

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

December 18, 1935



The December meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Wednesday, December 18, 1935.

The following members were present: President Williams, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue.

President Willard was present; also Mr. Janata; and, during portions of the day, Professor Morey, Judge Johnson, and Mr. Stouffer.

MEETING OF EXECUTIVE COMMITTEE, DECEMBER 14, 1935

The Secretary presented for record the minutes of a meeting of the Executive Committee.

Pursuant to the call of the President of the Board of Trustees, the Executive Committee met in the offices of Edward E. Barrett in the Wrigley Building, Chicago, at 2 p.m. Saturday, December 14th. There were present Dr. Karl A. Meyer and Mr. Edward E. Barrett of the Executive Committee, Mrs. Marie C. Plumb and Mr. Oscar G. Mayer of the Board of Trustees, Judge Sveinbjorn Johnson, Counsel of the University, and Mr. Stouffer, Assistant Supervising Architect of the University.

Mr. Stouffer presented a list of items covered in the public bids for the new Medical Building, which items, if omitted at this time, would enable the University to complete the building itself under the general contract and keep within the allotments from the P.W.A. It was moved by Dr. Meyer and unanimously carried, that Mr. Stouffer prepare these items and the revised proposal to the P.W.A. in regular form, and that Judge Johnson present this revised application to Mr. Bower, Director of the P.W.A. in Chicago, before noon on Monday, requesting him to allow the University to proceed with the work as outlined under the revised application.

It was also moved and unanimously carried, that the contract for the building, and for the various items covered in the bidding, be awarded to the lowest bidders, subject to the work proceeding under the revised application.

There being no other business before the meeting, it was adjourned at 2:50 p.m.

EDWARD E. BARRETT, *Acting Chairman*
KARL A. MEYER

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

CONSTRUCTION OF POULTRY HOUSE UNDER A PROJECT OF THE WORKS PROGRESS ADMINISTRATION

(1) At the meeting of the Board on July 26, 1935, an assignment of \$10,000 was made for minor agricultural buildings, including a poultry breeding house (Minutes, page 358). The Dean of the College of Agriculture recommends that this poultry house be constructed as a project of the Works Progress Administration with the following distribution of costs:

	<i>Federal funds</i>	<i>University funds</i>
<i>General Construction</i>		
Construction labor.....	\$5 157 25	\$250 63
Superintendence.....	645 00	300 00
<i>Total labor.....</i>	<i>\$5 802 25</i>	<i>\$550 63</i>
Materials.....	\$1 005 50	\$4 878 63
Equipment rentals.....	370 00
Small tools, etc.....	154 00
<i>Total for general construction.....</i>	<i>\$7 177 75</i>	<i>\$5 583 26</i>
<i>Other Costs</i>		
Estimated cost of installation of heat, water, and light (W.P.A. labor not available in these trades).....	\$1 500 00
<i>Total.....</i>	<i>\$7 177 75</i>	<i>\$7 083 26</i>
<i>Distribution of Funds for General Construction, Involving W.P.A. Labor</i>		
University funds.....	\$5 583 26	
Federal funds.....	7 177 75	
<i>Total.....</i>	<i>\$12 761 01</i>	

I recommend approval and request authorization to submit an application for this project to the Works Progress Administration.

On motion of Mr. Pogue, this project was approved and authority given as recommended.

REAPPROPRIATION OF FEDERAL FUNDS FOR 1935-1937

(2) The following is the text of an act of the first special session of the 59th General Assembly (Senate Bill 34) appropriating to the University of Illinois certain funds already paid and to be paid into the State Treasury by the Federal Government during the biennium, 1935-1937, under an act of Congress approved June 29, 1935, for the more complete endowment and support of colleges for the benefit of agriculture and the mechanic arts. A certified copy of this bill is handed herewith to the Secretary of the Board for record, and I recommend that the text of the bill be printed in the minutes of the Board.

This report was received for record.

Certificate Number 9453

STATE OF ILLINOIS

OFFICE OF

THE SECRETARY OF STATE

To all to whom these Presents Shall Come, Greeting:

I, Edward J. Hughes, Secretary of State of the State of Illinois, do hereby certify that the following and hereto attached is a true photostatic copy of Senate Bill No. 34, the original of which is now on file and a matter of record in this office.

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, Done at the City of Springfield this 12th day of December, A.D. 1935.

