

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

December 17, 1938



The December meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Saturday, December 17, 1938.

The following members were present: President Mayer, Mr. Adams, Mr. Cleary, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr. Pogue.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Professor Lloyd Morey, Comptroller, Judge Sveinbjorn Johnson, University Counsel, and the Secretary.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

THE BIENNIAL BUDGET FOR 1939- 1941

(1) In accordance with the action of the Board on October 24 the biennial budget for the University was transmitted to the State Department of Finance on October 27. On December 8 representatives of the University were asked to meet with the Budgetary Commission. The following were present:

Illinois Budgetary Commission

Representative James P. Boyle, Executive Chairman
Senator W. E. C. Clifford, Vice Chairman
Senator Earl B. Searcy
Representative A. B. Lager

Department of Finance

Director S. L. Nudelman
Mr. W. H. McLain

University Representatives

Ward N. Black, Assistant Superintendent of Public Instruction (Representing Superintendent Wieland)
Mr. O. M. Karraker
President A. C. Willard
Comptroller Lloyd Morey
Mr. A. J. Janata

Mr. S. L. Nudelman, the State Director of Finance, made a statement concerning the financial condition confronting the State, indicating that the total budgets submitted by the various departments and agencies exceed by a considerable sum the estimated revenue. Only a brief time was given to the consideration of the University's budget, during which the need for a power plant and the need for increasing the operating budget were presented.

The Chairman of the Commission, Representative James P. Boyle, requested that the President of the Board and other representatives of the University meet as soon as convenient with the Director of Finance to discuss the budget in detail and then present the matter again to the Board of Trustees for further consideration.

Meanwhile efforts were made to secure a conference with the Governor but this has not been possible on account of his illness. In his absence, his Administrative Assistant, Mr. Alexander Wilson, took the responsibility of saying for the Governor that it is entirely satisfactory for the University to proceed with conferences with the Budgetary Commission and the Department of Finance.

On December 14 a conference was held with the Director at Springfield. The following were present:

Department of Finance Representatives

Director S. L. Nudelman
Mr. W. H. McLain

University Representatives

Mr. Oscar G. Mayer
President A. C. Willard
Provost A. J. Harno
Comptroller Lloyd Morey
Mr. A. J. Janata
Mr. H. A. Hazleton

The Director outlined in detail the problem concerning State revenues. Estimated general revenue for the coming biennium, including probable balance at the end of the biennium, is \$240,000,000. Appropriations for the current biennium payable out of equivalent revenue totaled \$242,000,000. The total of requests for the coming biennium is \$315,000,000, so that the difference between estimated income and expense is \$75,000,000. The Director stressed the importance of presenting to the General Assembly in the early part of the session

a budget in which the recommended appropriations would not exceed available funds. The budget of the University was discussed in detail. Particular emphasis was placed on the necessity for a new power plant and of the importance of an appropriation for the full amount requested. The Director suggested the possibility of getting a federal grant for a portion of this project. The Provost, who was also chairman of the Advisory Committee on the Operating Budget, explained the basis for the various items in that budget.

The Director stated that he had no particular question about any item of the budget or of the budget as a whole. The question he stated was purely a question of sufficient funds. He feels that it will be impossible for the State to make the full appropriation recommended by the University, and he is unwilling at the present time to recommend such an appropriation. He offered for consideration a suggested basis of appropriation, the details of which are presented in an attached schedule. Copies of the material presented to the Budgetary Commission and to the Director are also attached which represent a summary of the material previously presented to the Board of Trustees and of the budget as filed with the Department of Finance.

The question of an additional appropriation of \$250,000 needed for the "Revolving Fund" for the current biennium was also discussed. The Director stated that he had no question concerning that request and would be willing to support such a supplementary appropriation. An appropriation bill will be presented as early as practicable in the next session, providing for an emergency appropriation.

The question of the title of the "Revolving Fund" was also discussed. The Director agreed that a change in the title would be desirable and suggested that in the interest of brevity the title be "University Income Fund" instead of "University Income and Revolving Fund" as suggested by the Board of Trustees. This amended title is acceptable to the University.

