

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

May 26, 1939



The May meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 12 o'clock noon (Chicago Daylight Saving Time) on Friday, May 26, 1939.

When the Board convened, the following members were present: President Mayer, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Karraker, Mr. Moschel, Mrs. Plumb; Dr. Meyer and Mr. Pogue joined the meeting later in the day.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Professor Lloyd Morey, Comptroller, Judge Sveinbjorn Johnson, University Counsel, Mr. C. S. Havens, Director of the Physical Plant Department, and the Secretary.

MINUTES APPROVED

The Secretary presented the minutes of the meeting of April 27, 1939.

On motion of Mrs. Plumb, the minutes were approved as printed on pages 279 to 314 above.

MEETING OF EXECUTIVE COMMITTEE, MAY 19, 1939

The Secretary presented for record the minutes of a meeting of the Executive Committee held May 19, 1939.

A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held at the Palmer House, in Chicago, at 2:15 p.m. (Chicago Daylight Saving Time) on Friday, May 19, 1939.

Mr. Oscar G. Mayer, Chairman, and Mrs. Glenn E. Plumb, a member of the Committee, were present; Mr. Louis C. Moschel, the third member, was advised of the meeting but could not attend. Director C. S. Havens was present and acted as clerk.

BIDS ON ILLINI UNION BUILDING

There were presented schedules of bids for the general contract, electrical work, elevator work, plumbing, and heating, ventilating, and air conditioning of the Illini Union Building, which were opened at Urbana on May 16, 1939, by Mr. Louis C. Moschel and read by the Secretary of the Board acting as representative of Mr. Homer Mat Adams, Chairman of the Committee on Buildings and Grounds. These schedules were filed with the Secretary of the Board for record.

On motion of Mrs. Plumb, the Executive Committee voted to recommend to the Public Works Administration the award of contracts to the lowest bidders, accepting in each case all alternates, according to the following schedule:

BID SCHEDULE—ILLINI UNION BUILDING

<i>Contract</i>	<i>Base Bid</i>	<i>Total Alternates</i>	<i>Net Amount</i>
General Work:			
English Bros.....	\$662 900	\$ 71 500	\$591 400
Electrical Work:			
Wadeford Electric Co.....	41 678	7 475	34 203
Elevator Work:			
Westinghouse Electric Elevator Company..	51 050	9 728	41 322
Plumbing Work:			
A. W. Murray & Co.....	46 600	5 145	41 455
Heating, Ventilating, Air Conditioning:			
Phillips, Getschow Co.....	141 250	51 650	89 600
<i>Total</i>	<u>\$943 478</u>	<u>\$145 498</u>	<u>\$797 980</u>

The matter of the ability of the general contractor to complete the contract in accordance with the specifications and the standard of construction desired was discussed at length, and the Committee agreed that a more complete memorandum of understanding with reference to the University's demands on the contractor would be drawn before the contract was executed.

AMENDATORY APPLICATION FOR P.W.A. FUNDS

It being evident from the schedule of bids that an increase of funds must be provided, the Executive Committee voted, on motion of Mrs. Plumb, to authorize and approve the filing of an amendatory application to the Public Works Administration for an increase in the grant allotment for Project Ill. 1745-F from \$450,000 to \$524,820, based on a total budget of \$1,166,268. In filing this application, it is understood that the sponsor's share of increased funds, or \$71,448, will be provided either from a loan from the Connecticut Mutual Life Insurance Company or the University. The resolution adopted was as follows:

RESOLUTION

Whereas, the attached estimated budget of costs for the Illini Union Building (Project 1745-F), as of May 17, 1939, before and after receiving bids on the superstructure assuming a completion date in 345 days, shows that the revised total estimated cost of the project is \$1,166,268, for which only \$1,020,000 is available; and

Whereas, in keeping with the policies and spirit of P.W.A., numerous alternates were taken with each bid in order that under any condition the University could proceed with the construction of the building; and

Whereas, the total reduction possible through the acceptance of all the alternates is \$145,498, and it has been possible, therefore, to execute the contracts, although the right has been retained to reinstate all alternates; and

Whereas, the acceptance of these alternates will in fact provide a seriously incomplete, even though in part a usable building, as they largely impair the functional operation of the building, because:

(a) The omission of finishing the fourth floor completely eliminates a much-needed service function as well as an income-producing feature.

(b) Omitting finishing the third floor eliminates private meeting, dining, and banquet room including the kitchen. In addition to reducing the available service in the building, an income-producing feature is also lost.

(c) The omission of interior finishing for the grill rooms (Rooms 35-40 in the basement) materially reduces the food-service facilities in the building and also eliminates a major income-producing function.

(d) The elimination of the air-conditioning equipment is also a serious loss, in view of the following facts: (1) The building will be operated through the summer. (2) Summer temperatures are very high. (3) Cafeteria, kitchen, and bowling are in the basement which is entirely below the grade level and without any natural ventilation; this will render these facilities practically useless in the summer, yet the students will be assessed for the service. (4) The character of the building is such that, to be successful, it must necessarily offer at least equal service to that available in local commercial establishments which have air-conditioning equipment already installed. (5) The addition of such service should easily liquidate the additional investment through increased income.

(e) The elimination of one elevator will seriously hamper the operation of the building.

(f) The many other smaller alternates will reduce the available administrative space, lower the standard of construction, and affect the architectural character of the building.

Whereas, the sponsor is able to furnish at least \$71,450 as its share of a further grant as herein requested;

Now, therefore, be it resolved, by the Executive Committee of the Board of Trustees of the University of Illinois, that the University requests that the grant allotment be revised, based on the estimated total as indicated on the attached schedule, increasing the allotment from \$450,000 to \$524,820.

APPLICATION FOR INCREASE OF LOAN

On motion of Mrs. Plumb, the filing of an application with the Connecticut Mutual Life Insurance Company was authorized and approved, for an increase in the loan from \$550,000 to \$656,000 (an increase of \$106,000) subject to the same terms and conditions as the previous loan. This is with the understanding that the University will borrow and pay interest on only that amount actually expended.

The Executive Committee adjourned.

C. S. HAVENS, *Acting Clerk*

OSCAR G. MAYER, *Chairman*
MRS. GLENN E. PLUMB

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

CONFIRMATION OF REQUEST FOR INCREASED GRANT FOR ILLINI UNION BUILDING

(1) The Secretary of the Board sent to the members of the Board a resolution confirming the request for an increased grant of P.W.A. funds for the Illini Union Building.

On motion of Mr. Moschel, the resolution was adopted, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb; no, none; absent, Mr. Horner, Dr. Meyer, Mr. Pogue, Mr. Wieland.

RESOLUTION

Whereas, the Executive Committee of the Board of Trustees of the University of Illinois did on May 19, 1939, approve and authorize the filing of an application with the Public Works Administration for an increase in the grant allotment for Project Illinois 1745-F, from \$450,000 to \$524,820, based on a total budget of \$1,166,268, and on the supplying of the necessary additional funds by the sponsor;

Be it resolved, that the Board of Trustees of the University of Illinois in regular meeting assembled this twenty-sixth day of May, 1939, does hereby approve and confirm the above action of the Executive Committee and all acts of the President of the University of Illinois pursuant thereto.

APPLICATION FOR INCREASED LOAN FOR ILLINI UNION BUILDING

(2) The Secretary of the Board has also sent to the members a resolution confirming the request for an increased loan for the Illini Union Building.

