

**MEETING OF THE BOARD OF TRUSTEES**

**OF THE**

**UNIVERSITY OF ILLINOIS**

---

**February 21, 1941**



The February meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 10 o'clock a.m. on Friday, February 21, 1941.

When the Board convened, the following members were present: President Pogue, Mr. Adams, Mr. Cleary, Mr. Davis, Mr. Jensen, Mr. Mayer. Mr. Park Livingston, member-elect, was present during the day.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Professor Lloyd Morey, Comptroller, Judge Sveinbjorn Johnson, University Counsel, and Mr. H. E. Cunningham, Secretary. Director C. S. Havens of the Physical Plant Department was present during part of the day.

**MINUTES APPROVED**

The Secretary presented the minutes of the meeting of January 22, 1941, and also, for record, the minutes of a meeting of the Executive Committee on January 22, 1941.

On motion of Mr. Jensen, the minutes were approved and received for record as printed on pages 151 to 178 above.

**MATTERS PRESENTED BY PRESIDENT WILLARD**

The Board considered the following matters presented by the President of the University.

**BIENNIAL BUDGET FOR 1941-1943**

(1) The following letter has been received from the Governor of Illinois:

January 28, 1941

*Dr. Arthur C. Willard*  
*President, University of Illinois*  
*Urbana, Illinois*

MY DEAR DOCTOR WILLARD:

Your budget estimates for the biennium beginning July 1, 1941, were submitted to the Department of Finance as required by law, and were incorporated in the Provisional Budget included in Governor Stelle's message to the General Assembly.

The statute provides that the Governor shall as soon as possible and not later than four weeks after the organization of the General Assembly submit a State budget embracing therein the amounts recommended by him to be appropriated to the respective departments, offices and institutions, and for all other public purposes, the estimated revenues from taxation, the estimated revenues from sources other than taxation, and an estimate of the amount required to be raised by taxation.

It is suggested that you review the itemized budget previously submitted, and discuss with me any revisions which you wish to recommend.

Sincerely yours,

DWIGHT H. GREEN  
*Governor*

Subsequently the Governor's Secretary has advised that the Illinois Budgetary Commission will meet at the Executive Mansion on February 24 at 8:30 p.m. to discuss with representatives of the University questions involving its budget for 1941-1943, and that the Governor expects to be present at this meeting. I have replied that University representatives will meet with the Governor and the Commission at the appointed time.

In accordance with the Governor's request, the President of the University and his advisers have been reviewing the biennial budget for 1941-1943 as approved by the Board of Trustees on October 21, 1940 (Minutes, pages 100-102), and submitted to the State Department of Finance. A report of this review will be presented to the Board at this meeting for its instructions to the President in discussing the University budget with the Governor and the Budgetary Commission. When a biennial budget has been adopted by the Board of Trustees no officer of the institution has authority to make or agree to any changes therein except on specific instructions from the Board.

The University Council<sup>1</sup> at a meeting on February 18 was also asked to consider any revisions in the budget which, in its judgment, should be recommended to the Board of Trustees in the light of developments since its previous recommendations were submitted last fall. It was the unanimous opinion of the Council that the budget, as approved by the Board of Trustees on October 21, 1940, is not only a minimum budget but that it is now actually inadequate in the light of certain developments within recent months. These include such factors as higher salaries which must be paid in filling vacancies and in retaining personnel in the face of competition for their services by industries and the Federal Government, increased costs of supplies and materials, and the probability of an increase in enrollment during the next biennium. (This estimate of enrollment is based on significant increases in high school enrollments, which data were not available when the President and the University Council submitted their original recommendations to the Board of Trustees in October.)

<sup>1</sup>The Council consists of the President, the Provost, the Deans of the Colleges, the Directors of the Schools, the Director of the Library, the Director of University Extension, and three representatives elected by the University Senate or general faculty. The Council acts in the capacity of advisor to the President and meets on his call. The President is required, under University Statutes, to secure the Council's recommendations, assisted by the Comptroller and the Director of the Physical Plant Department, in the preparation of annual and biennial budgets.

This report was received for record.

#### BUDGET FOR RESEARCH AND EDUCATIONAL HOSPITAL

(2) At the meeting of December 5, 1940 (Minutes, pages 134-137), the Board received a preliminary budget of the Research and Educational Hospital, including the new Neuropsychiatric Institute. This budget was based on the expectation that the University would operate the new Neuropsychiatric Institute in accordance with the action of the Board at its meeting November 14, 1940 (Minutes, page 118).

On December 5 the Board deferred action on the proposed budget, pending further discussion with the Department of Public Welfare. This discussion has been carried out recently with the new Director of the Department, Mr. Rodney Brandon. As a result the following recommendations are submitted:

1. That the Board of Trustees rescind the action of November 14, 1940, providing that the new Neuropsychiatric Institute be included in the transfer to the University, thus leaving the action relating to this transfer the same as that covered by the report of the special committee on future management and operation of the Research and Educational Hospital presented to and approved by the Board October 21, 1940 (Minutes, pages 103-104).

2. That the following budget for the Research and Educational Hospital, including the reimbursement for services to be rendered to the Department of Public Welfare by the University for the coming biennium, be approved, and the President of the University be authorized to introduce an appropriation bill covering this budget.

#### PROPOSED BUDGET 1941-1943 RESEARCH AND EDUCATIONAL HOSPITAL, INSTITUTE FOR CRIPPLED CHILDREN, INSTITUTE FOR JUVENILE RESEARCH, AND NEUROPSYCHIATRIC INSTITUTE

<i>Research and Educational Hospital and Institute for Crippled Children</i>	<i>Proposed Appropriation</i>
Operation:	
Salaries and wages.....	\$ 739 938
Office expense (including printing).....	15 100
Travel.....	600
Operation.....	290 300
Repairs and equipment.....	97 000
<i>Total, Operation.....</i>	<i>\$1 142 938</i>
Permanent Improvements:	
Remodeling of Research and Educational Hospital in Chicago and equipment.....	\$ 254 000
Addition to Research and Educational Hospital in Chicago and equipment.....	567 000
Purchase of land for future use in the development of the Re- search and Educational Hospital and related activities in Chicago.....	125 000
<i>Total, Permanent Improvements.....</i>	<i>\$ 946 000</i>
<i>Total, Research and Educational Hospital.....</i>	<i>\$2 088 938</i>
<i>Neuropsychiatric Institute and Institute for Juvenile Research</i>	
Salaries and wages, office expense, operation, repairs, equipment, and minor improvements.....	350 000 <sup>1</sup>
<i>Total Proposed Appropriations.....</i>	<i>\$2 438 938</i>
<i>Source of Funds</i>	
State Tax Revenues.....	\$2 088 938
University Income Fund.....	350 000 <sup>1</sup>
<i>Total Funds.....</i>	<i>\$2 438 938</i>

<sup>1</sup>For the purpose of meeting expenses of the Neuropsychiatric Institute and the Institute for Juvenile Research to be provided to these institutions by the University of Illinois and reimbursed to it by the Department of Public Welfare out of appropriations made to the Department of Public Welfare for these purposes.

On request of the President, the Comptroller presented this item and commented on it.

On motion of Mr. Jensen, the action of November 14, 1940, was rescinded, this budget was approved, and authority was granted as recommended.

#### DEGREES CONFERRED IN FEBRUARY, 1941

(3) The University Senate recommends the conferring of degrees on the following candidates who have completed the requirements therefor.

On motion of Mr. Cleary, these degrees were authorized as recommended.

#### SUMMARY OF DEGREES, FEBRUARY, 1941

Degrees in the Graduate School, conferred at Urbana:	
Doctor of Philosophy.....	22
Master of Arts.....	26
Master of Science.....	33
Master of Music.....	1
<i>Total, Graduate School, Urbana.....</i>	<i>82</i>
Degrees in Law, conferred at Urbana:	
Bachelor of Laws.....	10
Doctor of Law.....	2
<i>Total, Law.....</i>	<i>12</i>
Baccalaureate Degrees, conferred at Urbana:	
Bachelor of Science, Library School.....	1
Bachelor of Arts, College of Liberal Arts and Sciences.....	26
Bachelor of Science, College of Liberal Arts and Sciences.....	12
Bachelor of Science, College of Commerce.....	41
Bachelor of Science, College of Engineering.....	25
Bachelor of Science, College of Agriculture.....	20
Bachelor of Science, College of Education.....	24
Bachelor of Science, College of Fine and Applied Arts.....	4
Bachelor of Fine Arts, College of Fine and Applied Arts.....	2
Bachelor of Science, School of Journalism.....	8
Bachelor of Science, School of Physical Education.....	6
<i>Total, Baccalaureate Degrees, Urbana.....</i>	<i>160</i>
<i>Total, Degrees Conferred at Urbana.....</i>	<i>263</i>
Degrees in Pharmacy, conferred at Chicago:	
Bachelor of Science in Pharmacy.....	3
Degrees in Dentistry, conferred at Chicago:	
Bachelor of Science in Dentistry.....	1
Degrees in Medicine, conferred at Chicago:	
Bachelor of Science in Medicine.....	6
Certificate in Medicine.....	(1) <sup>1</sup>
Bachelor of Medicine.....	1
<i>Total, Medicine.....</i>	<i>7</i>
Degrees in the Graduate School, conferred at Chicago:	
Master of Science.....	9
<i>Total, Degrees Conferred at Chicago.....</i>	<i>20</i>
<i>Total, Urbana and Chicago, February, 1941.....</i>	<i>283</i>
Doctor of Medicine, conferred since June 7, 1940.....	156
Degrees conferred in August, 1940.....	257
Degrees conferred in October, 1940.....	321
<i>Total, Degrees Conferred Since Commencement in June, 1940.....</i>	<i>1 017</i>

<sup>1</sup>Showing the completion of four years of work—not counted as a degree.

