

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

March 12, 1935



The annual meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 9:30 a.m. on Tuesday, March 12, 1935.

The following members were present: President Williams, Mr. Barr, Mrs. Freeman, Mr. Mayer, Mrs. Plumb, Mr. Pogue; the three latter for the first time as members of the Board.

President Willard was present.

MINUTES APPROVED

The Secretary presented the minutes of the meetings of February 9 and February 23, 1935.

On motion of Mr. Barr, the minutes were approved as printed on pages 103 to 144 above.

ELECTION OF OFFICERS

On motion of Mr. Barr, Mrs. Freeman was appointed Chairman of the meeting for the election of the President of the Board.

MR. WALTER W. WILLIAMS ELECTED PRESIDENT OF THE BOARD

Mr. Barr nominated Mr. Walter W. Williams for the office of President of the Board for the ensuing year.

On motion of Mr. Pogue, the nominations were closed, and the Secretary of the Board was instructed to cast the unanimous vote of the meeting for Mr. Williams as President. The ballot was cast, and Mr. Williams was declared elected President of the Board.

MR. HARRISON E. CUNNINGHAM ELECTED SECRETARY

On motion of Mrs. Freeman, Mr. Harrison E. Cunningham, of Urbana, was elected Secretary of the Board for one year.

PROFESSOR LLOYD MOREY ELECTED COMPTROLLER

On motion of Mr. Barr, Professor Lloyd Morey, of Urbana, was elected Comptroller for one year.

MR. FRANK M. GORDON ELECTED TREASURER

On motion of Mrs. Plumb, Mr. Frank M. Gordon, of Chicago, was elected Treasurer for two years, under the same conditions of collateral and bond as at present.

EXECUTIVE COMMITTEE ELECTED

Mr. Barr nominated Mr. Barrett and Dr. Meyer to serve, with the President of the Board as Chairman, as members of the Executive Committee for the ensuing year.

On motion of Mr. Mayer, the nominations were closed, and the Secretary was instructed to cast the unanimous vote of the meeting for Mr. Barrett and Dr. Meyer as members of the Executive Committee. The ballot was cast, and Mr. Barrett and Dr. Meyer were declared elected.

TREASURER'S BOND

On motion of Mr. Barr, the matter of the Treasurer's bond was referred to the Finance Committee for consideration and report at the next meeting.

On motion of Mr. Barr, the Treasurer was requested to file a report as of March 12, 1935.

AUTHORITY TO RECEIVE MONEY

On motion of Mrs. Freeman, the following resolution was adopted:

Resolved, that the Treasurer of the Board of Trustees of the University of Illinois be, and he hereby is, authorized to receive and receipt for all moneys, and to endorse all orders, drafts, and checks due and payable to the Board of Trustees or to the University of Illinois, and especially all drafts drawn by the Treasurer of the United States payable to the Board of Trustees or to the University of Illinois.

DELEGATION OF SIGNATURES

On motion of Mr. Pogue, the following resolution was adopted:

Resolved, that the President and the Secretary of the Board of Trustees are authorized to delegate the signing of their names as President and Secretary, respectively, to vouchers to be presented to the State Auditor, and to warrants drawn on the Treasurer of the University, under the following conditions:

The President of the Board of Trustees is authorized to delegate to C. H. Pratt, to L. M. Dahlenburg, to Lloyd Morey, and to Arthur Lincicome, the signing of his name as President of the Board of Trustees to vouchers against the State Auditor; and to delegate to H. B. Ingalls, to C. A. Webber, to Lloyd Morey, and to Arthur Lincicome, authority to sign his name to warrants on the University Treasurer covering vouchers approved in accordance with regulations approved by the Board, and to Merle Rhoads and to Augusta Moore authority to sign his name as President of the Board of Trustees to warrants on the University Treasurer payable out of the special F.E.R.A. fund covering vouchers duly approved for payment from that fund.

The Secretary of the Board of Trustees is authorized to delegate to H. C. Oesterling and to Anna L. Neuber authority to sign his name as Secretary of the Board of Trustees to vouchers against the State Auditor and to warrants on the University Treasurer covering vouchers approved in accordance with the regulations of the Board.

STANDING COMMITTEES

In accordance with the By-Laws, the standing committees for 1935-1936, appointed by President Williams on April 3, 1935, are printed here:

Finance—O. M. KARRAKER, Chairman, KARL A. MEYER, OSCAR G. MAYER.

