

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

August 1, 1938

**With Executive Committee Meeting of
August 25, 1938**



A special meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 12 o'clock noon (Chicago Daylight Saving Time) on Monday, August 1, 1938, pursuant to the following notice, which was sent out by the Secretary on July 26, 1938:

A special meeting of the Board of Trustees of the University of Illinois will be held at the Blackstone Hotel, in Chicago, at twelve o'clock noon (Chicago Daylight Saving Time), on Monday, August 1, 1938, to consider the following matters: (1) To take action concerning the site of the Illini Union Building, and in relation to the building program. (2) A recommendation of the Committee on Chicago Departments concerning the exchange of land in Chicago. (3) Recommendations of the President on special non-recurring appropriations and the sale of minor laboratory equipment.

When the Board convened, the following members were present: Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue. Mr. Adams came later.

Judge Sveinbjorn Johnson, University Counsel, Mr. H. B. Johnston, Executive Secretary to the President, Director C. S. Havens, of the Physical Plant Department, and the Secretary, were present.

DR. KARL A. MEYER ELECTED PRESIDENT PRO TEMPORE

Mr. Pogue presented the following resolution and moved its adoption. The resolution was unanimously adopted.

Whereas, the President of the Board of Trustees, Mr. Oscar G. Mayer, is absent from his office and from the State for a period of time, and is therefore not able to perform his functions as President of the Board and Chairman of the Executive Committee; and

Whereas, the emergency requires that certain documents pertaining to the building and financial program be executed without delay;

Be it resolved, that Dr. Karl A. Meyer, a duly elected and qualified member of the Board of Trustees, be, and he is hereby, appointed to act as President of the Board and Chairman of the Executive Committee beginning August 1, 1938, and continuing during the absence of Oscar G. Mayer from the State, with full power to do all things pertaining to the business of the University which Oscar G. Mayer as President of the Board may now lawfully do.

And be it further resolved, that James M. Cleary, a duly qualified and elected member of the Board, be and he is hereby, elected and empowered to act as a member of the Executive Committee of the Board of Trustees of the University of Illinois beginning August 1, 1938, and continuing during the absence of Oscar G. Mayer, with full power to act during that time as a member of the Executive Committee.

Dr. Meyer took the chair and presided during the meeting.

**PROPOSAL FROM UNIVERSITY OF ILLINOIS FOUNDATION
TO CONSTRUCT ILLINI UNION BUILDING**

The Secretary presented the following letters from the University of Illinois Foundation offering to purchase a site and to build thereon an Illini Union Building; also a telegram and a letter from the President of the University approving these proposals.

July 28, 1938

*Mr. H. E. Cunningham, Secretary
Board of Trustees of the University of Illinois
Urbana, Illinois*

DEAR SIR:

In behalf of the University of Illinois Foundation, a non-profit corporation of the State of Illinois, and by authority of the Board of Directors thereof, I submit the following proposition to the Board of Trustees of the University of Illinois:

The University of Illinois Foundation offers to purchase the lot hereinafter described for a cash consideration of \$1.00, such lot to be conveyed by fee simple, title absolute and unconditional, without right of reversion in any circumstances except as herein stated. The property so conveyed shall be described as follows:

Commencing at the northwest corner of the northeast one-quarter of Section 18, Township 19 North, Range 9 East of the Third Principal Meridian, which corner is taken to be the intersection of the middle line between curbs of Springfield Avenue in the City of Urbana with the line of the back of the East curb of Wright Street; thence south 897.38 feet along the center line of Section 18, which line is also the line of the back of said East curb of Wright Street, to a point which is 425.63 feet North of a brass rod imbedded in concrete at the intersection of the center line of John Street with the back of the East curb of Wright Street; thence North 89 degrees 47 minutes East 281.95 feet along the South line of Green Street, as determined by the South edge of a concrete walk, to the Northwest corner of the tract to be described as follows: Beginning at said northwest corner, thence N. 89 degrees 47 minutes E. 340 feet along the south line of Green Street; thence S. zero degrees 13 minutes

E. 300 feet; thence S. 89 degrees 47 minutes W. 340 feet, thence N. zero degrees 13 minutes W. 300 feet to the point of beginning, said tract being a part of South portion of the West one-half of the Northwest one-quarter of the Northeast one-quarter of Section 18, Township 19 North, Range 9 East of the Third Principal Meridian, all in Champaign County, Illinois.

This offer is to be regarded as separate and distinct from, and independent of, the proposal of the Foundation made to the Board of Trustees in relation to the building and leasing of an Illini Union Building to the Board of Trustees.