(Sealed and signed)

EDWARD J. HUGHES

Secretary of State

***AN ACT TO ENABLE THE UNIVERSITY OF ILLINOIS TO COOPERATE WITH THE FEDERAL GOVERNMENT IN MAKING RESEARCHES AND PROVIDING INSTRUCTION IN BASIC PRINCIPLES RELATING TO AGRICULTURE AND OTHER SUBJECTS, TO APPROPRIATE TO THE UNIVERSITY OF ILLINOIS CERTAIN FUNDS ALREADY PAID AND TO BE PAID INTO THE STATE TREASURY BY THE FEDERAL GOVERNMENT FOR SUCH PURPOSES FOR THE BENEFIT OF THE UNIVERSITY AND PROVIDING FOR THE EXPENDITURE THEREOF.**

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

Section 1. There is hereby appropriated to the University of Illinois the sum of seventy-two thousand dollars (\$72,000) or so much thereof as shall accrue to the State of Illinois under the provisions of an Act of Congress entitled "An Act to provide for research into basic laws and principles relating to agriculture and to provide for the further development of cooperative agricultural extension work and the more complete endowment and support of land-grant colleges," approved June 29, 1935.

Sec. 2. Whenever any portion of said sum shall be received by the State Treasurer from the United States it shall be immediately due and payable into the Treasury of the University of Illinois.

Sec. 3. Whereas funds appropriated by Congress for the year ending June 30, 1936 have already been received by the State Treasurer but cannot be expended by the University of Illinois until appropriated by the General Assembly, therefore, an emergency is declared to exist and this Act shall take effect upon its passage.

Approved December 10, 1935

HENRY HORNER

Governor

THOMAS F. DONOVAN

President of the Senate

JOHN P. DEVINE

Speaker, House of Representatives

**Originated in the Senate—A. E. EDEN, Secretary of the Senate.*

APPROPRIATION FOR BAND EQUIPMENT

(3) A recommendation that an appropriation of \$750, or so much thereof as may be necessary, be made from the General Reserve Fund for the purchase of filing equipment for the storage of music for the University Bands.

On motion of Mr. Barrett, this appropriation was made, by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

EXPENSES OF COMMITTEE ON HEADSHIP OF DEPARTMENT OF SURGERY

(4) A recommendation that an assignment of \$500, or so much thereof as may be necessary, be made from the General Reserve Fund for the expenses incurred by the Committee on the Headship of the Department of Surgery in its work. This is to cover the traveling expenses of members of the Committee and of the various candidates who were invited to Chicago for conferences, and telephone and telegraph tolls.

On motion of Mrs. Plumb, this appropriation was made, by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

ASSIGNMENT OF FUNDS BY ATHLETIC ASSOCIATION

(5) A report that the Board of Directors of the Athletic Association has made the following assignments of funds from the Reserve Fund of the Association:

1. Construction of three concrete tennis courts (east of the Woman's Gymnasium).....	\$2 500 00
2. For expense of Swimming, Water Polo, Gymnastics, Fencing, Golf, and Tennis teams.....	500 00
3. General Expense.....	300 00
4. Repairs in Coaches dressing room in Stadium.....	200 00
5. Salary of Tennis Coach.....	300 00
6. Baseball Net—Armory.....	500 00
	<hr/>
	\$4 300 00

I recommend that these assignments be approved.

This recommendation was concurred in.

ADDITIONAL QUARTERS FOR STUDENT ORGANIZATIONS IN ILLINOIS UNION BUILDING

(6) The University leases from the University of Illinois Union the entire first floor, and the second floor of the center section, of the Illinois Union Building, for the use of the University of Illinois Alumni Association and for student organizations. The latter need additional space, and it has been recommended by the Senate Committee on Student Affairs that the University take over the third floor of the center section and remodel it for this purpose. This will give the University control of the entire first floor and of the entire center section. The building is in three sections which are not connected above the first floor, each having a separate stairway.

The cost of the remodeling and furnishings necessary is estimated at \$2,000, and the annual operating expenses, including the rental which must be paid to the Union for the additional space, is \$1,680.

I recommend authorization of the necessary changes in the contract with the University of Illinois Union and an appropriation of \$3,680, or so much thereof as may be necessary, from the General Reserve Fund, to cover the expenses of the necessary remodeling and furnishings and to pay the additional rental during the current fiscal year.

