

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

May 28, 1940
With Executive Committee Meetings of
May 20 and 28 and June 7, 1940



The May meeting of the Board of Trustees of the University of Illinois was held at the University, in Urbana, at 10 o'clock a.m. on Tuesday, May 28, 1940.

The following members were present: President Pogue, Mr. Jensen, Dr. Meyer, Mr. Moschel, Mrs. Plumb.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Mr. Lloyd Morey, Comptroller, Mr. H. E. Cunningham, Secretary, and, during part of the day, Judge Sveinbjorn Johnson, University Counsel, and Mr. C. S. Havens, Director of the Physical Plant Department.

MEETING OF EXECUTIVE COMMITTEE, MAY 20, 1940

The Secretary presented for record minutes of a meeting of the Executive Committee held May 20, 1940.

A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held at 3 o'clock p.m. (Central Daylight Saving Time) on Monday, May 20, 1940, at 310 South Michigan Avenue, in Chicago.

Mr. Harold Pogue, Chairman, and Mr. James M. Cleary, member, of the Executive Committee, were present; also Dr. Arthur Cutts Willard, President of the University, and Mr. Charles S. Havens, Director of the Physical Plant Department. Mr. Havens acted as clerk.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Executive Committee considered the following matters presented by the President of the University.

CONTRACT FOR EQUIPMENT FOR GREGORY HALL AND UNIVERSITY LIBRARY, GROUP III

(1) A schedule of bids received for Equipment for Gregory Hall and University Library, Group III.

GROUP III—BULLETIN BOARDS AND INSECT SCREENS
GREGORY HALL AND FIFTH ADDITION TO LIBRARY

<i>Bidders</i>	<i>Base Bid</i>
Kane Manufacturing Corporation, Kane, Pa.....	\$1 496 41
Arthur H. Krebs & Company, 2201 S. Eighth St., Springfield, Ill.....	1 541 00
The Burrowes Corporation, 70 Free St., Portland, Me.....	1 588 00
Champaign Metal Weather Strip Company, 204 S. First St., Champaign, Ill.....	1 710 00
The Cincinnati Manufacturing Company, Gest & Evans Sts., Cincinnati, Ohio.....	2 895 00

I recommend that the contract be awarded to the lowest bidder, the Kane Manufacturing Corporation, on the basis of their bid of \$1,496.41.

On motion of Mr. Cleary, this contract was awarded as recommended.

DRAPERIES FOR THE ILLINI UNION BUILDING

(2) A schedule of quotations on draperies for the Illini Union Building.

QUOTATIONS ON DRAPERIES FOR ILLINI UNION BUILDING*Prices for Complete Job*

W. Lewis & Company, Champaign.....	\$6 105 32
Marshall Field and Company, Chicago.....	6 600 00
Mandel Brothers, Chicago.....	8 608 45

Above prices cover all materials, making, and installation, but do not include trimmings.

*Prices for Complete Job Except Fabrics Which Would
Be Furnished by the University*

	<i>Quotation</i>	<i>Fabrics</i>	<i>Total Cost</i>
Weinfurt & Co., Inc., Chicago.....	\$1 926 67	\$4 330 00 ¹	\$6 256 67
H. R. Barnes Company, Chicago.....	2 064 01	4 330 00	6 394 01
Tenggren, Mehl & Company, Inc., Chicago..	1 984 10	4 330 00	6 314 10
Seymour & Johnston, Chicago.....	2 332 07	4 330 00	6 662 07

I recommend that the contract be awarded to the lowest bidder, W. Lewis & Company, on the basis of their bid of \$6,105.32.

On motion of Mr. Cleary, this contract was awarded as recommended.

¹This figure is based on prices quoted to us and applied to estimated yardage required. No trimmings included in these prices.

RUGS AND CARPETS FOR THE ILLINI UNION BUILDING

(3) A schedule of quotations for rugs for the Illini Union Building.

QUOTATIONS ON CARPETS FOR ILLINI UNION BUILDING

	<i>Total</i>	<i>4th Floor Carpets</i>	<i>Net</i>
F. K. Robeson, Champaign, Illinois.....	\$11 646 83	\$4 340 17	\$7 306 66
L. B. Herbst Corporation, Chicago.....	12 064 13	(lump sum bid)	
E. D. Bruner & Son, Chicago.....	12 833 94	4 557 64	8 276 30
Marshall Field and Company, Chicago.....	12 875 00	(lump sum bid)	
Carson Pirie Scott and Company, Chicago..	12 478 79	4 453 10	8 025 69
Edward A. Beloian, Wilmette.....	12 459 22 ¹	(lump sum bid)	
W. Lewis & Company, Champaign, Ill.....	12 892 57	(lump sum bid)	

I recommend that all carpeting for the fourth floor be omitted, and that the contract be awarded to the lowest bidder, F. K. Robeson, on the basis of his net bid of \$7,306.66.

On motion of Mr. Cleary, this contract was awarded as recommended.
The Executive Committee adjourned.

C. S. HAVENS, *Acting Clerk*HAROLD POGUE, *Chairman*
JAMES M. CLEARY

The Board adjourned.

H. E. CUNNINGHAM
*Secretary*HAROLD POGUE
*President***MEETING OF THE EXECUTIVE COMMITTEE**

MAY 28, 1940

A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held at the University, in Urbana, on Tuesday, May 28, 1940, immediately following the adjournment of the meeting of the Board on the same day.

Mr. Harold Pogue, Chairman, and Mrs. Glenn E. Plumb, member, of the Executive Committee, Mr. Frank A. Jensen, Dr. Karl A. Meyer, and Mr. Louis C. Moschel, members of the Board, and the officers of the University enumerated above were present.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Executive Committee considered the following matters presented by the President of the University.

AUTHORITY TO CONFER DEGREES IN JUNE AND AUGUST

(1) A request for authority to confer degrees in June and in August on candidates who will complete requirements for degrees and who will be recommended for such degrees by the University Senate at its meeting on June 3, 1940.

On motion of Mrs. Plumb, this authority was granted.

**APPOINTMENT OF FRED JOHN DUNCOMBE TO
BOARD OF EXAMINERS**

(2) The Committee on Accountancy recommends the appointment of Mr. Fred John Duncombe, of the firm of George Rossetter and Company, 33 North

¹Includes estimate of \$351 for "Sparhawk" rug not included in proposal. All prices are based on complete installation.

LaSalle Street, Chicago, as a member of the Board of Examiners in Accountancy for three years beginning July 1, 1940, to succeed Mr. Walter LeClear, whose term expires on June 30.

On motion of Mrs. Plumb, this appointment was made as recommended.

APPOINTMENT TO PLYM FELLOWSHIP IN ARCHITECTURE

(3) A report that on recommendation of the Plym Fellowship Committee Bernard H. Bradley, of 5443 Maryland Avenue, Chicago, has been appointed the Twenty-seventh Plym Fellow in Architecture, subject to the usual regulations, and that Charles M. Pulley, of 503 Battery Place, Chattanooga, Tennessee, has been appointed Alternate in case Mr. Bradley cannot accept.

On motion of Mrs. Plumb, this action was approved and confirmed.

LEAVES OF ABSENCE

(4) A report that the following leaves of absence have been granted to members of the staff pursuant to the rules of the Board relating to leaves of absence on account of disability:

1. Clifford P. Kittredge, Assistant Professor of Theoretical and Applied Mechanics, sick leave with full pay from April 1 to May 30, or so much of that time as may be necessary for his recovery. His colleagues will carry on his work during his absence without additional expense to the University.

2. Philip A. Halper, Associate in Ophthalmology, College of Medicine (Clinical Faculty without salary), leave of absence from April 19 to August 31, 1940, on account of ill health.

3. Miss Edith Usry, Associate in Music, February 7 to March 10, 1940, inclusive, with full pay.

4. W. H. Bruckner, Research Assistant Professor in the Department of Metallurgical Engineering, sick leave with full pay from April 20 to September 1, 1940.

5. M. R. Riddell, Associate Professor of Aeronautical Engineering and Assistant to the Director of the Engineering Experiment Station, May 20 to September 1, 1940, sick leave with full pay.

On motion of Mrs. Plumb, this action was confirmed.

CHANGE IN ORGANIZATION OF DEPARTMENT OF SOCIOLOGY

(5) The Dean of the College of Liberal Arts and Sciences submits with his recommendation a request from the Department of Sociology for a change in departmental organization from a headship to a chairmanship form.

The Dean also recommends that Associate Professor John W. Albig, Executive Secretary of the Department of Sociology, be appointed Chairman of the Department, effective September 1, 1940, at a salary of \$4,200 a year. The Statutes provide that the chairman of a department should be appointed biennially, but since next year will be the second half of the fiscal and legislative biennium I recommend that Professor Albig's appointment be for one year so that it will coincide in tenure with other biennial appointments.

On motion of Mrs. Plumb, these recommendations were adopted.

ADMISSIONS TO THE COLLEGE OF MEDICINE

(6) The University Senate is considering recommendations from the faculties of the Colleges of Medicine and Dentistry for changes in the procedure governing admissions to those divisions, and a report from the Senate will be presented to the Board in the near future.

Certain of the changes proposed involve considerations of administrative and public rather than of educational policy, viz., the size of the first-year class and the admission of students not residents of Illinois. It would be advantageous to have a decision on these questions as early as possible, and I, therefore, present for the consideration of the Board the following recommendations:

1. A reduction in the size of the first-year class of the College of Medicine from 160 to 155 students.

2. The admission of a limited number (not to exceed ten per cent of the class) of students superior in scholarship and other qualifications who are not residents of Illinois.

On motion of Mrs. Plumb, these recommendations were adopted.

NEPOTISM

(7) For many years it has been the policy of the University not to appoint to its staff individuals who are closely related by blood or marriage to persons already on the staff, except in circumstances over which the University has no control, such as in the operation of the State Civil Service law. When an individual has been certified by the Civil Service Commission for a vacancy on the staff, the fact that he may be related to someone on the staff cannot operate against his appointment, since that would conflict with the Civil Service law.

At one time the employment of relatives was specifically prohibited by regulations of the Board of Trustees, but during the past twenty-seven years there has been no statutory prohibition, although the policy has been continued.

In April, 1935, the policy was restated in a letter from the President of the University to the Deans, Directors, and Heads of Administrative Departments. They were instructed that:

1. As a general rule employment should not be given to more than one member of the same family, even though different departments are involved.

2. When situations arise in which the employment of members of the same family is brought about through causes over which the University has no control, the departments concerned should take steps to alter this situation as early as practicable in whatever way is found possible to avoid hardship to the individual and inconvenience to the department.

3. No member of the staff should be directly responsible for the employment of a relative or should permit such a person to be employed in a position for which he is responsible, even though the employment should be of the most temporary nature.

Departures from this policy have been authorized in emergency situations and for exceptional reasons, but only for temporary periods. When a member of the staff marries the son or daughter of another member of the staff, the former is not asked to give up his position immediately but is given a reasonable time to make the change.

While I have no recommendation to make, I am bringing this to the attention of the Board in case it wishes to review the policy.

The Executive Committee saw no reason for a change of policy in this matter.