Very truly yours,

UNIVERSITY OF ILLINOIS FOUNDATION

J. C. COLVIN
Secretary

July 28, 1938

*Mr. H. E. Cunningham, Secretary
Board of Trustees of the University of Illinois
Urbana, Illinois*

DEAR SIR:

You are advised that if the Board of Trustees accept the offer made by the University of Illinois Foundation for the purchase of a lot, made in a letter to you dated July 28, 1938, the Foundation intends to use said lot for the purposes hereinafter set forth, and accordingly tenders the following proposal to the Board of Trustees of the University of Illinois.

The Board of Trustees of the University of Illinois will make available to the Foundation a grant of \$450,000 from the Federal Government, P.W.A. Illinois Docket No. 1745-F, for the purpose of erecting an Illini Student Union Building; the Foundation will advance from its own resources the sum of \$550,000 and with these amounts, aggregating \$1,000,000, erect an Illini Union Building upon the lot described in that letter, in conformity with plans and specifications approved by the Board of Trustees. The Foundation will give the Board of Trustees the first opportunity to lease the completed building under an annual lease, subject to renewal and extension from year to year, in the discretion of the Board of Trustees, and at a rental of approximately \$95,000, payable in two semiannual installments on the first day of April and first day of October each year.

The Foundation will maintain the building and furnish light, heat and power, unless otherwise agreed after the building is completed, in which event the annual rent will be reduced proportionately. The Board of Trustees will assess a service charge against the student body at the beginning of the first semester in September, 1939, which the Board of Trustees will accept and hold in trust for the student body and agree with the students that such trust fund shall be applied exclusively to the payment of the rental and maintenance and operation of the Illini Union Building, the said service charge not to exceed \$5.00 per semester or \$10.00 per annum per student, to be assessed at least through 1959.

The University of Illinois Foundation agrees to give the Board of Trustees, in writing at any time upon demand, an option to purchase within six months after October 1, 1959, the lot herein described, together with the improvements thereon, for a cash consideration of \$1.00, and if such option be exercised by the Board of Trustees, the Foundation will convey title to the premises in fee simple by a deed of warranty, free of all encumbrances.

Very truly yours,

THE UNIVERSITY OF ILLINOIS FOUNDATION

J. C. COLVIN
Secretary

After full discussion, Mr. Pogue offered the following resolution and moved its adoption:

RESOLUTION

Be it resolved, that the Board of Trustees of the University of Illinois accepts the offer of the University of Illinois Foundation, conveyed in a letter to the Secretary of the Board under date of July 28, 1938, to purchase the lot hereinafter described for the cash consideration stated in the offer. The lot to be conveyed to the University of Illinois Foundation by a deed in fee simple is described as follows:

Commencing at the Northwest corner of the Northeast one-quarter of Section 18, Township 19 North, Range 9 East of the Third Principal Meridian, which corner is taken to be the intersection of the middle line between curbs of Springfield Avenue in the City of Urbana with the line of the back of the East curb of Wright Street; thence south 897.38 feet along the center line of Section 18, which line is also the line of the back of said East curb of Wright Street, to a point which is 425.63 feet North of a brass rod imbedded in concrete at the intersection of the center line of John Street with the back of the East curb of Wright Street; thence North 89 degrees 47 minutes E. 281.95 feet along the South line of Green Street, as determined by the South edge of a concrete walk, to the Northwest corner of the tract to be described as follows: Beginning at said Northwest corner, thence N. 89 degrees 47 minutes E. 340 feet along the south line of Green Street; thence S. zero degrees 13 minutes E. 300 feet; thence S. 89 degrees 47 minutes W. 340 feet; thence N. zero degrees 13 minutes W. 300 feet to the point of beginning, said tract being a part of South portion of the W. one-half of the Northwest one-quarter of the Northeast one-quarter of Section 18, Township 19 North, Range 9 East of the Third Principal Meridian, all in Champaign County, Illinois.

Be it further resolved, that the Acting President of the Board of Trustees of the University of Illinois and the Secretary be and they are hereby instructed to execute a warranty deed of the premises hereinbefore described to the University of Illinois Foundation.

This resolution was adopted by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Adams, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

Mr. Pogue offered the following resolution and moved its adoption:

RESOLUTION

Be it resolved, that the Board of Trustees of the University of Illinois accepts and agrees to the proposal outlined by the University of Illinois Foundation in a letter addressed to the Secretary of the Board under date of July 28, 1938.

After full discussion, this resolution was adopted by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Adams, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

At this point, Mr. Adams took his place with the Board.

