

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

November 21, 1936



The November meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 9:30 o'clock a.m. on Saturday, November 21, 1936.

When the Board convened, the following members were present: President Karraker, Mr. Barr, Mr. Barrett, Mrs. Freeman, Mrs. Plumb, Mr. Pogue.

President Willard was present; also Professor Lloyd Morey, Comptroller, Mr. A. J. Janata, Assistant to the President, Mr. C. S. Havens, Director of the Physical Plant Department, and, during part of the day, Judge Johnson, University Counsel.

MINUTES APPROVED

The Secretary presented the minutes of the meeting of September 30, the adjourned session of October 9, and the meeting of October 26 and 27, 1936.

On motion of Mr. Barrett, the minutes were approved as printed on pages 23 to 112 above.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

CIVIL SERVICE JOINT APPOINTING OFFICER

(1) On November 27, 1935 (Minutes, page 472), the Board of Trustees adopted a resolution designating the Comptroller as the appointing officer of the University for Civil Service purposes, and ratifying and confirming all actions previously taken by him in that capacity. This provision was also written into the University Statutes approved March 10, 1936.

In discharging this responsibility, it is a practical necessity that the Comptroller assign a part of the work to other members of his staff. The following resolution is therefore offered:

Whereas Lloyd Morey, Comptroller of this Board, has heretofore been duly authorized to act as Appointing Officer in the administration of the State Civil Service Law in its relation to the University, and

Whereas it is essential, in order to insure the efficient and orderly administration of this branch of the business of the University, that more than one person be authorized to perform the duties of the above described position,

Now, therefore, be it resolved that Lloyd Morey, Comptroller, and H. B. Ingalls, Bursar, be and they are hereby designated jointly and severally as Appointing Officers with full power to act as such, including the power to sign all Civil Service Forms pertaining to appointments, promotions, demotions, transfers, or discharges of persons subject to the Civil Service Law, and

Be it further resolved that it shall be in the discretion of Mr. Morey whether and in what circumstances Mr. Ingalls executes such forms over his personal signature or Mr. Morey does so himself, but in either case any such Civil Service Forms, whether executed by Mr. Morey or by Mr. Ingalls, shall be deemed to have been executed by and with the authority of this Board.

On motion of Mrs. Plumb, this resolution was adopted, and the Secretary was instructed to incorporate this action in the Statutes.

LEAVE OF ABSENCE FOR PROFESSOR HARTLEY D. PRICE

(2) A recommendation that Assistant Professor Hartley D. Price, of the Department of Physical Education for Men, be given a sabbatical leave of absence on one-half pay during the second half of the academic year 1936-1937, or from March 1 to August 31, 1937. Professor Price proposes to spend this time in study.

In submitting this application, I recommend that the established administrative procedure requiring that an application for a sabbatical leave during any given year must be submitted on or before December 1 of the preceding year be waived.

On motion of Mr. Barrett, this leave was granted as recommended.

LEAVE OF ABSENCE FOR MISS JOSIE B. HOUCHENS

(3) A recommendation that Miss Josie B. Houchens, Binding Librarian, be given sick leave with full pay for three months from October 20, 1936. Other members of the Library staff will carry on her work so that no additional expense to the University will be involved.

On motion of Mrs. Freeman, this leave was granted as recommended.

RESIGNATION OF PROFESSOR EDWARD BERMAN

(4) On January 24, 1936 (Minutes, page 514), Dr. Edward Berman, Associate Professor of Economics, was given a year's leave of absence without pay beginning February 1, 1936, to enable him to undertake a research project for the Works Progress Administration. He has been offered an opportunity to

continue his work as Senior Economist in the Works Progress Administration indefinitely, and has submitted his resignation as a member of the faculty, effective at the end of the present semester, or February 1, 1937.

On motion of Mr. Barrett, this resignation was accepted.