HONORARY DEGREES

(8) It has been the policy of the University of Illinois to confer honorary degrees rarely and only on unusual occasions. The last time such degrees were conferred was in 1931 at the installation of Dr. Harry Woodburn Chase as President of the University. From time to time, suggestions are made to the University that honorary degrees be conferred on certain individuals. Under the University Statutes degrees may be conferred only by the Board of Trustees and then only on recommendation of the University Senate, which in turn relies on recommendations from the several faculties of the colleges and schools. The same procedure would apply to honorary degrees, except that recommendations may originate with the Senate itself as well as with college or school faculties. Since a number of candidates for honorary degrees have been suggested within the last year or two, I am bringing the policy to the attention of the Board for review, or for reference to a committee for study.

No action was taken on this matter.

USE OF UNIVERSITY RADIO STATION BY NON-UNIVERSITY ORGANIZATIONS

(9) At the request of the President of the University, the Advisory Committee on the University Radio Station has considered a policy to govern the use of

Radio Station WILL by non-university organizations and recommends the following:

Non-University organizations soliciting the use of facilities of WILL will be accorded that privilege if station time permits, if the proposed broadcasts have rather wide general interest, and if the following conditions are agreed upon in advance:

(a) The proposed program or programs shall conform to the standards and conditions set forth in the Statement of General Policy of the University Radio Station.

(b) In the event of a series of programs the organization or individual shall submit a complete prospectus of the proposed series.

(c) All legal responsibilities shall be assumed by the speaker or the organization.

(d) Manuscripts for broadcast shall be submitted to the Director of the Radio Station at least 24 hours in advance of the scheduled broadcast.

(e) Failure to comply with any of these conditions shall be satisfactory reason for the cancellation of a program, or series of programs by the station.

This policy would apply only in the case of organizations soliciting the use of the University's radio facilities. If the Director of the Station feels that some organization has valuable material or a speaker whom it would be advantageous for the Station to present, the Station might itself solicit such a program, in which case the requirement with respect to filing of manuscripts doubtless would be waived.

On motion of Mrs. Plumb, this policy was approved.

ADJUSTMENTS IN THE BUDGET OF THE ATHLETIC ASSOCIATION

(10) The Board of Directors of the Athletic Association has authorized the following assignments from surplus funds of the Association representing adjustments in the budget for 1939-1940, and requests approval thereof by the Board of Trustees:

1. Purchase of medals for nine members of the gymnastic team, the coach and the manager, at approximately \$7.00 each, or a total of	\$ 77 00
2. Payment to the Office of the Commissioner of the Western Intercollegiate Conference	499 25
3. Contributions to the University Band for purchase of equipment	500 00
<i>Total</i>	<u>\$1 076 25</u>

On motion of Mrs. Plumb, these adjustments were confirmed.

APPROPRIATION FOR MUSIC RECORDS FOR ILLINI UNION BUILDING

(11) The Carnegie Corporation of New York has offered to contribute one-half the cost of a music set for the Illini Union Building which will include a phonograph and 629 records of instrumental, vocal, operatic, and orchestral classics. The price of this set including the phonograph is \$1,325 f.o.b. Urbana. The Corporation will make available \$662.50 if the University will furnish an equal amount. This is an excellent opportunity to secure at very low cost a collection which will have a very definite educational and cultural value for students.

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

SPECIAL APPROPRIATIONS AND NON-RECURRING EXPENDITURES

(12) The Committee on Special Appropriations and Non-Recurring Expenditures recommends an assignment from the General Reserve Fund for the following purpose:

Publication of circular of Department of Chemistry	\$1 500
--	---------

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

APPROPRIATION TO THE UNIVERSITY OF ILLINOIS FOUNDATION

(13) At the meeting of the Board on March 14 (Minutes, page 775) a request was submitted from the University of Illinois Foundation for a supplementary appropriation of \$5,000 for the expenses of its campaign to raise funds for the Illini Union Building during the balance of the current fiscal year. Action on this was deferred pending the receipt of further information. At the meeting on April 25 the Board appropriated \$1,000 for this purpose. The officers of the Foundation have requested that this appropriation be increased to \$2,000, and I submit a letter from the Secretary of the Foundation in support of this request.

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

OPERATING BALANCE FROM RESIDENCE HALLS

(14) On June 15, 1934 (Minutes, page 586), the Board of Trustees voted that any surplus from the operation of women's residence halls, over and above current operation and maintenance expenses and a suitable reserve for maintenance and replacement, be carried to the General Income account of the University. The plan of financing the new Men's Residence Hall, approved by the Board on October 20, 1939 (Minutes, page 639), provides that the net income of women's residence halls shall be applied toward the liquidation of the loan for the Men's Hall, beginning with the year 1941-1942.

It is desirable that this net income for the current year, and for next year also, be set aside so that it may be available to apply toward the cost of furnishing of the new Hall or toward further underwriting the obligations assumed through the loan. Therefore, I recommend that the action of the Board, as of June 15, 1934, be modified to provide that the surplus from the operation of women's residence halls, beginning with the current year ending June 30, 1940, be carried to a special residence hall reserve.

On motion of Mrs. Plumb, this reserve was set up as recommended.

APPROPRIATION TO RADIO STATION

(15) On July 14, 1939 (Minutes, page 362), the Board appropriated \$2,000 to the Radio Station for legal and engineering services and other expenses involved in securing authorization for night broadcasting. Subsequently, on advice of the University's radio attorney and engineer in Washington, this was dropped.

The Director of the Station has recommended that the balance in this appropriation, amounting to approximately \$1,900, be reappropriated and made available during the year 1940-1941 for the purchase of equipment for short wave broadcasting. I submit a letter from the Director outlining his reasons in support of this request.

On motion of Mrs. Plumb, this use of funds was authorized as recommended.

BUDGET FOR ALUMNI ASSOCIATION AND UNIVERSITY OF ILLINOIS FOUNDATION WORK

(16) In considering the operating budget for 1940-1941 the Board of Trustees deferred action on the provisions for Alumni Relations and Records and University of Illinois Foundation work, referring them back to the President of the University for further study. Accordingly I have studied this problem in detail and have discussed it with officials of the Alumni Association and Foundation. This included discussions at a joint meeting of the Boards of Directors of the Alumni Association and the Foundation as well as at separate meetings of those bodies held on May 3. As a result of these conferences and studies I am submitting herewith a revised budget, copies of which were sent, together

with a letter discussing the various items, to the members of the Board in advance of this meeting.

On motion of Mrs. Plumb, this budget was approved, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

ALUMNI WORK—SCHEDULE A
REVISED BUDGET FOR 1940-1941

	1939-1940	1940-1941
<i>Alumni Records</i>	\$11 980	\$10 445
<i>Alumni News</i>	15 510	17 500
<i>Foundation</i>		
Illini News.....	5 500
General Expense.....	4 000	3 840
Field Service.....	8 500
<i>Field Service</i>	3 200	13 650
<i>Alumni Association</i>		
General Expense.....	6 320	5 770
<i>Total</i>	\$55 010	\$51 205
<i>Sources of Funds</i>		
University.....	\$40 740	\$38 685
Alumni Associations.....	14 270	12 520
<i>Total</i>	\$55 010	\$51 205

ALUMNI WORK—SCHEDULE B
REVISED BUDGET FOR 1940-1941

	Items	From University Funds	From Alumni Association Funds
<i>Alumni Records</i>			
Gleyn Goodwine.....	\$3 350		
Mildred Fisher (Chicago Office).....	1 900		
Christine Aden.....	1 400		
Robert Lumsden.....	1 475		
Neville E. Barnett.....	1 200		
Expenses.....	1 120		
<i>Total, Alumni Records</i>	10 445	\$10 445
<i>University of Illinois Foundation</i>			
James C. Colvin (part) ¹	1 000		
Frances Wisehart.....	1 140		
Expenses (\$700), and Travel (\$500).....	1 200		
Wages.....	500		
<i>Total, University of Illinois Foundation</i>	3 840	3 840
<i>Alumni News (including present Illini News)</i>			
Carl Stephens (part) ²	3 000		
James C. Colvin (part) ¹	500		
Carol Howard.....	1 500		
Printing and mailing.....	12 500		
<i>Total, Alumni News</i>	17 500		
<i>Field Service and Promotion</i>			
E. E. Stafford.....	4 400		
James C. Colvin (part) ¹	1 250		
Expenses:			
Travel.....\$2 500			
Mailing.....5 000			
Printing.....500			
<i>Total, Field Service and Promotion</i>	13 650	24 400	\$ 6 750

¹Colvin total, \$3,250.

²Stephens total, \$4,800.

<i>Alumni Association</i>	<i>Items</i>	<i>From University Funds</i>	<i>From Alumni Association Funds</i>
Carl Stephens (part) ²	\$ 1 800		
James Colvin (part) ¹	500		
Expenses.....	2 470		
Wages.....	1 000		
<i>Total, Alumni Association.....</i>	<u>5 770</u>	<i>.....</i>	<u>\$ 5 770</u>
<i>Total, Excluding Alumni Records</i>	<u>\$40 760</u>	<u>\$28 240</u>	<u>\$12 520</u>
<i>Grand Total.....</i>	<u>\$51 205</u>	<u>\$38 685</u>	<u>\$12 520</u>

APPROPRIATION FOR BROWSING ROOM

(17) A recommendation for an appropriation of \$2,500 for books for the Browsing Room in the Illini Union Building was presented to the Board on November 24, but action was deferred until it was known if the fund which is being raised for equipment and furnishings would be sufficient to cover the cost of the books. It is evident that the equipment fund will not be sufficient to provide for all the equipment needed, and therefore I am renewing the recommendation for the purchase of books.

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

UNIVERSITY OF ILLINOIS FOUNDATION CAMPAIGN FOR FUNDS

(18) A report from the President of the University of Illinois Foundation of his activities in soliciting funds for the Illini Union Building.

This report was received for record.

IMPROVEMENTS IN DAIRY PLANT

(19) Pursuant to the instructions of the Board of Trustees at its meeting on April 25 (Minutes, page 914), I submit herewith a report, including estimates of costs, from the Department of Dairy Husbandry on improvements which should be made in the plant and equipment of that department before its product can be offered on the Grade A market.

- Improvements which should be made as soon as possible:

Pure bred barn.....	\$ 2 230
West round barn.....	6 225
Creamery.....	2 650
<i>Total.....</i>	<u>\$11 105</u>

The Head of the Department is of the opinion that, if the above improvements are made, there will be no difficulty in getting approval to sell University milk under the Grade A label. However, it may be necessary at some future time to make additional improvements in order to retain such approval, and therefore the Department and the Dean recommend:

- Permanent improvements to complete pure bred barn and creamery during 1941-1943:

Pure bred barn (completion).....	\$45 000
Creamery (new floors).....	12 500
<i>Total.....</i>	<u>\$57 500</u>

I recommend that an appropriation of \$11,105, or so much thereof as may be necessary, be made from the General Reserve Fund for the first group of improvements. The second group may be considered in connection with the budget for the next biennium.

On motion of Mrs. Plumb, this appropriation was made as recommended, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

¹Colvin total, \$3,250.

²Stephens total, \$4,800.

REGRADING AND LAWN CONSTRUCTION INCIDENTAL TO CONSTRUCTION OF POWER PLANT DISTRIBUTION SYSTEM

(20) The Director of the Physical Plant Department requests authorization to do the following work, and the release of funds from the Power Plant appropriation for this purpose:

Regrading and lawn construction on conduit lines incidental to New Power Plant diversion of services.....	\$ 625
Regrading and lawn construction on steam tunnel incidental to New Power Plant diversion of services.....	1 914
<i>Total</i>	\$2 539

This work will be done by the Physical Plant Department.