On motion of Mr. Barrett, this recommendation was approved and the appropriation was made, by the following vote: Aye, Mr. Barrett,

Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

PURCHASE OF PROPERTY ADJOINING THE CAMPUS

(7) At the meeting of the Board of Trustees on November 27 the Director of the Physical Plant Department was instructed to find out what could be done about securing certain property adjoining University property. Reports from him and the Comptroller concerning the cost and maintenance of the property are presented herewith and copies delivered to the Secretary of the Board for record.

On motion of Mr. Barrett, the extension or the acceptance of the option on this property, at the best terms possible, was authorized, and an appropriation of \$1,000 was made from the General Reserve Fund, by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

LEAVE OF ABSENCE FOR MISS JOSIE B. HOUCHENS

(8) A recommendation from Director P. L. Windsor that Miss Josie B. Houchens, Binding Librarian, be granted leave of absence, without pay, for one month during the summer of 1936 to enable her to teach in the summer session at Columbia University.

On motion of Mr. Mayer, this leave was granted.

LEAVES OF ABSENCE

(9) A report that the following leaves of absence of members of the staff have been authorized for the periods and under the conditions indicated:

1. Professor H. A. McGuigan, Head of the Department of Pharmacology, three weeks sick leave, with pay, beginning December 3, 1935. His work during his absence is being taken care of without additional expense to the University.

2. Miss Katharine Patterson, Assistant State Leader of Home Economics Extension, three months beginning December 16, without pay, in order that she may assist the Federal Resettlement Administration to inaugurate its program in Illinois. The College of Agriculture has been authorized to employ a substitute on a temporary basis, paying her out of the funds released under this arrangement.

3. Dr. H. O. Maryan, Associate in Obstetrics and Gynecology (Clinical Faculty, no salary), one year from September 1, 1935.

On motion of Dr. Meyer, this action was confirmed.

LEAVE OF ABSENCE FOR PROFESSOR CHARLES ZELNY

(10) A recommendation from the Dean of the College of Liberal Arts and Sciences that Professor Charles Zeleny, Head of the Department of Zoology, be given a leave of absence on account of his health from December 10, 1935, until the end of the first semester, or February 1, 1936. Arrangements have been made by the Department to take care of his work for the remainder of the semester without additional expense to the University.

On motion of Mrs. Plumb, this leave was granted.

LEAVE OF ABSENCE FOR MISS ROSE B. PHELPS

(11) A recommendation that Miss Rose B. Phelps, Associate in the Library School, be given leave of absence, without pay, during the academic year beginning September 1, 1936, for the purpose of graduate study at another institution. Arrangements have been made by the Library School for the appointment of a qualified substitute during her absence.

On motion of Mr. Barrett, this leave was granted.

CHANGE IN STATUS OF DR. WILLIAM HABBERTON

(12) A report of the change in status of Dr. William Habberton from Instructor in Education and Head of the Department of Social Studies in the University High School at a salary of \$2,250 per year to Assistant Professor of Education in the College of Education and Head of the Department of Social Studies in the University High School at a salary of \$3,200 per year, beginning February 1, 1936, and continuing until August 31, 1937.

On motion of Mr. Pogue, this action was confirmed.

APPOINTMENT OF DR. NEIL E. STEVENS AS PROFESSOR OF PLANT PATHOLOGY

(13) A recommendation from the Department of Botany and the Dean of the College of Liberal Arts and Sciences that Dr. Neil E. Stevens, Senior Pathologist in the Bureau of Plant Industry of the United States Department of Agriculture, be appointed Professor of Plant Pathology in the Department of Botany on indefinite tenure beginning February 1, 1936, at a salary of \$5,300 per year.

I concur in this recommendation.

On motion of Mr. Barrett, this appointment was made.

APPOINTMENT OF DR. HOWARD W. ODUM AS VISITING PROFESSOR OF SOCIOLOGY

(14) A recommendation from the Department of Sociology and the Dean of the College of Liberal Arts and Sciences that Dr. Howard W. Odum, Professor of Sociology at the University of North Carolina, be appointed Visiting Professor of Sociology for the second semester of the present academic year, or for five months beginning February 1, 1936, at a salary of \$7,000 per year, or \$3,500 for the period. Funds are available in the budget of the Department for this purpose.

On motion of Mr. Barrett, this appointment was made.

GRADUATION FROM THE LIBRARY SCHOOL

(15) The University Senate has approved the following minor change in the requirements for graduation from the Library School, on recommendation of the faculty of that School:

Candidates for the degree of Bachelor of Science in Library Science, who enter the Library School after June 1, 1936, must offer credit in at least 30 hours, with an average grade of "C," in professional courses in the Library School, or in other courses approved for this purpose by the faculty of the Library School.