EXCESS OF INCOME FROM FEES OVER BUDGET ESTIMATES

(5) The Comptroller reports the receipt of an excess of income from fees of not less than \$45,000 over the estimate of income from this source set up in the budget for 1936-1937. I recommend that the budget for the current fiscal year be adjusted accordingly and the General Reserve Fund be increased by the amount of the additional anticipated income.

On motion of Mr. Pogue, this recommendation was adopted, and the funds were assigned to the General Reserve Fund as recommended.

APPROPRIATION FOR POULTRY PLANT

(6) A recommendation that an assignment of \$1,500, or so much thereof as may be necessary, be made from the balance of \$7,828.79 in the "Unappropriated Agricultural Income for Animal Husbandry" for the installation of a heating plant in the new poultry house and to connect the building with a power line to provide electricity therein.

On motion of Mr. Barr, this appropriation was made as recommended, by the following vote: Aye, Mr. Barr, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Horner, Mr. Mayer, Dr. Meyer, Mr. Wieland, Mr. Williams.

APPROPRIATION FOR IMPROVEMENT OF WEST RESIDENCE HALL

(7) The Director of the Physical Plant Department has recommended the release of \$2,100 from the General Reserve Fund for the construction of a terrace in the rear of West Hall. In setting up the budget for the Residence Halls, which are self-supporting, a reserve (approximately \$14,000 for the two halls on Nevada Street and \$5,000 for Davenport House) is included to provide for items of replacement to both buildings and equipment which occur irregularly over a long period of years and also current maintenance and repair costs. This fund is not intended to provide for improvements or capital additions such as the building of a masonry terrace.

I recommend that an assignment of \$2,100 be made from the General Reserve Fund for this purpose with the understanding that a similar amount from the net income of the Residence Halls will be permitted to lapse into the General Reserve Fund at the end of the year to offset this.

On motion of Mrs. Freeman, this appropriation was made as recommended, by the following vote: Aye, Mr. Barr, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Horner, Mr. Mayer, Dr. Meyer, Mr. Wieland, Mr. Williams.

ADJUSTMENT IN BUDGET OF ATHLETIC ASSOCIATION

(8) A report that the Board of Directors of the Athletic Association has made the following adjustments in the budget of the Association:

1. Appropriation of \$250 for the wrestling team.
 2. Appropriation of \$900 for the employment of a switchboard clerk at the New Gymnasium, and for the purchase of dictating and transcribing machines.
- These are appropriations from the Reserve Fund of the Association, and are additions to its budget for the current fiscal year.

The original budget of the Athletic Association for 1936-1937, as submitted to the Board of Trustees of the University last spring, indicated total estimated expenditures of \$14,748.41 in excess of estimated income, but approximately this

amount was for repairs, improvements, and other non-recurring items which could be charged against the Association's Reserve Fund, in which there was a substantial balance. The Business Manager reports that so far this year receipts have exceeded the budget estimates of income by more than \$24,000, with 75 per cent of the receipts for the fiscal year already accounted for. This is due to an increase in the sales of season ticket books, which brought in \$10,696 more than the budget estimates, and to increased receipts from football games.

On motion of Mr. Pogue, these adjustments were approved.

INSURANCE POLICIES AND ANNUITIES CARRIED BY THE ATHLETIC ASSOCIATION

(9) The Athletic Association has entered into a contract with each of its employees, which contracts are modeled very closely after those used by the University for members of the faculty. The Athletic Association contract stipulates the amount of salary to be paid, and also provides for the payment of a death benefit and of annuity payments when the employee shall have reached the age of retirement.

The Directors of the Athletic Association do not regard the cash or loan values of its annuity insurance policies as a fund on which the Association can draw for any purpose except the payment of death and retiring benefits. Of course, an extreme emergency might arise in which it would be forced to borrow from this fund, but it would be the intention to repay the loan at the earliest possible moment. Indeed, the Association did borrow in this manner when the bank in which it had its funds on deposit closed. It repaid the insurance company in full some time ago. In other words, the Association does not consider this fund in the light of a savings account which may be drawn upon for operating expenses whenever desired.

