

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**UNIVERSITY OF ILLINOIS**

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**January 24, 1942**



The January meeting of the Board of Trustees of the University of Illinois was held at the Chicago Illini Union Building, in Chicago, at 10 a.m. on Saturday, January 24, 1942. When the Board convened, the following members were present: President Cleary, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Karraker, Mr. Livingston, Dr. Meyer; Mr. Adams took his seat later in the morning.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Mr. H. E. Cunningham, Secretary, Mr. Lloyd Morey, Comptroller, Mr. C. S. Havens, Director of the Physical Plant Department, and Mr. J. F. Wright, Director of Public Information.

**MINUTES APPROVED**

The Secretary presented the minutes of the meeting of December 16, 1941, with the adjourned session of December 30, 1941.

On motion of Mr. Jensen, the minutes were approved as printed on pages 713 to 742 above.

**TRIBUTE TO DR. CHARLES DAVISON**

Dr. Meyer presented the following resolution:

The Board of Trustees of the University of Illinois has learned with deep sorrow of the death of Dr. Charles Davison, a former member of this Board, who passed away on January 19, 1942, aged 84 years and one week.

Dr. Davison was a member of this Board from March, 1905, to the summer of 1910. The records show that he was a regular attendant at meetings and active on the committees of the Board. He was particularly interested in the development of the College of Medicine, and when he had arranged the terms of a new lease of the property of the College of Physicians and Surgeons of Chicago by the University, and had secured the inclusion in the University budget of a substantial item for the operation of the College of Medicine, he resigned from the Board.

Dr. Davison served on the committee which secured the stock of the College of Physicians and Surgeons of Chicago and presented it to the University in 1913.

Dr. Davison was a member of the faculty of the College of Medicine from 1899 to his retirement in 1925. From 1917 to 1925 he was Head of the Department of Surgery, and after 1925 he was Professor of Surgery, *Emeritus*. He maintained his interest in medical education to the end, as is shown by his appearing on the program at the commencement of the Chicago colleges for many years to present the candidates for diplomas in the University Hospital School of Nursing.

Dr. Davison was a pioneer in surgical practice. He introduced in 1914 bone grafting for intractable recent fractures. His work "Autoplastic Bone Surgery" was published in 1916. He was the author of many articles on medical and surgical subjects. He was an honored member of many societies, and in his profession served mankind long and well.

In recording this tribute to the memory of a former colleague, the Board directs its Secretary to send a copy of this resolution of appreciation to the family of Dr. Davison as a token of the Board's deepest sympathy with them in their great loss.

On motion of Dr. Meyer, this resolution was unanimously adopted.

**MATTERS PRESENTED BY PRESIDENT WILLARD**

The Board considered the following matters presented by the President of the University.

**APPOINTMENT OF GENERAL ADVISORY COMMITTEE**

(1) A recommendation that the following be appointed members of the University of Illinois General Advisory Committee to serve for four years from January 1, 1942, and that the President of the University be authorized to fill vacancies from time to time, such appointments to be for four years from the date thereof, and to be reported to the Board.

It was the decision of the General Policy Committee of the Board (with whom the President of the University conferred in selecting candidates) that, as a general rule, alumni of the University should not be appointed on the General Advisory Committee, except that the officers of the Alumni Association and the University of Illinois Dads' Association should be included in its membership (to serve in an ex-officio capacity) in order to provide the necessary co-ordination in the activities of these three groups. Accordingly, the officers and directors of the University of Illinois Alumni and Dads' Associations are also recommended for appointment to the General Advisory Committee, to serve during their terms of office in their respective Association.

**GENERAL ADVISORY COMMITTEE***Chicago Metropolitan Area*

BENJAMIN F. AFFLECK, 208 South LaSalle Street, Chicago—Manufacturer (Retired President, Universal Atlas Cement Company)

JOHN D. BLACK, First National Bank Building, Chicago—Attorney, Winston, Strawn, and Shaw

- M. O. BOUSFIELD, 4901 Ellis Avenue, Chicago—Physician; Director for Negro Health, Julius Rosenwald Fund
- BURRIDGE D. BUTLER, 1230 West Washington Boulevard, Chicago—Publisher, *The Prairie Farmer*
- BERTRAM J. CAHN, 415 South Franklin Street, Chicago—Clothing Manufacturer, B. Kuppenheimer and Company
- EDWARD W. COCHRANE, 326 West Madison Street, Chicago—Sports Editor, *Chicago Herald-American*
- CHARLES G. DAWES, 208 South LaSalle Street, Chicago—Banker; Chairman of Board, City National Bank and Trust Company
- HAROLD ECKHART, 115 West Monroe Street, Chicago—Banker; Vice-President, Harris Trust and Savings Bank
- RICHARD J. FINNEGAN, 211 Wacker Drive, Chicago—Editor, *The Times*
- WALTER T. FISHER, 135 South LaSalle Street, Chicago—Attorney, Bell, Boyd, and Marshall; Former Trustee of the University
- GEORGE E. FRAZER, 141 West Jackson Boulevard, Chicago—Accountant
- J. GERALD KEALY, 1420 West Granville Avenue, Chicago—Clergyman; Educator
- RONALD M. KIMBALL, 231 South LaSalle Street, Chicago—Banker; Vice-President, Continental Illinois National Bank and Trust Company
- WALTER M. LECLEAR, 105 West Adams Street, Chicago—Certified Public Accountant, Scovell, Wellington & Company
- ARTHUR T. LEONARD, 208 South LaSalle Street, Chicago—Banker; Vice-President, City National Bank & Trust Company of Chicago
- LENOX R. LOHR, Jackson Park, Chicago—Museum Executive; President, Museum of Science & Industry
- LOUIS L. MANN, 4600 South Parkway, Chicago—Rabbi, Chicago Sinai Congregation
- OSCAR G. MAYER, 1241 Sedgwick Street, Chicago—President, Oscar Mayer & Co.; Former Trustee of the University
- BENTLEY G. MCCLOUD, 38 South Dearborn Street, Chicago—Banker; Vice-President, First National Bank of Chicago
- CHAUNCEY MCCORMICK, 410 North Michigan Avenue, Chicago—Vice-President, Miami Corporation
- MAX MCGRAW, 120 South LaSalle Street, Chicago—President, McGraw Electric Company
- A. H. MELLINGER, 212 West Washington Street, Chicago—President, Illinois Bell Telephone Company
- WILLIAM S. MONROE, 140 South Dearborn Street, Chicago—Engineer; Retired President, Sargent & Lundy
- PAUL SCOTT MOWRER, Chicago—Editor, *Chicago Daily News*
- Mrs. GLENN E. PLUMB, 5830 Stony Island Avenue, Chicago—Civic Worker; Former Trustee of the University
- CHARLES E. SNYDER, 836 Exchange Avenue, Union Stock Yards, Chicago—Editor, *Chicago Daily Drivers Journal*
- H. J. TAYLOR, 1250 Fullerton Avenue, Chicago—President, Club Aluminum Products Company
- STUART J. TEMPLETON, 120 West Adams Street, Chicago—Attorney, Wilson & McIlvaine; Director, Harris Trust and Savings Bank and the Continental Casualty Company
- MERLE J. TREES, 332 South Michigan Avenue, Chicago—Vice-President, Chicago Bridge and Iron Company; Former Trustee of the University
- Mrs. CLIFTON M. UTLEY, 5827 Blackstone Avenue, Chicago—Civic Worker; News Commentator; First Vice-President, Illinois League of Women Voters
- Miss JUDITH C. WALLER, Merchandise Mart, Chicago—Director of Public Service Programs, Central Division, NBC
- GEORGE D. WILKINSON, 680 North Sacramento, Chicago—Manufacturer; President, Cribben and Sexton Company
- THOMAS E. WILSON, 4100 South Ashland Avenue, Union Stock Yards, Chicago—Chairman of the Board, Wilson & Company, Inc.