*Degrees Conferred at Urbana*

## GRADUATE SCHOOL

**Degree of Doctor of Philosophy***In Accountancy*

NORBERT GEORGE BAUSCH, B.S., Creighton University, 1932; M.S., 1933

*In Agronomy*

ERNEST BENTON EARLEY, B.S., Clemson College, 1928; M.S., Virginia Polytechnic Institute, 1929

EDGAR EMERSON HARTWIG, B.S., University of Minnesota, 1937; M.S., 1939

LYNNE K. WOOD, A.B., Brigham Young University, 1936; M.S., 1938

*In Animal Husbandry*

JOHN HARWOOD LONGWELL, B.S., A.M., University of Missouri, 1918, 1920

*In Chemistry*

STANFORD WILLIAM BRIGGS, B.S., California Institute of Technology, 1937; M.S., 1938

DONALD EUGENE BURNET, A.B., University of South Dakota, 1937

CHARLES RICE HARMISON, JR., A.B., Montana State University, 1937

JULIUS FRANK KAPLAN, B.S., 1937

RUSSELL JOHN KEIRS, B.S., M.S., 1937, 1938

GRAHAM WATSON McMILLAN, B.S., Monmouth College, 1937

THOMAS DORAN O'BRIEN, B.S., A.M., George Washington University, 1935, 1938

FRANK McLERAN RUGG, A.B., Mississippi College, 1933; M.S., Louisiana State University, 1935

ROBERT OLVIN SAUER, A.B., Coe College, 1936

JOHN WILLIAM SHACKLETON, A.B., M.S., Vanderbilt University, 1932, 1933

WILLIAM JOHN SHANNON, A.B., M.S., 1936, 1938

LYNWOOD NELSON WHITEHILL, A.B., A.M., Dartmouth College, 1935, 1937

MICHAEL WITTE, B.S., Loyola University, 1937; M.S., 1938

*In Economics*

JAMES CHARLES PETTEE, B.S., M.S., 1932, 1933

*In History*

DALLAS M. YOUNG, B.Ed., Southern Illinois State Normal University, 1936; A.M., 1937

*In Mathematics*

MARGARET MARY HANSMAN, A.B., A.M., Colorado College, 1931, 1936

*In Zoology*

RUSSELL PERRY HAGER, A.B., Bates College, 1934; A.M., 1935

**Degree of Master of Arts***In Classics*

WAYNE ELLIS HAMMERLUND, A.B., 1938

CARMEN LOUISE FARR, A.B., 1934

*In Education*

WELLMAN LYLE FRANCE, A.B., James Millikin University, 1932

MAY GOODWIN, B.Ed., Illinois State Normal University, 1923

ROYAL M. HODGES, B.Ed., Western Illinois State Teachers College, 1937

JOHN EDGAR HOUGHTON, B.S., 1927

THELMA WILLIAMS KAUFFMAN, A.B., Iowa State Teachers College, 1930

DON DILLARD SHUTE, B.S., 1938

MILDRED BELLE THOMPSON, B.Ed., Illinois State Normal University, 1936

RALPH RAND WALKER, A.B., William Jewell College, 1930

HARVEY DALE WALRAVEN, B.Ed., Western Illinois State Teachers College, 1938

*In English*

JAMES COOKSLEY BALL, B.S., Northwestern University, 1937  
 LOIS MAURINE BODY, B.Ed., Illinois State Normal University, 1935  
 TIMOTHY JAMES HARRISON, B.Ed., Illinois State Normal University, 1937  
 MARTHA LUCILE PORTER, B.S., 1934  
 WALTER BERYL STONE, A.B., 1939

*In Entomology*

BERNARD GEORGE BERGER, A.B., Iowa Wesleyan College, 1939

*In History*

HELEN CLARA COARD, B.Ed., Western Illinois State Teachers College, 1936  
 THOMAS W. STANFIELD, A.B., 1939

*In Library Science*

DOROTHY MAE REUSS, A.B., Aurora College, 1935; B.S.(Lib.), 1937

*In Mathematics*

ALLEN WIDDIS BRUNSON, A.B., Butler University, 1939

*In Physics*

JOHN WILLIAM KODIS, B.S., Marietta College, 1939

*In Physiology*

CHARLES WESLEY PETEFISH, A.B., Illinois College, 1927

*In Political Science*

BARTO BABITZ, B.Ed., Southern Illinois State Normal University, 1939

*In Sociology*

MARTHA JANE POWELL, A.B., Monmouth College, 1938

*In Spanish*

EDWIN ERNEST HOWARD, A.B., University of Texas, 1937

**Degree of Master of Science***In Accountancy*

KENNETH BERNARD BERG, B.S., University of North Dakota, 1939

*In Agricultural Economics*

LOUIS B. JECKEL, B.Ed., Illinois State Normal University, 1930  
 WILLIAM HILDRETH SCOFIELD, B.S., Cornell University, 1936

*In Agronomy*

MO POON CHANG, B.S., National Sun Yat-Sen University, 1936  
 ELIN EDWIN COCKRUM, B.S., 1937  
 ROBERT RYAN COPPER, B.S., 1937  
 JOHN WILBUR MATTHEWS, B.S., 1935  
 WILLIAM LLOYD SNELLING, B.S., Purdue University, 1939  
 CHARLES HENRY STINSON, B.S., 1933

*In Chemistry*

ALICE EMILY BILLMAN, B.S., New Jersey College for Women, 1938  
 GEORGE WESLEY CANNON, A.B., Dakota Wesleyan University, 1939  
 DELTON WILLIAM HEIN, A.B., University of South Dakota, 1939  
 CLIFFORD RICHARD KEIZER, A.B., Hope College, 1939  
 LOUIS ANTHONY RITTSCHOF, B.S., 1939  
 JOHN WALTER WHITSON, JR., B.S., Beloit College, 1939

*In Civil Engineering*

AHMET MUNCI OZELSEL, B.S., Robert College, 1939

*In Education*

HOWARD ELSWORTH BROWN, B.S., 1923  
 LEINO BARTHOLOMEW CORGNATI, B.S., Monmouth College, 1935  
 MILBOURN FRANK DEMUNN, B.S., 1938  
 WILMA JOSEPHINE FOX, B.S., 1938  
 MARY ANNA BELLE GARVIN, B.S., 1935  
 GLADYS MAE HANSON, B.S., 1939  
 GEORGE FRANK MILLER, B.S., 1940  
 VERNON SAMUEL ROCKE, B.S., 1935  
 VIOLET KATHRYN SAUER, B.S., 1929

*In Entomology*

ROGER WRIGHT WILLIAMS, B.S., 1939

*In Geology*

BRYAN CONRAD PARKS, B.S., University of Arkansas, 1926

*In Horticulture*

EDWIN JACOB THOMPSON, A.B., Southern Illinois State Normal University, 1928;  
 B.S., 1931

*In Library Science*

LUCILE ZEDA CROSBY, A.B., Friends University, 1925; B.S.(Lib.), 1930

*In Mathematics*

STANLEY CARL RICHARDS, B.S., 1939

*In Mechanical Engineering*

TA CHI HSIUNG, B.S., Chiao-Tung University, 1934; M.S., Purdue University,  
 1939

*In Music Education*

FORREST HENRY HEEREN, B.S., 1940

*In Zoology*

ROBERT GORDON YAPP, A.B., 1939

**Degree of Master of Music**

HELEN DORIS HAUPT, A.B., University of Washington, 1936

## COLLEGE OF LAW

**Degree of Bachelor of Laws**

W. CARL ALLEN, B.S., 1935  
 JAMES CAMPBELL ANDREWS, A.B., University of Michigan, 1937  
 ROBERT HAMILL CLEMENTS, B.S., 1939  
 MARY ANN CREIGHTON, A.B., 1939  
 EDWARD MICHAEL LAWLER, A.B., St. Benedict's College, 1937  
 JOHN CARLYLE LUTHER, A.B., Monmouth College, 1932  
 DAVID HARVEY MCNEILLY, A.B., James Millikin University, 1938  
 JACK JOSEPH REARDON, B.S., 1937  
 JOE DELAY TAYLOR, A.B., 1939  
 FRED WOODROW UNDERWOOD, Ph.B., Shurtleff College, 1931; A.M., 1939

**Degree of Doctor of Law**

JAMES BURDIS GRAY, B.Ed., Southern Illinois State Normal University, 1935,  
 with Honors  
 MAX EUGENE HOLLENBECK, B.S., 1938

## LIBRARY SCHOOL

**Degree of Bachelor of Science***In Library Science*

IRENE LOUISE CRAFT, B.S., Kansas State Teachers College (Hays), 1930; A.M.,  
 University of Nebraska, 1931

## COLLEGE OF LIBERAL ARTS AND SCIENCES

**Degree of Bachelor of Arts***In Liberal Arts and Sciences*

RUTH ALDRICH	NORMAN JOHN ALBERT KRAEFT
JACK TRUITT BALES	IRMA MAE LOUFEK, with High Honors
ROBERT JACKSON BARTELS	in Sociology
LOIS IRENE BLUE	ROBERT EDWARD OESTERLING
WILLIAM CHARLES BOUDREAU	LAWRENCE KAUFMANN OFFENBECKER,
HENRY MIDDLETON BRITT, III	III
JOSEPH CHARLES CALLEN	LOIS EMMA POTTER
DOROTHY LOIS COX, with Honors in	MAURICE HERBERT SCHWARTZ
Sociology	DONALD KAEMPEN SCHWEITZER
ABRAHAM EISENSTARK	JAMES JORDAN SEABERRY
SIDNEY GOOZE, with Highest Honors in	JOHN GILTNER TWIST
Political Science	ERVIN JOSEPH VESELY
ORVILLE EARL ISENBURG	GEORGE DODGE WALRAVEN, JR.
ANGELA KLEENE	CHALMERS SAMUEL WOOLLEY
GENEVIEVE HELEN KLINE	

*In Home Economics*

DANA VIRGINIA DERROUGH

**Degree of Bachelor of Science***In Liberal Arts and Sciences*

CHARLES BRUCE BAUER	ROBERT HAROLD KENNEDY
LOUIS SIDNEY CHOLDEN	MARVIN PHILLIP MEYER
JOSEPH JOHN EGLIN	PAUL ELEXANDER PELLETIER, JR.
LARUE SIMONS HIGHSMITH	MURIEL ROSENCRAZ
IRWIN DANIEL HORWITZ	LLOYD BERNARD SPIVAK

*In Chemistry*

MELVIN SELIGMAN

*In Chemical Engineering*

ROBERT LESTER SCHWIMMER

## COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION

**Degree of Bachelor of Science***In Accountancy*

HERBERT LAWRENCE ABRAMSON	THOMAS DUDLEY RODMAN
ROBERT CHARLES BLUNCK	FRANK EDWARD STRANG
JULIUS GERSTEIN	STANLEY STEPHEN SULZYCKI, with
CHARLES RODMAN MENEFFEE	Honors
ROBERT ARTHUR MORGAN	EDWARD JOSEPH WOLF
SAMUEL MORTON PEARSON	

*In Commerce and Law*

MARTIN MELVIN MEIER

JOSEPH JOHN RUPSICH

*In Economics*

JOHN JAMES WATERS

*In Foreign Commerce*

CHESTER LOREN KNOX

*In General Business*

CHARLES MACKLYN ADAMS	CHARLES THOMAS MCEWEN
WELLS LOUIS ALBADE, JR.	ROBERT HENRY MORRIS
HAROLD EUGENE CUNNINGHAM	GEORGE MARVIN NELSON
GAYLORD EMILE DEISBECK	CHRIS CLARENCE OBERHEIDE
JOSEPH MARION DOLAN	LOUIS FRANKLIN OVERGARD
JEROME GOLD	EDWARD SAMUEL PETERSON



