

**MEETING OF THE BOARD OF TRUSTEES**

**OF THE**

**UNIVERSITY OF ILLINOIS**

---

**October 15, 1937**



The October meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 9:30 a.m. on Friday, October 15, 1937.

When the Board convened, the following members were present: President Karraker, Mr. Adams, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; Mrs. Freeman and Dr. Meyer came later in the forenoon.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, and, during part of the day, Professor Lloyd Morey, Comptroller, and Mr. C. S. Havens, Director of the Physical Plant Department.

**MATTERS PRESENTED BY PRESIDENT WILLARD**

The Board considered the following matters presented by the President of the University.

**DEGREES CONFERRED IN OCTOBER, 1937**

(1) A request for authority to confer the following degrees in October, 1937, as recommended by the University Senate.

On motion of Mr. Wieland, the President of the University was authorized to confer these degrees.

**SUMMARY OF DEGREES, OCTOBER, 1937****Degrees in the Graduate School, conferred at Urbana:**

Master of Arts.....	71
Master of Science.....	<u>53</u>
<i>Total, Graduate School, Urbana.....</i>	<u>124</u>

**Baccalaureate Degrees, conferred at Urbana:**

Bachelor of Arts, College of Liberal Arts and Sciences..	23
Bachelor of Science, College of Liberal Arts and Sciences	4
Bachelor of Science, College of Commerce.....	11
Bachelor of Science, College of Engineering.....	4
Bachelor of Science, College of Agriculture.....	6
Bachelor of Science, College of Education.....	34
Bachelor of Science, College of Fine and Applied Arts..	4
Bachelor of Music, College of Fine and Applied Arts....	1
Bachelor of Fine Arts, College of Fine and Applied Arts	1
Bachelor of Science, School of Journalism.....	1
Bachelor of Science, School of Physical Education.....	1
Bachelor of Science, Library School.....	<u>2</u>
<i>Total, Baccalaureate Degrees, Urbana.....</i>	<u>92</u>

**Degrees in Law, conferred at Urbana:**

Bachelor of Laws.....	<u>2</u>
<i>Total, Degrees Conferred at Urbana.....</i>	<u>218</u>

**Degrees in Medicine, conferred at Chicago:**

Bachelor of Medicine.....	3
Bachelor of Science in Medicine.....	<u>18</u>
<i>Total, Medicine.....</i>	<u>21</u>

**Degrees in the Graduate School, conferred at Chicago:**

Master of Arts.....	2
Master of Science.....	<u>5</u>
<i>Total, Graduate School, Chicago.....</i>	<u>7</u>
<i>Total, Degrees Conferred at Chicago.....</i>	<u>28</u>
<i>Total, Urbana and Chicago, October, 1937.....</i>	<u>246</u>

**Degrees Conferred at Urbana****GRADUATE SCHOOL****Degree of Master of Arts***In Accountancy*

GEORGE MEEHAN HITTLER, A.B., Hanover College, 1926

*In Economics*

ROBERT HAROLD CLASSON, B.Ed., Illinois State Normal University, 1930  
JOHN REID TAYLOR, A.B., West Virginia University, 1936

*In Education*

FREDERICK HENRY ABELL, A.B., State University of Iowa, 1929  
 GLADYS FERN BANE, A.B., Illinois Wesleyan University, 1925  
 CARL WILLIAM BAYLOR, B.S., 1933  
 BYRON PEARCE BLACKARD, B.Mus., 1930  
 ANNA LOIS BOTTENFIELD, A.B., 1930  
 EDWIN McDONALD BRIGHAM, B.S., Illinois Wesleyan University, 1926  
 GEORGE EDWARD BUROW, A.B., Illinois Wesleyan University, 1931  
 ANN ELIZABETH DRISCOLL, B.Ed., Eastern Illinois State Teachers College, 1930  
 MAURICE EVERETT FOREMAN, B.Ed., Eastern Illinois State Teachers College, 1927  
 JONAS CHARLES HALL, A.B., Hanover College, 1927  
 DWIGHT KENNETH HOWELL, B.S., 1929  
 JOHN ROBERT IVERS, B.Ed., Southern Illinois State Normal University, 1931  
 MARTHA MAY JAMES, A.B., Illinois Wesleyan University, 1912  
 WARREN DONALD KUSTER, B.Ed., Illinois State Normal University, 1930  
 A. MAX LOLLAR, B.Ed., Southern Illinois State Normal University, 1927  
 ALVA W. MEAD, B.Ed., Illinois State Normal University, 1932  
 CHARLIE JOHNSON MOORE, B.Ed., Southern Illinois State Normal University, 1933  
 DONALD WILLIAM OVERBEAY, A.B., Illinois College, 1932  
 WAYNE LOIS PERRY, B.Ed., Southern Illinois State Normal University, 1932  
 PAUL HENDERSON RANDOLPH, B.Ed., Southern Illinois State Normal University, 1928  
 ORVILLE HOWARD ROLL, A.B., Illinois Wesleyan University, 1923  
 PERLE FREDRICK SHAFER, B.S., University of Iowa, 1926  
 GEORGE BUREN SHIVE, B.Ed., Western Illinois State Teachers College, 1928  
 GLADYS OLIVIA SMITH, B.Ed., Southern Illinois State Normal University, 1928  
 DAVID MACAULAY STROUP, B.Ed., Southern Illinois State Normal University, 1930  
 ROBERT LOUIS YATES, B.S., Culver-Stockton College, 1927

*In English*

ANITA HART BERGREN, A.B., Lake Forest College, 1926  
 JOHN CONRAD BUSHMAN, A.B., 1936  
 ARLEEN MARIE GREEN FRY, A.B., 1928  
 DAYNE HARRISON KENNEDY, A.B., 1932  
 KENNETH HARRISON LOVETT, A.B., Wabash College, 1926  
 ETHEL ALICE RAGLAND, A.B., 1929  
 JESSE PAUL REED, A.B., 1936  
 HUGH WILLIAMS SARGENT, A.B., Shurtleff College, 1936  
 DOROTHY HELEN SHINOSKE, A.B., James Millikin University, 1932  
 SISTER MARY NAOMI BUSSEY, A.B., University of Iowa, 1919  
 SISTER MARY XAVIER GRAHAM, A.B., Rosary College, 1927  
 MARGARET LOUISE WIXSOM, A.B., Indiana State Teachers College, 1935

*In German*

JOHN PORTER ROBERTSON, A.B., University of Pittsburgh, 1934  
 GUENTER GEORGE SCHMALZ, B.Ed., Illinois State Normal University, 1935

*In History*

DOROTHY MARIE BASH, B.S., 1929  
 JAMES HARRISON CERRY, B.Ed., Eastern Illinois State Teachers College, 1932  
 GRETTE LEE ELLIOTT, B.S., 1935  
 NORMA FLOYD, B.S., 1936  
 WELKER WILLIAM HENDERSON, A.B., 1933  
 FRED VINCENT MAYHUE, B.S., 1929  
 IVAN LUTHER REHN, B.Ed., Illinois State Normal University, 1935  
 MACRAE DARWIN SHANNON, B.S., 1933  
 SISTER MARY LUCIA GILBERTSON, A.B., Rosary College, 1926  
 FRANCES HELEN TROST, A.B., 1914  
 JOHN SHUP WRIGHT, A.B., 1931  
 GAIL EUGENIA YOST, B.Ed., Illinois State Normal University, 1926

*In Library Science*

HENRIETTA HOWELL, A.B., University of Kentucky, 1929; B.S. (Lib.), 1930  
HELEN STEWART, A.B., Grinnell College, 1915; B.S. (Lib.), 1928

*In Mathematics*

JOSEPH STEPHEN KIRK, B.Ed., Eastern Illinois State Teachers College, 1932  
CLARA WHITFIELD MASON, B.Ed., Illinois State Normal University, 1928  
MARDELLE NEWSOM, A.B., Wheaton College, 1932  
RUPERT MAURICE PRICE, B.S., Eureka College, 1927  
MURIEL CLAIRE SHEPPERD, A.B., Hastings College, 1914  
SISTER MARY ALEXANDREE CHRISTIE, A.B., Rosary College, 1925  
SISTER MARY MAGDALEN O'LEARY, Ph.B., Creighton University, 1928  
MARTHA PAULINE WALKER, B.Ed., Illinois State Normal University, 1925

*In Psychology*

JULIUS WANSEER HILL, A.B., Johnson C. Smith University, 1932  
PEARL REBECCA MILLER, A.B., 1935

*In Romance Languages*

ELOISE MILLS SPURLOCK, B.S., 1932

*In Sociology*

ANNABELLE SCROGIN, A.B., Illinois Wesleyan University, 1936

*In Zoology*

ALICE ELINOR SAVAGE, A.B., 1924  
ARNOLD LARSON SODERWALL, A.B., Linfield College, 1936

**Degree of Master of Science***In Accountancy*

MAXWELL BEN COGBURN, B.S., University of Florida, 1934  
RAYMOND EINHORN, B.S., University of Florida, 1935  
LELAND ALBERT MEYER, B.S., 1929  
JOSEPH JOHN ZBORNIK, B.S., 1933

*In Agricultural Economics*

DAVID ALVIN BURGOYNE, B.S., Utah State Agricultural College, 1919  
JOHN LEMLEY LILES, JR., B.S., Alabama Polytechnic Institute, 1936  
PAUL SINCLAIR MCCOMAS, B.S., University of Kentucky, 1936  
WILFORD HERMAN ROHLFS, B.S., Michigan State College, 1932

*In Agronomy*

IRWIN RAYMOND HOENER, B.S., 1936

*In Animal Husbandry*

ARTHUR EDISON CULLISON, B.S., 1936  
EMORY GRANT HOLT, B.S., 1931

*In Bacteriology*

JOHN RUSSEL STOREY, A.B., Illinois College, 1930

*In Chemistry*

JOSEPH ARTHUR BERGANTZ, B.S., University of Tennessee, 1934  
EMIL FREDERICK BLASE, B.S., 1936  
HAMILTON RODELL FISHBACK, B.S., 1936  
JACOB KLEINBERG, B.S., Randolph-Macon College, 1934  
JOHN ARTHUR MCILROY, B.S., Indiana University, 1936  
MAX BEST MUELLER, A.B., 1936  
FREDERIC WILLIAM RING, B.S., University of Chattanooga, 1936  
COLLIN SHERMAN WILCOX, A.B., 1928  
JOHN MACREADY YANCEY, B.S., McGill University, 1935

*In Civil Engineering*

TIEA SHU, B.S., Fuh Tan University, 1936

*In Dairy Husbandry*

WILLIAM HOWARD BROWN, B.S., Iowa State College, 1935

HIRAM PIERSON SMITH, B.S., Ohio State University, 1936

WILMER RAY SMITTLE, B.S., Kansas State College of Agriculture and Applied Science, 1936

*In Economics*

ELVA WINIFRED MARTIN, B.S., 1930

*In Education*

DONALD HISER BERST, B.S., Missouri State Teachers College, 1927

ZAE PAUL BIRKHEAD, A.B., Illinois State Normal University, 1930

FLOYD EDWARD BRETT, B.S., 1933

JOHN OSCAR CLEMENS, B.Ed., Southern Illinois State Normal University, 1932

AMOS COLEMAN, B.Ed., Southern Illinois State Normal University, 1932

GLENN LACROIX DARE, B.S., 1931

ALVA LESTER FRY, B.S., 1931

CLAYTON MAJOR HADLEY, B.S., 1930

ORA EVANS HARNESS, B.S., Ball State Teachers College, 1931

AUSBY ELMORE HENDY, B.S., 1934

ADOLPH EDWARD KATRA, Ph.C., B.S., 1930, 1936

CECIL HAROLD LANHAM, B.S., 1932, 1935

DORRIS LOUISE LEE, B.Ed., Illinois State Normal University, 1935

JOHN PENICK LIGGETT, B.S., 1933

HAMILTON STERLING LITTLEPAGE, B.S., Eureka College, 1924

HERBERT PORTER MCCONNELL, B.S., 1928

STERLING LIONEL MOAK, B.S., Knox College, 1929

HARRY EDGAR MUELLER, B.S., McKendree College, 1926

JOHN HENRY WINDOM, B.S., 1932

CLARK E. YOUMANS, B.S., 1933

*In Entomology*

RUTH EVELYN SLABAUGH, A.B., Manchester College, 1934

*In Mathematics*

RAY CLARENCE GWILLIM, B.S., Shurtleff College, 1930

*In Physics*

WILLET SIDNEY BRADLEY DEAN, B.Ed., Southern Illinois State Normal University, 1930

*In Zoology*

MARGARET BERNICE HINSHAW, B.Ed., Illinois State Normal University, 1926

HUGO LINDQUIST, A.B., Illinois Wesleyan University, 1928

MILDRED PARIZEK, B.S., 1932

DONALD JOSEPH PLUNKETT, B.S., University of Notre Dame, 1929

## COLLEGE OF LIBERAL ARTS AND SCIENCES

**Degree of Bachelor of Arts***In Liberal Arts and Sciences*

MOE BERGMAN

MARGARET CATHERINE CLANCY

NORMAN DAVID COGGESHALL

DUANE AUSTIN CULLINAN

JACK WYBRANT DURANT

JULIUS EPSTEIN

DONALD WILBERT FRANKLIN

WILLIAM PHILIP HART, JR.

