

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

March 14, 1940

**With Executive Committee Meeting of
March 14, 1940**



The annual meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Thursday, March 14, 1940.

When the Board convened, the following members were present: President Mayer, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Moschel, Mr. Pogue, Mr. Wieland.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Mr. Lloyd Morey, Comptroller, Mr. Frank M. Gordon, Treasurer, and Mr. H. E. Cunningham, Secretary.

MR. HAROLD POGUE ELECTED PRESIDENT OF THE BOARD

Mr. Moschel nominated Mr. Harold Pogue, of Decatur, for the office of President of the Board for the ensuing year.

On motion of Mr. Cleary, the nominations were closed, and the Secretary was instructed to cast the unanimous vote of the meeting for Mr. Pogue as President. The ballot was cast, and Mr. Pogue was declared elected President of the Board.

Mr. Pogue expressed his appreciation of the honor, and took the chair.

APPRECIATION OF SERVICES OF PRESIDENT MAYER

On motion of Mr. Adams, the Board made record of its appreciation of the dignity, ability, and splendid leadership of Mr. Oscar G. Mayer as President during the past year.

MR. HARRISON E. CUNNINGHAM ELECTED SECRETARY

On motion of Mr. Mayer, Mr. Harrison E. Cunningham, of Urbana, was elected Secretary of the Board for one year.

PROFESSOR LLOYD MOREY ELECTED COMPTROLLER

On motion of Mr. Cleary, Professor Lloyd Morey, of Urbana, was elected Comptroller for one year.

EXECUTIVE COMMITTEE ELECTED

Mr. Moschel nominated Mrs. Glenn E. Plumb, and Mr. Mayer nominated Mr. J. M. Cleary, to serve, with the President of the Board as Chairman, as members of the Executive Committee for the ensuing year.

On motion of Mr. Mayer, the nominations were closed, and the Secretary was instructed to cast the unanimous vote of the meeting for Mr. Cleary and Mrs. Plumb as members of the Executive Committee. The ballot was cast, and Mr. Cleary and Mrs. Plumb were declared elected.

AUTHORITY TO RECEIVE MONEY

On motion of Mr. Jensen, the following resolution was adopted:

Resolved, that the Treasurer of the Board of Trustees of the University of Illinois be, and he hereby is, authorized to receive and receipt for all moneys, and to endorse all orders, drafts, and checks due and payable to the Board of Trustees or to the University of Illinois, and especially all drafts drawn by the Treasurer of the United States payable to the Board of Trustees or the University of Illinois.

DELEGATION OF SIGNATURES

On motion of Mr. Mayer, the following resolution was adopted:

Resolved, that the President and the Secretary of the Board of Trustees of the University of Illinois are authorized to delegate the signing of their names as President and Secretary, respectively, to vouchers to be presented to the State Auditor, and to warrants drawn on the Treasurer of the University, under the following conditions.

The President of the Board of Trustees is authorized to delegate to C. H. Pratt, to L. M. Dahlenburg, and to C. C. DeLong in Urbana, and to J. E. Milizen, to J. F. Knight, and to David Henze in Chicago, authority to sign his name as President of the Board of Trustees to vouchers against the State Auditor; and to C. A. Webber, and to H. F. Thornes, authority to sign his name to warrants on the University Treasurer covering vouchers approved in accordance with regulations approved by the Board.

The Secretary of the Board of Trustees is authorized to delegate to H. C.

Oesterling, to Anna L. Neuber, and to Maude Archdeacon, all in Urbana, authority to sign his name as Secretary of the Board of Trustees to vouchers against the State Auditor and to warrants on the University Treasurer, covering vouchers approved in accordance with regulations of the Board; and he is further authorized to delegate to G. R. Moon and Velma M. Davis, in Chicago, authority to sign his name as Secretary of the Board of Trustees to vouchers against the State Auditor. And be it further

Resolved, that the First National Bank of Chicago as a designated depository of Frank M. Gordon, Treasurer of this corporation, be and it (including its correspondent banks) is hereby requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in this corporation's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures of any two of the following: Harold Pogue, President, and H. E. Cunningham, Secretary; and The First National Bank of Chicago (including its correspondent banks) shall be entitled to honor and to charge this corporation for all such checks, drafts, or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with The First National Bank of Chicago by the Secretary or other officer of this corporation. And be it further

Resolved, that the Auditor of Public Accounts is hereby authorized and directed to honor vouchers bearing facsimile signatures of the President and the Secretary of the Board of Trustees of the University of Illinois if such facsimile signatures resemble the facsimile specimens duly certified to or filed with the Auditor of Public Accounts by the Secretary.

STANDING COMMITTEES

In accordance with the By-Laws, the standing committees, appointed by President Pogue on March 19, 1940, are printed here.

Finance: OSCAR G. MAYER, Chairman, LOUIS C. MOSCHEL, KARL A. MEYER.

Buildings and Grounds: LOUIS C. MOSCHEL, Chairman, OSCAR G. MAYER, KARL A. MEYER, ORVILLE M. KARRAKER, HOMER MAT ADAMS.

Sub-Committee on Landscaping: HOMER MAT ADAMS, Chairman, Mrs. GLENN E. PLUMB, ORVILLE M. KARRAKER.

General Policy: JAMES M. CLEARY, Chairman, OSCAR G. MAYER, LOUIS C. MOSCHEL.

Patents: ORVILLE M. KARRAKER, Chairman, HOMER MAT ADAMS, JAMES M. CLEARY.

Chicago Departments: Mrs. GLENN E. PLUMB, Chairman, KARL A. MEYER, JAMES M. CLEARY.

Affiliated Student Activities: FRANK A. JENSEN, Chairman, Mrs. GLENN E. PLUMB, OSCAR G. MAYER.

Student Welfare: Mrs. GLENN E. PLUMB, Chairman, JAMES M. CLEARY, FRANK A. JENSEN.

Alumni: JAMES M. CLEARY, Chairman, LOUIS C. MOSCHEL, HOMER MAT ADAMS.

Agriculture: KARL A. MEYER, Chairman, LOUIS C. MOSCHEL, ORVILLE M. KARRAKER.

Athletic Activities: LOUIS C. MOSCHEL, Chairman, FRANK A. JENSEN, JAMES M. CLEARY.

EXPRESSION OF SYMPATHY TO MRS. PLUMB

On motion of Mr. Cleary, the Secretary was directed to send an expression of the sympathy and good wishes of the Board to Mrs. Plumb because of her illness.

At this point, President Pogue stated that he would be absent for a time, asked Mr. Jensen to take the chair, and withdrew. Mr. Jensen presided during the morning session.

COMMUNICATION FROM THE GOVERNOR

At this point, Mr. Jensen asked Mr. Morey to present the following communication from the Governor for the consideration of the Board:

February 23, 1940

To All Officers, Departments, Boards, and Commissions:

Due to the fact that expenditures of the State for emergency relief and old age assistance are now approximating \$1,400,000 a month more than the average monthly amount contemplated by the biennial appropriations therefor, the balance in the General Revenue Fund of the State treasury is steadily declining. Compared with a peak of over \$26,000,000 in August, 1938, the General Revenue Fund balance stood at only a little more than \$6,500,000 on February 1, 1940. There is grave danger that it will reach a dangerously low point in the near future unless every effort is made to curtail all expenditures.

I am determined to bend every effort toward maintaining the "pay as you go" policy instituted by my administration, and at the same time meet the obligations which the State has assumed for relief and the needy aged. To that end I have instructed the Director of Finance to scrutinize with the utmost care all requisitions for expenditures which by law are subject to his approval. Those agencies whose requisitions are not subject to approval by the Director of Finance will also, I am sure, cooperate in keeping their obligations to the minimum consistent with the proper discharge of their essential functions.

Present commitments for salaries and wages, travels and supplies must be kept at a minimum. Special scrutiny should be directed to appropriations for permanent improvements, replacements, and repairs to ascertain whether such may be eliminated, or at least, deferred, until the State treasury is in a condition to warrant such expenditures.

Will you please give this matter your early and serious consideration and after consulting with the members of your staff report any retrenchments possible.