On motion of Mrs. Plumb, this authority was granted and funds were released as recommended.

EXTENSION OF TIME ON CONSTRUCTION OF ILLINI UNION BUILDING

(21) The Federal Works Agency has issued a waiver to become a part of the offer made by the United States of America to the Board of Trustees of the University of Illinois, dated as of June 28, 1938, accepted July 15, 1938, as amended (Docket No. Ill. 1745-F), requiring completion of this project not later than May 1, 1940, and extending the time to August 31, 1940.

This report was received for record.

CONTRACT CHANGE ORDERS ON P.W.A. PROJECTS

(22) Pursuant to the authorization of the Board of Trustees, I have approved the following contract change orders and request confirmation of such approval.

Illini Union Building

Change Order No. 8, contract with Phillips, Getschow Company for heating, ventilating, and air conditioning.

Provide stainless steel facing for two hoods in main kitchen in ground story as indicated on Drawing 137, and as covered by quotation dated April 18, 1940—Add..... \$624 45

Change Order No. 7, contract with the Arthur W. Murray Company for plumbing work.

(1) This is to cover extra work provided incident to preparations for completion of west wing in fourth story to provide additional "hotel rooms," in accordance with estimate of March 15, 1940—Add.. \$280 77

(2) Provide insulation for concealed horizontal ice water drain lines in accordance with quotation dated April 18, 1940—Add..... 48 40

Net Addition..... \$329 07

(3) This covers credit allowance for omission of trimmings for plumbing fixture items which will be furnished under equipment contract. It would be better to have this work installed complete under one contract rather than to divide responsibility between two contractors—Deduct..... \$194 06

Fifth Addition to the Library

Change Order No. 1, contract with J. N. Johnson Company for Linoleum, Cork, Carpet and Carpets, Group VI.

Omit linoleum through center aisles of all stack units in accordance with quotation of April 17, 1940, including all linoleum, felt, cement, brass edgings, labor, etc.—Deduct..... \$331 46

Gregory Hall

Change Order No. 3, contract with American Seating Company for Seating, Group VIII—Equipment.

Provide seat numbers for lecture room seats (Room Nos. 100, 213, 223, and 319) and the auditorium—1,153.

Above to be in accordance with your quotation dated May 9, 1940, and our letter dated May 11, 1940, 1,153 seat numbers @ \$.07 per seat—Add..... \$ 80 71

On motion of Mrs. Plumb, the action of the President of the University in approving these change orders was approved and confirmed.

REPORT OF FINANCE COMMITTEE

At this point, Mr. Moschel presented the following report:

On advice of our investment counsel, the Finance Committee recommends the following changes in endowment fund investments:

1. Sale of \$12,000 par Atchison, Topeka and Santa Fe, Rocky Mountain Division, First 4% bonds due 1965, held at a book value of 92.28 at the current market, about 99¼.

2. Authority for purchase of \$10,000 par Alabama Power Company, First 5% bonds due 1946 at about 105½.

On motion of Mrs. Plumb, this sale and purchase of securities was authorized.

CARTER-PENNELLS FARMS

Mr. Moschel, for the Committee on Agriculture, presented a recommendation that the report of the operation of the Carter-Pennell Farms for the year ending February 28, 1939, be accepted, and that the repairs and improvements recommended be authorized.

On motion of Mrs. Plumb, this recommendation was adopted.

SANITARY IMPROVEMENTS ON SOUTH FARM

Mr. Moschel presented the following report:

At the meeting of the Board on February 16, 1940 (Minutes, page 748), the Board received recommendations from the Director of the Physical Plant Department for certain sanitary improvements on South Farm buildings. The Board appropriated \$2,485 for certain improvements and referred the other items to the Committee on Buildings and Grounds.

The original proposal contemplated moving two houses at an estimated cost of \$7,850. As an alternative to this program the Director of the Physical Plant Department recommends:

(1) Construction of a new house at the Pure Bred Barn (including garage, septic tank, and disposal field), at an estimated cost of \$6,200.

(2) Construction of a septic tank at the Animal Husbandry house (the Edgar house), at an estimated cost of \$540.

(3) The razing of the tenant house on Pennsylvania Avenue. It was originally proposed to move this house to the Pure Bred Dairy area, but it will not meet the requirements of the Dairy Department. (This will involve no expense, as whoever acquires the house for wreckage will bear the cost thereof.)

On motion of Mrs. Plumb, this program was approved, and the appropriation was made as recommended, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Executive Committee resumed consideration of matters presented by the President of the University.

LORADO TAFT MEMORIAL ART GALLERY

(23) On April 29, 1940, Mr. Percy H. Sloan of the Class of 1886 called on me to discuss a plan, on which he has already done some preliminary work, for securing a Fine Arts Museum or Gallery for the University of Illinois as a memorial to the late distinguished sculptor, Lorado Taft. Mr. Sloan has confirmed our discussion in a letter which I present herewith and copies of which were previously sent to each member of the Board. Copies of letters from the Dean of the College of Fine and Applied Arts and the University Counsel are also submitted.

Before setting up a promotion committee and other machinery for putting Mr. Sloan's proposal into effect it seemed to me the whole matter should be presented to the Board for its consideration and approval of the project.

This matter was referred to the President of the University for study.

REQUEST OF UNIVERSITY OF ILLINOIS WOMEN'S CLUB FOR PRIVILEGES IN ILLINI UNION BUILDING

(24) The University of Illinois Women's Club has requested that its members be accorded the same privileges in the Illini Union Building without the payment of a service charge as the Board authorized in the case of the University Club (Men's). (See Minutes, April 25, 1940, page 912).

On motion of Mrs. Plumb, the recommendations of the President were adopted, with the condition that the support extended will be withdrawn whenever the Board feels that such action is advisable, and that in no case will the service fee assumed exceed the membership fee of the clubs.

AGREEMENTS FOR COOPERATIVE INVESTIGATIONS

(25) A report that the following agreements for cooperative investigations have been authorized with a request that said authorization be confirmed:

1. Musher Foundation, Inc., study of the Anti-Oxidant Properties of Oat Flour in the Preservation of Meat, by the Agricultural Experiment Station. The agreement is drawn for a period of two months beginning July 1, 1940, and the Company agrees to contribute \$50 for the support of this study.

2. American Dry Milk Institute, cooperative investigation with the Agricultural Experiment Station to study the Amount of Protein to Feed Growing and Fattening Pigs. The agreement is drawn for a period of one year beginning September 1, 1940, and the Institute agrees to pay the sum of \$600 to the University.

3. Middle West Soil Improvement Committee of the National Fertilizer Association, investigation of the Response of Soybeans to Soil Treatment and Fertilizer Practices, by the Agricultural Experiment Station. The agreement is drawn for a period of one year beginning May 1, 1940, and the Association agrees to pay the sum of \$400 to cover the expense of the investigation.

4. State of Illinois, Department of Public Works and Buildings, Division of Highways, cooperative agreement for investigation of Earth Pressures on Rigid Culverts, to be conducted by the Engineering Experiment Station. The agreement is for one year from July 1, 1940, and the State will pay the actual costs estimated not to exceed \$1,000.

On motion of Mrs. Plumb, the action of the President of the University in approving these agreements was confirmed.

BEQUEST OF MARY C. McLELLAN

(26) The question was raised at the last meeting of the Board whether any of the funds received by the University under the will of the late Mary C. McLellan could be used for the purchase of objects of art to be placed in the Illini Union Building.

This has been canvassed with the Dean of the College of Fine and Applied Arts and members of the Department of Art. It is their unanimous opinion

that only the interest on this fund should be used. The estimated income will be about \$600 a year, and it is the recommendation of the Department of Art that this be devoted to a scholarship in art to be awarded biennially, thus providing a stipend of \$1,200. I concur in this recommendation.

On motion of Mrs. Plumb, this scholarship was authorized.

The fact was brought out that the bequest was not limited to the use of the income alone, and that the foregoing action may be modified by the Board at its pleasure.

PURCHASES RECOMMENDED

(27) A recommendation that the following purchases be authorized:

1. 240 Faries #1990 desk lamps for the cubicles in the Library addition, from the Hyland Electrical Supply Company, Chicago, the lowest bidder, at a price of \$1,377.60, f.o.b. Urbana.

2. Winding of two coils for cyclotron magnet for Department of Physics, from the Westinghouse Electric and Manufacturing Company, Chicago, the lowest bidder, at a price of \$1,715.

3. 30,000 board feet, first grade maple flooring, for new floor in George Huff Gymnasium, from C. H. Scott Lumber Company, Kansas City, the lowest bidder, at a price of \$2,008.50, f.o.b. Urbana.

4. One 1½ ton dump truck and three pickup trucks for the Physical Plant Department to replace four old trucks (the mechanical condition of which does not justify further maintenance expense), from the Sullivan Chevrolet Company of Champaign, the lowest bidder, at a total cost of \$2,873.70.

5. 25 student microscopes for the Dental Supply Room, from A. S. Aloe Company, at a price of \$3,119. No bids were taken, as microscope prices are established by the manufacturers and are uniform, the maximum discount being 20 per cent on 25 or more instruments.

6. 55 sets dental operative instruments, 62 carvers, 130 spatulas, 120 plastic instruments, 170 mirror handles, 120 socket handles, 58 dentimeters, 58 sets files, 58 cleavers, and 96 straight edges, from the Fara Manufacturing Company, the lowest bidder, at a price of \$2,979.

7. 50 No. L 460 ED dentoforms, 55 mink correlators, 50 sets size L stone model bases, 50 sets size XL stone model bases, 250 ivory teeth, and 54 aluminal dentoforms, upper half jaw, from the Columbia Dentoform Corporation, at a price of \$1,567.50. These are non-competitive items and are sold at established prices.

8. 58—⅙ H.P. Type OS2 Baldor dental lathes, each with two chucks, from the Central Dental Manufacturing Company, the lowest bidder, at a price of \$1,566.

9. 71 items of dental materials and supplies as per itemized list, a copy of which is being given to the Secretary of the Board for record:

37 items from the S. S. White Dental Manufacturing Company at a price of.....	\$3 614 74
34 items from the C. L. Frame Dental Manufacturing Company at a price of.....	2 462 77
<i>Total</i>	<u>\$6 077 51</u>

These orders are recommended on the basis of quotations received, each item being purchased from the company quoting the lowest price on that item.

10. 100 Dwts. Williams Technic Alloy No. 35 Coin Color
- 488 Dwts. Williams Forty-niner Gold in 8 dwts. packages
- 300 Dwts. Williams Special W 20 Inlay Gold

from H. M. Dugan, Chicago, the local dealer for the Williams Company and the only source on this particular material, at a price of \$1,274.42, f.o.b. delivered.

On motion of Mrs. Plumb, these purchases were authorized as recommended.

REPORT OF DEATH BENEFITS PAID

(28) A report that the Comptroller has been authorized to pay the death benefits to the beneficiaries of the following members of the staff, in accordance with the University Statutes and the terms of their employment:

1. C. W. Reagan, Superintendent of Print Shop—\$2,250. Mr. Reagan was in the active service of the University from March 1, 1922, until February 1, 1940, since which time he has been on sick leave with full pay. His death occurred on May 12, 1940.