*Northern Illinois*

P. D. ADLER, Kewanee—Publisher, *The Star-Courier Company*  
 S. J. CAMPBELL, Mount Morris—President, Kable News Company  
 CHESTER COLLINS, Elgin—District Manager, Western United Gas & Electric Company  
 HARRY C. GEHRING, Altona—President, Knox County Farm Bureau  
 D. J. HAWTHORNE, LaSalle—General Manager, Westclox  
 MRS. FRANK P. HIXON, 855 Rosemary Road, Lake Forest—Club Woman (Civic Organizations)  
 WILLIAM D. KNIGHT, Forest City National Bank Building, Rockford—Attorney  
 ARTHUR C. MARRIOTT, Wheaton—President, DuPage Title Company, Wheaton; Vice-President, Chicago Title and Trust Company  
 JOHN W. POTTER, Rock Island—Publisher, *The Rock Island Argus*  
 JAMES G. SHENNAN, Elgin—Superintendent, Elgin National Watch Company  
 R. G. SODERSTROM, 503 Security Building, Springfield—President, Illinois State Federation of Labor  
 BARNEY THOMPSON, Rockford—Editor, *Rockford Morning Star, Rockford Register-Republic*

*Western Illinois*

CARL E. BLACK, 2 West Side Square, Jacksonville—Physician  
 J. R. FULKERSON, Jerseyville—Agriculturist  
 EARL C. SMITH, Detroit, Illinois—President, Illinois Agricultural Association

*Central Illinois*

MRS. FLORENCE FIFER BOHRER, 909 North McLean Street, Bloomington—President, Illinois League of Women Voters; Illinois Conference on Social Welfare; Former Illinois Senator  
 E. C. HEIDRICH, JR., Peoria—President, Peoria Cordage Company  
 MAXWELL R. HOTT, Monticello—Manufacturer  
 A. W. SHIPTON, Springfield—Publisher, *Illinois State Journal*  
 A. E. STALEY, JR., Decatur—Manufacturer, A. E. Staley Manufacturing Company

*Eastern Illinois*

F. W. BUTTERWORTH, Danville—President, Western Brick Company  
 H. C. HORNEMAN, Danville—President, Sugar Creek Creamery Company

*Southern Illinois*

VICTOR HEMPHILL, Carlinville—Judge  
 DAVID S. LANSDEN, 614 Commercial Avenue, Cairo—Attorney  
 C. M. ROOS, 513 Missouri Avenue, East St. Louis—Engineer; Manager, East St. Louis and Interurban Water Company

## ALUMNI ASSOCIATION OFFICERS AND DIRECTORS

*Officers*

C. M. THOMPSON, President, 213 Commerce Building, Urbana  
 CHARLES WHAM, Past-President, Centralia  
 DENEEN A. WATSON, First Vice-President, 135 South LaSalle Street, Chicago  
 MRS. W. G. GOODMAN, Second Vice-President, Rural Route 2, Champaign  
 W. R. BENNETT, Treasurer, Continental Illinois Bank and Trust Company, 231 South LaSalle Street, Chicago  
 CARL STEPHENS, Secretary, 227 Illini Union Building, Urbana

*Directors*

MRS. ALTA GWINN SAUNDERS, 100 Commerce Building, Urbana  
 R. Z. HICKMAN, 11 South LaSalle Street, Chicago  
 WILBUR J. CARMICHAEL, 1008 South Orchard Street, Urbana  
 HARRY A. HALL, State's Attorney, Waukegan  
 CARL C. LARSON, 725 South Fourth Street, Springfield

WALDO B. AMES, c/o Moore, Case, Lyman & Hubbard, 175 West Jackson Boulevard, Chicago

ARTHUR R. HALL (Judge), Danville

WILLIAM E. RIEGEL, Tolono

#### DADS' ASSOCIATION OFFICERS AND DIRECTORS

##### *Officers*

J. V. STEVENSON, President, Rural Route 4, Streator

RODNEY L. BELL, Vice-President, Paris

FRANK D. MURPHY, Secretary-Treasurer, 318 Illinois Building, Champaign

##### *Directors*

OTTO BEICH, Bloomington

W. E. BREARLEY, Rockford

Dr. H. D. FEHRENBACHER, Flora

DOMINIC GIACHETTO, 2150 Sylvan Road,  
Springfield

W. JOE HILL (Judge), Benton

GEORGE MEHARRY, Tolono

ROBERT H. MERSBACH, 2000 Clark  
Avenue, Cleveland, Ohio

EDWIN A. RANDALL, 6443 North  
Albany, Chicago

CLIFFORD H. WESTCOTT, 1516 Engineer-  
ing Bldg., 205 West Wacker Drive,  
Chicago

WALTER W. WOOD, Owens-Illinois  
Glass Company, Alton

LOUIS A. ZEARING, Princeton

The members of the Board should meet with this Advisory Committee at an early date.

I recommend an appropriation from the General Reserve Fund of \$1,200 for traveling expenses of members of this committee.

On motion of Mr. Davis, this committee was constituted as recommended, and the appropriation was made, by the following vote: Aye, President Cleary, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Karraker, Mr. Livingston, Dr. Meyer; no, none; absent, Mr. Adams, Mr. Green, Mr. Wieland.

#### APPOINTMENT TO MEDICAL ADVISORY COMMITTEE OF THE DIVISION FOR PHYSICALLY HANDICAPPED CHILDREN

(2) On October 21, 1941 (Minutes, page 677), the Board approved appointments to the Medical Advisory Committee of the Division for Physically Handicapped Children. The Executive Dean of the Chicago Colleges has recommended the appointment of Dr. Paul Greeley, Assistant Professor of Surgery, on this Committee, to serve until November 1, 1942, and I concur.

On motion of Dr. Meyer, this appointment was made as recommended.

#### NEW APPOINTMENTS OF PROFESSORIAL RANK

(3) A report of the following new appointments of professorial rank:

1. Dr. Manson Bruce Linn, now Assistant Professor at Cornell University, to be Assistant Professor of Vegetable Crops Extension for eight months from March 1, 1942, at a salary of \$2,400 a year. This appointment is to fill the position made vacant by Dr. J. B. Corns, who is on leave for military service. The position was formerly filled by Dr. R. W. Wager who has resigned to accept a permanent position.

2. Dr. Charles E. Nowell, now Associate Professor at Fresno State College, Fresno, California, to be Visiting Assistant Professor of History for five months from February 1, 1942, at a salary of \$410 a month. This appointment is to fill the position made vacant by Professor J. G. Randall, who is on sabbatical leave during the second semester of 1941-1942.

This report was received for record.

### LEAVES OF ABSENCE

(4) A recommendation that the following leaves of absence be granted members of the staff for the reasons and periods and under the conditions indicated in each case:

William F. Petersen, Professor of Pathology, additional sick leave from December 3 to February 1, 1942, with pay. He was previously granted leave from September 26 through October 28, 1941.

C. A. Chapman, Associate in Geology, leave of absence without pay from September 24 through October 26, 1941. Doctor Chapman is a reserve officer in the United States Army and was called into military service in September, but was subsequently transferred to the War Department Reserve Officers' Pool and released.

Mrs. Eula Veale, Domestic and Laboratory Caretaker in the Home Economics Department, disability leave with pay for the period December 26, 1941, through January 23, 1942.

A. E. Hershey, Research Assistant Professor of Mechanical Engineering, leave without pay from January 15 through August 31, 1942, so that he may assist the Westinghouse Electric and Manufacturing Company in an investigation of a combustion problem related to national defense.

William A. Neiswanger, Jr., Associate Professor of Economics, leave of absence without pay beginning March 1, 1942, and continuing for the balance of the current fiscal biennium, or until September 1, 1943, in order that he may accept a call from the government.

E. M. Hughes, Assistant Professor of Agricultural Economics Extension, leave without pay for one year from January 16, 1942, so that he may accept the position of fieldman for a newly organized unit of the Farm Bureau Farm Management Service.

D. Philip Locklin, Professor of Economics, leave without pay from March 1 through August 31, 1942, so that he may direct a study of the interterritorial freight rate problem for the Board of Investigation and Research which was set up under the provisions of the Transportation Act of 1940.

#### *Leaves of Absence for Military Service*

(The leave in each case is without salary.)

Roscoe R. Snapp, Professor of Beef Cattle Husbandry, from January 22, 1942, through January 4, 1943.

J. P. Carroll, Assistant Extension Forester, from December 29, 1941, to December 19, 1942.

Walter G. Haynes, Assistant and Second-Year Resident in Neurology and Neurological Surgery, from July 7 through August 31, 1941.<sup>1</sup>

Thomas G. Walsh, Associate Professor of Medicine (Rush), from November 6, 1941, through August 31, 1942.

Chester G. Starr, Jr., Instructor in History, from February 1 through June 30, 1942.

Solomon M. Goldberger, Associate in Pediatrics, from January 1 through August 31, 1942.

#### *Extensions of Leaves of Absence*

The following extensions of leaves of absence formerly granted members of the staff for military service, without pay, for the period indicated in each case:

James E. Branch, Associate in Architecture, from March 1 through August 31, 1942.

Manning D. Seil, Associate in Journalism, from March 13 through August 31, 1942.

Louis L. McQuitty, Associate in Psychology, from February 1 through August 31, 1942.

<sup>1</sup>This leave was granted last June but was not previously reported to the Board for record.

Adel B. Carson, Typist in the Business Office, from January 13 through August 31, 1942.

On motion of Mr. Davis, these leaves were granted as recommended.

#### LEAVES OF ABSENCE FOR WAR SERVICES

(5) A special committee representing the University Council and the University Senate, or general faculty, was appointed by the President of the University to study the policy governing leaves of absence for members of the staff going into military, naval, or other defense services. The committee recommends the adoption of the following policy or regulations, and I concur therein:

1. Members of the instructional, research, and administrative staff on annual appointment (ten or twelve months) may, on request, be granted leave of absence by the President of the University until the close of the academic year, June 30, or August 31, 1942, as the case may be, *provided* that:

(a) They enter immediately the military or naval service of the United States, or on definite preparation for the same, or on other approved important service for the national defense.

(b) The University salary shall cease as soon as the persons concerned go on the Federal, State, or other pay roll for such service, provided that in each case the earned proportion of salary, including vacation allowance, shall be paid.

(c) Such leaves may be extended beyond September 1, 1942, in the discretion of the President.

(d) The President may appoint a committee to advise him on the recommendations to be made in individual cases.