Very truly yours,

HENRY HORNER
Governor

Mr. Morey presented the following statement:

The appropriations to the University for the current biennium from State tax revenues as finally approved total \$12,604,902, of which \$1,675,000 is for the new heating and power plant distribution system and \$10,929,902 for operations.

Except for provisions for minor improvements and equipment the power plant is the only capital improvement included in the appropriations. It is an absolute necessity. Contracts have already been let by the Board for practically all of the work, and much of it is already under way. In view of the need for this plant and particularly in view of the fact that the contracts for it have already been let, there is no possibility of retrenchment in this item. In fact, the appropriation is not sufficient to take care of all that should be provided in this development.

The expenditures from State tax revenues for operations during the biennium of 1937-1939 total \$10,154,102. The appropriation from State tax revenues for operations during the current biennium is \$10,929,902, an increase of \$775,800 as compared with an increase of \$2,015,894 originally requested by the Board of Trustees. During the course of the session of the General Assembly last year the Board of Trustees reduced its request for operating appropriations by over \$1,000,000 to aid in balancing the State budget. This was further reduced by executive veto of items totaling \$265,000.

The University has had great difficulty in maintaining a balanced internal budget on the amount thus made available to it. As the budget for 1939-1940 shows (Minutes, July 21, 1939, page 385), the University started the first year of the current biennium with an unappropriated operating reserve of only \$5,418 in a budget of over \$8,500,000 from all funds. The needs of every department had to be curtailed and adjusted to meet this budget. Many lines of work have had to be postponed. The savings resulting from adjustments in the

salaries and operating budget have had to be applied as rapidly as they materialize to non-recurring expenditures for equipment and improvements.

Another factor which seriously complicates the budget of the University is that the general income from student fees and other sources is below the estimates used in making up the budget for 1939-1941 due to the decrease in enrollment. This income during the first year of the biennium (1939-1941) is \$25,000 below the estimate made a year ago and the outlook for next year is a reduction of \$45,000. Hence the University is obliged to cut its operating budget at least to that extent without taking into consideration the retrenchments suggested in the Governor's letter.

This matter was discussed. On motion of Mr. Moschel, this statement was received for record. The President of the University was requested to inform the Governor that the Board is studying the matter, but that there does not seem to be any possibility of making further material reductions, because of reduced income and the deductions already made from the original budget.

At this point, Dr. Meyer took his place with the Board.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

APPROPRIATION TO COLLEGE OF DENTISTRY

(1) A recommendation that an appropriation of \$5,400 be made from the surplus receipts (the excess receipts over those estimated and budgeted) of the clinical departments of the College of Dentistry to be distributed as follows:

Children's Clinic.....	\$ 150
Oral Surgery.....	150
Roentgenology.....	500
Orthodontia.....	500
Pathology and Therapeutics.....	100
Operative Dentistry.....	1 000
Crown and Bridge.....	1 500
Denture.....	1 500
<i>Total</i>	<u>\$5 400</u>

These additional funds are needed for supplies and other expenses in carrying on clinical work at the present rate for the balance of the current fiscal year. Additional income to this amount has accrued in excess of budget estimate of income from this source. Accordingly the estimate of income for the year will be increased by an equivalent amount, so that this appropriation will not change the condition of the General Reserve.

On motion of Mr. Mayer, this appropriation was made as recommended, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Jensen, Mr. Mayer, Dr. Meyer, Mr. Moschel, Mr. Wieland; no, none; absent, Mr. Horner, Mr. Karraker, Mrs. Plumb, Mr. Pogue.

APPROPRIATION TO THE UNIVERSITY OF ILLINOIS FOUNDATION

(2) The President of the University of Illinois Foundation requests an additional appropriation of \$5,000 to the Foundation for the balance of the fiscal year to be used for direct mail and traveling expenses necessary for continued personal solicitation of alumni and other friends of the University in the campaign to raise funds for the Illini Union Building.

The following data bearing on this request are submitted for the information of the Board:

SCHEDULE I. The Foundation budget for 1939-1940 with comparative figures for previous years.

SCHEDULE II. Approximate distribution of expenditures under proposed budget as between campaign and other activities of the Foundation.

SCHEDULE III. Receipts and disbursements on account of the campaign as of February 29, 1940.

SCHEDULE IV. Analysis of distribution of pledges to date by amounts and sources through which pledges have been received.

On motion of Mr. Mayer, the President of the Foundation was requested to report on constructive plans for an intensive drive to raise the balance needed for furnishings before the opening of the Illini Union Building.

ADJUSTMENT IN BUDGET OF THE ATHLETIC ASSOCIATION

(3) The following adjustment has been made in the budget of the Athletic Association by its Board of Directors since the last report and is submitted to the Board of Trustees for approval:

Assignment to pay the salary of an office assistant from January to April..... \$200

On motion of Mr. Mayer, this adjustment was approved.

RESIGNATION OF PROFESSOR SYBIL WOODRUFF

(4) Professor Sybil Woodruff, of the Department of Home Economics, has submitted her resignation, effective September 1, 1940, to accept the position of Professor and Head of the Department of Home Economics at the State University of Iowa.

On motion of Mr. Wieland, this resignation was accepted.

RETIREMENT OF MR. ROBERT PERGANDE

(5) Mr. Robert Pergande, Mechanician in the Department of Theoretical and Applied Mechanics, reached the age of 66 on February 14 last and requests that he be permitted to retire from active service September 1, 1940, under the provision in the University Statutes that in exceptional cases and for substantial cause retirement is permitted any time after a member reaches 65 years of age. Mr. Pergande's health is not good and his eyesight is defective. At the end of the current academic year he will have been in active service for a total of 34 years.

I recommend approval of this request. The retiring allowance due in his case will be \$980 a year.

On motion of Mr. Cleary, this retirement was approved as recommended.

LEAVES OF ABSENCE

(6) A report that the following leaves of absence have been granted to members of the staff pursuant to the policy adopted by the Board on January 27, as amended February 16, relating to leaves of absence on account of disability:

1. Director L. W. Murphy of the School of Journalism, sick leave with full pay from February 1 to April 15. His colleagues will carry on his administrative and teaching work during his absence. Professor R. R. Barlow, Acting Chairman of the Executive Committee of the School, will act as Director.

2. C. W. Reagan, Superintendent of the Print Shop, sick leave with full pay from February 1 to May 31, 1940. C. E. Herman, Assistant Superintendent, has been placed in charge of the Print Shop during Mr. Reagan's absence.

3. Marie Boysen, Teacher in the University High School, sick leave with full pay from February 5 to March 31.

4. D. M. Bullock, Head Trainer in the Athletic Department, sick leave with full pay during the academic year 1939-1940.

5. Miss Mildred Rosenberg, Senior Stenographer in the Division of Pathology, sick leave with full pay from February 6 to March 31 inclusive. Miss Rosenberg's work will be carried on without additional expense to the University.

This report was received for record.

APPOINTMENT OF DEAN OF THE COLLEGE OF DENTISTRY

(7) For several months a special Committee, consisting of Dr. R. B. Allen, Executive Dean of the Chicago Colleges, Dean R. D. Carmichael of the Graduate School, Dr. Allan G. Brodie, Professor of Orthodontia and Head of the Department, and Dr. Isaac Schour, Professor of Histology and Head of the Department, has been studying the qualifications of candidates for the Deanship of the College of Dentistry, which will become vacant with the retirement of Dean F. B. Noyes, effective September 1, 1940. I submit a report from this Committee, recommending that Dr. Howard M. Marjerison, at present Dean of the Tufts College Dental School, be appointed Dean of the College of Dentistry for one year and Professor of Dentistry on indefinite tenure, effective September 1, 1940, at a salary of \$8,000.

In accordance with the provision of the University Statutes relating to such appointments, the Executive Committee of the College of Dentistry (Dean F. B. Noyes, Chairman, Dr. Frederick B. Moorehead, Professor of Oral Surgery and Head of the Department, and Dr. G. W. Dittmar, Professor of Clinical Prosthetic Dentistry and Head of the Department) has also been consulted, and I submit its report.

I concur in the recommendation of the special Committee that Doctor Marjerison be offered the position on the terms indicated.

On motion of Dr. Meyer, this appointment was authorized as recommended.