DONALD DAVID ROBERTS  
 GEORGE WILLIAM SCHEPPACH  
 HERMAN SCHNITZ  
 RICHARD CARLYLE SCHULTIS

RUSSELL REINEMER STOCKER  
 RALPH ALBERT SWAIM  
 HARLAN ORR WHITE

*In Industrial Administration*

ORLO DORR CENTER  
 HUGH PATRICK MCALEAR, JR.  
 WALTER RAYMOND OLSON

JOHN ARTHUR SCHNEIDER  
 WILLIS LOZELLE ZIMMERMAN

*In Management*

DONALD REHNBERG HEDGES

*In Marketing*

EVELYN INGA BORGES

*In Public Affairs*

VIRGINIA MEADE MCCANNA

COLLEGE OF ENGINEERING

**Degree of Bachelor of Science**

*In Ceramics*

TRACY WILLMORE

*In Ceramic Engineering*

EDWARD ALBERT THOMAS

*In Civil Engineering*

MILAN BABICH  
 WILBERT HYSOY  
 PAUL WILLIAM JENICEK  
 LOUIS JOSEPH KETE

TOM GEORGE LIVELY  
 LEO MALKIN  
 VALMAR ALBERT SCHAAF  
 GEORGE RICHARD SHAY

*In Electrical Engineering*

FRAZER ELLS LESLIE  
 BERNARD XAVIER LEVIN  
 WALLACE ARTHUR POND

SHANNON CURTIS POWERS  
 WILLIAM RAPHAEL TRAVERS

*In Engineering Physics*

DONALD WARREN HANEY

*In General Engineering*

BERNARD CAHILL HANLEY

*In Mechanical Engineering*

DONALD NORMAN BADGLEY  
 JOHN OLAF BRADFORD  
 JOHN ROBERT CARNEY  
 THOMAS WOODROW JACKSON

DONALD BURCHARD LAMB  
 KENNETH ALBERT NELSON  
 DEAN ALAN OLSON

*In Metallurgical Engineering*

THOMAS JEFFRIES RIGGS, JR.

COLLEGE OF AGRICULTURE

**Degree of Bachelor of Science**

*In Agriculture*

GLEN EUGENE DIAMOND, with Honors  
 ROBERT ANDREW DUNLAP  
 JOHN EDWARD HARBER  
 JOHN THRANE HEPPERLY  
 HOWARD WILLIAM KASEBERG  
 KERMIT JOHN KRUGER  
 EDWARD ELMO LAMONT  
 GARRETT WESLEY LOY  
 RICHARD HENCH LUKENS  
 DALE EDWARD MCKEE

GEORGE DAVID PERISHO  
 GLENN FRANKLIN RIDDLE  
 EVERETT DUANE STERREBERG, with  
 High Honors  
 CHARLES ERVIN VOLAND, with Highest  
 Honors  
 MITCHELL RAMSEY WARWICK  
 PAUL MALCOLM WEAS  
 JAMES ALBERT WEBB

*In Floriculture*

WARREN KELLS WALKER

*In Home Economics*

MARGARET GRACE BAKER

BETTY RUTH PEARCE

## COLLEGE OF EDUCATION

**Degree of Bachelor of Science***In Education*

BARBARA LOUISE BARTELS

WAYNE CORWIN BUTLER

ANNE SUSIE EDINGER

GERALDINE ABNER GALLOWAY

DOROTHY MAE HOSTETLER

STANLEY RICHARD HYNES

ROBERT WALDEN INGLE

BESSIE SMITH KING

FRANCIS GEORGE KRAVCIK

ALICE LOREY

MARY KATHLEEN LUCAS

MARY ELIZABETH LUCKEY

MARTIN FRED MEYERS

GENEVIEVE CORNELIA POTUTO

ROBERTA CUMMINS REA

OPEL MARGARET RIPPEY

KURT OTTO SCHLESINGER

MILDRED FRANCES SCHMUESER

CHARLES CONWAY WILSON

MARGERY WINNIFRED WILSON

*In Agricultural Education*

LYLE AUSTIN HUTSON

ELMER LEO RICE

*In Industrial Education*

ALGA LEE CARMAN

JOSEPH WOSK

## COLLEGE OF FINE AND APPLIED ARTS

**Degree of Bachelor of Science***In Architecture*

DONALD DAVID DICK

PHILIP STUART ROMIGH, with Honors

HERMAN JOHN HARDERS

*In Music Education*

PAUL FRED LESTER

**Degree of Bachelor of Fine Arts***In Art Education*

ROSEMARY LOUIS

*In Commercial Design*

JAMES FRANKLIN BICKERS, JR.

## SCHOOL OF JOURNALISM

**Degree of Bachelor of Science***In Journalism*

RICHARD LOUIS BURKLAND

ROBERT LESLIE NELSON

ROBERT ANTHONY CAMPBELL

WILBUR ALEXANDER ROBINSON, JR.

ALICE EILEEN COURTNEY

JACK AUGIE RYE

JOHN JOSEPH GERARD KILLIAN

MILTON BENJAMIN SACHS

## SCHOOL OF PHYSICAL EDUCATION

**Degree of Bachelor of Science***In Physical Education*

ROBERT RAINES HESLEP

CHARLES WILLIAM METTLER

LEONARD KALLIS

JOHN VALLETTE SCOTT

HARRY WILLIAM KLOCKER

ROBERT THOMASES

*Degrees Conferred in Chicago*

## COLLEGE OF PHARMACY

**Degree of Bachelor of Science***In Pharmacy*

NORMAN MEYER LANDER  
AUBREY JACK MEYER

ADELAIDE E. VENETUCCI

## COLLEGE OF DENTISTRY

**Degree of Bachelor of Science***In Dentistry*

SAMUEL LEONARD HOPP

## COLLEGE OF MEDICINE

**Degree of Bachelor of Science***In Medicine*

GEORGE WILLIAM HANGOS  
ALLEN HERBERT LONG, A.B., Lake  
Forest College, 1937  
JOHN DANIEL LYNCH, III

HOSMER TRYON MERRELL, A.B., 1938  
PAUL WALTERS SNOWDEN  
LOUIS ELLIOTT TEBOW

**Certificate in Medicine**

JOSEPH T. SHULRUFF, B.S., 1938 (as of November 15, 1940)

**Degree of Bachelor of Medicine**

HERMAN JOHN EDWARD CARR

## GRADUATE SCHOOL

**Degree of Master of Science***In Bacteriology*

GLIDDEN HINMAN, A.B., 1905

*In Medicine*

HOWARD EUGENE HEYER, B.S., M.D., 1935, 1938  
JEROME THOMAS PAUL, B.S., M.D., Loyola University, 1935, 1937

*In Obstetrics and Gynecology*

JOHN ROBERT WOLFE, M.D., Northwestern University, 1931

*In Orthodontia*

JOHN ROBERT THOMPSON, B.S., D.D.S., M.S., Northwestern University, 1934, 1937

*In Pathology*

HANS PHILIPP POPPER, M.D., University of Vienna, 1928

*In Pediatrics*

VALERIA ERENA GENITIS, B.S., DePaul University, 1931; M.D., Loyola University, 1937

*In Physiological Chemistry*

PAUL KRAUT WEICHSSELBAUM, B.S., M.D., 1935, 1938

*In Physiology*

ROBERT MARTIN HOUSE, B.S., 1939

**EXCHANGE OF PROFESSORS WITH THE UNIVERSITY OF FLORIDA**

(4) Assistant Professor Paul M. Green, of the Department of Economics, has requested permission to exchange his position with Professor D. M. Beights, of the University of Florida, from February 1 to June 30, 1941. The Board of Trustees has recognized the advantages of such exchanges by including a provision in the University Statutes authorizing the necessary arrangements.

Since it was necessary to make this exchange effective at the beginning of the second semester, I have authorized a leave of absence for Professor Green without pay from February 1 to June 30, 1941, and the appointment of Professor Beights as Assistant Professor of Economics for five months from February 1, 1941, at a salary rate of \$3,500 a year, which is the same as received by Professor Green. Any salary adjustments to take care of the financial equities involved will be made directly between Professor Beights and Professor Green under a plan to which they have agreed.

I request confirmation of these actions.

On motion of Mr. Davis, these actions were confirmed.

**APPOINTMENT OF DR. PAUL C. BUCY AS ASSOCIATE PROFESSOR  
IN THE DEPARTMENT OF NEUROLOGY AND  
NEUROLOGICAL SURGERY**

(5) On a recommendation of the officers concerned, I have approved the appointment of Dr. Paul C. Bucy, of Chicago, as Associate Professor in the Department of Neurology and Neurological Surgery without salary from February 15 to August 31, 1941, and request confirmation of this action.

On motion of Mr. Davis, this action was confirmed.

**LEAVES OF ABSENCE**

(6) A recommendation that the following leaves of absence be granted members of the staff for the reasons and periods and under the conditions indicated in each case:

Dr. Edmund Whittaker, Associate Professor of Economics, sick leave on one-half pay for the second semester of the current academic year, or for six months from March 1, 1941.

Mr. Raymond Burke, University Assistant Pressman, sick leave with full pay for twelve weeks from December 19, 1940.

Mr. Walter Smith, Supply Attendant in the Department of Medicine Administration, sick leave with full pay from December 10 through December 31, 1940.

Mr. George P. Stephens, laborer in the Physical Plant Department, extension of sick leave from January 24 through February 27, 1941, with full pay.

Mr. John Henry, laborer in the Physical Plant Department, sick leave from December 7, 1940, through January 25, 1941, with full pay.

Dr. E. M. Lyman, Associate in Physics, Dr. N. F. Ramsey, Jr., Associate in Physics, and Dr. M. H. Kanner, Instructor in Physics—extension of leaves without pay through August 31, 1941, to continue the research work at another institution, for which they were previously granted leaves without pay.

Dr. Samuel Kaplan, Associate in Obstetrics and Gynecology, on the Clinical Staff (serving without salary), sick leave from February 1 through August 31, 1941.

Mr. Arthur F. Deam, Professor of Architecture, sick leave on one-half pay for six months from March 1, 1941. This is a continuation of sick leave granted Professor Deam on part pay for six months from September 1, 1940.

Miss Lucille N. Ellis, Secretary to the Dean of the College of Liberal Arts and Sciences, sick leave from February 20 to March 11, to which she is entitled under the regulations of the Civil Service Commission, and two weeks' disability leave from March 11 to March 25, with full pay.