JOHN MIGUEL JONES

GERTRUDE L. LIEBERMAN

BERNARD WILLIAM LITVEN

RICHARD FREDERICK LORENZ

CATHERINE MARGARET MALLOY

RUSSELL BALDWIN NELSON

OWEN JOSEPH MCCARTHY

OTHO MORGAN ROBINSON

EDITH MURIEL SHEPHERD

MARY HOYT STODDARD  
 THOMAS ARCHIBALD STREET  
 ANCEL MARION WILLEY

HENRY MASON WILSON, JR.  
 WALLACE ROSCOE WINKLER  
 GEORGE ALBERT WYETH

### Degree of Bachelor of Science

#### *In Liberal Arts and Sciences*

JAMES WILLIAM FITZSIMONS

LESLIE HAROLD WARSHALL

#### *In Chemistry*

ORLIN LESLIE NORDER

#### *In Chemical Engineering*

RALPH HAYWARD ENGSTROM

## COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION

### Degree of Bachelor of Science

#### *In Accountancy*

GARRET DEKKER

VICTOR HAROLD HINZE

#### *In Banking and Finance*

JAMES WILLARD HILL

#### *In Commerce and Law*

LAWRENCE THOMPSON ALLEN, JR.

#### *In Foreign Commerce*

JOSEPH BERT McWILLIAMS

#### *In General Business*

RICHARD GWYNNE DUSKY  
 HUGH FRANKLIN FOWLER  
 MARY MARGARET SMITH

AUSTIN CARPENTER SMITHERS  
 WILLIAM VAN DYKE

#### *In Industrial Administration*

RICHARD WELLS NORTON

## COLLEGE OF ENGINEERING

### Degree of Bachelor of Science

#### *In Engineering Physics*

GEORGE WILBUR JAMES

#### *In Mechanical Engineering*

ALBERT ROHRER COLEMAN  
 JAMES MILLER HOUCK

ROBERT WILLIAM HURSH

## COLLEGE OF AGRICULTURE

### Degree of Bachelor of Science

#### *In Agriculture*

JOHN HALL CHILDRESS  
 CLAUDE ALBERT RITTMAYER

RALPH EMERSON SCHMIDT

#### *In Home Economics*

BURNICE GERTRUDE ADAMS  
 GENEVIEVE MARGARET HAYS

CATHERINE ELIZABETH RIGGS

## COLLEGE OF EDUCATION

**Degree of Bachelor of Science***In Education*

GEORGE WASHINGTON ANDERSON	NOLA BERNICE MARTIN
WILLIAM FRANCIS BEALER	ESTHER MARION MIES
LILLIE ELSIE CARVETH	VIOLET HOLSINGER MUELLER
GERALDINE FERN CLOUD	MARJORIE MARIE OLSSON
MARY LOUISE CONWAY	GLADYS HALE POLLARD
WANDA MONDRONIA FATHEREE	CHARLOTTE HENRIETTA ROMANUS
HELEN LOUISE FENNELL	MARGARET DOROTHY SCHOCK
QUINTON WILLIAM FOUTCH	HILDA SELTZER
BRUCE GRANT	ARDETH ERNESTINE SHORT
MARY DRISCOLL GWYN	SISTER MARTINA MARGARET MEISTER
EDWARD CONRAD HANSEN	SISTER MARY AQUIN CONLEY
ALVIN FLOYD HILL	SISTER MARY JOANNA RYAN
PAUL JOWETT HORN	SISTER MARY THEODORE THEIN
MARY BERNICE KAERICHER, with Honors in Education	ROBERT TWINING STICKLER
HOWARD DONALD LEE	BEULAH WISHART SWENGEL
	MARY NATALIE VAN STEENBERG

*In Home Economics Education*

GWENDOLYN FRANCES HAMMER

*In Industrial Education*

HOWARD EVERETT GEIB

LEO C. MONTGOMERY

## COLLEGE OF FINE AND APPLIED ARTS

**Degree of Bachelor of Science***In Architecture*

FRANK ALBERT SZILVASY

*In Music Education*

RACHEL L. SMITH, with Honors  
ZELMA VIRGINIA CUNNINGHAM

EVELYN HERSHEY

**Degree of Bachelor of Music**

MARY ELIZA MILLS

**Degree of Bachelor of Fine Arts***In Landscape Architecture*

RUTH DICKEY WHITE

## COLLEGE OF LAW

**Degree of Bachelor of Laws**

MARSHALL EVANS MILLER, A.B., 1935

HAROLD HIMMEL VELDE, B.S., 1931

## SCHOOL OF JOURNALISM

**Degree of Bachelor of Science***In Journalism*

JOHN ROBERT REYNOLDS

## SCHOOL OF PHYSICAL EDUCATION

**Degree of Bachelor of Science***In Physical Education*

ELLSWORTH HOWARD FERGUSON

## LIBRARY SCHOOL

**Degree of Bachelor of Science***In Library Science*

MARY HERZOG, A.B., 1936

BENTHAL MAXIE McCOLLUM, A.B., 1931

*Degrees Conferred in Chicago*

## COLLEGE OF MEDICINE

**Degree of Bachelor of Medicine**VINCENT JAMES GRECO  
ANTHONY EDWARD SUKIS

DAVID WASSERMANN

**Degree of Bachelor of Science***In Medicine*JACK MARK BAILIS  
RAYMOND EMANUEL BENSON  
THEODORE WALLINGFORD BROWN  
STEPHEN MATTHEW CHASTEN  
ARNOLD MELVIN COHN  
DAVID THOMAS CURTIS  
JAMES CONE FASH  
COYE CARLTON MASON  
DELBERT WESLEY MCKINNEYWESLEY EUGENE PELTZER  
ANTONIE SHIRLEY PETKUS  
ROBERT DIXON ROANE  
WILLIAM ELLES RUSSELL  
HERMAN C. SPRECHER  
GEORGE EDWARD TWENTE  
ROGER ALAN VAN ATTA  
ANITA VARRAVETO  
EVELYN WITTHOFF

## GRADUATE SCHOOL (CHICAGO)

**Degree of Master of Arts***In Psychology*ROBERTA PARKINSON FOSTER, A.B., Wellesley College, 1935  
MILTON LAMBERT PHILLIPS, A.B., Stanford University, 1936**Degree of Master of Science***In Obstetrics and Gynecology*

DAVID WASSERMANN, B.S., 1935

*In Pathology*

ABRAHAM IZZAK JACKMAN, B.S., 1935

*In Pediatrics*

BENJAMIN MORRIS GASUL, B.S., University of Wisconsin, 1922; M.D., Rush Medical College, 1925

*In Surgery*JOHN TALBOT GERNON, B.S., M.D., 1927, 1929  
ROBERT EARL REAGAN, B.S., M.D., 1928, 1930**DEGREE OF DOCTOR OF PHILOSOPHY TO BE  
CONFERRED IN OCTOBER**

(2) The University Senate recommends that the degree of Doctor of Philosophy be conferred in October, as well as in February and June.

On motion of Mr. Pogue, this recommendation was concurred in.  
At this point, Mrs. Freeman took her place with the Board.



**REQUIREMENT FOR BACHELOR OF SCIENCE DEGREE IN DENTISTRY**

(3) On recommendation of the faculty of the College of Dentistry, the University Senate recommends the following additional requirement for the degree of Bachelor of Science in Dentistry:

A student must have completed the courses of the first two years in the College of Dentistry with the grade of C or better in at least three-fourths of his work.

On motion of Mrs. Plumb, this requirement was adopted as recommended.

**ADVISORY COMMITTEES IN AGRICULTURE**

(4) A recommendation for the appointment of the following Advisory Committees for the College of Agriculture and the Agricultural Experiment Station:

*Agricultural Economics*

RALPH ALLEN, JR., Delavan  
FRANK S. GARWOOD, Stonington  
ERNEST D. LAWRENCE, Bloomington  
CLIFFORD P. MILLS, St. Joseph  
HENRY H. PARKS, Genoa

*Dairy Husbandry*

HARRY M. WOOD, Delavan  
JOSEPH STUTZMAN, Carlock  
W. D. DOTTERRER, 140 W. Ontario,  
Chicago  
ALBERT C. KOHLMER, Waterloo  
ARTHUR STATES, Elwood

*Agricultural Engineering*

H. G. ABBOTT, Fulton  
B. C. FULLING, Palestine  
R. S. McCORMICK, Gibson City  
N. G. MORGAN, Galva  
R. B. ENDICOTT, Villa Ridge

*Floriculture*

J. F. AMMANN, Edwardsville  
RUDOLPH SCHEFFLER, Wheaton  
F. L. WASHBURN, Bloomington  
JAMES SYKORA, 729 S. Wabash,  
Chicago  
GEORGE J. BALL, West Chicago

*Agronomy (Farm Crops)*

L. B. EIDMAN, Mascoutah  
EUGENE FUNK, Bloomington  
W. W. McLAUGHLIN, Decatur  
C. B. SHUMAN, Sullivan  
O. J. SOMMER, Pekin

*Horticulture*

C. F. HEATON, New Burnside  
AUGUST GEWEKE, Des Plaines  
W. S. PERRINE, Centralia  
H. M. DUNLAP, 510 W. Green,  
Champaign  
F. H. SIMPSON, Flora

*Agronomy (Soils)*

G. A. LAZIER, Rochelle  
W. E. RIEGEL, Tolono  
G. F. TULLOCK, Rockford

*General Advisory Committee*

ERNEST D. LAWRENCE, Agricultural  
Economics  
H. G. ABBOTT, Agricultural Engi-  
neering  
W. E. RIEGEL, Agronomy (Farm  
Crops and Soils)  
J. R. FULKERSON, Animal Husbandry  
HARRY M. WOOD, Dairy Husbandry  
W. S. PERRINE, Horticulture

*Animal Husbandry*

J. R. FULKERSON, Jerseyville  
L. E. MATHERS, Mason City  
J. W. FRAZIER, Charleston  
LYMAN BUNTING, Ellery  
J. J. HORNUNG, Ottawa

On motion of Mr. Moschel, these committees were appointed as recommended.

**REQUEST OF PROFESSOR FREDERIC E. LEE**

(5) A request from Professor Frederic E. Lee, of the Department of Economics, for authority to perform certain professional services of a research character for the Illinois Bankers' Association during the academic year 1937-1938, for which he will receive compensation from the Association.

The Dean of the College of Commerce recommends that Professor Lee be authorized to do this work on condition that it will not be permitted to interfere in any way with his University duties, including not only his teaching but also

the normal amount of committee work which a member of the staff is expected to render. If this authorization is granted I would recommend as another condition that his compensation be on a consulting fee basis only and not in the form of a salary, that this arrangement be limited to the academic year ending August 31, 1938, with no right of continuance implied, and that it be subject to cancellation if in the opinion of the Dean of the College the interests of the University require the arrangement to be terminated.

On motion of Mr. Mayer, this request was granted under the conditions recommended.

#### **LEAVES OF ABSENCE GRANTED MEMBERS OF THE STAFF**

(6) A report that leaves of absence have been granted the following members of the staff for the periods and under the conditions indicated in each case:

1. Dr. Myron C. Benford, Instructor in the Department of Ophthalmology, the month of October, 1937, without pay, for which time he is being assigned to the office of Dispensary Superintendent. The unused portion of Dr. Benford's salary should be made available to carry on his work in the Department of Ophthalmology.

2. Miss Freda F. Walker, Secretary to the Dean of the College of Commerce, three months (October 15, 1937, to January 15, 1938), in addition to the usual sick leave of fifteen days on full pay and vacation allowance with full pay, on account of her health, on part pay (\$83.33 a month).

3. Mr. Louis Pelzmann, Physiotherapist in the Department of Orthopaedics, September 27 to December 1, 1937, with full pay on account of illness.

4. Dr. S. H. Kraines, Associate in the Department of Psychiatry, seven months beginning September 1, 1937, without pay, for travel and study abroad.

5. Mr. Frank M. Irvine, Grounds Foreman, one month (September 27 to October 27, 1937), on account of illness, with full pay in addition to the vacation and sick leave allowance to which he is entitled under the Statutes.

On motion of Mr. Mayer, these leaves were granted as recommended.

#### **APPROPRIATION FOR DEPARTMENT OF PEDIATRICS**

(7) A recommendation that an assignment of \$600 be made from the General Reserve Fund to the Department of Pediatrics in the College of Medicine to pay a part of the salary of an instructor in contagious diseases at the Chicago Municipal Contagious Hospital. The balance of his salary will be paid by the Loyola University Medical School and he will divide his time between the senior students of the two universities who are sent to the Municipal Contagious Hospital for their regular work in contagious diseases.

On motion of Mr. Mayer, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mr. Horner, Dr. Meyer.

#### **APPROPRIATION TO SCHOOL OF PHYSICAL EDUCATION**

(8) A recommendation that an assignment of \$300 be made from the General Reserve Fund to the School of Physical Education to supplement certain adjustments which have been made within the budget in order to provide for the wages of an employee in the School of Physical Education to set up and remove equipment, make repairs, and do miscellaneous work as needed.

On motion of Mr. Moschel, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mr. Horner, Dr. Meyer.

#### **APPROPRIATION TO MILITARY DEPARTMENT**

(9) A recommendation that an assignment of \$500, or so much thereof as may be necessary, be made from the General Reserve Fund to the Military Depart-

ment for the purchase of equipment. Since this is a non-recurring item of expense, provision was not included for it in the budget of the Department.

On motion of Mr. Pogue, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mr. Horner, Dr. Meyer.

#### APPROPRIATION FOR SCHOOL OF MUSIC

(10) A recommendation that an assignment of \$750 be made from the General Reserve Fund for the purchase of a piano to replace an instrument which will be turned over to the Radio Station.

On motion of Mr. Wieland, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mr. Horner, Dr. Meyer.