APPOINTMENTS TO THE SUMMER SESSION STAFF

(8) A report of the following new appointments to the 1940 Summer Session staff, these being appointments of individuals not now on the faculty of the University of Illinois:

1. F. Y. Wiselogle, Associate in Chemistry at Johns Hopkins University, as Visiting Associate in Chemistry at a salary of \$450.

2. Charles H. Stone, Director of the Library School of the College of William and Mary, as Associate Professor of Library Science at a salary of \$700.

This report was received for record.

RATES IN MCKINLEY HOSPITAL

(9) On recommendation of the McKinley Hospital Committee, the following rates for semester memberships have been authorized for the McKinley Hospital, effective immediately and continuing until further notice:

<i>Old Wing</i>		<i>New Wing</i>	
Ward	\$3.00	Ward (2-bed)	\$4.00
Ward (2-bed)	3.00	Cubicle	3.50
Private room	4.00	Private room	5.00
		DeLuxe room	7.00

Telephone Rates in New Wing

(3-minute limit of time on calls)

One call	\$.10
The service of an instrument by the day25
The service of an instrument by the week	1.00

These rates are in line with those charged in other hospitals in Champaign and Urbana. They will be reviewed at the end of the current academic year and also at the end of 1940-1941 for any adjustments which may be in order.

On motion of Mr. Wieland, these rates were approved.

SOIL TESTING SERVICE IN AGRONOMY DEPARTMENT

(10) The Dean of the College of Agriculture recommends that the Agronomy Department be authorized to establish a soil testing laboratory and service which will offer farmers and other citizens facilities for testing of soils for available potassium, phosphorus, and acidity.

A schedule of charges will be established to cover all the expenses of such a service.

I concur in this recommendation and recommend further that a "Soil Testing Service Revolving Fund" be authorized, the initial credit for which will be provided by an allotment by the Agricultural Extension Service Revolving Fund, this allotment to be repaid when receipts make it possible. The testing service fund will be credited with all receipts of the service and charged only with the expense of that work. Any surplus above a reasonable working balance which may accumulate shall be turned into the general funds of the University as an offset of general overhead that may be involved.

On motion of Mr. Moschel, the establishment of this service was authorized.

COMMENCEMENT AND BACCALAUREATE EXERCISES

(11) The President of the Alumni Association appointed a Committee on Commencement Exercises to confer with University officials concerning changes suggested in the arrangements for Baccalaureate and Commencement. This Committee met with the President and other University officials on December 1, and subsequently its Chairman submitted in writing the suggestions discussed at that conference. Following is a summary of these suggestions and of comments thereon by the University Faculty Committee on Commencement:

1. Holding the Commencement exercises either in the Stadium or in the Armory, so that there will be room for all who care to attend.

The Committee on Commencement is unanimously of the opinion that outdoor exercises on Sunday afternoon, with Baccalaureate exercises in the morning, would be an ideal arrangement, but from past experience it would probably be necessary to move about one out of three Commencements indoors due to weather conditions, which would result in much confusion and disappointment to those who could not be admitted because of lack of space, if emergency arrangements are made to hold the exercises in the George Huff Gymnasium. The Armory is not a satisfactory place due to acoustical defects. Until more adequate seating space is available under cover, the University Committee on Commencement would favor continuing the present practice of holding the exercises in the George Huff Gymnasium.

2. Holding the Commencement exercises on Sunday afternoon. The Alumni Committee feels that Monday exercises are an anticlimax to Alumni Day and that a Sunday Commencement would encourage more alumni to stay over from the reunion on Saturday.

If Baccalaureate exercises could be held Sunday morning there would be no conflict with a Sunday afternoon Commencement. If the Baccalaureate exercises are held in the afternoon it would be necessary to schedule Commencement at sundown to avoid a conflict. This would result in a prolonged ceremony.

3. More recognition and prominence to undergraduates, viz.:

(a) Introduction of the valedictorian and salutatorian and such other seniors who have achieved distinction in their college careers.

(b) Introduction of the parents of these students.

(c) Restoration of former practice of having each senior receive his diploma from the President of the University.

(d) Signatures on each diploma of the College Dean and the Professor in charge of the student's field of concentration. (At present the diplomas carry the signatures of the President and Secretary of the Board of Trustees and the President of the University.)

(a) and (b) The University Committee on Commencement concurs in the introduction of the valedictorian and the salutatorian and suggests further that the seniors whose names appear on the Honors Day bronze tablet (students especially honored for sustained excellence in scholarship during their junior and senior years) be seated together and be given their diplomas by the President, their names to be read as they receive them. The Committee does not recommend the introduction of other seniors, that is, recognition of them on any other basis than distinction in scholarship. Nor does the Committee favor intro-

ducing the parents of any seniors, because this would prolong the exercises without serving any useful purpose.

(c) Neither the University Committee nor I can recommend restoration of the former practice of having the President of the University hand each senior his diploma. This not only consumed a great deal of time but there was an even more objectionable consequence. For a number of years before this method of awarding diplomas was changed many families and friends of seniors would leave the hall as soon as the individual in whom they were interested had received his diploma. This resulted in confusion and not infrequently a large part of the audience had departed by the time the last of the seniors had received their diplomas. Now they are handed out at the same time by the Deans of the Colleges, and the audience stays through the exercises.

(d) The University Committee does not recommend making a general practice of including the signatures of College Deans and Professors on diplomas but suggests as an alternative that the Board of Trustees authorize such signatures where the student requests them. There would be printed in the directions for Commencement a statement that any student wishing the signature of his College Dean or the Professor under whom he did his major work could secure them by returning his diploma to the Registrar's office after the exercises with a request for the signatures desired. It is not likely that many students would take advantage of this, so that the practice would not result in an appreciable amount of additional work.

Since these suggestions and proposed changes involve considerations of public policy, they are being submitted to the Board of Trustees.

On motion of Mr. Cleary, recommendation 3a, the introduction of the valedictorian and salutatorian, and of the seniors whose names appeared on the bronze tablet, was approved.

AGREEMENTS FOR COOPERATIVE INVESTIGATIONS

(12) A report of the approval of the following agreements for cooperative investigations:

1. Extension of agreement with the Kellogg Company for an investigation of the effect of bran upon the alimentary tract by the College of Medicine for one year from January 1, 1940. The Company will contribute an additional amount of \$1,050 per month, or \$12,600, for the expenses of this work. The previous contract expired January 1, 1940, but an interim agreement has been executed covering this investigation under the same conditions pending the drafting of a new contract.

2. Standard Agricultural Chemicals, Incorporated, an investigation of certain cresol compounds as insecticides, with special reference to their use as dormant sprays, by the Agricultural Experiment Station and the State Natural History Survey Division. The agreement is drawn for a period of one year from March 1, 1940, with provisions for its extension, and Standard Agricultural Chemicals, Incorporated, agrees to provide \$200 for this work. The agreement conforms to the provisions and policies of the University relating to such investigations.

3. Extension of agreement with the American Society of Heating and Ventilating Engineers for a cooperative investigation of heating and ventilation for one year from January 1, 1940. This is a study of radiators and convectors and of air distribution in rooms by the Engineering Experiment Station. The Society has agreed to contribute an additional \$1,800 for the continuation of this work.

4. Renewal of agreement with United States Public Roads Administration (formerly United States Bureau of Public Roads under the United States Department of Agriculture, now under the Federal Works Agency) and the State of Illinois Department of Public Works and Buildings, for a cooperative investigation of concrete slabs by the Engineering Experiment Station. This agreement is for one year from July 1, 1940, and the cooperating agencies will contribute approximately \$20,000 (\$10,000 each) for the expenses of the work.

The purpose of the investigation is to secure and develop facts and information which will define the governing principles and advance the science of highway improvement for immediate, practical application to the expenditure of the very large sums of public moneys now being made available for highway improvement purposes. The agreement conforms in all respects to the Statutes and policies of the University governing such investigations.

On motion of Dr. Meyer, the execution of these agreements was approved.

PURCHASES RECOMMENDED

(13) A recommendation that the following purchases be authorized:

1. Ten tons strip copper for use in the construction of a cyclotron for the Department of Physics from the Chase Brass & Copper Company, the lowest bidder, at a price of \$3,474.00.