Representatives of the University agreed that they would bring to the attention of the Board of Trustees at this meeting the financial problem of the State and the suggestions of the Director of Finance as to University appropriations for next biennium and that the matter would be given full consideration by the Board with a view to advising him further as to the desires of the Board with respect to its budget.

BIENNIAL BUDGET, 1939-1941

(With Appropriations for 1937-1939 and Requested Increase)

I. Adopted by Board of Trustees, October 24, 1938

	<i>Appropriation 1937-39</i>	<i>Requested increases</i>	<i>Percentage increase</i>	<i>Request 1939-41</i>
A. Operating Budget:				
1. Educational.....	\$13 541 056	\$2 255 574	16.7	\$15 796 630
2. Non-educational..	858 576 ¹	41 424	4.8	900 000
<i>Total, Operating.....</i>	<i>\$14 399 632</i>	<i>\$2 296 998</i>	<i>16.0</i>	<i>\$16 696 630</i>
B. Permanent Improve-				
ments.....	1 050 000	1 325 000	126.2	2 375 000
<i>Total, Operating and Permanent Improve-</i>	<i>ments.....</i>	<i>\$3 621 998</i>	<i>23.4</i>	<i>\$19 071 630</i>
Sources:				
General Revenue and				
Mill Tax.....	\$11 204 102	\$3 340 894	29.8	\$14 544 996
Reappropriated Federal				
Grants.....	295 530	31 104	10.5	326 634
Revolving Fund ¹	3 950 000	250 000	6.3	4 200 000
<i>Total.....</i>	<i>\$15 449 632</i>	<i>\$3 621 998</i>	<i>23.4</i>	<i>\$19 071 630</i>

¹Includes \$250,000 emergency appropriation being requested.

II. *Suggested by State Director of Finance, December 14, 1938*

A. Operating Budget:

1. Educational.....	\$13 541 056	\$854 680	6.3	\$14 395 736
2. Non-educational..	858 576 ¹	41 424	4.8	900 000
<i>Total, Operating.....</i>	<i>\$14 399 632</i>	<i>\$896 104</i>	<i>6.2</i>	<i>\$15 295 736</i>

B. Permanent Improve-

ments.....	1 050 000	200 000	19.0	1 250 000 ²
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*Total, Operating and**Permanent Improve-*

<i>ments.....</i>	<i>\$15 449 632</i>	<i>\$1 096 104</i>	<i>7.1</i>	<i>\$16 545 736</i>
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Sources:

General Revenue and

Mill Tax.....	\$11 204 102	\$815 000	7.3	\$12 019 102
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Reappropriated Federal

Grants.....	295 530	31 104	10.5	326 634
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Revolving Fund ¹	3 950 000	250 000	6.3	4 200 000
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<i>Total.....</i>	<i>\$15 449 632</i>	<i>\$1 096 104</i>	<i>7.1</i>	<i>\$16 545 736</i>
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¹Includes \$250,000 emergency appropriation being requested.²Assumes Federal grant of at least \$600,000 to complete power plant; if this is not secured, Director agrees to support appropriation of \$1,850,000.

President Mayer commented on the meeting with the State Department of Finance, and Professor Morey discussed the details of the budget.

On motion of Mr. Moschel, items 3 and 4 of the Permanent Improvements budget (addition to Chemistry Laboratory, \$150,000, and Agricultural Laboratory, \$250,000) were eliminated; leaving a total of \$1,975,000 to be requested for permanent improvements for the biennium 1939-1941.

On motion of Mr. Moschel, the operating budget for 1939-1941 was referred to the President of the University for review with the purpose of making as much reduction as it is possible to make. Mrs. Plumb asked to be recorded as voting "No" on this motion.

RELATION OF UNIVERSITY CLUB TO ILLINI UNION BUILDING

(2) At the meeting of the Board on November 29, a communication was presented from the University Club of Urbana calling attention to the problems which the Club will face in view of the services to be provided in the Illini Union Building for the faculty, and the services which the Club has been rendering the University during the period of its 30 years of existence. The Board has granted the Club a hearing on this matter, and I request that a committee representing the Club be given an opportunity at this time to present its proposals.