EXCHANGE OF LAND IN CHICAGO

Mrs. Plumb, for the Committee on Chicago Departments, presented a report of progress in negotiations with the Board of County Commissioners of Cook County for the exchange of the site of the old medical and dental buildings for other desirable land in the vicinity of the new medical buildings, and offered the following resolution, and moved its adoption:

RESOLUTION

Whereas, an informal offer has been made on behalf of the Board of County Commissioners of Cook County to exchange for the land formerly occupied by the old buildings of the Colleges of Medicine and Dentistry fronting on Wolcott, Ogden, Congress, Honore, and Harrison streets, in Chicago; for certain lands in Chicago acceptable to, and to be selected by, the University of Illinois, representing a fair cash value of \$90,000, a list of which lands is deposited with the Director of the Physical Plant Department for record; and

Whereas, this proposed exchange of land is desirable for the growth and development of the University of Illinois;

Be it resolved, that this offer be accepted and that the University Council be instructed to communicate with the Board of County Commissioners of Cook County concerning the details of this offer.

This resolution was adopted by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

MATTERS PRESENTED FOR PRESIDENT WILLARD

The Board considered the following matters presented for the President of the University by Mr. H. B. Johnston, Executive Secretary.

APPROPRIATION FOR REMODELING ROOMS IN ENGINEERING HALL AND FOR FINISHING COMMERCE BUILDING BASEMENT

(1) The Committee on Special Appropriations and Non-Recurring Expenditures recommends that Rooms 319 and 419 Engineering Hall be remodeled and that the Commerce Building basement be finished to provide additional classroom space, so that space now being leased for classroom purposes from outside parties can be given up. The Director of the Physical Plant Department estimates that an appropriation of \$7,800 will be necessary, and concurs in the recommendation. I recommend that an appropriation of \$7,800 be made from the General Reserve Fund for the purpose of remodeling these areas for classroom purposes.

On motion of Mr. Karraker, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

APPROPRIATION FOR REMODELING LAURA B. EVANS HALL AND FOR CHANGING DRIVES AT SOUTH GARAGE

(2) The Director of the Physical Plant Department recommends that an appropriation be made for remodeling second and third floor sleeping porches in the Laura B. Evans Hall, providing four double rooms, and for changing drives at the South Garage. I concur and recommend that an appropriation of \$2,600 be made from the General Reserve Fund for the purposes indicated.

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

APPROPRIATION FOR PURCHASE OF URNS

(3) The Director of the Physical Plant Department requests an appropriation of \$410 for the purchase of fourteen urns to be placed at the entrances of various buildings, to improve the appearance of these building entrances. I concur and recommend that an appropriation of \$410 be made from the General Reserve Fund.

On motion of Mr. Pogue, this appropriation was made as recom-

mended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

APPROPRIATION FOR MINOR IMPROVEMENTS

(4) A recommendation from the Committee on Special Appropriations and Non-Recurring Expenditures that an appropriation of \$1,300 be made for several items of minor improvements, as follows: (1) drinking fountains at the tennis courts, (2) provision for dressing rooms at University High School, and (3) a partition on the third floor of the Administration Building (West). This supplements a list of special items previously submitted by this Committee. I recommend an appropriation of \$1,300 from the General Reserve Fund for the purposes indicated.

On motion of Mr. Cleary, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

SALE OF PSYCHOLOGICAL LABORATORY EQUIPMENT

(5) With the resignation of Professor E. A. K. Culler, of the Department of Psychology, who has accepted a position at the University of Rochester, many items of equipment which he used in his research work on animal hearing will no longer be needed. A part of this equipment was paid for from University funds; other items were purchased with funds received from foundations in support of Professor Culler's researches.

Professor Culler has proposed that the University of Illinois sell to the University of Rochester certain items of equipment which were purchased from University funds and transfer those items which were paid for from outside grants. The Head of the Department has examined the list of items which Professor Culler has selected and recommends their sale and transfer as proposed at a price of \$1,000, the purchaser to assume all cost of packing and transportation. I recommend that this sale be authorized. A list of the items to be transferred is being turned over to the Comptroller and the Secretary for record.

On motion of Mr. Cleary, this sale was authorized as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Mayer, Mr. Wieland.

PURCHASE OF LUMBER RECOMMENDED

(6) A recommendation from the Comptroller that the purchase of a carload of fir lumber from Marsh and Truman Lumber Company, the lowest bidder, at a price of \$1,143.10, be authorized.

On motion of Mr. Karraker, this purchase was authorized as recommended.

PURCHASE OF RADIO TRANSMITTER

(7) A recommendation from the Comptroller that the purchase of a 5,000-watt radio transmitter from the Graybar Electric Company, at a price of \$22,752.50, be authorized. The lowest bidder requires 90 to 120 days for delivery, while Radio Station officials desire to have the new power in operation before the opening of the fall term.

Action on this matter was deferred.

The Board adjourned.