2. 24 microscopes for use in the biological science course in the new General Division of the College of Liberal Arts and Sciences, authorized by the Board of Trustees on June 8, 1939 (Minutes, page 347), from A. S. Aloe Company, the lowest bidder, at a price of \$1,986.79.

On motion of Mr. Wieland, these purchases were authorized as recommended.

COMPTROLLER'S REPORT OF CONTRACTS

(14) The Comptroller's report of minor contracts executed under general regulations of the Board of Trustees.

CONTRACTS EXECUTED BY THE COMPTROLLER FEBRUARY 7 TO MARCH 4, 1940

<i>With Whom</i>	<i>For</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Collegiate Cap and Gown Company	Rental of caps and gowns for June, 1940, Commencement	Schedule rates	February 26, 1940
<i>With Whom</i>	<i>For</i>	<i>Amount to be received by the University</i>	<i>Date</i>
Illinois Bell Telephone Company	Rental of underground cables	\$251 10	February 6, 1940

This report was received for record.

GIFTS TO THE UNIVERSITY

(15) The following report of gifts received by the University since the last report:

1. Mr. Robert Allerton, Monticello, \$800 for the renewal of the Allerton American Traveling Scholarships in Architecture during the year 1939-1940.

2. George Williamson, a Rotarian of Chicago, 6 fans; the women of the Rotary Club of Chicago, 4 typewriters; the Royal Typewriter Company, 2 typewriters—all for the use of children who are patients of the Department of Orthopaedic Surgery in the Illinois Surgical Institute for Children.

3. The Museum of Science and Industry, Chicago, approximately 78 metal cases used for displaying the periodic table of elements exhibit at "A Century of Progress International Exposition" to the Department of Chemistry. These cases will be useful for exhibits in the Chemical Laboratory.

4. M & R Dietetic Laboratories, Inc., Columbus, Ohio, \$300 in support of research work on milk products by the Department of Physiology.

5. The Chrysler Corporation of Detroit, Michigan, one six-cylinder automobile engine to the Department of Mechanical Engineering for instructional purposes.

6. H. McLaughlin, President of the Washburn-Crosby Company, Chicago, \$152.20 for the purchase of a micro-projector and other accessories for the Department of Laryngology, Rhinology, and Otology.

7. Shnitzer Memorial Foundation, \$100 to be added to the scholarship fund previously accepted by the Board of Trustees from that organization.

Comptroller's Report of Gifts

1. University of Illinois Foundation for Illini Union Building furnishings, preliminary payment, \$10,200.
2. Aeration Processes, Incorporated, Columbus, Ohio, \$500 for a Research Assistantship in the Department of Dairy Husbandry for the academic year 1939-1940 to assist Professor M. J. Prucha in his research work.
3. Chicago Illinae Club, \$29.87, addition to the student loan fund established by that organization.
4. Illinois Congress of Parents and Teachers, \$20, addition to the Cora C. Bright Memorial Loan Fund established by that organization.
5. The Sherwin-Williams Company, \$175 additional for a fellowship in Chemistry.
6. Nutrition Research Laboratories, Inc., \$300 additional for Vitamin D Research by the College of Medicine.

On motion of Mr. Wieland, these gifts were accepted with thanks.

**APPROPRIATION FOR REMODELING OF QUARTERS FOR
COLLEGE OF PHARMACY**

(16) The Director of the Physical Plant Department requests an assignment of \$4,100 from the General Reserve Fund for remodeling and furnishing three rooms in the Second Unit of the Medical and Dental Building for the offices of the Dean of the College of Pharmacy. This will include a private office, an outside office and reception room, a central stenographic office, and a conference room which will be used jointly by the Colleges of Pharmacy and Dentistry.

Mr. Havens commented on this recommendation.

On motion of Mr. Cleary, this appropriation was made as recommended, by the following vote: Aye, Mr. Cleary, Mr. Jensen, Mr. Mayer, Dr. Meyer, Mr. Moschel, Mr. Wieland; no, none; absent, Mr. Adams, Mr. Horner, Mr. Karraker, Mrs. Plumb, Mr. Pogue.

PRESBYTERIAN HOSPITAL

On motion of Dr. Meyer, the President of the University was requested to ask the Executive Dean of the Chicago Colleges to get in touch with the Chairman of the Board of the Presbyterian Hospital to explore the possibilities of a union of the Hospital and Rush Medical College with the University of Illinois College of Medicine, and to report to the Board.

INVESTMENT OF FUNDS

Mr. Moschel, for the Finance Committee, recommended the purchase of the following common stocks as investments of funds on hand which are not subject to statutory restrictions:

<i>No. of shares to be pur- chased</i>		<i>Approx. market</i>	<i>Approx. total amount</i>	<i>Approx. yield</i>
50	Abbott Laboratories.....	67¾	\$3 300	3.1%
100	Commonwealth Edison.....	32	3 200	5.2
50	J. C. Penney.....	91¾	4 600	5.5
75	General Motors Corp.....	53¾	4 000	6.4
			<u>\$15 100</u>	

On motion of Mr. Moschel, these investments were authorized as recommended.

AUTOMOBILE INSURANCE

Mr. Moschel, also for the Finance Committee, presented a recommendation that automobile fleet insurance be placed with the Continental Casualty Company, at their bid of \$1,255.09; this award to be

made on the basis of the AAA rating and the age and experience of the company, and in order to secure diversification.

On motion of Mr. Moschel, this award was made as recommended.

INSURANCE ON NOYES LABORATORY OF CHEMISTRY

Mr. Moschel, also for the Finance Committee, presented a recommendation that \$90,400 fire insurance for a term of five years, on the Noyes Laboratory of Chemistry and contents, be placed with the Hardware Dealers Mutual Fire Insurance Company, the lowest bidder, on the basis of their bid of \$895.97 with a potential dividend of 40 per cent at the termination of the policy.

On motion of Mr. Moschel, this award was made as recommended.

MATTERS PRESENTED BY PRESIDENT WILLARD

At this point, the Board resumed consideration of matters presented by the President of the University.

AWARD OF CONTRACTS FOR POWER AND HEATING PLANT INSTALLATIONS

(17) The following schedule of bids received on installations of piping, electrical work, and flues and ducts in the new Power and Heating Plant and Distribution System:

BID SCHEDULE—POWER AND HEATING PLANT INSTALLATION OF ELECTRICAL WORK—DIVISION "A-A"

Bidder	Price for the Work Complete, Items A-K, inclusive	Price for Furnishing and Installing Lighting Item L	Price for Furnishing and Installing Tele- phone Conduit and Wire, Item M	Total Price Items A-M, inclusive
Dearborn Electric Co.....	\$22 025	\$6 630	\$ 75	\$28 730
Divane Bros.....	18 643	5 836	124	24 603
Hoffman Electric Company.....	16 796	6 184	190	23 170
E. A. Koeneman Electric Co.....	25 200	6 896	175	32 271
A. S. Schulman Electric Co.....	17 000	5 830	54	22 884
Wadeford Electric Company.....	17 155	5 700	120	22 975

FLUES AND DUCTS—DIVISION "C-C"

Bidder	Price for the Duct Work Complete Item 1	Price for Unloading and Erection of Miscella- neous Equipment Item 2	Total Price Items 1 and 2
Henry Pratt Co.....	\$29 310	\$ 2 925	\$32 235
Alpha Tank & Sheet Metal Mfg. Co.....	38 200	7 250	45 450
Terre Haute Boiler Works.....	27 551	3 195	30 746
Connery Construction Co.....	38 000	12 000	50 000

On motion of Mr. Cleary, the contract for electrical work was awarded to the Schulman Electric Company, the lowest bidder, on the basis of their bid of \$22,884; and for flues and ducts to the Terre Haute Boiler Works, the lowest bidder, on the basis of their bid of \$30,746.

ALLOCATION OF FUNDS FOR CONSTRUCTION OF ILLINI UNION BUILDING

(18) The Director of the Physical Plant Department requests approval of the reallocation of funds for the construction of the Illini Union Building.