This report was received for record.

COMPTROLLER'S REPORT OF CONTRACTS

(29) The Comptroller reports the following minor contracts executed under general regulations of the Board of Trustees:

CONTRACTS EXECUTED BY THE COMPTROLLER

APRIL 16 TO MAY 17, 1940

<i>With Whom</i>	<i>For</i>	<i>Amount to paid by the University</i>	<i>Date</i>
Illinois Central Railroad Co.	Construction of track to site of New Power Plant	\$1 523 29	April 8, 1940
Illinois Iowa Power Company	Gas service agreement for the Illini Union Bldg.	Schedule rates	April 12, 1940
Illinois Terminal Railroad Co.	Removal of tracks between Burrill Avenue and Wright Street	No payment	April 15, 1940

This report was received for record.

BEQUEST OF HARRY G. WRIGHT

(30) As was reported to the Board on February 11, 1939 (Minutes, page 230), Dr. Harry G. Wright, of DeKalb, former State Senator, after consultations with University officials made a will in which he intended to bequeath to the University of Illinois approximately 2,000 acres of valuable farm lands in DeKalb County and certain securities, the income from which would be used to provide scholarships in the College of Agriculture for worthy and needy students.

Doctor Wright died suddenly on April 17, 1940. His will was admitted to record in DeKalb County on May 21. I submit a report from the University Counsel on the present status of this bequest, indicating the steps which must be taken to protect the University's interests in Doctor Wright's estate.

On motion of Mrs. Plumb, Judge Johnson was instructed to cooperate with the Attorney General to protect the University's interests in every possible way.

QUARTERS FOR CYCLOTRON

(31) The Board of Trustees has authorized the construction of a cyclotron by the Department of Physics and funds have been made available for this purpose. It was originally contemplated to install this in the Physics Building, and this is still feasible, but there are certain disadvantages, and an alternative proposal has been submitted by the Head of the Department of Physics and the Dean of the College of Engineering to install the cyclotron in the present Geological Survey garage.

This will involve an addition to the north garage for the vehicles now housed in the Geological Survey garage. The total cost of this project is \$19,500; the additional appropriation required is \$9,000, if the Board will approve the following schedule. It should be noted that this will eventually give the Physical Plant Department additional garage space, so that the additional cost chargeable to the cyclotron is \$500.

Expenses

1. Construction of addition to University garage for rehousing of Geological Survey vehicles..... \$ 8 500
2. Conduit and cable to present Geological Survey garage..... 5 200
3. Remodeling of garage for housing of cyclotron..... 5 800
- Total Expenses*..... \$19 500

Funds Available

1. Unexpended balance in original appropriation for remodeling of Physics Laboratory Building..... \$ 5 300
2. Charging extension of conduit and cable to Power Plant appropriation..... 5 200
- Total Funds Available*..... \$10 500
- Net Additional Appropriation Necessary*..... \$9 000

On motion of Mrs. Plumb, this recommendation was adopted, and the appropriation was made, by the following vote: Aye, Mr. Pogue, Mrs. Plumb; absent, Mr. Cleary.

**BUILDING IMPROVEMENTS FOR REHOUSING OF COLLEGE OF
PHARMACY AND FOR UNION BUILDING FACILITIES
IN CHICAGO DEPARTMENTS**

(32) The Director of the Physical Plant Department submits the following estimates of the cost of remodeling of buildings in the Chicago Departments for the rehousing of the College of Pharmacy and for providing union building facilities, together with his recommendations:

May 24, 1940

President A. C. Willard, 355 Administration (W)

DEAR PRESIDENT WILLARD:

I am transmitting herewith budgets for:

I. Rehousing the balance of the College of Pharmacy in the Medical and Dental College Laboratories Building; remodeling the Baker Building to relocate the Physical Plant Department office, and to provide kitchen facilities for the Union Building, Chicago; remodeling and equipping the present Pharmacy Building to provide Union Building facilities for the Chicago departments.

II. Operation and maintenance of the proposed Union Building.

In the budget for financing the remodeling, \$39,500 has been added to the proposed loan in order to provide funds for furnishings for the Illini Union Building at Urbana. This method of financing is proposed because we believe it is the most economical and practical. Another alternative would be to purchase the equipment on a deferred payment plan. The interest rates, however, would be prohibitive and the life of the loan relatively short.

The estimated annual operation and maintenance expenditures for the Chicago Union exceed the income by approximately \$9,816 per year, \$3,016 of which is to amortize the loan for furnishings in the Urbana Union. I consider this \$9,816 a reasonable charge for the University to assume, due to: (a) recreational facilities included which are provided to the students at Urbana without charge; (b) the remodeling of the Baker Building for the Physical Plant office, which is not a proper expense to be liquidated by the students.

I wish to recommend:

(1) The approval of the attached budgets for financing the remodeling, and for the operation and maintenance of the Union Building.

(2) That the University appropriate funds (beginning with the 1941-1943 biennium) to meet difference between income and expense for the operation and maintenance of the Union Buildings in Chicago and Urbana, the maximum

amount of which is estimated at \$9,816 per year. This amount may be reduced:

- (a) By retiring the loan as gifts are received by the Foundation;
- (b) If it is not necessary to pay taxes (\$1,620 allowance provided in budget);
- (c) By payments of the building service charge on the part of the faculty (none included in budget because policies have not yet been formulated);
- (d) By profits from food service (none anticipated in this budget);
- (e) If loan is made at a rate less than 4½ per cent.

(3) The approval of a building service charge of \$5.00 per semester for all students in the Chicago departments. As soon as an advisory committee has been established, further policies should be submitted for approval with reference to the assessment of the faculty and staff members in the Chicago departments.

(4) That authorization be granted to negotiate for a loan of approximately \$120,000 to finance this program.

(5) The release of funds in the amount of \$34,800 to enable the Physical Plant Department to proceed with the remodeling to rehouse the balance of the College of Pharmacy. Signed memoranda approving the reassignment of space by all divisions concerned have already been sent to you. This work must be completed for the opening of school in the fall.

(6) The approval of the plans for remodeling the Pharmacy Building to provide a Union Building for the Chicago departments. These plans were submitted to and approved by an informal group consisting of the following: Dean Allen, Mr. Millizen, Mr. Moon, Miss Fisher, and Mr. Kasch. The W.P.A. officials have advised us that they are ready to proceed on a notice of ten days, and in view of the amount of work to be completed, I wish to urge that, if at all possible, this be submitted to the Board of Trustees for their approval at the next meeting.

Very truly yours,

PHYSICAL PLANT DEPARTMENT
By C. S. HAVENS

PROPOSAL FOR FINANCING REMODELING IN CHICAGO DEPARTMENTS

I. *Estimated Cost*

A. Remodeling Baker and Pharmacy Buildings

1. Building remodeling

(a) University's share...\$33 062

(b) W.P.A..... 62 080

\$95 142

2. Food service equipment..... 21 100

3. Furniture..... 19 600

4. Special equipment..... 1 550

5. Recreational equipment..... 3 000

6. Interest during construction..... 3 615

7. Insurance on building during construction..... 325

8. Legal expense..... 500

9. Commission on loan (2% of

\$120,000)..... 2 400

\$147 232

B. Relocating remainder of College of Pharmacy in Medical and Dental College Laboratories Building

34 800

Total Expenditures for Chicago Departments..... \$182 032

II. *Available Resources to Finance*

A. Funds received from Cook County from sale of property.....	\$ 39 500	
B. W.P.A. Funds.....	62 080	
<i>Total Available</i>		<u>101 580</u>
C. Amount of loan necessary to finance program for Chicago Departments.....		80 452
D. Amount of loan necessary for purchase of furnishings for Illini Union Building at Urbana.....		<u>39 500</u>
<i>Total Loan Required</i>		<u>\$119 952</u>

PROPOSED BUDGET FOR OPERATION AND MAINTENANCE OF
UNION BUILDING, CHICAGOI. *Annual Budget*

A. Administration.....	\$6 242	
B. Recreation program.....	2 800	
C. Social program.....	1 170	
D. Food service (self-supporting).....		
E. Building operation and maintenance (Physical Plant Dept.).....		
F. Rental and insurance.....	8 067	
<i>Total</i>		<u>\$ 18 279</u>

II. *Sources of Income (other than food service)*

A. Building service charges (1,150 students @ \$10 per year)..<	<u>11 500</u>
<i>Excess of Expenditures over Income</i>	<u>\$ 6 779</u>
B. Other possibilities:	
1. Payment of building service charge by faculty and staff.	
2. Exemption from taxes.	
3. Profit from food service.	
4. Lower interest rates than that budgeted.	

On motion of Mrs. Plumb, these recommendations were approved, and the plans and policies were authorized.

PURCHASE OF PROPERTY ON MATHEWS AVENUE

(33) On April 25 a recommendation was made to the Board concerning a future land acquisition policy, in connection with which it was reported that the property at 306 South Mathews Avenue was for sale. The Board referred this to its Committee on Buildings and Grounds.

I wish to report that this property has now been offered to the University only, at a price of \$10,500, on condition that this offer is accepted before the end of May, after which the property will be offered on the general market.

On motion of Mrs. Plumb, this matter was referred to the Committee on Buildings and Grounds.

RELEASE OF PATENTS ON DISCOVERIES BY
MEMBERS OF THE FACULTY

(34) The faculty Committee on Patents submits the following recommendations on several cases which have come to it for consideration:

1. A synthetic detergent discovered by Dr. Charles C. Price of the Chemistry Department. The evidence before the Committee shows that the field of this discovery is highly competitive and that the discovery, even if patentable, would have practically little or no commercial value because the materials used are too costly. The Committee, therefore, recommends that the discovery be

released to Doctor Price and that he be authorized to apply for a patent in his own name if he wishes.

2. Messrs. G. M. Petersen, F. R. Wiley, and R. H. Reed of the College of Agriculture in collaboration made two discoveries in relation to a horse-drawn quick hay maker. One utilizes a restricted pivoting motion of the mower bar to actuate a release mechanism so as to permit the bar to drop back when obstructions are encountered. The other discovery has to do with the pickup fingers of the quick hay maker, and involves the idea of clamping the fingers between a formed member inside the spring coil and the supporting pipe instead of using, as is now generally the case, the method of mounting the fingers with the supporting pipe through the spring coils or at the side of the pickup pipe with the coils supported by a formed sheet metal backing plate. The Committee gave careful consideration to both discoveries, and after hearing Dean H. P. Rusk, Professor E. W. Lehmann, Head of the Department of Agricultural Engineering, and Mr. Reed, it unanimously recommended that these discoveries be released to the discoverers. The *basic* patents are held by others, and these discoveries, if patentable, would be little more than variations of existing principles and methods and would have very little, if any, commercial value. The public interest does not require that patent protection be sought.

On motion of Mrs. Plumb, these rights were released as recommended.

PURCHASES RECOMMENDED

(35) A recommendation that the following purchases be authorized:

132 dog cages for the Animal Hospital in the College of Medicine, from the Frisch Corporation, the lowest bidder, at a price of \$6,039.

On motion of Mrs. Plumb, this purchase was authorized.