#### ADJUSTMENTS IN THE BUDGET

(11) In approving the budget for 1937-1938 the Board authorized the President of the University to make such changes and adjustments as are needed. Under this authorization the following adjustments have been made during the first fiscal quarter ending September 30, 1937, and are being reported for record with the recommendation that an assignment of \$1,800 be made from the General Reserve Fund to cover them:

Permanent additions to current budget:

English salaries (increase in rate paid Lawrence Houtchens, instructor).....	\$ 200 00
German salaries (increase in rate paid R. T. Ittner, instructor).....	200 00
Animal nutrition, college salaries (increase in rate paid T. S. Hamilton, associate).....	400 00
Home economics education salaries (new position to be filled by Gertrude Seyb, assistant).....	1 000 00
<i>Total additions</i> .....	<i>\$1 800 00</i>

On motion of Mr. Mayer, this report was received for record, and the appropriation was made as recommended by the following vote: Aye, Mr. Adams, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mr. Horner, Dr. Meyer.

#### ADJUSTMENTS IN THE BUDGET OF THE ATHLETIC ASSOCIATION

(12) The Board of Directors of the Athletic Association has made the following assignments of funds from the surplus of the Association:

Repairs at Stadium.....	\$8 643 00
Addition to staff of K. J. Nelson.....	800 00
Football traffic.....	300 00
Loan to Chicago Illini Club for Zuppke banquet.....	800 00 <sup>1</sup>
Block I and football pageantry.....	1 000 00
Equipment for Intramural Office.....	150 00

The surplus carried forward at the end of the fiscal year 1936-1937 amounted to \$67,480 from which an appropriation of \$9,200 was made for the purchase of a cover for the football field. The unappropriated balance of the estimated income for the current year as the budget now stands is \$6,284, but this will be increased because the sale of Athletic Association coupon books and

<sup>1</sup>This is to help the Chicago Illini Club to finance a banquet and the Club will pay this back to the Association after the occasion.

of football tickets has already exceeded estimated receipts. Consequently the Association has sufficient funds for these purposes.

On motion of Mr. Moschel, these adjustments were approved.

#### INCREASE IN WAGE RATES FOR PAINTERS

(13) The Director of the Physical Plant Department reports an increase in the wage rates for painters from \$1.00 to \$1.12½ an hour, effective July 1, 1937, and that beginning November 1, these rates will again be increased to \$1.25 an hour.

This report was received for record.

#### JANITORS' WAGES

(14) On July 16, 1937 (Minutes, page 313), the Board authorized an increase in the wages of janitors from the present scale of 49 cents for day work and 53½ cents for night work to 56 cents an hour. These employees had previously requested a rate of 60 cents an hour. They have now offered an alternative proposal, viz., a 48-hour week at 60 cents an hour with time off on a Saturday when it is necessary to work on the preceding Sunday. This proposal was referred to the Faculty Committee on Wages, and after careful consideration the Committee has reached the conclusion that it cannot recommend the adjustment requested for the following reasons:

1. The budget for the current year is definitely set and the same is true as to the budget for the biennium, since the income for the second year of the biennium is substantially the same as for the first year.

2. To make any revision in the rate of compensation for any one group would necessitate reconsideration of the rates of many other groups. In the Physical Plant alone, it is estimated that, if the request of the janitors were accepted, other adjustments would be necessary to maintain an equitable relationship, so that the total added cost in that department alone would be from \$18,000 to \$20,000 a year. The committee does not feel it would be possible to limit such adjustments to one department without creating an injustice. Furthermore, if consideration is given to the adjustment of wage scales, the problem of salaries of appointed members of the staff would have to be considered. Such a revision is obviously impossible.

On motion of Mr. Pogue, the recommendation of the committee was approved. Mrs. Plumb asked to be recorded as voting no on this motion.

On motion of Mrs. Plumb, the President of the University was requested to refer the matter of wages for janitors to the Committee on Wages for study in connection with the budget of the next biennium.

At this point, Dr. Meyer took his place with the Board.

#### SKATING RINK REPAIRS

(15) As previously reported to the Board, the Skating Rink floor is in need of extensive repairs, due to the failure of the pipes under the concrete floor which carry the refrigerant.

The Director of the Physical Plant Department reports that the cost of these repairs will not exceed a maximum of \$30,000, and that the work may be done for less. The Directors of the Athletic Association have agreed to advance one-half of the cost of these repairs and to pay the balance before the end of the biennium, provided that the University will advance the balance (estimated at \$15,000) from its funds as a loan.

If the Board decides to assist the Association in making these repairs the Director of the Physical Plant Department should be authorized to secure bids on this work. In that event, he requests instruction whether his Department should also submit a bid.

On motion of Mr. Adams, an appropriation of \$15,000, or so much

thereof as may be necessary, was made from the General Reserve Fund to be used toward the repair of the Skating Rink, on condition that the Athletic Association be required to repay this loan on demand, on sixty days notice within the current biennium. This appropriation was made by the following vote: Aye, Mr. Adams, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mr. Horner.

Director Havens made a statement concerning the repair of the Skating Rink floor.

On motion of Dr. Meyer, the Physical Plant Department was instructed to submit an estimate of the cost of these repairs, and do the work with its own employees, acting as agent for and in conjunction with the Athletic Association.

#### CONTRACT CHANGE ORDERS FOR MEDICAL AND DENTAL BUILDING

(16) In accordance with the authorization of the Board on January 24, 1936, the following change orders in the contracts for equipment for the second unit of the Medical and Dental Building have been approved and the following resolution is offered to ratify said actions:

*Be it resolved*, that the Board of Trustees hereby approves and ratifies the action of the President of the University in authorizing contract change orders on the second unit of the Medical and Dental College Laboratories Building.

For furnishing 49 pedestal tablet arm chairs in Room No. 136 as originally specified in the Furniture Schedule and not as changed by paragraph 19 of Addenda No. 1. . . . . *No change in contract price*

For the omission of the installation and assembling of 49 pedestal tablet arm chairs in Room No. 136. Chairs to remain boxed and to be stored where directed by the Owner. In accordance with proposal dated August 30, 1937, deduct the sum of. . . . . \$34 30

For changing the Instructor's Chair in Room No. 136 to a Johnson Chair Company's Chair No. 957-W. . . . . *No change in contract price*

For omitting and adding window shades as per attached list. . *No change in contract price*

On motion of Mrs. Plumb, the resolution was adopted as recommended.

#### PURCHASES RECOMMENDED

(17) A recommendation that the following purchases be authorized:

1. Pyrex Laboratory Glassware, 108 cases, for the General Chemical Store-room, from the W. M. Welch Manufacturing Company, Chicago, at a price of approximately \$2,055.00. This is a non-competitive item.

2. Three thousand two hundred twenty diplomas, printed from steel engraving on sheepskin parchment, from the W. M. Welch Manufacturing Company, Chicago, the lowest bidder, at a price of \$1,062.60.

3. Two cars of mixed lumber from Edward Hines Lumber Company, Chicago, at a price of \$3,418.50 f.o.b. Urbana. (This bid is \$70.50 higher than the low bid, but the Purchasing Agent and the Comptroller recommend that the order be placed with this company because of the fine quality of lumber that has been furnished on previous orders and because it is an Illinois concern whereas the lowest bidder is not and his product is not known.)

4. White Sulphite Bond paper, 6,000 reams 8 $\frac{3}{8}$ " by 10 $\frac{7}{8}$ "—16 lb. substance No. 4, from the Chicago Paper Company, the lowest bidder, at a price of \$1,440, f.o.b. Urbana.

5. One National Bookkeeping Machine to replace old machine from National Cash Register Company at a net price (after allowance for old machine and discount) of \$1,122.35.

6. One ton 100 per cent Rag Bond with watermark of the University Seal, 22" by 34"—40 lb.; 200 lbs. 22" by 34"—32 lb.; 1000 lbs. 17" by 22"—13 lb. from the J. W. Butler Paper Company, Chicago, the lowest bidder, at a price of \$1,088.64.

Mr. Mayer offered a motion that these purchases be authorized as recommended, except that of the lumber, which should be purchased from the lowest bidder, the Missouri Lumber Company.

On motion of Mr. Adams, the motion was amended, by vote of 5 to 4, by striking out everything after the word "recommended," and the original motion was adopted as amended.

#### PURCHASES AUTHORIZED

(18) The following report of purchases authorized by the President of the University since the last report:

1. Seventy-five No. 2 TMC Dental Lathes, each fitted with one right hand stone chuck and one left hand taper chuck from the Central Dental Manufacturing Company, the lowest bidder, at a price of \$2,100. These are being purchased for resale to students.

2. One hundred thirty-five student instrument cases from H. Gerstner & Sons Company, the lowest bidder, at a price of \$2,430.

On motion of Dr. Meyer, the action of the President of the University in authorizing these purchases was confirmed.

#### BALANCE IN ACCOUNTANCY FUND

(19) Under a State law passed in 1903 the University has the responsibility of examining applicants for the certificate of Certified Public Accountant, and in other respects the administration of this law is in the Board of Trustees. The Board appoints a board of three examiners to prepare, conduct, and grade examinations, and a University committee to conduct the routine and administrative work. Two examinations are usually held, one in May and the other in November or December. A fee of \$25, fixed by law, is charged each candidate taking the examination. The receipts from fees are used to cover the expenses of conducting the examinations and otherwise in administering the law.

Prior to the passage of the law requiring the University to deposit all of its income from fees, sales, and other sources in the State Treasury, the fees from the C.P.A. examinations were carried in a separate fund, but they must now be deposited in the State Treasury along with other University income. The C.P.A. fund is still carried as a separate account, and at the end of the fiscal year 1936-1937 there was a balance of \$33,051.66 in this fund which is considerably more than is needed for the administration of the C.P.A. law. This large balance has resulted from the excess of income over expenditures, or at any rate over the expenses charged to that fund since 1903. The examination fee, being fixed by law, cannot be reduced.

The question has been raised previously concerning the use of this balance for general University purposes. On May 31, 1932, the Attorney-General of Illinois, whose advice was sought on this question, advised as follows:

"It is therefore my opinion that any surplus over the necessary reserve for contingencies should be placed in the local revolving fund of the University to be used as any other surplus from the collection of similar fees, in the manner which is outlined by you."

The Committee on Accountancy has objected to the use of this fund for general purposes on the ground that it is contrary to public policy and that until the General Assembly directs otherwise the funds should be held as a separate or trust fund. When the Attorney-General rendered his opinion the

General Assembly had not amended the State Finance Act requiring the deposit in the State Treasury of all moneys received by the University except endowment, trust, and Federal aid funds. The same act provides that "The General Assembly from time to time shall make appropriations payable from the University of Illinois Revolving Fund for the support, operations, and improvement of the University of Illinois." Since this legislation went into effect the General Assembly has appropriated the entire amount in the Revolving Fund for the use of the University. The General Assembly did not exempt the receipts from C.P.A. examination fees from the requirement of deposit in the State Treasury. Had the General Assembly intended to treat this fund as in any sense exceptional, it presumably would have exempted it from the provisions of the amendment at the time it listed certain other funds to be so excepted. The University Counsel advises that under principles of statutory construction this omission must be construed as having been deliberate and not inadvertent.

This matter is being brought to the attention of the Board again at this time in view of the shortage of funds for various general purposes. Should the Board decide to assign the present balance and future accumulations in the Accountancy Fund to general purposes it would be advisable to retain in the fund a balance of approximately \$10,000 for contingencies such as the expenses of possible litigation in connection with the administration of the law and to provide a reserve in case the income from examination fees at some future time should not be sufficient to cover the expenses of giving the examinations.

On motion of Dr. Meyer, the balance and the future accumulations in the Accountancy Fund, over and above \$10,000 which is set up as a reserve for the Accountancy Fund, was reverted to the General Reserve Fund of the University.

#### **PATENTS OF MECHANISM FOR TESTING BOILER WATER AND METHOD OF CHLORIDE CONCENTRATION**

(20) The Faculty Committee on Patents recommends that authority be given to Professor F. G. Straub to make application for two patents, (1) a mechanism for testing samples of boiler water to determine whether it would produce embrittlement, and (2) a method for maintaining suitable chloride concentration in boiler water to prevent embrittlement.

On motion of Mr. Mayer, Professor Straub was authorized to make application for patents on these discoveries on behalf of the University.

#### **SALE OF SECURITIES**

Mr. Mayer, for the Finance Committee, reported as follows:

The Board has authorized the sale of certain securities representing the investments of University endowment funds. In order to conclude the sale it is necessary that the Board designate by formal resolution an officer to make assignments on behalf of the Board. Accordingly the following resolutions are offered:

*Whereas*, at a regular meeting of the Board of Trustees of the University of Illinois held on September 27, 1937 (Minutes, page 489), the Board, on recommendation of the finance committee, authorized the sale of the following securities registered in the name of the Board of Trustees of the University of Illinois:

\$10,000 Corporate stock of the City of New York (to provide for dock improvements) issue of July 1, 1925,

*Be it hereby resolved* that Lloyd Morey, Comptroller of the Board of Trustees, be and hereby is authorized to execute such assignment on behalf of this Board of Trustees as may be necessary to effect the transfer of the above securities for the purpose of sale.

*Whereas*, at a regular meeting of the Board of Trustees of the University of Illinois, held on August 2, 1937 at which a quorum was present, the Board, on recommendation of the finance committee, authorized the sale of the following securities registered in the name of the Board of Trustees of the University of Illinois:

\$5,000 City of Detroit, Michigan, Street Railway Registered bonds, 5½%, due August 15, 1944.

\$ 100 Associated Gas and Electric Company, Gold debenture bond (registered) 5%, due October 1, 1968.

\$1,000 Chicago and West Towns Railways, Inc. First mortgage bond, 5% (payable as earned), due July 1, 1937.

*Be it hereby resolved* that Lloyd Morey, Comptroller of the Board of Trustees, be and hereby is authorized to execute such assignment on behalf of this Board of Trustees as may be necessary to effect the transfer of the above securities for the purpose of sale.

On motion of Mr. Mayer, these resolutions were adopted.