In order that there may be a record of this matter in the minutes of the Board of Trustees, Professor F. A. Russell, Vice-President of the Athletic Association and Chairman of its Finance Committee, has made the following statement in a letter to the Comptroller of the University, dated November 11, 1936, summarizing this arrangement:

1. The Athletic Association has established a fund from which the Athletic Association may pay death claims and retiring allowances to those of its employees who have contracts with the Athletic Association providing for such payments.

2. The contracts are so written that in the event an employee leaves the Athletic Association, the annuity contract is the absolute property of the Athletic Association without it being necessary to obtain the consent of the resigned (or discharged) employee.

3. When an employee reaches the retirement age, we turn the responsibility of paying the retiring allowance over to the insurance company, but if the employee does not live long enough to receive the number of payments guaranteed under the contract, any difference will be returned to the Athletic Association.

This report was received for record.

At this point, Dr. Meyer took his place with the Board.

APPROPRIATION FOR EMERGENCY HOSPITAL FACILITIES

(10) The attention of the Board has already been called to the importance of providing emergency hospital facilities for students in case of an epidemic and the inability of local hospitals to meet the needs. Further study of the problem has resulted in certain specific recommendations from the Director of the Physical Plant Department to provide emergency facilities in addition to the present capacity of the McKinley Hospital. These include:

1. *Housing Facilities for Hospital Purposes.* A survey and inspection has been made of vacant and other available houses in Champaign and Urbana which could be used for emergency hospitalization of small groups. There are available at this time three houses suitable for such purposes, two owned by the University and one which probably could be leased if needed, which would

provide hospital facilities for approximately 125 patients. A study has also been made of the possible uses of such University buildings as the Men's Old Gymnasium, the Woman's Gymnasium, and the Woman's Building if they are needed. No definite recommendation is being made at this time with reference to housing facilities. The only satisfactory permanent solution to this problem, however, is an addition to McKinley Hospital, although even by increasing its capacity it would still be necessary to make provision for emergency units in the event of a general epidemic.

2. *Equipment.* The University should have a reasonable amount of surplus of hospital equipment to meet an emergency since in the case of an epidemic other communities will have similar problems and too much dependence cannot be placed on them for equipment and supplies. The University Health Officer and the Superintendent of the McKinley Hospital have estimated that additional equipment to operate two emergency hospital units would cost approximately \$16,500. It is recommended that the University purchase immediately such additional hospital equipment as could not be obtained on short notice to provide for approximately 100 patients, in addition to the present McKinley Hospital facilities. This equipment would include such items as beds, mattresses, and bedside tables and would serve two purposes. It would be available in case of an emergency and if not needed for that purpose could be used to replace existing equipment in the McKinley Hospital as needed.

I recommend that an assignment of \$5,000 be made from the General Reserve Fund for the purchase of hospital equipment including beds, mattresses, bedside tables, and such other items as can be used either for emergency purposes or as replacements of similar equipment now used in the hospital.

On motion of Mrs. Plumb, this appropriation was made, by the following vote: Aye, Mr. Barr, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Dr. Meyer, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Horner, Mr. Mayer, Mr. Wieland, Mr. Williams.

CHARGES AGAINST FEDERAL FUNDS FOR SERVICES FURNISHED BY THE UNIVERSITY FOR AGRICULTURAL AND HOME ECONOMICS EXTENSION DIVISION

(11) Federal funds for agricultural research and extension have materially increased in the past two years. As a result the amount of physical plant facilities and general business office services required by these activities have increased considerably. Federal regulations authorize the charging of the cost of services furnished by the state universities and colleges to their agricultural and home economics extension divisions against the Federal funds provided for these divisions if an institution so desires. The Comptroller has asked whether such charges should be made against funds received by the University of Illinois.