Buildings and Grounds—EDWARD E. BARRETT, Chairman, O. M. KARRAKER, OSCAR G. MAYER, MRS. NELLIE V. FREEMAN, HAROLD POGUE.

Sub-Committee on Landscaping—MRS. NELLIE V. FREEMAN, Chairman, O. M. KARRAKER, MRS. MARIE C. PLUMB.

General Policy—GEORGE A. BARR, Chairman, KARL A. MEYER, OSCAR G. MAYER.

Patents—EDWARD E. BARRETT, Chairman, HAROLD POGUE, MRS. MARIE C. PLUMB.

Chicago Departments—MRS. MARIE C. PLUMB, Chairman, KARL A. MEYER, GEORGE A. BARR.

Affiliated Student Activities—MRS. NELLIE V. FREEMAN, Chairman, GEORGE A. BARR, MRS. MARIE C. PLUMB.

Student Welfare—KARL A. MEYER, Chairman, HAROLD POGUE, MRS. NELLIE V. FREEMAN.

Alumni—HAROLD POGUE, Chairman, GEORGE A. BARR, EDWARD E. BARRETT.

Agriculture—OSCAR G. MAYER, Chairman, O. M. KARRAKER, MRS. NELLIE V. FREEMAN.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

SCHOLARSHIPS IN AGRICULTURE AND HOME ECONOMICS

(1) On February 9, 1935 (Minutes, pages 110-112), the Board of Trustees, on recommendation of its Special Committee on Scholarships and Fees, adopted revised regulations governing scholarships in agriculture and home economics. The Illinois Farmers' Institute requests a reconsideration of these regulations, chiefly on the point that if there are no candidates for scholarships in some counties those scholarships may be assigned to candidates in other counties who

did not rank first in the competitions in their counties. Mr. Frank S. Haynes, of Geneseo, a Director of the Illinois Farmers' Institute, wishes to appear before the Board at this meeting to present the case.

Mr. Haynes was introduced and the matter was discussed at length.

On motion of Mr. Barr, the regulations were amended to provide: (1) the assignment of not to exceed three additional candidates from each of such counties or districts as may have more than one qualified candidate to counties or districts having no candidate; (2) such candidates to be required to pass the competitive examination; (3) applications to be filed before June 1; (4) candidates to accept not later than August 15.

President Williams appointed Mr. Pogue, Mrs. Freeman, and the Secretary as a special committee to incorporate these provisions in the regulations and to report to the Board at the next meeting.

APPOINTMENT OF PROFESSOR FRANK A. FETTER

(2) A recommendation that Dr. Frank A. Fetter be reappointed Visiting Professor of Economics for one year beginning September 1, 1935, at a yearly salary of \$5,000.

On motion of Mr. Barr, this appointment was made as recommended.

LEAVE OF ABSENCE FOR F. J. KEILHOLZ

(3) A report that Mr. F. J. Keilholz, Agricultural Extension Editor, has been given sick leave of absence with pay from February 1 to March 6, 1935.

This report was received for record.

LEAVES OF ABSENCE FOR PROFESSORS SIMON LITMAN AND E. L. BOGART

(4) A recommendation from the Dean of the College of Commerce and Business Administration that sabbatical leaves of absence on full pay be granted, under the statutes, as follows:

Professor Simon Litman, of the Department of Economics, first semester, 1935-1936.

Professor E. L. Bogart, Head of the Department of Economics, second semester, 1935-1936.

The College and Department have agreed to take care of the work of these men during their absence without additional expense to the University.

On motion of Mr. Mayer, these leaves were granted as recommended.

LEAVE OF ABSENCE FOR PROFESSOR KARL B. LOHMANN

(5) A request from Professor Karl B. Lohmann, of the Department of Landscape Architecture, for a leave of absence on full pay for the first semester of the academic year 1935-1936 for the purpose of study and travel, under the statutes of the University. The Department of Landscape Architecture will take care of his work without additional expense to the University. The Dean of the College of Fine and Applied Arts approves this leave, and I concur in his recommendation.

On motion of Mrs. Plumb, this leave was granted as recommended.

DIRECTORS OF THE ATHLETIC ASSOCIATION

(6) A recommendation that the election of the Directors of the Athletic Association be deferred until a later meeting of the Board of Trustees.

On motion of Mr. Barr, this recommendation was concurred in.