Persons leaving the University under these conditions, whose services at the University have been entirely satisfactory, will be given preference in considering new appointments when they again become available for university service and the University is seeking men for positions.

2. Persons on definite appointment for two years may be granted the same privileges as those on annual appointment.

3. They may also be granted for the same purpose leave of absence, without pay, from September 1, 1942, until the close of their terms of appointment, with the same consideration for reappointment.

4. Persons on indefinite tenure may enjoy the same privileges as those on annual appointment, and may be given leave of absence without pay until the close of the war or until they are honorably discharged from the approved service in the national defense in which they have been engaged. Their positions will be held open for them and they may resume such positions on satisfying the President of the University of their physical and other ability to discharge the duties of the positions. (This provision relates to the positions held by individuals who are on leave either for limited periods or for the duration of the war.)

On motion of Mr. Davis, these regulations were adopted.

#### UNIVERSITY CIVIL SERVICE CLASSIFICATIONS

(6) At its meeting on December 16, 1941 (Minutes, page 736), the Board adopted rules of the Classified Civil Service of the University of Illinois. The University Civil Service Committee now submits classifications, as required by law, and recommends their approval by the Board of Trustees. I concur in this recommendation, with the understanding that these classifications may be modified and supplemented by others from time to time as the result of further study.

On motion of Mr. Fornof, these classifications were approved and adopted as recommended.

Mr. Davis requested that the rules for preference for veterans be incorporated, and that this matter be called to the attention of the Civil Service Committee.

#### **SUSPENSION OF SOCIAL ADMINISTRATION CURRICULUM**

(7) On May 26, 1939 (Minutes, page 321), the Board approved a new curriculum in Social Administration providing for a four-year program of undergraduate study leading to the A.B. degree and two years of professional or graduate study leading to the degrees of Bachelor of Science in Social Administration on completion of the fifth year, and of Master of Social Administration on completion of the sixth year, to help meet the demands of local, State, and national social welfare agencies for professionally trained workers in this field.

The Dean of the College of Liberal Arts and Sciences recommends the suspension of the professional or fifth year of this curriculum, but the retaining of an advisory service. If in the judgment of the University authorities a more elaborate and extensive program of Social Administration training should be undertaken this can be considered in the preparation of future biennial budgets.

The small number<sup>1</sup> of students who have availed themselves of the training offered does not justify the expense of this curriculum, although the staff has been giving useful extramural courses to social workers in various communities.<sup>2</sup>

The budget for the Social Administration curriculum for the current year is \$9,770. If the professional year of this curriculum is suspended during 1942-1943 the resultant saving will amount to \$5,270. The entire budget can not be eliminated at once because one member of the staff has a two-year contract covering the biennium of 1941-1943 (he will be assigned other teaching duties in the Department of Sociology until his contract expires), and the present salary of the professor in charge of the curriculum will be continued, although he too will be transferred to the Department of Sociology and assigned other duties.

It is doubtful that the present professional curriculum can be continued on a basis which will justify the expense, since it is not accredited by recognized agencies as a School of Social Administration, and consequently students hesitate to enter such professional training because they are not sure of receiving professional recognition or of having their credits recognized elsewhere in the event of transferring to other institutions. It is the judgment of the Dean of the College of Liberal Arts and Sciences and the Executive Committee of that College that the University should either abandon its present inadequate program or undertake a new program of Social Service Training as part of the major program of "Public Administration Training." There will be a growing demand for extensive training for public service positions.

One of the agencies greatly interested in the establishment of the Social Service curriculum is the Department of Public Welfare, since it is greatly in need of professionally trained workers. The Director of Public Welfare was advised of the present status of the curriculum and that consideration was being given to discontinuing it. He has expressed the view that it may be necessary to adopt a more conservative attitude for the present in the hope that ultimately when practicable the University will re-establish this curriculum on a more satisfactory and permanent basis.

<sup>1</sup>In 1939-1940 when the professional curriculum was first offered, there were three full-time and two part-time students enrolled. The following year five full-time, 25 part-time, and three listeners were enrolled. This year there are one full-time student, 13 part-time students, and three listeners enrolled. Five persons have received the degree of Bachelor of Social Administration; only one is in social work, two are married, and two are doing other work.

<sup>2</sup>In 1939-1940 the staff gave instruction through extension courses in Springfield to 18 students, 1 visitor; in Peoria, 18 students, 7 visitors; and in Centralia, 35 students, 1 visitor. In 1940-1941 two courses were given in Springfield, one enrolling 14 students and 1 visitor, and the other 21 students. This year courses are being given in Mattoon to 13 students, 2 visitors; in Peoria, 11 students, 9 visitors; and in Galesburg, 13 students, 1 visitor.



I concur in the Dean's recommendations.

This matter was referred to the President of the University for further study and report on the program necessary to make this curriculum comprehensive and outstanding.

#### **EXTENSION OF UNDERGRADUATE SCHOLARSHIPS**

(8) At the last session of the General Assembly, the Act relating to General Assembly Scholarships was amended to provide, "That when any person appointed to a scholarship pursuant to this section, fails to begin or discontinues his course of instruction because of his entry into service in the military or naval forces of the United States, leaving all or a portion of such scholarship unused, such person so appointed may upon completion of such services, use such scholarship for the unused portion thereof. . . ."

No action was taken by the General Assembly with reference to the holders of other types of scholarships who may enter the military or naval services of the United States during the war. The question is being raised by holders of such scholarships as to what becomes of the unused time of their scholarships during the period they are in active military or naval service.

Although the law does not specifically authorize or direct the extension of County Scholarships, Scholarships in Agriculture and Home Economics, and the various other undergraduate scholarships available at the University of Illinois, I believe the University would be entirely justified in doing the same for the holders of such scholarships as it is directed by the law to do for the holders of General Assembly Scholarships. Therefore, I recommend that the Registrar of the University be authorized to grant holders of all scholarships extensions under the same circumstances as they are granted to holders of General Assembly Scholarships.

On motion of Mr. Livingston, this recommendation was adopted.

#### **CHANGES IN ACADEMIC CALENDAR**

(9) To accelerate the educational program of students and the training of men and women for civilian defense activities, as well as for military and naval service, the following changes in the calendar for the second semester of the academic year 1941-1942 have been authorized:

Final examinations at the end of the first semester began Friday, January 23, and will end on Saturday, January 31.

Undergraduate registration for the second semester will take place on Friday and Saturday, February 6 and 7; graduate registration will be February 5, 6, and 7; classes will begin at 8:00 a.m., February 9.

The Easter recess (April 3, 8:00 a.m. to April 7, 8:00 a.m.) will be cancelled.

The second semester, including final examinations, will end on Saturday, May 23, instead of June 8.

This will open the way to further changes in the academic calendar and to operating the University on a twelve months' basis, either under the quarter system or some other plan which will provide for the maximum utilization of the University's plant and resources for the training of young men and women.

On motion of Dr. Meyer, the action of the President of the University in authorizing these changes was approved and confirmed.

#### **APPROPRIATION TO THE PHYSICAL PLANT DEPARTMENT FOR PROTECTION AGAINST SABOTAGE**

(10) I recommend that an appropriation of \$8,867.56 be made to the Physical Plant Department for the balance of the current year (until June 30, 1942) for the employment of guards and other expenses in the following areas where it is deemed such protection is necessary:

*Radio Transmitter*

Armed guard 5:00 p.m. to 7:00 a.m. (14 hours a day

@ 72¢ an hour)..... \$1 681 68

Bell Telephone rental..... 57 29

*Total*..... \$ 1 738 97

*Armory* (Armed guard 5:30 p.m. to 7:30 a.m., five days a week and from 12:30 p.m. Saturday to 7:30 a.m. Monday (103 hours a week @ 72¢)..... 1 958 83

*Military Stables* (Armed guard 5:30 p.m. to 7:30 a.m., five days a week and from 12:30 p.m. Saturday to 7:30 a.m. Monday (103 hours a week @ 72¢)..... 1 958 83

*Abbott Power Plant* (Armed guard 24 hours a day, 7 days a week @ 72¢)..... 2 882 80

*Old Power Plant* (Extend time of present staff (three men) to provide 24-hour service for six days a week (closed on Sundays)..  
328 13

*Total from General Reserve Fund*..... \$ 8 867 56

*Noyes Chemistry Laboratory* (Armed guard 24 hours a day, 7 days a week @ 72¢)..... 2 882 80<sup>1</sup>

*Total authorized expenditure*..... \$11 750 36

On motion of Mr. Fornof, this appropriation was made as recommended, by the following vote: Aye, President Cleary, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Karraker, Mr. Livingston, Dr. Meyer; no, none; absent, Mr. Adams, Mr. Green, Mr. Wieland.

#### GARAGE AND SERVICE BUILDINGS FOR NATURAL RESOURCES BUILDING

(11) On May 14, 1938 (Minutes, page 806), the Board of Trustees entered into an agreement with the Department of Registration and Education relating to the construction of a Natural Resources Building for the State Scientific Surveys on the University campus. The agreement provides that the University shall furnish a site for the Natural Resources Building and that plans and specifications for the building shall be submitted to the Board for approval before the Department advertises for bids and that contemplated contracts shall likewise be submitted to the Board for approval before they are awarded.