*Leaves of Absence for Military Service*  
(The leave in each case is without salary.)

\*Dr. David H. Wagner, Instructor in Surgery, February 1, 1941, through January 31, 1942.

Mr. K. C. Shrader, Research Assistant for the Bureau of Institutional Research, one year from February 21, 1941.

Dr. L. L. McQuitty, Associate in Psychology and Counselor, Personnel Bureau, one year from February 1, 1941.

\*Dr. E. E. P. Seidmon, Instructor in Bacteriology and Public Health, January 25 through August 31, 1941.

\*Dr. Samson D. Entin, Assistant in Medicine, February 1 through August 31, 1941.

\*Dr. Harry J. Yellen, Assistant in Medicine, February 1 through August 31, 1941.

\*Dr. Zigmore Harris, Assistant in Medicine, January 26 through August 31, 1941.

Mr. John D. Amerman, Accountant in the Physical Plant Department, one year from February 17, 1941.

On motion of Mr. Jensen, these leaves were granted as recommended.

**APPROPRIATION TO COLLEGE OF FINE AND APPLIED ARTS**

(7) A recommendation that an assignment of \$300 be made from the General Reserve Fund to the College of Fine and Applied Arts for the expenses of art exhibits at the University during the current academic year.

On motion of Mr. Cleary, this appropriation was made, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Davis, Mr. Jensen, Mr. Mayer, Mr. Pogue; no, none; absent, Mr. Green, Mr. Karraker, Dr. Meyer, Mrs. Plumb, Mr. Wieland.

**EQUIPMENT FOR ILLINI UNION BUILDING**

(8) Because of lack of funds it was necessary to reduce the budget for furnishings and equipment in the Illini Union Building and to leave certain areas of the building itself unfinished. In the short time the building has been in use the demands on its facilities for service have shown that some of this equipment which was omitted should be provided as soon as possible. Additional needs are:

Food service equipment.....	\$ 7 750
Benches, chairs, and other furniture for second floor corridor.....	700
Folding chairs (400).....	1 410
Checking equipment.....	750
Sound system.....	1 200
Furniture for South Terrace.....	2 000
<i>Total Estimate.....</i>	<i>\$13 900</i>

The Director of the Physical Plant Department requests that an advance of \$13,900 be made from the General Reserve Fund for the purchase of the above equipment, with the understanding that this amount will be restored by the University of Illinois Foundation when it raises additional funds for furnishings and equipment. This is in addition to the \$18,022 previously advanced by the Board for furnishings and equipment pending receipt of additional funds from the Foundation. The Comptroller of the University (who is also Treasurer of the Foundation) reports that in view of subscriptions received to date this first advance will probably be refunded in the near future.

\*Members of the Clinical Staff serving without salary.

On motion of Mr. Cleary, this appropriation was made from the General Reserve Fund, to be expended as funds are at hand, and to be repaid as receipts are available, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Davis, Mr. Jensen, Mr. Mayer, Mr. Pogue; no, none; absent, Mr. Green, Mr. Karraker, Dr. Meyer, Mrs. Plumb, Mr. Wieland.

#### CONTRACT CHANGE ORDERS ON P.W.A. PROJECTS

(9) Pursuant to the authorization of the Board of Trustees, I have approved the following contract change orders and request confirmation of such approval:

##### *Illini Union Building*

Change Order No. 15, contract with the Wadeford Electric Company for electrical work.

(1) Installation of conduit only for intercommunicating telephone system.....	\$171 50
(2) Provision of low-tension outlets in Rooms Nos. 131 and 244 not shown in drawings.....	44 10
(3) Extra labor in locating receptacle outlets closer to floor than indicated on drawings.....	179 00
(4) Extra expense incident to relocating four receptacle outlets in Rooms Nos. 210 and 211.....	16 40
(5) Extra circuit to separate emergency and regular lighting for basement stairs.....	20 00
(6) Providing electric outlet in new battery room.....	11 20
(7) Extra cost for providing glass for cove lighting in Rooms Nos. 50 and 52 after same had been once omitted.....	46 00
<i>Total Additional Cost.....</i>	<i>\$488 20</i>

Change Order No. 5, contract with G. H. Schanbacher & Son Company for interior decorating.

(1) Furnish P.W.A. tablet in accordance with quotation dated January 13, 1941.....	\$ 43 50
(2) Provide 20 extra rolls of wallpaper in accordance with quotation dated January 13, 1941. Original order of paper was covered by Change Order No. 1.....	30 00
<i>Total Additional Cost.....</i>	<i>\$ 73 50</i>

Change Order No. 16, contract with the Wadeford Electric Company for electrical work.

(1) Electrical changes incident to enlarging of compressor room.....	\$155 90
(2) Changes in location of electrical outlets in fountain room.....	27 00
(3) Providing wiring for foul lights in bowling alleys..	38 40
(4) Three light fixtures for telephone booths in Room No. 53.....	31 05
(5) Changes in lounges incident to omission of bracket light fixtures.....	23 20
<i>Total Additional Cost.....</i>	<i>\$275 55</i>

On motion of Mr. Jensen, these changes were authorized, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Davis, Mr. Jensen, Mr. Mayer, Mr. Pogue; no, none; absent, Mr. Green, Mr. Karraker, Dr. Meyer, Mrs. Plumb, Mr. Wieland.

**CONTRACT CHANGE ORDERS ON MEN'S RESIDENCE HALL**

(10) The Director of the Physical Plant Department requests approval of the following changes in the contract with Fred White, Mattoon, for the plumbing and heating system in the Men's Residence Hall:

**Change Order No. 1**

- |   |                   |
|---|-------------------|
| (1) This change order is to remove from the contract Alternate No. 8, originally accepted and included in the contract. Thus the system will retain all normal heating and ventilating controls except for the omission of the Johnson Service Company's zone control system. However, all provisions will be included, such as conduit raceways, for later installation of either the Johnson Service Company or the Dunham zone control systems—Deduct..... | \$2 768 00        |
| (2) Provide waste connection for installation of future refrigerator in kitchen in accordance with quotation dated December 9, 1940—Add .....   | 21 50             |
| <i>Net Deduction.....</i>   | <i>\$2 746 50</i> |

On motion of Mr. Davis, these changes were approved.

**REQUEST OF ATHLETIC ASSOCIATION FOR ALLOCATION OF LAND AREAS FOR INTERCOLLEGIATE AND INTRAMURAL SPORTS**

(11) At a joint meeting of the Board of Trustees of the University and the Board of Directors of the Athletic Association in Chicago on December 5, 1940 (Minutes, page 139), the latter presented a general plan for the expansion and development of the facilities for physical education and intercollegiate and intramural sports. A request was made for the allocation of certain areas on the University campus for these purposes.

At a meeting on January 11 the Board of Directors of the Athletic Association voted to request specifically the allocation of the following areas for athletic purposes:

*Areas already allocated, retention of which is requested:*

1. Illinois Field.
2. The present drill field, with the exception of the portion now being used as a site for the Men's Dormitory.
3. The entire block of land surrounding Huff Gymnasium.
4. The present golf course.

*Allocation of the following additional areas requested:*

5. The area directly south of the new power plant and north of Stadium Drive, to be used as a future baseball and intramural field.
6. About 160 acres of land south of Stadium Drive and west of First Street, to be used for an 18-hole golf course.
7. A small area in the north end of the present forestry preserve, to be used as a recreational center.
8. The building site directly east of Huff Gymnasium, to be reserved for future sports building.
9. An area of about 12 acres directly south of the forestry and now used by the Horticulture Department. This area is intended for use as a field for intramural athletics, particularly for students who live in Urbana.
10. The Athletic Association requests that the present tennis courts in various parts of the campus be retained for that purpose and that these spots not be used as building sites.

The Association is submitting the list of areas at this time so that it can make plans for the utilization of these areas, since there is no object in making studies for the development of athletic facilities until there is assurance that the necessary land will be available.

Since the request of the Athletic Association involves other University interests, the Director of the Physical Plant Department and the Dean of the

College of Agriculture and Director of the Agricultural Experiment Station have been consulted. Copies of their letters commenting on this proposal are submitted herewith.

I recommend that this matter be referred to the Board Committee on Buildings and Grounds.

On motion of Mr. Mayer, this matter was referred to the Committee on Buildings and Grounds for study and report.

**MESSAGE FROM ILLINOIS EDUCATION ASSOCIATION  
CONCERNING SUMMER SESSION FEES**

(12) The following letter has been received from the Illinois Education Association:

Springfield, Illinois  
February 8, 1941

*President Arthur Cutts Willard  
University of Illinois  
Urbana, Illinois*

DEAR SIR:

The Board of Directors of the Illinois Education Association at its last meeting directed me to file with the University of Illinois Board of Trustees its objections to the recently authorized increase in summer tuition fees to be exacted from teachers attending your summer session.

It was the feeling of the Board that many teachers with low salaries, now obliged by a new school recognition system to gain additional college credits, would find it inconvenient if not impossible to pay the higher fees at the University of Illinois, and that they would therefore attend other institutions. Furthermore, it was felt that those already entered upon studies leading to higher degrees at the University of Illinois should not be called upon to meet higher tuition fees.

I respectfully request you to convey this message to your Board of Trustees.

Sincerely yours,

IRVING F. PEARSON  
*Executive Secretary, I.E.A.*

This report was received for record.

**SUMMER SESSION FEES**

(13) The Dean of the College of Education recommends that the Board consider waiving the increase in Summer Session fees recently ordered, in the case of teachers in the public schools of Illinois who have already begun work towards either baccalaureate or advanced degrees by attending Summer Sessions at the University of Illinois, until the summer of 1945, unless requirements for the degree for which the student is registered are completed before that date and the candidate wishes to work for an advanced degree. A copy of his letter is hereby given to the Secretary of the Board for record.

This report was received for record.

At this point, Dr. Meyer took his place with the Board.

**UNIVERSITY SCHOLARSHIPS**

(14) On September 27, 1940 (Minutes, page 45), the Board adopted certain recommendations of its Special Committee on Fees and Scholarships, which included the following:

"4. Ten scholarships to be known as 'University Scholarships' shall be established."

This was based on a recommendation made by the Faculty Committee on Fees and Scholarships in its report previously submitted to the Board of Trustees, which included a statement of the conditions which the committee recommended govern the awarding of scholarships created by the Board of Trustees.



The action of the Board did not include any reference to the conditions of award. Accordingly, I recommend that the scholarships shall be awarded in accordance with the rules and regulations prescribed by the President of the University.

On motion of Mr. Cleary, this recommendation was adopted, with the provision that the scholarships are to be awarded to members of the sophomore or higher classes.