This hearing was granted and Dean M. L. Enger, Provost A. J. Harno, and Professor A. B. Coble were introduced.

Dean Enger made a statement concerning the financial situation of the Club, Professor Morey commented on the proposed budget, and Mr. Moschel reported on the condition and value of the Club property.

This matter was referred to the President of the University for investigation and report.

PATENT FOR PHOTOELECTRIC CELL

At this point, Judge Johnson, for the Faculty Committee on Patents, presented a report that the British Patent Office had requested, in view of the death of Professor Jakob Kunz and the assignment of the rights to the University, that the application for a British patent on the Tykociner-Kunz-Garner discovery of an improved photoelectric cell be executed for the University by the President and the Secretary of the Board.

On motion of Mr. Moschel, the execution of this application was authorized as requested; whereupon the application was executed by President Mayer and the Secretary, and delivered to the University Counsel.

During the consideration of this matter, Dr. Meyer withdrew for a time.

EXCHANGE OF PROPERTIES IN CHICAGO

Mrs. Plumb, for the Committee on Chicago Departments, reported as follows:

The Board of Trustees has had under consideration (Minutes, August 1, 1938, page 42) the exchange of the land on which the old Medical and Dental Buildings stood for land to be acquired by the County of Cook.

The Board of Commissioners of Cook County has accepted the University's proposal. The Director of the Physical Plant Department recommends that options be secured immediately on the properties which the University wishes to acquire, subject to the approval of the Committee on the Chicago Departments of the appraised values which his Department has secured following an inspection of the properties. An appropriation of \$1,000 should be made from the General Reserve Fund to provide for these options.

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Karraker, Dr. Meyer, Mr. Wieland.

REORGANIZATION OF BALTIMORE AND OHIO RAILROAD

Mr. Moschel, for the Finance Committee, presented a recommendation that the Board give its assent to the plan for the reorganization of the Baltimore and Ohio Railroad, of which the University holds \$3,500 par of the bonds of the Southeastern Division 5 per cents due in 1950. It is proposed that beginning January 1, 1939, the fixed interest payable on these bonds be 3½ per cent, the remainder being contingent on earnings and on certain other deductions. Of the present interest coupons on these bonds, 1½ per cent is not secured by any lien, and is therefore an unsecured obligation of the company, although the principal of these bonds is a straight first mortgage.

On motion of Mr. Moschel, the Board concurred in the reorganization plan.

PURCHASE OF SECURITIES

Mr. Moschel, for the Finance Committee, recommended also that the purchase of not to exceed \$10,000 of New York Steam first 3½ per cent bonds, due in 1963, be authorized as an investment of endowment funds.

On motion of Mr. Moschel, this purchase was authorized.

CONSTRUCTION SHED ON CHICAGO PROPERTY

Mrs. Plumb, for the Committee on Chicago Departments, presented a request of Mr. Robert Kingery for permission to erect a temporary construction shed on the vacant tract west of Honore Street, between Congress and Harrison Streets, in connection with the joint improvement by Cook County and the W.P.A. of a convalescent park near the east wing of the Cook County Hospital.

On motion of Mrs. Plumb, this request was referred to the President of the University with power to act.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board resumed consideration of matters presented by the President of the University.

ACTING DEAN OF THE COLLEGE OF PHARMACY

(3) A recommendation that Professor A. H. Clark be appointed Acting Dean of the College of Pharmacy, effective today and continuing until further notice, at a salary of \$5,500 a year.

On motion of Mrs. Plumb, this appointment was made as recommended.

APPOINTMENT OF JOHN A. FAIRLIE AS HEAD OF THE DEPARTMENT OF POLITICAL SCIENCE

(4) A recommendation that Professor John A. Fairlie be appointed Head of the Department of Political Science, effective today, at an annual salary of \$6,500, to fill the vacancy created by the death of Professor James W. Garner.

On motion of Mr. Cleary, this appointment was made as recommended.