On motion of Mr. Jensen, this resolution was adopted by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb; no, none; absent, Mr. Horner, Dr. Meyer, Mr. Pogue, Mr. Wieland.

RESOLUTION

The Board of Trustees hereby confirms the action of its Executive Committee at a meeting held on May 19, 1939, authorizing an application to the Connecticut Mutual Life Insurance Company for an increase in the loan on the Illini Union Building from \$550,000 to a maximum of \$656,000 (a maximum increase of \$106,000) subject to the same terms and conditions as the previous loan and provided further that the University of Illinois Foundation will take only as much of the increase as may be needed, in the event an increase in the grant is received from the Federal Emergency Administration of Public Works.

AUTHORITY TO CONFER DEGREES IN JUNE

(3) A request for authority to confer degrees in June and in August on candidates who will complete the requirements for such degrees and who are recommended therefor by the University Senate at its meeting on June 5, 1939.

On motion of Mr. Karraker, these degrees were authorized as requested.

APPOINTMENT OF FRED A. SHANNON AS ASSOCIATE PROFESSOR OF HISTORY

(4) A recommendation that Dr. Fred A. Shannon, Professor of History at Kansas State College, and at present Visiting Professor of Economic History at Williams College, be appointed Associate Professor of History for two years beginning September 1, 1939, at an annual salary of \$4,000.

On motion of Mr. Cleary, this appointment was made as recommended.

At this point, Dr. Meyer took his place with the Board.

OFFER TO DR. RAYMOND B. ALLEN

(5) Following the conference which Dr. Raymond B. Allen, Dean of the College of Medicine of Wayne University, had with several members of the Board of Trustees on May 9, I sent him a formal offer of the position of dean of the Chicago colleges of the University of Illinois, at a salary of \$10,000, beginning September 1, 1939. I present the letter he has written me indicating his interest in this position and raising certain questions which I request the Board to consider, viz.,

1. Salary.—Since there is at least one professional salary of \$10,000 in the College of Medicine, Dr. Allen suggests that the salary of this administrative position be at least \$500 or \$1,000 more.

2. Tenure.—The Statutes provide a tenure of two years for deans. Dr. Allen would want to be free to terminate his relationship with the University on one year's notice, or in less time by mutual consent.

3. Title of Position.—Dr. Allen suggests for consideration the designation, "Executive Dean of the Chicago Colleges," to distinguish it from the other deanships.

In view of the salary situation I feel that \$10,000 for this position is the maximum the University can justify at this time. I recommend approval of his suggestions concerning the tenure and the title of the position.

On motion of Mr. Cleary, this appointment was made as recommended.

At this point, Mr. Pogue took his place with the Board.

LEAVE OF ABSENCE FOR PROFESSOR A. W. CLEVINGER

(6) A request from Professor A. W. Clevenger, High School Visitor, for a leave of absence during the second semester and summer of 1939-1940 on full pay, pursuant to the provisions of the University Statutes relating to such leaves. Professor Clevenger desires to spend the time in graduate work at Columbia University.

On motion of Mr. Jensen, this leave was granted as requested.

LEAVES OF ABSENCE

(7) A recommendation that the following leaves of absence be granted members of the staff for the reasons and periods and under the conditions indicated in each case:

1. Miss Edna Mae Brown, Cataloger in the Library, one month with full pay in order that she may study in Puerto Rico during July and August, the latter month being her regular vacation allowance.

2. Dr. H. R. Hester, Assistant in Animal Pathology and Hygiene, three months without pay, beginning June 1, 1939, to accept a temporary appointment with the State Department of Agriculture.

3. Miss Mary Stansifer, Home Adviser at Large, four days without pay (May 3-7) in addition to the leave of absence recently granted her.

4. Miss Velma E. Hudgins, stenographer in the College of Agriculture, one week without pay in addition to the regular vacation allowance, for the purpose of study at the University of Colorado.

On motion of Mr. Jensen, these leaves were granted as recommended.

ADMISSION TO THE COLLEGE OF DENTISTRY

(8) Two years ago the Board of Trustees requested and secured a special State appropriation of \$350,000 for the equipment of the Medical and Dental Building. This was approximately one-half of the amount needed, but it was decided to defer part of the clinical equipment because the third-year and fourth-year classes of the College of Dentistry were still small. The equipment purchased was limited to the minimum needed for the number of students actually enrolled.

It was anticipated that provision would be made in the budget for 1939-1941 for the purchase of at least a part of the deferred equipment. In fact, such an item was included in the budget presented to the Board on October 17, 1938, but was later stricken. There is now no specific provision in the budget for such equipment.

Therefore it is necessary that some temporary restrictions be placed on the enrollment, since otherwise we shall have more students than the clinical and laboratory facilities will accommodate. The Dean of the College of Dentistry recommends:

1. The enrollment in the first-year class of the College of Dentistry be limited to seventy students.

2. A class list be prepared early in the summer and that students offered places in the class be required to make within two weeks of the date of notification a deposit of fifteen dollars. This deposit will be applied on fees assessed against the student during the first semester. Failure to make the deposit within the specified time will subject the applicant to the forfeiture of his place. No deposit will be returned unless the applicant notifies the College of Dentistry not later than September 1 that he will not be able to enter.

3. The faculty be authorized to prepare and submit to the Board of Trustees a plan for the selective admission of students.

On motion of Dr. Meyer, these regulations were adopted, effective at once.

ADMISSION TO GRADUATE WORK IN MEDICINE AND DENTISTRY

(9) The University Senate recommends adoption of the following scholastic requirements for admission to graduate work in Medicine and Dentistry:

Applicants must have secured a scholastic average of at least 3.5 or its equivalent on the University of Illinois scale in their undergraduate work in order to qualify for admission. Applicants who do not have the 3.5 average in all courses, but who have maintained such an average in the field chosen for graduate work, may be admitted on written recommendation of the head of the department concerned, with the approval of the Committee on Graduate Work in Medicine and Dentistry. In all such cases admission will be to special graduate status.

On motion of Mrs. Plumb, this requirement was adopted.

At this point, President Mayer, being called from the room, asked Mr. Karraker to take the chair.

SALE OF HART FARM IN FRANKLIN COUNTY

Mr. Pogue, for the Finance Committee, presented the following report.

The Finance Committee recommends that the following described land be sold in accordance with the terms hereinafter mentioned, and that the President and Secretary of the Board be authorized to execute a warranty deed for the premises:

The South one-half ($\frac{1}{2}$) of the Southwest Quarter ($\frac{1}{4}$) of Section Twenty (20), except one (1) acre in the Southeast corner. The South sixty (60) acres of the East one-half ($\frac{1}{2}$) of the Northwest Quarter ($\frac{1}{4}$), and the West one-half ($\frac{1}{2}$) of the Northwest Quarter ($\frac{1}{4}$) and the Northwest Quarter ($\frac{1}{4}$) of the Southwest Quarter ($\frac{1}{4}$) in Section Twenty-nine (29). The Southeast Quarter ($\frac{1}{4}$) of the Northeast Quarter ($\frac{1}{4}$) and the Northeast Quarter ($\frac{1}{4}$) of the Southeast Quarter ($\frac{1}{4}$) in Section Thirty (30), all in Township Six (6) South, Range Three (3), East of the Third Principal Meridian in Franklin County, Illinois.