#### SALES AND PURCHASES OF ENDOWMENT INVESTMENTS

Mr. Mayer, for the Finance Committee, reported also that the Comptroller reports the following sales and purchases of endowment investments which have been executed pursuant to authorization of the Board of Trustees:

##### GROUP INVESTMENTS SALES

Par	Description	Price at which sold	Book value at time of sale	Amount realized from sale	Net loss
\$5 000	City of Detroit Street Railway, 5½% bonds, due 1944	104.8411	\$5 583 76	\$5 242 06	\$341 70

##### STUDENT LOAN FUND SALES

\$100	Associated Gas and Electric Co., 5% bonds, due 1968 (received as a gift) . . . . .	43	\$100 00	\$43 00	\$57 00
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##### GROUP INVESTMENTS PURCHASES

Par	Description	Price at which purchased	Yield	Book value
\$10 000	Public Service Co. of Oklahoma, first series A, 4% bonds, due 1966 . . . . .	101½	3.9	\$10 150 00
7 000	Louisiana Power and Light Co. 5% bonds, due 1957 . . . . .	105½	4.58	7 385 00
3 000	Louisiana Power and Light Co. 5% bonds, due 1957 . . . . .	103¾	4.71	3 112 50
4 000	Gulf States Utilities 4% bonds, due 1966	101¾	3.89	4 075 00
3 000	Gulf States Utilities 4% bonds, due 1966	102	3.89	3 060 00

On motion of Mr. Mayer, the action of the Comptroller in making these sales and purchases was approved and confirmed.

#### GRANT PIPE FILLER COMPOUND

Mr. Pogue, for the Committee on Patents, reported a recommendation that the University Counsel be authorized to draw up an agreement with the Berry Asphalt Company providing for the continuation for one year of the present arrangement, giving the Company exclusive use of the Grant process of making sewer pipe filler compound, at a royalty of five per cent, and for an additional year at a royalty to be determined.

On motion of Mr. Pogue, this recommendation was adopted.



**RESOLUTION ON THE DEATH OF DR. WILLIAM L. NOBLE**

Dr. Meyer presented the following resolution, which was unanimously adopted.

The Board of Trustees of the University of Illinois has learned with deep sorrow of the death of Dr. William L. Noble, a former member of this Board, who passed away on October 14, 1937.

Dr. Noble served on the Board of Trustees for two terms, from March, 1921, to March, 1933. During three years of this period he also served as President of the Board.

The Board of Trustees desires to express its appreciation of the services of Dr. Noble, not only as a member of this body but in other public offices as well. As an honored member of the medical profession he also served mankind long and well.

In recording this appreciation and tribute to the memory of a former colleague, the Board directs its Secretary to send a copy of this resolution to the family of Dr. Noble as an expression of the Board's deepest sympathy with them in the great loss they have suffered.

**MATTERS PRESENTED BY PRESIDENT WILLARD**

The Board resumed its consideration of matters presented by the President of the University.

**REPORT OF CONTRACTS**

(21) The following report from the Comptroller of contracts executed since the last report:

CONTRACTS EXECUTED BY THE COMPTROLLER NOT PREVIOUSLY  
AUTHORIZED BY THE BOARD  
SEPTEMBER 20, 1937 TO OCTOBER 9, 1937

Minor contracts executed under general regulations of Board of Trustees:

<i>With whom</i>	<i>For</i>	<i>Amount to be paid by University</i>	<i>Date</i>
United States Department of Agriculture	Lease to University of power lines at Dixon Springs Experiment Station	None	August 2, 1937
United States Department of Agriculture	Lease to University of two houses and service buildings at Dixon Springs Experiment Station	None	August 6, 1937
Illinois Iowa Power Company	Agreement covering electrical stand-by service at McKinley Hospital. (See action of Board, December 15, 1936, Minutes, page 126).	Published rates	September 15, 1937

This report was received for record.

### REPORT ON EFFECT OF CHARGE FOR DEFERRED PAYMENT OF FEES

(22) The Comptroller reports that as a result of a nominal charge of \$1.00 established by the Board for every case of deferred fees in lieu of the previous provision under which the full amount of the charge was refunded if fees were paid within ten days, the amount of deferred fees in the Urbana Departments was reduced by 23.7 per cent; the amount of deferred fees in the Chicago Departments was also reduced although the total amount of fees is about ten per cent greater than last year.

This report was received for record.

### TREASURER'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

(23) The following statements submitted by the Treasurer of the University, showing receipts and disbursements covering the period March 1 to June 30, 1937; there is a separate statement showing receipts and disbursements on account of the Medical and Dental College Building Special Fund.

Signed copies of these statements are hereby given to the Secretary of the Board for record.

#### STATEMENT OF RECEIPTS AND DISBURSEMENTS

FRANK M. GORDON, TREASURER

UNIVERSITY OF ILLINOIS

MARCH 1, 1937, TO JUNE 30, 1937

Balance March 1, 1937..... \$465 229 36

#### Receipts:

March, 1937.....	\$180 713 55	
April, 1937.....	300 929 55	
May, 1937.....	234 239 14	
June, 1937.....	186 037 52	
		<u>901 919 76</u>
<i>Total, Receipts</i> .....		\$1 367 149 12

#### Disbursements (as per canceled checks returned to Comptroller):

March, 1937.....	\$187 111 04
April, 1937.....	200 097 83
May, 1937.....	207 086 18
June, 1937.....	323 445 90
<i>Total, Disbursements</i> .....	<u>917 740 95</u>

Balance on hand June 30, 1937 (on deposit at First National Bank  
of Chicago)..... \$449 408 17

*Note:* U. S. securities having a market value of \$611,875.00 have been deposited by the First National Bank as collateral to secure the account.

F. M. GORDON, *Treasurer*

Correct: LLOYD MOREY, *Comptroller*

#### STATEMENT OF RECEIPTS AND DISBURSEMENTS

FRANK M. GORDON, TREASURER

MEDICAL AND DENTAL COLLEGE BUILDING—SPECIAL FUND

MARCH 1, 1937, TO JUNE 30, 1937

Balance March 1, 1937..... \$53 600 00

#### Receipts:

June, 1937.....	<u>13 412 19</u>
<i>Total, Balance and Receipts</i> .....	\$67 012 19

Disbursements (as per canceled checks returned to

Comptroller):

March, 1937.....	\$14 400 00	
April, 1937.....	7 200 00	
May, 1937.....	7 200 00	
<i>Total, Disbursements</i> .....		<u>28 800 00</u>

Balance on hand June 30, 1937 (on deposit at First National Bank of Chicago).....	\$38 212 19
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F. M. GORDON, *Treasurer*

Correct: LLOYD MOREY, *Comptroller*

This report was received for record.

#### STATE EMPLOYEES' ANNUITY FUND

(24) The Sixtieth General Assembly passed a law establishing a State Employees' Annuity Fund which would have affected the University. This bill, however, was vetoed by the Governor because of certain defects which made it impossible for the State Auditor of Public Accounts to carry out its provisions. The Comptroller has been informed that a similar bill may be introduced in a special session of the General Assembly. The sponsors of this legislation have offered to cooperate with officials of the University in drafting a new bill to make it more suitable from the University's point of view. The Comptroller has prepared a memorandum outlining the advantages and disadvantages of such legislation from the point of view of the University.

Professor Morey commented on this report.

On motion of Mr. Adams, this matter was referred to the Finance Committee for study and report.

At this point, Dr. Meyer withdrew.

#### EXCHANGE OF PROPERTY WITH UNIVERSITY OF CHICAGO

(25) The Physical Plant Department reports that the University of Chicago is now willing to consider the exchange of its property on Lincoln and Polk Streets and Winchester Avenue, now under lease to the University of Illinois, for the site of the old Medical Building. The Real Estate Manager of the University of Chicago states that a proposal to exchange these two properties without a cash consideration either way and taxes if any prorated to the date of delivery of deed will probably receive favorable consideration by the Trustees of the University of Chicago.

This report was received for record.

#### ILLINOIS BUDGETARY COMMISSION

(26) The Sixtieth General Assembly passed the following act which was approved July 1, 1937, creating the Illinois Budgetary Commission:

##### ILLINOIS BUDGETARY COMMISSION

(HOUSE BILL NO. 662. Approved July 9, 1937.)

AN ACT to establish the Illinois Budgetary Commission, to define its powers and duties, and to make an appropriation therefor.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

SECTION 1. There is created the Illinois Budgetary Commission to consist of the Governor as ex officio member thereof, the chairmen of the Committees on appropriations of the House of Representatives and the Senate, two members of the Senate, appointed by the President thereof, upon the advice and consent of the Executive Committee, and two members of the House of Representatives, appointed by the Speaker thereof. Any vacancy in the Commission shall be filled by appointment in the same manner.

SECTION 2. The Governor shall serve as a member of said Commission during his term of office and until his successor is elected and qualified, as pro-

vided by law. The chairmen of the Committees on appropriations shall serve as members of said Commission until their respective successors are appointed chairmen of their respective committees. Those members of the Commission designated by the Speaker, and by the President, upon the advice and consent of the Executive Committee, shall serve until their successors are appointed in the manner hereinabove provided for their original appointment.

SECTION 3. The Commission shall organize during each regular session by selecting from its membership a chairman and shall provide rules for transacting its business and keeping records thereof. Four members shall constitute a quorum for the transaction of business. The members of the Commission shall receive no compensation for duties performed pursuant to this Act, but shall be reimbursed for necessary expenses incurred in connection with the performance of such duties.

SECTION 4. The Commission may employ a secretary and such clerical and other employees and assistants as it may deem necessary for the proper transaction of its business, and shall fix their salaries.

SECTION 5. The Commission shall meet during intervals between the regular sessions, and at such other times and places as the chairman of the Commission may determine.

SECTION 6. It shall be the duty of the Commission to make a thorough study and investigation of all State expenditures and income from any source. The Commission shall formulate and recommend a plan for the standardization and classification of all salaries, wages, fees and other compensation for services rendered to the State.

The Commission shall make a study of all license tax fees, and where such fees are for services rendered by the State, shall determine if said fees are inadequate for the services so rendered.

SECTION 7. The Commission shall present a report including its recommendations, to the Governor not later than the first day of September prior to the convening of the next regular session of the General Assembly, and shall present a duplicate report thereof to the next General Assembly.

SECTION 8. It shall be the duty of all departments, officers, institutions, boards, commissions and other State agencies to render to the Commission any assistance that may be required by the Commission for the purpose of preparing their report and recommendation pursuant to this Act.

SECTION 9. There is appropriated to the Illinois Budgetary Commission the sum of twenty-five thousand dollars (\$25,000), or so much thereof as may be necessary, for the purpose of carrying out the provisions of this Act.

APPROVED July 9, 1937.

It is probable that in due time the Commission will desire information concerning the University's finances and budget requirements for the biennium of 1939-1941.

This report was received for record.

**NOTICE TO ILLINOIS INDUSTRIAL COMMISSION RELATIVE TO  
UNIVERSITY LIABILITY UNDER WORKMEN'S  
COMPENSATION ACT**

(27) Some years ago Mr. J. R. Calvert was seriously injured while driving a milk truck for the University when he came into contact with a live wire hanging low or in part on the ground. He filed a suit against the Illinois Power and Light Corporation which ultimately found its way into the Appellate Court of the First District in Chicago where a decision was handed down in June, 1937.

The University Counsel reports that in this decision reference is made to an alleged acceptance by the University of the terms of the Workmen's Compensation Act. A purported document is referred to as constituting and containing such acceptance. This alleged acceptance has "The Board of Directors of the University of Illinois" typewritten or printed on it, but with no signature of any member of the Board appearing thereon and the document is in the files of the Illinois Industrial Commission. The Comptroller reports that in Febru-

ary of 1929 his office requested the Indemnity Insurance Company of North America to issue a combination policy covering persons engaged in cooperative research work and that this Company, without the knowledge and consent of the University, filed under date of February 12, 1929 with the Illinois Industrial Commission a form known as "Employer's written acceptance of the Illinois Workmen's Compensation Act." This fact did not come to the attention of the University for about two years. When it did the Comptroller endeavored to secure the return of the form, and, failing in that, notified the Industrial Commission on February 20, 1931, that the form had been filed without the knowledge or consent of the University and was therefore null and void. On February 25, 1931, the Commission acknowledged this notice.

The University Counsel is of the opinion that the Board of Trustees should take formal action requesting the Illinois Industrial Commission to remove from its files the document purporting to be acceptance of the Workmen's Compensation Act on the ground that this document is spurious, that its execution in any form was never authorized by the Board, and that no person was ever empowered by the Board to file acceptance of the terms of the Workmen's Compensation Act with the Commission. It is true that the University has in past years followed the provisions of this Act in compensating employees for injuries received in its service when the circumstances warranted acceptance of the liability, but the Board of Trustees has steadily taken the position that it was not subject to the terms of the Act.

On motion of Mr. Moschel, the Illinois Industrial Commission was requested to expunge the purported acceptance by the University of the Workmen's Compensation Act from the records of the Commission as having been made and filed without authorization of the Board of Trustees, and to make this motion a part of its files and furnish a copy of this motion as a part of any record of this unauthorized action to whomsoever a transcript of the record of this case may be given.

#### **ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS**

(28) At various times the University has been asked to become a member of the Association of Governing Boards of State Universities and Allied Institutions. Most of the state universities in the Middle West are members of this Association and the University of Illinois is about the only one in this group not represented.

Since this is an Association of boards of trustees and of regents, I am bringing the matter to the Board for its consideration.

No action was taken on this matter.

#### **SAMUEL HARE LOAN FUND**

(29) Under the terms of the will of the late Samuel Hare of Piper City the following bequest is made to the University:

"I give and bequeath to The Board of Trustees of the University of Illinois, all the rest and residue of my estate, and my said executor and trustee shall pay and deliver the same to said trustees, to be held by them in trust as a fund to be loaned to deserving and meritorious students attending such University, in Champaign County, Illinois, to be known as the Samuel and Lydia Hare Students' Loan Fund. The purpose of this bequest is to enable students who have by previous study demonstrated their worthiness but are without means to meet necessary student expenses to continue study in said University. Loans shall be made at current legal rates of interest and upon such security as said Board may deem adequate. The aggregate of loans made to any one student shall at no time exceed the sum of Five Hundred Dollars.