Plans are being developed for the construction of a garage and service building for the Natural Resources Building. Representatives of the Natural History and Geological Surveys have been conferring with representatives of the Physical Plant Department concerning construction details and it is anticipated they will soon reach an agreement. In the interests of saving time, I request that the Board of Trustees authorize the President of the University: (1) to approve the plans and specifications for these two service buildings provided they conform to University standards of construction; and (2) to approve the award of contracts in accordance with the agreement with the Department of Registration and Education.

On motion of Mr. Jensen, the President of the University was authorized to proceed as requested.

#### AGREEMENT WITH THE ASSOCIATION OF AMERICAN RAILROADS FOR A COOPERATIVE INVESTIGATION BY ENGI- NEERING EXPERIMENT STATION

(12) The Dean of the College of Engineering recommends approval of an agreement with the Association of American Railroads for a cooperative investigation of (1) fatigue failures of rail joint bars for the Committee on Rail, and (2) studies of the relation of wheel load to wheel diameters for the Joint Committee on Relation Between Track and Equipment, by the Engineering Experiment Station.

<sup>1</sup>This will be charged against funds received from the Federal Government for research projects carried on by the University for the National Defense Research Committee. These allocations of funds include an allowance for overhead expense in the case of each project.

The agreement is drawn for a period of one year, beginning January 1, 1942, with provision for its extension, and the Railroads agree to pay the University \$10,000 to cover the expenses of the investigation. They also agree to (1) a charge by the University of ten per cent of the salaries and wages paid to carry on the investigation to provide for retirement payments and compensation for accidents; and (2) that all patentable discoveries resulting from this investigation shall become the property of the University. The University agrees that the Railroads will receive preferential consideration as a prospective licensee if any patents result. The agreement conforms in all other respects to the Statutes and policies of the University governing such investigations.

I recommend approval.

On motion of Mr. Livingston, this agreement was approved as recommended.

At this point, Mr. Adams took his place with the Board.

#### PURCHASES RECOMMENDED

(13) A recommendation that the following purchases be authorized:

1. One indoor type reactor, 3 phase, 60 cycle, 18.8 Kva., cast in concrete, asbestos insulated, to be used in construction of electric load center (No. 6, Chem. Load Center), from the General Electric Company, the lowest bidder, at a total cost of \$1,160 f.o.b. Urbana.

2. Canned goods and assorted dry groceries for the Research and Educational Hospital, from the lowest bidders, as follows:

Saunemin Produce Co.,		Wilson & Rogers, Inc.,	
19 items.....	\$3 866 78	3 items.....	\$241 65
Sprague Warner & Co.,		Reid Murdock & Co.,	
3 items.....	112 33	1 item.....	13 00
B. A. Railton Co., 10 items	486 24	Steele Wedeles Co.,	
		5 items.....	121 04

On motion of Dr. Meyer, these purchases were approved and authorized as recommended.

#### CONTRACTS EXECUTED BY THE COMPTROLLER DECEMBER 7, 1941, TO JANUARY 13, 1942

(14) The Comptroller's report of minor contracts executed under general regulations of the Board of Trustees:

<i>With Whom</i>	<i>For</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Burrowes Corporation	Screens for Men's Residence Halls	\$3 486 00	January 13, 1942

This report was received for record.

#### ADJUSTMENTS IN BUDGET FOR 1941-1942

(15) In approving the budget for 1941-1942 the Board of Trustees authorized the President of the University to make such changes and adjustments as are necessary. Pursuant to this authorization the following adjustments were made in the operating budget during the fiscal quarter ending December 31, 1941:

*Permanent additions to current budget:*

Appointments Committee expense.....	\$ 285
Medicine physiology salaries to provide for the appointment of J. R. Weir.....	1 200 <sup>1</sup>
Physical education salaries, to provide for the appointments of D. G. Busey and W. J. Goldie.....	350 <sup>1</sup>
German salaries, to provide for the appointment of C. F. Hennecke	100 <sup>2</sup>
Physiology salaries, to provide for the appointment of D. F. Moorehead.....	200 <sup>2</sup>
Public information expense, to provide for public relations work in the Chicago departments.....	500
<i>Total.....</i>	<i>\$2 635</i>

<sup>1</sup>Reported to the Board November 18, 1941, but no appropriation made.

<sup>2</sup>Reported to the Board October 21, 1941, but no appropriation made.

On motion of Mr. Livingston, these adjustments were approved and the appropriation made as recommended, by the following vote: Aye, President Cleary, Mr. Adams, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Karraker, Mr. Livingston, Dr. Meyer; no, none; absent, Mr. Green, Mr. Wieland.

#### **FEE IN HOME ECONOMICS 56**

(16) The Department of Home Economics has been authorized to add laboratory instruction to the course "Home Economics 56, The Child and His Development." This will be an experimental project, providing for training in a nursery school for up to 15 children which the Department of Home Economics hopes to carry on from year to year until the University establishes a Nursery School.

The Department proposes a tuition fee of \$12.50 per child and a laboratory fee of \$2.00 for students registering in this course, to cover such expenses as laundry, fruit juice and crackers, repair and upkeep of playground equipment, and wages—an estimated total of \$300 for the second semester of 1941-1942.

I recommend the authorization of these fees and the addition of \$300 to the budget of the Department of Home Economics for the additional operating expenses of offering this laboratory instruction.

On motion of Mrs. Grigsby, this fee was authorized and the appropriation made as recommended, by the following vote: Aye, President Cleary, Mr. Adams, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Karraker, Mr. Livingston, Dr. Meyer; no, none; absent, Mr. Green, Mr. Wieland.

#### **FUNDS FOR REHABILITATION OF RESEARCH AND EDUCATIONAL HOSPITALS**

(17) Pursuant to the action of the Board of Trustees on December 30 the President of the Board and the President of the University conferred with the Governor, requesting him to include in any proclamation he may issue calling another session of the General Assembly the following items:

1. Legislation amending the acts making appropriations to the University of Illinois for the current biennium to authorize the expenditure of unused or unexpended balances in capital or permanent improvement items for general operating expenses.

2. Additional appropriation of not less than \$100,000 for operating expenses for the biennium of 1941-1943.

3. An additional appropriation of \$216,000 for alterations and rehabilitation of the Research and Educational Hospitals.

The Governor stated that he would give this request careful consideration in the event he calls another special session.

At the request of the President of the Board, the Director of the Physical Plant Department has submitted the following statement outlining the reasons why the additional sum of \$216,000 is needed to complete the rehabilitation of the Research and Educational Hospitals, and giving an analysis of the estimated cost of this remodeling. This analysis shows the allocations of funds from the original appropriation of \$254,000 (made by the General Assembly last spring for the biennium of 1941-1943 for this remodeling), and the proposed allocation of the additional \$216,000. The appropriation of \$254,000 has been completely allocated, and expenditures to date are approximately \$10,000.

#### **NEED FOR ADDITIONAL FUNDS FOR REHABILITATION OF RESEARCH AND EDUCATIONAL HOSPITALS**

Following are the reasons why \$216,000 are needed above the original appropriation of \$254,000 to complete the necessary rehabilitation of the Research and Educational Hospitals:

1. Time available for original survey by Dr. William H. Walsh, Hospital Consultant, retained by the University to make a report on the needs of the

Research and Educational Hospitals, was insufficient to probe needs thoroughly, as he did not have previously any first-hand knowledge of plant problems. Many weeks' work of the faculty committee since then has shown needs much greater. For example: Doctor Walsh's report did not contemplate remodeling of Dispensary, which the faculty committee has since found most urgent.

2. Major increase in prices since the original budget was prepared (approximately 15 per cent to date). Further increases are anticipated.

3. New wing originally contemplated along with remodeling program was omitted. Accordingly, necessary and expensive construction, such as new operating rooms, had to be included in the remodeling program, which was originally contemplated as part of the new wing.

4. Increased emergency demands for medically trained personnel and the additional teaching load resulting from added summer term, not contemplated at time of original appropriation, results in proportionately increased demands for physical facilities that renders extremely difficult, if not impossible, any curtailing of needs as now outlined.

Maximum production in any institution can only be attained when physical facilities are properly balanced and coordinated. Past capital improvements have largely been in the direction of the medical specialties to the detriment of the basic divisions of general medicine and surgery. The primary purpose of this program is to correct this fundamental lack of balance. An all-out effort to meet above demands is not possible with an unbalanced physical plant that would result if only half the appropriation now needed is provided.

5. University has been responsible for operation and maintenance of this hospital unit since last July 1. That experience, however, has shown needs for general maintenance rehabilitation were greatly underestimated in original survey. This is one of the most critical needs in the Chicago Departments.