The Dean of the College of Agriculture reports that such funds bring material benefits to the State and to the University and that probably State funds for various research and extension activities in Agriculture and Home Economics would have to be increased if Federal funds were not available. The University has not made a practice of charging any general overhead expenses to any other specially financed activity of a research or extension character.

The University of Illinois has not heretofore made specific charges against Federal funds for the routine services of the Physical Plant Department and the Business Office to the extension and research divisions of the College of Agriculture and the Agricultural Experiment Station. The actual increase in physical plant expense due to the increased funds appears to be less than \$1,000 a year. An effort is being made to have as much as practicable of the added bookkeeping service taken care of in the College of Agriculture as a part of the expense of the new funds rather than in the Business Office.

On motion of Mr. Barr, the Board concurred in the recommendation of the President of the University that there be no change in procedure in this matter at present.

PURCHASE OF STEEL SCAFFOLDING

(12) A recommendation that \$8,500, or so much thereof as may be necessary, be appropriated from the General Reserve Fund for the purchase of steel scaffolding to be used in painting and making repairs in buildings and large rooms like the Auditorium.

Mr. Barrett, for the Committee on Buildings and Grounds, presented a recommendation that this purchase be made.

On motion of Mr. Barrett, this purchase was authorized and the appropriation was made as recommended, by the following vote: Aye, Mr. Barr, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Dr. Meyer, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Horner, Mr. Mayer, Mr. Wieland, Mr. Williams.

EXTENSION OF AGREEMENT WITH AMERICAN RAILROAD ASSOCIATION

(13) A recommendation for the approval of an extension of an agreement with the Association of American Railroads and the Rail Manufacturers' Technical Committee for a cooperative investigation of the causes of failures in railroad rails in service together with their prevention, with particular reference to transverse fissures, for two years beginning January 1, 1937.

The original agreement for this rails investigation was effective on January 1, 1931. It was the intention then to spend \$250,000 in a five-year period, the two agencies to share equally in the expense which was estimated at approximately \$50,000 annually, but at the end of five years there remained enough money to carry the investigation for an additional year and the extended agreement expires December 31, 1936. The two agencies have requested an extension of the agreement for two years from January 1, 1937, and have agreed to contribute jointly approximately \$50,000 a year to cover the expenses of continuing this research work.

On motion of Mr. Barrett, the extension of this agreement was approved as recommended.

REPORT ON SALE OF SECURITIES REPRESENTING INVESTMENTS OF ENDOWMENT FUNDS

(14) The Comptroller submits the following report of the sale of securities representing investments of endowment funds authorized by the Board of Trustees and not previously reported. In the list is an item of \$2,000 representing a part of the endowment of the Kate Neal Kinley Fellowship. The provisions of this fund require that it be invested separately from other funds and that the diminished principal be replenished from income. The small loss of \$22.50 sustained in the recent sale of securities, as compared with the book value at which they were entered when received, will be a charge to the income account of the fund rather than the principal as in the usual practice.

REPORT ON SALE OF SECURITIES INVESTMENTS OF TRUST FUNDS

NOVEMBER 11, 1936

Authorized by Board of Trustees, March 10, 1936:

Security	Par Value	Book Value	Price	Market Value	Profit
<i>Group Investments:</i>					
U. S. Treasury notes 3½ 1944-46	\$12 500 00	\$12 954 62	108½	\$13 535 16	\$580 54
State of California Relief bonds					
3½ 1945.....	10 000 00	10 672 42	109.70	10 970 00	297 58
	(\$22 500 00)	(\$23 627 04)		(\$24 505 16)	(\$878 12)

Authorized October 26 and 27, 1936:

Special Investments:

