

MEETING OF THE BOARD OF TRUSTEES

OF THE

UNIVERSITY OF ILLINOIS

May 24, 1943



Pursuant to the adjournment taken April 29, 1943, the Board of Trustees of the University of Illinois met at the University Club, in Chicago, at 1:30 p.m. on Monday, May 24, 1943.

When the Board convened, the following members were present: President Livingston, Mr. Davis, Mr. Forno, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; Mr. Jensen took his place with the Board soon after the session opened.

President Willard was present; also Mr. A. J. Janata, Assistant to the President, Mr. H. E. Cunningham, Secretary, Mr. Lloyd Morey, Comptroller, Dr. Raymond B. Allen, Executive Dean of the Chicago Colleges, and Mr. J. F. Wright, Director of Public Information.

EXECUTIVE SESSION

The Board in executive session considered the following reports of committees and matters presented by the President of the University.

APPRECIATION OF SERVICES OF MRS. PLUMB

Mr. Davis, for the Committee on General Policy, offered the following resolution.

Whereas, Mrs. Glenn E. Plumb, who has served as a member of the Medical Center Commission, has because of her removal from the State offered her resignation as a member of that Commission, and

Whereas, the Board of Trustees is aware of the distinguished services over many years of Mrs. Plumb on this Commission and on other educational and social service boards and commissions (including the Board of Trustees of the University of Illinois), therefore

Be it resolved, that the Board of Trustees, in accepting this resignation, instructs its Secretary to send to Mrs. Plumb a copy of this resolution as a mark of its appreciation of her great services to education and to the advancement of public welfare.

On motion of Mr. Davis, this resolution was unanimously adopted.

APPOINTMENT TO MEDICAL CENTER COMMISSION

Mr. Davis, also for the Committee on General Policy, presented a recommendation that Mr. Morgan L. Fitch, an alumnus of the University in the class of 1922, Vice-president of Charles Ringer Company, past President of the Chicago Real Estate Board, and now President of the Illinois State Real Estate Board, be appointed as the representative selected by the Board of Trustees (in place of Mrs. Plumb) on the Medical Center Commission.

On motion of Mr. Davis, this appointment was made as recommended.

LEAVE OF ABSENCE FOR PROFESSOR D. W. KERST

Mr. Davis reported also, for the Committee on General Policy, that as a result of conferences with the War Department in Washington it appeared that Professor D. W. Kerst was urgently needed for special service for the War Department; it was recommended therefore that this leave be granted, on condition that Dr. Kerst return to the University as soon as the special service is completed, or at the end of the war.

The President of the University stated that he is still of the opinion that the work Professor Kerst is doing at the University is of great scientific importance. He recommends that Professor Kerst be released from University service only in case public policy considerations take precedence, and if released that he be given a leave of absence under terms and conditions specified by the University on recommendation of Professor Kerst and the Department of Physics.

On motion of Mr. Davis, this leave was granted as recommended.

PURCHASE OF PROPERTY IN URBANA AND CHICAGO

Mr. McKelvey presented the following report of the Committee on Buildings and Grounds.

The Board on April 29, 1943 (Minutes, page 332), referred to the Committee on Buildings and Grounds a report from the Director of the Physical Plant Department, transmitted through the Comptroller, proposing the purchase of

property at 1210 West Green Street, Urbana, and certain properties in Chicago, fronting on the Medical, Dental, and Pharmacy Building property, on the east side of South Wood Street between Polk and Taylor Streets. The Committee has considered this proposal, and its members have inspected the properties.

Other than a filling station at the west end, which is not now available, the property in question is the last parcel fronting on Green Street between Mathews and Goodwin Avenues not owned by the University. Its acquisition is desirable, and it is available at a satisfactory price.

The University needs additional land in Chicago for future development, especially for nurses and student housing. The condition of the properties under consideration is such that their acquisition and assumption of care by the University would be an advantage, and it is believed that they could be acquired on a satisfactory basis at this time.

Director Havens recommended the acquisition of eight different properties at a total cost estimated between \$51,000 and \$75,500. Because of limitation of funds, it appears that not more than \$50,000 can be made available for these purchases at this time.