#### ESTIMATED COSTS OF REMODELING RESEARCH AND EDUCATIONAL HOSPITALS

		With original \$254,000	With additional \$216,000
<i>Basement</i>			
(a) Relocating and expanding Dermatology.....	}	\$23 285	.....
(b) Establishing new emergency clinic.....			
(c) Adding new X-ray treatment room for the Division of Orthopedics.....			
(d) Expansion of kitchen, general stores, and employees' service area.....			
<i>First Floor</i>			
(a) Changing public entrance to the dispensary.....	}	7 425	.....
(b) Changing toilet room to office.....			
(c) Providing additional facilities for Admitting and Special Clinics.....			
(d) Relocating Medical Clinic in south wing.....			
(e) Removing temporary partitions from Waiting Room space.....			
(f) Rehabilitating portion of south wing for hospital bed expansion.....			
<i>Second Floor</i>			
(a) Relocating Health Service in rooms vacated by X-ray	}	14 712	.....
(b) Rehabilitating portion of south wing for hospital bed expansion.....			
<i>Third Floor</i>			
(a) Construction of new diet kitchen and laboratory for student instruction.....	}	14 000	.....
(b) Construction of new atmospheric research laboratory			
(c) Rehabilitation of south wing for hospital bed expansion.....			

	<i>Description of Work</i>	<i>With original \$254,000</i>	<i>With additional \$216,000</i>
<i>Fourth Floor</i>			
(a)	Subdivide one operating room to provide a new Blood Bank and Cast Room.....	\$ 28 500	.....
(b)	Relocate central supply and sterilization rooms moved from basement.....		
(c)	Rehabilitate portion of south wing for hospital bed expansion.....		
(d)	Enclose present porches in south wing to provide 31 additional hospital beds.....		
(e)	Construction of six new operating rooms with attendant scrub-up, anesthetizing rooms, etc., and reconstruction of present operating rooms for solutions, tonsil operations, cystoscopic and dark operating rooms.....		
		.....	\$124 934
<i>Fifth Floor</i>			
(a)	Out of present attic space, construct waiting and check rooms for students and doctors using operating room amphitheatres.....	.....	16 066
<i>General Work</i>			
(a)	Changing controls of two elevators.....	91 328	.....
(b)	Providing new narcotic cabinets.....		
(c)	General interior painting.....		
(d)	Architectural, engineering, overhead, and contingencies.....		
<i>Ventilation</i>			
(a)	Necessary alterations in the ventilation systems as a result of the above changes.....	16 000	.....
<i>Maintenance</i>			
(a)	Reconstructing emergency lighting and fire alarm systems throughout the hospitals.....	58 750	.....
(b)	Repair of utility services.....		
(c)	Alterations in utility services and building to meet University standards.....		
		.....	75 000
	<i>Totals</i> .....	\$254 000	\$216 000

On motion of Dr. Meyer, the action of the Board in requesting these appropriations was reaffirmed.

#### RECOMMENDATIONS CONCERNING INCREASE IN WAGES OF CERTAIN CLASSES OF EMPLOYEES

(18) The Faculty Committee on Wages submits the following report and recommendations on requests for wage increases for various groups of employees in the Physical Plant Department. It should be noted that funds to meet these increases are not now available in the University's operating budget. I recommend that this report be referred to the Committee on Buildings and Grounds for its consideration and recommendations to the Board.

This matter was referred to the Committee on Buildings and Grounds as recommended.

#### QUARTERLY REPORT OF THE COMPTROLLER

(19) The quarterly report of the Comptroller to the Board of Trustees as at December 31, 1941.

This report was received for record.

#### BY-LAWS OF THE ATHLETIC ASSOCIATION

(20) The Board of Directors of the Athletic Association has amended Section 5, Article VI, of the By-Laws of the Association to read as follows:

"All financial obligations shall be evidenced by vouchers prepared by the

Association and shall be approved by the Director of Intercollegiate Athletics or by such other person or persons as the Board of Directors may indicate. All obligations shall be paid by check, signed by the Business Manager or by such person designated to sign for him, and countersigned by an officer or representative of the Board of Trustees of the University to be designated by the latter board."

Under the By-Laws of the Athletic Association, all amendments thereto shall be submitted to the Board of Trustees of the University for their consideration before taking effect.

On motion of Mr. Davis, this change was approved.

At this point, the Board went into Executive session.

#### **SALARIES OF DIRECTOR OF LIBRARY AND LIBRARY SCHOOL AND OF ASSISTANT DIRECTOR OF THE LIBRARY SCHOOL**

(21) Dr. Carl M. White, Director of the University Library and Library School and Professor of Library Science, has been offered the position of Director of the Library at Columbia University at a salary of \$12,000. I recommend that to meet this offer he be given an increase in his salary to \$9,000 per year effective September 1, 1942. I recommend further that \$5,000 be provided in the budget for the position of Assistant Director of the Library School effective September 1, 1942.

On motion of Dr. Meyer, these recommendations were adopted.

#### **FIRE INSURANCE ON THE MEDICAL AND DENTAL BUILDING**

(22) The Comptroller submits a recommendation for the purchase of fire and extended 80 per cent co-insurance on the Medical and Dental Building in the amount of \$234,400, effective February 12, 1942, from James S. Kemper and Company, the lowest bidder, representing the Builders Owners Federation of Mutual Fire Insurance Companies, at a premium of \$1,368.89 for five years, less anticipated dividends of 40 per cent and 10 per cent, totaling \$684.44, or a net premium of \$684.45. All other proposals were for a flat premium of the same amount but without dividends.

This is to replace insurance expiring February 12 and now carried by The American Insurance Company, \$58,600 (Burton & Trelease, Agents), and The Springfield Fire & Marine, \$175,800 (Howard B. Hare, Agent). There is other insurance in the amount of \$880,600, making the total coverage \$1,115,000.

The Comptroller presented this matter.

Mr. Davis advanced the objection to the placing of this insurance in mutual companies, that policies in such companies were subject to assessment, despite a clause on the face of the policies stipulating that they are not subject to assessment or contingent liability.

On motion of Mr. Karraker, and after discussion, the Comptroller was authorized to renew this insurance in the same companies and through the same agents as at present, at a premium of \$1,368.89 for five years.

The President of the Board was requested to ask the Attorney General for an opinion on the liability of the University to assessment on a mutual policy.

At this point, the Board resumed open session.

#### **LAND FOR AIRPORT**

(23) A committee of citizens has requested an opportunity to be heard in favor of the construction of an airport at the University. I recommend that this request be granted.

This request was granted, and the following were introduced: Mr. R. A. Stipes, Jr., Senator Everett R. Peters, Mr. August C. Meyer, Mr. Ben Regan, Mr. Willard S. Hansen. Mr. Stipes made an introductory statement, and presented the following petition:

As citizens of the State of Illinois, we respectfully request the Board of

Trustees of the University of Illinois to ask Governor Dwight H. Green to include in a second legislative call, an appropriation to provide a sufficient amount of money for the purpose of purchasing necessary land at or near the University of Illinois for the purpose of building an airport to be owned by said University.

There shall be an implied understanding that if, after a complete investigation, Federal or private funds are not available for the building and operation of such an airport, that the State money so appropriated will revert to the State Treasury.

Respectfully submitted,

January 24, 1942

R. A. STIPES, JR.  
SEN. EVERETT R. PETERS  
AUGUST C. MEYER  
BEN REGAN  
WILLARD S. HANSEN

Mr. Stipes introduced the members of his committee, who spoke on the several phases of their request.

The President of the University recommended that (1) the Governor be requested to include in a call for a special session of the General Assembly the request of the Board that \$200,000 be appropriated for the purchase of one section of land to be used as an airport; and (2) that the President of the University be authorized to make a survey, in consultation with the College of Engineering and with appropriate State and Federal agencies, and to report a proposal for the operation of such airport.

On motion of Mr. Davis, these recommendations were approved and adopted.

#### WAR WORK IN CHEMISTRY

On request of the President of the Board, the President of the University introduced Professor Roger Adams, Head of the Department of Chemistry and Chairman of Division B, National Defense Research Committee. Professor Adams addressed the Board on the organization and work of the scientific research agencies of the country in the war.

#### EMPLOYMENT OF AUDITORS

Mr. Karraker, for the Finance Committee, presented a recommendation that Arthur Andersen and Company be employed to examine the accounts of the University and of the Athletic Association and the University of Illinois Foundation, for the same fee as at present (\$3,300 for the University audit, \$275 for the Athletic Association, to be paid by it, and \$500 for the Foundation, to be paid by the University), and that the Comptroller be authorized to get additional suggestions from this firm at a cost of not to exceed \$700.

On motion of Mr. Karraker, this recommendation was adopted.

#### DEATH BENEFITS PAID

Mr. Karraker, for the Retirement System, reported that death benefits had been paid as follows:

H. S. V. Jones, Professor of English, deceased January 10, 1942—\$4,933.59

O. M. Duncan, Certified tinner, deceased December 28, 1941—\$2,377.15

These amounts are in addition to the return of contributions plus interest. Professor Jones was a member of the staff of the University continuously from 1906 to 1942; Mr. Duncan was employed by the Physical Plant Department intermittently from 1929 to 1936 and continuously since 1936.

This report was received for record.



**SEVENTY-FIFTH ANNIVERSARY AND HISTORY**

Mr. Fornof, for the Committee on Alumni, presented the following report:

The Alumni Committee to whom was referred the subject of the 75th Anniversary Celebration recommends approval of the suggestion of President Willard that the observance of the anniversary be limited to a strictly local program with a minimum of expense, such to be charged against the President's Office funds.