A short time ago Dr. W. H. Alvis, of Benton, Illinois, offered \$2,790 cash for the remaining 279 acres of the farm subject to a prior conveyance of the coal, oil, and gas rights with certain surface and mineral privileges and subject to taxes for the year 1939 payable in 1940, subject also to an easement made by the Board along the east side of the land to the Southeastern Illinois Electric Cooperative, Inc. for the purpose of installing an electric transmission line, subject also to the rights of tenants in possession, with none of whom there is any written lease and with only one of whom there is any verbal understanding. The offer was subject to immediate acceptance. On the advice of the Chairman of the Finance Committee, Dr. Alvis was advised that the acceptance of his offer would be recommended and that the Board would approve said recommendation.

On motion of Mr. Jensen, this sale was authorized as recommended, and the President and the Secretary of the Board were authorized to execute a proper deed, by the following vote: Aye, Mr. Adams, Mr. Jensen, Mr. Karraker, Dr. Meyer, Mr. Moschel, Mrs. Plumb, Mr.

Pogue; no, none; absent, Mr. Cleary, Mr. Horner, Mr. Mayer, Mr. Wieland.

PURCHASE OF PROPERTY IN CHICAGO

Mrs. Plumb, for the Committee on Chicago Departments, presented a recommendation that a formal letter be sent to the County Board of Cook County requesting the Board to purchase the properties selected for the University in exchange for the site of the old Medical building through our realtor, and that the County Board be requested to institute condemnation proceedings against those properties held at an excessive price.

On motion of Mrs. Plumb, this recommendation was adopted.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board resumed consideration of matters presented by the President of the University.

GRADUATE WORK IN THE SCHOOL OF MUSIC

(10) The College of Fine and Applied Arts recommends the establishment of graduate courses in music leading to the degrees of Master of Music and Master of Science in Music Education. The Executive Faculty of the Graduate School has approved the policy of graduate work in the School of Music.

I recommend approval of this program on condition that provision for it can be made within whatever budget can be approved for the College of Fine and Applied Arts for 1939-1940.

On motion of Mr. Adams, this program was approved as recommended.

CURRICULUM IN SOCIAL ADMINISTRATION

(11) The University Senate and the Executive Faculty of the Graduate School recommend the establishment of the following curriculum in Social Administration to meet the special needs of students preparing for positions with the various social welfare agencies of the local, state, and national governments, and to meet the demand for specially trained workers in this field.

The curriculum makes provision for a four-year program of undergraduate study, with a major in one of the social sciences, leading to the degree of Bachelor of Arts; and two years of professional and graduate study leading to the degree of Bachelor of Social Administration on the completion of the fifth year, and the degree of Master of Social Administration at the end of the sixth year.

On motion of Mrs. Plumb, this program and curriculum were approved.

Pre-professional Program

Applicants for admission to the pre-professional program of study in social work must have had at least one year of work in a college of liberal arts and sciences, which must include the prescribed courses. Applicants twenty-one years of age or more who are not candidates for a degree may be admitted as unclassified students in such courses as they are prepared to take.

Candidates for the bachelor's degree must fulfill requirements for graduation from the College of Liberal Arts and Sciences. Major requirements must be completed in economics, history, political science, psychology, or sociology, at least one basic course in each of these subjects being required. Minor requirements may be met from any of the subjects named above or from appropriate courses in home economics, law, or philosophy. Twenty hours shall constitute a major, and a minor shall not be less than eight hours with a total of 20 hours in the two subjects chosen as minors. It is recommended that natural science requirements be met from courses in physiology, psychology, bacteriology, chemistry, and zoology, one course in heredity being required.

The following provisional list of courses in the College of Liberal Arts and Sciences indicates the general character of the pre-professional curriculum. To some extent the courses taken by each student would be governed by his choice of major and minor subjects.

Provisional List of Pre-professional Courses

FIRST YEAR		Hours	SECOND YEAR		Hours
Rhetoric 1 and 2.....	6		Economics 2.....	3	
Foreign Language ¹	8		Psychology 1.....	4	
Physiology 1.....	3		Political Science 1 or 16.....	3 or 4	
Science.....	3-5		Philosophy 1.....	3	
Hygiene 2 or 5.....	2		History 3a or 3b.....	3	
Electives.....	8-6		Sociology 1.....	3	
Physical Education.....			Zoology 5 (required).....	3	
Military Science (for men).....			Home Economics 38.....	2	
			Electives ¹	5 or 6	
			Physical Education.....		
			Military Science (for men).....		
THIRD YEAR		Hours	FOURTH YEAR		Hours
Economics 41, 52.....	6		Political Science 12.....	3	
Philosophy 4.....	4		Psychology 23.....	3	
Education 25, 55.....	6		Sociology 9, 18.....	6	
Sociology 8, 14.....	6		Home Economics 40, 56a, and 80 .	5	
Electives ¹	8		Electives ¹	13	

Professional and Graduate Program

Thirty semester hours, ten hours of which must be in supervised field work with approved agencies where the University maintains regular field work centers, entitle the student to a degree of Bachelor of Social Administration. A minimum of 480 clock hours is required in field work. An additional ten hours of class instruction, four of which may be for a required thesis, and a minimum of 480 clock hours more of supervised field work with a total of 8 units of graduate credit will entitle the student to a degree of Master of Social Administration.

Graduates from the pre-professional curriculum will be eligible to enroll in the graduate curriculum, and transfer students may enroll on condition that they have 16 semester hours of credit in pre-professional social work courses.

Provisional List of Professional and Graduate Courses

FIRST YEAR			
First Semester	Hours	Second Semester	Hours
Sociol. 5 or 6—Urban or Rural Sociology.....	3	Sociol. 27—Community Organization.....	3
Sociol. 17—Methods of Sociological Research.....	3	*Legal Aspects of Social Work....	3
*Mental Hygiene.....	2	*Medical Information.....	2
*Social Case Work.....	3	*Social Case Work.....	3
*Social Field Work.....	5	*Social Field Work.....	5
Total.....	16	Total.....	16

¹Electives may be used for major requirements, for specialization, or for meeting deficiencies in foreign language.

*New courses, to be added to present offerings.

		SECOND YEAR	
<i>First Semester</i>	<i>Units</i>	<i>Second Semester</i>	<i>Units</i>
Sociol. 106 or 107—Urban Sociology or Rural Communities....	1	Sociol. 24, or 25, or 28.....	½
Sociol. 108—Social Effects of Poverty.....	1	Sociol. 109—Research in Criminology.....	1
*Advanced Social Case Work.....	½	*Theory of Social Work.....	1
*Advanced Social Field Work.....	½	Pol. Sci. 112—Public Welfare Administration.....	1
Sociol. 150—Master's Thesis Research.....	1	*Advanced Social Field Work.....	½
		Sociol. 150—Master's Thesis Research.....	1
<i>Total</i>	4	<i>Total</i>	4

*Groups of Courses Suggested for Persons Wishing to Prepare
for Specialized Fields of Social Service*

Unused alternates in the list of basic minimum requirements, as well as courses in the list of related courses following, may also be applied to their appropriate groupings here.