APPOINTMENT OF PROFESSOR ARCHIBALD W. ANDERSON

(36) A report of the appointment of Dr. Archibald W. Anderson, Instructor in the History of Education at Ohio State University, as Assistant Professor of Education for one year beginning September 1, 1940, at a salary of \$3,000. I request confirmation of this appointment.

On motion of Mrs. Plumb, this appointment was confirmed.

INSPECTION OF DAIRY MANUFACTURES

(37) In the absence of Mr. Cleary, I present a statement in a letter from him that the Secretary should be instructed to notify the Attorney General and the Department of Public Health of the action of the Board on April 25, withdrawing the protest of the University against the inspection of the University Dairy by the State Department of Public Health.

The Secretary of the Board was instructed to notify Professor Ruehe of the Board's desire that he do not oppose or obstruct such inspection. The University Counsel was instructed to notify the Attorney General of the position of the Board in this matter.

SCHOLARSHIPS IN THE SUMMER SESSION

Mr. Jensen presented a request that a study be made of the special scholarships for the summer session extended to teachers.

The President of the University stated that this matter is now under consideration by the Provost, and that a report may be expected at an early date.

GRADUATE SCHOLARSHIPS AND FELLOWSHIPS

The Secretary presented for record the following supplementary lists of graduate scholars and fellows appointed by the President of the University on April 27, 1940, May 4, 1940, and May 17, 1940.

April 27, 1940

Agricultural Economics	Allenby Plonsky	Scholarship	\$300
Agronomy	Otto L. Hoffmann	Scholarship	300
Botany	Stanley W. Oexemann	Fellowship	600
Chemistry	Royston M. Roberts	Scholarship	300
	Paul B. Welldon	Fellowship	500
Physics	Russell D. O'Neal	Fellowship	600

May 4, 1940

Agricultural Economics	William C. Kayser	Scholarship	300
Animal Husbandry	Harold J. Smith	Scholarship	300
Accountancy	Alvin J. Hurtt	Scholarship	300
	Harold H. Janssen	Scholarship	300
Theoretical and Applied Mechanics	Everett A. Utecht	Scholarship	300

FERRO ENAMEL FELLOWSHIP

Ceramic Engineering	M. Kenneth Blanchard	Fellowship	750
---------------------	----------------------	------------	-----

SMITH CHEMICAL COMPANY FELLOWSHIP

Chemistry	Everett Rauh	Fellowship	750
-----------	--------------	------------	-----

May 17, 1940

Accountancy	Willis A. Leonhardi	Scholarship	300
Classics	Frank G. Stockin, Jr.	Fellowship	500
German	Anna F. Odor	Scholarship	300
Zoology	Vivian Sweibel	Scholarship	300

COOPERATING TEACHERS

The Secretary presented also for record the following list of co-operating teachers in University High School, for the second semester of the academic year 1939-1940, appointed by the President of the University on April 27, 1940.

CHAMPAIGN PUBLIC SCHOOLS

<i>Salary</i>		<i>Salary</i>	
Nickell, Vernon L.	Weed, Frances	50 00
Allison, Carl W.	Worsham, Robert E.	18 75
Abernathie, Wallace	\$ 37 50	Thomasson, Arnold L.
Bottenfield, Ezra O.	100 00	Sisk, J. L.
Cook, Eleanor F.	25 00	Adams, Donald	10 00
Cook, Mrs. Grace M.	75 00	Camealy, Edward	6 67
Dremann, Homer	18 75	Eng, Sidney A.	28 12
Gresham, Nina	50 00	Gregory, Catherine	25 00
Jenista, Helen S.	75 00	Kannmacher, Ann	25 00
Kaden, Vera C.	50 00	Kenny, Marion K.	75 00 ¹
McCarty, Foster	75 00	Malo, Albert H.	50 00
Riley, Mendel L.	88 33	Maurer, Wayne F.	25 00
Smith, Hulah B.	50 00	Rumble, Heber	25 00
Stansell, Lucile A.	100 00 ¹	Strode, Orval G.	28 12
Stark, Mrs. Helen K.	150 00 ¹	Thompson, Mrs. Ruth	75 00 ¹
Still, Iva M.	75 00	Myrle, Walter	75 00
Swain, Paul	75 00	Cline, Blanche	10 00
Swigart, Beulah H.	75 00	McCall, J. Arthur	6 67
Swindell, Roy W.	10 00	Munson, Mrs. Lakie B.	10 00
Thompson, William	75 00	Nofftz, Vera	25 00

¹One-half this amount to be obtained from the Federal Government.

	Salary		Salary
Shroyer, Mary A.....	5 00	O'Neal, Elmira.....	25 00
Hagan, Lucile.....	25 00	Lee, Avice F.....	11 67
Neblock, Etta.....	36 67	McDaniel, Lillie.....	6 67
Curvey, Josephine.....	25 00	O'Brien, Alice.....	25 00
McGinty, Alice.....	5 00	Simon, Ernest J.....	43 76
Wells, Eva.....	25 00	Moyer, Lester R.....	103 33
Roloff, Marjorie.....	5 00	Rose, Harriett H.....	49 99
Frederick, Katharine.....	25 00	Walker, Elizabeth.....	50 00

URBANA PUBLIC SCHOOLS

Cobb, Thomas H.....		Lauchner, Aaron H.....	
Hadden, Stanley B.....		Baringer, William E.....	25 00
Bullock, Clara.....	25 00	Berger, Helen L.....	100 00 ¹
Cade, Ruth H.....		Mayne, Marjorie.....	25 00
Crary, Ryland W.....	100 00	Zimmermann, Joyce.....	50 00
Fisher, Sarah J.....	50 00	South, Belle V.....	
Frentzel, Kathryn.....	145 00	Cox, C. Erlene.....	10 00
Garrels, Austin E.....	35 00	Wiley, Flossie.....	11 69
Hamilton, Mrs. Ethel.....	100 00	Gibson, Bertha.....	25 00
Hampton, John L.....	100 00	Harris, Ruth.....	25 00
Hornor, Abe L.....	100 00	Schroeder, Amanda.....	25 00
Krieg, Marie K.....	25 00	Nagle, Elizabeth.....	6 67
Lyons, William H.....	25 00	McDougle, Mrs. Mary V.....	1 67
McClurg, Lola D.....	50 00	Roper, Margaret.....	8 35
Stephens, Lewis.....	10 00	Lynch, Marjorie.....	50 00
Tilbury, W. Glen.....	75 00	Rasmussen, Margretha.....	45 00
Turnell, Elizabeth J.....	100 00	Busey, David Gragg.....	56 62
Wood, Susan H.....	100 00		

ST. MARY'S SCHOOL

Sister M. Cecilian Heffron..	115 00	Sister M. Marguerite Ryan..	25 00
Sister M. Alphonsus Murphy		Graf, Thelma.....	
Sister M. Anna Lucile Dunn			

HOLY CROSS SCHOOL

Sister Jane Francis Beaudin	35 00	Sister LaSolette Cayer.....	
Sister Regina Clare Burke..		Sister M. Angelina O'Connell	

AMBOY TOWNSHIP HIGH SCHOOL

Funkhouser, O. W.....		Holt, O. C.....	100 00 ¹
-----------------------	--	-----------------	---------------------

ANNA-JONESBORO COMMUNITY HIGH SCHOOL

Smith, A. Edson.....		Loomis, Oliver K.....	100 00 ¹
----------------------	--	-----------------------	---------------------

BELLEVILLE TOWNSHIP HIGH SCHOOL

Schmidt, H. G.....		Lentz, L. F.....	125 00 ¹
--------------------	--	------------------	---------------------

BLOOM TOWNSHIP HIGH SCHOOL

Meade, Raymond D.....		Rowley, E. W.....	100 00 ¹
-----------------------	--	-------------------	---------------------

FISHER COMMUNITY HIGH SCHOOL

Ihrig, Eugene L.....		Potts, James E.....	75 00
----------------------	--	---------------------	-------

GENESEO TOWNSHIP HIGH SCHOOL

Darnall, James D.....		Lash, C. R.....	50 00
-----------------------	--	-----------------	-------

MAHOMET COMMUNITY HIGH SCHOOL

Price, Edward V.....		Thompson, Edwin J.....	100 00 ¹
----------------------	--	------------------------	---------------------

¹One-half this amount to be obtained from the Federal Government.

MONTICELLO COMMUNITY HIGH SCHOOL

<i>Salary</i>	<i>Salary</i>
Wooley, W. T.....	Smith, Norman J..... 150 00 ¹

OAKLAND TOWNSHIP HIGH SCHOOL

Allen, Edward B.....	Hanover, Clarence..... 75 00 ¹
----------------------	---

QUINCY PUBLIC SCHOOLS

Evans, Robert O.....	Brakensiek, Irvin L..... 100 00 ¹
Brackman, R. S.....	

RANTOUL TOWNSHIP HIGH SCHOOL

Condit, Charles C.....	Malsbury, Marshall..... 130 00 ¹
------------------------	---

ROBINSON TOWNSHIP HIGH SCHOOL

Stringer, Ralph E.....	Hocking, Burl A..... 75 00 ¹
------------------------	---

ST. JOSEPH COMMUNITY HIGH SCHOOL

Trimble, Gerald.....	Hasty, Mrs. Hazel..... 150 00 ¹
----------------------	--

STREATOR TOWNSHIP HIGH SCHOOL

Whittier, H. K.....	Baysinger, Walter..... 75 00 ¹
---------------------	---

TOLONO COMMUNITY HIGH SCHOOL

Jewell, Victor.....	DeMunn, M. F..... 100 00 ¹
Mattix, Mary E.....	150 00 ¹

VILLA GROVE TOWNSHIP HIGH SCHOOL

Racster, L. V.....	Daniels, Dean G..... 150 00 ¹
--------------------	--

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

AHRENS, ERICH ANDREW, Associate in Sociology, for one year beginning September 1, 1940, at a cash compensation of two thousand five hundred dollars (\$2,500) (this supersedes his previous appointment). (May 9, 1940)²

ALTON, THAD PAUL, Assistant in Mathematics, on two-fifths time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

ANDERSON, ARCHIBALD WATSON, Assistant Professor of Education, for one year beginning September 1, 1940, at a cash compensation of three thousand dollars (\$3,000). (May 22, 1940)

ANSLEY, MRS. KATHARINE M., Food Service Manager of the Illini Union Building, beginning March 14, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of three hundred seventy-five dollars (\$375) a month. (May 7, 1940)

BAILAR, JOHN CHRISTIAN, JR., Associate Professor of Chemistry, and Department Secretary, for one year beginning September 1, 1940, at a cash compensation of three thousand four hundred dollars (\$3,400) (this supersedes his previous appointment). (May 7, 1940)

BARNES, MELVIN W., Examining Technician for the General Curriculum, in the College of Liberal Arts and Sciences, for ten months beginning September 1, 1940, at a cash compensation of two thousand dollars (\$2,000). (May 21, 1940)

BERGER, BERNARD GEORGE, Special Research Assistant in the Agricultural Experiment Station, on one-half time, beginning May 1, 1940, and continuing

¹One-half this amount to be obtained from the Federal Government.