The P.W.A. budget for this project has heretofore not included the *maximum* amount of the loan authorized by the Connecticut Mutual Life Insurance Company. The amount of this loan was increased from the original figure of \$621,450 to \$656,000, with the option of using only as much of the additional amount as is necessary. It is apparent that the full amount of the authorized loan will be needed. It is necessary to submit to the Federal Works

Agency a revised budget, taking into account all funds from all sources which will be applied on the construction of this building. Accordingly, I recommend approval of the following reallocation of funds, the original assignments being shown for purposes of comparison:

<i>Expenses</i>	<i>Original Allocation</i>	<i>Proposed Allocation</i>
Preliminary.....		
Land and Right-of-way.....		
Construction.....	\$1 080 620 00	\$1 066 706 60
Engineering.....	45 000 00	94 508 19
Legal and Administrative.....	1 000 00	3 280 85
Interest.....	24 750 00	22 750 00
Miscellaneous ¹	14 900 00	18 464 70
<i>Total</i>	<i>\$1 166 270 00</i>	<i>\$1 205 710 34</i>
<i>Funds Available</i>		
Grant.....	\$ 524 820 00	\$ 524 820 00
Loan.....	621 450 00	656 000 00
University Appropriation.....	20 000 00	24 890 34
<i>Total</i>	<i>\$1 166 270 00</i>	<i>\$1 205 710 34</i>

On motion of Mr. Cleary, this allocation was approved.

CONTRACTS FOR ILLINI UNION BUILDING

(19) The Director of the Physical Plant Department submits the following schedule of bids received on the construction of the Illini Union Building:

BID SCHEDULE—ILLINI UNION BUILDING LANDSCAPING, WALKS, DRIVES, ENTRANCE

<i>Bidders</i>	<i>Base Bid</i>	<i>Alt. #1</i>	<i>Alt. #2</i>
<i>Landscaping</i>			
Swain Nelson & Sons Co., Glenview.....	\$ 9 968 60	\$283 56 ²	\$2 076 00 ²
Hubert Hunsucker, 406 N. Prairie, Champaign.....	14 533 63	200 00 ²	800 00 ²
<i>Paving, Walks, Curbs, and Drives</i>			
King & Petry, 411 S. Chestnut, Champaign.....	20 770 00	760 00 ⁴	
General Paving Co., 30 E. John St., Champaign.....	21 700 00	500 00 ⁴	
English Bros., 44 Main St., Champaign.....	21 985 00	725 00 ⁴	
E. N. DeAtley, 1502 S. Race St., Urbana.....	25 450 00	1 000 00 ⁴	
<i>South Ground Floor Entrance</i>			
English Bros., 44 Main St., Champaign.....	4 768 00		
King & Petry, 411 S. Chestnut, Champaign.....	4 970 00		
E. N. DeAtley, 1502 S. Race St., Urbana.....	6 585 00		

He recommends the award of contracts to the lowest bidders as follows:

Landscaping.—Swain Nelson & Sons Company on their base bid, including deductions provided under Alternates Nos. 1 and 2. In addition to these alternates, there are quotations from the contractor for changes in the size of the stock which will result in a further reduction in price of \$1,111, which will be handled through the issuance of contract change orders after the execution of the contract. The amount of the contract to be awarded at this time, therefore, will be \$7,609.04. The omission of the lawn work, Alternate No. 2, is considered necessary due to the fact that construction would force the work into the summer, which would make it impossible to complete the work during that period. It will be necessary, therefore, for the Physical Plant Department to provide for this work under its operation and maintenance appropriation next fall.

Paving, Walks, Curbs, and Drives.—King & Petry, on their base bid of \$20,770.00. As a result of quotations received from King & Petry since the opening of bids, contract change orders will be issued, reducing this contract by

¹Financing expenses, insurance premiums, printing and office expense.

²If the owner provides evergreen trees, deduct amount indicated.

³If the seeding operations are performed by others, deduct amount indicated.

⁴If flagstone paving for the north entrance walks is changed to brick, deduct amount indicated.

\$5,286.00 through the following changes: (a) changing brick surface to concrete with sprayed asphalt topping; (b) omission of dowels in walks; (c) omission of Crab Orchard stone on front and rear walks.

South Ground Floor Entrance.—English Brothers on their base bid of \$4,768.

On motion of Mr. Wieland, these awards were made to the lowest bidders as recommended.

CONTRACT FOR LANDSCAPING OF AREAS AROUND GREGORY HALL AND MCKINLEY HOSPITAL ADDITION

(20) The following bids were received on the landscaping of areas around Gregory Hall and McKinley Hospital Addition:

BID SCHEDULE—LANDSCAPING GREGORY HALL AND MCKINLEY HOSPITAL ADDITION			
Bidders	Base Bid	Alt. #1	Alt. #2
Swain Nelson & Sons Co., Glenview.....	\$8 677 90	\$457 32 ¹	\$1 978 00 ²
Hubert Hunsucker, 406 N. Prairie, Champaign.....	9 933 07	330 00 ¹	1 358 00 ²

Pursuant to the action of the Board at its meeting on February 16, I have authorized the award of the contract to Swain Nelson & Sons Company, the lowest bidder, on their base bid of \$8,677.90 less Alternates Nos. 1 and 2, which will reduce the total contract to \$6,242.58. Alternate No. 1 is a deduction for evergreens to be supplied by the University, and Alternate No. 2 omits lawn operations including final grading and seeding which will be charged to the Physical Plant Department's Operation and Maintenance budget if necessary. The contract will also be subject to a further reduction through a change order to \$5,778.38, in order to bring the total within the \$6,000 budgeted for this phase of the work. Arrangements will also be made for later reinsertion of these deductions if sufficient funds are available in the State appropriation and Federal grant for this project.

I request confirmation of my action.

On motion of Mr. Cleary, this award was approved.

At this point, President Pogue returned and resumed the chair.

ILLINI UNION BUILDING CONTRACT CHANGE ORDERS

(21) The Director of the Physical Plant Department requests approval of changes in contracts for the construction of the Illini Union Building as follows:

(1) English Brothers, General Contract, Change Order No. 5:

(a) Construction of extension to the compressor room underground at the southeast corner of the building. The room as originally designed by the consulting engineer would not permit the installation of all equipment except in such a manner that it would be impossible to service or maintain it afterward. The only solution, and one to which Samuel R. Lewis has agreed, is to provide additional space. It may be that he did not consider the fact that the principal apparatus was to be turbine-driven when he gave us the required dimensions of the room at the start of the project. Add..... \$2 596 20

(b) This will also involve changes in the contracts for heating and electrical work, the details of which have not yet been determined. It is requested, however, that these change orders be authorized at this time to avoid any unnecessary delay in the completion of the work. These change orders will add approximately..... \$1 100 00

(2) It was necessary to construct the underframe of the entrance platform and stairs just inside the south ground story entrance in the west wing of reinforced concrete. The data on this on drawings originally consisted of a note so meager that it was necessary to prepare a separate drawing for the structural work involved, for which the contractor feels he is entitled to additional costs as indicated..... \$ 102 53

¹If pine trees are furnished by the owner, deduct amount indicated.

²If all lawn operations are omitted, deduct amount indicated.

(3) First, a minor rearrangement of enclosing walls of the transformer room to accommodate a rearrangement of the transformers themselves that seemed desirable; second, this item involves the omission of walls between Rooms B3 and B4 in the sub-basement adjoining the transformer room. This sub-basement is now so completely a mechanical equipment room that there is no need of maintaining a subdivision of this space into two separate rooms. As the credit item in the latter is greater than the additional cost in the former, a net credit results. Deduct..... \$ 20 90

Total net additional..... \$3 777 83

On motion of Mr. Jensen, these change orders were approved.

FURNISHINGS FOR ILLINI UNION BUILDING

(22) Mr. E. C. Von Ammon, the interior decorator for the Illini Union Building, has available in his studio at 8 East Huron Street, Chicago, estimates, layouts, samples of material, and designs of equipment which he is recommending for the Illini Union Building. The consulting architect on the building, Mr. Howard Cheney, representatives of the University, and the committee of the University of Illinois Foundation on furnishings will meet in Mr. Von Ammon's studio at 10:15 a.m. on Saturday, March 16, to inspect these exhibits. The Director of the Physical Plant Department recommends that as many members of the Board as can do so attend this meeting so that if any changes are to be made they can be suggested at that time.