The committee further recommends to the Board that it authorize a history of the University as an anniversary feature, and that Mr. Carl Stephens be appointed University Historian, effective February 1, 1942, to prepare such a history in collaboration with others, the cost not to exceed \$9,000, not including actual publication costs.

On motion of Mr. Fornof, this report was adopted, and the appropriation of \$9,000 was made by the following vote: Aye, President Cleary, Mr. Adams, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Karraker, Mr. Livingston, Dr. Meyer; no, none; absent, Mr. Green, Mr. Wieland.

**PURCHASE OF RECREATIONAL AREA**

Mr. Adams, for the Committee on Buildings and Grounds, presented the following report:

This Committee has carefully considered the recommendation from the Senate Committee on Athletics to acquire a tract of land for use as an outdoor recreational area and has reached the following conclusions:

1. The Committee agrees that such a program is highly desirable and should be started as soon as conditions permit and it is practical to do so. We were all tremendously impressed with the possibilities of developing this tract as a recreational park for student activity and as a field for scientific research.

2. Due to the financial limitations on the University during this biennium, the Committee does not recommend the acquisition of the property unless, at a later date, we are able to obtain funds for its acquisition and development.

3. The land, however, is so desirable for such a program that the University should not let it be sold to any other buyer for other uses if it can be avoided. The Committee suggests, therefore, that no action be taken at this time, and that the Committee be advised of any proposal to acquire the property for other uses in order that the future program may be protected.

On motion of Mr. Adams, this report was adopted.

**REPORT OF THE COMMITTEE ON PATENTS**

Mr. Davis, for the Committee on Patents, presented the following report:

Your committee some time ago was asked to examine the patent policies of the Board of Trustees and make recommendations. The present policies have been in force, without substantial alteration, for about twenty years. Your committee has had two meetings at which the various problems were discussed. We have had conferences with members of the University administration, including the Faculty Committee on Patents. We recommend:

**I**

That sponsors of special or specific researches to be carried on under the direction and supervision of the University, in general, be grouped as follows for the purpose of determining rights in patentable discoveries and the extent of contributions to be required for workmen's compensation, retirement benefits, overhead, and the like:

(1) Individuals, natural persons and corporations interested in patentable discoveries which may grow out of the sponsored research;

(2) Associations of individuals, manufacturers, utilities and similar groups, interested in any patentable discoveries which may result from the prosecution of the sponsored research;

(3) Public governmental agencies, including the United States Government and its agencies, and any of the states of the Union and their agencies, not interested in or concerned about patentable discoveries;

(4) Technical societies, committees, Foundations, and the like which sponsor special or specific researches, but are not interested in or concerned about patentable discoveries which may grow out of the research.

## II

That sponsors falling within groups (1) and (2) will be expected to enter into contracts containing, among other things, the following clauses and paragraphs:

"It is agreed that all results of experimental work, including patentable discoveries, carried on under the direction of the scientific staff of the University, belong to the University and to the public and shall be used and controlled so as to produce the greatest benefit to the public. It is agreed that if patentable discoveries grow out of the investigation and such discoveries have commercial value, the sponsor, upon payment of the entire cost of securing a patent, shall be given free use of the patent as a non-exclusive license, it being agreed that other licensees shall pay the University a royalty which in the opinion of the University is fair to the sponsor and to the public. The sponsor shall notify the University in writing whether it will pay the costs of filing an application and procuring a patent on any discoveries which may be patentable, within sixty days from the date when the University gives the sponsor notice of any such discovery. In case the sponsor does not wish to assume the expense of securing a patent, the University may, in its discretion, do so, and the sponsor shall be given a non-exclusive license upon substantially similar terms as other licensees.

"Ninety per cent of the money contributed to this investigation shall be held as a special fund and shall be so carried on the books of the Comptroller of the University. Payments from this fund shall be made only on vouchers approved by the—(insert here name of department head supervising work)—for this work. At the close of the period covered by this agreement, the Comptroller shall render an accounting to the sponsor. As partial reimbursement to the University for compensation and for retirement insurance, a general charge of not less than ten per cent will be deducted from the payments made by the sponsor. All special apparatus for this investigation and not available in the laboratories of the University shall be purchased from, and charged against the funds provided by the sponsor for this purpose. All equipment and materials shall be the exclusive property of the University and no exception to this rule shall be made without the approval of the Board.

"It is agreed by the sponsor that it will not under any circumstances use the name of the University in any advertisement, whether with reference to the cooperative agreement or any other matter."

## III

Sponsors falling within groups (3) and (4) will be expected to sign a contract in the form the University has been using heretofore, except that it should contain the following, or its substantial equivalent:

"It is agreed by the parties to this contract that all results of experimental work, including patentable discoveries, carried on under the direction of the scientific staff of the University belong to the University and will be used and controlled so as to produce the greatest benefit to the public."

## IV

In all cases of existing special research agreements, executed prior to January 1, 1942, where the sponsor requests an extension, the extension may be agreed to by the University for not to exceed one year, with notice to the sponsor that if further extensions be desired they must be made on terms conforming with the general principles stated in I, II, and III of these proposals, and they shall be informed of the exact terms on which such extensions will be made.

<sup>1</sup>As amended by the Board, February 14, 1942 (Minutes, page 772).

One effect of these recommendations, if approved, will be to reduce the amount expended for patent applications. Over the years, the University has paid out more than it has received on account of patents. While a patent under our control sometimes is helpful in the prosecution of a research, we hope to achieve the necessary protection while at the same time avoiding unfruitful outlays, if these recommendations be put into effect.

We further recommend that the committee retain jurisdiction of the subject-matter until a further report can be made to the Board, with drafts of proposed amendments to the University Statutes which will incorporate the actual changes approved by the Board. We think the University should have an opportunity to function under these new suggestions for some months before they are crystallized in the form of amendments to the statutes. The reactions of prospective sponsors of research may be of such a nature as to indicate a need for further changes in present practice, or alterations in the proposals contained in this report.

Respectfully submitted,

CHESTER R. DAVIS, *Chairman*  
HOMER MAT ADAMS  
PARK LIVINGSTON

On motion of Mr. Davis, this report was adopted.

#### SECRETARY'S REPORT OF CONTRACT

The Secretary presented for record the following document signed by the President and the Secretary of the Board and deposited with the Secretary since the last report.

<i>With Whom</i>	<i>Property</i>	<i>Tenure</i>	<i>Amount to be received by the University</i>	<i>Date</i>
University of Illinois Foundation	Lease of Student Center (Illini Hall) and Arcade Buildings	December 15, 1941, through June 30, 1943	\$23 125	December 15, 1941

#### DEGREE OF DOCTOR OF MEDICINE

The Secretary presented also for record the following list of degrees of Doctor of Medicine conferred from July 2 to December 31, 1941, inclusive.

WILLIAM CHARLES ANDREWS, B.S., 1939.....	July 5
GEORGE PRATT BALLARD, B.S., Northwestern University, 1932.....	September 30
JOHN VINCENT BURKE, B.S., 1940.....	December 31
ARNOLD LOUIS COHN, B.S., B.M., M.S., 1938, 1940, 1940.....	With Honors, September 25
FRANK H. DICKSON, JR.....	December 31
MILDRED RANNEY JACKSON, B.S., Monmouth College, 1936; B.M., M.S., 1940, 1940.....	December 31
SIDNEY SAMUEL LITOW, B.S., B.M., 1938, 1940.....	December 31
ROBERT DAVISON LOWREY.....	December 31
THOMAS WALKER O'KANE, B.S., 1938.....	December 31
WILDA ELOISE RAYMON.....	August 21
HENRY ROSACK.....	July 31
JOSEPH T. SHULRUFF, B.S., 1938.....	December 31
JOHN PAUL SPOMER, B.S., 1938.....	July 31
THEODORE CLARENCE ZEMAN, Ph.C., B.S., 1934, 1938.....	December 31

#### APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record a list of appointments made by the President of the University.

BEGUESSE, HUBERT HUGH, Assistant in Psychiatry, in the College of Medicine, for eight months beginning January 1, 1942, without salary. (January 20, 1942)<sup>1</sup>

<sup>1</sup>The date in parenthesis is the date on which the appointment was made by the President of the University.