²The date in parenthesis is the date on which the appointment was made by the President of the University.

until further notice, at a cash compensation at the rate of sixty-two dollars fifty cents (\$62.50) a month. (May 15, 1940)

BOLT, RICHARD H., Associate in Physics, in the College of Engineering, for one year beginning September 1, 1940, at a cash compensation of two thousand seven hundred dollars (\$2,700). (April 11, 1940)

BOYD, Mrs. ELLA FRANTZ, Director of Social Activities in the Mary E. Busey Hall, for the Summer Session of 1940, beginning July 1, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of sixty-five dollars (\$65) a month, and in addition personal laundry valued at three dollars (\$3); for the convenience of the University she will also be provided with living quarters and meals, while on duty. (May 14, 1940)

BRADFORD, LELAND POWERS, Instructor in Education, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of nine hundred dollars (\$900). (May 22, 1940)

BROOKS, LESTER ALLEN, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

CARR, HOBART CECIL, Assistant in Economics, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of seven hundred dollars (\$700) (this supersedes his previous appointment). (May 2, 1940)

CHURCHILL, WARREN S., Assistant in Zoology, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (May 15, 1940)

CLAPP, LEALYN BURR, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

CORNER, JAMES OLIVER, JR., Assistant in Chemistry, on one-fourth time, for ten months beginning September 1, 1940, at a cash compensation of three hundred dollars (\$300). (April 23, 1940)

DACOSTA, GORDON A., Junior Accountant, in charge of the Tabulating Office, in the Accounting Division of the Business Office, for one year beginning September 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation of one thousand six hundred twenty dollars (\$1,620) (this supersedes his previous appointment). (May 11, 1940)

DAY, MAHLON MARSH, Instructor in Mathematics, for ten months beginning September 1, 1940, at a cash compensation of two thousand dollars (\$2,000). (April 20, 1940)

DICKMAN, SHERMAN RUSSELL, First Assistant in Soil Survey Analysis, in the Department of Agronomy, in the Agricultural Experiment Station, for one year beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800). (May 22, 1940)

ELLIS, LUCILLE NELSON, Secretary to the Dean of the College of Liberal Arts and Sciences, for one year beginning September 1, 1940, at a cash compensation of one thousand seven hundred dollars (\$1,700) (this supersedes her previous appointment). (May 16, 1940)

ERKILETIAN, DICKRAN HAGOP, Assistant in Mathematics, on one-third time, for ten months beginning September 1, 1940, at a cash compensation of five hundred dollars (\$500). (April 24, 1940)

FAIRBANKS, BERTHIER WESLEY, Professor of Swine Husbandry, in the Department of Animal Husbandry, in the College of Agriculture, and Associate Chief in Swine Husbandry, in the Agricultural Experiment Station, on five-sevenths time, on indefinite tenure, beginning May 1, 1940, at a cash compensation of three thousand dollars (\$3,000) a year (this supersedes his previous appointment). (May 16, 1940)

FISCHER, MONROE C., Assistant in Economics, in the College of Commerce, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of seven hundred dollars (\$700). (May 16, 1940)

FOSTER, Mrs. JUNE YARNELL, Assistant in Home Economics, in the College of Agriculture, for ten months beginning September 1, 1940, at a cash compensation of one thousand three hundred fifty dollars (\$1,350). (May 25, 1940)

FOSTER, R. E., Assistant in Chemistry, on one-half time, for ten months

beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (May 2, 1940)

FRANCIS, FRED CLOW, Assistant in Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station, on one-half time, for one year beginning September 1, 1940, at a cash compensation of seven hundred twenty dollars (\$720). (May 15, 1940)

FULTON, JOSEPH PATTON, Assistant in Botany, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (May 8, 1940)

GARRELS, AUSTIN EUGENE, to give instruction in Music, on one-fourth time, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of one hundred dollars (\$100) for the session. (May 4, 1940)

GIBSON, ROBERT WILDER, Assistant in Mathematics, on one-third time, for ten months beginning September 1, 1940, at a cash compensation of five hundred dollars (\$500). (April 24, 1940)

GIESECKE, G. ERNST, Instructor in German, on three-fourths time, and Counselor in the Personnel Bureau of the College of Liberal Arts and Sciences, on one-fourth time, for ten months beginning September 1, 1940, at a cash compensation of two thousand three hundred dollars (\$2,300) (this supersedes his previous appointment). (May 24, 1940)

GLASSCOCK, RAYMOND SYLVESTER, Special Research Assistant in Meats, in the Department of Animal Husbandry, in the Agricultural Experiment Station, on one-fourth time, beginning July 1, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of twenty-five dollars (\$25) a month. (May 15, 1940)

GOODMAN, LAWRENCE EUGENE, Special Research Graduate Assistant in Civil Engineering, in the Engineering Experiment Station, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

GROSSER, FREDERICK, JR., Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

GUNTHER, ROBERT CURTISS, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

HAMMING, RICHARD WESLEY, Assistant in Mathematics, on two-fifths time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

HANDRICK, RICHARD GEORGE, Assistant in Chemistry, on one-third time, for ten months beginning September 1, 1940, at a cash compensation of four hundred dollars (\$400). (April 23, 1940)

HANSMAN, MARGARET MARY, Assistant in Mathematics, on one-third time, for ten months beginning September 1, 1940, at a cash compensation of five hundred dollars (\$500). (May 7, 1940)

HARRIS, WARREN SKINNER, Special Research Associate in Mechanical Engineering, in the Engineering Experiment Station, beginning May 1, 1940, and continuing until further notice, at a cash compensation at the rate of two hundred fifty dollars (\$250) a month. (May 4, 1940)

HENRY, VELMA LUCILLE, Assistant in Spanish, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (May 23, 1940)

HIMEL, CHESTER MORA, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

HOSMER, ELIZABETH RUTH, Assistant in English, for ten months beginning September 1, 1940, at a cash compensation of one thousand five hundred dollars (\$1,500) (this supersedes her previous appointment). (May 15, 1940)

HULL, ALLAN M., Technical Assistant in Zoology, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (May 15, 1940)

JANES, ADRIAN WILLIAM, Editorial Assistant in the Agricultural Experiment Station, for one year beginning September 1, 1940, at a cash compensation of one thousand four hundred forty dollars (\$1,440) (this supersedes his previous appointment). (May 21, 1940)

JOHNSON, JULIUS EARL, JR., Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

JOHNSON, PAUL BEN, Assistant in Mathematics, on two-fifths time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

KABLER, MARIAN LOUISE, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

KADE, CHARLES FREDERICK, Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

KAPLAN, JULIUS F., Assistant in Chemistry, on one-third time, for five months beginning September 1, 1940, at a cash compensation at the rate of forty dollars (\$40) a month. (April 24, 1940)

KATRA, ADOLPH EDWARD, Teacher in the University High School, for ten months beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800). (May 13, 1940)

KEIZER, CLIFFORD RICHARD, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

KELL, ROBERT WARREN, Assistant in Chemistry, on one-third time, for ten months beginning September 1, 1940, at a cash compensation of four hundred dollars (\$400). (April 24, 1940)

KENNEDY, DAYNE HARRISON, Assistant in English, for ten months beginning September 1, 1940, at a cash compensation of one thousand five hundred dollars (\$1,500) (this supersedes his previous appointment). (May 8, 1940)

KNIGHT, WILLYS R., Assistant in Economics, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of seven hundred dollars (\$700). (May 15, 1940)

KOESTNER, ELMER JOSEPH, Research Assistant in Zoology, on one-half time, for one year beginning July 1, 1940, at a cash compensation of seven hundred twenty dollars (\$720). (May 25, 1940)

KRIDER, JAKE LUTHER, Assistant in Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station, on five-eighths time, for one year beginning September 1, 1940, at a cash compensation of nine hundred dollars (\$900) (this supersedes his previous appointment). (May 15, 1940)

KROHN, IVAR TRYGVE, Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

LAWRENZ, MARGARET, Special Research Assistant in Animal Nutrition, in the Department of Animal Husbandry, in the Agricultural Experiment Station, for one year beginning July 1, 1940, at a cash compensation of two thousand six hundred dollars (\$2,600). (May 23, 1940)

LEWIS, CHARLES M., Tabulating Equipment Operator in the Accounting Division of the Business Office, for one year beginning September 1, 1940, at a cash compensation of one thousand five hundred dollars (\$1,500). (May 11, 1940)

LEWIS, JOHN WILSON, Assistant in English, for ten months beginning September 1, 1940, at a cash compensation of one thousand four hundred fifty dollars (\$1,450). (May 8, 1940)

LEWIS, REUBEN, First Year Resident in the Division of Anaesthesia, in the College of Medicine, for one year beginning July 1, 1940, with a vacation allowance of two weeks, the cash compensation being three hundred dollars (\$300) plus maintenance (including board, room, and laundry) and three hundred dollars (\$300) a year paid by the State Department of Public Welfare, for which the University assumes no responsibility. (May 1, 1940)

LOCKHART, BROOKS JAVINS, Assistant in Mathematics, on two-fifths time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

LOCOCO, ANTOINETTE, Stenographer in the Office of the Dean of the College of Liberal Arts and Sciences, for one year beginning September 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation of one thousand five hundred dollars (\$1,500) (this supersedes her previous appointment). (May 16, 1940)

MAINS, MARSHALL PAUL, First Year Resident in the Department of Roentgenology, in the College of Medicine, for one year beginning September 1, 1940, with a vacation allowance of two weeks, the cash compensation being six hundred dollars (\$600); he will also be provided board, room, and laundry, furnished by the State Department of Public Welfare. (May 14, 1940)

MAYCOCK, RUSSELL LESLIE, Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

OGLE, W. E., Assistant in Physics, in the College of Engineering, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of seven hundred dollars (\$700). (May 16, 1940)

OLIVER, REVILO PENDLETON, Assistant in Spanish and Italian, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (May 23, 1940)

PATBERG, J. BERNARD, Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

PATTERSON, LAWRENCE ARTHUR, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

PERKINS, NELLIE LOUISE, Associate Professor of Home Economics, in the College of Agriculture, for one year beginning September 1, 1940, at a cash compensation of three thousand six hundred dollars (\$3,600). (April 27, 1940)

PHILLIPS, LYLE WINSTON, Instructor in Physics, in the College of Engineering, for ten months beginning September 1, 1940, at a cash compensation of two thousand two hundred dollars (\$2,200). (May 18, 1940)

POSTON, CHARLES, Assistant in Economics, on one-fourth time, for ten months beginning September 1, 1940, at a cash compensation of three hundred fifty dollars (\$350). (May 2, 1940)

PULLEN, MILTON WILLIAM, JR., Assistant in Geology, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (May 7, 1940)

RABJOHN, NORMAN, Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred fifty dollars (\$650). (April 24, 1940)

RAMSEY, NORMAN F., Associate in Physics, in the College of Engineering, for one year beginning September 1, 1940, at a cash compensation of two thousand five hundred dollars (\$2,500). (April 11, 1940)

RICE, ELDON EMERSON, Special Research Assistant in Chemistry, for ten months beginning September 1, 1940, at a cash compensation of two thousand dollars (\$2,000). (April 24, 1940)

RICKETTS, BERNARD GORDON, Instructor in Metallurgical Engineering, in the College of Engineering, for ten months beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800). (May 7, 1940)

ROBERTSON, JAMES A., Assistant in Chemistry, on one-fourth time, for ten months beginning September 1, 1940, at a cash compensation of three hundred dollars (\$300). (April 23, 1940)

ROBINSON, JOHN CUTLER, Assistant in Chemistry, on one-third time, for ten months beginning September 1, 1940, at a cash compensation of four hundred dollars (\$400). (April 24, 1940)