Public Welfare (General)

Hours

Sociol. 4—Social Control (II).....	2
Econ. 51—Public Finance (I, II).....	3 (S. 2½)
Econ. 52—State and Local Finance of Illinois (II).....	3
Pol. Sci. 12—Public Administration (I).....	3 (S. 2½)
Pol. Sci. 13—Government and the Economic Order (I).....	3

Family Welfare

Sociol. 5—The Family (I, II).....	3
Sociol. 8—Charities (I).....	3
Home Econ. 10—Home Management (I, II).....	3
Home Econ. 59—Food Economics (I, II).....	2
(See also Child Welfare group)	

Child Welfare

Psych. 16—Genetic Psychology (II).....	3
Home Econ. 20—Physical Growth and Development (I).....	2
Home Econ. 41—Problems in Nutrition (II).....	3-5
(See also Family Welfare group and Probation and Parole Workers)	

Probation and Parole Workers

Sociol. 9—Criminology (I, II).....	3
Sociol. S25—Community Control of Behavior Problems.....	3 (S. 2½)
Sociol. 24—Penology (II).....	3
Law 5—Criminal Law (I).....	3

Psychiatric Social Workers

Sociol. 2—Social Factors in Personality.....	3
Psych. 21—Character and Personality (I).....	3
Psych. 43—Student Personnel Work (I).....	3
Ed. 43—Mental Tests (II).....	3
Ed. 15—Education and the Problems of Personality (II).....	3

Rural Social Workers

Sociol. 7—Rural Sociology (II).....	3
Agr. Econ. 7—Rural Social Organization (II).....	3
Pol. Sci. 16—Government in Illinois (II).....	2
Land. Arch. 62—Rural Improvement (II).....	2

*New courses, to be added to present offerings.

*Urban Social Workers**Hours*

Sociol. 6—Urban Sociology (I).....	3	
Sociol. 28—Immigration and Assimilation (II).....	3	
Pol. Sci. 4—Municipal Government (I).....	3	(S. 2½)
Pol. Sci. 34—Municipal Problems (II).....	3	
Land. Arch. 37-38—Civic Design (I, II).....	4	
Land. Arch. 71-72—City Planning (I, II).....	2	

Group Work

Sociol. 14—Group Opinion (I, II).....	3	
P. E. 73—Seasonal Sports (I, II).....	1 ¹	
P. E. 80—Community Recreation (II).....	2 ¹	
Psych. 14—Social Psychology (II).....	3	

Welfare Institutions

(See appropriate classification as to type of welfare work, as Psychiatric for State Hospital.)

List of Related Courses Recommended for Consideration as Electives

Some of these may be taken before the junior year. Courses mentioned in the required list as alternates and those listed under specialized groups but not taken may also be considered here.

Hours

Econ. 15—Economics of Consumption (II).....	3	
Econ. 65—Social Control of Business (I).....	3	
Econ. 89—Social Aspects of Public Utility Service (I).....	2	
Ed. 15—Education and the Problems of Personality (II).....	3	
or Psych. 21—Character and Personality (I).....	3	
Ed. S24—Mental and Social Developments of the Young Child (S)...	2	
Ed. 42—Special Education (Superior and Handicapped Children) (II).....	2	
Ed. 43—Mental Tests (II).....	3	
Ed. 55—Problems of Vocational Guidance (II).....	3	
Geog. 2—Economic Geography (I, II).....	5	
Hist. 17a—Soc. and Ec. Forces in the 19th Century, to 1860 (I)....	3	
Hist. 17b—Soc. and Ec. Forces in the 19th Century, since 1860 (II)...	3	
Hist. 19a—Hist. of Amer. Immig. to the Civil War (I).....	2	
Hist. 19b—Hist. of Amer. Immig. since the Civil War (II).....	2	
Hist. 32a—Recent European History, 1878-1914 (I).....	3	
Hist. 32b—Recent European History, 1914-1938 (II).....	3	
Home Econ. 10—Organization and Management of the Home (I, II)	3	
Home Econ. 14—Home Management (I, II).....	3	
Home Econ. 47—Institution Management (II).....	3	
Home Econ. 48—Institution Dietaries (II).....	4	
Home Econ. 57a—Problems in Home Management (I).....	3	
Home Econ. 57b—Problems in Home Management (II).....	3	
Second-year and Third-year Law Courses:		
Law 7—Persons (I).....	2	
Law 18—Wills and Administration (S. and I).....	3	
Law 28a—Insurance: Personal (I).....	2	
Law 28b—Insurance: Property (I).....	2	
Law 37—Criminal Procedure (II).....	2	
Law 50—Labor Laws (II).....	2	
Law 65—Landlord and Tenant (II).....	2	
Soc. 10—Population Problems (I).....	3	(S. 2½)

¹May not be counted toward A.B. degree.

*Suggested Courses for Specialization for Public Employment Service
and Unemployment Compensation Administration*

<i>Undergraduate¹</i>	<i>Hours</i>
*Accy. 13—Governmental Accounting	2
B. O. O. 4—Management in Manufacturing	3
*Econ. 41—Introduction to Labor Problems	3
Econ. 42—Trade Unionism	3
*Econ. 43—Personnel Administration	3
Econ. 51—Public Finance	3
Econ. 65—Social Control of Business	3
*Econ. 71—Economic Statistics	3
*Econ. 72—Economic Statistics	3
*Econ. . . —Economic Problems of Social Security ²	3
Ed. 41—Principles of Vocational Education	3
*Ed. 55—Problems of Vocational Guidance	3
*Law . . —Legal Aspects of Social Work ²	3
Law 50—Labor Law	2
Pol. Sci. 11—The Constitution and Industrial Legislation	3
*Pol. Sci. 12—Public Administration	3
Pol. Sci. 13—Government and the Economic Order	3
*Psych. 10—Mental and Physical Work	2
Psych. 14—Social Psychology	3
Psych. 23—Abnormal Psychology	3
Psych. 28—Psychology of Motivation	2
*Sociol. 18—Recent Developments in Public Welfare Administration	3
*Sociol. 27—Community Welfare Organization	3
<i>Graduate¹</i>	<i>Units</i>
Accy. 113—Governmental Accounting	1
B. O. O. 104—Scientific Management	2
Econ. 143—Administration of Industrial Relations ³	1
Econ. 144—Economic Statistics	2
Econ. 112—Labor Problems ²	2
Econ. . . —Economic Problems of Social Security ³	1 or 2
Ed. 187—Seminar in Industrial Education and Guidance	½ to 1
Pol. Sci. 112—Public Administration	1
Psych. 109—Problems in Motivation	1
Sociol. 108—Social Effects of Poverty, their Prevention and Treatment	1

STUDENT SUPERVISION OFF THE UNIVERSITY CAMPUS

(12) A recommendation that the Board of Trustees authorize the establishment of a student supervision service to be organized and to function as follows:

PURPOSE

A. To safeguard the morals, health, finances, and reputation of students by expressly preventing their patronage of vice resorts, such as gambling places, houses of prostitution and of assignation, etc.

B. To observe and supervise, as necessary, those student-community relationships extending beyond the classroom, student living quarters, and organized extra-curricular activities.

PROCEDURE

A. Designation of an individual University staff member as the "authority" for directing necessary investigational work and interviewing students apprehended by University or civil police agencies; to coordinate University and civil agencies responsible for law enforcement and student off-campus behavior.

*The courses starred are suggested to be more specifically related to the program than the others.

¹Some of the advanced undergraduate courses listed above may be taken for graduate credit.

²Not given at present.

³Not available; such a course should be given at the graduate level.

This "authority" shall be available at all times of the day or night to hear original testimony in cases involving students, recording facts, and developing information for possible disciplinary action.

B. To supervise and direct all University off-campus police and investigational activities, coordinating them with other divisions, i.e., motor vehicle regulation, enforcement officer, and director of student housing.

C. To apprehend, to question, and to hold for investigation any student found outside the University district in sections of questionable reputation, or on an illegitimate mission.

