello, Sr.	September 6, 1934	License agreement - irrevocable, non-exclusive license to benefits of Patent, Serial #462,221, to the University of Illinois by Joseph A. Martocello, Sr.

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Barnes, Vera F., Senior Clerk in the Dispensary, in the College of Medicine, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation of one thousand three hundred seventy-five dollars (\$1375) a year. (November 2, 1934)¹

Bolotin, Max T., Associate in Internal Medicine, in the College of Medicine, for eleven months beginning October 1, 1934, without salary. (October 23, 1934)

Eckert, Flora, Student Assistant in the Catalog Department of the Library, on one-half time, for ten months beginning November 1, 1934, at a cash compensation at the rate of fifty-three dollars seventy-five cents (\$53.75) a month. (October 24, 1934)

Folz, Mrs. Carolyn, Library Assistant in the Periodical Department of the Library, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred eight dollars thirty-three cents (\$108.33) a month (this supersedes her previous appointment). (October 24, 1934)

Gress, Sara Elizabeth, Student Library Assistant in the Periodical Department of the Library, beginning October 18, 1934, and continuing until August 31, 1935, at a cash compensation at the rate of forty-six dollars sixty-six cents (\$46.66) a month. (October 24, 1934)

Limarzi, Louis R., Assistant in Internal Medicine, in the College of Medicine, for eleven months beginning October 1, 1934, without salary. (October 23, 1934)

Mrgudich, J. N., Special Research Assistant in Chemistry, for ten months beginning October 1, 1934, at a cash compensation at the rate of two hundred dollars (\$200) a month (this supersedes his previous appointment). (November 6, 1934)

Nehf, Albert, Assistant in Anatomy, in the College of Medicine, for eight months beginning October 1, 1934, without salary. (October 23, 1934)

Nickell, Rosa M., University Junior Stenographer in the Department of Agronomy, in the College of Agriculture, and in the Agricultural Experiment Station, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty-five dollars (\$85) a month (this supersedes her previous appointment). (November 2, 1934)

Noggle, Wave L., Assistant in the Order Department of the Library, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month (this supersedes his previous appointment). (October 24, 1934)

Quin, Jeremiah, Assistant in Internal Medicine, in the College of Medicine, beginning October 15, 1934, and continuing until September 1, 1935, without salary. (October 23, 1934)

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

Roettger, Walter Henry, Associate in Physical Education for Men, for eight months beginning January 21, 1935, at a cash compensation at the rate of seventy-five dollars (\$75) a month, in addition to the amount paid by the Athletic Association, for which the University assumes no responsibility. (October 22, 1934)

Ruckman, Kathleen, Assistant in the Order Department of the Library, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred thirty-three dollars thirty-three cents (\$133.33) a month (this supersedes her previous appointment). (October 24, 1934)

Salladay, Esther M., University Junior Stenographer in the Department of Agronomy, in the College of Agriculture, and in the Agricultural Experiment Station, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month. (November 2, 1934)

Simons, Joseph, Instructor in Anatomy, in the College of Medicine, on part time, for four months beginning October 1, 1934, without salary. (October 23, 1934)

Smith, J. Allan, Editorial Assistant in the Administration Department of the Agricultural Experiment Station, on one-half time, for ten months beginning November 1, 1934, at a cash compensation at the rate of sixty dollars (\$60) a month. (November 6, 1934)

Stiegemeier, Ann D., Stenographer and Clerk in the University High School, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety dollars (\$90) a month. (October 24, 1934)

Talbot, Adelaide, University Junior Stenographer in the Infirmary, in the College of Dentistry, beginning September 21, 1934, and continuing until September 1, 1935, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty-five dollars (\$85) a month. (November 2, 1934)

Vencill, Genevieve, Typist in the Bureau of Institutional Research, for ten months beginning November 1, 1934, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred one dollars eighty-three cents (\$101.83) a month (this supersedes her previous appointment). (October 31, 1934)

RESIGNATIONS AND CANCELLATIONS

The Secretary presented also for record the following list of resignations and cancellations.

Galvin, Hoyt R., Assistant in the Loan Department of the Library—resignation effective October 20, 1934.

Picco, J. J., Special Research Assistant in Chemical Engineering, in the Engineering Experiment Station—cancellation, effective September 1, 1934.

Shrout, Duane C., Technician in the Department of Physiological Chemistry, in the College of Medicine—resignation effective October 1, 1934.

Whalin, Mrs. Esther, Cataloger in the Library—resignation effective November 1, 1934.

The Board adjourned.

H. E. CUNNINGHAM
Secretary

WALTER W. WILLIAMS
President