#### **SCHOLARSHIPS FOR SOUTH AMERICAN STUDENTS**

(15) As a part of its program of developing and improving relations between the United States and the countries of South and Central America, the Department of State, through its Division of Cultural Relations, desires to offer inducements to students from these countries to attend institutions of higher education in the United States. The Department will endeavor to provide funds for the traveling expenses of a limited number of selected students and has asked colleges and universities to assist in this program by offering scholarships to such students.

I recommend that the Board of Trustees authorize the establishment of ten scholarships to be awarded annually to students from Central and South American countries who wish to attend the University of Illinois under this program, such scholarships to entitle their holders to exemption from the payment of matriculation and tuition fees (but not laboratory fees or service charges) in any division of the University at Urbana for four years. I further recommend that the President of the University be authorized to prescribe the rules and procedures under which these scholarships shall be awarded. These scholarships shall be awarded only when and if the United States Department of State makes available funds for the traveling expenses of the students eligible to receive such scholarships.

On motion of Mr. Cleary, the award of these scholarships was authorized for one year.

#### **CURRICULUM IN PHARMACY**

(16) The University Senate recommends that the curriculum of the College of Pharmacy be modified: (1) by doing away with the one year of pre-pharmacy work, hitherto taken at any accredited college or university, and transferring that work to the College of Pharmacy; and (2) by setting up a number of professional options or curricula in place of the single curriculum that has obtained heretofore. These changes are based on recommendations from the faculty of the College of Pharmacy and a study of these proposals made by the Senate Committee on Educational Policy. The report of the Committee, as submitted to the Senate, including the full curricula recommended, is hereby given to the Secretary of the Board for record.

I recommend approval and request authorization to put this new curriculum into operation, effective September 1, 1941, to the extent that funds are available in the budget approved for the College of Pharmacy for 1941-1942 and subsequent years to meet the expenses of this new educational program.

On motion of Dr. Meyer, this curriculum was approved as recommended.

#### **LEGISLATION RELATING TO THE USE OF PUBLIC BUILDINGS FOR COMMERCIAL PURPOSES**

(17) Legislation has been introduced in the General Assembly of Illinois which might be construed as affecting the University, prohibiting the use of public buildings for commercial purposes.

On motion of Mr. Jensen, the Board authorized the President of the University to oppose the passage of any such legislation in a form which would interfere with, or otherwise restrict, its services to the students.

**POST-GRADUATE COURSE FOR PHARMACISTS**

(18) The College of Pharmacy requests authorization of a post-graduate short course for registered pharmacists to be offered annually. This year the course would be given April 15-17, inclusive. A fee of \$5 for each registrant is proposed to cover the expenses.

I recommend authorization of this program, as an annual service, and the collection of the fee proposed, the income therefrom to be placed in a special account against which the expenses of the course shall be charged, any unexpended balance in this account to go into the University's General Reserve Fund.

On motion of Mr. Davis, these recommendations were adopted.

**AGREEMENTS FOR COOPERATIVE INVESTIGATIONS**

(19) A report of the approval of the following agreements for cooperative investigations:

1. Association of American Railroads, a study of the fatigue strength of welded joints in structural members, by the Engineering Experiment Station. The agreement is drawn for a period of one year from February 1, 1941, with provisions for its extension. The Association agrees to pay the University \$5,000 for the expenses of this work.

2. Extension of agreement with the Utilities Research Commission, covering the cooperative investigations known as Case No. 31, Boiler Waters, and Case No. 34, Stack Gases, for one year beginning January 1, 1941; also, that the cooperative investigation known as Case No. 23, Stretching of Lead Sheathing, be discontinued and in its place a new cooperative investigation known as Case No. 75, Lead Sheath Materials, substituted under the same terms and conditions as in Case No. 23. The 1941 budget for the Utilities Research Commission includes the following appropriations: Case No. 31, Boiler Waters, \$8,500; Case No. 34, Stack Gases, \$7,000; and Case No. 75, Lead Sheath Materials, \$4,750.

3. National Warm Air Heating and Air Conditioning Association, extension of agreement for the cooperative investigation entitled "Warm Air Furnaces and Furnace Heating Systems" for one year from April 1, 1941. The Association agrees to provide \$6,000 for the expenses of this study, which is an increase of \$1,000 over last year.

4. Extension of agreement with the Kellogg Company for an investigation of the effect of bran upon the alimentary tract by the College of Medicine for two months from January 1, 1941. The Company agrees to contribute an additional \$1,300 to cover the cost of continuing this investigation.

5. American Society of Heating and Ventilating Engineers, extension of agreement for Heating and Ventilation investigation for one year from January 1, 1941. The Society will pay the University \$1,800 to cover the expenses of this investigation during this period.

6. American Potash Institute, agreement for study of the status of boron in Illinois soils to determine the possible need of boron additions for crop production for three years from February 1, 1941. The Institute has agreed to contribute \$3,000 for the expenses of this investigation.

On motion of Mr. Cleary, these agreements were approved.

**PURCHASES RECOMMENDED**

(20) A recommendation that the following purchases be authorized:

1. Caps and gowns to be rented for the use of members of the graduating class for the 1941 Commencement, from the Collegiate Cap & Gown Company, Champaign, the lowest bidder, at a total cost of approximately \$3,105.

2. 400 cases (carload) of paper towels from the Decatur Paper House, the lowest bidder, at a total cost of \$1,300 f.o.b. Urbana.

3. Automobile insurance, providing coverage of \$5,000 for property damage and \$25,000/\$50,000 for public liability on the University's fleet of 61 passenger cars and 52 trucks, for one year from April 4, 1941, from the American Automobile Insurance Company of St. Louis, Missouri, through its representative, Beers & Beers, Champaign, Illinois, the lowest bidder, at a premium of \$1,281.83.

4. One Anderson Model 34-C Filler and Capper (ice cream packaging machine) from the Anderson Bros. Manufacturing Company, Rockford, Illinois,

at a total cost of \$1,510.42 f.o.b. Rockford. This is a non-competitive item as it is the only machine available to meet the requirements of the Department of Dairy Husbandry.

On motion of Mr. Davis, the award of the contract for automobile insurance was deferred.

On motion of Mr. Mayer, the award of the other items was authorized as recommended.

#### PURCHASES AUTHORIZED

(21) A report of the following purchase authorized by the President of the University in accordance with the University Statutes:

Steel plates and shapes for use in constructing water tanks to be used on the Cyclotron Project, from the Jones and Laughlin Steel Corporation, Chicago, the lowest bidder, at a cost of approximately \$2,278 f.o.b. Urbana.

On motion of Dr. Meyer, this action was confirmed.

#### COMPTROLLER'S REPORT OF CONTRACTS

(22) The Comptroller's report of minor contracts executed under general regulations of the Board of Trustees:

##### CONTRACTS EXECUTED BY THE COMPTROLLER

JANUARY 15 TO FEBRUARY 13, 1941

<i>With Whom</i>	<i>For</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
R. Cooper, Jr.	Refrigerators and compressors for Illini Union Building	\$900	January 20, 1941
<i>With Whom</i>	<i>For</i>	<i>Amount to be received by the University</i>	<i>Date</i>
State of Illinois, Department of Registration and Education	Rooms for conducting examinations by the Department and storing equipment belonging to the Department in the Medical and Dental Building, Chicago	No charge—equipment to be used by the University when not being used by the Department	January 20, 1941

This report was received for record.

#### QUARTERLY REPORT OF THE COMPTROLLER

(23) The quarterly report of the Comptroller to the Board of Trustees as at December 31, 1940. A copy of this report has been sent to each member of the Board.

This report was referred to the Finance Committee for study and comment.

#### STORAGE CENTER FOR UNIVERSITY LIBRARIES

(24) The presidents of thirteen mid-western universities (including the University of Illinois) have an informal organization for the consideration of common problems and particularly policies of cooperation to avoid unnecessary duplication of educational and research programs. One of the projects now in an advanced stage of consideration is a cooperative storage library or warehouse for housing little-used books and other library material.

A survey has been made of the institutions concerned to ascertain the extent to which they would use such a storage, and the report of this survey was discussed at length at a conference of the presidents on February 15. A majority of the institutions are definitely interested in acquiring space in this depository, provided funds for the ground and building are secured from private sources and a basis for storage charges can be worked out which will meet only maintenance and operating expenses, but no responsibility for any capital expense or its amortization.

The Board, on June 28, 1940 (Minutes, page 979), voted to "endorse in principle the proposal to establish such a storage center and that it hereby indicates its willingness to participate in such an enterprise in so far as it is

legally permitted so to do, on the understanding that no financial commitments are incurred by this action."

On motion of Mr. Jensen, this action was reaffirmed.

#### **NATIONAL DEFENSE RESEARCH PROJECTS**

(25) Pursuant to the authorization of the Board of Trustees (Minutes, September 27, 1940, page 50), I have authorized the execution by the Secretary and Comptroller of the Board of Trustees of contracts with the National Defense Research Committee covering four research projects to be carried on in the Department of Chemistry. The total amount of money which the Government has agreed to pay covering the cost of these investigations is \$26,100.

On motion of Mr. Mayer, this action was confirmed.

#### **W.P.A. MUSEUM EXTENSION PROJECT**

(26) At the meeting of the Board on January 22, 1940 (Minutes, page 171), a report was made that the Work Projects Administration had asked the University to sponsor a state-wide project covering museum assistance, museum extension, and visual education, in which relief workers will be employed for the accomplishment of educational objectives. The Board requested the President to secure further information on this matter.

Subsequently conferences have been held with representatives of the Work Projects Administration concerning this matter. The total cost of this project is estimated at \$2,295,695, of which \$616,842 would represent contributions in cash and services of the sponsor and cooperating agencies. It is estimated further that the minimum cost to the University of sponsoring this project would be \$2,500, which would have to be provided from University funds to pay the salaries of personnel required for the supervision. This contemplates operating with a three-man administrative or supervising committee, using men now on the staff with a chairman as the official agent to consider and pass upon requests from cooperating agencies for approval of their projects.

I also present a letter from the Work Projects Administration formally requesting the University to sponsor this project and explaining the public service aspects of the sponsorship of this program.

On motion of Mr. Mayer, the President of the University was authorized to undertake the sponsorship of this project, at an expense not to exceed \$2,500.

#### **UNIVERSITY RETIREMENT PLAN**

(27) For the past four years the Finance Committee of the Board of Trustees has had on its docket of business the question of revising the University's system of retiring allowances and death benefits to place it on a fund basis instead of the present practice of meeting these obligations out of current income. Shortly after this matter was referred by the Board to the Finance Committee, the latter requested the President of the University to appoint a special committee of the faculty to make the detailed and technical studies necessary for the consideration of the broader questions of public and financial policy involved.

