

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**UNIVERSITY OF ILLINOIS**

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**November 27, 1935**



The November meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Wednesday, November 27, 1935.

The following members were present: President Williams, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mrs. Plumb.

President Willard was present; also Mr. Janata; and, during a portion of the day, Director Havens, Mr. Stouffer, Professor Morey, and Judge Johnson.

**MINUTES APPROVED**

The Secretary presented the minutes of the meeting of October 25, 1935, with the adjourned sessions of October 26 and November 1, 1935; also, for record, the minutes of a meeting of the Executive Committee of November 1, 1935.

On motion of Mr. Karraker, the minutes were approved and received for record as printed on pages 431 to 468 above.

### MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

#### FEDERAL BANKHEAD-JONES RESEARCH BUDGET FOR 1935-36

(1) At the meeting of the Board on September 25 (Minutes, page 403), a tentative distribution of the \$21,250.45 additional funds which the University of Illinois will receive under the Bankhead-Jones Act of Congress for research work by the College of Agriculture and the Agricultural Experiment Station was approved, and the President of the University authorized to approve for the Board the detailed budget when submitted by the Director of the Agricultural Experiment Station. Such a budget has now been approved and is submitted herewith for record.

This report was received for record.

#### Federal Bankhead-Jones Research Fund

<i>Administration</i>		<i>Salary</i>	
1. _____, Associate in Forestry (S).....	D	\$	2 500
2. _____, Assistant in Rural Sociology (S).....	D		1 800
<i>Sub-total, Administration</i> .....			(4 300)
<i>Agricultural Engineering</i>			
3. _____, Assistant (S).....	DG50		750
<i>Agronomy</i>			
4. _____, Assistant (S).....	D		1 500
5. _____, Assistant, 7 months from December 1, 1935 (S) .....	F		875
<i>Sub-total, Agronomy</i> .....			(2 375)
<i>Animal Husbandry</i>			
6. J. B. Shields, Assistant in Animal Nutrition (S).....	D		2 200
7. _____, Assistant in Animal Genetics (S).....	D		1 600
8. _____, Assistant, 6 months from January 1, 1936 (S).....	F		750
<i>Sub-total, Animal Husbandry</i> .....			(4 550)
<i>Home Economics</i>			
9. _____, Assistant (S).....	DG50		720
<i>Sub-total, Salaries</i> .....			\$12 695
10. Wages.....	H		1 650
<i>Total, Salaries and Wages</i> .....			\$14 345 <sup>1</sup>
<i>Total, Expense and Equipment</i> .....			6 905 <sup>2</sup>
<i>Total, Federal Bankhead-Jones Research Fund</i> ....			\$21 250

<sup>1</sup>As four months of the fiscal year have passed, salary balances will be used for expense and equipment.

<sup>2</sup>For 1935-36 this will be supplemented by unused salary balances.

#### SCHOLARSHIPS AND FELLOWSHIPS

(2) A recommendation from the Dean of the Graduate School that the sum of \$25,000 be appropriated for the support of scholarships and fellowships for the academic year 1936-37, awards to be made on the same basis as was approved by the Board for the current year (see minutes, January 19, 1935, pages 95 and 96).

On motion of Mr. Mayer, this recommendation was approved, and the appropriation was made, by the following vote: Aye, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Williams; no, none; absent, Mr. Barr, Mr. Horner, Mr. Pogue, Mr. Wieland.

**APPROPRIATION FOR RESEARCH ON COAL UTILIZATION**

(3) At the meeting of the Board on October 25 a special committee was appointed to formulate a statement of policy relating to the purchase of coal by the University. The chairman of this committee has requested that research be conducted on sampling methods of coal deliveries and boiler tests on coal of varying sizes and quality. The Director of the Physical Plant Department has submitted a proposal prepared by the Department of Mining and Metallurgical Engineering for a research project on coal utilization at the University Power Plant. The cost of this project will not exceed \$1200, and the Director of the Physical Plant Department requests an appropriation of that amount from the General Reserve Fund for this purpose.

On motion of Mr. Barrett, this recommendation was approved, and the appropriation was made by the following vote: Aye, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Williams; no, none; absent, Mr. Barr, Mr. Horner, Mr. Pogue, Mr. Wieland.

**LEAVES OF ABSENCE FOR DOCTORS H. DOUGLAS SINGER,  
CHARLES PHIFER, AND WILLIAM F. PETERSEN**

(4) A recommendation that the following members of the faculty of the College of Medicine be given sick leave of absence with full pay for the periods indicated in each case:

Dr. H. Douglas Singer, Professor of Neuropsychiatry and Head of the Department; also Director of Psychiatric Institute—September 14 to November 8, 1935.

Dr. Charles Phifer, Professor of Surgery—October 25 to November 9, 1935.

Dr. William F. Petersen, Professor of Pathology—October 1 to November 20, 1935.

The work of all these gentlemen has been taken care of by their colleagues so that no expense to the University was involved.

On motion of Dr. Meyer, this recommendation was approved.

**LEAVE OF ABSENCE FOR JOHN C. REED**

(5) A report that John C. Reed, Associate in Mechanical Engineering, has been given sick leave of absence with pay from October 5 to November 9, 1935. His work during his illness was carried on by other members of the Department of Mechanical Engineering without any additional expense to the University.