APPROPRIATION TO DEPARTMENT OF ANIMAL HUSBANDRY

(7) The Dean of the College of Agriculture recommends the appropriation of the following items to the Department of Animal Husbandry:

1. The unappropriated balance of receipts from sales of 1933-34 (balance on hand as of July 1, 1934).....	\$ 521 58
2. Balance in special appropriation made from excess receipts from sales of 1933-34, for the purchase of a stallion for the Department.....	1 364 27
3. Estimated receipts from sales during 1934-35 in excess of budgeted receipts.....	13 350 00
<i>Total increase.....</i>	<i>\$15 235 85</i>

Due to the increase in price of feedstuffs since the budget was prepared last year, larger expenditures have been necessary than were anticipated. During the seven months, ending January 31, the expenditures of the Department of Animal Husbandry for feed and other supplies were over fifty per cent greater than the corresponding period 1933-34. This increased expense has been partially offset by higher prices received for the commodities sold by the Department. The Department will therefore have need for its current operations of practically all of the increased receipts of the year.

The policy in the past has been to make specific appropriations of the estimated receipts from sales, with the provision that the expenditures shall not exceed either the actual amount of receipts or the amount appropriated. In case the receipts exceed the appropriation, the excess is placed on reserve until appropriated. The Department has submitted a revised detailed budget for the fiscal year 1934-35 and the appropriations recommended above are based upon the actual needs of the Department as they appear at this time. The funds are available to meet these appropriations.

On motion of Mr. Barr, this appropriation was made, by the following vote: Aye, Mr. Barr, Mrs. Freeman, Mr. Mayer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barrett, Mr. Horner, Mr. Karraker, Dr. Meyer, Mr. Wieland.

TELEPHONE SYSTEM IN THE CHICAGO DEPARTMENTS

(8) A recommendation from the Director of the Physical Plant Department that the telephone service in the Chicago colleges be combined with that of the Research and Educational Hospitals and the Institute for Juvenile Research. This will combine four present manually operated private branch exchange systems into one automatic exchange, which will be located in the Medical and Dental College Laboratories Building and operated by the University. The cost of operation would be divided on the basis of the number of terminals used by each institution.

I recommend that this matter be referred to the Committee on Buildings and Grounds for consideration and report.

On motion of Mr. Barr, this recommendation was adopted.

UNIVERSITY TELEPHONE SYSTEM IN THE URBANA DEPARTMENTS

(9) The following preliminary report from the Director of the Physical Plant Department concerning the condition of the present University intercommunicating system in the Urbana departments:

1. It now seems certain that definite steps must be taken to give some relief to the telephone system. The connectors have been repaired and tied together so many times that further repairs are impossible. We have asked the Automatic Electric Company about the possibility of obtaining new connectors, but they say that they stopped manufacturing parts for this type of system in 1923 and there is only one other exchange still in operation. As you know, the University exchange has been in operation for thirty-three years. Any parts would now have to be made by hand, and naturally the cost would be excessive. It would take several months to complete even a small order.

2. Broken or worn connectors or selectors might cause a short that would burn the entire exchange. Mr. Smith states that he has recently found shorts in the side wipers that have burned off the wires.

3. A fire on the switchboard might deprive the University of 735 intercommunicating telephones and throw all of this load on the existing 265 Bell phones, which are not properly located nor sufficient in number to carry the entire load.

4. The unsatisfactory condition of the intercommunicating phones is causing an increased demand for Bell phones and therefore increasing the operating expense.

5. In case of a breakdown of the intercommunicating exchange, at least 100 Bell phones would probably have to be installed at once, which would cost approximately \$875 for the first month and \$675 per month thereafter. New intercommunicating equipment would probably not be available for operation until six months after an order had been placed. The 100 Bell phones for a six-months period would mean an additional cost of \$4,160 in rental.

6. We are also certain that even if the exchange should last until Mr. Smith retires on September 1, 1936, its life would be very short after that time.

A final report and comparative analysis of the costs of a new system and the maintenance of the present one will be submitted later. In the meantime the above is presented to show what may be expected if no provision is made in the next biennial budget for the purchase of a new exchange. The studies thus far made indicate that a private intercommunicating system will require the lowest operating costs, and that either a new system must be installed or additional funds must be provided for even the minimum number of Bell Telephones which will have to be added to replace the present intercommunicating system.

This matter was referred to the Committee on Buildings and Grounds for consideration and report.