H. E. CUNNINGHAM

Secretary

KARL A. MEYER

President pro tempore

MEETING OF THE EXECUTIVE COMMITTEE

AUGUST 25, 1938

On call of Dr. Karl A. Meyer, Acting President of the Board and Chairman of the Executive Committee, a special meeting was held at the Blackstone Hotel, in Chicago, at 6:30 o'clock p.m. (Chicago Day-light Saving Time) on Thursday, August 25, 1938, to consider the following matters:

1. An offer from the United States of America of a grant of \$572,728 for PWA project, Ill. 1962-F. This includes a classroom building to replace University Hall and additions to the University Library and student hospital.

2. Purchase of a transmitter for the Radio Station.

3. Award of contracts for the purchase of coal for 1938-1939.

4. Recommendations from the President of the University relating to various other matters of University business requiring action by the Board of Trustees.

Messrs. O. M. Karraker and James M. Cleary, and Dr. Karl A. Meyer, members of the Executive Committee, were present; also Mr. A. J. Janata, Assistant to the President, representing President Willard, Director C. S. Havens, Director J. F. Wright, Mr. A. J. Ebel, Chief Engineer of Radio Station WILL, and Mr. Joseph Guandolo, Regional Counsel of the Federal Emergency Administration of Public Works.

The meeting was called to order by Dr. Meyer, Acting President of the Board and Chairman of the Executive Committee.

CLERK OF EXECUTIVE COMMITTEE

Mr. Cleary offered the following resolution:

RESOLUTION

Be it resolved, that in the absence of H. E. Cunningham, Secretary of the Board of Trustees and Clerk of the Executive Committee, A. J. Janata, Assistant to the President, be and he is hereby appointed Secretary of the Board of Trustees, *pro tempore*, and Acting Clerk of the Executive Committee, to serve until Mr. Cunningham returns and is available for the performance of the duties of said offices; and

Be it further resolved, that the said A. J. Janata is authorized to perform all acts incidental to the duties and responsibilities of the Secretary of the Board of Trustees and Clerk of the Executive Committee.

This resolution was adopted by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer; no, none; absent, none.

AMENDMENT OF MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF JULY 15, 1938

Mr. Karraker moved that the first paragraph of the minutes of the meeting of the Executive Committee of the Board of Trustees of the University of Illinois, held in Chicago on July 15, 1938 (page 2, press proof copy), be amended to read as follows:

"A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, on Friday,

July 15, 1938, during the recess of the meeting of the Board of Trustees held on the same day, pursuant to written notice sent to Mr. Oscar G. Mayer, Dr. Karl A. Meyer, and Mr. O. M. Karraker, the duly elected members of the Committee."

This motion was adopted by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer; no, none; absent, none.

**RECOMMENDATIONS AND REPORTS FROM THE PRESIDENT
OF THE UNIVERSITY**

The Executive Committee considered the following matters presented for the President of the University.

**OFFER OF THE UNITED STATES OF AMERICA TO AID IN FINANCING
THE CONSTRUCTION OF A UNIVERSITY BUILDING AND ADDI-
TIONS AND ALTERATIONS TO EXISTING BUILDINGS**

(1) The offer of the United States of America to aid in financing this project is presented in the form of a record of this meeting with a resolution of acceptance. The original copy of the offer is hereby given to the Secretary of the Board for record. If the offer is accepted the full text which follows should appear in the records of this meeting to conform to the regulations of the Federal Emergency Administration of Public Works relating to such proceedings.

NOTICE OF SPECIAL MEETING

To the Members of the Executive Committee of the Board of Trustees of the University of Illinois:

Notice is hereby given that a special meeting of the Executive Committee of the Board of Trustees of the University of Illinois will be held in the city of Chicago at the Blackstone Hotel at six-thirty o'clock p.m. (Chicago Daylight Saving Time) on the twenty-fifth day of August, 1938, for the purpose of considering an offer of the United States of America to aid by way of a grant in financing the construction of a university building and additions and alterations to existing buildings including necessary equipment therefor and site improvements and adopting a resolution approving and authorizing the acceptance of such offer.

Dated this twenty-third day of August, 1938.

By order of **KARL A. MEYER**, *Acting President of the
Board of Trustees and Chairman of the Executive Committee*

By **A. J. JANATA**
*Assistant to the President of the
University of Illinois*

CONSENT TO MEETING

We, the undersigned members of the Executive Committee of the Board of Trustees of the University of Illinois, hereby accept service of the foregoing notice, waiving any and all irregularities in such service and such notice, and consent and agree that said Executive Committee of the Board of Trustees of the University of Illinois shall meet at the time and place therein named, and for the purpose therein stated.

O. M. KARRAKER
JAMES M. CLEARY
KARL A. MEYER, *Chairman*

A special meeting of the Executive Committee of the Board of Trustees of the University of Illinois, held pursuant to the preceding call of the Chairman, was held on the twenty-fifth of August, 1938.