"The said fund and such accretions as may come to it by way of interest shall be permanent and perpetual and no part of it shall at any time be diverted from the purpose herein indicated."

Mr. Hare died on July 4, 1924, and by the terms of his will his wife, Lydia Hare, owned a life estate in all the testator's property. She died May 3, 1935,

since when the trustee of the estate has liquidated the same as directed in the will.

An auditor's account of the trustee's transactions in this estate indicates that the amount to be received by the University is \$13,597.10. The attorney for the estate has asked that if the Board of Trustees of the University determines to accept the bequest it pass a resolution to that effect and the following is hereby offered:

#### RESOLUTION

*Whereas*, Samuel Hare, who died on July 4, 1924, left a will in which he bequeathed to the Board of Trustees of the University of Illinois a sum of money in trust to be used as a loan fund, the language of the gift under the will being as follows:

"I give and bequeath to The Board of Trustees of the University of Illinois, all the rest and residue of my estate, and my said executor and trustee shall pay and deliver the same to said trustees, to be held by them in trust as a fund to be loaned to deserving and meritorious students attending said University, in Champaign County, Illinois, to be known as the Samuel and Lydia Hare Students' Loan Fund. The purpose of this bequest is to enable students who have by previous study demonstrated their worthiness but are without means to meet necessary student expenses to continue study in said University. Loans shall be made at current legal rates of interest and upon such security as said Board may deem adequate. The aggregate of loans made to any one student shall at no time exceed the sum of Five Hundred Dollars.

"The said fund and such accretions as may come to it by way of interest shall be permanent and perpetual and no part of it shall at any time be diverted from the purpose herein indicated"; and

*Whereas*, The widow of this decedent, who owned a life estate in the property of the testator, died May 3, 1935, and therefore the gift under the will becomes available;

*Now, therefore, be it resolved*, that the gift aforesaid is accepted by the Board of Trustees of the University of Illinois in accordance with the terms thereof and the Comptroller is directed and authorized to execute a receipt in due form when such bequest is delivered to the University.

*Be it further resolved*, that the Comptroller be authorized to receive in satisfaction of the gift aforesaid cash or government bonds of the approximate aggregate amount of \$13,597.10.

On motion of Mr. Moschel, this resolution was adopted.

#### GIFTS TO THE UNIVERSITY

(30) The following report of gifts received by the University:

1. Prest-O-Lite Storage Battery Corporation, Indianapolis, Indiana, not less than \$2,700 for the work of Dr. J. N. Mrgudich for the next twelve months.

2. The Textile Foundation, Washington, D. C., a grant of \$600 renewing the Foundation's fellowship in Chemistry for the year 1937-1938.

3. The Bowman Dairy Company and the Chicago Medical Society, \$1,200 for research work on the immunity factors of milks of both human and animal origin, with particular reference to allergic diseases associated with the consumption of milk.

4. State of Illinois, \$4,000 for the testing work on expansion joints which is being conducted by Professor W. C. Huntington.

5. The Edward Orton Jr. Ceramic Foundation, \$250 for a fellowship in Ceramic Engineering.

6. Federal Cartridge Company, an additional contribution of \$500 for Four-H Club Conservation Work.

This report was received for record.

#### DELIVERY OF EQUIPMENT FOR MEDICAL AND DENTAL BUILDING

(31) A statement that the University has been seriously inconvenienced and put to additional expense because of the delay of the General Fireproofing

Company to deliver equipment for the second unit of the Medical and Dental College Laboratories Building, according to its contract.

On motion of Mr. Moschel, the President of the University was authorized to protect the interests of the University in this matter.

#### USE OF NAME UNIVERSITY REVOLVING FUND

(32) A joint report of the Comptroller and the University Counsel on the use of the name "University Revolving Fund."

October 13, 1937

*President A. C. Willard, 355 Administration (W)*

DEAR PRESIDENT WILLARD:

In accordance with your request, we have considered the question of the name of the University of Illinois Revolving Fund.

This title was introduced in 1933, when an amendment to the State Finance Act was passed, requiring that the receipts of the University other than from trust funds or Federal aid be turned in to the State Treasury. We enclose a copy of the provisions for the fund as they now stand in the Statutes. The phraseology employed in the first paragraph of the section is almost identical with that employed in the same Act relating to similar receipts of the Normal schools. This fact was one of the reasons for using the phraseology.

The receipts of the fund are of several types:

(a) Receipts which are direct income and are applied to the educational budget such as student fees, clinic fees, miscellaneous sales, and other items. These items make up approximately two-thirds of the total of the fund.

(b) Receipts applicable to the maintenance of self-supporting activities including agricultural operations, residence halls, and student hospital.

(c) Non-income items including student fees which are rebated as a result of student withdrawals and other refunds, and reimbursements from Federal departments, Athletic Association, and other organizations, for material and service furnished them. We enclose a statement of the actual receipts for the last biennium and the estimate for the current biennium.

A considerable part of the receipts of self-supporting activities are of a revolving character, while all of the items in the non-income group are of that type. Consequently, while the major portion of the fund represents income in the true sense of the term, a considerable part of the fund is of a revolving character.

When any money is deposited in the State Treasury, it can be disbursed only as a result of appropriation by the General Assembly; consequently the appropriation bill of the University must include a sufficient amount to cover the disbursements of these receipts, not only for educational purposes, but also for the operations of self-supporting activities and also strictly revolving transactions, such as rebates of fees, expenditures for service to the University organizations, and the like.

The budget of the University provides for expenditures from this fund as well as from the General Revenue Fund and the University of Illinois Fund. The latter fund consists of the proceeds of a one-third mill tax for the University levied in accordance with an Act passed in 1911 and amended in 1933 of which we also enclose a copy. The appropriation bill of the University (see minutes of July 16, 1937, page 302) provides for appropriations from the General Revenue Fund and the University of Illinois Fund for various purposes as required by the State Finance Act. The amount appropriated for these items is not sufficient in any case to cover the budget for these purposes. For that reason the appropriation of the University of Illinois Revolving Fund, as per Section 8 of the appropriation bill, covers expenditures for all of these purposes. We enclose a statement of disbursements through the State Treasury for the biennium 1935-37, which indicates the amount for each object of expenditure paid from all of the various funds. We also enclose a summary statement of our budget for the biennium 1937-39, covering the total of all State appropriations made to us and indicating the funds from which these appropriations must come.

It seems obvious that the problem with respect to this fund will not be fully solved by merely changing the title. The problem lies in the fact that the University Revolving Fund, as it is now called, is required to meet a substantial part of the regular operating budget of the University for salaries and other expense and also covers a considerable sum of revolving or non-income transactions. These facts, it would seem, can be brought out only by a proper presentation of the budget at the time of its consideration, both to the General Assembly and State officers, and to the general public.

On the other hand, it is obvious that the title, University Revolving Fund, is not altogether suitable for the fund as it stands. Likewise, the suggested term, University Income Fund, does not altogether describe its transactions. It is not practicable to separate these two types of transactions because there is considerable over-lapping; for example, it is not possible to determine in advance when a student pays his fees whether or not he will ask to have them refunded. The same thing is true in an agricultural transaction. It is not possible to determine in advance just what portion of that transaction may be net income. For these reasons, it appears to us that the term "revolving" should not be given up.

We therefore suggest that steps be taken to change the title of the fund to "University of Illinois Income and Revolving Fund." This title would seem to be more descriptive and accurate as to the operations of the fund and such a change should not involve any serious question. The amendment of only one paragraph of one section of the State Finance Act is all that would be required, and other changes could be accomplished in future appropriation bills.

Cordially yours,

LLOYD MOREY  
*Comptroller*

SVEINBJORN JOHNSON  
*University Counsel*

On motion of Mr. Mayer, the name of this fund was changed, as recommended, to "University of Illinois Income and Revolving Fund," and the President of the University was authorized to take steps to make this action effective.

At this point, Mr. Adams withdrew.

#### **BUILDING COMMISSION BILL AND CHARTER**

(33) A letter from Judge Johnson on the proposed Building Commission bill and on the amendments to the charter of the University.

This report was received for record.

#### **UNIVERSITY ROUTE MARKERS**

(34) A statement concerning the markers which have been erected in Campaign and Urbana on the so-called University Route for automobiles.

On motion of Mr. Mayer, the President of the University was requested to take up with the appropriate parties the matter of the removal of these signs, on the ground that they constitute and promote an additional hazard to the students of the University.

#### **PASTEUR MONUMENT**

Mrs. Plumb, for the Committee on Chicago Departments, presented a report of progress on the proposal to remove the Pasteur monument to the campus of the Chicago Departments, and stated that Mr. George T. Donoghue, General Superintendent of the Chicago Park District, had contributed the services of Mr. Robert E. Moore, Jr., Landscape Architect, who will report with respect to the site.

On motion of Mrs. Plumb, the President of the University was requested to express the appreciation of the Board to Mr. Donoghue



for the contribution of Mr. Moore's services, and further action was deferred pending the receipt of a report from Mr. Moore.

#### STATEMENTS CONCERNING GAMBLING AND VICE

Mr. Moschel brought up the matter of recent published statements concerning the prevalence of gambling and vice in the neighborhood of the University.

On motion of Mr. Pogue, the President of the University was requested to take up with the local authorities the alleged conditions, and to do whatever is possible to remedy them.

#### TIME OF NOVEMBER MEETING

The time of the November meeting was set as Wednesday, November 10, 1937, in Chicago.

#### APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

Agruss, Ida, Assistant in the Order Department of the Library, for eleven months beginning October 1, 1937, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1400) a year. (October 9, 1937)<sup>1</sup>

Banister, J. R., Assistant in the Order Department of the Library, beginning October 15, 1937, and continuing through August 31, 1938, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1400) a year. (October 12, 1937)

Beerman, Clara Jeanette, Clerk in the Department of History, on one-half time, beginning September 20, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of forty-five dollars (\$45) a month. (September 29, 1937)

Bernds, Marie Wilhelmina, Assistant in Home Economics, in the Agricultural Experiment Station, for eleven months beginning October 1, 1937, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month. (October 8, 1937)

Berryman, George Hugh, Assistant in Animal Nutrition, in the Department of Animal Husbandry, in the Agricultural Experiment Station, on one-half time, beginning October 4, 1937, and continuing through August 31, 1938, at a cash compensation at the rate of seventy-five dollars (\$75) a month. (October 1, 1937)

Broadbent, Leroy V., Assistant in Anatomy, in the College of Medicine, for eight months beginning October 1, 1937, without salary. (October 4, 1937)

Brown, G. B., Assistant in Chemistry, on one-fourth time, for nine months beginning October 1, 1937, at a cash compensation at the rate of thirty dollars (\$30) a month (this supersedes his previous appointment). (October 4, 1937)

Bryant, Harold Wonderley, Assistant in Animal Nutrition, in the Department of Animal Husbandry, in the Agricultural Experiment Station, on one-half time, for eleven months beginning October 1, 1937, at a cash compensation at the rate of seventy-five dollars (\$75) a month. (October 1, 1937)

Clark, Joe H., Assistant in Chemistry, on one-fourth time, beginning September 25, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of thirty dollars (\$30) a month. (October 6, 1937)

Cleveland, E. A., Assistant in Chemistry, on one-half time, for nine months beginning October 1, 1937, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (October 4, 1937)

CoVan, Jack Phillip, Instructor in Mechanical Engineering, in the College of Engineering, for nine months beginning October 1, 1937, at a cash compensa-

<sup>1</sup>The date in parenthesis is the date on which the appointment was made by the President of the University.

tion at the rate of one hundred eighty dollars (\$180) a month. (September 30, 1937)

Darrow, Chester W., Associate in Physiology, in the College of Medicine, on one-half time, for eleven months beginning October 1, 1937, at a cash compensation at the rate of one hundred dollars (\$100) a month (this supersedes his previous appointment). (October 5, 1937)

Dec, Joseph, Assistant in Chemistry, on one-half time, beginning September 25, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (October 4, 1937)

Fairbanks, Berthier Wesley, Special Research Assistant in Animal Nutrition, in the Department of Animal Husbandry, in the Agricultural Experiment Station, on one-fourth time, beginning October 1, 1937, and continuing until further notice, at a cash compensation at the rate of seventy-five dollars (\$75) a month (this appointment is in addition to his appointment as Associate Professor and Associate Chief in Animal Husbandry). (October 13, 1937)

Fishman, Louis Zolo, Associate in Otolaryngology, in the College of Medicine, on one-half time, for eleven months beginning October 1, 1937, at a cash compensation at the rate of one hundred dollars (\$100) a month. (October 8, 1937)

Fraulini, Felix Mark, Special Research Graduate Assistant in Ceramic Engineering, in the Engineering Experiment Station, on one-half time, for nine months beginning October 1, 1937, at a cash compensation at the rate of sixty dollars (\$60) a month. (October 8, 1937)

Gardiner, Mary Ruth, Stenographer in the Office of the Dean of the College of Engineering, on six-sevenths time, for eleven months beginning October 1, 1937, at a cash compensation at the rate of eighty-five dollars seventy-two cents (\$85.72) a month. (October 6, 1937)

Garman, Ferne M., Assistant in the Loan Department of the Library, beginning October 11, 1937, and continuing through August 31, 1938, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1400) a year. (October 12, 1937)

Gazda, Mace, Assistant in Anatomy, in the College of Medicine, for eight months beginning October 1, 1937, without salary. (October 4, 1937)