The faculty committee presented a report to the University Council in June, 1940, for consideration along with the biennial budget for 1941-1943. At the request of the Council the committee placed this report before all University staff members and employees through executive committees of colleges and departments. The committee has continued its studies, taking into consideration the suggestions made and questions raised by various staff members concerning the proposed new retirement and death benefit plan. As a result of these further studies the committee has prepared a revised report and recommendations contemplating legislation by the General Assembly of Illinois providing for a retirement and death benefit plan for all state institutions of higher education and allied agencies (specifically, the State Scientific Surveys) concurrently with legislation providing pensions for other state employees. In the preparation of this report and the recommendations, the committee has been guided by the suggestions of advisory committees set up in various divisions of the University

and by the counsel of Mr. Arthur S. Hansen, Consulting Actuary, whose services were retained by authority of the Board of Trustees on recommendation of the Finance Committee (Minutes, January 22, 1941, page 170).

The question of revising or supplementing the present system of retiring allowances and death benefits, or replacing it with an entirely new plan, is a matter of business officially in the hands of the Finance Committee of the Board. The faculty committee's report will, therefore, be made to the Finance Committee for its consideration and final recommendations to the Board of Trustees. In the meantime, the report of the faculty committee has also been submitted to the University Council for its advice to the President of the University, and it is hereby presented to the Board of Trustees for its information in considering recommendations of the Finance Committee.

The University Council, on February 18, approved the new plan in principle, with the understanding that no final action will be taken committing the University to the form of legislation to be requested of the General Assembly of Illinois, pending further consultations by the Deans, Directors, and general administrative officers with their faculties and staffs.

Mr. Mayer, for the Finance Committee, reported as follows:

#### REPORT OF FINANCE AND GENERAL POLICY COMMITTEES

A joint meeting of the Finance Committee and the Committee on General Policy of the Board with the Faculty Committee on the Retirement and Death Benefit System was held at the Blackstone Hotel, in Chicago, at 6 p.m. on Thursday, February 20, 1941.

Present: Mr. Mayer, Mr. Pogue, Dr. Meyer, Mr. Cleary, Mr. Davis, Mr. Morey, Dean Harno, Judge Johnson, Professor Crathorne, Professor Dickinson, Mr. Hansen, and Mr. Cunningham.

Mr. Morey, for the faculty committee, presented an historical summary of the retirement system and of the recent discussions of the matter, together with a report issued by the faculty committee under date of February 11, 1941.

Mr. Hansen discussed the general situation in the State; Dean Harno the faculty point of view; Judge Johnson the legal aspects.

On motion of Mr. Davis, the Finance and General Policy Committees voted to approve in principle and to recommend to the Board the passage of a resolution substantially as follows:

*Whereas*, the Board of Trustees after long study and consideration of the present system of retiring allowances and death benefits has come to the conclusion that the system is unsatisfactory and moreover is now in jeopardy by reason of certain proposals for state-wide legislation which are now under consideration for presentation to the General Assembly; and

*Whereas*, the Board desires to secure and preserve for the members of the faculty and staff the fullest possible measure of benefits and security; therefore,

*Be it resolved*, that the Board requests the Finance Committee in consultation with the faculty committee working on this matter to proceed to develop a plan that is generally satisfactory to the faculty and staff along the lines presented by the recommendations submitted by the faculty committee under date of February 11, 1941, and that the present plan be modified accordingly, and that the President of the University be requested to prepare and submit for final consideration bills to enable the Board of Trustees to put a new program into effect which will preserve and increase the benefits of the present plan, eliminate its defects as far as possible, and secure the establishment of that program on a satisfactory basis.

On motion of Mr. Mayer, this resolution was adopted.

#### SHIVELY MORTGAGE

Mr. Mayer reported also a recommendation of the Finance Committee that a request of Mr. Frank Shively for an additional loan on farm land located three miles southwest of Mahomet (approximately 200 acres), on which the University now has a loan of \$3,300, be granted.

On motion of Mr. Mayer, the increase of this loan to \$5,000 at 4½

per cent was approved, subject to the payment of at least 5 per cent of the principal each year.

#### SALE AND PURCHASE OF SECURITIES

Mr. Mayer reported also for the Finance Committee a recommendation of the Investment Counsel that securities of the par value of \$66,000 be sold and that the proceeds and other uninvested endowment funds be used to purchase securities of the par value of \$75,000, according to the following schedules.

SECURITIES RECOMMENDED FOR SALE		
<i>Amount (par)</i>	<i>Bonds</i>	<i>Approximate Market price</i>
\$10 000	Central Illinois Public Service 3¾%, 1968.....	105½
6 000	Cumberland County Power and Light 3½%, 1966.....	107
10 000	Gulf States Utilities 3½%, 1969.....	109¾
10 000	New York Steam 3½%, 1963.....	105¾
10 000	Southwestern Gas and Electric 3¼%, 1970.....	105½
10 000	Inland Steel 3%, 1961.....	105¾
7 000	Swift and Company 3¾%, 1950.....	104

  

SECURITIES RECOMMENDED FOR PURCHASE		
<i>Amount (par)</i>	<i>Bonds</i>	<i>Approximate Market price</i>
\$10 000	Louisiana Power and Light 5%, 1957.....	108
10 000	Mississippi River Power 5%, 1951.....	109¾
20 000	Potomac Edison 5%, 1956.....	109
15 000	Nebraska Power 4½%, 1981.....	108
20 000	Minneapolis Gas and Light 4%, 1950.....	107

On motion of Mr. Mayer, these sales and purchases were authorized.

#### REFUNDING OF MEDICAL AND DENTAL BUILDING BONDS

Mr. Mayer, also for the Finance Committee, presented a proposal of Charles K. Morris and Company, Incorporated, for the refunding at a lower rate of interest of the Medical and Dental Building bonds.

On motion of Mr. Mayer, this matter was referred to the Finance Committee for further negotiations and early report to the Board.

#### RESOLUTION ON DEATH OF GOVERNOR LOUIS L. EMMERSON

Mr. Mayer presented the following resolution.

The Board of Trustees records with profound sorrow the death on February 4 of the Honorable Louis Lincoln Emmerson, former Governor of Illinois and a former member of the Board of Trustees.

Governor Emmerson served as a member of this Board for four years, from 1929 to 1933, while he was Governor of the State. Prior thereto he served for twelve years, from 1917 to 1929, as Secretary of State of Illinois, having been elected to that office for three consecutive terms. During this period of sixteen years in high offices, Governor Emmerson served the people of Illinois with distinction and honor.

The Board of Trustees desires to record grateful appreciation of these services to the commonwealth and to the University as a member of its governing body. He took an interest in the affairs and welfare of the University, an interest which continued during the years following his retirement from public office.

The Board of Trustees directs that this resolution be spread on its minutes and that the Secretary send a copy to the family of Governor Emmerson as an expression of the Board's sympathy with them in the loss they have suffered.

On motion of Mr. Mayer, this resolution was adopted.

## REMARKS BY MR. OSCAR G. MAYER

Mr. Mayer at this point presented the following statement.

## MEMBERS OF THE BOARD OF TRUSTEES:

I cannot refrain at this my last meeting as a member of this Board of Trustees from addressing a few remarks to you. I have found my six years of service most interesting indeed. I have felt the significance of the work in which we were engaged, and have always noted and appreciated the splendid spirit of devotion and loyalty to the University displayed by all members of the Board. There were at times vigorous differences of opinion, but never any question of sincerity. I have tried to analyze the source of this unselfish attitude and come to the following conclusions:

It appears to me that our State University has greatly benefited from the wisdom of the framers of its founding statute in 1867, as amended in 1873. This statute set up a small Board of Trustees of nine people, to which were added the Governor of the State and Superintendent of Public Instruction, as members *ex-officio*. The smallness of the Board has, I feel, promoted frank, informal discussion and has at the same time permitted prompt, final action.

The term of six years is sufficiently long to permit the Board member to become thoroughly familiar with and interested in the University's work, needs, and problems. The process of electing three members of the Board every two years allows the experienced members to initiate the newcomers into the work of the Board, and works against impetuous changes in general policy. The fact that the members of the Board receive no compensation was a move of the greatest wisdom, for it insures the presence of men on the Board who are interested solely in the University and not in any personal emolument or reward.

Finally the most important feature concerning our University's Board is that its members are elected by the people of the State and are, therefore, responsible solely to them. While the University is an arm of the State, its work and responsibilities were recognized by the founding fathers to be such that it should be kept out of the maelstrom of current State business and politics; that it should be quietly governed by a Board which could operate without interference and under such conditions that the best purposes of the University could be served.

The Board as the final authority of the University has sole authority to appoint its executive staff—the President of the University, its Comptroller, Secretary, and Treasurer. The President runs the University for and is accountable to the Board. He brings to its attention practically all matters relating to the conduct of the University in all its phases.

The management practices which have been installed and maintained by the Trustees of the University and its administrative officers are so thoroughly sound and business-like that no business concern could ask for closer controls. All purchases which can be made on precise specifications and sealed bids are so made, the award going to the lowest responsible bidder. The University has for many years had a most thorough system of accounting—under one of the ablest comptrollers in the University field, and the Board of Trustees have had the benefit of the accuracy of his work and the clarity of his presentations. The budgetary work of the University has been extraordinarily detailed, precise, and dependable. A system of internal audit has been maintained under which the University itself continually monitors its activities and accounting practices. Finally, the books of the University have been audited periodically during the year and at the end of each year by a firm of certified public accountants of highest national reputation—at the moment, Arthur Andersen & Co.

Here is indeed an exemplary pattern of operation and control of which many private businesses could well be envious. To be able to report that a situation such as this exists in a great public institution within our State is indeed a source of deep satisfaction and a great tribute to the democratic process. I have been so impressed with the high standard and workableness of the governing and management set-up at the University of Illinois that I would like to see this trustee form of government become a model for many other governmental units within our state, cities, and nation.

How well the plan of 1867 has worked can be seen from the magnificent development of our University over many decades with never a breath of scandal nor doubt of its superb service to the people of the State. I express the ardent hope that this basic organization and the spirit surrounding it will always be preserved. This can be accomplished, in my estimation, only if the Trustees are ever mindful and watchful of their position as the sole governing body of this University, a body whose importance was considered great enough by the founders that the Governor was made a member of the Board in order that he might make his ideas felt within its councils.

The fact that our University is noted for the sound and sane spirit of its faculty and student body and is as free from subversive "isms" as any in the United States, stems to a large degree from the quiet independence of its Board of Trustees, as now constituted. An atmosphere of stability pervades the institution—in contrast to the nervousness which extraneous interference would surely bring.