After discussion of the offer of the United States of America to aid by way of grant in financing the construction of a university building and additions and alterations to existing buildings, including necessary equipment therefor and site improvements, the following Resolution, numbered I, and

entitled "A Resolution accepting the offer of United States to the Board of Trustees of the University of Illinois to aid by way of grant in financing construction of a university building and additions and alterations to existing buildings, including necessary equipment therefor and site improvements," was proposed by Mr. Cleary and read in full:

RESOLUTION NO. I

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION OF A UNIVERSITY BUILDING AND ADDITIONS AND ALTERATIONS TO EXISTING BUILDINGS, INCLUDING NECESSARY EQUIPMENT THEREFOR AND SITE IMPROVEMENTS

Be it resolved, by the Executive Committee of the Board of Trustees of the University of Illinois:

SECTION 1. That the offer of the United States of America to the Board of Trustees of the University of Illinois to aid by way of grant in financing the construction of a university building and additions and alterations to existing buildings, including necessary equipment therefor and site improvements, a copy of which offer reads as follows:

FEDERAL EMERGENCY ADMINISTRATION OF PUBLIC WORKS

Washington, D. C.,
Dated: *Aug. 22, 1938*
Docket No. Ill. 1962-F

*Board of Trustees of the University of Illinois,
Urbana, Illinois.*

1. Subject to the Terms and Conditions (PWA Form No. 230, as amended to the date of this Offer), which are made a part hereof, the United States of America hereby offers to aid in financing the construction of a university building and additions and alterations to existing buildings, including necessary equipment therefor and site improvements (herein called the "Project") by making a grant to the Board of Trustees of the University of Illinois (herein called the "Applicant") in the amount of 45 percent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works (herein called the "Administrator"), but not to exceed, in any event, the sum of \$572,728.

2. By acceptance of this Offer the Applicant covenants to begin work on the Project as early as possible but in no event later than 8 weeks from the date of this Offer and to complete such Project with all practicable dispatch, and in any event within 19 months from the commencement of construction.

3. This Offer is made subject to the express condition that, if the Administrator shall determine at any time that the Applicant has paid or agreed to pay, whether directly or indirectly, a bonus, commission or fee to any person, firm or corporation for attempting to procure an approval of the Applicant's application or for alleged services in procuring or in attempting to procure such approval, or for activities of the nature commonly known as lobbying performed or agreed to be performed in connection with the application, then the Administrator shall have the right, in his discretion, to rescind this Offer and any agreements resulting herefrom, and, in the event of such rescission, the United States of America shall be under no further obligation hereunder.

UNITED STATES OF AMERICA
Federal Emergency Administrator of Public Works
By H. A. GRAY (Signed)
Assistant Administrator

be and the same is hereby in all respects accepted.

SECTION 2. That the said Board of Trustees of the University of Illinois agrees to abide by all the Terms and Conditions relating to such grant, a copy of which Terms and Conditions were annexed to the Government's offer and made a part thereof.

SECTION 3. That the Secretary Pro Tempore of the Board of Trustees of the University of Illinois and Acting Clerk of its Executive Committee be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified extracts from the minutes of this meeting showing the adoption and containing the full text of this Resolution, and such further documents or proofs in connection with the acceptance of the Government's offer as may be requested by the Federal Emergency Administration of Public Works.

KARL A. MEYER

*Acting President of the Board and
Chairman of the Executive Committee*

The above resolution was seconded by Mr. Karraker and was adopted, by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer; no, none; absent, none.

The Acting President of the Board and Chairman of the Executive Committee thereupon declared said resolution carried, and the Acting President of the Board and Chairman of the Executive Committee thereupon signed said resolution in approval thereof.

**WAIVER OF PWA REGULATIONS RELATING TO CONSTRUCTION
ACCOUNT IN THE CASE OF CLASSROOM BUILDING
AND ADDITIONS TO UNIVERSITY LIBRARY
AND HOSPITAL**

(2) The Director of the Physical Plant Department has called attention to the regulation of the Federal Emergency Administration of Public Works which provides that the sponsor's share of a Public Works project shall be deposited in a construction account. The sponsor's share of Project No. Ill. 1962-F, which includes the construction of a university building and additions and alterations to existing buildings, including necessary equipment therefor and site improvements, is an appropriation made by the General Assembly of Illinois to the Board of Trustees of the University of Illinois.

Under State law these funds cannot be paid into a construction account but must remain in the State Treasury. They may be paid, directly to payees, upon the order of the President of the Board of Trustees of the University of Illinois, countersigned by its Secretary and with the corporate seal of the University attached, for contracts, materials, services, and other expenditures necessary in the construction of a classroom building for which the appropriation has been made.

Mr. Cleary moved that in view of these legal provisions the Executive Committee hereby formally requests the Federal Emergency Administration of Public Works to waive the requirement that the sponsor's share of the cost of Project No. Ill. 1962-F be deposited in a construction account and the Clerk of the Committee is hereby instructed to transmit certified copies of this action to the Regional Director of the Federal Emergency Administration of Public Works.