The Committee recommends that an appropriation of \$50,000 be made from the General Reserve Fund for the purchase of the property at 1210 West Green Street, Urbana, and for the purchase of such properties on South Wood Street between Polk and Taylor Streets, Chicago, as can be secured within this total and within the range of prices indicated in the report of Director Havens.

It further recommends that Farr & Company, who have served the University in the purchase of other properties in this section, be retained as the agent of the University for negotiating these purchases, under the same terms as in the past.

FRANK H. MCKELVEY, *Chairman*
JOHN R. FORNOF
KARL A. MEYER
MARTIN G. LUKEN

On motion of Mr. McKelvey, these purchases and the employment of Farr and Company were authorized, and the appropriation was made by the following vote: Aye, Mr. Davis, Mr. Fornof, Mr. Livingston, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Mrs. Grigsby, Mr. Jensen, Mr. Karraker.

At this point, Mr. Jensen took his place with the Board.

On motion of Mr. Davis, the institution of condemnation proceedings and the employment of outside counsel was authorized as may be necessary to acquire title to certain property.

MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

APPOINTMENT OF DEAN OF THE COLLEGE OF MEDICINE

(1) Under the University Statutes, Dr. David J. Davis will retire from active service as Dean of the College of Medicine, Professor of Pathology, and Head of the Department of Pathology, Bacteriology, and Public Health, on September 1, 1943.

The appointment of his successor is an important matter, affecting as it does the future development of the College of Medicine. Doctor Davis holds the dual position of Dean and Head of one of the large departments in the College of Medicine—the Department of Pathology, Bacteriology, and Public Health, which in some institutions consists of two or three separate departments. A special committee of the faculty has been studying qualifications of candidates for the headship of a Department of Pathology, and its studies thus far indicate that it will be highly desirable to create two departments out of the present combination, (1) the Department of Pathology, and (2) the Department of Bacteriology and Public Health. Prior to his appointment as Dean of the College of Medicine, Doctor Davis was Head of the Department of

Pathology, Bacteriology, and Public Health, and was continued as Head of the Department on his appointment to the deanship. This does not necessarily imply that such an administrative organization should be followed in the future. It is desirable that the Dean be free of departmental responsibilities in the administration of the affairs of the College as a whole.

There are a number of possibilities to be considered, and the first which now suggests itself is the appointment of some member of the present faculty to the deanship, a practice not uncommon in medical schools. Such a step would undoubtedly mean appointing one of the present department heads, but there is an increasing tendency on the part of universities having colleges of medicine to appoint as deans men who have had training and experience in the general field of medical education and administration rather than those whose backgrounds of training and professional experience have been in one of the medical specialties. It would be wasteful of medical manpower during the war to elevate someone to the deanship unless he were fully qualified to discharge both administrative and professional responsibilities. Moreover, the appointment of a department head would necessitate replacing him in the department and it would be very difficult during the war to secure satisfactory replacements in any important positions.

Another possibility is to secure a competent dean from another institution, but this prospect is not encouraging. A number of institutions have been seeking deans of medical schools. Because of the requirements of the war situation and particularly as they affect medical schools, it is doubtful that the University would be justified in attempting to dislocate anyone who is needed elsewhere.

The University now has on its faculty a man who is eminently qualified to take over the responsibilities of the deanship of the College of Medicine—Dr. Raymond B. Allen, Executive Dean of the Colleges of Medicine, Dentistry, and Pharmacy. At present, a large part of his time is devoted to matters related directly to problems in the College of Medicine. This situation may suggest that if a separate individual is appointed to the deanship of the College of Medicine, Dean Allen would have more time for other activities. No doubt after the war there will be increasing opportunities for such other activities, particularly the development of the Medical Center program, but during the war they are necessarily limited. It seems to me, therefore, that the logical solution to our problem is the appointment of Doctor Allen as Dean of the College of Medicine, as well as Executive Dean of the three Colleges.

The University Statutes provide that the dean of a college shall be elected biennially by the Board of Trustees on nomination of the President of the University, who shall have the advice of the Executive Committee of the faculty concerned. I have conferred with the heads of all departments and other staff members of the College of Medicine. All of them are of the opinion that the University should select Doctor Allen, for the duration of the war at least, as Dean of the College of Medicine. Deans Serles and Marjerison both concur heartily in this proposal. As a result of these conferences and my study of this problem, I recommend the appointment of Dr. Raymond B. Allen as Executive Dean of the Colleges of Medicine, Dentistry, and Pharmacy, and Dean of the College of Medicine for two years from September 1, 1943, at an annual salary of \$13,000 for the combined positions. It is also understood that this dual arrangement will be reviewed before the end of the coming biennium and a specific recommendation made to the Board as to its continuance beyond September 1, 1945.

