ADJOURNED SESSION, APRIL 28, 1941

An adjourned session of the April meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 1 o'clock p.m. (Central Daylight Saving Time) on Monday,

April 28, 1941.

When the Board convened, the following members were present: President Cleary, Mr. Adams, Mr. Davis, Mr. Jensen, Mrs. Grigsby, Mr. Livingston, Dr. Meyer. During the discussion of the biennial budget, Dr. Meyer withdrew and Mr. Karraker took his place with the Board.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Mr. Lloyd Morey, Comptroller, and Mr. H. E. Cunningham, Secretary. Judge Sveinbjorn Johnson, University Counsel, was present during part of the session.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

SALE OF EQUIPMENT, OLD POWER PLANT

(1) The Board at its meeting on April 17 approved the award of contracts for the removal of equipment in the Old Power Plant. The Director of the Physical Plant Department now recommends the rejection of all bids, for the following reasons:

1. Withdrawal of the best bid for the purchase of the turbo-generators. The specifications permitted the University to hold the bids for thirty days. The Board action was taken on the thirty-first day, and the bidder on that date wired his withdrawal. The next bid, if accepted, would add \$2,950 to the cost of this project.

2. By an error in interpreting the bid of one of the contractors, the amount received by the University through the sale of certain other pieces of equipment

would be decreased by \$2,922.50.

The Director recommends the rejection of all bids and permission to readvertise for additional bids.

On motion of Dr. Meyer, this recommendation was adopted.

POSSIBLE REDUCTIONS IN BIENNIAL BUDGET AS ALREADY APPROVED BY BOARD OF TRUSTEES ON OCTOBER 21, 1940

(2) In accordance with action of the Board on April 17, referring the biennial budget for 1941-1943 to the President of the University for review to see what reductions can be made, and to report to the Board, I submit the following recommendation and accompanying tentative proposals concerning possible reductions in that budget. These proposals are suggestive only and have been prepared by the Advisory Committee to the Bureau of Institutional Research, which also advised the Council of the University in preparing the original budget as submitted by the President of the University and approved by the Board. Should the Board decide to reduce the budget by any amount, it should be with the definite understanding that the Board is not approving, at this time, any of the suggested amounts as here indicated for these items of reduction but rather the total amount to be deducted. This will permit the President to make any reasonable and necessary adjustments of items within the total reduction for later consideration and approval by the Board when the 1941-1943 internal budget of the University is prepared.

I recommend that the budget of the University be submitted to the General Assembly as approved by the Boardson October 21, 1940. This budget provides for an increase over the current biennium of \$2,113,640 in the operating and maintenance expenditures and a decrease of \$790,000 in the capital expenditures, making a net increase of \$1,323,640 from state tax funds.

In case the Board of Trustees believes some reduction from this net increase

of \$1,323,640 should be made, I suggest consideration be given in the order shown to the following possibilities, the first three of which will definitely impair the growth and development of the University.

First, postpone a sufficient number of items now listed in the approved budget as of October 21, 1940, to total \$300,000 in operation and maintenance.

(See Table of Possible Reductions dated April 24, 1941.)

Second, postpone another \$100,000 of items in operation and maintenance, making a total reduction of \$400,000.

Third, postpone still another \$100,000 of items in operation and maintenance, making a total reduction of \$500,000.

Fourth, make no change in any of the capital items totaling \$885,000 as now

set forth in the budget as approved on October 21, 1940.

In addition to the Table of Possible Reductions, I submit two statements entitled, respectively: (1) List of arguments supporting the approval of the biennial budget as submitted by the President of the University; (2) Educational effects of possible reductions in the budget as approved by the Board on October 21, 1940, and reaffirmed on April 1, 1941.

The first statement applies to my recommendation to present the budget as already approved. The second statement discusses under several categories the harmful effects of postponing various items in totals of \$300,000, \$400,000, or

\$500,000.

Mr. Adams offered a motion that the biennial budget as submitted to the Department of Finance be maintained without revision as the budget of the University, and that the President of the University be authorized to proceed on this basis.

This motion was lost.

Mr. Livingston offered a motion that the recommendation of the Budgetary Commission be accepted, and that the biennial budget be reduced by the amount of \$987,987, and that the President of the University be authorized to make the necessary changes to effect this reduction, and to secure the introduction into the General Assembly of the necessary bills, and to take charge of the matter from now on.

Mr. Karraker offered an amendment to the effect that the biennial

budget be reduced in the amount of \$500,000, and that authority be granted the President as proposed.

Mr. Adams offered a further amendment that the biennial budget be reduced in the amount of \$300,000. On roll call, this amendment was lost, by the following vote: Aye, Mr. Adams, Mr. Jensen; no, Mr. Cleary, Mr. Davis, Mrs. Grigsby, Mr. Karraker, Mr. Livingston; absent, Mr. Fornof, Mr. Green, Dr. Meyer, Mr. Wieland.