PUBLIC NOTICE

Notice of the purpose and procedures contemplated in this student supervision program shall be given by public announcement through the press and by insertion of the following statement in the Annual Register, Regulations Applying to Undergraduate Students, and other appropriate publications:

"The University reserves the right to exclude at any time students whose conduct is deemed undesirable or prejudicial to the University community's best interest, examples of which, without excluding others, are gambling, visiting or loitering in the vicinity of places of ill-repute, violations of law involving moral turpitude, intoxication, and disorderly conduct."

On motion of Dr. Meyer, this program and service was authorized as recommended.

At this point President Mayer and Mr. Cleary resumed their places with the Board.

REORGANIZATION OF STUDENT ACTIVITIES

(13) The University Senate Committee on Student Affairs has made a study of extra-curricular undergraduate activities with a view to their reorganization on a coordinated basis. The report of its study is being submitted separately.

It is clear from this report that extra-curricular activities are a sufficiently important part of the student life to justify more supervision than has been given them heretofore. This occasion also affords an opportunity to reorganize certain other administrative functions relating to student welfare, particularly housing and discipline. I recommend that the Board authorize as a policy the following:

1. The appointment of a Director of Student Activities who shall also be Manager of the Illini Union Building. Since most of the student activities will have their headquarters and will otherwise center in that building, it is logical to have the Manager supervise them. The Senate Committee on Student Affairs will continue to function as a policy group, but will be relieved of all administrative functions, with the new Director as Executive Officer of the Committee.

2. The appointment of a Director of Student Housing, whose functions will include:

- (a) Supervision of all student housing, including residence halls, fraternities, sororities, and private homes. In the supervision of the housing of women students he shall have the cooperation of the Dean of Women and as an assistant a member of the Dean of Women's staff.

- (b) Executive Secretary of the University Senate Committee on Discipline. He will prepare and present to the Committee or appropriate sub-committees cases involving undergraduate student discipline. He will exercise such authority and functions as may be delegated to him by these committees in dealing with situations which require immediate action between committee meetings.

3. The Dean of Men and the Dean of Women will remain as general advisory officers for undergraduate students. They will exercise no disciplinary functions but will be coordinate officers with the Directors of Student Activities and of Housing.

It is difficult to make an exact estimate of the cost of this program. The following is a tentative estimate, indicating the financial implications of this proposal.

1. Director of Student Activities and Manager of the Illini Union Building.....	} <i>Minimum</i>	<i>Maximum</i>
2. Director of Student Housing and Executive Secretary of the Committee on Discipline....		
	\$20 000	\$30 000

Part of the cost of this program would be carried in the budget of the Illini Union Building; i.e., the salary of the Manager would be paid out of the income of that building. There would also be some offsetting reduction in the budgets of the Dean of Men and the Dean of Women because they would be relieved of the student housing work and the supervision of student affairs.

At this point, Mr. Cleary, for the Committee on General Policy, reported a recommendation that the matter of the operating policies of the Illini Union Building (Minutes, February 11, 1939, page 224) be referred to the Board for reassignment to another committee.

On motion of Mr. Moschel, the matters of the reorganization of student activities and of the operating policies of the Illini Union Building were referred to the committee on Affiliated Student Activities for study and report at the earliest possible moment.

HEALTH SERVICE IN CHICAGO COLLEGES

(14) By authority of the Board of Trustees the Health Service in the Colleges of Medicine, Dentistry, and Pharmacy has been made a part of the general Health Service and placed under the administration of the University Health Officer. After conferring with the deans of the Chicago colleges he submits the following recommendations:

1. The appointment of an advisory committee of the Health Service of the Chicago colleges, to include the Dean of the College of Medicine as chairman, and the Deans of the Colleges of Dentistry and Pharmacy.

2. That all students entering the Chicago colleges for the first time be given physical examinations before registration.

3. That an X-ray examination of the chest be a part of the physical examination of all students entering the Chicago colleges and that they be assessed a fee of \$1.50 each to cover the necessary expenses.

I concur in items 1 and 2, but wish to point out that there is a fundamental question of the policy involved in dealing with item 3, which may or may not be extended to the students on the Urbana campus.

If the Board should decide to require an X-ray examination of *all* students entering Chicago Colleges at \$1.50 per student, then it might seem logical to adopt a similar ruling for Urbana. Many students (but not all) are now paying a \$3 a semester voluntary hospital fee, and *all* students will soon be required to pay a Union Building fee at Urbana amounting to approximately \$9 a year.

I am not convinced that we should extend the compulsory X-ray service and fee to Urbana, even though it may be approved for the Chicago Colleges. The probable annual operating expense for this service alone at Urbana might run as high as \$6,500 a year. I am willing, however, to try this service at Chicago, as proposed in item 3, but do not wish to involve the Urbana Colleges in such a compulsory program at the present time.

On motion of Mrs. Plumb, this program was adopted for the Chicago Colleges.

CONFERENCE WITH ATTORNEY GENERAL CASSIDY

At this point, President Mayer reported that he and Mr. Cleary had just had an interview with Attorney General Cassidy, at which Mr. Sullivan was also present.

Mr. Cleary commented on this interview.

On motion of Mr. Cleary, the President of the University, or his agents, were requested to consult with officers of the Chicago Committee of Fifteen and other agencies, and to formulate a plan for continuous measures to combat vice in the University community.

At this point, Mr. Cleary withdrew.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board resumed consideration of matters presented by the President of the University.

APPROPRIATION TO RADIO STATION

(15) A recommendation that an assignment of \$600 be made from the General Reserve Fund to the Radio Station to supplement its operating budget for the current fiscal year.

This adjustment is necessary because of certain items of expense not anticipated when the Radio Station budget for 1938-1939 was prepared; viz.,

Recordings for purposes other than broadcasting ¹	\$250
Tightening new towers.....	119
Lightning damage; meters were burned out four times during the year....	100
Additional cost of operation of Radio truck due to (a) field measurements in connection with installation of new transmitter, and (b) installation and maintenance of shortwave unit for College of Agriculture.....	240
	<u>\$709</u>

On motion of Mr. Karraker, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Jensen, Mr. Karraker, Mr. Mayer, Mr. Moschel, Mrs. Plumb, Mr. Pogue; no, none; absent, Mr. Cleary, Mr. Horner, Dr. Meyer, Mr. Wieland.

APPROPRIATION TO DEPARTMENT OF ROENTGENOLOGY

(16) On July 15, 1938, a special appropriation of \$1,600 was made for the purchase of an X-ray film projector for the use of the Department of Roentgenology in the College of Medicine in demonstrating X-ray films in the classroom. The Department advises that although the equipment is needed, suitable available space for its proper use is lacking and that it would be better to postpone purchasing it until arrangements can be made to acquire such space. In the meantime, the urgent need for better teaching facilities could be met in part by providing a complete set of negative lantern slides illustrating all of the diagnostic uses of the X-ray. Such slides would be valuable and fill a need even when the other equipment is provided. They would permit the demonstration of various conditions the same as films do, and not reverse densities as occurs with such slides as are now available. The present collection of positive slides for teaching purposes is not satisfactory, as most of it was acquired when satisfactory films were difficult to get.

Accordingly, the Department requests authority to use the appropriation which was made for the film projector for the purchase of the slides. I concur.

On motion of Mr. Jensen, the use of this fund was approved as recommended.

¹A charge was made for this service, the income therefrom being \$266, which has gone into the General Reserve Fund.

REPAIRS TO WELL NUMBER 7

(17) The Director of the Physical Plant Department has submitted a report by its Sanitary Engineer recommending certain improvements in the University's water supply. This report has been checked by Dr. A. M. Buswell, Chief of the State Water Survey, and Dean M. L. Enger of the College of Engineering (who is an authority on hydraulics), and they concur in the recommendations.