Kinley Endowment New England Power Association 5½ 1954.....	\$2 000 00	\$2 000 00 (Gift)	98¾	\$1 977 50	\$22 50 (Decrease)
Babcock Endowment New England Power Association 5½ 1954.....	1 000 00	1 000 00 (Gift)	98¾	987 50	12 50 (Decrease)
German Government International Loan 5½ 1953.....	3 100 00	3 100 00 (Gift)	25¼	1 262 50	1 837 50 (Decrease)
Taft Lectureship Laclede Gas Light Co. 5½ 1953	500 00	500 00 (Gift)	72¼	362 50	137 50 (Decrease)
	<u>(\$6 600 00)</u>	<u>(\$6 600 00)</u>		<u>(\$4 590 00)</u>	<u>(\$2 010 00)</u>
				\$29 095 16	

This report was received for record.

PURCHASE OF SECURITIES

(14) A report from the Comptroller to the Finance Committee.

To the Finance Committee:

The sales and purchases of securities authorized by the Board at the last meeting have been partially executed. It has been found impossible to secure certain items selected for purchase at that time. The total sum available for group investment of endowment funds at this date is approximately \$16,300.

After canvassing available possibilities with various bond houses, I recommend purchases not in excess of \$5,000 each from the following list:

California Water Service
1st 4% Series B, 1961
Call price 107½, market 105, yield 3.6
Pacific Gas & Electric Co.
1st 3½, 1966
Call price 107½, market 104, yield 3.25
Wisconsin Power & Light Co.
1st 4%, Series A, 1966
Call 105, market 102½, yield 3.85
Cumberland County (Maine) Power & Light Co.
1st 3½%, 1966
Call 108, market 103, yield 3.33

Koppers Company
1st mortgage and collateral trust bonds Series A, 4%, 1961
(If found to be legal for trust funds)

There is also available \$2,000 in the Kate Neal Kinley Endowment Fund which must be separately invested. For this purpose I suggest:

New England Power Co.
1st 3¼%, 1961
Market 104, yield 3

We own \$8,000 State of Illinois 4% Highway bonds, due 1953, book value at this date 103.6. The present market is 121. It has been suggested that we replace these bonds by U. S. Treasury 4%, 1944/54, price about 116. I recommend this change.

Very truly yours,

LLOYD MOREY
Comptroller

On motion of Dr. Meyer, the purchase of these securities was authorized as recommended.

ASSIGNMENT OF LAND FOR POLO FIELD

(15) The Professor of Military Science and Tactics has requested the assignment of the area north of Stadium Drive and west of First Street for use as a polo field. The Acting Director of Athletics and the Director of the Physical Plant Department approve this assignment until such a time as the area is needed for a baseball field or other University purposes.

I recommend approval on condition that the assignment of this land for use as a polo field will not require any additional appropriation, or involve an increase in the operating budget of the Military Department.

On motion of Mr. Pogue, this assignment of land was made as recommended.

**ARCHITECTURAL SERVICES AND SITE FOR
STUDENT CENTER BUILDING**

(16) In the development of building studies and the design of the Student Center Building at the University of Illinois, it is necessary for the architects to have a definite site authorized. It is, therefore, recommended that the Board of Trustees at this meeting designate and authorize, informally at least, a site for this building.

This matter was discussed, but no formal action was taken.

On motion of Dr. Meyer, the supervision and architectural work on this building was placed in the hands of the Physical Plant Department for the preparation of plans and superintendency of construction.

REPORT ON STATUS OF STUDENT CENTER PROJECT

(17) The University has been advised by the State Director of the Federal Emergency Administration of Public Works that its application for a grant of Federal funds to aid in the construction of a Student Center has been examined and approved by all examining sections and is now listed as a project eligible for allotment on the basis of a grant of \$450,000 and funds to be furnished by the applicant in the amount of \$550,000. (This is based on an estimated cost of \$1,000,000 for the building without equipment and furnishings; the preliminary estimate of the cost of the latter is \$250,000.)