The Board of Trustees of this University will, I know, always hold uppermost their constituted duty to represent and further the best interests of the University. May they always continue to present the University's case with fairness but with firmness. They may not, on account of other considerations, always be able to obtain what the University needs, but they will have been neglectful of their duty if they do not bring these needs to the attention of the governing authorities. They may always truly say that none of the people's money has ever been wasted on or by the University.

I leave this Board with a feeling of gratitude for the privilege of having had a place on it, and with a feeling of regret that I must break off the fine associations I have enjoyed, not only with my fellow Trustees but with our esteemed President—who is doing so much for the University—and with the members of the administrative staff and faculty whom I have come to know. There could in my estimation be no finer public service than to participate in the sound development of our nation's youth, to the end that they may, in learning to perceive the blessings and opportunities afforded by our free institutions, do their utmost to preserve them.

OSCAR G. MAYER

On motion of Mr. Cleary, this statement was ordered incorporated in the minutes and given to the press.

#### **MATTERS PRESENTED BY PRESIDENT WILLARD**

The Board continued consideration of matters presented by the President of the University.

#### **PROCEDURE FOR BUDGETING AND REPORTING RETIRING ALLOWANCES**

(28) The rules of the Board provide for the retirement of members of the staff under certain conditions, and for the payment of retiring allowances to persons so retired and also for the payment of death benefits in the case of deceased staff members. In the past, provision for retiring allowances of staff members has been made in the budgets of the respective departments to which members are attached. Provision for death benefits, however, is made in a lump sum appropriation treated as an item of general expense.

This procedure has involved numerous difficulties. It means that there is no one place from which it is possible to determine the total budget for retirement allowances or to see the list of individuals who are on retirement. It means that provision for retiring allowances must be made in the budgets of the respective departments at the time of retirement. These requirements vary greatly among different departments and in some cases represent a substantial portion of the total budget. At the time of death of a retired staff member the amount of retirement may be used by the department to supplement its budget unless it is recalled and lapsed into the General Reserve Fund.

It seems better to provide that, when a staff member retires, provision for that retiring allowance should be treated as a general budget obligation instead of an obligation of the budget of that department. In this way the salary of the



retired member would be available to make replacements and revisions in the staff and salaries of the department to the extent that may be required in each individual case. On the death of a retired staff member the amount of his retiring allowance would be available to provide for additions to the retiring allowance budget.

Such a change would be even more advantageous if a new plan for providing retirement and death benefits is adopted in which a fund is built up during active service to meet these obligations. This practice is followed in the budgets of most other institutions.

Accordingly, I recommend that, beginning with the internal budget for 1941-1942, all retiring allowances be consolidated into one budget with the item of death benefits, and carried as an item of general expense. For the purpose of indicating that persons on retirement are *emeritus* members of a particular department, names and titles will be shown in departmental budgets, but without provision for their retiring allowances.

On motion of Mr. Davis, this procedure was authorized.

#### SECRETARY'S REPORT OF CONTRACTS

The Secretary presented for record the following report of a contract executed by the President and the Secretary of the Board and deposited with the Secretary since the last report:

<i>Name</i>	<i>Date</i>	<i>Amount</i>	<i>Purpose</i>
Sargent & Company	November 18, 1940	\$8,467	Finishing hardware for Men's Residence Hall

#### APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

AMES, RALPH WOLFLEY, Assistant in Botany, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 30, 1941)<sup>1</sup>

ANDERSON, HARRIET ANN, Junior Stenographer in the Office of the Dean of the College of Dentistry, beginning February 24, 1941, and continuing through August 31, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (February 20, 1941)

BAKER, PHILIP SCHAFFNER, Assistant in Chemistry, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 31, 1941)

BARKER, AUGUSTUS LAWRENCE, JR., Assistant in Chemistry, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (January 31, 1941)

BASOLO, FRED, Assistant in Chemistry, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (January 31, 1941)

BELL, JOHN CLARENCE, Assistant in Mathematics, on 11/15 time, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred ten dollars (\$110) a month. (January 29, 1941)

BERGER, BERNARD GEORGE, Special Research Assistant in the Agricultural Experiment Station, on two-fifths time, beginning March 1, 1941, and continuing until further notice, at a cash compensation at the rate of fifty dollars (\$50) a month. (February 20, 1941)

BRINTNALL, ARTHUR KELLEY, Associate in Psychology, on two-thirds time, and Counselor in the Personnel Bureau, on one-third time, beginning February 1, 1941, and continuing through June 30, 1941, at a cash compensation at the rate of two hundred thirty-eight dollars thirty-three cents (\$238.33) a month, and from July 1, 1941, through August 31, 1941, at a cash compensation at the rate of two hundred eight dollars thirty-three cents (\$208.33) a month (this supersedes his previous appointment). (February 3, 1941)

<sup>1</sup>The date in parenthesis is the date on which the appointment was made by the President of the University.

BROWN, GERTRUDE M., X-ray Technician in the Department of Roentgenology, in the College of Dentistry, on one-half time, for seven months beginning February 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of forty-five dollars (\$45) a month. (February 10, 1941)

BUCY, PAUL C., Associate Professor of Neurology and Neurological Surgery, in the College of Medicine, beginning February 15, 1941, and continuing through August 31, 1941, without salary. (January 29, 1941)

CARR, NORMA EUNICE, Stenographer in the Department of Animal Husbandry, in the Extension Service in Agriculture and Home Economics, beginning February 14, 1941, and continuing through August 31, 1941, at a cash compensation at the rate of eighty-five dollars (\$85) a month (this supersedes her previous appointment). (February 8, 1941)

COARD, EDNA AGNES MARY, Editorial Assistant in the Agricultural Experiment Station, beginning February 6, 1941, and continuing through August 31, 1941, at a cash compensation at the rate of one thousand six hundred (\$1,600) a year. (January 31, 1941)

COFFEY, MERRY, Assistant in Spanish, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 21, 1941)

COHEN, HARRY, Assistant in Chemistry, on one-fourth time, for five months beginning February 1, 1941, at a cash compensation at the rate of thirty dollars (\$30) a month. (January 31, 1941)

CRAWFORD, ISABELLE, Junior Tabulating Equipment Operator in the Accounting Division of the Business Office, for six months beginning March 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (February 18, 1941)

DELAFLANE, WILLIAM KERLIN, JR., Assistant in Entomology, on one-half time, beginning February 1, 1941, and continuing through September 10, 1941, at a cash compensation at the rate of sixty-five dollars (\$65) a month. (February 3, 1941)

DIETZ, VICTOR HUGO, Assistant in Operative Dentistry, in the College of Dentistry, on four-fifths time, for seven months beginning February 1, 1941, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month (this supersedes his previous appointment). (January 25, 1941)

DOERMANN, AUGUST HENRY, Assistant in Botany, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 30, 1941)

DOLLINS, CURTIS WALTER, Special Research Associate in Engineering Materials, in the Engineering Experiment Station, beginning January 1, 1941, and continuing until further notice, at a cash compensation at the rate of two thousand eight hundred fifty dollars (\$2,850) a year (this supersedes his previous appointment). (January 31, 1941)

FAUTIN, REED WINGET, Assistant in Zoology, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (February 8, 1941)

FLORI, BEATRICE MARIAN, Research Assistant in Zoology, on one-fourth time, for five months beginning February 1, 1941, at a cash compensation at the rate of thirty dollars (\$30) a month. (February 4, 1941)

HARDAWAY, LEMUEL ELLIOTT, Cataloger in the Library, for seven months beginning February 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one thousand six hundred dollars (\$1,600) a year (this supersedes his previous appointment). (January 22, 1941)

HAVRANEK, JAMES C., Assistant to the Health Officer of the Chicago Colleges, on one-half time, for seven months beginning February 1, 1941, at a cash compensation at the rate of one hundred dollars (\$100) a month. (February 11, 1941)

HENRY, JOHN ADAMS, Instructor in Mechanical Engineering, in the College of Engineering, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred ninety dollars (\$190) a month. (January 22, 1941)

HOLL, BETTY, Stenographer in the Bureau of Business Research, for seven months beginning February 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month. (January 22, 1941)

HOSKISSON, WILLIAM ARNISON, Assistant in Dairy Manufactures, in the Department of Dairy Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station, for seven months beginning February 1, 1941, at a cash compensation at the rate of one hundred twenty dollars (\$120) a month (this supersedes his previous appointment). (January 22, 1941)

HYRNE, CLARENCE FREDERICK, JR., Assistant in English, on one-third time, for five months beginning February 1, 1941, at a cash compensation at the rate of fifty dollars (\$50) a month. (January 31, 1941)

JANDASEK, MILENA, Stenographer in the Department of Chemistry, for six months beginning March 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (February 15, 1941)

JANES, ADRIAN WILLIAM, Assistant Editor in the Agricultural Experiment Station, beginning February 6, 1941, and continuing through August 31, 1941, at a cash compensation at the rate of one thousand seven hundred dollars (\$1,700) a year (this supersedes his previous appointment). (January 31, 1941)

JANEWAY, RAY CURTIS, Assistant in the Loan Department of the Library, on three-fourths time, for seven months beginning February 1, 1941, at a cash compensation at the rate of eighty-seven dollars fifty cents (\$87.50) a month. (January 30, 1941)

JOCHUMS, MILFORD CYRIL, Assistant in English, on two-thirds time, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred dollars (\$100) a month. (January 31, 1941)

JOFFE, HERMAN, Fellow in Surgery, in the College of Medicine, for five months beginning February 1, 1941, at a stipendium of one hundred twenty dollars (\$120) a month. (January 25, 1941)

KAMMAN, JAMES FOSTER, Research Assistant in Psychology, and Assistant Psychometrist in the Personnel Bureau, on three-fourths time, for five months beginning February 1, 1941, at a cash compensation at the rate of ninety dollars (\$90) a month (this supersedes his previous appointment). (February 3, 1941)

KEIRS, RUSSELL JOHN, Assistant in Chemistry, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred twenty dollars (\$120) a month (this supersedes his previous appointment). (January 30, 1941)

KIDDER, ROBERT WILSON, Assistant in the Loan Department of the Library, on one-half time, for seven months beginning February 1, 1941, at a cash compensation at the rate of seven hundred dollars (\$700) a year. (January 30, 1941)

KIPP, LAURENCE JAMES, Assistant in the Loan Department of the Library, on one-fourth time, for seven months beginning February 1, 1941, at a cash compensation at the rate of three hundred fifty dollars (\$350) a year. (January 30, 1941)

LUKE, YUDELL LEO, Assistant in Mathematics, on four-fifths time, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred twenty dollars (\$120) a month (this supersedes his previous appointment). (January 28, 1941)