This report was received for record.

REHOUSING OF CHICAGO DEPARTMENTS

(23) At its meeting on September 30, 1939 (Minutes, pages 558-561), the Board of Trustees approved a program for the permanent rehousing of the College of Pharmacy in the Second Unit of the Medical and Dental Building and certain other Physical Plant improvements in the Chicago Departments. The action of the Board contemplated that the detailed reassignment of space would be subject to approval by the Board.

The Executive Dean of the Chicago Colleges has been working with the various departments concerned and has secured their agreement to all of the changes involved. Memoranda covering these details were submitted to the Committee on Chicago Departments for its consideration, and approval of these reassignments is recommended. Copies of the memoranda covering these changes are hereby given to the Secretary of the Board for record.

On motion of Mr. Cleary, this program was approved.

BOARD OF TRUSTEES ROOM IN ADMINISTRATION BUILDING

(24) In the reassignment of quarters to departments formerly housed in University Hall when it was closed, it was necessary to make use of the Board of Trustees Room in the Administration Building for the Division of University Extension. With the completion of Gregory Hall and the subsequent rehousing of several departments, it will be possible to assign other quarters to the Extension Division. The Director of the Physical Plant Department requests instruction from the Board concerning the future use of the Board of Trustees Room.

On motion of Mr. Cleary, the President of the University was requested to assign the former Trustees Room for other uses.

PIPING SYSTEM AND EQUIPMENT FOR POWER PLANT

(25) A schedule of bids received March 13, and a recommendation that the contract for the piping system and miscellaneous equipment for the Power and Heating Plant be awarded to the William A. Pope Company, the lowest bidder. This company has expressed its willingness to accept as a change order the balance of the work on piping in the tunnels for \$18,875.

On motion of Mr. Cleary, this contract was awarded as recommended, and the change order was authorized.

**BID SCHEDULE—POWER AND HEATING PLANT
PIPING SYSTEM AND MISCELLANEOUS EQUIPMENT—DIVISION "B-B"**

<i>Bidder</i>	<i>Price for the work, under Item 1, fur- nished, delivered, unloaded, and erected com- plete</i>	<i>Price under Item 3 for the unloading and erection of miscellaneous equipment furnished f.o.b. at the Power Plant by purchaser</i>	<i>Total Price Items 1 and 3</i>
Gallaher & Speck.....	\$143 630 00	\$1 035 00	\$144 665 00
Robert Gordon, Inc.....	140 700 00	864 00	150 564 00
Hanley & Company.....	165 663 25	1 500 00	167 163 25
A. Kilander & Co.....	148 552 00	600 00	149 152 00
Mehring & Hanson Company.....	142 396 00	1 125 00	143 521 00
Phillips, Getschow Co.....	149 510 00	1 200 00	150 710 00
William A. Pope Company.....	127 500 00	1 000 00	128 500 00
Power Piping Division of Blaw-Knox.....	139 785 00	1 381 00	141 166 00
L. H. Prentice Company.....	156 127 00	924 00	157 051 00
J. F. Pritchard & Co.....	139 290 00	860 00	140 150 00
H. P. Reger and Company.....	145 835 00	1 275 00	147 110 00

MISCELLANEOUS STEEL AND IRON FOR POWER PLANT

(26) Bids were received March 13 for miscellaneous steel and iron work for the Power Plant. I recommend that the contract be awarded to Edwin Pratt's Son's Company, the lowest bidder, on the basis of their bid of \$12,268.

**BID SCHEDULE—POWER AND HEATING PLANT
MISCELLANEOUS STEEL AND IRON—DIVISION "E-E"**

<i>Bidder</i>	<i>Price for the entire work using either "Bates," "Blaw-Knox," or "Klemp" grating</i>
Verling Steel Works.....	\$15 260
Mississippi Valley Struct. Steel Co.....	14 677
David Architectural Iron Works.....	13 250
Alternate bid, using "Gary" welded grating.....	12 935
Edwin Pratt's Son's Co.....	12 268

On motion of Mr. Wieland, this award was made as recommended.

GEOLOGICAL SURVEY LABORATORY

(27) Bids on the construction of the Geological Survey Laboratory, for which the Sixty-first General Assembly made an appropriation of \$95,000, were scheduled to be received at the State Architect's Office in Springfield on March 12. Since the schedule of bids and the recommendations of the State Architect are not ready for consideration by the Board of Trustees at this meeting, I recommend that the Board make provisions for approving the award of contracts on this building without waiting until another meeting.

On motion of Mr. Mayer, the President of the University or his representative was authorized to act in this matter.

At this point, Mr. Wieland withdrew, and the Board took a recess.

MEETING OF THE EXECUTIVE COMMITTEE

MARCH 14, 1940

A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, on the afternoon of Thursday, March 14, 1940, during a recess in the meeting of the Board of Trustees on the same day.

Mr. Harold Pogue, Chairman, and Mr. J. M. Cleary, members of the Executive Committee, were present; also Mr. F. A. Jensen, Mr. Oscar G. Mayer, and Mr. L. J. Moschel, members of the Board.

President Willard was present; also Mr. Janata, Mr. Morey, Judge Johnson, and the Secretary.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Executive Committee considered the following matters presented by the President of the University.

APPLICATION OF STATE MILK PASTEURIZATION LAW TO UNIVERSITY DAIRY

(1) The State Department of Public Health has asked the Attorney General whether the University of Illinois in its operation of a milk pasteurization plant is subject to the provisions of an Act of the General Assembly of Illinois "regulating the handling, processing, labeling, sale, and distribution of pasteurized milk and pasteurized milk products," approved July 24, 1939, and of a companion measure, "An Act in relation to Grade A Milk and Grade A Milk products," approved July 19, 1939. Previous opinions of the Attorney General held that a former law, enacted in 1925, did not apply to the University. I submit for the information of the Board copies of a memorandum on this question prepared by the University Counsel.

Judge Johnson made a statement on this matter.

This report was received for record.

INVITATION TO MEMBERSHIP IN THE ASSOCIATION OF GOVERNING BOARDS

(2) The Board of Trustees has on a number of occasions in the past been invited to become a member of the Association of Governing Boards of State Universities and Allied Institutions, but has never seen fit to do so. I submit a letter from the President of the Association requesting that the Board of Trustees again consider becoming a member.

This report was received for record.

PAVING OF SPRINGFIELD AVENUE

(3) The City of Urbana is contemplating the repaving of Springfield Avenue between Wright Street and Goodwin Avenue, and the Mayor has inquired if the University would assume its share of the cost of this improvement, which is estimated at \$17,205, out of a total estimated cost of \$21,952. The cost of the assessment would be spread over a period of ten years.

The pavement is badly in need of replacement, and the street should be widened to accommodate the anticipated increase in traffic. The improvement would be of material help to the University in rerouting some of the traffic which now crosses the campus on Green Street.

The Director of the Physical Plant Department recommends that if this improvement is undertaken the Board of Trustees suggest to the city officials of Urbana that the repavement be carried on east, at least to Lincoln Avenue, to connect with another concrete pavement. The City contemplates making use of its share of the income from the State gasoline tax, and if that is done the University's share of the cost of the improvement should be reduced proportionately.

On motion of Mr. Cleary, it was voted to be the sense of the Executive Committee that the University would accept responsibility for its proper share of the cost of this improvement, contingent on the carrying of the project through to Lincoln Avenue, and the use of the City's share of gasoline tax on this project.

ACQUISITION OF PROPERTY IN CHICAGO

(4) Mr. Robert Kingery, Secretary of the Chicago Regional Planning Association, has suggested that representatives of the University and the State Department of Public Welfare confer with the Cook County Board of Commissioners to consider the acquisition, either by the University or the Department, of the properties on Taylor Street between Wood Street and Wolcott Avenue adjoining University property, in the interest of the development of the medical park plan. The buildings in this area are old tenements, very undesirable in appearance and character. The Director of the Department of Public Welfare has on several occasions considered acquiring the property adjacent to the Nurses' Home but has delayed such action because of the prices asked.

No action was taken on this matter.