LEAVE OF ABSENCE FOR DR. JANET LOUISE WESTON

(5) A recommendation that Dr. Janet Louise Weston, Instructor in Economics, be given a leave of absence on one-half pay during the second semester of 1938-1939, or for five months from February 1, 1939, because of her health. The Department will be able to provide for her work by using the other half of her salary during her absence.

On motion of Mrs. Plumb, this leave was granted as recommended.

LEAVES OF ABSENCE

(6) A recommendation that the following leaves of absence be granted members of the staff for the reasons and periods and under the conditions indicated in each case:

1. Miss Erma Cottingham, District 4-H Club Adviser, whose headquarters and residence are at Carbondale, Illinois, thirty days leave of absence, with pay, in addition to her regular vacation and sick leave allowance. This leave will include the month of December. Miss Cottingham is paid entirely from Federal

funds, and her work during her absence will be taken care of by the Department at no additional expense.

2. Mr. John Alexander, Assistant in the Department of Romance Languages, leave of absence on full pay from December 1 until February 1, 1939, because of illness. It will be possible to handle his work within the department for the remainder of the semester without additional expense.

On motion of Mr. Pogue, these leaves were granted as recommended.

AWARD OF CONTRACTS FOR CONSTRUCTION OF GREGORY HALL

(7) Bids will be received at 2:00 o'clock p.m., December 28, in the Physical Plant Department office for the construction of Gregory Hall. It will be necessary to award the contracts and begin construction immediately thereafter in order to comply with the requirements of the Federal Emergency Administration of Public Works, so that either the Board of Trustees or its Executive Committee should meet on that day to make the awards, or authorize the President of the Board to do so. Accordingly, the following resolution is offered:

Whereas, the United States of America, through the Federal Emergency Administration of Public Works, has made a grant of funds to the University of Illinois to aid in the construction of a classroom building (Gregory Hall) and additions to the Library and student hospital, PWA Project Ill. 1962-F; and

Whereas, bids for the construction of Gregory Hall will be received prior to the next meeting of the Board of Trustees, and construction thereon should begin before January 1, 1939, in order to comply with the requirements of the Federal Emergency Administration of Public Works; now, therefore, be it

Resolved, that the Board of Trustees hereby authorizes the President of the Board to award the contracts to the lowest responsible bidder; and be it further

Resolved, that the Board authorizes its President and Secretary to execute such contracts as are awarded.

I also recommend that the Board designate one of its members to be present at the opening of the bids as required by the University Statutes.

On motion of Mr. Pogue, this resolution was adopted, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Karraker, Dr. Meyer, Mr. Wieland.

President Mayer designated Mr. Adams to be present at the opening of the bids.

AWARD OF CONTRACTS FOR CONSTRUCTION OF ADDITION TO MCKINLEY HOSPITAL

(8) The following resolution:

Whereas, the following bids were received at the University of Illinois at Urbana, County of Champaign, State of Illinois, pursuant to an advertisement for bids for the construction of an addition to McKinley Hospital as a part of PWA Project No. Ill. 1962-F, published on three separate dates between November 19 and 26, 1938:

SCHEDULE OF BIDS—FIRST ADDITION TO MCKINLEY HOSPITAL

<i>Bidders</i>	<i>Base Bid</i>	<i>Alternate Proposals* (Deduct)</i>			
		# 2	# 3	# 5	# 6
GENERAL WORK					
Wm. C. F. Kuhne, Rantoul.....	\$ 98 013	\$1 495	\$530	\$5 000	\$7 863
Jas. McHugh Sons, Inc., 6449 S. Park Ave., Chicago.....	100 900	1 650	580	3 200	7 100
E. N. De Atley, 207 N. Gregory, Urbana.....	102 000	2 035	1 200	2 735	7 348
C. A. Moses Constr. Co., 176 W. Adams, Chicago.....	102 498	1 698	710	2 883	8 323
E. A. Brunson Constr. Co., Ry. Exch. Bldg., St. Louis.....	103 867	2 000	650	2 750	5 000
Pere Anderson & Co., 5763 N. Richmond, Chicago.....	104 500	1 550	745	3 000	6 100
English Bros., 44 Main St., Champaign.....	105 561	1 000	400	1 800	6 000
King & Petry, 411 S. Chestnut, Champaign.....	109 868	1 930	400	3 000	7 000
J. W. Snyder Co., 307 N. Michigan, Chicago.....	121 300	1 824	215	4 600	8 593

*#2—Omit tile wainscoting in all toilet and bathrooms.