Submitted herewith is an outline of Doctor Allen's training and experience and a list of his scientific publications.

On motion of Dr. Meyer, this appointment was made as recommended.

The President of the Board appointed Dr. Meyer and Dr. Luken to notify Dean Allen of his appointment and to escort him to the room.

Dr. Allen, on being introduced, indicated his acceptance of the Deanship.

At this point, Dr. Meyer withdrew; and the Board concluded the executive session.

BIENNIAL BUDGET FOR 1943-1945

(2) The Board on April 29 directed the President of the Board and the President of the University to confer with State authorities on problems presented by the recommendations of the Governor for reductions in the budget requests of the University for 1943-1945. Such a conference was held with the Director of Finance on May 10, 1943, with the President of the Board, the Chairman of the Finance Committee, the President of the University, and other University officials present.

The University presented for consideration a statement proposing adjustments both in the budget as originally presented by the University and in the recommendations of the Governor. The complete statement of proposed adjustments as submitted to the Director of Finance on May 10 (with minor revisions) is submitted herewith; and following is a brief summary of the changes requested by us in the budget recommended by the Governor:

I. Restoration of the item of \$500,000 for airport buildings was requested.

II. Adjustments were requested in the operating budget as follows:

Additions:

Non-recurring, emergency expenses (revised).....	\$312 398
Additional amount for salary increases.....	168 120
Additional amount for wage adjustments (revised).....	173 616
<i>Total Additions</i>	<u>\$654 134</u>

Reductions:

Added saving from salaries of persons on leave.....	\$158 848
Added saving on new programs.....	55 400
<i>Total Reductions</i>	<u>\$214 248</u>

Net Operating Increase Requested (General Revenue Fund).....\$439 886

III. Attention was called to the probable reduction of \$500,000 in University income from the figure originally estimated in October when the budget was prepared, and the question was raised whether the State should offset this reduction by an additional appropriation from the General Revenue Fund.

After thorough discussion, the Director of Finance indicated his concurrence in the following plan:

1. An addition of \$500,000 to the appropriation for operation from the General Revenue Fund, in lieu of \$439,886 requested by us, but without any further addition to cover decreased fee income.

2. A decrease of \$500,000 in the *regular* appropriation of the University Income Fund.

3. A special appropriation of \$500,000 from the University Income Fund, contingent on receipts under government contracts for Army and Navy training programs applicable to budgetary operations.

The net result of these proposals is a total basic operating budget in the amount recommended by the Governor, but with an increase of \$500,000 in the amount of that budget coming from tax revenues, and a corresponding decrease in the University Income Fund. The University would also be given special authority to expend an added \$500,000 of University income if that income materializes, thus giving the University a total operating budget, including this supplementary sum, slightly above the revised amount requested, although still slightly below the original request.

The provision of \$500,000 for airport buildings and equipment was discussed very briefly but no commitment was made by the Director of Finance. He suggested, however, that this appropriation be requested in a bill separate from the University operating budget.

The Director also indicated his concurrence in a special appropriation of \$443,000 to enable the University to prepay all callable bonds on the Medical and Dental Building and to pay the balance of indebtedness on Illini Hall and the Union Arcade Building. This arrangement would result in a saving of approximately \$44,000 to the University in its operating expenses for the coming biennium.

Schedules I and II are submitted to summarize these proposals.