The University has been advised by the Assistant Administrator that no grant has yet been made and that the application is not before the President of the United States. According to press reports, it is not likely that any more projects will be approved until the latter's return from his South American cruise in December. Under present law the Federal Emergency Administration of Public Works will cease to exist on June 30, 1937, unless Congress extends it. Consequently, final approval of the projects which cannot be completed by that date is quite likely to be deferred pending a decision on the future of the Public Works Administration.

In the meantime, the University of Illinois Foundation is organizing its campaign to raise funds for this project. A central committee has been appointed with a full-time director to manage the campaign and a preliminary survey has been made by the John Price Jones Corporation whose services have been retained by the Foundation to aid in the preliminary survey only.

This report was received for record.

APPROPRIATION FOR BUILDING STUDIES

(18) The Director of the Physical Plant Department recommends that if his Department is to continue the studies and preparation of plans and specifications for the Student Center Building, an additional appropriation be made for continuing this work until the funds to be raised for this building are available. He recommends that \$5,000 be appropriated for this purpose.

On motion of Mr. Barrett, this appropriation was made, by the following vote: Aye, Mr. Barr, Mr. Barrett, Mrs. Freeman, Mr. Karraker, Dr. Meyer, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Horner, Mr. Mayer, Mr. Wieland, Mr. Williams.

PURCHASES RECOMMENDED

(19) A recommendation that the following purchases be authorized:

1. English Finish Book Paper, 900 reams 25 x 38—40 lb., for use in printing the Annual Register, from Dwight Brothers Paper Company, Chicago, the low bidder, at a price of \$4.30 per cwt., a total cost of \$1,548.00. Funds are available in the budget for this purchase.

2. Lumber for use in maintenance work:

3000 ft. 2" Clear Plain Red Oak

2000 ft. 1" Clear Plain Red Oak

3000 ft. 1" Clear All Heart California Red Wood

Selected and Better Northern White Pine as follows:

2000 ft. 1" x 12"—16'

1000 ft. 1" x 10"—16'

1000 ft. 1" x 12"—12'

1000 ft. 1" x 10"—12'

1000 ft. 1½" random

from Frank Paxton Lumber Company, Kansas City, Kansas, the low bidder, at a price of \$1,650, f.o.b. Urbana.

3. 2,420 diploma covers, from B. C. Kassell Company, Chicago, the low bidder, at a price of 79¢ each. Provision has been made in the budget for 1936-1937 for this purchase.

4. Pipe casing, wood stave, tin lined, 300 ft. 8½" bore, 4" shell; 300 ft. 5" bore, 4" shell, for use in replacing steam line to Vegetable Greenhouse, from the American District Steam Company, Chicago, the low bidder, at a price of \$1,089, f.o.b. Urbana. Funds are available in the budget of the Physical Plant Department for this purchase.

5. Turbine parts

1 Gear pinion and shaft for turbine No. 14533.

1 Turbine rotor completely bladed and assembled on rotor shaft, together with gland runner, coupling keys, and gland water baffles, suitable for installation in either turbine No. 9412 or No. 14533, from the Westinghouse Electric and Manufacturing Company, at a price of \$1,095, f.o.b. factory. As these are spare parts for Westinghouse turbine generators they can only be obtained from that Company. Funds are available in the budget for this purchase.

On motion of Mrs. Freeman, these purchases were authorized.

PURCHASES AUTHORIZED

(20) A report of the following purchases authorized by the President of the University, in accordance with the University Statutes:

1. Approximately 2,000 bushels No. 4 yellow shelled corn for the Department of Animal Husbandry Feed Storage, at a price of \$1.00 per bushel delivered, from Roy Douglas and Frances M. Sullivan, of Urbana. This purchase was arranged by a representative of the Department after investigation of available supply, quality, and price being considered.

On motion of Dr. Meyer, this action was confirmed.