#3—Omit linoleum wainscoting specified.

#5—Leaving part of basement unfinished.

#6—Leaving third floor unfinished.

ELECTRICAL WORK

<i>Bidders</i>	<i>Base Bid</i>	<i>Alternate Proposals* (Deduct)</i>			
		# 1	# 5	# 6	
Hatfield Electric Co., 108 S. Meridian, Indianapolis.....	\$10 696	\$567	\$ 85	\$1 077	
Divane Bros., 3826 Van Buren St., Chicago.....	11 100	260	60	1 040	
Mid-States Industrial Corp., 2401 11th St., Rockford.....	11 303	465	204	1 542	
Edw. P. Allison Co., 317 N. 11th St., St. Louis.....	11 368	500	100	700	
Anderson Electric Co., 613 Collett St., Danville.....	11 725	400	100	800	
Edward Electric Co., 9 S. Clinton St., Chicago.....	11 847	636	25	960	
Marrs-Tanner Elec. Co., 109 N. Vermilion, Danville.....	11 850	549	50	325	
Wadeford Electric Co., 205 Wacker Dr., Chicago.....	13 900	400	100	200	
Super Elec. Constr. Co., 1442 S. Racine, Chicago.....	14 758	485	181	620	

*#1—Omission of annunciators in utility and serving rooms.

#5—Leaving part of basement unfinished.

#6—Leaving third floor unfinished.

PLUMBING, HEATING, AND VENTILATING WORK

<i>Bidders</i>	<i>Base Bid</i>	<i>Alternate Proposals* (Deduct)</i>	
		<i># 5</i>	<i># 6</i>
Economy Plumbing & Heating Co., 1308 S. Pulaski, Chicago.....	\$32 800	\$469	\$2 564
Champaign Plumbing & Heating Co., Champaign.....	33 954	596	2 400
Arthur W. Murray Co., Hoopeston.....	35 300	575	3 000
Carson-Payson Co., 616 N. Jackson, Danville.....	35 590	459	2 672
Northwestern Heating & Plumbing Co., 1465 Sherman Ave., Evanston.....	39 194	606	3 384
Mid-States Industrial Corp., 2401 11th St., Rockford....	39 994	522	2 700
Robert Gordon Co., 21 N. Jefferson St., Chicago.....	40 076	0	592
Mehring & Hanson Co., 162 N. Clinton St., Chicago.....	13 278†	0†	900†

*#5—Leaving part of basement unfinished.

#6—Leaving third floor unfinished.

†Bid on heating and ventilating only.

ELEVATOR WORK

<i>Bidders</i>	<i>Base Bid</i>	<i>Alternate Proposals* (Deduct)</i>	
		<i># 4</i>	<i># 7</i>
Westinghouse Electric Elevator Co., 222 North Bank Drive, Chicago.....	\$13 500	115	2 400
Otis Elevator Co., 827 E. Adams, Springfield.....	14 950	0	2 750
Haughton Elevator Co., Toledo, Ohio.....	15 490	325	2 655
Warner Elevator Mfg. Co., Cincinnati, Ohio.....	15 841	495	2 935

*#4—Omit automatic leveling device.

#7—Change in elevator motor.

and,

Whereas, pursuant to the authorization of the Board of Trustees at its meeting November 29, contracts were awarded by the President of the University to the following, the award in each case being made to the lowest bidder:

General Work.....	Wm. C. F. Kuhne	\$98 013
Plumbing, Heating, and Ventilating Work.....	Economy Plumbing and Heating Company	32 800
Electrical Work.....	Hatfield Electric Company	10 129
	On a base bid of \$10,696, with the acceptance of Alternate #1 (annunciators in utility and serving rooms) a deduction of \$567.	
Elevator Work.....	Westinghouse Electric Elevator Company	13 500

Now, therefore, be it resolved, that the Board of Trustees hereby confirms the action of the President of the University, taken pursuant to previous authorization by the Board, in awarding the aforesaid contracts.