UNIVERSITY OF ILLINOIS MUTUAL BENEFIT HOSPITAL FUND

(5) At the February meeting (Minutes, page 766) the Board accepted the custody of a savings deposit of the University of Illinois Mutual Benefit Hospital Fund in the First National Bank of Chicago, and authorized withdrawals against that fund by the Comptroller and the Secretary of the Board. To meet the requirements of the bank, a resolution was necessary designating all persons authorized to draw against this account. Accordingly, the following resolution is offered:

Resolved, that Lloyd Morey, Comptroller, and H. E. Cunningham, Secretary, of the Board of Trustees of the University of Illinois are authorized to sign withdrawals against the savings account in the First National Bank of Chicago in the name of the Board of Trustees of the University of Illinois, formerly known as University of Illinois Mutual Benefit Hospital Fund; and be it further

Resolved, that the Comptroller is authorized to delegate the signing of his name as Comptroller to withdrawals on this account to C. H. Pratt and to L. M. Dahlenburg; and the Secretary is hereby authorized to delegate the signing of his name as Secretary to withdrawals on this account to Maude Archdeacon and to H. C. Oesterling, and be it further

Resolved, that the First National Bank of Chicago be and is hereby requested, authorized, and directed to honor withdrawals on this savings account when the withdrawals are signed by both Lloyd Morey and H. E. Cunningham or their deputies as herein authorized.

On motion of Mr. Cleary, this resolution was adopted.

APPROPRIATION FOR THE DEPARTMENT OF HORTICULTURE

(6) A recommendation that a special non-recurring appropriation of \$4,000 be made from the unappropriated income of the Department of Horticulture to supplement the item of wages in its budget for the year 1939-1940.

On motion of Mr. Cleary, this appropriation was made as recommended, by the following vote: Aye, Mr. Cleary, Mr. Pogue; no, none; absent, Mrs. Plumb.

RETIREMENT OF ELLIS MONTGOMERY

(7) Dean H. P. Rusk of the College of Agriculture has recommended that Ellis Montgomery, laborer in the Department of Horticulture, be retired as of March 1, 1940, because of physical disability. A statement from the University Health Officer indicates that Mr. Montgomery is unable to resume his duties from which he has had a leave of absence on account of ill health since March 1, 1939. The Head of the Department of Horticulture requests that he be retired.

Mr. Montgomery's record of employment is as follows: April 15, 1931, to November 15, 1931; reemployed May 29, 1932, to March 1, 1939 (date of leave on account of illness). The rules provide for a retiring allowance at the rate of \$312 a year, payable for one year and eight months.

On motion of Mr. Cleary, this retirement was authorized as recommended.

RESIGNATION OF PROFESSOR BURRUS DICKINSON

(8) Assistant Professor Burrus Dickinson of the School of Journalism has submitted his resignation from the faculty to accept the presidency of Eureka College. Professor Dickinson was granted a leave of absence without pay by the Board on June 8, 1939, for one year from September, 1939, to enable him to serve as Acting President of Eureka College during that period. He now wishes to accept the presidency permanently.

On motion of Mr. Cleary, this resignation was accepted.

THE BOARD OF DIRECTORS OF THE ATHLETIC ASSOCIATION

(9) Pursuant to the By-Laws of the Athletic Association I submit the following nominations for its Board of Directors to serve until the next annual meeting of the Board of Trustees, or until their successors shall have been appointed:

Faculty

CHARLES M. THOMPSON, Dean of the College of Commerce and Business Administration and President of the Alumni Association.

F. E. RICHART, Research Professor of Engineering Materials, faculty representative of the University in Western Intercollegiate Athletics Conference, and Chairman of the Committee on Athletics.

WENDELL S. WILSON, Director of Athletics.

GEORGE W. GOBLE, Professor of Law (Professor Goble is a member of the Athletic Council and has served as a member and Chairman of the Committee on Student Affairs).

Alumni

MILTON M. OLANDER, Class of 1922, Personnel Director of the Owens-Illinois Glass Company, Toledo, Ohio.

W. E. C. CLIFFORD, Class of 1901, Champaign, present member of the Board of Directors of the Athletic Association.

HARRY A. HALL, Class of 1926, Attorney at Law, Waukegan (played on freshman football team and varsity football teams in sophomore, junior, and senior years; President of the University of Illinois Lettermen's Association).

In line with the policy decided upon by the Board of Trustees more than a year ago to make periodical changes in the personnel of the Board of Directors of the Athletic Association, I am nominating two new members to replace the two who have been on the Board the longest: Professor Goble and Mr. Hall, vice Professor F. A. Russell, who was first appointed in 1928, and Mr. J. P. Kratz, who was appointed in 1929. In recommending only two replacements, I am mindful that the Board indicated last summer three changes should be made, but I recommend this be reconsidered. Dean Thompson and Mr. Olander are relatively new members of the Board, having been appointed on September 30, 1939. This leaves Mr. Clifford, Professor Richart, and Director Wilson as the only members with a background of experience, which should be retained to a certain extent in the interests of sound administrative policy. To make three changes would replace one of these men, leaving a minority of only two members with any appreciable past experience. In keeping with my policy to recommend changes according to years of service, the third replacement would be that of Mr. Clifford, who has been on the Board since 1930, as Director Wilson is an ex-officio member of the Board, and Professor Richart should be reappointed because he is Chairman of the Senate (faculty) Committee on Athletics and also the University's faculty representative in the Western Intercollegiate Conference.

It was the unanimous judgment of the Executive Committee and the other members of the Board present that three changes should be made in the personnel of the Board of Directors of the Athletic Asso-

ciation, and the President of the University was requested to recommend an appointment as replacement for Mr. Clifford. Whereupon the President submitted the name of

ROBERT Z. HICKMAN, Class of 1929. Attorney at Law (Poppenhusen, Johnston, Thompson, and Raymond), 11 South LaSalle Street, Chicago. Played on Varsity Football squad in senior year. Colonel of the ROTC Brigade. Cited for high honors and superior scholarship all four undergraduate years. Won the Rhodes Scholarship at Oxford University in 1929. President of the Chicago Illini Club.

On motion of Mr. Cleary, these directors were appointed, to serve for one year from March 14, 1940, or until their successors may be appointed.

The Executive Committee adjourned.

H. E. CUNNINGHAM
Clerk

HAROLD POGUE, *Chairman*
J. M. CLEARY

SECOND SESSION, MARCH 14, 1940

When the Board convened after the recess on March 14, 1940, the following members were present: President Pogue, Mr. Cleary, Mr. Jensen, Mr. Moschel.

DATE OF APRIL MEETING

The date of the April meeting was referred to the President, with power to act; the meeting to be held in Urbana in the latter part of the month.

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented for record a list of appointments made by the President of the University.

ACKERMANN, GERTRUDE WILHELMINE, to give instruction in Library Science, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of two hundred fifty dollars (\$250) for the session. (March 13, 1940)¹

ANELLIS, ABE, Special Research Assistant in Dairy Husbandry, in the Agricultural Experiment Station, on one-third time, beginning February 1, 1940, and continuing through November 30, 1940, at a cash compensation at the rate of fifty dollars (\$50) a month. (February 26, 1940)

BETTY, JAMES KELLOGG, Assistant in Operative Dentistry, in the College of Dentistry, on $\frac{3}{10}$ time, for seven months beginning February 1, 1940, at a cash compensation at the rate of one thousand eighty-three dollars (\$1,083) a year (this supersedes his previous appointment). (February 26, 1940)

BROWNE, ROBERT BELL, Director of University Extension, and Director of the Summer Session, beginning February 16, 1940, and continuing through August 31, 1940, and Assistant Professor of Education, beginning February 16, 1940, and continuing through August 31, 1941, at a cash compensation at the rate of five thousand seven hundred dollars (\$5,700) a year (this supersedes his previous appointment). (March 12, 1940)

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

CARROLL, JOHN PATRICK, Assistant in Forestry Extension, in the Extension Service in Agriculture and Home Economics, beginning February 12, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of one hundred thirty-five dollars (\$135) a month. (February 26, 1940)

CULVER, LAWSON BLAINE, Associate in Forestry Extension, in the Extension Service in Agriculture and Home Economics, beginning February 12, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of two thousand two hundred dollars (\$2,200) a year (this supersedes his previous appointment). (February 23, 1940)