This motion was adopted, by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer; no, none; absent, none.

AUTHORIZATION TO SECURE BIDS ON LIBRARY ADDITION

(3) A request from the Director of the Physical Plant Department for authority to transmit the plans and specifications for the addition to the Library to

the Federal Emergency Administration of Public Works and on receipt of their approval to secure bids for the construction.

This authority was granted.

APPROPRIATION FOR BUILDING STUDIES

(4) The University has made an application to the Federal Emergency Administration of Public Works for a grant of approximately \$530,000 for the construction of a Men's Dormitory. The Connecticut Mutual Life Insurance Company has tentatively approved a loan of \$650,000 for this project. If an allotment of Federal funds is received, it will be necessary to move promptly in getting the project under way, since under the law construction on all Public Works projects must begin not later than January 1, 1939, in any case.

Anticipating the possibility of a grant, the Director of the Physical Plant Department requests an appropriation of \$2,000 for building studies. This would cover the cost of preliminary studies up to the point of making actual working drawings. The latter would not be justified until the project is definitely assured.

On motion of Mr. Karraker, this appropriation was made, by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer; no, none; absent, none.

APPROPRIATION FOR EQUIPMENT FOR COLLEGES OF MEDICINE AND DENTISTRY

(5) At the meeting of the Executive Committee on July 15 (Minutes, page 5), on recommendation of the President of the University and pursuant to a report from the Committee on Special Appropriations and Non-Recurring Expenditures, an assignment of \$8,800 was made from the General Reserve Fund to supplement the balance of \$9,330.53 in the State appropriation for equipment for the second unit of the Medical and Dental Building, for the purchase of equipment for the Colleges of Dentistry and Medicine, and for certain general building improvements which the installation of such equipment will require.

The report of the Committee failed to include an item of \$1,300 for a shock-proof, mobile x-ray unit requested by the Dean of the College of Medicine to replace old equipment which is considered dangerous. The report of the Committee as a whole was approved by the President in recommending the assignment of funds previously made, and as the omission of the item referred to herein was obviously an oversight, it is recommended that a supplementary appropriation of \$1,300 be made from the General Reserve Fund for this equipment.

On motion of Mr. Karraker, this appropriation was made, by the following vote: Aye, Mr. Cleary, Mr. Karraker, Dr. Meyer; no, none; absent, none.

LEAVE OF ABSENCE FOR PROFESSOR IVAN WRIGHT

(6) Professor Ivan Wright, of the Department of Economics, was given a leave of absence without pay during the year 1937-1938 (Minutes, January 29, 1937, page 147) to enable him to do certain research work and writing in this country and abroad. He has requested an extension of this leave of absence without pay for the year 1938-1939 to enable him to accept an executive position with the New York Stock Exchange which will bring him, both theoretically and practically, in contact with problems of domestic finance and banking, international finance, and government supervision of monetary and financial affairs in this country, and which he believes will be very valuable to his work in the University when he returns.

On motion of Mr. Cleary, this leave was granted.

LEAVE OF ABSENCE FOR PROFESSOR WALTER F. FRESE

(7) A request from Assistant Professor Walter F. Frese, of the Department of Business Organization and Operation, for a leave of absence without pay for

one year beginning September 1, 1938, to enable him to accept a position in the United States Treasury Department in a study of procedures in the Department relating to accounting for revenue, appropriations, etc., with a view to reporting to the Secretary of the Treasury on the feasibility of establishing a system of general accounts. This is a temporary position, and it is believed that the experience would give Professor Frese an excellent opportunity to increase his knowledge of Federal accounting in general.

On motion of Mr. Karraker, this leave was granted.

LEAVES OF ABSENCE

(8) A report that the following members of the staff have been given leaves of absence for the purpose and period indicated in each case:

1. Claude C. Chapman, Superintendent of Crop Fields, sick leave with full pay from August 15 to September 6, 1938, in addition to his vacation allowance and the fifteen days sick leave with full pay to which he is entitled under Civil Service regulations.

2. Dean William B. Day, of the College of Pharmacy, sick leave with full pay from September 1 to December 31, 1938. This is an extension of previous leaves granted him and is recommended in view of his many years of service.

3. C. W. Sanford, Principal of the University High School, sick leave with full pay from his Summer Session duties from July 30 through August 13, 1938. Other members of the faculty carried on his work so that this involved no additional expense to the University.

4. Mrs. Velma I. Roberts, Stenographer in the University Bands office, sick leave with full pay from August 2 to September 15; this is in addition to her vacation allowance and the 15 days sick leave with full pay to which she is entitled under Civil Service regulations, and is being recommended in view of her long period of service covering approximately 17 years.