On motion of Mr. Moschel, this resolution was adopted, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Karraker, Dr. Meyer, Mr. Wieland.

DEMOLITION OF PHARMACY BUILDINGS

(9) A recommendation that the Board of Trustees authorize a contract with the City of Chicago, Department of Public Works, for the razing of the two

north units of the Pharmacy Building under "The Chicago Program for Removal of Useless Buildings Sponsored by the City of Chicago Cooperating with the Federal Works Progress Administration."

Under this contract the work will be done at no expense to the University. This does not include the Baker Building, since the Physical Plant Department wants to remodel it for use as a service building.

On motion of Mrs. Plumb, this recommendation was adopted.

IMPROVEMENTS IN THE PHYSICS BUILDING

(10) The Dean of the College of Engineering has presented a request from the Department of Physics for additional space for (1) teaching laboratories, (2) library, (3) research and graduate instruction, and (4) service quarters (mechanicians and glass blowers shops and storeroom). The increase in enrollment and consequent additions to the staff have crowded the present Physics Laboratory to a point which seriously impairs its teaching and research work.

While the ultimate and most practical solution is an addition to the building, the present conditions can be relieved by certain remodeling of present quarters, which involves the use of the basement. The Department has proposed that certain changes be made immediately so that the remodeled space will be available at the beginning of the second semester and that other changes be made during the year 1939-1940. The Physical Plant Department estimates that the cost of work which the Department wishes to have done before the second semester opens is approximately \$4,100.

I recommend that this work be authorized and an assignment of \$4,100, or so much thereof as may be necessary, be made from the General Reserve Fund for this purpose.

On motion of Mr. Cleary, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Karraker, Dr. Meyer, Mr. Wieland.

APPROPRIATION TO THE UNIVERSITY OF ILLINOIS FOUNDATION

(11) A recommendation that a supplementary appropriation of \$6,000 be made from the General Reserve Fund to the University of Illinois Foundation for the expenses of the campaign to raise funds for the Illini Union Building. This appropriation is for the balance of the current fiscal year ending June 30, 1938.

On motion of Mr. Pogue, an appropriation of \$3,000 was made from the General Reserve Fund to the University of Illinois Foundation, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mrs. Freeman, Mr. Horner, Mr. Karraker, Dr. Meyer, Mr. Wieland.

UNIVERSITY OFFICE IN CHICAGO

(12) A recommendation that the Board authorize the maintenance of a University office at the LaSalle Hotel in Chicago during the month of April, 1939, where the Registrar and other University officials may interview prospective students and their parents who desire information about the University, and that an appropriation of \$700 be made from the General Reserve Fund to cover the expenses of such a service.

On motion of Mr. Moschel, this recommendation was adopted, and the appropriation was made, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no,

none; absent, Mrs. Freeman, Mr. Horner, Mr. Karraker, Dr. Meyer, Mr. Wieland.

At this point, Dr. Meyer returned to the meeting.

REGISTRATION IN COURSES IN CHEMISTRY

(13) The University Senate recommends the following restrictions on registration in courses in Chemistry:

With the exception of students in the College of Engineering and the College of Agriculture, registration of students in chemistry courses (other than Chemistry 1-8b inclusive) is restricted to those having a grade point average of at least 3.5 in all subjects, exclusive of the basic courses in military training and the required work in physical education and hygiene, and an average of at least 3.5 in chemistry courses. Transfer students to be admitted must have a corresponding record in the institution from which they transfer and must maintain a similar average at the University of Illinois. These restrictions are effective beginning the first semester of 1939-1940.

On motion of Mr. Pogue, this recommendation was adopted.

JUNIOR COLLEGE PROBLEM IN THE STATE OF ILLINOIS

(14) The Advisory Committee to the Bureau of Institutional Research is of the opinion that present legislation in Illinois relating to junior colleges does not adequately serve the public interests. The Committee proposes that the University recommend to the Illinois Legislative Council that an immediate and rather extensive study be made of the situation in Illinois either by the Council itself or by some group designated by it with a view to making recommendations to the General Assembly.