On motion of Mr. Barrett, this change was approved.

MEDICAL PARK AT CHICAGO

(16) At the meeting of the Board on November 27 the report was made of a bill introduced in the first special session of the 59th General Assembly for the creation of a Medical Park Authority in Chicago and that the University was asked to express itself on this legislation. The President of the University and the University Counsel were authorized to submit to the officers of "The Medical Park at Chicago" a statement expressing the University's views. This has been done, and I submit to the Secretary of the Board for record a copy of the letter, sent on December 4 to Dr. Bernard Fantus, President of "The Medical Park at Chicago."

The President of "The Medical Park at Chicago" has replied that the bill has been revised in accordance with the suggestions made by the University, and a copy of his letter of December 13, 1935, is also submitted to the Secretary of the Board for record.

This report was received for record.

BIDS AND QUOTATIONS ON COMPETITIVE ITEMS

(17) At the meeting of the Board on November 1, when a report was being made of purchases of materials and payments for services authorized, the sug-

gestion was made informally that in purchasing competitive items and contracting for services *sealed bids* or *sealed quotations* should be secured in so far as this is practicable. Accordingly, I wish to report that the following arrangements have been made:

In purchasing or contracting for competitive items, so far as it is practicable, sealed bids or quotations will be secured, the announcements from the Purchasing Agent indicating the time and place when the quotations will be opened. For routine items either the Secretary of the Board or the Comptroller have been authorized and requested to be present at the time such quotations are opened and to approve the tabulation of bids. This will assure the presence of an officer of the Board on each occasion. In the opening of bids on large projects such as new buildings or other capital improvements, the President of the Board will be asked to designate one or more members to be present, as has been done in the past.

On motion of Mr. Mayer, this procedure was approved.

CHANGE IN K. C. BABCOCK ENDOWMENT FUND SECURITIES

Mr. Mayer, for the Finance Committee, presented the following report.

The University received from the late Dean K. C. Babcock certain securities to establish the K. C. Babcock Endowment Fund in which were included 60 shares of Cumulative First Preferred Stock of the American Founders Corporation. This Corporation has now been merged with the American General Corporation as of November 23, 1935. Under this merger the University is entitled to $1\frac{1}{2}$ shares of preferred stock of the new Corporation for each share of the old, a total of 72 shares bearing dividends at the rate of \$2.00 per share. To comply with the necessary formalities in making this transfer, I recommend that the Comptroller be authorized to withdraw from the University's safe-keeping account in the First National Bank of Chicago the certificates of stock now owned and to present them for exchange for certificates of stock in the new Corporation. The new stock will be carried as a part of the assets of the K. C. Babcock Endowment Fund.

On motion of Mr. Mayer, this recommendation was adopted.

PURCHASE OF SWIFT AND COMPANY BONDS

Mr. Mayer also reported that the Comptroller reports that in accordance with the action of the Board at its meeting on November 27, he has purchased \$7,000, Swift and Company, first mortgage $3\frac{3}{4}\%$ bonds, due 1950, at 105, as an investment of University endowment funds.

This report was received for record.

REQUEST OF CZECHOSLOVAK NATIONAL COUNCIL OF AMERICA

(18) On various occasions the Board has discussed the request of the Czechoslovak National Council of America that the University establish a chair of Slavonic languages. Because of financial and other limitations this has been impossible, and the Council therefore modified its request by suggesting that the University begin with lectures on the history, literature, and culture of the Slavonic peoples. At the meeting of the Board on October 26, on recommendation of the Committee on General Policy, the Board voted that such steps be taken by the President of the University as are possible and practical, considering financial circumstances and the availability of personnel within the present staff of the University, to carry out the objectives of the proposal made to the Board by the Czechoslovak National Council.

Accordingly, beginning with the second semester of the current year, the Department of History will offer a course dealing with the history and culture of the Western Slavs, including Czechoslovakia. This will probably be a two-hour course with perhaps sophomore standing required for admission. It meets, at least to a considerable extent, the desires of the Czechoslovak National Council and as an experiment will indicate the probable interest in such courses.

This report was received for record.