I. SUMMARY OF REVISIONS IN BUDGET FOR 1943-1945

	<i>From General Revenue</i>	<i>From University Income</i>	<i>Total</i>
Operating Budget			
Original University Request	\$15 392 898	\$4 200 000	\$19 592 898
Governor's Recommendations	14 775 646	4 200 000	18 975 646
Additions to Governor's Recommendations	714 248(a)	714 248
Deductions from Governor's Recommendations	-214 248(b)	-500 000	-714 248
Supplementary Budget	500 000	500 000
<i>Total Operating Budget</i>	<i>\$15 275 646(c)</i>	<i>\$4 200 000</i>	<i>\$19 475 646</i>

Special Capital Items

Airport Buildings	\$ 500 000	\$ 500 000
Debt Retirement	443 000	443 000
<i>Total Special Capital Items</i>	<i>\$ 943 000</i>	<i>\$ 943 000</i>
<i>Grand Total</i>	<i>\$16 218 646</i>	<i>\$4 200 000</i>	<i>\$20 418 646</i>

(a) Distributed as follows: Salary increases, \$168,120; Wage increases, \$173,616; Non-recurring emergency items, \$312,398; Undistributed, \$60,114;—*Total*, \$714,248.

(b) Distributed as follows: Additional salary balances, \$158,848; New programs, \$55,400;—*Total*, \$214,248.

(c) Includes \$320,262 from Federal funds.

II. REVISED BUDGET FOR 1943-1945

	<i>From General Revenue</i>	<i>From University Income</i>	<i>Total</i>
Operating Budget			
<i>Basic Budget:</i>			
Personal Services	\$11 642 056(a)	\$2 306 912	\$13 948 968
Contractual Services	873 732	53 688	927 420
Commodities	1 589 308	1 032 669	2 621 977
Equipment	600 000	156 710	756 710
Awards, Grants, and Contributions to Retirement System	270 550	20 000	290 550
Permanent Improvements	300 000	40 519	340 519
Refunds	89 502	89 502
<i>Total Basic Budget</i>	<i>\$15 275 646</i>	<i>\$3 700 000</i>	<i>\$18 975 646(b)</i>
<i>Supplementary Budget:</i>			
Personal Services	300 000	300 000
Contractual Services	50 000	50 000
Commodities	150 000	150 000
<i>Total Supplementary Budget</i>	<i>\$ 500 000</i>	<i>\$ 500 000</i>
<i>Total Operating Budget</i>	<i>\$15 275 646</i>	<i>\$4 200 000</i>	<i>\$19 475 646</i>

Special Capital Items

Airport Buildings	500 000	500 000
Debt Retirement	443 000	443 000
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<i>Grand Total</i>	<i>\$16 218 646</i>	<i>\$4 200 000</i>	<i>\$20 418 646</i>

(a) Includes \$320,262 from Federal funds.

(b) This total was recommended by the Governor in the State budget.

I recommend that the Board of Trustees authorize the above changes in the University's budget for the biennium of 1943-1945 as indicated in these schedules.

On request of President Willard, Mr. Morey presented this item.

President Livingston commented on these proposals and requested Mr. Davis to report on the recent conferences with federal officials in Washington.

President Willard commented on the importance of developing the work in aeronautics.

On motion of Mr. Nickell, the revised budget as presented was approved and adopted, and the President of the University was authorized to secure the introduction of the necessary bills into the General Assembly, and to take charge of the matter from now on.

UNIVERSITY OF ILLINOIS AIRPORT

(3) President Park Livingston and Mr. Chester R. Davis of the Board of Trustees, Mr. August Meyer of Champaign, representing the Governor, and the President of the University conferred with the Administrator of the Civil Aeronautics Administration and other officials in Washington on May 15, 1943, on the program of education and research in air transportation, including an airport, at the University of Illinois, with a view to securing an allocation of federal funds to assist in the development of this project.

I submit the following letter from the Administrator of the Civil Aeronautics Administration, confirming this conference:

May 15, 1943

*Dr. A. C. Willard
President, University of Illinois
Champaign, Illinois*

MY DEAR DR. WILLARD:

Confirming our conversation of this date, I am glad to advise you that the recent recommendations submitted to the Board of Secretaries, who must approve all projects to be undertaken under the airport construction program of the Civil Aeronautics Administration, included the establishment of a University of Illinois Airport at Champaign-Urbana, Illinois, sponsored by the University of Illinois and supported by the State of Illinois.

The recommended allocation was \$600,000 which would provide for two runways of 5300 feet long by 150 feet wide and of course the associated grading and drainage operations. I have no reason to doubt that the Board, consisting of the Secretary of Commerce, Secretary of War, and Secretary of the Navy, will approve the recommended program since that was based on the recommendations of Army and Navy to the CAA. Upon approval we shall be glad, through consultation with Army and Navy, to determine whether or not construction can be undertaken this fall or next spring. If the recommendation from the armed forces is for immediate construction we are able to and will be glad to undertake it immediately.