On roll call, the motion as amended by Mr. Karraker was adopted, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mrs. Grigsby, Mr. Jensen, Mr. Karraker; no, Mr. Davis, Mr. Livingston; absent, Mr. Fornof, Mr. Green, Dr. Meyer, Mr. Wieland.

APPOINTMENT OF PROFESSOR FREDRICK S. SIEBERT AS DIRECTOR OF THE SCHOOL OF JOURNALISM

(3) I recommend the appointment of Professor Fredrick S. Siebert, of the faculty of the School of Journalism (on leave of absence during the academic year 1940-1941 to serve as Professor at the Medill School of Journalism at Northwestern University) as Professor of Journalism on indefinite tenure and Director of the School of Journalism for two years, effective September 1, 1941, at an annual salary for the two positions of \$6,000.

Professor Siebert has been on the faculty since September 1, 1926.

On motion of Mrs. Grigsby, this appointment was made as recommended.

RESEARCH AND EDUCATIONAL HOSPITALS

(4) The Director of the Department of Public Welfare has requested a revision of Article IV, Section 4, of the agreement between the Department and the Board of Trustees of the University of Illinois relating to the future operation of the Research and Educational Hospitals, as approved by the Board on April I, 1941, to read as follows:

Section 4. All land, buildings, and equipment now held by the Department of Public Welfare in Chicago in the city block, bordered by Polk, Wood, Taylor, and Wolcott Streets, shall be transferred to the University when the approval of the General Assembly is secured, with the following exceptions: the Department shall retain the land, buildings, and equipment of the Institute for Juvenile Research and the Neuropsychiatric Institute.

"The University shall assume responsibility for the inventory of all proper-

ties and materials included in the transfer."

This revision was prepared in a conference between Mr. John C. Weigel, of the Department of Public Welfare, and the Comptroller of the University, Mr. Lloyd Morey, on April 23. At this same conference it was suggested, and the Director of the Department so proposes, that a bill be introduced in the General Assembly for an act dividing the land, buildings, and properties, and the grounds principally occupied by the Research and Educational Hospitals in Chicago, in accordance with the provisions of the above Section 4:
"The Department of Public Welfare to retain the land, buildings, and equip-

ment of the Institute for Juvenile Research and the Neuropsychiatric Institute.

"The University to receive all other land, buildings, and equipment and appurtenances."

The Director has also advised that the following provision for "The Institute for Juvenile Research and Delinquency Prevention in the Metropolitan Area" and "The Alienist and Neuropsychiatric Institute" will be included in the ap-

propriation bill for the Department of Public Welfare:

"The Department of Public Welfare may pay from any of the above standard accounts to the University of Illinois as reimbursement for salaries and wages, office expense, operation, repairs and equipment, and minor improvements furnished to the Department of Public Welfare by the University of Illinois on itemized statements submitted by the University of Illinois and audited and approved by the Department of Public Welfare." The Director has further advised that the budget for the Research and Educational Hospitals will be included in the general appropriation bill for the Department of Public Welfare and that steps will be taken to transfer this item to the University later in the session of the General Assembly when other institutions and divisions are transferred from the Department of Public Welfare to the new Department of Public Safety, which the Governor has recommended be established.

I recommend:

1. That the Board of Trustees approve the revision of Article IV, Section

4, of the agreement.

2. That the University do not introduce an appropriation bill for the Research and Educational Hospitals but wait for the transfer of this budget from the Department of Public Welfare, in accordance with the proposal of the Director thereof, with the understanding that the transfer will include or provide for \$379,000 for permanent improvements and \$1,142,938 for operation.

On motion of Mr. Livingston, this revision was approved as recommended, and the President of the University was authorized to look after the interests of the University in the matter.

CIVIL SERVICE LEGISLATION

(5) It is recommended that the Board of Trustees authorize the introduction in the General Assembly of Illinois of a bill to amend the State Civil Service Law to provide a separate merit system and classifications of employees of the University of Illinois under rules and regulations to be prescribed by the Board. The effect of such legislation would be to exclude the University from the operation of the present law and set up a Civil Service System for the University. It would not disturb the tenure of any present incumbents of positions now under State Civil Service.

On motion of Mr. Adams, the President of the University was authorized to secure the introduction of legislation to make this change.

APPOINTMENT OF FREDERIC TAUBES AS CARNEGIE VISITING PROFESSOR OF ART

(6) The Dean of the College of Fine and Applied Arts recommends the appointment of Frederic Taubes as Carnegie Visiting Professor of Art for one year from September 1, 1941, at a salary of \$4,000.

I concur in this recommendation.

On motion of Mr. Livingston, this appointment was authorized.