PURCHASES RECOMMENDED

(19) A recommendation that the following purchases be authorized:

1. Twenty-five hundred diplomas from E. A. Wright and Company, Philadelphia, Pennsylvania, the lowest bidder, at a price of \$750.
2. Twenty-six hundred diploma covers from B. C. Kassell Company, of Chicago, the lowest bidder, at a cost of 77 cents each, or a total price of \$2,002.
3. Two cars of lumber (one car of Douglas Fir and one mixed car consisting of Oak, Redwood, and White Pine) for Physical Plant stock from H. C. Stone Lumber Company, of Peoria, Illinois, the lowest bidder in both cases, at the following prices, f.o.b. Urbana: Fir lumber, \$807.25; mixed lumber, \$1,822.00.

On motion of Dr. Meyer, these purchases were authorized.

PURCHASES AUTHORIZED

(20) By action of the Board on July 26, 1935 (Minutes, page 367), the President of the University was authorized to approve purchases for the Board when in his opinion an emergency exists. Pursuant to this action the following purchases amounting to \$1,000 and over have been authorized:

1. Wood-stave steam-pipe casing for use on steam line to warehouse from A. Wyckoff and Son Company at a price of \$2,156.24, f.o.b. Urbana. (This quotation is somewhat higher than that submitted by the American District Steam Company, but after examination of samples of both casings, it is the opinion of the Physical Plant Department that the Wyckoff casing is superior because (a) it comes in longer laying lengths, with consequently lower labor cost; (b) it has a heavier cover; (c) it is constructed of California redwood, as contrasted with white pine; and (d) there is a heavier wire around the log.)
2. One carload of steel pipe from George B. Limbert and Company, of Chicago, the low bidder, at a price of \$1,576.85, f.o.b. Urbana. (Most of this pipe is for use on steam line to warehouse. Sufficient quantity for stock is added to make carload shipment, thus getting a lower price on all.)
3. X-ray spectrograph and equipment for research work in agronomy, from F. M. Bard, of Chicago, at a cost of \$2,500 to be charged against Federal funds available for this purchase.

On motion of Mr. Mayer, the action of the President in authorizing these purchases was confirmed.

DEATH BENEFITS

(21) A report of the deaths of the following members of the staff, and the death benefits which the Comptroller has been authorized to pay the designated beneficiaries:

Mr. M. E. Jones, laborer in the Physical Plant Department, on November 26, 1935, \$353.05.

Mrs. Alice V. Hamilton, retired (formerly Secretary to the Assistant Dean of the College of Agriculture), on December 8, 1935, \$420.50.

This report was received for record.

COMPTROLLER'S REPORT OF CONTRACTS

(22) The following report from the Comptroller of contracts executed since the last report:

CONTRACTS EXECUTED BY THE COMPTROLLER

NOVEMBER 22 TO DECEMBER 16, 1935

Lease of Brownfield Woods, as authorized by Board of Trustees in meeting of September 28, 1935 (Minutes, page 405):

<i>From whom</i>	<i>Description</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Mrs. George Brownfield	Sixty acre wooded tract 5 miles northeast of Urbana	\$135.00 per year	October 15, 1935
Loretta Brownfield			
I. D. Brownfield			
George Brownfield			

Renewal of lease originally reported to Board of Trustees January 11, 1926
(Minutes, page 508):

<i>From whom</i>	<i>Property</i>	<i>Tenure</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Fairview Park Cemetery Association, DeKalb, Illinois	36.25 acres for agronomy experiment field, near DeKalb, Illinois	Five years from January 1, 1936 to December 31, 1940	\$362.50 per year	November 25, 1935

This report was received for record.

PURCHASE OF COAL FOR CHICAGO DEPARTMENTS

(23) For a number of years Pocahontas mine-run coal has been burned in the heating plants at the Colleges of Pharmacy and Dentistry. This fall the Physical Plant Department made tests with Illinois coal in both plants and on the basis of those tests decided that Illinois coal can be satisfactorily used in both buildings. Requests for quotations on a uniform basis were submitted to all concerns which had bid on the University's coal supply for those buildings in recent years, and the following bids were received:

	<i>Price Delivered</i>
Consumers Company.....	\$4.94 per ton
Crerar-Clinch Company.....	4.97 $\frac{1}{4}$ per ton ¹
Western Fuel Company.....	5.05 per ton
Eldridge Coal Company.....	5.50 per ton

¹Average price.

The analyses of the coals on a B.T.U. basis show that the lowest bid was made by the Crerar-Clinch Company, whose coal, at a price of \$4.89 a ton for the College of Pharmacy and \$5.04 for the College of Dentistry, gives 51,594 B.T.U. for one cent. The difference in price for the two buildings is due to difference in conditions for handling coal at the two points. The next lowest bid is that of the Consumers Company at a uniform price of \$4.94 a ton of coal yielding 49,533 B.T.U. for one cent.