One of them is that Well No. 7 be repaired. If this is successful it will be profitable to the University, although it may be necessary to abandon the well and drill a new one immediately. The estimated cost of the repairs is \$4,500. Funds are available in the budget of the Physical Plant Department for this purpose.

The Physical Plant Department recommends acceptance of a proposal from the Layne-Western Company, water supply contractors, a copy of which is hereby given to the Secretary of the Board for record, to rehabilitate Well No. 7 at an estimated cost of \$2,967.25. This is not a guaranteed price but is an estimate based upon a unit cost basis (the same unit price as that paid by the local water company). It is not possible to secure a guaranteed contract price because of the impossibility of anticipating what conditions will develop. Under such circumstances the character of contractor is highly important. The Layne-Western Company has constructed most of the University's wells, has repaired two for the local water company, and has drilled five gravel-packed wells within the past five years, so that its engineers understand the local conditions. In the past it has been very difficult to secure bids on such work.

I recommend approval.

On motion of Mr. Pogue, this recommendation was approved.

ALTERATIONS TO ELEVATOR ENTRANCES OF SMITH MEMORIAL HALL AND THE HORTICULTURE FIELD LABORATORY

(18) The Director of the Physical Plant Department submits the following schedule of bids received for alterations to elevator entrances of Smith Memorial Hall and the Horticulture Field Laboratory:

<i>Bidders</i>	<i>Smith Memorial Hall</i>	<i>Horticulture Field Laboratory</i>	<i>Combined Bid</i>
Otis Elevator Company.....	\$1 250	\$1 305	\$2 555
Westinghouse Electric Elevator Company..	944	1 384	2 328

He recommends the award of contracts as follows:

Horticulture Field Laboratory, to Otis Elevator Company.....	\$1 305
Smith Memorial Hall, to Westinghouse Electric Elevator Co.....	944

No special appropriation is necessary as funds are available in the current budget for this purpose.

On motion of Mr. Adams, these awards were authorized as recommended.

CONTRACT CHANGE ORDERS FROM P.W.A. PROJECTS

(19) In accordance with the authorization of the Board of Trustees I have approved the following contract change orders and request confirmation of such approval.

First Addition to McKinley Hospital

Change Order No. 3, contract with the Economy Plumbing and Heating Company for plumbing, heating, and ventilating work.

Omit testing of copper pipe and fittings, deduction..... \$15 00

Change Order No. 2, contract with Wm. C. F. Kuhne for General Work.

Provide sub-soil drainage under basement floor in accordance with architect's drawing attached, at an additional cost of..... 156 50

Gregory Hall

Change Order No. 2, contract with W. E. O'Neil Construction Company for General Work.

Install two 14" diameter and four 8" diameter wood forms in upper south wall of compressor room near west side, exact location directed, to provide for later piping from room to Library. After forms are removed, fill openings with masonry to permit later cutting out without undue difficulty when it is desired at some future date to install the piping—addition..... 30 00

Change Order No. 3, contract with W. E. O'Neil Construction Company for General Work.

Furnish and deliver five specimens for testing rib bolts in accordance with attached blueprint. Additional cost..... 88 00

Illini Union Building

Change Order No. 2, contract with General Paving Company for Storm Sewer Construction.

Provide but one set of steps in manholes instead of the two sets specified, deduction..... 8 80

On motion of Mrs. Plumb, the action of the President of the University in authorizing these change orders was approved and confirmed.

**PLAN FOR FINANCING THE CONSTRUCTION OF NEEDED
BUILDING THROUGH BOND ISSUES**

(20) C. W. McNear and Company, investment bankers of Chicago, desire to submit to the Board of Trustees plans for financing self-liquidating projects:

Refinancing:**PLAN No. 1**

Medical and Dental Building loan.....	\$ 989 000
Illini Union Building loan.....	650 000
Loan for construction of Men's Dormitory (to house 650 men).....	1 300 000
<i>Total</i>	<u>\$2 939 000</u>

Refinancing:**PLAN No. 2**

Medical and Dental Building loan.....	\$ 989 000
Illini Union Building loan.....	650 000
Chemical Laboratory.....	350 000
Agricultural Laboratory.....	750 000
Men's Dormitory.....	1 300 000
<i>Total</i>	<u>\$4 039 000</u>

Both plans would require bond issues—the first one, totaling \$2,939,000, which could be amortized by annual payments of \$115,000 over a period of thirty years; and the second, totaling \$4,039,000, which could be amortized by an annual payment of \$220,000 over a period of thirty years. The interest rate would be 3½ per cent.

Any financing plan of this sort would require legislation authorizing the Board of Trustees (or some other agency) to issue bonds and also certain collateral or supplementary legislation. Representatives of the Company have been advised that such legislation is fundamental to their proposal, but nevertheless they desire to present their plan to the Board.

Action on this matter was deferred.

BIDS ON POWER PLANT EQUIPMENT

(21) The following report from the special Advisory Committee on Power Plant Improvements on bids received by Sargent and Lundy on equipment for the new power and heating plant and distribution system.

May 23, 1939

President A. C. Willard, 355 Administration, W.

DEAR PRESIDENT WILLARD:

The Power Plant Committee has studied the various types and makes of equipment and the proposals which have been submitted on this equipment for the proposed Power Plant. It has also given consideration to the recommendations of Sargent and Lundy, the consulting engineers.

The Committee concurs in the recommendations of the consulting engineers except in one respect.

There is complete concurrence with respect to the recommendations on the following equipment and awards:

<i>Equipment</i>	<i>Company</i>
1. Three 80,000 lb. per hour Steam Generating Units.....	Springfield Boiler Co.
2. Two 3,000 KW. Turbo-Generators....	General Electric Co.
3. Condensing Equipment.....	Allis-Chalmers Co.
4. Cooling Towers.....	The Marley Co.
5. Boiler Feed Pumps.....	Pennsylvania Pump and Compressor Co.
6. High Pressure Heater.....	The Whitlock Coil and Pipe Co.
7. Deaerating Heater.....	Hopps Manufacturing Co.
8. Coal Scales.....	Richardson Scale Co.
9. Turbine Room Crane.....	Whiting Corporation

The Committee also concurs in the recommendation that no award be made on the dust collectors.

After considerable study and after a conference with the consulting engineers, the Committee recommends that oil breakers be recommended for primary service in preference to the air breakers as recommended by the consulting engineers. The low bidder on this equipment is the Allis-Chalmers Company, and it is recommended that the award be made to that company. This action meets with the approval of the consulting engineers.

If the trustees should prefer to follow the recommendation of the consulting engineers and select air breakers, the Committee wishes to call attention to the fact that the bid of the I.T.E. Company is lower than that of the Westinghouse Company which is recommended by the consulting engineers. As pointed out by the consulting engineers, the I.T.E. Company has had much less experience in this field than the Westinghouse Company, but the Committee is of the opinion that the I.T.E. bid cannot be rejected on the basis that the company is not a responsible bidder. The consulting engineers have stated that they would be satisfied if the award should be made to the I.T.E.

Respectfully submitted,

W. C. HUNTINGTON

Chairman, Power Plant Committee

Members of Committee:

Dean M. L. Enger

Mr. C. S. Havens

Professor O. A. Leutwiler

Professor E. B. Paine

Professor W. C. Huntington, *Chairman*

Director Havens introduced Messrs. Skog, Gaffert, and Hollister, representing Sargent and Lundy. Mr. Gaffert commented at length on the recommendations of their firm, and Mr. Hollister commented on the circuit-breakers switch.