Under the circumstances, I believe it would be appropriate for you to confer with the Regional Office of the CAA in Chicago and work out the selection and acquisition of a final site and the plans for improvement of that site.

Sincerely yours,
C. I. STANTON
Administrator

This report was received for record.
At this point, Dr. Luken withdrew.

UNIVERSITY AIRPORT LEGISLATION

(4) The 63rd General Assembly has passed and the Governor on May 8, 1943, approved Senate Bills 41 and 42. Senate Bill 41 makes available immediately \$250,000 of funds already in the budget of the University for the current biennium for the purchase of land. The University had originally proposed in its biennial budget estimates for 1943-1945 total capital appropriations of \$750,000. Since \$250,000 is already available, this appropriation for the biennium of 1943-1945 may be reduced to \$500,000.

Senate Bill 42 authorizes the Board of Trustees of the University to enter into any contracts and agreements with the Federal Government which may be necessary in the development of the airport.

Certified copies of these bills, as printed below, are hereby given to the Secretary of the Board for official record.

This report was received for record.

Senate Bill 41

AN ACT making appropriations to the University of Illinois and providing for the expenditure thereof.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

SECTION 1. There is hereby appropriated to the University of Illinois from the University of Illinois Income Fund until the expiration of the first fiscal quarter after the adjournment of the next regular session of the General Assembly the sum of Two hundred and fifty thousand dollars (\$250,000) or so much thereof as may be required for the purchase of land for an airport and landing field to be operated by the University of Illinois in connection with its educational program and for the incidental expenses incident to securing such land, minor improvements and operating expenses thereof and the preparation of plans for the further improvement of said airport and landing field.

SEC. 2. The appropriation herein made is subject to the provisions, conditions and limitations of an Act entitled, "An Act in relation to State finance," approved June 10, 1919 as amended.

SEC. 3. *Whereas*, in view of the increasing importance of air transportation to the State of Illinois and the Nation and the importance of providing in the State of Illinois adequate facilities for research and instruction in problems relating thereto, and *Whereas* it is expected that the cooperation of the United States Government in this project can be secured in the near future provided the necessary land can be made available, *Therefore* an emergency exists and this Act shall take effect upon its passage.

ELMER J. SCHNACKENBERG
Speaker of the House

HUGH W. CROSS
President of the Senate

Approved May 8, 1943

DWIGHT H. GREEN, *Governor*

Senate Bill 42

AN ACT to empower the Board of Trustees of the University of Illinois to apply for and receive aid from the United States Government for the acquisition, construction, maintenance or operation of airports, landing fields, air markings or any equipment or aids to aerial navigation, for use in connection with the development of the educational program, whether military or civilian, of the University of Illinois.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

SECTION 1. The Board of Trustees of the University of Illinois, hereinafter referred to as the Board, shall have power in its discretion to apply for and receive aid, in the form of money, land or equipment, from the United States for the acquisition, construction, maintenance or operation of airports, landing fields or any equipment or aids to aerial navigation whatsoever, for use in connection with the development and execution of its civilian or military educational programs at the University of Illinois; and in the execution of the powers herein granted and in order to accomplish the objects herein described, the Board shall have the power to enter into contracts, leases, trust agreements, operating trust agreements, trust indentures and all other engagements whatsoever with any person, corporation, governmental agency whatsoever, including the United States, which may be necessary in the judgment of the Board or required by the United States or any agency thereof, in order to apply for and obtain such aid, or to erect, operate or maintain any such airport or air field.

SEC. 2. The powers herein granted the Board shall be in addition and supplemental to and not in substitution for, the powers conferred by any other law, and may be exercised in conjunction with such powers granted by any other law.

ELMER J. SCHNACKENBERG
Speaker of the House

HUGH W. CROSS
President of the Senate

Approved May 8, 1943

DWIGHT H. GREEN, *Governor*

APPROPRIATION FOR PURCHASE OF MICROSCOPES

(5) The Board on October 17, 1942 (Minutes, page 101), appropriated \$10,000 from the General Reserve Fund for the purchase of microscopes to be rented to medical and dental students. Previously students purchased or rented microscopes from dealers, but the shortage of such instruments for the proper instruction of medical students made it necessary that the University secure an adequate supply to safeguard the situation.