The Comptroller and the Director of the Physical Plant Department recommend that the contract be awarded to the Crerar-Clinch Company at the prices stated for approximately 500 tons for the Dentistry building and 400 tons for the Pharmacy building. Funds are available in the budget of the Physical Plant Department for this purchase.

The approval of the Governor is required under the constitution.

On motion of Mr. Mayer, this contract was awarded to the Crerar-Clinch Company as recommended.

GIFTS TO THE UNIVERSITY

(24) The following report of gifts received by the University since the last report:

General Electric Company, Bloomfield, New York, equipment for humidifying air for the investigation on effects of air conditioning on pathological conditions which is being made by the Department of Physiological Chemistry of the College of Medicine.

Ella Sachs Plotz Foundation, \$400 in support of the research on the influence of hormones and vitamins on phagocytosis being carried on by the College of Medicine.

Mead Johnson and Company, \$200 in support of research work on the healing of burns to be carried on by the Department of Surgery of the College of Medicine.

Sangamo Electric Company, Springfield, Illinois, assembly parts for 10 single-element and for 5 two-element polyphase watt-hour meters, together with two time switches; value about \$160.

General Electric Company, Chicago, Illinois, all parts for one three-element

polyphase watt-meter, for two two-element polyphase watt-hour meters, and for two one-element single-phase watt-meters; estimated value about \$100.

Reynolds Electric Company, Chicago, Illinois, one four-circuit control, and one disk motor; estimated value about \$25.

This report was received for record.

AMERICAN PHARMACEUTICAL ASSOCIATION RESEARCH ASSISTANTSHIPS

(25) The American Pharmaceutical Association offers the University \$2,300 for investigation and research on drugs and medicines included in the National Formulary. This fund will provide stipends of \$100 a month and \$55 a month for two research assistants on twelve-months appointment, and the balance will be used for such materials as are necessary in their research work.

I recommend acceptance of this offer, the two assistantships to be designated as "Special Research Assistantships" in the College of Pharmacy.

On motion of Dr. Meyer, this gift was accepted as recommended.

ASSIGNMENT OF PATENT FOR REMOVAL OF SULPHUR DIOXIDE FROM FLUE GASES

(26) A report from the Secretary of the Board that he has received United States Letters Patents Nos. 2021936 and 2021937, issued to the Board of Trustees of the University of Illinois, as assignee of Henry F. Johnstone, covering the process for the removal of sulphur dioxide from flue gases and the apparatus for removing sulphur dioxide from flue gases.

This report was received for record.

OFFER OF REAL ESTATE TO THE UNIVERSITY OF ILLINOIS FOUNDATION

(27) The University of Illinois Foundation has received an offer from Mr. E. M. Kennard, an alumnus, of Champaign, of an apartment building constructed by him in 1929 at a cost of approximately \$150,000. This offer is subject to certain conditions, stated below, and involves the repurchase of this property from the Twin Cities Building and Loan Association, which holds a mortgage of \$83,000 against it.

The Association desires to liquidate its mortgage and is willing to release it for approximately \$55,000 to \$60,000. If Mr. Kennard can repurchase the property, he proposes to give it to the University of Illinois Foundation subject to his right to operate it during his lifetime (or that of his wife and two brothers), they to receive the net income from the operation. In order to repurchase the property it would be necessary to provide not to exceed \$60,000 in cash.

Mr. Glenn M. Hobbs, Executive Director of the University of Illinois Foundation, asks the University to consider investing not to exceed \$60,000 of endowment funds at 5 per cent in this property, the investment to be secured by a first mortgage. Mr. Kennard and his family would then operate the building, making interest and principal payments on the mortgage. The following financing plan has been proposed:

Income

Gross income of building \$12 600

Expenses

Operating expenses (including taxes, fuel, janitor service, and insurance).....

\$4 200

Interest (5% on \$55,000)..... 2 750

Sinking Fund (principal payments)..... 2 750

9 700

Net income to accrue to Mr. Kennard and his family..... \$ 2 900

It would require approximately twenty years to retire the mortgage at this rate. On the death of Mr. Kennard, his wife and brothers, the property would come into the possession of the University of Illinois Foundation.