On motion of Mr. Adams, the recommendations of the Physical Plant Department, as shown in the report of the University Committee, were adopted, and the contracts were awarded accordingly.

UNIVERSITY OF ILLINOIS RADIO SERVICE

(22) Radio Station WDWS, owned and operated by the Champaign News Gazette, has requested permission to broadcast from time to time various University events. It has in turn offered the University its facilities for a certain number of hours per week for broadcasts of functions of public educational significance and interest.

In reply to its request and as a basis for further discussion, there was submitted to Station WDWS a proposed plan for a University of Illinois Radio Service prepared by the Advisory Committee to Station WILL. This Radio Service would be administered by the staff of Station WILL. Its purpose would be to make available to other radio stations programs of Station WILL, or other programs from the campus not broadcast by Station WILL under certain conditions. This plan as originally drawn was not acceptable to Station WDWS. I present herewith an analysis of a statement submitted by Station WDWS, through its Counsel, outlining its position and indicating the type of programs which the Station feels it has a right to broadcast whether or not such programs are also broadcast by Station WILL. I also present a statement prepared by the University Counsel.

Mr. Morey and Judge Johnson commented on these recommendations.

On motion of Mrs. Plumb, this matter was referred to the President of the University to work out a satisfactory solution and put it in operation.

TIME OF JUNE MEETING

The date of the June meeting was set as Thursday, June 8, 1939, at the Blackstone Hotel, in Chicago.

GRADUATE SCHOLARSHIPS AND FELLOWSHIPS

The Secretary presented for record the following supplementary list of graduate scholars and fellows appointed by the President of the University on May 10, 1939.

Chemistry.....	Robert A. Giles.....	Scholarship.....	\$300
	Edward L. Jenner.....	Scholarship.....	300
	John Lee Marsh.....	Fellowship.....	500
Economics.....	John H. Reedy, Jr.....	Scholarship.....	300
Mathematics.....	Robert W. Gibson.....	Fellowship.....	500

ARTHUR ANDERSON SCHOLARSHIP

Accountancy.....	George R. Catlett.....	Scholarship.....	500
------------------	------------------------	------------------	-----

ELI LILLY FELLOWSHIP

Chemistry.....	Robert W. Upson.....	Fellowship.....	750
----------------	----------------------	-----------------	-----

KATHARINE L. SHARP SCHOLARSHIP

Library Science.....	Marion A. Milczewski.....	Scholarship.....	300
----------------------	---------------------------	------------------	-----

The secretary presented also for record the following supplementary list of graduate scholars and fellows appointed by the President of the University on May 24, 1939.

C. S. WILLIAMSON MEMORIAL SCHOLARSHIP

Medicine.....	Harve Jourdan.....	Scholarship.....	\$150
---------------	--------------------	------------------	-------

SEARS, ROEBUCK, AND COMPANY SCHOLARSHIP

Business Organization and Operation.....	Robert A. Meyer.....	Scholarship.....	400
---	----------------------	------------------	-----

MONSANTO COMPANY FELLOWSHIP

Chemistry.....	Edward H. Riddle.....	Fellowship.....	750
----------------	-----------------------	-----------------	-----

SECRETARY'S REPORT OF CONTRACTS

The Secretary presented also the following report of contracts executed by the President and the Secretary of the Board and deposited with the Secretary since the last report.

<i>Name</i>	<i>Date</i>	<i>Purpose</i>
Southeastern Illinois Electric Cooperative, Inc.	April 27, 1939	Right-of-way Easement

COOPERATING TEACHERS

The Secretary presented also for record the following list of cooperating teachers in University High School, for the second semester of the academic year 1938-1939, appointed by the President of the University on April 25, 1939.

URBANA PUBLIC SCHOOLS

<i>Salary</i>	<i>Salary</i>
Cobb, Thomas H.	Lauchner, Aaron H.
Hadden, Stanley B.	Hatch, Charlotte A. \$50 00
Cade, Ruth H. \$100 00	Harmison, Marien. 25 00
Cady, Mary. 40 00	Zimmerman, Joyce A. 75 00
Carlson, Theodore L. 100 00	South, Belle. 8 33
Fisher, Sarah J. 75 00	Wiley, Flossie. 3 33
Hamilton, Mrs. Ethel. 100 00	Gibson, Bertha. 25 00
Hampton, John L. 50 00	Harris, Ruth. 25 00
Hornor, Abraham L. 100 00	Mercer, Margaret. 25 00
Keane, Marion A. 25 00	Rains, Velma. 25 00
Krieg, Marie K. 100 00	Nagle, Elizabeth. 30 83
Lawson, Mildred M. 75 00	Palmer, Huldah. 25 00
McClurg, Lola D. 100 00	Saddoris, Bess. 25 00
Moore, Dicie Ann. 25 00	Webb, Lillis. 25 00
Stephens, Lewis. 25 00	McDougle, Mary. 28 33
Tilbury, W. Glen. 50 00	Roper, Margaret. 1 67
Turnell, Elizabeth. 100 00	Rasmussen, Margretha. 20 00
Veach, Blanche. 7 50	Sawhill, Clarence Edwin. 45 00
Wood, Susan H. 50 00	Busey, David Gragg. 50 00

CHAMPAIGN PUBLIC SCHOOLS

The salary for service given by teachers in the Champaign School System will be paid by the Board of Education of School District #71 (Champaign, Illinois) from funds paid to it by the University of Illinois for this purpose.

<i>Salary</i>	<i>Salary</i>
Nickell, V. L.	Ong, Harold. \$ 9 38
Allison, C. W.	Riley, Mendel L. 30 00
Abernathie, Wallace. \$ 18 75	Smith, Hulah B. 75 00
Blake, William H. 50 00	Stansell, Lucile. 50 00 ¹
Bottenfield, Ezra O. 75 00	Stark, Mrs. Helen. 75 00 ¹
Champion, Robert. 18 75	Still, Iva Margaret. 75 00
Clark, William. 10 00	Swain, Paul. 75 00
Colin, Charles H. 50 00	Swigart, Beulah H. 100 00
Combes, Harry. 10 00	Thompson, William. 75 00
Cook, Eleanor F. 50 00	Weed, Frances L. 75 00
Cook, Mrs. Grace M. 150 00	Thomasson, Arnold L.
Dremann, Homer. 9 38	Sisk, J. L.
Gibson, Genevra. 50 00	Eng, Sidney. 18 75
Gooding, Charles. 50 00	Harland, Clelia A. 10 00
Gresham, Nina. 100 00	Kannmacher, Ann. 25 00
Jenista, Helen S. 50 00	Kenny, Marion K. 25 00 ¹
Kaden, Vera C. 100 00	Malo, A. H. 15 00

¹One-half this amount to be obtained from the Federal Government.