BRUNNER, MATTHEW JOSEPH, Assistant in Medicine, in the College of Medicine, for ten months beginning November 1, 1941, without salary. (January 7, 1942)

BUCHANAN, ROBERT EDGAR, Instructor in Journalism, on three-fourths time, beginning March 16, 1942, and continuing through June 30, 1942, at a salary at the rate of one hundred fifty dollars (\$150) a month (this is in addition to his appointment as Counselor in the Men's Residence Hall). (December 29, 1941)

BULKLEY, WILLIAM FREEMAN, Assistant in Forestry Extension, in the Extension Service in Agriculture and Home Economics, beginning January 12, 1942, and continuing through August 31, 1942, at a salary at the rate of one hundred fifty dollars (\$150) a month. (January 6, 1942)

BURR, GERALDINE MARGARET, Stenographer and Clerk in the Department of Home Economics, in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (January 5, 1942)

CARROLL, RUTH M., Assistant Director of Nursing Service, in the Research and Educational Hospital, for nine months beginning December 1, 1941, subject to the rules of the Civil Service Commission, at a salary at the rate of one hundred twenty-five dollars (\$125) a month; for the convenience of the University she will also be provided with maintenance (including room, board, and laundry) while on duty (this supersedes her previous appointment). (December 29, 1941)

CHAPMAN, MARY SQUIER, Junior Stenographer in the Catalog Department of the Library, beginning December 15, 1941, and continuing through August 31, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of eighty-five dollars (\$85) a month. (December 23, 1941)

DAVIS, EDWARD WALTER, Assistant in Neurosurgery, in the Department of Neurology and Neurological Surgery, in the College of Medicine, for eight months beginning January 1, 1942, without salary (this supersedes his previous appointment). (January 13, 1942)

DIETZ, VIRGINIA NORMA, Assistant Typist in the Bursar's Division of the Business Office, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety-five dollars (\$95) a month. (January 14, 1942)

EYESTONE, WILLARD HALSEY, Assistant in Animal Pathology and Hygiene, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1942, at a salary at the rate of two thousand two hundred dollars (\$2,200) a year. (January 20, 1942)

FRANCIS, FRED CLOW, Assistant in Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station, on full time, beginning January 1, 1942, and continuing through August 31, 1942, at a salary at the rate of one thousand seven hundred dollars (\$1,700) a year (this supersedes his previous appointment). (January 2, 1942)

GATES, Mrs. JUANITA, Senior Stenographer in the Office of the Director of Public Information and of the Radio Station, for ten months beginning November 1, 1941, subject to the rules of the Civil Service Commission, at a salary at the rate of one hundred thirty-five dollars (\$135) a month (this supersedes her previous appointment). (January 2, 1942)

GIFFORD, GRACE, Stenographer in the Department of Home Economics, in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of eighty-five dollars (\$85) a month. (January 5, 1942)

HARTNAGEL, GRANT F., Third Year Resident in the Department of Obstetrics and Gynecology, in the College of Medicine, beginning January 1, 1942, and continuing through June 30, 1942, with a vacation allowance on the basis of three weeks per year, at a salary at the rate of one thousand dollars (\$1,000) a year; for the convenience of the University he will also be provided with maintenance (including room, board, and laundry). (January 9, 1942)

HILL, IRIS L., Assistant Director of Nursing Service of the Central Supply, in the Research and Educational Hospital, for nine months beginning December 1, 1941, subject to the rules of the Civil Service Commission, at a salary at the rate of one hundred thirty-seven dollars (\$137) a month; for the convenience of the University she will also be provided with two meals daily and laundry while on duty (this supersedes her previous appointment). (December 29, 1941)

IRISH, MARY KATHLEEN, Assistant in Library Science, on three-fourths time, beginning December 17, 1941, and continuing through June 30, 1942, at a salary at the rate of one hundred five dollars (\$105) a month (this supersedes her previous appointment). (December 18, 1941)

JENSEN, MARY ELIZABETH, Instructor in Foods and Nutrition Extension, in the Department of Home Economics, in the Extension Service in Agriculture and Home Economics, beginning February 1, 1942, and continuing through August 31, 1942, at a salary at the rate of two hundred dollars (\$200) a month. (January 2, 1942)

JENSEN, RUSSELL S., Special Research Assistant in Engineering Materials, in the Department of Theoretical and Applied Mechanics, in the College of Engineering, beginning January 1, 1942, and continuing until further notice, at a salary at the rate of two hundred twenty-five dollars (\$225) a month. (December 29, 1941)

JOFFE, HERMAN, Second Year Resident in the Department of Orthopaedics, in the College of Medicine, beginning January 1, 1942, and continuing through June 30, 1942, with a vacation allowance on the basis of three weeks a year, at a salary at the rate of eight hundred dollars (\$800) a year; for the convenience of the University he will also be provided with maintenance (including room, board, and laundry) (this supersedes his previous appointment). (January 13, 1942)

JONES, Mrs. DONNA S., Assistant Stenographer in the Bursar's Division of the Business Office, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety-five dollars (\$95) a month. (January 14, 1942)

JONES, JOHN PAUL, JR., Instructor in Journalism, on three-fourths time, beginning March 16, 1942, and continuing through June 30, 1942, at a salary at the rate of one hundred sixty dollars (\$160) a month. (December 29, 1941)

JORDAN, Mrs. HELEN, Clerk and Stenographer in the Department of Art, beginning January 17, 1942, and continuing through August 31, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety-five dollars (\$95) a month (this supersedes her previous appointment). (January 5, 1942)

KIRBY, ROSE MARIE, Stenographer in the Department of Home Economics, in the Agricultural Experiment Station, beginning January 17, 1942, and continuing through August 31, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety dollars (\$90) a month (this supersedes her previous appointment). (January 5, 1942)

KLEIN, RUTH ELVIRA, Stenographer in the Department of Agricultural Engineering, in the College of Agriculture, in the Agricultural Experiment Station, and in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (December 24, 1941)

KNUDTZON, KERMIT FREDERICK, Associate in the Admissions Department, in the College of Dentistry, one-half day each week, beginning January 15, 1942, and continuing through August 31, 1942, without salary. (January 9, 1942)

LAIRD, Mrs. ANN LUCILLE, Director of Nursing Service in the Research and Educational Hospital, for nine months beginning December 1, 1941, subject to the rules of the Civil Service Commission, at a salary at the rate of one hundred eighty-five dollars (\$185) a month; for the convenience of the University she will also be provided with maintenance (including room, board, and laundry) while on duty (this supersedes her previous appointment). (December 29, 1941)

LINN, MANSON BRUCE, Assistant Professor of Vegetable Crops Extension, in the Department of Horticulture, in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1942, at a salary at the rate of two hundred dollars (\$200) a month. (January 7, 1942)

LOVETT, Mrs. WINIFRED, Assistant Clerk in the Department of Animal Husbandry, in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety dollars (\$90) a month (this supersedes her previous appointment). (December 30, 1941)

MACLENNAN, KATHRYN I., Assistant Dietitian in the Research and Educational Hospital, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of one thousand two hundred dollars (\$1,200) a year, and in addition maintenance (including room, board, and laundry) while on duty, valued at two hundred eighty-eight dollars (\$288) a year. (January 6, 1942)

MARKS, JACOB LOUIS, Assistant in Medicine, in the College of Medicine, for nine months beginning December 1, 1941, without salary. (January 7, 1942)

MARYAN, HARRY OLIVER, Associate in Obstetrics and Gynecology, in the College of Medicine, for eight months beginning January 1, 1942, without salary. (January 9, 1942)

MCKENZIE, RALPH BREAW, Associate in Rural Youth Extension, in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, at a salary at the rate of two thousand six hundred dollars (\$2,600) a year. (December 20, 1941)

McMANUS, Mrs. ANNE STARK, Stenographer in the Department of Agricultural Economics, in the Agricultural Experiment Station, beginning December 15, 1941, and continuing through August 31, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of eighty-five dollars (\$85) a month. (December 16, 1941)

MEECE, Mrs. JUNE G., Stenographer in the Department of Agricultural Economics, in the College of Agriculture, and in the Agricultural Experiment Station, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety dollars (\$90) a month. (December 29, 1941)

MITCHELL, RUTH ELIZABETH, Assistant in Home Economics, in the College of Agriculture, for five months beginning February 1, 1942, at a salary at the rate of one hundred thirty-five dollars (\$135) a month. (December 13, 1941)

MOSKO, MILTON MITCHELL, Instructor in Medicine, in the College of Medicine, on 5/100 time, for ten months beginning September 1, 1941, at a salary of one hundred twenty-eight dollars (\$128), payable sixty-four dollars (\$64) at the end of each semester (this supersedes his previous appointment). (December 15, 1941)

MOSS, WOODROW GLEN, Assistant in Physiology, in the College of Medicine, for eight months beginning January 1, 1942, at a salary at the rate of one thousand six hundred dollars (\$1,600) a year. (January 2, 1942)

MURPHY, Mrs. JOSEPHINE, Assistant Stenographer in the Military Department, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of eighty-five dollars (\$85) a month. (January 17, 1942)

MUTTI, RALPH JOSEPH, Associate in Agricultural Economics Extension, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1942, at a salary at the rate of two thousand five hundred dollars (\$2,500) a year. (January 21, 1942)

NACHT, DANIEL JOSEPH, Instructor in Architecture, for five months beginning February 1, 1942, at a salary at the rate of one hundred eighty dollars (\$180) a month. (January 17, 1942)

NOWELL, CHARLES EDWARD, Visiting Assistant Professor of History, for five months beginning February 1, 1942, at a salary of two thousand fifty dollars (\$2,050). (January 9, 1942)

PAULEY, FRED A LORRAINE, Assistant Stenographer in the Department of Dairy Husbandry, in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of eighty-five dollars (\$85) a month. (December 30, 1941)

PRAHL, EVELYN LUCILE, Assistant Stenographer in the Bursar's Division of the Business Office, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety-five dollars (\$95) a month (this supersedes her previous appointment). (January 14, 1942)