On motion of Mr. Cleary, the President of the University was authorized to take this matter up with the Illinois Legislative Council.

AIR POLLUTION STUDY IN CHICAGO

(15) The City of Chicago has requested the University of Illinois to participate in an "Air Pollution Study in Chicago" which is being conducted by the Works Progress Administration. Two plans have been proposed:

1. The assignment of Mr. A. D. Singh, Special Research Assistant in Chemical Engineering, to the project on a full-time basis. The Government will pay him a salary of not to exceed \$150 per month plus \$15 per month traveling allowance. His University salary is \$2,400 a year and under this plan the University would be expected to pay the difference, plus an expense allowance of not less than \$50 per month on account of the additional expense of living in Chicago. This plan will involve a direct cost to the University of at least \$1,800 and possibly \$2,400 a year besides interfering with Mr. Singh's research program on stack gases. While this is financed by the Utilities Research Commission, it will be necessary for the University to make other provision for this work.

2. The University to assume complete jurisdiction of the investigation covering dust and polluting gases in the atmosphere, using WPA personnel but employing such technical assistants as may be necessary as well as supervising the entire project. This plan would involve an expense to the University for salaries, equipment, and supplies of from \$30,000 to \$40,000. In view of the question of policy involved, I am bringing this matter to the attention of the Board.

On motion of Mr. Pogue, the President of the University was instructed to notify the City of Chicago that the Board regrets that Mr. Singh cannot be released because of the importance and priority of his work at the University.

GIFT OF MR. AND MRS. MERLE J. TREES

(16) In accordance with the terms of the resolution of the Executive Committee of the Board adopted December 18, 1937 (Minutes, page 587), Mr. and Mrs. Merle J. Trees offer the following paintings:

	<i>Value</i>
Emil Van Marcke.....	\$ 1 500
N. V. Diaz.....	1 500
Albert P. Ryder.....	2 000
Alexander Wyant.....	4 000
Murillo.....	3 500
Jacob Maris.....	3 500
	<u>\$16 000</u>

These paintings are to be added to the "Emily Nichols Trees (Class of 1905) and Merle Jay Trees (Class of 1907) Collection" which was started by them last year.

On motion of Dr. Meyer, this gift was accepted with thanks.

STATUS OF COACH ROBERT C. ZUPPKE

(17) A request from the Board of Directors of the Athletic Association for a hearing with respect to the status of Coach Robert C. Zuppke.

This hearing was granted, and Professor F. A. Russell, Director Wendell S. Wilson, Professor F. E. Richart, and Mr. J. P. Kratz were introduced. Professor Russell and Director Wilson made extended statements concerning this matter. Professor Russell requested that the Board of Trustees reconsider its action concerning the status of Coach Zuppke, and adopt the contract presented at the meeting of November 29, 1938, or some other arrangement providing for the retirement of Coach Zuppke, and he and his colleagues withdrew.

After discussion of this request on the part of the Board, Coach Zuppke was introduced. Coach Zuppke made an extended statement, and retired.

The Board took no action with respect to a change of personnel in the administration of athletics.

**DEPOSITORY OF FUNDS FOR JOINT ACCOUNT WITH
UNIVERSITY OF ILLINOIS UNION**

(18) The agreement with the University of Illinois Union for the acquisition of its properties by the University provide for a joint account in which all rent money shall be deposited, and which shall be disbursed only for payments on debt obligations and for taxes. The Illinois Union has suggested that the First National Bank in Champaign be designated as the depository. The Finance Committee recommends approval.

On motion of Mr. Moschel, this recommendation was approved.

LOAN OF SOCIAL WELFARE EXHIBIT

(19) The Social Welfare exhibit prepared by various agencies for a Century of Progress International Exposition was turned over to the University of Illinois and is now stored in Lincoln Hall. The Department of Public Welfare of Indiana has requested permission to borrow this exhibit for a period of six months so that it can be set up in Indianapolis for display and study. I recommend that this exhibit be lent, provided that the Department of Public Welfare of Indiana assumes all expenses and risks involved.