	<i>Salary</i>		<i>Salary</i>
Maurer, Wayne.....	\$ 25 00	Stiegemeier, Barbara.....	\$ 25 00
Rumble, Heber.....	25 00	Neblock, Etta.....	40 84
Strode, Orval.....	18 75	Curvey, Josephine.....	25 00
Thompson, Mrs. Ruth.....	25 00 ¹	Stiegemeier, Louise.....	25 00
Worsham, Robert E.....	18 75	Wascher, Anita.....	6 67
Lee, Avice F.....	17 50	McGinty, Alice.....	10 83
McDaniel, Lillie.....	6 67	Kruse, Lorene.....	6 67
Cline, Blanche.....	8 33	Roloff, Marjorie.....	4 17
McCall, J. Arthur.....	9 17	Frederick, Katharine C.....	1 67
Maxwell, Esther.....	25 00	O'Neal, Elmira.....	6 67
Munson, Mrs. Lakie.....	15 83	Moyer, Lester R.....	150 00
Shroyer, Mary.....	48 33	Rose, Harriett H.....	46 67
Bloomster, A. Maurine.....	25 00	Simon, E. J.....	37 50
Hagan, Lucile.....	25 00		

ST. MARY'S SCHOOL

	<i>Salary</i>		<i>Salary</i>
Sister M. Cecilian Heffron....	\$ 50 00	Sister M. Anna Lucile Dunn..	\$ 50 00
Sister M. Marguerite Ryan...	25 00		

RANTOUL TOWNSHIP HIGH SCHOOL

Condit, Charles C.....	Malsbury, M. R.....	\$125 00
------------------------	---------------------	----------

TOLONO COMMUNITY HIGH SCHOOL

Jewell, Victor.....	
---------------------	--

ST. JOSEPH COMMUNITY HIGH SCHOOL

Trimble, Gerald Y.....	
------------------------	--

MAHOMET COMMUNITY HIGH SCHOOL

Price, Edward V.....	Thompson, Edwin J.....	\$140 00 ¹
----------------------	------------------------	-----------------------

MONTICELLO TOWNSHIP HIGH SCHOOL

Wooley, W. T.....	Smith, Norman J.....	\$150 00 ¹
-------------------	----------------------	-----------------------

FISHER COMMUNITY HIGH SCHOOL

Ihrig, Eugene L.....	Potts, James E.....	\$ 75 00 ¹
----------------------	---------------------	-----------------------

BEMENT TOWNSHIP HIGH SCHOOL

Slusser, H. E.....	Hodam, L. A.....	\$ 75 00 ¹
--------------------	------------------	-----------------------

RESIGNATIONS AND DECLINATIONS

The Secretary presented also for record the following list of resignations and declinations.

Arny, Deane C., Scholar in Agronomy—declination effective September 1, 1939.

Callen, Alfred C., Professor of Mining Engineering and Head of the Department of Mining and Metallurgical Engineering, in the College of Engineering, and in the Engineering Experiment Station—resignation effective September 1, 1939.

Cambridge, Henry S., Assistant in Surgery, in the College of Medicine—resignation effective May 16, 1939.

Jenner, Edward L., Scholar in Chemistry—declination effective September 1, 1939.

Pearson, Donald E., to give instruction in Organic Chemistry in the Summer Session of 1939—resignation effective June 19, 1939.

Taylor, William H., to give instruction in Analytical Chemistry in the Summer Session of 1939—resignation effective June 19, 1939.

¹One-half this amount to be obtained from the Federal Government.

Thompson, Donald G., Scholar in Agronomy—declination effective September 1, 1939.

Vierck, Robert K., Instructor in General Engineering Drawing, in the College of Engineering—resignation effective May 1, 1939.

Vierck, Robert K., to give instruction in General Engineering Drawing, in the Summer Session of 1939—declination effective June 19, 1939.

Wilson, Earl A., Scholar in Chemistry—declination effective September 1, 1939.

Zickgraf, Palmer L., Research Assistant in the Classics—resignation effective June 30, 1939.

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record the following list of appointments made by the President of the University.

Chase, Herman Burleigh, to give instruction in Zoology, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of three hundred dollars (\$300) for the session (this supersedes his previous appointment). (May 11, 1939)¹

Cohen, Louis Harold, Assistant Professor of Psychiatry, in the College of Medicine, beginning June 1, 1939, and continuing through August 31, 1939, without salary. (May 3, 1939)

Daly, Lloyd William, Research Assistant in the Classics, beginning July 1, 1939, and continuing through August 31, 1939, at a cash compensation at the rate of one hundred fifty dollars (\$150) a month. (May 16, 1939)

Henderson, James Arnold, Assistant in Animal Pathology and Hygiene, in the Department of Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station, and in the Extension Service in Agriculture and Home Economics, beginning June 1, 1939, and continuing through August 31, 1939, at a cash compensation at the rate of two hundred dollars (\$200) a month. (May 1, 1939)

Hockett, Robert Casad, to give instruction in Chemistry, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of six hundred dollars (\$600) for the session. (May 11, 1939)

Hudson, Mary Sue, to give instruction in Library Science, on one-half time, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of one hundred twenty-five dollars (\$125) for the session (this is in addition to her appointment as Reference Assistant in the Library). (May 11, 1939)

Hurst, Thomas Leonard, Fellow in Ceramic Engineering, in the College of Engineering, for ten months beginning September 1, 1939, at a stipendium of seven hundred fifty dollars (\$750). (May 26, 1939)

Kern, Stanley Felix, to give instruction in Analytical Chemistry, on one-third time, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of eighty-three dollars thirty-three cents (\$83.33) for the session. (May 23, 1939)

McQuitty, Louis Laforce, to give instruction in Psychology, on three-fifths time, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of one hundred eighty dollars (\$180) for the session. (May 1, 1939)

Milczewski, Marion, to give instruction in Library Science, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of two hundred fifty dollars (\$250) for the session. (May 11, 1939)

Miller, Matthew William, Eastman Kodak Company Fellow in Chemistry, for one year beginning July 1, 1939, at a cash compensation of one thousand dollars (\$1,000). (May 25, 1939)

Parrish, Dorothy, to give instruction in Library Science, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of two hundred fifty dollars (\$250) for the session. (May 24, 1939)

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

Riddle, Edward Hollister, to give instruction in Organic Chemistry, on one-half time, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of one hundred twenty-five dollars (\$125) for the session. (May 16, 1939)

Ritcher, Arthur Edward, Special Research Assistant in the Agricultural Experiment Station, in cooperation with the State Natural History Survey Division, beginning June 1, 1939, and continuing through September 30, 1939, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month. (May 24, 1939)

Roach, Paul Gordon, Fellow in Chemistry, for ten months beginning September 1, 1939, at a stipendium of six hundred dollars (\$600). (May 24, 1939)

Rose, Harriett H., Cooperating Teacher in the University High School, for the second semester of the academic year 1938-1939, at a cash compensation to be paid at the rate of five dollars (\$5) for each semester hour of practice teacher registration but not to exceed a total compensation of forty-eight dollars thirty-four cents (\$48.34); the salary for this service will be paid to her by the Board of Education of School District #71 (Champaign, Illinois) from funds paid to it by the University of Illinois for this purpose (this supersedes her previous appointment). (May 23, 1939)

Siegl, May Hollis, to give instruction in Education, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of five hundred dollars (\$500) for the session. (May 11, 1939)

Smith, Mabel Claire, Teacher in the Demonstration School, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of four hundred dollars (\$400) for the session. (May 16, 1939)

Stewart, Ethel Louise, Teacher in the Nursery School, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of three hundred fifty dollars (\$350) for the session. (May 23, 1939)

Stubblefield, Louise Matilda, to give instruction in Library Science, in the Summer Session of 1939, beginning June 19, 1939, and ending August 12, 1939, at a cash compensation of two hundred fifty dollars (\$250) for the session. (May 11, 1939)

The Board adjourned, to meet on call of the President.

H. E. CUNNINGHAM

Secretary

OSCAR G. MAYER

President