ROBISON, HENRY EDWIN, Special Research Graduate Assistant in Chemical Engineering Research, in the Engineering Experiment Station, on one-half time,

for ten months beginning September 1, 1940, at a cash compensation of six hundred fifty dollars (\$650). (April 24, 1940)

RORABACHER, LOUISE ELIZABETH, Assistant in English, on two-thirds time, for ten months beginning September 1, 1940, at a cash compensation of one thousand dollars (\$1,000) (this supersedes her previous appointment). (May 15, 1940)

ROSELLE, CHARLES MARION, Assistant in Mathematics, on two-fifths time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

ROSSOW, RUSSELL J., Instructor in Hygiene, and Medical Adviser for Men, for one year beginning September 1, 1940, at a cash compensation of two thousand eight hundred dollars (\$2,800). (April 20, 1940)

ROTHFUS, MARGARET, Junior Typist in the Physical Plant Department, beginning May 25, 1940, and continuing through August 31, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (May 8, 1940)

ROTHFUS, MARGARET, Junior Typist in the Physical Plant Department, for one year beginning September 1, 1940, subject to the rules of the Civil Service Commission, at a cash compensation of one thousand two hundred dollars (\$1,200). (May 8, 1940)

SANDBERG, ROBERT ALEXIS, Assistant in Speech, for ten months beginning September 1, 1940, at a cash compensation of one thousand five hundred dollars (\$1,500) (this supersedes his previous appointment). (May 16, 1940)

SCHMIDT, WILLIAM HOWARD, Assistant in Bacteriology, on one-fourth time, for ten months beginning September 1, 1940, at a cash compensation of three hundred dollars (\$300). (April 23, 1940)

SCOTT, JOSEPH W., Assistant in Speech, for ten months beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800) (this supersedes his previous appointment). (May 16, 1940)

SHANOR, LELAND, Instructor in Botany, for ten months beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800). (April 20, 1940)

SRICH, JOHN B., Instructor in History, for ten months beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800). (April 20, 1940)

SMITH, MRS. MABEL PERRY, Director of Social Activities in the Laura B. Evans Hall, for the Summer Session of 1940, beginning July 1, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of sixty-five dollars (\$65) a month, and in addition personal laundry valued at three dollars (\$3); for the convenience of the University she will also be provided with living quarters and meals, while on duty. (May 14, 1940)

SNYDER, JOHN ALDEN, Instructor in Metallurgical Engineering, in the College of Engineering, for ten months beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800). (May 7, 1940)

SOUTHWICK, P. L., Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred fifty dollars (\$650). (April 24, 1940)

STAFFORD, GEORGE THOMAS, to give instruction in Physical Education for Men, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at an additional compensation of eight hundred fifty dollars (\$850) for the session (this supersedes his previous appointment). (May 27, 1940)

STARR, CHESTER G., Instructor in History, for ten months beginning September 1, 1940, at a cash compensation of one thousand eight hundred dollars (\$1,800). (April 20, 1940)

STASTNY, ANN J., Stenographer in the Agricultural Experiment Station, on four-fifths time, beginning June 1, 1940, and continuing through August 31, 1940, at a cash compensation at the rate of sixty dollars (\$60) a month. (May 22, 1940)

STASTNY, ANN J., Stenographer in the Agricultural Experiment Station, on

four-fifths time, for one year beginning September 1, 1940, at a cash compensation of seven hundred twenty dollars (\$720). (May 22, 1940)

STEWART, JAMES COLLIER, Assistant in Mathematics, on two-fifths time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

SUDDUTH, MRS. MARY P., Stenographer in the Department of Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station, on 64/100 time, beginning May 1, 1940, and continuing through August 31, 1940, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month, in addition to five hundred forty dollars (\$540) a year to be paid by the United States Department of Agriculture, for which the University assumes no responsibility (this supersedes her previous appointment). (May 16, 1940)

TAFT, DONALD REED, to give instruction in Sociology, in the Summer Session of 1940, beginning June 17, 1940, and ending August 10, 1940, at a cash compensation of seven hundred forty-five dollars eighty-three cents (\$745.83) for the session. (May 4, 1940)

THORN, ROBERT JEROME, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

TRACY, TRUMAN, Assistant in Economics, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of seven hundred dollars (\$700). (April 26, 1940)

VOSKUIL, ROBERT J., Assistant in Geography, for ten months beginning September 1, 1940, at a cash compensation of one thousand four hundred dollars (\$1,400). (May 7, 1940)

WADSWORTH, HAROLD VIVAN, First Year Resident in the Department of Ophthalmology, in the College of Medicine, for one year beginning July 1, 1940, with a vacation allowance of two weeks, the cash compensation being six hundred dollars (\$600); he will also be provided with board, room, and laundry, furnished by the State Department of Public Welfare. (May 22, 1940)

WARD, MAURICE LESLIE, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

WARNER, DONALD THEODORE, Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 24, 1940)

WINSCHÉ, W. E., Special Research Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred fifty dollars (\$650). (April 24, 1940)

WITTE, MICHAEL, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

WOLF, DONALD EDWIN, Special Research Assistant in Chemistry, for ten months beginning September 1, 1940, at a cash compensation of two thousand dollars (\$2,000). (May 23, 1940)

WOMACK, MADELYN, Special Research Assistant in Chemistry, for ten months beginning September 1, 1940, at a cash compensation of two thousand two hundred dollars (\$2,200). (April 24, 1940)

WORK, JOE BOEHM, Assistant in Chemistry, on one-half time, for ten months beginning September 1, 1940, at a cash compensation of six hundred dollars (\$600). (April 23, 1940)

ZNANIECKI, FLORIAN WITOLD, Visiting Professor of Sociology, for one year beginning September 1, 1940, at a cash compensation of five thousand dollars (\$5,000). (May 1, 1940)

DECLINATIONS AND RESIGNATIONS

The Secretary presented also for record the following list of declinations and resignations.

ALLEN, VIRGINIA E., Assistant Stenographer in the Animal Hospital, in the College of Medicine—resignation effective May 9, 1940.

BIRKETT, DOROTHY PLAIN, Secretary to the Dean of the College of Liberal Arts and Sciences—declination effective September 1, 1940.

BLANCHARD, M. KENNETH, Special Research Graduate Assistant in Ceramic Engineering, in the Engineering Experiment Station—declination effective September 1, 1940.

BROWN, MARY ELLEN, Stenographer in the Bureau of Institutional Research—declination effective September 1, 1940.

CORDELL, ROBERT JAMES, Assistant in Geology—declination effective September 1, 1940.

CRANE, MARGARET A., Stenographer in the Department of Home Economics, in the Extension Service in Agriculture and Home Economics—declination effective September 1, 1940.

CURZON, Mrs. ELIZABETH GORE, Assistant in Animal Nutrition, in the Department of Animal Husbandry, in the Agricultural Experiment Station—declination effective September 1, 1940.

DIETZ, ROBERT SINCLAIR, Assistant in Geology—declination effective September 1, 1940.

FOSTER, Mrs. JUNE YARNELL, Clerk in the Catalog Department of the Library—declination effective September 1, 1940.

HALLWACHS, ROBERT GORDON, Assistant in English—declination effective September 1, 1940.

HEINZ, Mrs. VIVIAN GLENN, Record Clerk in the Registrar's Office—declination effective September 1, 1940.

HILLER, ERNEST THEODORE, to give instruction in Sociology, in the Summer Session of 1940—declination effective June 17, 1940.

HOFFMANN, OTTO L., Scholar in Agronomy—declination effective September 1, 1940.

HOWARD, FRANCES NAN, Assistant in Medicine, and Operator of Electrocardiograph in the Department of Medicine, in the College of Medicine—declination effective September 1, 1940.

HURST, THOMAS LEONARD, Fellow in Ceramic Engineering, in the College of Engineering—resignation effective June 1, 1940.

JANSSEN, HAROLD H., Scholar in Accountancy—declination effective September 1, 1940.

KAYSER, WILLIAM C., Scholar in Agricultural Economics—declination effective September 1, 1940.

LACY, WILLARD CARLETON, Assistant in Geology—declination effective September 1, 1940.

LEWARK, JAMES EDWARD, Assistant in Geology—declination effective September 1, 1940.

LONGWELL, JOHN HARWOOD, Assistant Professor of Pasture Improvement, in the Department of Animal Husbandry, in the Extension Service in Agriculture and Home Economics, and Assistant Chief in Pasture Improvement, in the Agricultural Experiment Station—resignation effective September 1, 1940.

MOYER, FARIS KNOBEL, Assistant in Geology—declination effective September 1, 1940.

OEXEMANN, STANLEY WILLIAM, Assistant in Botany—declination effective September 1, 1940.

O'NEAL, RUSSELL DEWITT, Assistant in Physics, in the College of Engineering—declination effective September 1, 1940.

PARKER, ELIZABETH JANE, Departmental Stenographer in the Department of Chemistry—declination effective September 1, 1940.

RHEINGOLD, JOSEPH C., Fellow in Psychiatry, in the Graduate School—resignation effective September 1, 1940.

RITCHER, ARTHUR EDWARD, Special Research Assistant in the Agricultural Experiment Station—contract terminated May 1, 1940.

ROSSANO, AUGUST THOMAS, JR., Special Research Graduate Assistant in Civil Engineering, in the Engineering Experiment Station—declination effective September 1, 1940.

ROTHFUS, MARGARET, Clerk in the Department of Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station—declination effective September 1, 1940.

RUSSELL, FRANCES ARDINE, Library Clerk in the Catalog Department of the Library—resignation effective May 13, 1940.

RUST, GORDON ALONEY, Assistant in English—declination effective September 1, 1940.

SCHLORFF, CORNELIA, Stenographer in the Extension Service in Agriculture and Home Economics—declination effective September 1, 1940.

SMITH, MARTHA JEAN, Stenographer in the Department of Home Economics, in the Agricultural Experiment Station—declination effective September 1, 1940.

SOVEY, BEN JOSEPH, Assistant in Vegetable Crops, in the Department of Horticulture, in the College of Agriculture, and in the Agricultural Experiment Station—declination effective September 1, 1940.

STEWART, WILSON NICHOLS, Assistant in Botany—declination effective September 1, 1940.

TWILIGER, EILEEN J., Fellow in Bacteriology—declination effective September 1, 1940.

WAKEFIELD, LYNN BURRITT, Special Research Assistant in Meats, in the Department of Animal Husbandry, in the Agricultural Experiment Station—declination effective July 1, 1940.

WECKEL, HELEN MADELEINE, Clerk in the Catalog Department of the Library—declination effective September 1, 1940.

WELLIVER, WILLIAM EVAN, Assistant in Ceramic Engineering, in the College of Engineering—declination effective September 1, 1940.

WILKINSON, NATHAN, Instructor in Architecture—declination effective September 1, 1940.

WISE, ROBERT IRBY, Assistant in Home Economics, in the Agricultural Experiment Station—declination effective September 1, 1940.

The Executive Committee adjourned.

H. E. CUNNINGHAM
Clerk

HAROLD POGUE, *Chairman*
Mrs. GLENN E. PLUMB

MEETING OF THE EXECUTIVE COMMITTEE

JUNE 7, 1940

A meeting of the Executive Committee of the Board of Trustees of the University of Illinois was held in the office of Mr. James M. Cleary, 310 South Michigan Avenue, Chicago, at 3:30 p.m. (Central Daylight Saving Time) on Friday, June 7, 1940.