On motion of Mr. Barrett, this leave was approved.

**LEAVE OF ABSENCE FOR PROFESSOR E. B. LYTLE**

(6) A recommendation that Professor E. B. Lytle, of the Department of Mathematics, be given sick leave of absence with pay from February 1, 1935, until September 1, 1936. He has been incapacitated since the beginning of the second semester last year and is at present in a sanitarium. His physician is of the opinion that he will not be able to assume his work during the next six months.

Since February 1, 1935, Professor Lytle's colleagues in the Department of Mathematics have carried his work and are continuing to do so during the present semester without additional expense to the University. His absence during the second semester of the current year will involve certain adjustments of teaching loads which will require the employment of additional assistance at a cost of approximately \$225 for the semester. This will be the only expense to the University as a result of Professor Lytle's absence, since the rest of his teaching has been distributed among the other members of the Department who have been willing to carry his work, as is the custom in such cases.

Professor Lytle has been on the staff of the University since 1901. During this period, with the exception of two years spent in graduate work at Yale University, he has been an active and faithful member of the Department of Mathematics. In view of the length of his service I recommend that he be

given sick leave with full pay from February 1, 1935, to February 1, 1936, and with pay from February 1 to September 1, 1936, but that any expense to the University resulting from this leave beyond February 1, 1936, be deducted from his salary.

On motion of Dr. Meyer, this leave was granted as recommended.

#### ADVISORY COMMITTEES IN AGRICULTURE

(7) A recommendation for the appointment of the following Advisory Committees for the College of Agriculture and the Agricultural Experiment Station:

##### *Agricultural Economics*

RALPH ALLEN, JR., Delavan  
ROBERT B. ENDICOTT, Villa Ridge  
ERNEST D. LAWRENCE, Bloomington  
CLIFFORD P. MILLS, Homer  
HENRY H. PARKE, Genoa

J. W. FRAZIER, Charleston  
J. R. FULKERSON, Jerseyville  
L. E. MATHERS, Mason City  
R. V. MCKEE, Varna

##### *Agricultural Engineering*

HOWARD G. ABBOTT, Fulton  
ALVIN O. ECKERT, Belleville  
O. W. HOIT, Geneseo  
NORRIS G. MORGAN, Galva  
CARL R. OLSON, Freeport

##### *Dairy Husbandry*

W. D. DOTTERER, Bowman Dairy  
Company, Chicago  
N. W. HEPBURN, Parkside Drive,  
Peoria  
A. C. KOHLMER, Waterloo  
C. H. NICHOLS, Hebron  
HARRY M. WOOD, Delavan

##### *Agromony (Farm Crops)*

L. B. EIDMAN, Mascoutah  
EUGENE FUNK, Bloomington  
CHARLES B. SHUMAN, Sullivan  
O. J. SOMMER, Pekin  
WILLIAM WEBB, Plainfield

##### *Floriculture*

J. F. AMMANN, Edwardsville  
RUDOLPH SCHEFFLER, Wheaton  
JAMES SYKORA, 729 South Wabash,  
Chicago  
F. L. WASHBURN, Bloomington  
P. A. WASHBURN, Bloomington

##### *Agromony (Soils)*

FRANK S. HAYNES, Geneseo  
FRANK I. MANN, Gilman  
W. E. RIEGEL, Tolono  
G. F. TULLOCK, Rockford

##### *Horticulture*

GUY BEAUMAN, Tunnel Hill  
H. M. DUNLAP, Champaign  
AUGUST GEWEKE, Des Plaines  
W. S. PERRINE, Centralia  
F. H. SIMPSON, Flora

##### *Animal Husbandry*

LYMAN BUNTING, Ellery

##### *General Advisory Committee*

ERNEST D. LAWRENCE, Agricultural Economics  
ALVIN O. ECKERT, Agricultural Engineering  
W. E. RIEGEL, Agronomy, Soils and Farm Crops  
J. R. FULKERSON, Animal Husbandry  
N. W. HEPBURN, Dairy Husbandry  
W. S. PERRINE, Horticulture

On motion of Mr. Barrett, these committees were appointed.

#### CIVIL SERVICE APPOINTING OFFICER

(8) Since 1911 the State Civil Service Law has included certain classifications of employees of the University. For a number of years thereafter the details of the business relations between the University and the Civil Service Commission were handled by the Registrar. Beginning November 1, 1916, by direction of former President James, the general responsibility for Civil Service matters was placed in a committee, of which the Comptroller was to be *ex officio* secretary and to assume responsibility for the details of procedure. In this capacity he has signed as appointing officer of the University documents required to be filed with the Civil Service Commission.

No formal record appears to have been made of the designation of the Comptroller as the University's representative in its relation with the Civil Service Commission. It appears to me that such formal action is desirable, and

I recommend that the Comptroller be designated as the appointing officer of the University for Civil Service purposes and that his previous actions in this capacity be confirmed. I recommend, further, that this function be included in the list of the duties and responsibilities of the Comptroller as defined in the University statutes.