REPORT OF DEATH BENEFITS PAID

(21) The Comptroller has been authorized to pay the death benefits due the beneficiaries of the following members of the staff in accordance with the University Statutes and the terms of their employment.

1. William M. Woods, Laborer in the Department of Agronomy....\$506.20

Mr. Woods was in the service of the University from July 1, 1915 until his death on October 30, 1936.

2. Paul David, Laborer in the College of Dentistry.....\$725.00

Mr. David was in the service of the University from September, 1907 until his death on October 29, 1936.

This report was received for record.

REPORT OF CONTRACTS AND PURCHASE ORDERS

(22) The following report from the Comptroller of contracts and purchase orders executed since the last report:

CONTRACTS EXECUTED BY THE COMPTROLLER OCTOBER 21, 1936 TO NOVEMBER 14, 1936
Cooperative investigation as authorized by Board of Trustees in meeting of October 26, 1936:

<i>With whom</i>	<i>Purpose</i>	<i>Amount to be received by the University</i>	<i>Date</i>
Musher Foundation	To study the anti-oxidant properties of oat-flour products in the preservation of bacon and lard.	\$350	October 28, 1936

Agreement covering the plumbing work for the College of Agriculture Scale House, as approved by Board of Trustees in meeting of October 26, 1936:

<i>With whom</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Champaign Plumbing and Heating Company	\$1 470	October 9, 1936

The Illinois State Board for Vocational Education to pay regular fees for instruction to be rendered as follows:

<i>For whom</i>	<i>Instruction in</i>	<i>Tenure</i>	<i>Date</i>
John Heltsley	Liberal Arts and Sciences	Year 1936-37	October 28, 1936
Herman Bluestein	Medicine	Year 1936-37	October 23, 1936

Cooperative investigation originally authorized by Board of Trustees on September 11, 1934, and approved as to extension for year 1936-1937 in meeting of September 30, 1936:

<i>With whom</i>	<i>Purpose</i>	<i>Amount to be received by the University</i>	<i>Date</i>
Naval Research Laboratory of U. S. Navy Department	To obtain scientific information regarding the lead acid storage cell.	\$1 000	September 14, 1936

Minor contracts executed under general authority conferred by Board of Trustees:

<i>With whom</i>	<i>For</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Illinois Power and Light Corporation	Gas service contract for power plant, one year from November 1, 1936.	Scheduled rates	October 28, 1936
Illinois Power and Light Corporation	Gas service contract for chemistry building, one year from November 1, 1936.	Scheduled rates	October 28, 1936

This report was received for record.

QUARTERLY REPORT OF THE COMPTROLLER

(23) The quarterly report of the Comptroller to the Board of Trustees as at September 30, 1936.

This report was referred to the Finance Committee for consideration.

REQUEST OF STATE DEPARTMENT OF PUBLIC HEALTH FOR SPACE IN MEDICAL AND DENTAL BUILDING

(24) The Board has had under consideration a request from the State Department of Public Health for the assignment of space in the second unit of the Medical and Dental Laboratories, now under construction, for laboratories, offices, and other facilities in which to carry on certain of its diagnostic work, and also space for a new Division of Industrial Hygiene. The request includes laboratory and office equipment for these activities.

For a number of years the University has been housing in the quarters of its Department of Bacteriology, at Urbana, a branch laboratory of the Department of Public Health. A report on this arrangement is submitted herewith for the information of the Board in connection with its consideration of the request of the State Department for additional space in the Chicago building.

This statement was received and the President of the University was requested to send copies to the members of the Board, and the matter was made a special order of business for the next meeting of the Board.

RESIGNATIONS AND CANCELLATIONS

The Secretary presented for record the following list of resignations and cancellations.

Coombs, Robert, Instructor in Surgery, in the College of Medicine—cancellation effective September 1, 1936.

Robbins, A. Ione, Clerk and Typist in the Accounting Division of the Business Office—resignation effective December 5, 1936.