5. John Long, Laborer in the Physical Plant Department, sick leave with full pay for one month from May 17, 1938, and leave without pay thereafter until such time as he is able to return to his duties; this is in addition to the vacation and sick leave allowance to which he is entitled under Civil Service regulations. Mr. Long has not received any pay since May 17, but in view of his period of service, covering over 19 years, the Physical Plant Department recommends that he be given at least one month's leave with full pay.

6. Ronald T. Ranson, Assistant in Agricultural Economics, additional leave of absence without pay from July 18 through July 31, 1938, in order that he may do additional work for the Federal Crop Insurance Corporation.

7. Kathryn Arndt, Stenographer in the Department of Agricultural Economics, leave of absence without pay from noon, August 26, through September 3, 1938, this being an extension of her vacation.

On motion of Mr. Karraker, the action of the President granting these leaves was confirmed.

APPOINTMENT OF DR. DONALD M. MARVIN AS VISITING PROFESSOR OF ECONOMICS

(9) A recommendation that Dr. Donald M. Marvin, Economist on the staff of the Royal Bank of Canada, be appointed Visiting Professor of Economics for one year beginning September 1, 1938, at a salary of \$5,000 vice Professor Ivan Wright, who has requested a continuation of his leave of absence without pay during next year.

On motion of Mr. Cleary, this appointment was approved.

PURCHASE OF COAL FOR THE URBANA DEPARTMENTS

(10) The following schedule of bids received and opened on August 8, 1938, covering the University's coal requirements for the Power Plant in Urbana for the period from October 1, 1938, to June 30, 1939:

RAIL MINES						
<i>Name</i>	<i>Tons</i>	<i>Shipping Point</i>	<i>Price f.o.b. mine</i>	<i>Freight</i>	<i>De-livered cost</i>	<i>Per cent fines</i>
Shippers Fuel Corp.....	25 000	Grays	\$1 16	\$ 63	\$1 79	32
Tilton Mining Co.....	4 000	Tilton	1 15	63	1 78	40
Peabody Coal Co.....	35 000	Westville	1 20	63	1 83	35
Rice Miller Coal Corp...	35 000	Nokomis and Hillsboro	90	1 30	2 20	..
Penwell Coal Mining Co.	10 000	Pana	1 10	1 30	2 40	30
South Mine Co.....	1 500	Carlinville	1 15	1 30	2 45	..
Walter Bledsoe Co.....	5 000	Percy	1 08	1 75	2 83	5
Chicago, Wilmington, and Franklin.....	1 500	Coulterville	1 25	1 75	3 00	15

TRUCKED COAL			
<i>Name</i>	<i>Tons</i>	<i>Shipping Point</i>	<i>Delivered price</i>
Crawford Coal Co.....	2 000	Oakwood	\$1 50
Oakwood Coal Co.....	4 000	Oakwood	1 80
F. B. & M. Coal Co.....	2 000	Danville	1 90

While the price submitted by the Tilton Mining Company is one cent per ton less than the Shippers Fuel Corporation price, the latter guarantees a lower per cent of fines. If coal received from the Shippers Fuel Corporation contained 40% fines, the price would be adjusted to \$1.59 per ton. The Crawford Coal Company would deliver by truck, the price being subject to premium and penalty based on the amount of fines under 34% and over 36%.

The Purchasing Agent and the Comptroller recommend, and the Director of the Physical Plant Department concurs, that contracts be awarded as follows:

<i>Name</i>	<i>Tons</i>	<i>Price f.o.b. mine</i>	<i>Delivered cost</i>
Shippers Fuel Corp.....	25 000	\$1 16	\$1 79
Crawford Coal Co.....	2 000	(Trucked)	1 50

Proposals inviting sealed bids were sent to approximately four hundred operators and dealers and bids were received from eight operators shipping by rail, and three delivering coal by truck.

The State Constitution requires the Governor's approval of contracts for the purchase of coal.

On motion of Mr. Cleary, the award of contracts, as recommended, was authorized.

PURCHASE OF RADIO TRANSMITTER

(11) At the meeting of the Board of Trustees on August 1 (Minutes, page 44), a proposal was presented for the purchase of a 5,000-watt radio transmitter. Action on this was deferred pending the receipt of additional information desired on a number of points. Reports from the Purchasing Agent, the Director of the Radio Station, and the Chief Engineer of the Station, in answer to

questions raised, have been sent to the members of the Executive Committee, and copies of such reports are being filed with the Secretary of the Board for record.

More recently the Director of the Radio Station and the Purchasing Agent have secured further technical information on the types of equipment available. Messrs. J. F. Wright and A. J. Ebel, Chief Engineer of the Radio Station, have been requested to attend this meeting to present this information to the Committee.