On motion of Mr. Karraker, the following resolution was adopted:

*Whereas*, the Comptroller, acting under instructions from the President of the University effective November 1, 1916, has taken full responsibility for all details of procedure under the State Civil Service Law and in this capacity, with the full knowledge and approval of the President, has signed as appointing officer all documents required to be filed with the State Civil Service Commission; and

*Whereas*, this procedure has been followed continuously since the date just mentioned; therefore

*Be it resolved*, that all actions heretofore taken by the Comptroller in this capacity are hereby ratified and confirmed, and that the Comptroller be and hereby is designated as appointing officer of the University under the State Civil Service Law.

#### CIVIL SERVICE DISCHARGES

(9) A report that the Comptroller, acting in his capacity as "appointing officer" of the University under the Civil Service law, has, on the recommendation of the departments concerned, served discharge papers on the following employees:

<i>Name of Employee</i>	<i>Department</i>	<i>Date the paper was served</i>
William V. Meek	Animal Husbandry	October 17, 1935
W. S. Norton	Physical Plant	October 28, 1935

The Civil Service Commission has advised that in both cases the parties concerned have asked for hearings. The University Counsel has been asked to handle proceedings for the University in these hearings and in any subsequent proceedings that may be necessary.

This report was received for record.

#### PROFESSOR LLOYD MOREY AS CHIEF CONSULTANT FOR FINANCIAL ADVISORY SERVICE OF AMERICAN COUNCIL ON EDUCATION

(10) A report that Professor Lloyd Morey has been authorized to serve as Chief Consultant for the Financial Advisory Service of the American Council on Education.

On motion of Mrs. Plumb, this action was confirmed.

#### ADVICE TO UNIVERSITY EMPLOYEES CONCERNING ACCIDENT COMPENSATION

(11) The faculty committee on accident compensation for employees recommends that an official statement be authorized concerning the relations of the University with the Court of Claims and the procedure followed in securing the compensation for an accident, which statement can be sent to any injured member of the staff to inform him of his rights. I recommend that the following statement be authorized:

#### STATEMENT FOR THE INFORMATION OF INJURED MEMBERS OF THE STAFF

By action of the State Legislature at the regular session of the 59th General Assembly, all employees of the University are brought under the provisions of the State Workmen's Compensation Act, as are all members of the instructional, research, and administrative staff when engaged in hazardous work. By these provisions, members of the staff are given the privilege of filing claims for reimbursement for expenses incurred or time lost as well as allowances for permanent disability relating to injuries arising out of and in the course of

their employment in the University, in accordance with schedules included in the Compensation Act.

Every case of this kind is reviewed by the University Health Officer and by the University Committee on Accident Compensation for Employees. A claim must then be prepared in the prescribed form and submitted to the State Court of Claims, by whom it is reviewed and by whom every award must be approved. The necessary papers in this connection must be signed by the employee.

The University Committee is glad to assist employees in filing their claims if the employees so desire. The necessary papers will be prepared by the Committee for the signature of the employees and when signed will be transmitted to the Court of Claims by the Committee. However, any employee has the full privilege of securing private counsel to prepare and present claims to the State Court. The work of the Committee will be limited to the preparation of the necessary papers and filing of the same with the Court with supporting information. In any case where an employee feels that he should have further advice and aid in presenting and supporting his claim before the Court of Claims, he should secure his own legal aid from any source that he may desire.

The University Counsel or the Comptroller will be glad to give further information to any employee at any time.

#### UNIVERSITY COMMITTEE ON ACCIDENT COMPENSATION FOR EMPLOYEES

SVEINBJÖRN JOHNSON, *Chairman*

E. L. BOGART

LLOYD MOREY, *Secretary*

During the presentation of this matter, President Williams, being called from the room, asked Mr. Barrett to take the chair.

On motion of Mr. Mayer, this statement to employees was authorized.

#### APPLICATION FOR FEDERAL FUNDS FOR SCHOOL OF JOURNALISM BUILDING

(12) As reported to the Board on November 1, 1935 (Minutes, page 454), an application was submitted to the Works Progress Administration for Illinois for a grant of \$350,000 of Federal funds for the construction and equipment of a School of Journalism Building, in accordance with the authorization of the Board at its meeting on October 25, 1935 (Minutes, page 448). The Works Progress Administration has advised the University that this application cannot be approved because its policy is to engage only in projects which can readily be terminated and because under the limitations of the law and the amount of money available it is necessary to choose such construction work as to result in an average man-year cost of about \$850, including not only the wages of the workers, but also supervisory and administrative cost and the purchase of all materials necessary to keep them employed. It would be impossible to go ahead with the project under these limitations.

The officials of the Works Progress Administration for Illinois suggested an application to the Federal Emergency Administration of Public Works. This possibility has been investigated, but aside from the fact that the deadline for receiving applications by that Administration has passed, it will under no conditions consider applications for grants of one hundred per cent, which would be necessary in the case of the School of Journalism project, for which the University has no funds to contribute.

The Building Committee of the Illinois Press Association has been advised of these decisions.

This report was received for record.

At this point, President Williams returned and resumed the chair.