MACHELL, JOHN VINCENT, JR., Assistant in Economics, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred forty dollars (\$140) a month. (January 29, 1941)

MAHER, FRANK THOMAS, Assistant in Pharmacology, in the College of Medicine, on part time, for seven months beginning February 1, 1941, at a cash compensation of five hundred dollars (\$500) (this is in addition to his appointment in the College of Pharmacy). (February 14, 1941)

MARTIN, ROSS J., Special Research Assistant in Mechanical Engineering, in the Engineering Experiment Station, beginning January 1, 1941, and continuing until further notice, at a cash compensation at the rate of one hundred forty dollars (\$140) a month (this supersedes his previous appointment). (February 13, 1941)

MCPHEETERS, GRACE ARABELLE, Clerk in the Order Department of the Li-

brary, on four-fifths time, for seven months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 29, 1941)

MOSS, MARY HELEN, Assistant in English, on two-thirds time, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred dollars (\$100) a month. (January 31, 1941)

MUNSON, CHARLES BRIGHT, Assistant in Psychology, on three-fourths time, for five months beginning February 1, 1941, at a cash compensation at the rate of ninety dollars (\$90) a month (this supersedes his previous appointment). (February 8, 1941)

MURRAY, DON MACLEISH, Assistant in English, on one-third time, for five months beginning February 1, 1941, at a cash compensation at the rate of fifty dollars (\$50) a month. (January 31, 1941)

MUTTI, RALPH JOSEPH, Assistant in Agricultural Economics, in the Extension Service in Agriculture and Home Economics, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of seventy-five dollars (\$75) a month. (January 31, 1941)

NACHT, DANIEL JOSEPH, Assistant in Architecture, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred sixty dollars (\$160) a month (this supersedes his previous appointment). (January 23, 1941)

OSBORNE, MARY JANICE, Associate in Girls' 4-H Club Work, in the Department of Home Economics, in the Extension Service in Agriculture and Home Economics, beginning February 24, 1941, and continuing through August 31, 1941, at a cash compensation at the rate of two thousand dollars (\$2,000) a year. (January 29, 1941)

PERKINSON, RUSSELL EUGENE, Assistant in Agricultural Economics, in the Agricultural Experiment Station, on one-half time, beginning February 10, 1941, and continuing through August 31, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (February 8, 1941)

PETRAKOS, HARRY NICK, Assistant in Medicine, in the College of Medicine, for seven months beginning February 1, 1941, without salary. (February 7, 1941)

PHILLIPPE, Mrs. IRENE GATES, Clerk in the Order Department of the Library, for seven months beginning February 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (January 30, 1941)

POSTON, CHARLES FRANCIS, Assistant in Economics, on three-fourths time, for five months beginning February 1, 1941, at a cash compensation at the rate of one hundred five dollars (\$105) a month (this supersedes his previous appointment). (January 30, 1941)

QUAIFE, MARY LOUISE, Assistant in Chemistry, on one-third time, for five months beginning February 1, 1941, at a cash compensation at the rate of forty dollars (\$40) a month. (January 31, 1941)

QUALLS, LEROY LILLARD, Assistant in the Loan Department of the Library, for seven months beginning February 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of one hundred twenty-five dollars (\$125) a month (this supersedes his previous appointment). (January 28, 1941)

REID, DE LAFAYETTE, JR., Assistant in the Order Department of the Library, on four-fifths time, for seven months beginning February 1, 1941, at a cash compensation at the rate of one hundred dollars (\$100) a month (this supersedes his previous appointment). (January 30, 1941)

ROBERTS, Mrs. EUNICE CARMICHAEL, Assistant in Spanish, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 24, 1941)

ROMIGH, PHILIP STUART, Assistant in Architecture, beginning February 1, 1941, and continuing through May 31, 1941, at a cash compensation at the rate of one hundred forty dollars (\$140) a month. (January 23, 1941)

SABA, JEAN, Assistant in Spanish, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (February 3, 1941)

SAYLOR, ROGER BEHM, Assistant in Economics, on one-half time, for five

months beginning February 1, 1941, at a cash compensation at the rate of seventy dollars (\$70) a month. (January 29, 1941)

SCHERTZ, GLENWOOD LOUIS, Assistant in Chemistry, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month. (January 31, 1941)

SHARP, LEROY HAROLD, Instructor in Psychology, for five months beginning February 1, 1941, at a cash compensation at the rate of two hundred dollars (\$200) a month. (January 23, 1941)

SHAW, Mrs. RUTH TYRRELL, Library Clerk in the Order Department of the Library, for seven months beginning February 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of ninety dollars (\$90) a month (this supersedes her previous appointment). (January 30, 1941)

SHOEMAKER, ALFRED LEWIS, Assistant in German, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of seventy dollars (\$70) a month (this supersedes his previous appointment). (January 24, 1941)

SMITH, CURTIS WILLIAM, Assistant in Chemistry, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (January 31, 1941)

SPINDLER, ROBERT HALE, Assistant in the Loan Department of the Library, on three-fourths time, for seven months beginning February 1, 1941, at a cash compensation at the rate of eighty-seven dollars fifty cents (\$87.50) a month (this supersedes his previous appointment). (January 30, 1941)

STEINMAN, ROBERT, Assistant in Chemistry, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of sixty dollars (\$60) a month (this supersedes his previous appointment). (January 30, 1941)

SUMMERSON, CHARLES HENRY, Assistant in Geology, on three-fourths time, for five months beginning February 1, 1941, at a cash compensation at the rate of ninety dollars (\$90) a month (this supersedes his previous appointment). (January 24, 1941)

WELCH, Mrs. MARY, Departmental Stenographer in the Department of Chemistry, for six months beginning March 1, 1941, subject to the rules of the Civil Service Commission, at a cash compensation at the rate of eighty dollars (\$80) a month. (February 18, 1941)

WHITE, ALVIN CHARLES, Assistant in Economics, on one-half time, for five months beginning February 1, 1941, at a cash compensation at the rate of seventy dollars (\$70) a month. (January 29, 1941)

WHITSON, JOHN WALTER, JR., Assistant in Chemistry, on one-fourth time, for five months beginning February 1, 1941, at a cash compensation at the rate of thirty dollars (\$30) a month. (January 30, 1941)

WRIGHT, BERTRAND A., Research Assistant in Zoology, on one-fourth time, for five months beginning February 1, 1941, at a cash compensation at the rate of thirty dollars (\$30) a month. (January 28, 1941)

YUSKA, HENRY, Assistant in Chemistry, on one-third time, for five months beginning February 1, 1941, at a cash compensation at the rate of forty dollars (\$40) a month. (February 3, 1941)

#### DECLINATIONS AND RESIGNATIONS

The Secretary presented also for record the following list of declinations and resignations.

BERG, KENNETH BERNARD, Assistant in Accountancy, and Research Assistant in the Bureau of Business Research—resignation effective February 1, 1941.

BOYETT, MARY ALICE, Assistant in the Loan Department of the Library—resignation effective February 1, 1941.

CUMMINGS, JOHN RAYMOND, Assistant in Chemistry—resignation effective February 1, 1941.

FABIAN, FRANK CARL, Instructor in Oral Surgery, in the College of Dentistry—resignation effective December 16, 1940.

FISS, HAROLD ALVIN, Assistant in Chemistry—resignation effective February 1, 1941.

FLYNN, RICHARD HARRIS, Assistant in Agricultural Economics, in the Agricultural Experiment Station—resignation effective February 1, 1941.

HAGEN, MARY FRANCES, Stenographer in the Registrar's Office—resignation effective February 28, 1941.

HARNEY, GENE, Stenographer in the Agricultural Experiment Station—resignation effective February 6, 1941.

HARTMAN, DOROTHY FRITZEN, Library Clerk in the Order Department of the Library—resignation effective February 1, 1941.

HICKMAN, Mrs. FERNE ETHELYN, Stenographer in the Order Department of the Library—resignation effective February 1, 1941.

JACKSON, EUGENE BERNARD, Assistant in the Loan Department of the Library—resignation effective February 1, 1941.

JENSIK, ROBERT J., Fellow in Surgery—resignation effective February 1, 1941.

LEVITIN, E. DAVID, Assistant and Third Year Resident in the Department of Psychiatry, in the College of Medicine—resignation effective March 1, 1941.

MACHELL, Mrs. LECIE GORDON, Instructor in Social Administration—resignation effective February 1, 1941.

MARSH, LAURENCE MANFRED, Medical Assistant to the Health Officer of the Chicago Departments—resignation effective February 1, 1941.

MOONEY, VALETTE ABELE, Clerk in the Catalog Department of the Library—resignation effective February 1, 1941.

PAYER, EULALIA IRENE, Stenographer in the University High School—resignation effective February 1, 1941.

PULLIAM, FRANCIS MCCONNELL, Assistant in Mathematics—resignation effective February 1, 1941.

RAPS, ETHEL, Library Clerk in the Catalog Department of the Library—resignation effective March 10, 1941.

RENFROE, EARL WILEY, Instructor in the Admissions Department, in the College of Dentistry—resignation effective January 21, 1941.

ROSELLE, CHARLES MARION, Assistant in Mathematics—resignation effective February 1, 1941.

SCHACHT, JOHN HAMMOND, Assistant in English—resignation effective February 1, 1941.

SCHMALZ, GUENTER GEORGE, Assistant in German—resignation effective January 31, 1941.

SEARLS, ELMER NEWTON, Assistant in Farm Management, in the Department of Agricultural Economics, in the Agricultural Experiment Station—resignation effective March 1, 1941.

SMITH, ELEANOR JANE, Stenographer in the Office of the High School Visitor—resignation effective February 1, 1941.

SNYDER, JOHN ALDEN, Instructor in Metallurgical Engineering, in the College of Engineering—resignation effective February 1, 1941.

TAFF, Mrs. MILDRED FELDMAN, University Graduate Stenographer in the Office of the Dean of the College of Dentistry—resignation effective February 22, 1941.

THOMAS, HAROLD RICE, Special Research Professor of Engineering Materials, in the Engineering Experiment Station—appointment terminated beginning February 1, 1941.

TOPP, CHESTER WILLIAM, Assistant in Mathematics—resignation effective February 1, 1941.

WELLS, Mrs. LOIS SAYRE, Stenographer in the Department of Agricultural Economics, in the Agricultural Experiment Station—resignation effective February 12, 1941.

WRIGHT, BERTRAND A., Research Assistant in Zoology—declination effective February 1, 1941.

The Board adjourned, to meet on call of the President.

H. E. CUNNINGHAM  
*Secretary*

HAROLD POGUE  
*President*