Since this plan will involve the cooperation of the University by the investment of from \$55,000 to \$60,000 of its endowment funds in this property, Mr. Hobbs has requested that it be brought to the attention of the Board for its consideration or for consideration by the Finance Committee.

On motion of Mr. Barrett, this matter was referred to the Finance Committee for consideration and report.

**CONTRACTS FOR MEDICAL AND DENTAL LABORATORIES
BUILDING**

(28) A report on the status of the proposed addition to the Medical and Dental College Laboratories Building.

Mr. Stouffer made a statement concerning this matter, and presented the following letter from Granger and Bollenbacher, Architects.

December 5, 1935

*To the Board of Trustees
University of Illinois
Urbana, Illinois*

*Re: P.W.A. Docket No. Ill. 1057
Medical and Dental College
Laboratories—Second Unit*

GENTLEMEN:

We recommend that the following low bidders be awarded contracts for the construction of the Medical and Dental College Building located on the Chicago campus of the University of Illinois at the southwest corner of Polk and Wood Streets, Chicago, Illinois.

We recommend that the general contract be awarded to J. W. Snyder Co., 307 North Michigan Avenue, Chicago, Illinois, at their base bid of \$964,860 together with Alternate No. 1 which amounts to a net reduction of \$12,250, the total amount of contract to be \$952,610.

We further recommend that the elevator and entrance enclosures contract be awarded to Haughton Elevator & Machine Co., 507 South Franklin Street, Chicago, Illinois, at their base bid of \$53,700.

We further recommend that the electric wiring contract be awarded to Divane Bros., 3826 West Van Buren Street, Chicago, Illinois, at their base bid of \$69,975.

We further recommend that the plumbing contract be awarded to O'Callaghan Bros., 21 South Green Street, Chicago, Illinois, at their base bid of \$112,900 together with Alternate No. 3 which amounts to a net reduction of \$230, the total amount of contract to be \$112,670.

We further recommend that the heating contract be awarded to Robert Gordon, Inc., 22 West Austin Avenue, Chicago, Illinois, at their base bid of \$77,378.

We further recommend that the ventilating contract be awarded to Bloomer Heating & Ventilating Co., Inc., 1245 West 47th Street, Chicago, Illinois, at their base bid of \$56,777.

Yours very truly,

GRANGER AND BOLLENBACHER

By FRANK L. VENNING

On motion of Dr. Meyer, the general contract was awarded as recommended to the lowest bidder, the J. W. Snyder Company, at their base bid of \$964,860, with Alternate No. 1, making a net reduction of \$12,250; the total amount of the contract to be \$952,610, subject to such change orders as may be agreed on with the Director of the Public Works Administration to keep the cost of construction within the allotment. This award was made by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

On motion of Mr. Barrett, the contract for the elevator and entrance enclosures was awarded to the lowest bidder, the Haughton Elevator & Machine Company, at their base bid of \$53,700, subject to such change orders as may be agreed on with the Director of the Public Works Administration to keep the cost of construction within the allotment. This award was made by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

On motion of Mr. Mayer, the contract for the electric wiring was awarded to the lowest bidder, Divane Brothers, at their base bid of \$69,975, subject to such change orders as may be agreed on with the Director of the Public Works Administration to keep the cost of construction within the allotment. This award was made by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

On motion of Mr. Pogue, the contract for plumbing was awarded to the lowest bidder, O'Callaghan Brothers, at their base bid of \$112,900, together with alternate No. 3, a reduction of \$230; the total amount of their contract to be \$112,670, subject to such change orders as may be agreed on with the Director of the Public Works Administration to keep the cost of construction within the allotment. This award was made by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

On motion of Mrs. Plumb, the contract for heating was awarded to the lowest bidder, Robert Gordon, Inc., at their base bid of \$77,378, subject to such change orders as may be agreed on with the Director of the Public Works Administration to keep the cost of construction within the allotment. This award was made by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

On motion of Dr. Meyer, the contract for ventilating was awarded to the lowest bidder, the Bloomer Heating and Ventilating Company, Inc., at their base bid of \$56,777, subject to such change orders as may be agreed on with the Director of the Public Works Administration to keep the cost of construction within the allotment. This award was made by the following vote: Aye, Mr. Barrett, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Williams; no, none; absent, Mr. Barr, Mrs. Freeman, Mr. Horner, Mr. Karraker, Mr. Wieland.

On motion of Mr. Barrett, the President of the University was authorized to make a revised application and to take such other steps as may be necessary to secure the grant of funds for the construction of this building.