REPORT ON LEGISLATION AFFECTING GENERAL ASSEMBLY SCHOLARSHIPS

(10) A report that the Senate Committee on Education of the 59th General Assembly held a hearing on March 6 to consider statements from the representatives of the University concerning Senate Bill 136, which proposes to provide two additional scholarships for each member of the General Assembly for 1935 and 1936. The effect of an increase in the number of scholarships on the University's budget was explained. The proponents of the bill suggested that any amendments which may be desirable may be offered on the floor of the Senate, and the Committee finally reported the bill out with the recommendation that it do pass.

This report was received for record.

REPORT ON LEGISLATION TO ABOLISH TUITION FEES

(11) On March 6 the Senate Committee on Education of the 59th General Assembly considered Senate Bill 198, which would exempt residents of Illinois attending the University from paying any tuition fees, and invited representatives of the University to make statements concerning the effect of this bill on the University's budget. It was stated to the Committee that if the bill becomes a law the Legislature would have to appropriate not less than \$750,000 per year additional money from tax funds to make up for the loss of income from student fees. The Committee voted that the bill be tabled.

This report was received for record.

REPORT ON INDEPENDENT SURVEY OF BUDGET

(12) A report that by agreement with the Governor, Mr. Arthur Andersen, of Arthur Andersen and Company, has been retained as the accountant to serve with Dr. W. W. Charters, of Ohio State University, to make the Independent Survey of the University's budget for 1935-37.

The charges which will be made by Dr. Charters and Mr. Andersen will be a moderate per diem for the time each spends on the work and the usual charges for the services of their assistants and reimbursement for expenses incurred.

This report was received for record.

PURCHASE OF COAL

(13) A recommendation from the Purchasing Agent and the Comptroller for the purchase of coal to take care of the University's requirements during the next several months as follows:

20-25 cars $1\frac{1}{2}$ x 4" nut @ \$1.75 per ton, F.O.B. mine—estimated total cost \$2100—from the Tilton Mining Company.

35-40 cars 2" Pana screenings @ \$1.20 per ton, F.O.B. mine—estimated total cost \$2100—from the Penwell Coal Company.

The State constitution requires that contracts for the purchase of fuel shall be submitted to the Governor, and this has been done.

On motion of Mr. Mayer, these contracts were awarded as recommended.

RENTAL OF ACADEMIC COSTUMES FOR 1935 COMMENCEMENT

(14) The Comptroller and Purchasing Agent submit the following proposals received for the renting of academic costumes to members of the graduating class for the 1935 Commencement:

	<i>Cotrell & Leonard Albany, New York (Flynn's Inc., Champaign)</i>	<i>Bressee Brothers, Champaign</i>	<i>Collegiate Cap & Gown Company, Champaign</i>
Bachelor Cap and Gown.....	\$1 35	\$1 50	\$1 50
Master Cap and Gown.....	2 25	2 00	2 00
Doctor Cap and Gown.....	2 50	2 25	2 25
Bachelor Hood.....	1 50
Master Hood.....	2 25	2 00	2 00
Doctor Hood.....	2 50	2 25	2 25

These prices are all based on the firm's taking all measurements and assuming all responsibility for the distribution and collection of the garments. The University will pay the rental fees.

The Comptroller and the Purchasing Agent recommend, and I concur, that the contract be awarded to Cotrell & Leonard, of Albany, New York, operating through Flynn's Incorporated, of Champaign, whose quotation on the bachelor's costume is the lowest. Since most of the outfits to be rented will be bachelor's costumes the proposal of Cotrell & Leonard is the lowest, although its price on the master's and doctor's outfits are slightly higher than those of other bidders.

On motion of Mr. Barr, this contract was awarded as recommended.

PURCHASE OF DIPLOMA COVERS

(15) The Comptroller and the Purchasing Agent submit the following quotations received on covers for diplomas to be made with morocco grain sheepskin leather of the proper color and lined with orange rayon cloth:

B. C. Kassell Company, Chicago.....	\$.79 each
Arthur Hertzberg and Craftsmen, Chicago.....	1.05 each
W. M. Welch Manufacturing Company, Chicago....	1.07 each
E. A. Wright and Company, Philadelphia.....	1.15 each

Samples were submitted and carefully compared. The cover which Arthur Hertzberg and Craftsmen submitted is superior in materials, construction, and workmanship to that of the low bidder and is equal to or better than the samples submitted by the other bidders, all of whose quotations were higher. It is the most suitable for the University's purpose.