**HARKER PROPERTY ON WRIGHT STREET**

(13) A report from the firm of Burton & Trelease, realtors, that Judge O. A. Harker has listed his property at the corner of Wright and Chalmers Streets in Champaign (across from Lincoln Hall) for sale.

This report was received for record.

**OPTIONS ON LAND ADJACENT TO ENTRANCE TO UNIVERSITY GROUNDS**

(14) The Director of the Physical Plant Department reports that he has secured preliminary options on two parcels of property adjacent to the campus, the description of which is hereby handed to the Secretary for record, opposite the entrance to University grounds, as a protection of that corner against any further commercial expansion. These options (total \$10,600) have been secured at no cost or obligation to the University.

The opportunity to purchase these properties at the prices indicated should be given careful consideration. The prices offered seem reasonable and probably as low as the University will be able to get. The Comptroller is of the opinion that both properties could be operated in such a way as to pay taxes and other necessary expenses until the University wishes to use the ground. It is possible to finance these properties if it is considered desirable.

It has been the general policy of the Board in the past to acquire property in the area of the University's contemplated expansion when it can be purchased on advantageous terms. The present proposal is of that nature.

On motion of Mr. Mayer, these options were exercised, and an appropriation of \$10,600 from the General Reserve Fund was made for the purchase, by the following vote: Aye, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Williams; no, none; absent, Mr. Barr, Mr. Horner, Mr. Pogue, Mr. Wieland.

At this point, Mr. Barr took his place with the Board.

**CONTRACTS FOR SECOND UNIT OF MEDICAL AND DENTAL LABORATORIES BUILDING**

(15) Bids on the second unit of the Medical and Dental College Laboratories Building were opened at the College of Medicine at 2 p. m. on November 26, 1935. Mr. E. E. Barrett, Mr. Oscar G. Mayer, and Mrs. Marie C. Plumb were present.

A schedule of bids is attached.

**SCHEDULE OF BIDS**

<i>General Work</i>	<i>Base Bid</i>
J. W. Snyder Company.....	\$ 964 860
George A. Fuller Company.....	974 000
Harvey A. Hanson Const. Co.....	974 479
Coath & Goss, Inc.....	984 180
R. C. Wieboldt Company.....	997 000
S. N. Nielsen Company.....	I 009 000
M. J. Boyle & Company.....	I 015 000
Dahl-Stedman Company.....	I 024 974
John Griffiths & Son Co.....	I 079 000
Henry Ericsson Company.....	I 094 000
<i>Elevator Equipment</i>	
Haughton Elevator & Machine Co.....	53 700
Westinghouse Electric Elevator Co.....	54 413
Montgomery Elevator Company.....	56 808
Otis Elevator Company.....	59 965

<i>Electric Wiring</i>	<i>Base Bid</i>
Divane Bros.....	\$69 975
Wadeford Electric Company.....	72 700
Hoffman Electric Co.....	72 922
Dearborn Electric Construction Co.....	77 487
Meade Electric Co., Inc.....	77 761
Fries-Walters Company.....	79 061
Chester Johnson Electric Co.....	80 489
Henry Newgard & Company.....	81 892
Hatfield Electric Co.....	82 900
Central States Electric Construction Co.....	88 947
Dean Electric Construction Company.....	95 877

<i>Plumbing</i>	
O'Callaghan Bros.....	112 900
United Plumbing & Heating Co.....	119 354
J. W. Holt Plumbing Co.....	127 950
John J. Calnan Company.....	129 350
Hanley & Company.....	129 999
M. J. Corboy Company.....	132 800
H. P. Reger & Company.....	141 000

<i>Heating</i>	
Robert Gordon, Inc.....	77 378
M. J. Corboy Company.....	81 950
Mehring & Hanson Co.....	82 068
Hanley & Company.....	84 744
William A. Pope Co.....	86 383
A. Kilander & Company.....	88 368
L. H. Prentice Co.....	89 619
Davis Construction Co.....	89 787
H. P. Reger & Company.....	89 969
Wendt & Crone Company.....	92 439
Arthur F. Walsh.....	94 295

<i>Ventilating</i>	
Bloomer Heating and Ventilating Co.....	56 777
The Zack Co.....	57 165
Mehring & Hanson Co.....	59 473
Narowetz Heating and Ventilating Co.....	61 123
Reliable Sheet Metal Works.....	61 477
The Haines Co.....	62 233
Wendt & Crone Co.....	62 300
Hanley & Company.....	62 882
George E. Mathis.....	64 700

On motion of Mrs. Plumb, the lowest bid, that of J. W. Snyder Company, a "base bid" of \$964,860, for the general contract, was accepted, contingent on the securing of an increase in the loan from Federal funds not to exceed \$250,000, based on detailed estimates of the actual amount necessary, to be submitted by the Physical Plant Department; and the President of the University was authorized to make application for the additional funds necessary.

At this point, Mr. Barrett withdrew, and President Williams, asking Dr. Meyer to take the chair, also withdrew.

#### AMORTIZATION OF LOAN FOR MEDICAL BUILDING

On motion of Mr. Mayer, it was declared to be the policy of the Board to apply the realization of the delinquent property taxes of the Mill Tax Fund to the amortization of the loan for the construction of the



second unit of the Medical and Dental College Laboratories Building, as such funds may be appropriated by the General Assembly.