APPOINTMENT OF DR. CHARLES E. HATCH AS PROFESSOR AND HEAD OF THE DEPARTMENT OF OPERATIVE DENTISTRY

(7) The Dean of the College of Dentistry and the Executive Dean of the Chicago Colleges recommend the appointment of Dr. Charles E. Hatch, now Professor of Operative Dentistry at Tufts College Dental School, as Professor of Operative Dentistry and Head of the Department on indefinite tenure beginning September 1, 1941, at an annual salary of \$6,000.

On motion of Mr. Jensen, this appointment was authorized.

PURCHASES RECOMMENDED

(8) A recommendation that the following purchases be authorized:

1. 52 one-sixth h. p. type OS2 Baldor dental lathes, each with 2 chucks, 8 No. 7 chucks and 6 No. 1 chucks, from the Central Dental Manufacturing Company, the lowest bidder, at a total cost of \$1,396.80.

2. 60 items of dental materials and supplies and one lot of dental burs as itemized on request for quotation No. 4342; the quotations have been analyzed and each item allocated to the firm quoting the lowest price on that item, with the following result:

20 items to S. S. White Dental Manufacturing Co... \$2 704 72 40 items to L. D. Caulk Company............ 3 942 18

3. 14 items of precious metals (dental gold) as listed on the request for quotation No. 4362; the quotations have been analyzed and each item allocated to the firm quoting the lowest price on that item, with the following result:

Goldsmith Brothers Smelting and Refining Company

50 No. L 460 ED dentoforms; 58 mink correlators; 54 sets upper and lower aluminal models; 56 aluminal dentoforms, upper jaw; 250 ivorine teeth;—from the Columbia Dentoform Corporation of New York, at a total cost of \$2,007. These items are non-competitive and are sold at established prices.

5. 300 dwts. Williams Special W20 Inlay Gold; 488 dwts. Williams Fortyniner Gold; 7 oz. Williams Technic Alloy No. 35;—from H. M. Dugan of Chicago, at a total cost of \$1,162.33. This material is non-competitive.

6. 65,000 gallons (approximately) gasoline from the Ohio Oil Company,

the lowest bidder, at a total cost of approximately \$6,600.
7. 500 cases tissue towels from W. B. Read and Company, Bloomington, Illinois, the lowest bidder, at a total cost of \$1,600 f.o.b. Urbana.

On motion of Mr. Adams, these purchases were authorized as recommended.

PURCHASES AUTHORIZED

(9) A report of the following purchases authorized by the President of the

University in accordance with the University Statutes:

1. A collection in the fields of economics and business administration, for the Library, from a brokerage firm retiring from business, at a cost of \$2,800 in addition to packing and shipping charges.

This report was received for record.

LEAVES OF ABSENCE

(10) A recommendation that leaves of absence be granted the following members of the staff for the reasons and periods and under the conditions indicated

Margaret Bates, Assistant Librarian in the Chicago Departments, two months' leave of absence from March 10, 1941, with pay. She was previously granted sick leave for four weeks from February 10.

J. L. Bisesi, Special Research Associate in the Engineering Experiment Station on the Cooperative Rails Investigation, leave of absence without pay for two months from April 23, 1941, for the purpose of engaging in some special work for the Waugh Equipment Company.

Josie B. Houchens, Binding Librarian, leave of absence without pay during the month of August, 1941 (in addition to her vacation allowance of one month), to enable her to teach in the summer session of the Columbia University Library School, which she has been doing for the past several years.

On motion of Mr. Adams, these leaves were granted as recommended.

CONTRACT CHANGE ORDER ON P.W.A. PROJECT

(11) A recommendation from the Director of the Physical Plant Department that the following contract change order be authorized:

Gregory Hall

Contract Change Order No. 8 with the W. B. Read & Company for Equipment Group E-2. Item B-Johnson No. 1720W posture chair, special light\$10 00 Item C—Chair No. 1519W Johnson, finish olive green enamel, to match sample..... Item F-1-Costumer No. 81, olive green finish to match
 chair
 5 00

 Item F-2—Costumer No. 61, walnut finish
 10 50
 Total Deduction.....\$29 60 On motion of Mr. Jensen, these changes were authorized, by the following vote: Aye, Mr. Adams, Mr. Cleary, Mr. Davis, Mrs. Grigsby, Mr. Jensen, Mr. Karraker, Mr. Livingston; no, none; absent, Mr. Fornof, Mr. Green, Dr. Meyer, Mr. Wieland.

REPORT OF DEATH BENEFITS PAID

(12) A report that the Comptroller has been authorized to pay the death benefit to the beneficiary of the following member of the staff in accordance with the University Statutes and the terms of his employment:

University Statutes and the terms of his employment:
W. A. Foster, Associate Professor and Chief of Agricultural Engineering—
\$2,000. Professor Foster was in the active service of the University from Sep-

tember 1, 1924, until his death on April 12, 1941.