The Comptroller and the Purchasing Agent recommend that an order for 2,500 covers be placed with Arthur Hertzberg and Craftsmen, Chicago, at a total cost of \$2,625.00.

On motion of Mr. Pogue, this recommendation was adopted.

AUTOMOBILE INSURANCE

(16) The University carries property damage and public liability insurance on its automobile equipment in accordance with a policy adopted by the Board on March 13, 1928, which provides protection for employees in case of accidents leading to claims. The present policy expires on April 5, 1935, and the Purchasing Agent has submitted proposals received on insurance for one year from that date, the lowest quotation being from the Western and Southern Indemnity Company, through its representative in Champaign and Urbana, Mr. Gerald Galivan. This quotation is \$942.48; the next low quotation is from the Sun Indemnity Company of New York in the amount of \$1,041.21.

The Comptroller recommends that this insurance be placed with the Western and Southern Indemnity Company at the figure indicated; he also recommends that the present public liability limit of \$10,000 and \$20,000 be increased to \$25,000 and \$50,000 at an additional cost of \$65.61. This will make the cost of the proposed policy \$1,008.09, as compared with \$1,045.51 paid in 1933 and \$1,023.60 paid in 1934, which policies were written on the basis of the lower public liability limits.

I recommend approval.

On motion of Mr. Pogue, these recommendations were adopted.

REPORT OF PURCHASES

(17) The following purchases have been approved by the President in accordance with the authorization of the Board of Trustees on May 22, 1934 (Minutes, page 577), because immediate action seemed advisable:

1. Fifteen hundred bushels of old No. 2 yellow seed corn from Glenn Gordon, Route 3, Urbana, at a price of 85 cents per bushel (total cost \$1,275.00) for the Department of Animal Husbandry.

2. Thirteen hundred and fifty bushels of No. 3 yellow seed corn from H. T. Walton and Son, Mayview, Illinois, at a price of 82 cents per bushel (total cost \$1,107.00) for the Department of Animal Husbandry.

This report was received for record.

COMPTROLLER'S REPORT OF CONTRACTS

(18) The following report from the Comptroller of contracts executed since the last report:

**CONTRACTS EXECUTED BY THE COMPTROLLER
FEBRUARY 4 TO MARCH 7, 1935**

The Illinois State Board for Vocational Education to pay regular fees to the University for instruction to be rendered as follows:

<i>For whom</i>	<i>Instruction in</i>	<i>Date</i>	<i>Tenure</i>
Ivan Baldrige	Agriculture	February 5, 1935	February 6 to September, 1935

Lease of tract of land adjoining the University farms, as authorized by the Board of Trustees in meeting of February 9, 1935 (Minutes, page 113):

<i>From whom</i>	<i>Amount to be paid by the University</i>	<i>Date</i>	<i>Tenure</i>
Etta L. Percival	$\frac{3}{4}$ of produce	January 15, 1935	Year 1935

Cooperative agreement as authorized by Board of Trustees in meeting of February 9, 1935 (Minutes, page 113):

<i>Name</i>	<i>Amount to be received by the University</i>	<i>Date</i>	<i>Purpose</i>
Portland Cement Ass'n.	\$8,000	February 12, 1935	Investigation of rigid frame structures

This report was received for record.

GIFTS TO THE UNIVERSITY

(19) The following report of gifts received by the University since the last report:

1. The University of Illinois Library School Association, \$300 for the

Katherine L. Sharp Scholarship. This gift represents a continuation of the original grant accepted by the Board of Trustees on December 21, 1932 (Minutes, page 161).

This report was received for record.

APPROPRIATION FOR STEAM LINE AND TUNNEL

(20) The Director of the Physical Plant Department reports that the man tunnel and new steam line from the Music Building junction to the Residence Halls has been completed at a total cost of not more than \$26,000.00. The actual cost to date is \$25,336.89, but it will be several weeks before all vouchers have been passed, and the final total may be approximately one per cent more than the cost to date. The total cost of the steam line from the Horticultural Field Laboratory and the Greenhouse was \$912.61. The total expenditures for these two improvements will be less than \$27,000.00, leaving a balance of \$3,000.00 in the appropriation of \$30,000.00 authorized by the Board on September 11, 1934 (Minutes, page 33), and October 12, 1934 (Minutes, page 49), and assigned by the Governor from the Contingent Fund in the University's State appropriation. The Director recommends that in view of the many contingencies in the steam distribution system, this balance be made available for other repairs and replacements in the steam distribution system during the present fiscal year.