#### PHYSICAL EDUCATION FOR CHICAGO DEPARTMENTS

Mrs. Plumb presented a recommendation of the Committee on Chicago Departments that a study be made of the needs of the Chicago Departments for physical education.

On motion of Mrs. Plumb, this recommendation was adopted.

#### DRINKING AT FOOTBALL GAMES

The President presented informal reports on the results of the methods employed by the Athletic Association to eliminate drinking in the Memorial Stadium at football games.

On motion of Mr. Mayer, the Board expressed its commendation of the activities of University officials in this matter and directed the Secretary to record this expression in the minutes.

#### LEAVE OF ABSENCE FOR DIRECTOR GEORGE HUFF

On motion of Mr. Barr, the President of the University was authorized to grant to Director George Huff a leave of absence, with pay, to be taken at such times during the winter as the affairs of the School of Physical Education and his personal plans permit.

#### CONDUCT OF FOOTBALL SQUAD

The President presented informally a letter received by Coach Robert C. Zuppke from the President of the Biltmore Hotel at Los Angeles relating to the University of Illinois football squad. The squad stayed at that hotel for two days on its trip to that city for the football game with the University of Southern California on October 12, 1935. In this letter the President of the hotel states that "in all my hotel experience, we've never had a finer or better-behaved crowd of lads than your squad."

On motion of Mr. Barr, the Secretary was instructed to make a formal record of this statement.

#### PURCHASE OF PAPER

(16) The Comptroller submits the following quotations received by the Purchasing Agent on 600 reams of 25 x 38, 40-pound, "E" grade, English-finish paper to be used in printing the Annual Register (University Catalogue):

	<i>Price per 100 pounds f.o.b. Urbana</i>
Bradner-Smith and Company.....	\$4.65
Parker-Thomas & Tucker Paper Company.....	4.70
Moser Paper Company.....	4.85
Swigart Paper Company.....	4.85
Decatur Paper House.....	4.85
Chicago Paper Company.....	4.90
Butler Paper Company.....	4.99
Graham Paper Company.....	5.30
Dwight Brothers Paper Company.....	5.30
Capital City Paper Company.....	5.30
Birmingham & Prosser Company.....	5.40

The Purchasing Agent recommends that the order be placed with Bradner-Smith and Company, the lowest bidder. The paper which they propose to furnish is satisfactory for the purpose. The total amount of the order will be \$1,116.

On motion of Mr. Barr, the purchase of this paper from the lowest bidder was authorized as recommended.

#### **PURCHASE OF GLASS**

(17) A recommendation from the Purchasing Agent for the purchase of 142 cases of Pyrex laboratory glassware for the General Chemical Storeroom from the W. M. Welch Manufacturing Company, Chicago, at a cost of approximately \$2,790. This is a non-competitive item, and this company has been selected because of the service it can render.

On motion of Mr. Barr, this purchase was authorized as recommended.

#### **THE MEDICAL PARK AT CHICAGO**

(18) At its meeting on October 25, 1935 (Minutes, page 450), the Board adopted a recommendation from its Committee on General Policy that the Board "express itself as being in favor of the creation of a medical park area on the west side of Chicago to include the University's Colleges of Medicine, Dentistry, and Pharmacy, but without commitment at this time as to details of procedure in acquiring and administering this area."

A text of the proposed legislation had previously been submitted to the Committee for its consideration and report. This same bill has now been introduced in the first special session of the Fifty-ninth General Assembly, and the President of "The Medical Park at Chicago" has asked the University to express whatever objections or criticisms it desires to make.

I recommend that this matter be referred to the President of the University and the University Counsel with authority to submit to the officers of "The Medical Park at Chicago" a statement expressing the views of the University concerning the details of this proposed legislation.

On motion of Mrs. Freeman, this recommendation was approved.

#### **REPORT OF DAIRY COMMISSION**

Mr. Mayer, for the Committee on Agriculture, reported as follows:

The report of the Commission on the Department of Dairy Husbandry, as printed in the minutes of the meeting of the Board of Trustees on June 15, 1935 (page 219), was referred to the Committee on Agriculture for consideration of the recommendations concerning the policies to be followed by the Department in the operation of the creamery and the sale of milk and other dairy products.

The Committee on Agriculture recommends adoption of the report and approval of the policies recommended.

On motion of Mr. Mayer, this recommendation was adopted.

#### **SALE OF SOUTHWESTERN BELL TELEPHONE COMPANY BONDS**

Mr. Karraker, for the Finance Committee, reported that in accordance with the action of the Board at its last meeting the Comptroller has concluded the sale of \$1500, par, of Southwestern Bell Telephone Company 5% bonds due 1954 as follows: \$1000 at 106; and \$500 at 105½. The amount realized from this transaction represents a net profit of \$5.36 over the book value of the securities at the date of sale, which profit has been added to the principal of the University's endowment funds.

This report was received for record.