Getz, C. A., Assistant in Chemistry, on one-half time, beginning September 25, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of sixty dollars (\$60) a month. (October 5, 1937)

Gross, S. T., Assistant in Chemistry, on one-half time, and Textile Foundation Fellow in Chemistry, on one-half time, beginning September 25, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of one hundred twenty dollars (\$120) a month. (October 7, 1937)

Grossman, Maurice O., Assistant in Medicine, in the College of Medicine, for eleven months beginning October 1, 1937, without salary. (October 4, 1937)

Hansen, C. W., Assistant in Dental Pathology and Therapeutics, in the College of Dentistry, on one-third time, beginning October 11, 1937, and continuing through August 31, 1938, without salary. (October 13, 1937)

Hansen, Kathryn G., Stenographer and Clerk in the University High School, for eleven months beginning October 1, 1937, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred five dollars (\$105) a month. (October 13, 1937)

Heicke, Dorothy, Cataloger in the Library, for ten months beginning November 1, 1937, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1400) a year. (October 12, 1937)

Hohenadel, Elsa Louise, Assistant in German, on one-fourth time, for four months beginning October 1, 1937, at a cash compensation at the rate of thirty dollars (\$30) a month. (October 5, 1937)

Houston, Beulah J., Stenographer for the Appointments Committee, for eleven months beginning October 1, 1937, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety-five dollars (\$95) a month (this supersedes her previous appointment). (September 28, 1937)

Katra, Adolph E., Teacher in the University High School, for ten months beginning September 1, 1937, at a cash compensation of one thousand four hundred dollars (\$1400) (this supersedes his previous appointment). (September 30, 1937)

Kenney, Daisy Jeannette, Assistant in the Loan Department of the Library, for eleven months beginning October 1, 1937, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1400) a year. (October 9, 1937)

Langdon, W. M., Assistant in Chemistry, on one-half time, beginning September 25, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of sixty dollars (\$60) a month. (October 5, 1937)

Latimer, Mrs. Grace Malsbary, Assistant in Home Economics, in the Agricultural Experiment Station and in the Extension Service in Agriculture and Home Economics, beginning October 15, 1937, and continuing through August 31, 1938, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month. (October 15, 1937)

Lewis, F. M., Assistant in Chemistry, on one-third time, beginning September 25, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of forty dollars (\$40) a month. (October 5, 1937)

McGuire, John Alfred, Assistant in Economics, on one-half time, beginning September 1, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of seventy dollars (\$70) a month. (October 5, 1937)

Morgan, Julian D., Assistant in Economics, on one-half time, beginning September 20, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of seventy dollars (\$70) a month. (October 6, 1937)

Munroe, Barbara S., Assistant in the Hospital Laboratory, in the College of Medicine, for one year beginning September 1, 1937, at a cash compensation of one thousand three hundred twenty dollars (\$1320). (September 28, 1937)

O'Connell, John Joseph, III, Assistant in Animal Nutrition, in the Department of Animal Husbandry, in the Agricultural Experiment Station, on one-half time, for eleven months beginning October 1, 1937, at a cash compensation at the rate of sixty dollars (\$60) a month. (October 1, 1937)

Paine, Clarence S., Cataloger in the Library, beginning November 1, 1937, and continuing through August 31, 1938, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1400) a year. (October 12, 1937)

Peck, Gerald Waters, Assistant Dean of Men, beginning October 15, 1937, and continuing through August 31, 1938, at a cash compensation at the rate of one hundred seventy-five dollars (\$175) a month. (September 30, 1937)

Schlörff, Cornelia, Stenographer in the Extension Service in Agriculture and Home Economics, for eleven months beginning October 1, 1937, at a cash compensation at the rate of eighty dollars (\$80) a month. (October 8, 1937)

Shafer, William M., Assistant in Chemistry, on one-half time, beginning September 25, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of sixty dollars (\$60) a month. (October 5, 1937)

Srubas, Valerie Catherine, Assistant in the Loan Department of the Library, for eleven months beginning October 1, 1937, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand four hundred dollars (\$1400) a year. (October 9, 1937)

Terry, Henrietta, Teacher in the University High School, for ten months beginning September 1, 1937, at a cash compensation of one thousand eight hundred dollars (\$1800) (this supersedes her previous appointment). (September 30, 1937)

Troxell, Beryl, Instructor in Bacteriology and Public Health, in the College of Medicine, for eleven months beginning October 1, 1937, without salary. (September 29, 1937)

Tyrrell, Ruth, University Library Clerk in the Order Department of the Library, beginning September 27, 1937, and continuing through August 31, 1938, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of seventy dollars (\$70) a month. (September 28, 1937)

Varnum, Edward Ernest, Assistant in Civil Engineering, in the College of

Engineering, on one-sixth time, for ten months beginning September 1, 1937, at a cash compensation of two hundred fifty dollars (\$250). (September 25, 1937)

Weilmuenster, E. A., Assistant in Chemistry, on one-fourth time, for nine months beginning October 1, 1937, at a cash compensation at the rate of thirty dollars (\$30) a month. (October 6, 1937)

Whitehead, Frances M., Assistant in Economics, on one-half time, beginning September 22, 1937, and continuing through June 30, 1938, at a cash compensation at the rate of seventy dollars (\$70) a month. (October 6, 1937)

Williams, Loring Rider, Teacher in the University High School, on one-fourth time, for nine months beginning October 1, 1937, at a cash compensation at the rate of forty-five dollars (\$45) a month. (October 7, 1937)

Young, Viola Mae, Technician in the Department of Orthopaedics, in the College of Medicine, for eleven months beginning October 1, 1937, at a cash compensation at the rate of eighty-five dollars (\$85) a month. (October 1, 1937)

#### RESIGNATIONS, DECLINATIONS, AND CANCELLATIONS

The Secretary presented also for record the following list of resignations, declinations, and cancellations.

Beaver, P. C., Instructor in Pathology, in the Department of Pathology, Bacteriology, and Public Health, in the College of Medicine—cancellation effective September 1, 1937.

Bracken, D. F., Assistant Dean of Men—resignation effective October 15, 1937.

Brown, Mrs. Margretta F., Clerk and Stenographer in the Department of Railway Engineering, in the College of Engineering and in the Engineering Experiment Station—resignation effective November 1, 1937.

Dahl, E. W., Assistant in Pathology, in the Department of Pathology, Bacteriology, and Public Health, in the College of Medicine—cancellation effective September 1, 1937.

Dean, Jordan A., Assistant in German—resignation effective September 25, 1937.

Miller, J. S., Assistant in Neurology and Neurological Surgery, in the College of Medicine—cancellation effective September 1, 1937.

Munson, Mrs. Marjorie C., Junior Accountant in the Bursar's Division of the Business Office—resignation effective November 1, 1937.

Panitz, David S., Fellow in Sociology—cancellation effective September 1, 1937.

Rund, Mrs. Thelma I., Clerk in the Dairy Creamery, in the Department of Dairy Husbandry—resignation effective November 1, 1937.

Schulz, Mrs. Jean S., Secretary to the Assistant Dean of the College of Agriculture—resignation effective October 1, 1937.

Smith, C. M., Research Assistant Professor of Mining Engineering, in the Department of Mining and Metallurgical Engineering, in the Engineering Experiment Station—resignation effective October 6, 1937.

Taylor, S. Helen, Teacher in the University High School—resignation effective September 1, 1937.

Zeitlin, Howard, Instructor in Pathology, in the Department of Pathology, Bacteriology, and Public Health, in the College of Medicine—declination effective September 1, 1937.

The Board adjourned.

H. E. CUNNINGHAM  
*Secretary*

O. M. KARRAKER  
*President*

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**UNIVERSITY OF ILLINOIS**

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**November 10, 1937**



The November meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 9:30 a.m. on Wednesday, November 10, 1937.

When the Board convened, the following members were present: President Karraker, Mr. Adams, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Wieland; Mr. Cleary, Mrs. Freeman, and Mr. Moschel arrived a little later.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Judge Sveinbjorn Johnson, University Counsel, and Mr. C. S. Havens, Director of the Physical Plant Department.

**MINUTES APPROVED**

The Secretary presented the minutes of the meetings of September 27 and October 15, 1937.

On motion of Mr. Moschel, the minutes were approved as printed on pages 481 to 556 above.

**MATTERS PRESENTED BY PRESIDENT WILLARD**

The Board considered the following matters presented by the President of the University.

**AWARD OF C. P. A. CERTIFICATE TO ORVAL DORMAN BAST**

(1) A recommendation from the Committee on Accountancy that the C.P.A. certificate be awarded to Mr. Orval Dorman Bast, of Chicago, as of September 27, 1937, the date when the Board of Trustees awarded other certificates to successful candidates in the May, 1937, examination. Mr. Bast was not included in the original list of recommendations because one of his papers was being reviewed by the Board of Examiners.

On motion of Mr. Pogue, this certificate was granted.

**CANCELLATION OF LEAVE OF ABSENCE FOR COLEMAN R. GRIFFITH**

(2) A request from Professor Coleman R. Griffith, Director of the Bureau of Institutional Research, that the sabbatical leave of absence, on full pay, granted him for the second semester of 1937-1938 be cancelled. I concur in this recommendation.

On motion of Mrs. Plumb, this leave was cancelled without prejudice.

**LEAVE OF ABSENCE FOR ARTHUR G. COLE**

(3) A recommendation that a leave of absence be granted to Arthur G. Cole, Assistant Professor of Physiological Chemistry in the College of Medicine, for six months from September 24, 1937, with pay. The other members of the staff will divide the teaching responsibilities of Doctor Cole so that no additional expense will be incurred.

On motion of Dr. Meyer, this leave was granted.

**APPROPRIATION TO THE SCHOOL OF PHYSICAL EDUCATION**

(4) A recommendation that an assignment of \$900 be made from the General Reserve Fund to the School of Physical Education to supplement its operating budget for the current year. The additional funds are needed to help defray the expenses of supervising the recreational program in the Colleges of Medicine, Dentistry, and Pharmacy.

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mrs. Freeman, Mr. Horner, Mr. Moschel.

**APPROPRIATION TO SCHOOL OF MUSIC**

(5) A recommendation that an assignment of \$260 be made from the General Reserve Fund to the School of Music for the purchase of equipment.

On motion of Mr. Pogue, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mrs. Freeman, Mr. Horner, Mr. Moschel.

**APPROPRIATION FOR SCHOOL OF JOURNALISM**

(6) A recommendation that an appropriation of \$1,000 be made from the General Reserve Fund for the purchase of equipment for the School of Journalism. No provision for this equipment was made in the budget for the current year, action on this being deferred until it could be determined whether space would be available and whether the increase in enrollment would be sufficient to warrant the addition.

On motion of Dr. Meyer, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Karraker, Mr.

Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mrs. Freeman, Mr. Horner, Mr. Moschel.

#### APPROPRIATION TO PHYSICAL PLANT DEPARTMENT

(7) A recommendation that an assignment of \$631.44 be made to the Physical Plant Department for the installation of standby electrical service to the McKinley Hospital. This represents the excess of the cost of installation over the appropriation of \$3,800 originally made for this purpose and is due mainly to changes in the type of automatic switch gear equipment, on recommendation of the Illinois Iowa Power Company, and to an increase in labor and material prices, both of which occurred after the appropriation had been made.

On motion of Mr. Mayer, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Karraker, Mr. Mayer, Dr. Meyer, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Cleary, Mrs. Freeman, Mr. Horner, Mr. Moschel.

At this point, Mr. Cleary, Mrs. Freeman, and Mr. Moschel took their places with the Board.

#### SKATING RINK REPAIRS

(8) A report that the Athletic Association has decided to defer the Skating Rink repairs until next spring, beginning the work approximately March 1. Because of the nature and extent of the repairs it is unlikely that they could be completed much before the end of the skating season of 1937-1938. Consequently, it has been decided not to begin this work at the present time so that the Skating Rink will be available for other purposes while the Auditorium is being repaired.

This report was received for record.

#### PURCHASE OF PROPERTY ADJOINING UNIVERSITY GROUNDS

(9) The question has again been raised whether the Board of Trustees would be interested in acquiring the area of land on Pennsylvania Avenue known as Gallivan's Addition. Litigation is pending to determine the status of the lien of the general taxes against this property, and if the suit goes to trial it will be necessary, in the opinion of the University Counsel, for the University to protect its title to Pennsylvania Avenue.

I have asked the University Counsel and the Director of the Physical Plant Department to appear at this meeting and to present the situation to the Board.

Judge Johnson and Director Havens commented on this matter.

On motion of Mr. Pogue, the President of the University and the University Counsel were authorized to take whatever steps may be needful to protect the interests of the University in this matter.

#### NATURAL RESOURCES OR SCIENTIFIC SURVEYS BUILDING

(10) The State Board of Natural Resources and Conservation at a meeting on November 2 received the following report from the Chiefs of the State Natural History and Geological Survey Divisions on the proposed Natural Resources Building:

*Members of the Board of Natural Resources and Conservation  
State of Illinois*

GENTLEMEN:

For your general information there is attached herewith a chronology of the steps which have been taken since October 23, 1934, to secure this building, which was prepared by Director Hallihan and Mr. Leighton for Governor Horner on September 8, 1937. The summary statements therein are concurred in by Mr. Frison who was away at the time. Since September 8, 1937, two additions have been made bringing the chronology up to present date.

In brief, the Public Works Administration has rejected the application for

a grant on what appears to be a technicality, and Administrator Ickes' reply to Governor Horner's excellent letter of September 17th appears to be final. The project, therefore, has resolved itself into a State project and now steps should be taken immediately to construct a unit of the building with the present appropriation.

The appropriation bill reads as follows (Senate Bill No. 44, Sec. 2):

"There is appropriated to the Department of Registration and Education the sum of three hundred thousand dollars (\$300,000), or so much thereof as may be necessary, for the construction including service connections of a State Natural Resources Building for the Scientific Surveys located at Urbana. Cooperative agreements may be entered into with Federal agencies by which additional funds may be secured from the Federal government.