It was the opinion of the Board that this balance should be allowed to lapse; and that the Director of the Physical Plant be requested to submit detailed plans and estimates for the replacement of the steam line to the north Greenhouse.

C.P.A. CERTIFICATES

(21) A recommendation from the Committee on Accountancy that the certificate of Certified Public Accountant be awarded the following candidates who have been certified by the Board of Examiners in Accountancy as having passed the examination given in November, 1934:

ALBERT J. BOWS, JR.	ELLIS RAYMOND JACKSON
FRANCIS A. CHANDLER	GARRETT E. KAUFFMAN
ARTHUR OLMSTED COLLINS	ROY EDWARD MARTIN
LLOYD IRVING COVENEY	NELS CLIFFORD NELSON
PAUL WILLIAM DEBOLT	HERMAN ERNEST SCHUKNECHT, JR.
CHARLES FREDERICK HERRMEYER	EDWARD SOLOMON
JOSEPH RETHLY HOCK	EDMUND ALEXANDER SPENCER
MILTON A. HUEBSCH	GEORGE W. TOON
ARTHUR ERIC ISRAELSON	

On motion of Mrs. Plumb, these certificates were awarded as recommended.

SALE AND PURCHASE OF SECURITIES

(22) The Comptroller submits the following report of the sale and purchase of securities as investments of endowment funds as authorized by the Finance Committee:

March 9, 1935

President A. C. Willard, 355 Administration (W)

DEAR PRESIDENT WILLARD:

I wish to report that \$2,000 of British Columbia Pulp and Paper Company first 6% bonds of 1950 have been sold in accordance with action of the Board of Trustees on February 9 at a price of 84¾.

I also report that \$14,595 of Argentine Republic 5% bonds due March 1, 1945, have been called at par in accordance with the terms of the bonds.

I also report that \$10,000 of General Petroleum Corporation 5% bonds of August 15, 1940, were called on February 15, 1935, at a price of 102½.

I also report the purchase of the following securities under the authority

given by the Board to the finance committee to invest available endowment funds:

Appalachian Power Co. 5% 1941.....	\$3 000	@	107
	2 000	@	107 $\frac{3}{4}$
Iowa Railway and Light Corporation 5% 1946.....	1 000	@	100
	2 000	@	101
State of Illinois Highway Bonds 4% 1947.....	5 000	@	113.44
Oregon Railroad and Navigation Co. 4% 1946.....	4 000	@	109

Cordially yours,

LLOYD MOREY
Comptroller

This matter was referred to the Finance Committee for examination and report.

INVESTMENTS IN PUBLIC UTILITY BONDS

(23) Legislation regulating public utility holding companies which is pending in the United States Congress may seriously imperil some of the University's investments of endowment funds. Over fifty per cent of these funds are invested in bonds of privately owned public utility companies. The Comptroller has raised the question whether the University should cooperate in the work of the American Federation of Utility Investors, Incorporated, in its effort to safeguard the interests of such investors.

This matter was referred to the Finance Committee for consideration and report.

SERVICES OF DUN AND BRADSTREET IN COLLECTING ACCOUNTS

(24) A recommendation from the Comptroller that the services of the Chicago Office of Dun and Bradstreet be retained to assist the University in the collection of certain accounts and student loans. Some of these accounts warrant action of a vigorous character, and in using this service care will be exercised in the kind of claims referred to the agency, and in the methods followed in securing collection.

I recommend approval of this proposal and that the Comptroller and Secretary of the Board be authorized to execute an agreement with Dun and Bradstreet for this service.

On motion of Mr. Mayer, this recommendation was adopted.

SCHOLARSHIPS AND FEES

(25) A report of the faculty committee on scholarships and fees. A special committee of the Board, consisting of Mr. Barrett, Mr. Armstrong, and Mr. Trees, has been working on this matter.

The President of the Board was requested to fill the vacancies on the special committee to consider scholarships and fees, and this matter was referred to the committee for consideration and report at an early date. President Williams later appointed Mr. Barrett, Mr. Barr, and Mr. Pogue to serve on this committee.

TIME OF APRIL MEETING

It was voted to hold the April meeting in Chicago during the early part of the month, the exact date to be fixed by the President of the Board.

RESIGNATIONS

The Secretary presented for record the following list of resignations.