This report was received for record.

PATENT ON PHOTOTUBES

(13) The Secretary of the Board of Trustees reports the receipt of the original U. S. Letters Patent No. 2,237,242, issued April 1, 1941, to Joseph Tykocinski Tykociner and Lloyd Preston Garner, and Jakob Kunz, deceased, by Anna Kunz, Executrix, assignors to the Board of Trustees of the University of Illinois, for Phototubes.

This report was received for record.

THE LYDIA E. PARKER BATES FUND FOR THE ADVANCEMENT OF FINE ARTS

(14) The will of the late Mrs. Lydia E. Bates, of Maroa, Illinois, who died on February 10, 1941, sets up a trust estate and directs the trustees to convert it into cash and, after all taxes, insurance, repairs, and other expenses and certain minor legacies have been paid, to transfer the bulk of it to the Board of Trustees of the University of Illinois to establish a fund to be known as the "Lydia E. Parker Bates Fund for the Advancement of Fine Arts." In the petition for the probate of her will it was stated that the maximum value of the personal property is \$30,000 and of the real property (two farms in Macon County aggregating between 600 and 700 acres), \$125,000. The fund and the income therefrom shall be used to aid deserving students of promise engaged in the study of one or more of the fine arts at the University of Illinois, or elsewhere if under the sponsorship of the University. The student or students to receive aid shall be selected by or under the direction of the Board of Trustees under their regulations. The Board is required to make a public report of the investments of this fund and of the income and expenditures therefrom in any appropriate bulletin or publication containing similar reports of other trust funds or endowments.

Should the teaching of fine arts at the University of Illinois be abandoned or if for other reasons it becomes impossible to carry out the provisions of this will, it provides that the fund may be transferred by court order to other trustees and administered for the benefit of students of fine arts of some other college or university preferably in the State of Illinois

college or university, preferably in the State of Illinois.

A copy of the extract from Mrs. Bates' will is hereby given to the Secretary

of the Board for record.

The University has already received the sum of \$1,351.20 from the Connecticut Mutual Life Insurance Company, the proceeds of one of the policies carried by Mrs. Bates.

This report was received for record.

BOND OF THE TREASURER

The Secretary reported for record the receipt of the bond of Mr. Frank M. Gordon, Treasurer, as printed below, and the formal termination as of April 18, 1941, of the bond executed by the Lumbermens Mutual Casualty Company.

Know all men by these presents, That we, Frank M. Gordon, as Principal, and Edward E. Brown, Harold V. Amberg, and Bentley G. McCloud of Chicago. Illinois, as Sureties, are held and firmly bound unto the BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS, in the penal sum of Eight Hundred Thousand Dollars (\$800,000), lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our respective heirs, executors, administrators, and assigns, and each of them, by these presents.

The condition of the above obligation is such that

Whereas, the above bounden Frank M. Gordon was on the eleventh day of

March, A.D. 1941 duly elected by the Board of Trustees of the University of Illinois to the Office of Treasurer of the University of Illinois for a term of

two years:

Now, therefore, if the said Frank M. Gordon shall well and truly perform and faithfully discharge the duties of Treasurer of said University of Illinois, during his term of Office, and shall faithfully keep and truly account for all moneys, bonds, securities, or other property coming into his hands as such Treasurer, during his term of Office, and shall pay when properly drawn and presented to him all warrants, authorized by the Board of Trustees of the University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands as such a such as the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands belonging to the said University of Illinois, drawn against funds in his hands as such as the said University of Illinois, drawn against funds in his hands as such as the said University of Illinois of the said University of Illinoi versity of Illinois, and at the expiration of his term of office, on due request to him, shall pay over and deliver to his successor in office, or to any other person duly authorized by the Board of Trustees of said University of Illinois to receive the same, all moneys, bonds, securities or any other property received by him as such Treasurer and not otherwise paid out or disposed of as aforesaid, and shall deliver to his successor in office, or any other person appointed to receive the same, the property, papers, and other things in his hands belonging to said office, and shall at the expiration of his term of office, or oftener, if thereunto requested by the Board of Trustees of the said University of Illinois, render a just and true account of his doings, as such Treasurer, then this obligation shall be null and void; otherwise to remain in full force and effect.

Witness our hands and seals this eleventh day of March, A.D. 1941.

Frank M. Gordon, Principal EDWARD E. BROWN, Surety HAROLD V. AMBERG, Surety BENTLEY G. McCLOUD, Surety

DATE OF MAY MEETING

The date of the May meeting was set as Friday, May 16, in Urbana.

The Board adjourned, to meet on call of the President.

H. E. CUNNINGHAM Secretary JAMES M. CLEARY President