#### **PURCHASE OF SANITARY DISTRICT OF CHICAGO BONDS**

Mr. Karraker, for the Finance Committee, reported also that in accordance with the instructions of the Finance Committee, acting under the authorization of the Board, the Comptroller has purchased as an investment of part of the University's endowment funds available for

investment, \$10,000 Sanitary District of Chicago 4%, refunding bonds, due 1955, with optional redemption 1945, at 101 $\frac{3}{4}$ .

This report was received for record.

#### INVESTMENT OF ENDOWMENT FUNDS

Mr. Karraker, for the Finance Committee, reported also that the Comptroller reports that on December 1 there will be available for investment approximately \$18,000 in endowment funds for which no provision has been made. After canvassing the possibilities of various securities, he has submitted to the Finance Committee for consideration the following suggestions:

1. The purchase of Swift and Company 3 $\frac{3}{4}$ % bonds, due 1950, with a call price of 103, at a present market of approximately 104 $\frac{3}{4}$ , yielding 3.3%. These bonds are now the only bond obligation of this most important unit of the packing industry. The record and financial position of the company are both excellent. The bonds are priced at some premium and also somewhat above the call price of 103. However, since they represent a recent issue put out for the purpose of refunding other securities, it seems unlikely that they will be called in the near future and, in the meantime, the University can amortize the premium down to the call price.

2. That because of difficulties of securing bond investments at a satisfactory income, the Board consider purchasing additional real estate mortgages. At the present time such investments represent only 13.8% of the total endowment funds of the University. The Comptroller has suggested a statement of policy concerning real estate mortgages for consideration by the Committee and for discussion by the Board if that appears desirable.

On motion of Mr. Karraker, the purchase of bonds was authorized as recommended; and the matter of the purchase of mortgages was referred to the Finance Committee for consideration and report.

#### MATTERS PRESENTED BY PRESIDENT WILLARD

The Board resumed its consideration of matters presented by the President of the University.

#### HEADSHIP OF THE DEPARTMENT OF ENGLISH

(19) An informal report of progress in the work of securing a suitable head or chairman of the Department of English.

This matter was referred to the President of the University for further consideration.

#### AMENDMENT OF CONSTITUTION AND BY-LAWS OF UNIVERSITY OF ILLINOIS FOUNDATION

(20) A report that at a special meeting of the Board of Directors of the University of Illinois Foundation, held on November 9, Article I, Section 4B, of the constitution and Article I, Sections 1 and 5, and Article II, Section 1, of the by-laws were amended. These changes were incorporated in the copy of the constitution and by-laws of the Foundation as submitted to the Board of Trustees on October 25, and these documents as amended have been printed in the minutes of that meeting (pages 442 to 447).

On motion of Mr. Barr, this report was received for record.

#### OFFER OF RESEARCH FUNDS FROM PHENOLPHTHALEIN RESEARCH, INCORPORATED

(21) At the meeting of the Board on February 23, 1935 (Minutes, page 133), a report was made of a grant of \$3,000 for one year (at the rate of \$250 a month) from Phenolphthalein Research, Incorporated, New York City (a New York corporation organized for the purpose of scientific investigation of phenolph-

thalein), to the College of Medicine for scientific, experimental, and clinical research in phenolphthalein, its scientific and therapeutic values, uses, and effects, and allied subjects. This corporation wishes to continue its contributions for the support of this work and to increase the original grant to \$7500 for another year.

I recommend acceptance of this grant on condition that the corporation shall accept and agree to the provisions of the statutes and other actions of the Board of Trustees relating to research work supported by contributions from outside organizations.

On motion of Mr. Karraker, this recommendation was adopted.

#### COMPTROLLER'S REPORT OF CONTRACTS

(22) The following report from the Comptroller of contracts executed since the last report:

##### CONTRACTS EXECUTED BY THE COMPTROLLER OCTOBER 21, 1935, TO NOVEMBER 22, 1935

Cooperative investigation as authorized by Board in meeting of September 28, 1935 (Minutes, page 407):

Name	Amount to be received by the University	Purpose	Tenure	Date
American Society for Testing Materials	\$600	Investigation of effect of speed of test- ing concrete	One year from October 1, 1935	October 1, 1935

Renewal of lease originally reported to the Board, September 11, 1934 (Minutes, page 29):

Leased to	Property	Tenure	Amount to be received by the University	Date
J. J. Lundy	609 East Univer- sity Avenue, Champaign	One year from Sep- tember 1, 1935	\$240	August 29, 1935

This report was received for record.

#### GIFTS TO THE UNIVERSITY

(23) The following report of gifts:

Public Works of Art Project in Chicago (through the Illinois Emergency Relief Commission), a collection of etchings and wood block prints allocated to the College of Fine and Applied Arts of the University. These etchings and wood block prints will remain the property of the Federal Government, but will be permanently loaned to the University.

Dr. Charles B. Gibson, of the Class of 1877, an engraving of Beethoven to the College of Fine and Applied Arts.

Mr. John N. Chester, '91, of Pittsburgh, Pennsylvania, Sir Walter Raleigh's "The History of the World," London, 1614. (This rare and valuable book is the first gift secured through the University of Illinois Foundation.)

This report was received for record.