Elmes, Ronald B., Research Assistant in Agricultural Economics, in the Agricultural Experiment Station—resignation effective March 1, 1935.

Straw, Thomas C., Assistant in Physical Education for Men—resignation effective February 21, 1935.

Wessmann, Carl, Technician in the Department of Laryngology, Rhinology, and Otology, in the College of Medicine—resignation effective March 3, 1935.

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Ades, Harlow W., to give instruction in Zoology, on three-fifths time, in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of one hundred fifty dollars (\$150) for the session. (February 27, 1935)¹

Balz, A. G. A., to give instruction in Philosophy in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of seven hundred fifty dollars (\$750) for the session (this supersedes his previous appointment). (March 8, 1935)

Beckwith, M. M., Assistant in Chemistry, on one-third time, for four months beginning March 1, 1935, at a cash compensation at the rate of thirty-eight dollars (\$38) a month. (March 5, 1935)

Brown, George B., Assistant in Chemistry, on one-fourth time, beginning February 22, 1935, and continuing until June 30, 1935, at a cash compensation at the rate of twenty-eight dollars fifty cents (\$28.50) a month. (February 27, 1935)

Coolidge, Lyle J., Assistant in Farm Management, in Agricultural Economics, in the Agricultural Experiment Station, on one-half time, beginning February 11, 1935, and continuing until August 31, 1935, at a cash compensation at the rate of fifty-seven dollars (\$57) a month. (February 27, 1935)

Dixon, P. R., Assistant in Physical Education for Men, on one-third time, beginning February 21, 1935, and continuing until June 30, 1935, at a cash compensation at the rate of fifty-four dollars (\$54) a month. (March 2, 1935)

Dobry, L. F., Assistant in Chemistry, on one-fourth time, beginning February 22, 1935, and continuing until June 30, 1935, at a cash compensation at the rate of twenty-eight dollars fifty cents (\$28.50) a month. (February 27, 1935)

Heisig, Gladstone B., to give instruction in Inorganic Chemistry, in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of three hundred sixty-five dollars (\$365) for the session. (March 2, 1935)

Henry, R. E., Assistant in Chemistry, on one-third time, beginning February 22, 1935, and continuing until June 30, 1935, at a cash compensation at the rate of thirty-eight dollars (\$38) a month. (February 27, 1935)

Jackson, Ellen P., to give instruction in Library Science, on one-half time, in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of one hundred twenty-five dollars (\$125) for the session. (March 2, 1935)

Kaufman, Irving, Assistant in Medicine, in the College of Medicine, beginning March 5, 1935, and continuing until September 1, 1935, without salary. (March 8, 1935)

Kramer, Evalene, to give instruction in Library Science, in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of two hundred fifty dollars (\$250) for the session. (March 2, 1935)

Mizelle, John D., to give instruction in Zoology, on three-fifths time, in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of one hundred fifty dollars (\$150) for the session. (February 27, 1935)

Roney, Harland B., to give instruction in Zoology, on three-fifths time, in the Summer Session of 1935, beginning June 17, 1935, and ending August 10,

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

1935, at a cash compensation of one hundred fifty dollars (\$150) for the session. (February 27, 1935)

Seifert, Ralph L., Assistant in Chemistry, on one-fourth time, beginning February 22, 1935, and continuing until June 30, 1935, at a cash compensation at the rate of twenty-eight dollars fifty cents (\$28.50) a month. (February 27, 1935)

Shipman, Emmet E., to give instruction in Zoology, on three-fifths time, in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of one hundred fifty dollars (\$150) for the session. (February 27, 1935)

Tyler, I. K., to give instruction in Education in the Summer Session of 1935, beginning June 17, 1935, and ending August 10, 1935, at a cash compensation of six hundred dollars (\$600) for the session. (March 8, 1935)

Weinstock, Harry H., Assistant in Chemistry, on one-third time, beginning February 22, 1935, and continuing until June 30, 1935, at a cash compensation at the rate of thirty-eight dollars (\$38) a month. (February 27, 1935)

Whiteside, Eugene Perry, Assistant in Soil Physics and Soil Survey, in the Department of Agronomy, in the Agricultural Experiment Station, for six months beginning March 1, 1935, at a cash compensation at the rate of one hundred ten dollars (\$110) a month. (March 11, 1935)

The Board adjourned.

H. E. CUNNINGHAM

Secretary

WALTER W. WILLIAMS

President