They recommend, and the Purchasing Agent concurs, the purchase of an RCA Model 5D transmitter at a net price of \$23,403.14 f.o.b. Urbana, including necessary engineering services.

Messrs. Wright and Ebel appeared before the Committee and made statements in support of this recommendation.

On motion of Mr. Cleary, the Executive Committee voted to authorize this purchase on condition that (1) the President of the University concurs in the recommendation, and that (2) all members of the Board of Trustees who were present at the meeting on August 1, when the matter was first presented, likewise concur. The Acting Clerk was instructed to send a summary of the information presented at this meeting to those members and to President Willard and to advise them of the conditions under which the purchase has been authorized.

CONTRACT FOR INSTALLATION OF RUBBER TILE IN LIBRARY CORRIDOR

(12) A recommendation from the Director of the Physical Plant Department for the award of a contract for the installation of rubber tile in the first floor corridor of the Library to the Turner Resilient Floors Company, Incorporated, representing the American Tile and Rubber Company, the low bidder, at a price of \$1,807. Funds are available in the Operation and Maintenance appropriation of the Physical Plant Department for this work.

On motion of Mr. Karraker, the award of this contract was authorized, as recommended.

PURCHASES RECOMMENDED

(13) A recommendation that the following purchases be authorized:

1. Feeder calves, 120 head, weighing between 450 and 500 pounds, for delivery between October 1 and December 15, for the Department of Animal Husbandry. It is not practicable to purchase such livestock on a competitive price basis. The Head of the Department of Animal Husbandry will advise producers' associations of the University's requirements, and they will let him know when they find animals which they believe will be satisfactory for feeding experiments.

2. Thirty-five hundred diploma covers, from W. M. Welch Manufacturing Company, the low bidder, at a price of 74¢ each, or a total of \$2,590, f.o.b. Urbana.

3. Paper towels—400 cases for the Urbana departments and 250 for Chicago—from the Decatur Paper House, the low bidder, at a price of \$3.39 per case, or a total of \$2,203.50.

On motion of Mr. Cleary, these purchases were authorized.

PURCHASES AUTHORIZED

(14) A report of the following purchases authorized by the President of the University in accordance with the University Statutes:

1. Photo-engraving (exclusive of color process) for period from August 1, 1938, to June 30, 1939, contract awarded to G. R. Grubb and Company, Champaign, the low bidder; the estimated cost of the service is \$2,000.

2. Boltless type steel book shelving as listed in the proposal submitted to bidders, a copy of which is hereby given to the Secretary of the Board for record, from the Metal Office Furniture Company, the low bidder, at a price of \$2,113.56.

3. Venetian blinds for the Library from the Mackin Venetian Blind Company, Kankakee, the low bidder, at a price of \$2,358.80 installed.

4. Chemicals to be placed in stock in the General Chemical Storeroom for use of various departments during the academic year 1938-1939 from

A. Daigger & Company.....	\$ 732 36
Wilkins Anderson Company.....	124 60
Schaar & Company.....	107 91
E. H. Sargent & Company.....	488 57
Arthur S. LaPine & Company.....	267 54
J. T. Baker Chemical Company.....	166 12
Merck & Company.....	690 00
General Chemical Company.....	940 70
Coleman & Bell.....	800 81
Mallinckrodt Chemical Works.....	3 584 97

Total.....,..... \$7 903 58

Quotations were secured from all of these companies and in most cases the order was placed on the basis of the lowest price. Of the total of \$7,903.58, twenty items, totaling \$888.14, were not purchased on the basis of the lowest price but were selected because of the quality and packing desired as determined by the Supervisor of the General Chemical Storeroom. A list of these items is included in the recommendation of the Comptroller and the Purchasing Agent which is being filed with the Secretary of the Board for record.

This report was received for record.

LOAN OF ENGINEERING EQUIPMENT TO MUSEUM OF SCIENCE AND INDUSTRY

(15) The Museum of Science and Industry, in Chicago, has asked the University to turn over to it as a gift or a loan (1) an Atkinson gas engine in the Power Plant and (2) an old lathe presented to the Department of Mechanical Engineering a number of years ago by the late Dean W. F. M. Goss of the College of Engineering.

It is recommended that a loan of this equipment to the Museum of Science and Industry be authorized for an indefinite period on condition that (1) the Museum acknowledge the receipt of these items as a loan, agreeing not to dispose of them without the University's approval; (2) the Museum return them at the University's request; (3) the Museum give suitable acknowledgment by labels; and (4) the Museum pay all expenses involved in moving this machinery to Chicago.

On motion of Mr. Cleary, the loan of this equipment was authorized.

The Executive Committee adjourned.

A. J. JANATA
Acting Clerk

KARL A. MEYER
Chairman
O. M. KARRAKER
JAMES M. CLEARY