Mr. Harold Pogue, Chairman, and Mrs. Glenn E. Plumb and Mr. James M. Cleary, members of the Executive Committee, were present; also President A. C. Willard, Mr. C. S. Havens, Director of the Physical Plant Department, and Mr. H. E. Cunningham, Secretary of the Board.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Executive Committee considered the following matters presented by the President of the University.

BUDGET FOR FOOD SERVICE EQUIPMENT AND FURNISHINGS FOR ILLINI UNION BUILDING

(1) A revised budget and method of financing the purchase of food service equipment and furnishings for the Illini Union Building.

I. Total of estimated furnishings and equipment needs

1. Furnishings

- (a) Von Ammon recommendations \$77 500
- (b) Administrative and student office
equipment 1 300
- (c) Grand piano 900
- (d) Venetian blinds 2 500

\$82 200

- 2. Bowling alleys and miscellaneous equipment 13 500

3. Lighting fixtures

- (a) Special \$15 000
- (b) Standard inside and out 3 500

18 500

- 4. Interior painting 12 000

- 5. Relocating Book Store and purchase of new equipment 5 000

6. Food Service equipment

- (a) Kitchen equipment \$72 425
- (b) Chairs and table (ground floor only) 13 000
- (c) China 4 247
- (d) Glass 620
- (e) Linen 2 000
- (f) Silver 2 600
- (g) Cash registers 2 000
- (h) Small equipment 3 380
- (i) Miscellaneous 600
- (j) Refrigeration 15 000

115 872

- 7. Von Ammon's fee 8 000

- 8. Preparation of specifications 2 000

- 9. Contingencies 5 000

Total funds needed \$262 072

II. Items Deferred

- 1. Postpone relocation of Book Store \$5 000
- 2. Postpone acquisition of pictures and prints 1 250
- 3. Postpone purchase of public address equipment and
use portable equipment which is now available 600
- 4. Postpone purchase of terrace furniture 1 500
- 5. Postpone interior painting in certain areas 6 000
- 6. Postpone purchase of all fourth floor guest room
furnishings 8 200
- 7. Postpone purchase of certain kitchen equipment 14 000
- 8. Postpone purchase of furniture 7 500

44 050

Net amount needed \$218 022

III. Resources to finance

- 1. Estimated cash available from Foundation
Campaign \$150 000
- 2. Funds borrowed through mortgage on Pharmacy
Building 50 000
- 3. Balance to be advanced by Board of Trustees 18 022

Total \$218 022

Mr. Havens commented on the detail of this budget.

On motion of Mr. Cleary, the expenditure of \$218,022 for the food service equipment and furnishings according to the budget submitted was approved.

On motion of Mr. Cleary, the University of Illinois Foundation was authorized to add \$50,000 to the amount to be borrowed on the Chicago property, for the use of the Illini Union Building in Urbana, such loan to be repaid from money to be collected from the Alumni.

On motion of Mr. Cleary, an advance of \$18,022 to the University of Illinois Foundation from the General Reserve Fund to complete the budget as approved, was authorized, by the following vote: Aye, Mr. Pogue, Mrs. Plumb, Mr. Cleary. This advance is to be repaid from funds subscribed by the Alumni.

BIDS FOR PAINTING AND DECORATING, ILLINI UNION BUILDING

(2) A schedule of bids on interior painting and decorating of the Illini Union Building, with a recommendation that the contract be awarded to the G. H. Schanbacher & Son Company, the lowest bidder, for \$18,669 on the basis of the deduction of alternates 1, 2, 3, 4, and 6.

BID SCHEDULE—ILLINI UNION BUILDING PAINTING AND DECORATING

Bidders	Base Bid	Deductive Alternates*					
		#1	#2	#3	#4	#5	#6
Arthur M. Gelden Co., 1240 N. Wells St., Chicago..	\$23 411 00	\$438 00	\$316 00	\$ 697 00	\$1 018 00	\$ 706 00	\$1 240 00
National Decorating Service, 4035 S. Michigan Ave., Chicago.....	23 787 00	800 00	380 00	320 00	400 00	14¢ sq. yd.	967 00
Midwest Painting Service, 2015 W. Grand Ave., Chicago.....	23 800 00	482 00	149 00	913 00	928 00	721 00	584 00
G. H. Schanbacher & Son Co., 101 W. Monroe St., Springfield, Ill.....	24 500 00	725 00	351 00	1 150 00	2 770 00	4 100 00	835 00
J. B. Noelle Company, 868 N. Franklin St., Chicago	27 838 00	390 00	467 00	1 200 00	1 855 00	No bid	1 522 00
Theo. Ebert & Company, 830 Diversey Parkway, Chicago.....	28 325 00	378 00	144 00	763 00	1 986 00	1 185 00
Plamondon Decorating Co., 308 N. Michigan Ave., Chicago.....	28 956 00	576 00	475 00	1 152 00	2 419 00	3 843 00	1 045 00
Triangle Decorating Company, 1519 N. Clark St., Chicago.....	29 700 00	550 00	400 00	1 300 00	1 500 00	850 00
M. Christiansen & Company, 505 Raymond St., Elgin, Ill.....	31 816 00	562 00	269 00	1 270 00	1 586 00	846 00	1 135 00
Bobbe & Company, 1914 S. Wabash Ave., Chicago	41 075 00	253 00	111 00	390 00	5 640 00	759 00
T. C. Gleich Company, 3945 Sheridan Road, Chicago.....	42 700 00	630 00	685 00	1 103 00	4 680 00	8 643 00	1 276 00

*Deductive Alternates:

- #1—Changing four-coat plaster painting to three-coat.
- #2—Omit room finishes in closets.
- #3—Omit painting in mezzanine and offices.
- #4—Change rubbed enamel to rubbed effect.
- #5—Use of synthetic enamel.
- #6—Omit wallpaper and part of fourth floor room painting.

On motion of Mrs. Plumb, this award was approved as recommended.

FOOD SERVICE EQUIPMENT FOR ILLINI UNION BUILDING

(3) A schedule of bids for food service equipment for the Illini Union Building, with a recommendation that the award be made to the lowest bidder, Duparquet, Inc., at their bid of \$77,053, subject to the approval of contract change orders to reduce the amount of the contract to \$50,482.

BID SCHEDULE—ILLINI UNION BUILDING**KITCHEN AND CAFETERIA EQUIPMENT—REFRIGERATORS AND COMPRESSORS**

	Blickman, S., Inc. 536 Gregory Ave. Weehawken, New Jersey	Duparquet, Inc. 225-235 N. Racine Ave. Chicago, Illinois	Southern Equipment Co. 5017 S. 38th St. St. Louis, Missouri	The Stearnes Co. 1333 S. Wabash Chicago, Illinois
#1—Kitchen and Cafeteria Equipment				
Base Bid.....	\$83 750 00	\$77 053 00	\$77 900 00	\$79 525 00
Alternate 1A.....	3 050 00	2 537 92	2 519 75	2 610 00
Alternate 1B.....	668 00	587 00	852 00	600 00
Alternate 1C.....	5 743 00	5 877 00	5 760 20	5 485 00
Alternate 1D.....	5 890 00	5 842 00	5 710 00	5 725 00
Alternate 1E.....	643 00	602 00	667 90	580 00

Alternates:

- 1A—In the event North Dishwashing Unit and Cupboards are omitted, deduct from Proposal #1.
- 1B—In the event Griddle, Electric Steam Table, Grill, Two Waffle Irons, and Slicing Machine are omitted, deduct from Proposal #1.
- 1C—In the event Kitchen and Cafeteria Equipment for First Floor Kitchen is omitted, deduct from Proposal #1.
- 1D—In the event all Kitchen and Cafeteria Equipment for Third Floor Unit except Dishwashing Unit is omitted, deduct from Proposal #1.
- 1E—In the event all Kitchen and Cafeteria Equipment for Second Floor Kitchenette is omitted, deduct from Proposal #1.

On motion of Mrs. Plumb, this award was authorized as recommended.

FURNITURE FOR ILLINI UNION BUILDING

(4) A schedule of quotations for furniture for lounge rooms in the Illini Union Building, with a recommendation that contracts be awarded to the lowest bidders for the several items, up to the amount provided in the budget. A complete schedule of bids is filed with the Secretary of the Board.

C. A. Kiler, Champaign, Illinois.....	\$8 643 15
Marshall Field and Company, Chicago.....	2 934 70
Carson Pirie Scott and Company, Chicago.....	7 773 85
Mandel Brothers, Inc., Chicago.....	1 831 95
Frank D. Keck Furniture Company, Champaign, Ill...	279 69

On motion of Mr. Cleary, these purchases were authorized as recommended.

PLANS FOR MEN'S RESIDENCE HALL

(5) A report from the Physical Plant Department that plans and specifications for the Men's Residence Hall were ready, and a request for instructions as to the course to be followed in the case of contractors whose ability to complete the work within the time allotted is doubtful. If the residence hall is not ready for occupancy in September, 1941, the University will be subject to financial difficulties and loss because of the impossibility of renting the rooms after the beginning of the semester.

The Director of the Physical Plant Department was instructed to confer with the University Counsel and to compile a record of performance of contractors, as a basis for refusal to receive bids from or to award contracts to such bidders in cases where there seems to be a probability of failure to complete the work on time.

OFFICIAL UNIVERSITY TIME

(6) The City Commission of Champaign has recently adopted Daylight Saving Time, effective June 23, 1940. The City Council of Urbana elected to remain on

Central Standard Time, unless it reconsiders this action before Daylight Saving Time goes into effect in Champaign.

This difference in time in the two municipalities will undoubtedly cause a great deal of inconvenience and confusion in the University. Consequently, I request authorization to place the University on Central Daylight Saving Time, effective when adopted locally and continuing until September 29, 1940.

On motion of Mr. Cleary, this authority was granted.

PURCHASES RECOMMENDED

(7) A recommendation that the following purchases be authorized:

1. 2000 gallons lead mixing oil for the Physical Plant Stock from the National Lead Company, Chicago, the lowest bidder, at a cost of \$2,060, f.o.b. Urbana.

2. 40 tons all purpose soft white lead for the Physical Plant Stock from the Sherwin Williams Company, Chicago, the lowest bidder, at a cost of \$6,360, f.o.b. Urbana.

3. Lead covered telephone cable for use in extending service to Commerce and Natural Resources Buildings from the American Automatic Electric Sales Company, Chicago, the lowest bidder, at a cost of \$2,053.51, f.o.b. Urbana.

4,000 feet 202 pair

1,550 feet 51 pair

60 feet 101 pair

230 feet 51 pair

On motion of Mrs. Plumb, these purchases were authorized.

ADJUSTMENT IN BUDGET OF ATHLETIC ASSOCIATION

(8) The Directors of the Athletic Association have made an assignment of \$250 from surplus funds of the Association for the expense of the Track Team to track meets at Milwaukee, Wisconsin, and Evanston, Illinois, and request approval thereof.

On motion of Mrs. Plumb, this change was approved.

The Executive Committee adjourned.

H. E. CUNNINGHAM

Clerk

HAROLD POGUE, *Chairman*

Mrs. GLENN E. PLUMB

JAMES M. CLEARY