On motion of Mr. Pogue, this loan was authorized under the conditions recommended.

SECRETARY'S REPORT OF CONTRACTS

The Secretary presented the following report of contracts executed by the President and the Secretary of the Board and deposited with the Secretary since the last report.

<i>Name</i>	<i>Date</i>	<i>Purpose</i>
University of Illinois Union, Inc.	December 9, 1938	Lease of Illinois Union properties

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented for record a list of appointments made by the President of the University.

Cowan, John C., Special Research Fellow in Chemistry, beginning February 1, 1939, and continuing through January 31, 1940, at a cash compensation at the rate of two thousand dollars (\$2,000) a year. (December 10, 1938)¹

Erlandson, Ruth M., Reference Assistant in the Library, beginning January 1, 1939, and continuing through August 31, 1939, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand six hundred dollars (\$1,600) a year (this supersedes her previous appointment). (December 12, 1938)

Hanfmann, Eugenia, Assistant in Research, in the College of Education, beginning January 1, 1939, and continuing through March 31, 1939, at a cash compensation at the rate of one hundred fifty dollars (\$150) a month. (December 9, 1938)

Harman, Marian, Cataloger in the Library, on four-fifths time, beginning January 1, 1939, and continuing through August 31, 1939, at a cash compensation at the rate of one thousand one hundred twenty dollars (\$1,120) a year. (December 15, 1938)

Hearsey, Herbert R., Assistant in the Order Department of the Library, on four-fifths time, beginning December 1, 1938, and continuing through August 31, 1939, at a cash compensation at the rate of one hundred dollars (\$100) a month. (November 29, 1938)

Hilton, George R., Assistant in Romance Languages, on three-fourths time, for five months beginning February 1, 1939, at a cash compensation at the rate of one hundred seven dollars (\$107) a month (this supersedes his previous appointment). (December 10, 1938)

Kahn, Corine, Senior Stenographer in the Department of Psychiatry, in the College of Medicine, beginning January 1, 1939, and continuing through August 31, 1939, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety dollars (\$90) a month. (December, 16, 1938)

LaSage, Laurence, Assistant in Romance Languages, on three-fourths time, for five months beginning February 1, 1939, at a cash compensation at the rate of ninety dollars (\$90) a month (this supersedes his previous appointment). (December 10, 1938)

MacDougall, Elizabeth, Assistant in Psychiatry, in the College of Medicine, beginning December 1, 1938, and continuing through August 31, 1939, without salary. (December 8, 1938)

Powell, Dwight, Special Research Assistant in the Agricultural Experiment Station, in cooperation with the State Natural History Survey Division, on three-fourths time, beginning November 1, 1938, and continuing through December 31, 1938, at a cash compensation at the rate of one hundred dollars (\$100) a month (this supersedes his previous appointment). (December 5, 1938)

Ramsey, John A., Assistant in Romance Languages, on one-half time, for five months beginning February 1, 1939, at a cash compensation at the rate of sixty dollars (\$60) a month. (December 10, 1938)

Strano, Helen, Junior Stenographer in the Dispensary, in the College of Medicine, beginning December 1, 1938, and continuing through August 31, 1939,

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month. (December 10, 1938)

RESIGNATIONS

The Secretary presented also for record the following list of resignations.

Bernds, Marie W., Assistant in Home Economics—resignation effective December 8, 1938.

Hanley, John H., Instructor in Botany—resignation effective January 1, 1939.

Miller, Baron B., Laborer in the Dispensary, in the College of Medicine—resignation effective November 23, 1938.

Oakdale, Urban O., Instructor in Chemistry, in the College of Pharmacy—resignation effective February 1, 1939.

Osburn, Luke, Assistant in English—resignation effective December 3, 1938.

Ramser, Marie Louese, Secretary to the Dean of the College of Medicine—resignation effective January 11, 1939.

Walker, Mrs. Ramona L., Junior Accountant in the Alumni Records Office—resignation effective November 30, 1938.

The Board adjourned, at 8:30 p.m., to meet on call of the President.

H. E. CUNNINGHAM

Secretary

OSCAR G. MAYER

President