CUMINGS, HARRY WARREN, JR., to give instruction in Zoology, on one-fifth time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of fifty dollars (\$50) for the session. (March 11, 1940)

DARBYSHIRE, RICHARD WAYNE, Special Research Assistant in Chemistry, on one-half time, beginning February 15, 1940, and continuing through July 14, 1940, at a cash compensation at the rate of sixty-five dollars (\$65) a month. (February 26, 1940)

FAUTIN, REED WINGET, Assistant in Zoology, on one-fourth time, for five months beginning February 1, 1940, at a cash compensation at the rate of thirty dollars (\$30) a month (this supersedes his previous appointment). (February 26, 1940)

HANSON, HUGH, Assistant in Zoology, on one-half time, for five months beginning February 1, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (February 26, 1940)

HANSON, HUGH, to give instruction in Zoology, on one-fifth time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of fifty dollars (\$50) for the session. (March 11, 1940)

HASSE, GORDEN WILBUR, to give instruction in Zoology, on two-fifths time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of one hundred dollars (\$100) for the session. (March 11, 1940)

HOFF, CLARENCE CLAYTON, to give instruction in Zoology, on two-fifths time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of one hundred dollars for the session. (March 11, 1940)

HURT, ROSS HARRISON, Associate in Animal Pathology and Hygiene, in the Department of Animal Husbandry, in the Agricultural Experiment Station, on two-thirds time, for five months beginning April 1, 1940, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month. (March 13, 1940)

JACKS, MADGE ALLEENE, First Year Resident in the Department of Anaesthesia, in the College of Medicine, beginning March 1, 1940, and continuing through June 30, 1940, with a vacation allowance on the basis of two weeks per year, the cash compensation being at the rate of fifty dollars (\$50) a month, plus maintenance (including room, board, and laundry) furnished by the State Department of Public Welfare. (March 9, 1940)

JAFFE, MRS. JEANNETTE, Senior Stenographer in the Department of Operative Dentistry, in the College of Dentistry, for six months beginning March 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred ten dollars (\$110) a month. (February 23, 1940)

KABLER, MARIAN LOUISE, Assistant in Chemistry, on one-half time, beginning February 19, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes her previous appointment). (February 22, 1940)

KAMMAN, JAMES FOSTER, Assistant Psychometrist in the Personnel Bureau, and Research Assistant in Psychology, on one-half time, beginning February 20, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month. (February 22, 1940)

LINK, WALDEMAR ARTHUR, Assistant in Operative Dentistry, in the College of Dentistry, on $\frac{5}{10}$ time, for seven months beginning February 1, 1940, at a cash compensation at the rate of one thousand eighty-three dollars (\$1,083) a year (this supersedes his previous appointment). (February 26, 1940)

MILLIGAN, S. ELIZABETH, Stenographer in the Department of Physics, in the College of Engineering, for six months beginning March 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety dollars (\$90) a month. (March 1, 1940)

NORRELL, VIRGINIA MARIE, Technician in the Department of Oral and Plastic Surgery and Oral Pathology, in the College of Dentistry, for six months beginning March 1, 1940, at a cash compensation at the rate of one hundred dollars (\$100) a month. (February 23, 1940)

O'BRIEN, THOMAS DORAN, Assistant in Chemistry, on one-fourth time, beginning February 19, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of thirty dollars (\$30) a month (this supersedes his previous appointment). (February 22, 1940)

PARCHER, MRS. DOROTHY, Stenographer in the Department of Psychiatry, in the College of Medicine, for seven months beginning February 1, 1940, at a cash compensation at the rate of one hundred dollars (\$100) a month. (February 28, 1940)

PATBERG, JESSE BERNARD, Assistant in Chemistry, on one-half time, beginning February 12, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (February 22, 1940)

PETERSEN, GEORGE MILO, Special Research Assistant in Agricultural Engineering, in the Agricultural Experiment Station, beginning February 1, 1940, and continuing until further notice, at a cash compensation at the rate of one hundred forty dollars (\$140) a month (this supersedes his previous appointment). (February 26, 1940)

POWELL, MARY ELIZABETH, Stenographer in the Department of Agricultural Economics, in the Agricultural Experiment Station, for six months beginning March 1, 1940, at a cash compensation at the rate of eighty dollars (\$80) a month. (February 28, 1940)

ROBERTS, MRS. VELMA IRENE, Secretary in the Department of Military Bands, on full time, beginning March 1, 1940, and continuing through June 30, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred thirty-three dollars thirty-three cents (\$133.33) a month, and on $\frac{5}{8}$ time, for the months of July and August, 1940, at a cash compensation at the rate of eighty-three dollars thirty-three cents (\$83.33) a month (this supersedes her previous appointment). (March 1, 1940).

ROBERTSON, JAMES A., Assistant in Chemistry, on one-fourth time, beginning February 12, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of thirty dollars (\$30) a month. (February 22, 1940)

SLUDER, JOAN, Stenographer in the Library School, on one-half time, beginning March 5, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of forty dollars (\$40) a month. (March 11, 1940)

SPRAGUE, VICTOR, to give instruction in Zoology, on two-fifths time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of one hundred dollars for the session. (March 11, 1940)

STONE, CHARLES H., to give instruction in Library Science, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of seven hundred dollars (\$700) for the session. (February 24, 1940)

SULLIVAN, DONNA E., to give instruction in Library Science, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of five hundred dollars (\$500) for the session. (March 8, 1940)

THORN, ROBERT JEROME, Assistant in Chemistry, on one-half time, beginning February 12, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (February 22, 1940)

TIEMEIER, OTTO WILLIAM, to give instruction in Zoology, on one-fifth time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of fifty dollars (\$50) for the session. (March 11, 1940)

ULLOA, MARGARITA, Associate in Operative Dentistry, in the College of Dentistry, on 9/10 time, for seven months beginning February 1, 1940, at a cash compensation at the rate of two thousand seven hundred thirty-three dollars (\$2,733) a year (this supersedes her previous appointment). (February 26, 1940)

VAUGHN, CHARLES MELVIN, to give instruction in Zoology, on two-fifths time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of one hundred dollars (\$100) for the session. (March 11, 1940)

WEBER, GLEN CHISHOLM, Assistant in Bacteriology, on one-fourth time, beginning February 10, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of thirty dollars (\$30) a month. (February 22, 1940)

WEINGARTNER, HAROLD CARL, Special Research Assistant in Chemistry, on one-half time, beginning February 15, 1940, and continuing through July 14, 1940, at a cash compensation at the rate of sixty-five dollars (\$65) a month. (February 26, 1940)

WILSON, CHARLES MARSHALL, Assistant in Animal Pathology and Hygiene, in the Department of Animal Husbandry, in the Agricultural Experiment Station, on one-half time, beginning February 15, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month. (February 22, 1940)

WISE, ROBERT IRBY, Assistant in Home Economics, in the Agricultural Experiment Station, on one-half time, beginning February 9, 1940, and continuing through June 30, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month. (February 23, 1940)

WISELOGLE, FREDERICK YAGER, Visiting Associate in Chemistry, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of four hundred fifty dollars (\$450) for the session. (February 24, 1940)

RESIGNATIONS

The Secretary presented also for record the following list of resignations.

BIRNBAUM, SAUL, Assistant in Operative Dentistry, in the College of Dentistry—resignation effective February 1, 1940.

UNREIN, Mrs. ELIZABETH DOWNS, Assistant Psychometrist in the Personnel Bureau, and Research Assistant in Psychology—resignation effective February 12, 1940.

WILLIAMSON, LLOYD A., Clerk in the Accounting Division of the Business Office—resignation effective March 10, 1940.

WILSON, CHARLES MARSHALL, Assistant in Home Economics, in the Agricultural Experiment Station—resignation effective February 9, 1940.

WISE, ROBERT IRBY, Assistant in Bacteriology—resignation effective February 1, 1940.

ZSCHOCHE, JOHN WILLIAM, Tabulating Machine Operator in the Accounting Division of the Business Office—resignation effective March 23, 1940.

The Board adjourned.

H. E. CUNNINGHAM
Secretary

HAROLD POGUE
President