RADEK, ANTOINETTE, Assistant Director of Nursing Service, in the Research and Educational Hospital, for nine months beginning December 1, 1941, subject to the rules of the Civil Service Commission, at a salary at the rate of one hundred twenty-five dollars (\$125) a month; for the convenience of the University she will also be provided with maintenance (including room, board, and laundry) while on duty. (December 29, 1941)

RICHARDSON, JACK LEAHY, First Year Resident in the Department of Orthopaedics, in the College of Medicine, beginning January 1, 1942, and continuing through June 30, 1942, with a vacation allowance on the basis of two weeks a year, at a salary at the rate of fifty dollars (\$50) a month; for the convenience of the University he will also be provided with maintenance (including room, board, and laundry). (January 13, 1942)

RIDGLEY, Mrs. MARJORIE MIES, Stenographer in the Department of Home Economics, in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety dollars (\$90) a month (this supersedes her previous appointment). (January 5, 1942)

ROBBINS, HARRY DAVID, Assistant in the Admissions Department, in the College of Dentistry, three half days each week, for eight months beginning January 1, 1942, without salary. (December 18, 1941)

ROBBINS, KENNETH CARL, Assistant in Physiological Chemistry, in the College of Medicine, on one-half time, for nine months beginning December 1, 1941, at a salary at the rate of fifty dollars (\$50) a month. (January 5, 1942)

ROBERTS, RUTH ELEANOR, Stenographer in the Department of Home Economics, in the Extension Service in Agriculture and Home Economics, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of eighty dollars (\$80) a month. (January 5, 1942)

SHANEDLING, PHILIP D., Associate in Ophthalmology (Rush), in the College of Medicine, beginning January 1, 1942, and continuing through June 30, 1942, without salary. (December 18, 1941)

SHARP, LEROY HAROLD, Instructor in Psychology, for five months beginning February 1, 1942, at a salary at the rate of two hundred dollars (\$200) a month. (December 29, 1941)

SIMON, ERNEST J., Cooperating Teacher in the College of Education, for the first semester of the academic year 1941-1942, at a compensation to be paid at the rate of five dollars (\$5) for each semester hour of practice teacher registration but not to exceed a total compensation of thirty-seven dollars fifty cents (\$37.50) (this supersedes his previous appointment). (December 22, 1941)

SMITH, EDWIN LEE, Instructor in Physiology, in the College of Medicine, for seven months beginning February 1, 1942, at a salary at the rate of two thousand two hundred dollars (\$2,200) a year. (January 20, 1942)

SPEIGEL, IRVING J., Second Year Resident in the Department of Neurology and Neurological Surgery, in the College of Medicine, for eight months beginning January 1, 1942, with a vacation allowance on the basis of three weeks a year, at a salary at the rate of eight hundred dollars (\$800) a year; for the convenience of the University he will also be provided with maintenance (including room, board, and laundry). (January 14, 1942)

SPENCER, GWLADYS, Associate in Library Science, for five months beginning February 1, 1942, at a salary at the rate of two hundred eighty dollars (\$280) a month. (December 18, 1941)

STANDERLINE, MARGARET J., Assistant Dietitian in the Research and Educational Hospital, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of one thousand two hundred dollars (\$1,200) a year, and in addition maintenance (including room, board, and laundry) while on duty, valued at two hundred eighty-eight dollars (\$288) a year. (January 6, 1942)

STEPHENS, LEWIS, Cooperating Teacher in the College of Education, for the first semester of the academic year 1941-1942, at a compensation to be paid at the rate of five dollars (\$5) for each semester hour of practice teacher registration but not to exceed a total compensation of thirty dollars (\$30) (this supersedes his previous appointment). (December 22, 1941)

SWENDSEID, MARIAN EDNA, Assistant in Home Economics, in the Agricultural Experiment Station, beginning January 12, 1942, and continuing through August 31, 1942, at a salary at the rate of two thousand dollars (\$2,000) a year. (January 10, 1942)

VAN GERPEN, VIRGINIA HELEN, Assistant Stenographer in the Bursar's Division of the Business Office, for eight months beginning January 1, 1942, subject to the rules of the Civil Service Commission, at a salary at the rate of ninety-five dollars (\$95) a month. (January 14, 1942)

VELZEN, BERNARD HENRY, Assistant in Chemistry, on one-half time, for five months beginning February 1, 1942, at a salary at the rate of sixty dollars (\$60) a month. (January 21, 1942)

WELLSHEAR, ELIZABETH JEAN, Reference Assistant in the Library, on one-half time, for seven months beginning February 1, 1942, at a salary at the rate of seven hundred dollars (\$700) a year (this supersedes her previous appointment). (January 21, 1942)

**DECLINATIONS, RESIGNATIONS, AND CANCELLATIONS**

The Secretary presented also for record the following list of declinations, resignations, and cancellations.

BARBER, EDWIN JAMES, Special Research Assistant in Soil Fertility, in the Department of Agronomy, in the Agricultural Experiment Station—resignation effective January 20, 1942.

BEEDE, HOWARD CARL, Special Research Graduate Assistant in Mining and Metallurgical Engineering, in the Engineering Experiment Station—resignation effective February 1, 1942.

BERNAYS, PETER M., Fellow in Chemistry—resignation effective February 1, 1942.

BUSEY, DAVID GRAGG, Cooperating Teacher in the College of Education—cancellation effective September 1, 1941.

COLBY, ROBERT WILLIAM, Assistant in Animal Husbandry, in the College of Agriculture, and in the Agricultural Experiment Station—resignation effective February 1, 1942.

DAHM, PAUL A., Fellow in Entomology—resignation effective January 7, 1942.

DEYOUNG, VERNON RICHARD, Assistant in Pediatrics, in the College of Medicine—resignation effective January 1, 1942.

EPSTEIN, BENJAMIN, Instructor in Mathematics—resignation effective February 1, 1942.

FITZGIBBONS, JAMES P., Third Year Resident in the Department of Obstetrics and Gynecology, in the College of Medicine—resignation effective December 11, 1941.

FRANKLIN, ELIZABETH, Assistant and Third Year Resident in Anaesthesia, in the Department of Surgery, in the College of Medicine—resignation effective January 28, 1942.

GOLDE, LEE KAMIN, Technician in the Department of Prosthetic Dentistry, in the College of Dentistry—resignation effective January 1, 1942.

GRAHAM, HERMAN DOMINIC, Assistant in Economics—resignation effective February 1, 1942.

GRISSOM, RAYMOND F., Assistant in Pediatrics (Rush), in the College of Medicine—declination effective September 1, 1941.

GUNTHER, ROBERT C., Fellow in Chemistry—resignation effective February 1, 1942.

HANLON, ELEANOR E., Assistant in Geography—declination effective January 1, 1942.

HANSON, Mrs. MARY COON, Stenographer and Clerk in the Department of Botany—resignation effective January 21, 1942.

HEIN, DELTON WILLIAM, Assistant in Chemistry—resignation effective February 1, 1942.

HENNECKE, CHARLES FREDERICK, Assistant in German—resignation effective January 31, 1942.

JELINEK, CHARLES F., Fellow in Chemistry—resignation effective February 1, 1942.

JONES, GIFFIN D., Fellow in Chemistry—resignation effective February 1, 1942.

KESSLER, LOUIS MCGLENTEN, Instructor in Accountancy—resignation effective February 1, 1942.

KIRK, MARY MANN PAGE, Assistant in Home Economics, in the Agricultural Experiment Station—resignation effective January 4, 1942.

MARSHALL, Mrs. LUCILLE COPPER, Graduate Stenographer in the Department of Medicine, in the College of Medicine—resignation effective February 1, 1942.

MASON, JOHN EDWARD, Assistant in Chemistry—resignation effective February 1, 1942.

MCBRIDE, RALPH, Accountant for the Residence Halls—resignation effective January 14, 1942.

MILLER, ALBERT, Cooperating Teacher in the College of Education—cancellation effective September 1, 1941.

NADEN, MARYON MARCELLA, Stenographer in the Department of Agricultural Engineering, in the College of Agriculture, and in the Agricultural Experiment Station—declination effective January 1, 1942.

ONG, HAROLD, Cooperating Teacher in the College of Education—cancellation effective September 1, 1942.



PRUCHER, Mrs. KATHERYN BUCK, Assistant in the Hospital Laboratory, in the College of Medicine—resignation effective February 13, 1942.

ROSEN, BERNARD, Fellow in Political Science—resignation effective January 8, 1942.

RYAN, LILLIAN, Technician in the Department of Surgery, in the College of Medicine—resignation effective February 1, 1942.

SHAMBAUGH, GEORGE ELMER, JR., Rush Associate Professor of Laryngology, Rhinology, and Otology, in the College of Medicine—resignation effective February 1, 1942.

SIMON, Mrs. MARIE PARKER, Stenographer in the Military Department—resignation effective January 1, 1942.

SORENSEN, LLOYD RUSHFORD, Assistant in History—resignation effective February 1, 1942.

TAYLOR, ROGER K., Scholar in Sociology—resignation effective January 1, 1942.

WEBBER, FLORENCE M., Clerk and Stenographer in the Department of Art—resignation effective January 7, 1942.

On motion of Mrs. Grigsby, the Board adjourned, to meet on call of the President.

H. E. CUNNINGHAM  
*Secretary*

JAMES M. CLEARY  
*President*