"If such building is constructed on the campus of the University of Illinois, an agreement shall be entered into between the Department of Registration and Education and the Trustees of the University of Illinois that the University shall, in consideration of the cooperation of the Surveys with the University, maintain such building in good repair and condition inside and outside, maintain the grounds and furnish light, heat, power and water and janitor service at no expense to the Department of Registration and Education, thereby carrying out the present agreement that the University of Illinois house such Surveys.

"No contract shall be entered into or obligation incurred for any expenditure from the appropriation herein made for contingencies or Natural History preserves until after the purpose and amount of such expenditures have been approved in writing by the Governor.

"The appropriations herein made are subject to the provisions of 'An Act in relation to State finance,' approved June 10, 1919, as amended."

An analysis of the provisions of this bill reveals the following facts:

1. The sum of \$300,000 is available without reservation.
2. The building is to be constructed at Urbana; it may be constructed on or off the campus. It appears, however, to be the intent of the bill that the building be constructed on the campus.
3. If it is constructed on the campus an agreement is to be entered into between the Department of Registration and Education and the Trustees of the University of Illinois for certain things.

The first fact needs no comment, except that the money is available for immediate use.

The second and third facts call for constructive judgment on the part of both parties, the Department of Registration and Education and the University Board of Trustees. The Board of Natural Resources and Conservation, acting as an advisory board of the Department under the Civil Administrative Code, and having under its purvey the work of the scientific surveys, should, we believe, make its recommendations for the consideration of both parties.

For several years we have from time to time given thought to the different aspects of the question as to whether this proposed building should be located on or off the campus of the University, and our own judgment is that it should be located on the campus. Aside from any material savings or conveniences that will likely accrue from avoiding extra overhead for maintenance and operation of the building, there is the very important principle to be mutually perpetuated, of cooperation between the University and the scientific surveys. No step should be taken which will lighten the emphasis on, or depart from, this cardinal principle, the observance of which has been of great benefit to both parties. The mutually valuable and established relationships existing call for unhesitating agreement by both parties that this building be located on the campus. We desire, therefore, to suggest that this Board make an unqualified recommendation on this point, and that a building committee be authorized to confer if necessary and to handle other matters, some of which will be mentioned hereinafter. It is also suggested that this committee be given power to act during the interim between the meetings of the Board.

The question of the effect of this upon the University's present budget does not appear to be involved, since occupancy of the building is not contemplated



during this biennium, although its construction must be completed in time to avoid a lapse of funds. This limiting date is September 30, 1939.

*The Site and the Drawing of Plans.* The proposed site indicated in the application for P.W.A. funds is tentative and should be referred back at once to the University Board of Trustees for final confirmation.

We desire also to suggest, in regard to the drawing of plans and supervision of construction that this Board recommend to the Director and the Governor that arrangements be made with the University to fulfill these functions, provided they can do so without delay. This is, in our opinion, highly desirable from several standpoints. In the preparation of the plans for the first unit the plans of the second unit, to complete the structure, should be in mind.

Respectfully submitted,

T. H. FRISON

Chief, Natural History Survey Division

M. M. LEIGHTON

Chief, Geological Survey Division

The Board also adopted the following resolution:

"It is moved that the Chairman of the Board be requested to present to the Governor the following memorandum as expressing the opinion of the Board of Natural Resources and Conservation with regard to the new building for the Scientific Surveys.

"In view of the refusal of Federal aid for the building we recommend that immediate steps be taken to construct the first unit of the building with the present State appropriation.

"In the cooperative task between the Department of Registration and Education and the University of Illinois in the construction and maintenance of this building we recommend that the following arrangements be observed:

"1. That the building be erected on the campus of the University of Illinois on land provided by the University but acceptable to the Department.

"2. That the architectural plans for the building be harmonious with existing University buildings and mutually acceptable to the University and the Department. To insure this the plans should probably be drawn by the University architects.

"3. That the University consider favorably the principle of furnishing service as heretofore, without expense to the Department, maintain such building in good repair inside and out, maintain the grounds, and furnish light, heat, power, water, and janitor service.

"4. That the Building Committee of this Board stands ready to confer with the appropriate officers of the University in regard to the arrangements indicated above and any other matters concerning the building that may arise."

I recommend that the matter of the agreement proposed in the Act be referred to the Committee on General Policy for study and report and the question of the site to the Committee on Building and Grounds.

On motion of Mr. Mayer, these matters were referred to committees as recommended.

#### NAME OF MATERIALS TESTING LABORATORY

(11) A committee of the College of Engineering is planning a convocation to be held in April, 1938, in honor of Professor Emeritus Arthur Newell Talbot of the College of Engineering who is one of the most distinguished alumni and members of the faculty of the University of Illinois. This committee is recommending to the Board of Trustees that at this convocation the Materials Testing Laboratory be named "The Arthur Newell Talbot Laboratory."

I recommend that this be referred to the Committee on General Policy for consideration and report.

This matter was referred to the Committee on General Policy, which reported favorably.

On motion of Mr. Cleary, this building was renamed "The Arthur Newell Talbot Laboratory."

**PURCHASE OF COAL FOR CHICAGO DEPARTMENTS**

(12) The Comptroller and Director of the Physical Plant Department submit the following schedule of bids received on approximately 500 tons of coal for the Chicago Departments for the period October 1, 1937, to August 31, 1938:

<i>Firm</i>	<i>Delivered Price</i>	<i>Mine and Location</i>
1. Consumers Company.....	\$4 79	Old Ben Mine, Franklin Co., Ill.
2. Crerar Clinch Coal Company...	4 99	Not specified
3. Eldridge Coal & Coke Company	5 70	Not specified
4. Municipal Coal Company.....	(No bid)	
5. Western Fuel Company.....	(No bid)	

They recommend that the proposal of the Consumers Company be accepted. Its quotation is lowest in dollars per ton and highest in B.T.U. value.

On motion of Mrs. Plumb, the proposal of the Consumers Company was accepted as recommended, subject to the approval of the Governor as required by the Constitution.

**PURCHASES RECOMMENDED**

(13) A recommendation that the following purchases be authorized:

1. For the Office Supply Store as follows:

- 2 Cases 22 x 34—40 lb. White 25% Rag Bond, containing special watermark
- 6 Cases 22 x 34—32 lb. White 25% Rag Bond, containing special watermark
- 2 Cases 17 x 22—13 lb. White 25% Rag Bond, containing special watermark
- 1 Case 19 x 24—19½ lb. White 25% Rag Bond, containing special watermark
- 1 Case 19 x 24—24½ lb. White 25% Rag Bond, containing special watermark
- 1 Case 17 x 28—25½ lb. White 25% Rag Bond, containing special watermark

from the Whiting Paper Company, Chicago, the lowest bidder, at a total cost of \$1,041.73 f.o.b. Urbana.

2. One Steinway Concert Grand Piano, from Lyon and Healey, Inc., Chicago, at a net price of \$2,089.19 f.o.b. Urbana.

3. One 24-flask capacity Combination Kjeldahl Digestion and Distillation Unit, for the Animal Nutrition Laboratory, from Precision Scientific Company, Chicago, the lowest bidder, at a price of \$1,090 f.o.b. Urbana.

4. One horizontal two-stage Air Compressor for Mechanical Engineering Power Laboratory, from the Chicago Pneumatic Tool Company, of Chicago, the lowest bidder, at a price of \$1,398 f.o.b. Franklin, Pennsylvania.

5. One Universal Cutter Grinder and accessories from the R. K. LeBlond Machine Tool Company, Chicago Office, the lowest bidder, at a price of \$1,288 f.o.b. Urbana.

On motion of Dr. Meyer, these purchases were authorized.

**PURCHASE AUTHORIZED**

(14) A report of the following purchase authorized by the President of the University, in accordance with the University Statutes, of shelled corn, 600 bushels, and ear corn, 1,600 bushels, at a price of 50¢ per bushel, from H. J. Schultz, Bondville, Illinois, for the Department of Agricultural Engineering. Professor E. W. Lehmann, Head of the Department, examined various lots which were available.

On motion of Mr. Pogue, the action of the President of the University in authorizing this purchase was approved and confirmed.

**REPORT OF CONTRACTS AND PURCHASE ORDERS**

(15) The following report of contracts and purchase orders executed by the Comptroller since the last report was made to the Board of Trustees:

Minor contracts executed under general regulations of the Board of Trustees, October 9 to November 4, 1937.

<i>With whom</i>	<i>For</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
E. N. DeAtley.....	Contract for structural steel work for repairing and improving the Auditorium	\$3 671 00	October 30, 1937
Illinois Bell Telephone Co.....	Agreement to furnish one program supply circuit for radio station WILL	Published rates	September 24, 1937

The agreement with the Illinois Bell Telephone Company is for wire service from the Urbana High School to the Radio Station for the broadcasting of programs, such as band concerts, choruses, et cetera, originating in that building.

This report was received for record.

#### TAXES ON HART FARM IN FRANKLIN COUNTY

(16) The Comptroller reports that the Board of Review of Franklin County has sustained the University's objections to the previous valuation placed on the Hart farm for several years and has reduced this from \$4,000 to \$2,555, which will result in a reduction of about \$66 in the taxes.

This report was received for record.

#### STUDY OF CORM DISEASES OF GLADIOLUS

(17) A report of the execution of an agreement with the Vaughan Seed Company of Chicago for a cooperative investigation to determine the cause and control of corm diseases of gladiolus by the Agricultural Experiment Station.

The agreement is drawn for a period of one year beginning November 1, 1937, with provision for its extension on mutual consent, and the Company has agreed to contribute \$900 for the expenses of this investigation.

On motion of Mr. Adams, the execution of this agreement was approved.

#### EXPANSION OF DEPARTMENT OF NEUROLOGY AND NEUROLOGICAL SURGERY

(18) The State Department of Public Welfare has offered the Department of Neurology and Neurological Surgery quarters in the new addition to the Research and Educational Hospitals to be constructed in the near future for the study and treatment of nervous diseases. It is understood that this new unit will be equipped and operated by the State Department but that the University will be expected to furnish the professional staff in accordance with the existing agreement governing the operation, management, and staff of all units of the Research and Educational Hospitals. This arrangement would be similar to that in the Illinois Surgical Institute for Children in which the University's Department of Orthopaedics has quarters and for which it supplies the professional staff.

To provide an adequate professional staff for these new quarters when in full operation, there will be required by 1941 a number of new positions in the Department of Neurology and Neurological Surgery, including one Chief Neurologist and Pathologist on full time at a salary of \$10,000 a year, one Assistant to the Department Head at \$2,400, one Assistant to the Pathologist at \$1,800, one Dispensary Head at \$1,000, one Chief Resident at \$1,000, one First Year Resident at \$600, one Secretary at \$1,500, and one Stenographer at \$1,200. This will involve eventually a total increase in the salaries budget of that Department of \$19,520, but as an initial program during the biennium 1939-1941 the increase could be held at \$13,120. It is anticipated that the building will be available in 1939. Due to the retirement of two members of the staff there would be a reduction of \$2,340 in this total increase in 1941.

The matter is being brought to the attention of the Board for consideration as a matter of policy. In view of the educational and research advantages

which it is believed will result from this arrangement, I recommend that the Board authorize the President of the University to conclude negotiations with the Department of Public Welfare (to be reported to the Board for final approval), and that the Board at this time authorize the minimum program above indicated for 1939-1941.

On motion of Dr. Meyer, authority was granted as recommended.

#### ADMISSION TO THE COLLEGE OF MEDICINE

(19) A recommendation that in the admission of non-residents to the College of Medicine the following procedure be authorized:

The Dean and the Registrar are authorized to consider the admission of a limited number of non-resident applicants (in no case more than 10 per cent of the total first-year class). Such applicants will not be admitted to the exclusion of residents of Illinois with equivalent scholarship. A non-resident must meet the three-year requirement for admission, must have a general scholarship average of not less than 4.5, and must show exceptional promise by way of personal qualifications for the study and practice of medicine.

Action on this matter was deferred.

At this point, Dr. Meyer withdrew.

#### APPROPRIATION FOR REPAIRS OF UNIVERSITY HALL

Mr. Adams presented the following report of the Committee on Buildings and Grounds on University Hall.

##### *I. Condition of Building*

(a) *Towers.* From past experience and recent inspections, it seems certain that the east tower has a very small margin of safety for ordinary conditions, not including severe winds or remotely possible earthquake shocks. Although it is possible to increase the strength of the east tower for a reasonable expenditure by installing bracing and ties, this procedure will not insure the safety of the tower under conditions outlined above.

(b) *Dormer Windows and Cornices.* The deterioration of the exterior of these members has progressed to a state of failure, and the fact that many of the windows and the cornices are directly over the sidewalk renders their present condition extremely hazardous to students walking around the building. It will, of course, be impossible to determine the percentage of replacement necessary until the work has been opened up thereto.

##### *II. Policy*

Although there is considerable alumni sentiment back of this building, practically all campus plans adopted by previous Boards have contemplated its removal. If funds were available, this would still be highly desirable. However, in view of other building needs, it would probably be at least ten years before this could be accomplished, even under the most optimistic building program recently considered. Based on past experiences, this period probably should be increased to fifteen years.

Prior to that time, exterior and interior repairs will be necessary. Members of the staff are now housed in undesirable quarters, and it does not seem advisable to postpone improvements further.

##### *III. Conclusions*

We are, therefore, assuming that the use of University Hall will have to be continued for at least fifteen years, and wish to recommend the following:

1. Removal of tops of towers and the continuation of mansard;
2. Repairs and replacements as necessary of cornices and dormer windows.