#### PAYMENT ON ACCOUNT IN FIRST NATIONAL BANK OF CHAMPAIGN

(24) The Comptroller reports the receipt of \$3,702.85, representing the fourth dividend of 10 per cent paid by the trustees of the First National Bank of Champaign on the balance of the University's account in the old bank, leaving a balance of \$22,217.07 due from Mr. H. S. Capron on his account as former Treasurer of the University.

The University has also received from the trustees of the old bank the following additional payments on deposits of University funds, or funds which have been turned over to the University since the closing of the bank:

Senate Committee Student Loan Fund.....	\$179.89
Military Bands Revolving.....	15.88
Stadium Fund.....	5.75
Creamery Petty Cash Fund.....	41.09
Business Office Petty Cash Fund.....	581.80

This report was received for record.

#### REPORT ON LEGISLATION INTRODUCED IN THE GENERAL ASSEMBLY AT REQUEST OF THE UNIVERSITY

(25) A report of the introduction in the first special session of the 50th General Assembly of Senate Bill 34 reappropriating to the University of Illinois Federal funds payable into the State Treasury during the current fiscal biennium under an act of Congress approved June 29, 1935, and House Bill 60 transferring the title of the land on which the University plans to erect the second unit of the Medical and Dental College Laboratories Building to the Board of Trustees. A letter explaining the purpose of this legislation has been sent to each member of the General Assembly.

This report was received for record.

#### SETTLEMENT WITH MARY E. COONS OF STUDENT LOAN

(26) A report from the Comptroller that Miss Mary E. Coons, who was granted a student loan of \$100 in February, 1931, has become permanently disabled and the guarantor of her note has died. The heirs of the guarantor request that the University accept settlement on the basis of 50 per cent, provided other creditors will agree to the same arrangement. Interest on the loan will be paid to the date of settlement. If settlement is forced on the guarantor's debts, there will not be sufficient funds to pay one-half of her indebtedness.

Under the circumstances the Comptroller recommends that the request be granted and that he be authorized to cancel the note on the receipt of the payment of 50 per cent, plus interest, with the understanding that other creditors will accept a similar settlement.

On motion of Mayer, this settlement was authorized.

#### NOTICE OF TERMINATION OF LEASE TO GOODWILL INDUSTRIES

On motion of Mrs. Freeman, the President of the University was authorized to notify the Goodwill Industries, Inc., of the intention of the University to terminate in six months the lease for the use of the old Medical Building.

#### REPORT OF CONTRACTS

The Secretary reported for record the following contracts executed by the President and the Secretary of the Board:

Name	Date	Tenure	Amount	Purpose
American Society of Heating and Ventilating Engineers	Nov. 6, 1935	3 years	\$5,400	Establishing a fellowship for the purpose of cooperative research in the field of air conditioning

Name	Date	Purpose	Price
Tilton Mining Company.....	October 29, 1935	5,000 tons coal	\$1.20 at mine
Oakwood Coal Company.....	October 28, 1935	8,000 tons coal	1.80 delivered
Claude Grant.....	October 17, 1935	2,000 tons coal	1.50 delivered
Dewey Largent.....	October 16, 1935	2,000 tons coal	1.50 delivered
M. M. LeBaugh.....	October 15, 1935	3,500 tons coal	1.50 delivered
Washington Martin.....	October 16, 1935	1,000 tons coal	1.50 delivered
Harrison Matthews.....	October 18, 1935	3,000 tons coal	1.50 delivered
T. C. Ward.....	October 15, 1935	1,000 tons coal	1.50 delivered
V. V. Wolf.....	October 15, 1935	7,500 tons coal	1.50 delivered

### RESIGNATIONS, DECLINATIONS, AND CANCELLATIONS

The Secretary presented also for record the following list of resignations and declinations.

Garrett, O. F., Instructor in Dairy Chemistry, in the College of Agriculture, and First Assistant in Dairy Chemistry, in the Agricultural Experiment Station—resignation effective December 10, 1935.

Gress, Elizabeth S., Assistant in the Order Department of the Library—resignation effective November 4, 1935.

Kemmerer, Kenneth S., Assistant in Pharmacology, in the College of Medicine—resignation effective October 31, 1935.

Sullivan, Mary M., Stenographer in the Department of Agronomy, in the College of Agriculture and in the Agricultural Experiment Station—resignation effective November 2, 1935.

Thorp, Frank, Jr., Associate in Animal Pathology, in the Agricultural Experiment Station—resignation effective December 1, 1935.

Wheeler, Suzanne K., Stenographer in the Department of Agricultural Engineering—resignation effective January 1, 1936.

Young, Mrs. Marion Buck, Assistant in Home Accounts, in the College of Agriculture—declination effective November 20, 1935.

McKee, William A., Associate in Criminology, Social Hygiene, and Medical Jurisprudence, in the College of Medicine—cancellation effective September 1, 1935.

Ross, P. W., Instructor in Surgery, in the College of Medicine—cancellation effective September 1, 1935.

### APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Angland, Nora Margaret, University Senior Stenographer in the Hospital Laboratory, in the College of Medicine, for nine months beginning December 1, 1935, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month. (November 14, 1935)<sup>1</sup>

Arndt, Kathryn, Stenographer in Agricultural Economics, in the Agricultural Extension Service, for ten months beginning November 1, 1935, at a cash compensation at the rate of eighty dollars (\$80) a month. (November 4, 1935)

Beck, William C., Instructor in Surgery, in the College of Medicine, for ten months beginning November 1, 1935, without salary. (November 6, 1935)

Brachvogel, Mrs. Virginia Louise, Assistant in the Hospital Laboratory, in the College of Medicine, for nine months beginning December 1, 1935, at a cash compensation at the rate of one hundred thirty-five dollars eighty-three cents (\$135.83) a month. (November 13, 1935)

Brewer, Nathan, Assistant in Pharmacology, in the College of Medicine, for eight months beginning January 1, 1936, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month. (November 21, 1935)

Chase, Mary Louise, Assistant State Leader and Associate in Home Economics Extension, in the Agricultural Extension Service, for nine months beginning December 1, 1935, at a cash compensation at the rate of two hundred seventy-five dollars (\$275) a month (this supersedes her previous appointment). (November 12, 1935)

Cook, Maurice DeLap, Assistant in Animal Pathology, in the Agricultural Experiment Station, on one-half time, for nine months beginning December 1, 1935, at a cash compensation at the rate of sixty dollars (\$60) a month. (November 19, 1935)

Friend, Mrs. Lester McConnell, Stenographer in the Extension Service in Agriculture and Home Economics, for ten months beginning November 1, 1935, at a cash compensation at the rate of eighty-five dollars (\$85) a month. (October 28, 1935)

<sup>1</sup>The date in parenthesis is the date on which the appointment was made by the President of the University.

Helander, Bertha A., Stenographer and Clerk in the Extension Service in Agriculture and Home Economics, for ten months beginning November 1, 1935, at a cash compensation at the rate of eighty-five dollars (\$85) a month (this supersedes her previous appointment). (November 7, 1935)

Hudson, Phil G., Assistant in Economics, on three-fourths time, beginning October 21, 1935, and continuing until June 30, 1936, at a cash compensation at the rate of one hundred five dollars (\$105) a month (this supersedes his previous appointment). (November 1, 1935)

Koloff, H. G., Assistant in Chemistry, on one-half time, beginning November 8, 1935, and continuing until February 1, 1936, at a cash compensation at the rate of sixty dollars (\$60) a month. (November 12, 1935)

Meyer, Mrs. Genevieve, Stenographer in the Department of Medicine, in the College of Medicine, for nine months beginning December 1, 1935, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month. (November 20, 1935)

Parker, Elizabeth, Departmental Stenographer in Chemistry, for ten months beginning November 1, 1935, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of seventy-five dollars (\$75) a month. (November 12, 1935)

Randall, Glenn Seymour, Extension Specialist in Junior Club Work, in the Extension Service in Agriculture and Home Economics, for ten months beginning November 1, 1935, at a cash compensation at the rate of two hundred thirty-three dollars thirty-three cents (\$233.33) a month (this supersedes his previous appointment). (November 4, 1935)

Sciarretta, Sylvio Amedeo, Instructor in Otolaryngology, in the College of Medicine, for ten months beginning November 1, 1935, without salary. (November 21, 1935)

Shields, John Bickford, Assistant in Animal Nutrition, in the Department of Animal Husbandry, in the Agricultural Experiment Station, for ten months beginning November 1, 1935, at a cash compensation at the rate of one hundred eighty-three dollars thirty-three cents (\$183.33) a month. (November 6, 1935)

Stalnaker, C. C., Assistant in Economics, on three-fourths time, beginning October 21, 1935, and continuing until June 30, 1936, at a cash compensation at the rate of one hundred five dollars (\$105) a month (this supersedes his previous appointment). (November 1, 1935)

Turney, M. C., Assistant in Economics, on one-half time, beginning October 21, 1935, and continuing until June 30, 1936, at a cash compensation at the rate of seventy dollars (\$70) a month. (November 4, 1935)

Wascher, Herman, Assistant Chief in Soil Survey, in the Agricultural Experiment Station, for nine months beginning December 1, 1935, at a cash compensation at the rate of two hundred dollars (\$200) a month (this supersedes his previous appointment). (November 12, 1935)

Wien, Norman A., Assistant in Medicine, in the College of Medicine, beginning October 23, 1935, and continuing until September 1, 1936, without salary. (November 6, 1935)

Wilson, Mildred J., Stenographer in Agricultural Engineering, in the College of Agriculture, for ten months beginning November 1, 1935, at a cash compensation at the rate of eighty-five dollars (\$85) a month. (November 7, 1935)

Winters, Eric, Jr., Associate in Soil Physics and Soil Survey, in the Agricultural Experiment Station, for nine months beginning December 1, 1935, at a cash compensation at the rate of one hundred seventy dollars (\$170) a month (this supersedes his previous appointment). (November 12, 1935)

Young, Mrs. Marion Buck, Assistant in Home Accounts, in the College of Agriculture, on one-half time, beginning November 20, 1935, and continuing until June 30, 1936, at a cash compensation at the rate of sixty dollars (\$60) a month. (November 18, 1935)

The Board adjourned.

H. E. CUNNINGHAM  
*Secretary*

WALTER W. WILLIAMS  
*President*