Weinfeld, Gustav F., Associate in Pediatrics, in the College of Medicine—cancellation effective September 1, 1936.

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Baker, James Gerard, Cataloger in the Library, on three-fourths time, for ten months beginning November 1, 1936, at a cash compensation at the rate of seventy-five dollars (\$75) a month (this supersedes his previous appointment). (October 31, 1936)¹

Bullen, Janet Gertrude, Cataloger in the Library, on three-fourths time, for ten months beginning November 1, 1936, at a cash compensation at the rate of seventy-five dollars (\$75) a month (this supersedes her previous appointment). (October 31, 1936)

Cooper, Helen Margaret, Cataloger in the Library, on three-fourths time, for ten months beginning November 1, 1936, at a cash compensation at the rate of seventy-five dollars (\$75) a month (this supersedes her previous appointment). (October 31, 1936)

Dykhuizen, Harold D., Assistant in Surgery, in the College of Medicine, for nine months beginning December 1, 1936, without salary. (November 17, 1936)

Engelhard, Herbert H., Assistant in Obstetrics and Gynecology, in the College of Medicine, for ten months beginning November 1, 1936, without salary. (October 30, 1936)

Fulton, Elizabeth Mills, Resident in the Division of Anaesthesia, in the College of Medicine, for six months beginning January 1, 1937, at a cash compensation at the rate of twenty-five dollars (\$25) a month plus maintenance (including room, board, and laundry) furnished by the State Department of Public Welfare. (November 20, 1936)

Learner, Aaron, Instructor in Pathology, Bacteriology, and Public Health, in the College of Medicine, for ten months beginning November 1, 1936, without salary. (November 7, 1936)

Leppa, Mrs. Martha Bond, Cataloger in the Chicago Medical and Dental Library, on three-fourths time, for ten months beginning November 1, 1936, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred six dollars twenty-three cents (\$106.23) a month. (October 31, 1936)

Markus, Chris Walter, Assistant in Zoology, on one-fourth time, for three months beginning November 1, 1936, at a cash compensation at the rate of thirty dollars (\$30) a month. (October 31, 1936)

McCauley, William Edward, Special Research Assistant in the Administration Department in the Agricultural Experiment Station, on one-fourth time, beginning November 1, 1936, and continuing until further notice, at a cash compensation at the rate of thirty-five dollars (\$35) a month. (November 4, 1936)

Ocasek, William C., Assistant in Medicine, in the College of Medicine, beginning November 11, 1936, and continuing through August 31, 1937, without salary. (November 17, 1936)

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

Remmers, Edith Imogene, Stenographer and Typist in the Accounting Division of the Business Office, for ten months beginning November 1, 1936, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of seventy-five dollars (\$75) a month. (November 4, 1936)

Rubin, Harold X., Assistant in Medicine, in the College of Medicine, beginning November 18, 1936, and continuing through August 31, 1937, without salary. (November 20, 1936)

Russell, Harry Gould, Extension Specialist in Animal Husbandry, in the Extension Service in Agriculture and Home Economics, beginning December 15, 1936, and continuing through August 31, 1937, at a cash compensation at the rate of two hundred twenty-five dollars (\$225) a month. (October 30, 1936)

Seely, Mary Louise, Cataloger in the Library, on three-fourths time, for ten months beginning November 1, 1936, at a cash compensation at the rate of seventy-five dollars (\$75) a month (this supersedes her previous appointment). (October 31, 1936)

Stiritz, Frances May, University Junior Stenographer in the Office of the Dean of Women, for ten months beginning November 1, 1936, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety dollars (\$90) a month. (October 30, 1936)

Wall, John William, Assistant in Laryngology, Rhinology, and Otology, in the College of Medicine, beginning November 15, 1936, and continuing until September 1, 1937, without salary. (November 7, 1936)

The Board adjourned.

H. E. CUNNINGHAM

Secretary

O. M. KARRAKER

President