Further repairs, such as replacement of asphalt roof and exterior painting, are also necessary, but can be charged to the Physical Plant operation and maintenance appropriation.

If the use of this building is to be continued for fifteen or twenty years as

we anticipate, the heating system should be replaced when funds become available.

In order to accomplish Items Nos. 1 and 2, we recommend an appropriation of \$37,000 from the General Reserve Fund.

On motion of Mr. Adams, this report was adopted, and the appropriation made, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue, Mr. Wieland; no, none; absent, Mr. Horner, Dr. Meyer.

At this point, Mr. Adams withdrew.

#### SALE OF MARTIN FARM AND OF SECURITIES

Mr. Mayer reported for the Finance Committee as follows:

1. *Martin farm.* On August 2, 1937 (Minutes, page 468), the Board authorized the sale of the Martin farm in Williamson County for \$5,500 cash, or \$6,000 on a deferred payment plan. The Comptroller reports an income of approximately \$300 (after paying taxes) from this farm for the year 1937, and recommends that the sale be authorized, if a satisfactory purchaser can be found, at a price of not less than \$5,000 net to the University on deferred payments, with interest on such payments at not less than four per cent.

On motion of Mr. Mayer, the sale of this farm was authorized, for a price of \$5,000, with \$1,000 down and the balance at three per cent if paid within two years, and four per cent if deferred for a longer time.

2. *Sale of securities.* The Board authorized, on January 29, 1937 (Minutes, page 158), the sale of \$5,000 Pacific Gas and Electric Company, 3½ per cent bonds due in 1966. The recent review of our securities by the First National Bank of Chicago did not recommend the sale of this item. A recent report of Standard Statistics states that the operating conditions of this company are favorable and that earnings are increasing, and rates the bonds at A1. The bonds are legal for savings banks in New York, Massachusetts, Connecticut, Pennsylvania, and California. They are approved by the Comptroller of the Currency for bank investments. The present price is 99½. The Comptroller recommends that these bonds be not sold at the present time, and the Finance Committee concurs.

This report was received for record.

#### STUDY OF BUILDING PROGRAM

Mr. Pogue raised the question of the desirability of making new studies of the building needs of the University, to include, besides the former schedule, new and necessary items like the Auditorium, University Hall, studies of a new Power Plant, and possibly some provision for housing for men and women.

At this point, Mr. Pogue withdrew.

#### CONTRACT FOR ANNUAL AUDITS

Mr. Mayer, for the Finance Committee, presented a recommendation that Arthur Andersen & Co., be engaged to examine the accounts of the University for the ensuing year, making an audit at the end of each six months, at a cost not to exceed \$3,000, and that the same firm be engaged to make the examination of the accounts of the Athletic Association and of the University of Illinois Foundation.

On motion of Mr. Mayer, the employment of Arthur Andersen & Co. was authorized on the basis recommended.

**PASTEUR MONUMENT**

Mrs. Plumb made a report of progress on the matter of the Pasteur monument.

This report was received for record, and the Committee was continued.

**ILLINOIS PRESS ASSOCIATION**

Mr. Karraker presented a resolution adopted by the Illinois Press Association requesting the University to assign a member of the staff of the School of Journalism to act as permanent Secretary of the Association, who should maintain his office at the University.

The President of the Board was requested to get more information on this matter and report to the Board.

**MATTERS PRESENTED BY PRESIDENT WILLARD**

The Board resumed consideration of matters presented by the President of the University.

**APPROPRIATION FOR BUILDING STUDIES**

(20) A recommendation that an assignment of \$6,000 be made from the General Reserve Fund to the Physical Plant Department for building studies on the Chemistry and Agricultural Laboratories Buildings.

Mr. Havens commented on this matter.

On motion of Mr. Cleary, this appropriation was made as recommended, by the following vote: Aye, Mr. Cleary, Mrs. Freeman, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Wieland; no, none; absent, Mr. Adams, Mr. Horner, Dr. Meyer, Mr. Pogue.

**LA VERNE NOYES FOUNDATION**

(21) For a number of years the estate of the late LaVerne Noyes, who died July 24, 1919, has been paying the tuition, in whole or in part, of deserving and needy students who are citizens of the United States and who were in the military service of the United States in the World War, or who are blood descendants of such veterans. The total amount of scholarships thus paid by this estate to date for students of the University of Illinois is \$12,464.75.

By his will Mr. Noyes established, as a first charge upon his estate, life annuities in favor of certain private individuals. His will directs that within twenty-one years after his death (that is, prior to July 24, 1940) the trustees of his estate shall set up a separate trust out of the principal of his estate for the payment out of the income therefrom of all annuities falling due thereafter, and shall distribute the remainder of the principal and the accumulated income to such universities and colleges as they may select, to be held by such institutions in perpetuity as a separate trust fund under the name "LaVerne Noyes Foundation," the income to be used for scholarship aid for students qualifying under the conditions mentioned above. On the death of the last annuitant all of the property constituting the separate trust estate shall likewise be distributed to the same universities and colleges for the benefit of students.

The trustees of the estate now offer the University of Illinois securities and funds to be held in trust under certain conditions, viz., that the Board of Trustees of the University in turn pledge the securities to the trustees of the estate as further security for the annuities created by the will, the income from the securities thus pledged to be subject to annuity requirements and expenses only to the extent of any deficiency in the income from the property placed in the separate trust for annuitants, the balance of income from securities to be paid to the University annually. On the death of the last annuitant the securities assigned to the University of Illinois would be delivered to it free of the pledge, together with a like proportion of any other property held in separate trust.

The President of the University submitted to the Board a letter dated November 2, 1937, received from the Trustees under the Last Will and Testament of LaVerne Noyes, deceased, outlining the terms of a proposed gift in trust to The Board of Trustees of the University of Illinois, and the University Counsel explained the proposed form of contract received from the trustees under the will. The following resolution was offered:

*Resolved*, that this Board of Trustees accept the gift in trust offered it by Lewis C. Walker, Joseph J. Fraser, and Frederick E. Smith, as Trustees under the Last Will and Testament of LaVerne Noyes, deceased, for the purposes set forth in said will and that this Board enter into proposed form of contract between said Trustees, the Annuitants therein named, and the Board of Trustees of the University of Illinois and such other Universities or Colleges as may become parties thereto, a copy of which contract has been submitted to this meeting;

*Resolved, further*, that the President and Secretary of this Board be and they are hereby authorized and directed for and on behalf of The Board of Trustees of the University of Illinois to execute said contract when the same shall be submitted to them in final form and that the Secretary be and is hereby directed to affix thereto the corporate seal when said contract has been so executed.

On motion of Mr. Moschel, this resolution was adopted, subject to the approval by the University Counsel of the agreement to be executed by the President and Secretary of the Board and on condition that said agreement will not create any liability on the part of the Board of Trustees of the University of Illinois to annuitants or beneficiaries under the will to make payments to them thereunder in addition to the income from the trust estate or estates set up and administered by the trustees of the estate of LaVerne Noyes under the will.

#### **REQUEST OF ILLINOIS STATE VETERINARY MEDICAL ASSOCIATION**

(22) A request from the Executive Board of the Illinois State Veterinary Medical Association that the University establish a Veterinary College in connection with the College of Medicine in Chicago. A copy of the letter from the Secretary and Treasurer of the Association is hereby given to the Secretary of the Board for record.

Action on this matter was deferred.

#### **FIFTIETH ANNIVERSARY OF AGRICULTURAL EXPERIMENT STATION**

(23) In March, 1938, the Illinois Agricultural Experiment Station will have been organized fifty years, and it is the opinion of the Dean and the Executive Committee of the College of Agriculture that this anniversary should be observed by a modest celebration which would review briefly the history of the Experiment Station, its significant achievements, and finally might point out the possible direction which future researches should take. A special appropriation to cover the cost will be necessary, but the amount cannot be determined until further plans are developed. The total expense should not exceed \$2,000. I am bringing the matter to the attention of the Board at this time for consideration of the proposal, which if approved implies that a special appropriation will be requested later.

On motion of Mr. Cleary, this project was approved in principle.

#### **AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES**

(24) A report of a conference on November 8 with representatives of the American Federation of State, County, and Municipal Employees, which is affiliated with the American Federation of Labor. The officers of the Federation

desire to present the advantages of membership therein to the employees of the University of Illinois. They wish to approach all employees of the University who are not on the instructional and strictly scientific staffs, such as clerks and stenographers, including all employees of the Physical Plant Department, engaged in maintenance and operation of buildings and grounds, as well as those in offices and on the farms, who are not at present members of any craft or other labor union.

No action was taken on this matter.

At this point Mr. Cunningham, Secretary of the Board, withdrew, and Mr. A. J. Janata, Assistant to the President, was requested to act for the Secretary.

#### COMMERCIAL CONCESSIONS IN UNIVERSITY BUILDINGS AT CHICAGO

(25) A request from Mr. George E. Piper, an employee of the Department of Public Welfare, Division of Visitation of Adult Blind, for the operation of a concession stand (at which would be sold periodicals, confections, beverages, etc.) in the Research and Educational Hospitals, to provide a profitable occupation for qualified blind people. This proposal was made to me informally by Mr. Piper several weeks ago, and I asked him to submit it formally in writing to the Director of the State Department of Public Welfare and to the Board of Trustees.

It is not clear whether this would involve any of the buildings owned and operated by the University, but it is reasonable to assume that if such a stand is operated successfully in the Research and Educational Hospitals, later the Board might be asked to grant permission for the operation of similar stands in University buildings.

I recommend that this be referred to the Committee on the Chicago Departments for consideration and report.

On motion of Mrs. Plumb, the President of the University was instructed to advise Mr. Piper that the Trustees, not having exclusive jurisdiction over the operation of the Research and Educational Hospitals, cannot grant this request, but that it is a matter for decision of the joint committee of the Department of Public Welfare and the University on the management of the Research and Educational Hospitals.

#### HOUSING FOR UNDERGRADUATE MEN STUDENTS

(26) Last spring I appointed a faculty Committee on Housing for Undergraduate Men Students to consider certain recommendations from the Men's Independent District Association relative to the improvement of housing conditions and the construction of dormitories for men students. The report and recommendations of this Committee were presented to the Board of Trustees through its Committee on Student Welfare.

More recently the Men's Independent District Association has submitted a supplementary request:

1. That the University regulate housing for men students by classifying private rooming houses and requiring students to live only in such houses as are approved.
2. That the University purchase suitable residence property for cooperative houses for men students.
3. That the University lay the groundwork for the construction of men's dormitories.

The faculty Committee on Housing for Undergraduate Men Students has considered these requests and has made certain recommendations. I submit the following for approval by the Board:

1. That the University establish and maintain a list of approved rooming houses for undergraduate men and that rooming contracts be provided for the



use of students and housemothers, such contracts to be recognized and enforced by the University only in the case of houses on the approved list. The conditions under which houses will be approved will be determined by the Dean of Men and the University Health Officer. (No houses are to be *disapproved*, but those which are not satisfactory will simply be omitted from the approved list, nor will all students be required to live in University approved houses since such a situation is impossible at the present time. When the time comes that the University can require all students to live in University approved residences, a central housing bureau for both men and women students may be desirable.)

2. That the University do not establish cooperative houses for men. While cooperative houses for women students have been satisfactory, observations of cooperative houses for men at other institutions indicate that the living standards are low and that there is no great economy.

3. That the University seek from the General Assembly of Illinois an outright appropriation for a portion of the cost of one or more dormitories for men and that enabling legislation be sought to provide bonding powers to finance the rest.

On motion of Mr. Mayer, these recommendations were approved.

#### REQUEST FROM ILLINOIS COUNCIL OF CHURCHES

(27) A request from the Illinois Council of Churches that the University sponsor an interdenominational meeting of clergymen in Illinois for a few days of study at the University sometime during the current University year.

On motion of Mr. Cleary, the Board voted that it appreciates the interesting and constructive suggestions of the Illinois Council of Churches but deeply regrets that it is outside of the jurisdiction of the University to call a religious conference.

#### GIFTS TO THE UNIVERSITY

(28) The following report of gifts to the University:

1. Mr. H. Joseph Goldberger, a Civil Engineer of Chicago, student in the College of Engineering 1913-1916, 81 volumes of literature in the German language, books which formerly belonged to his father and mother.

2. The Benjamin and Julius Cohen Heart Fund to the College of Medicine, \$600 for research in cardiac diseases.

3. Mr. C. P. Van Schaack, Jr., to the College of Pharmacy, certain historical relics of the Civil War period.

4. E. I. duPont de Nemours & Company, \$2,000 to provide a research assistant to Professor C. S. Marvel in his research work on vinyl derivatives.

5. Chemical Foundation, \$2,000 for research on sulfanilamide derivatives under the direction of Professor Roger Adams.

6. Independent Electric Machinery Company, of Kansas City, Missouri, one 100-L Alamo Unit Plant No. 10688 (farm lighting unit).

7. Illinois Association of County Superintendents of Highways, \$25 prize for paper on the subject of Highways.

This report was received for record.

#### QUARTERLY REPORT OF THE COMPTROLLER

(29) The quarterly report of the Comptroller to the Board of Trustees as at September 30, 1937.

This report was referred to the Finance Committee for consideration and report.

#### DECEMBER MEETING

By unanimous consent, the December meeting of the Board was set for Friday, December 3, 1937, at 9:30 a.m., at the Blackstone Hotel, in Chicago.

**FACULTY COMMITTEE TO STUDY STATE EMPLOYEES ANNUITY FUND**

On motion of Mr. Mayer, the President of the University was directed to appoint a faculty committee to assist the Finance Committee of the Board in its study of the legislation proposed by representatives of State employees to create a "State Employees Annuity Fund."

The Board adjourned.

H. E. CUNNINGHAM

*Secretary*

O. M. KARRAKER

*President*

A. J. JANATA

*Secretary, Pro Tempore*