President Williams appointed Mr. Barrett a committee of one to confer with the Federal authorities concerning this matter.

On motion of Mr. Mayer, the President of the University was authorized to request Governor Horner to include in the call for the next special session of the General Assembly the matter of the appropriation of sufficient funds for the completion and equipment of this building, over and above the Federal grant.

REVISION OF THE STATUTES

Mr. Barrett presented, as the report of the special committee to revise the University Statutes, the press proof of the revision prepared by the committee, with the recommendation that the Statutes be adopted as printed.

INVESTMENT OF ENDOWMENT FUNDS

Dr. Meyer, for the Finance Committee, presented a recommendation that investment of endowment funds be made as follows:

Kansas Power and Light Co., first mortgage bonds of 1965, 4½ per cent, at 106¼.....	\$5 000
Wilson & Co., first mortgage bonds of 1955, 4 per cent, at 99¼.....	5 000

On motion of Dr. Meyer, these investments were authorized.

DATE OF JANUARY MEETING

It was voted to hold the January meeting at the Blackstone Hotel, in Chicago, at 10 a.m. on Friday, January 24, 1936.

RESIGNATIONS

The Secretary presented for record the following list of resignations.

Clifford, Ralph, Assistant in Agricultural Economics, in the Agricultural Experiment Station—resignation effective November 30, 1935.

Quin, Jeremiah, Instructor in Medicine, in the College of Medicine—resignation effective December 1, 1935.

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Birky, Carl William, Assistant in Sociology, on one-half time, for five months beginning February 1, 1936, at a cash compensation at the rate of seventy dollars (\$70) a month. (December 10, 1935)¹

Boys, Dorothy E., Stenographer in the College of Agriculture and in the Agricultural Experiment Station, on four-fifths time, for nine months beginning December 1, 1935, at a cash compensation at the rate of fifty-six dollars (\$56) a month. (December 4, 1935)

Broom, Mildred, Stenographer for the Appointments Committee, in the College of Education, for nine months beginning December 1, 1935, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month (this supersedes her previous appointment). (December 4, 1935)

Butterfield, M. E., Assistant in Romance Languages, on one-half time, for five months beginning February 1, 1936, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (December 7, 1935)

Fitzsimmons, Cleo, Extension Specialist in Junior Club Work in the Extension Service in Agriculture and Home Economics, for nine months beginning December 1, 1935, at a cash compensation at the rate of two hundred dollars (\$200) a month (this supersedes her previous appointment). (December 2, 1935)

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

Gustafson, W. A., Assistant and Senior Resident in Surgery, in the College of Medicine, for eight months beginning January 1, 1936, at a cash compensation at the rate of eighty-three dollars thirty-three cents (\$83.33) a month (plus maintenance including board, room, and laundry furnished by the State Department of Public Welfare). (November 30, 1935)

Habberton, William, Assistant Professor of Education and Head of the Department of Social Studies in the University High School, beginning February 1, 1936, and continuing until August 31, 1937, at a cash compensation at the rate of two hundred sixty-six dollars sixty-six cents (\$266.66) a month (this supersedes his previous appointment). (December 12, 1935)

Pattengale, Nell Treva, Instructor in Radium Therapy, in the College of Medicine, beginning November 15, 1935, and continuing until September 1, 1936, without salary. (December 7, 1935)

Pleshar, Helen Agnes, Record Clerk in the Registrar's Office, for nine months beginning December 1, 1935, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month. (December 12, 1935)

Randall, Mrs. Virginia Wood, Assistant in Home Accounts, in the Department of Home Economics, in the Agricultural Experiment Station, on one-half time, for seven months beginning December 1, 1935, at a cash compensation at the rate of sixty dollars (\$60) a month. (December 2, 1935)

Reynolds, John T., Assistant and First Junior Resident in Surgery, in the College of Medicine, for eight months beginning January 1, 1936, at a cash compensation at the rate of sixty-six dollars sixty-six cents (\$66.66) a month (plus maintenance including board, room, and laundry furnished by the State Department of Public Welfare). (November 30, 1935)

Smith, Jean, Secretary to the Assistant Dean of the College of Agriculture, for nine months beginning December 1, 1935, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred fifteen dollars (\$115) a month (this supersedes her previous appointment). (December 4, 1935)

The Board adjourned.

H. E. CUNNINGHAM

Secretary

WALTER W. WILLIAMS

President