It was indicated at the time the appropriation was made that the acquisition of microscopes would be continued until a sufficient number were on hand to meet the requirements of all students who desired to rent rather than own such instruments. The Executive Dean of the Colleges of Medicine, Dentistry, and Pharmacy recommends that a supplementary appropriation of \$4,000 be made for the purchase of additional instruments. I concur in this recommendation.

The Comptroller presented this item.

On motion of Mr. Jensen, this appropriation was made, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mr. Jensen, Mr. Livingston, Mr. McKelvey, Mr. Nickell; no, none; absent, Mr. Green, Mrs. Grigsby, Mr. Karraker, Dr. Luken, Dr. Meyer.

APPROPRIATION TO BUSINESS OFFICE FOR INVENTORY RECORD SYSTEM

(6) The Comptroller requests a special appropriation of \$2,850 for modernizing and improving the inventory record of movable equipment. Under the University Statutes he is required to maintain a suitable record of all such property.

The present record system, although not wholly inadequate, is not as complete and accurate as it should be. The Booz, Fry, Allen, and Hamilton Survey of Business Administration and Organization of the University of Illinois recommended certain improvements in this system.

Solution of the problem involves (a) an initial outlay to put the records in current condition for efficient operation, and (b) some increase in the operating budget of the Business Office which has been anticipated in preliminary budgets for the next biennium. The special appropriation requested herein is for the following non-recurring expenditures: for employment of a man to do the necessary system work, \$850; for punching approximately 150,000 record cards including labor and forms, \$1,850; for filing equipment, \$150.

I recommend that this appropriation be made from the General Reserve Fund and that any unexpended balance as of June 30, 1943, be reappropriated for the fiscal year beginning July 1, 1943.

The Comptroller presented this item.

On motion of Mr. Fornof, this appropriation was made, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mr. Jensen, Mr. Livingston, Mr. McKelvey, Mr. Nickell; no, none; absent, Mr. Green, Mrs. Grigsby, Mr. Karraker, Dr. Luken, Dr. Meyer.

APPROPRIATION TO ANIMAL HUSBANDRY

(7) The Department of Animal Husbandry requests an additional appropriation of \$12,500 from department receipts for the purchase of feed and feeder animals for the current year, based on the following conditions:

Appropriations for 1942-1943:

From general University funds.....	\$ 70 940
From estimated departmental income.....	87 065
<i>Total Appropriation.....</i>	<i>\$158 005</i>
Expenditures to April 30, 1943.....	129 119
Estimated requirements, May 1 to June 30, 1943.....	36 500
<i>Total Estimated Expenses.....</i>	<i>\$165 619</i>

Actual departmental receipts to April 30 were \$91,570. The estimates for May 1 to June 30 are \$16,800, and total estimated receipts for the year, \$108,370, an excess of \$21,705 (estimated) over budget estimates. Ample resources, therefore, exist for the additional appropriation, which allows for a contingent sum of \$4,885.

The Dean of the College of Agriculture and the Comptroller recommend this appropriation, and I concur.

The Comptroller presented this item.

On motion of Mr. Nickell, this appropriation was made as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mr. Jensen, Mr. Livingston, Mr. McKelvey, Mr. Nickell; no, none; absent, Mr. Green, Mrs. Grigsby, Mr. Karraker, Dr. Luken, Dr. Meyer.

REGULATIONS GOVERNING LYDIA E. PARKER BATES SCHOLARSHIPS IN FINE ARTS

(8) The Board of Trustees on March 10, 1942, accepted a bequest from the late Lydia E. Parker Bates of Maroa, Illinois, to establish a fund known as the "Lydia E. Parker Bates Fund for the Advancement of Fine Arts" (also see Board Minutes of April 22, 1942, page 846).

Rules are now proposed by the Dean of the College of Fine and Applied Arts to govern the scholarships provided by the bequest. These rules meet with the approval of the University Counsel and the Comptroller, and I recommend their approval for the administration of these awards.

RULES FOR AWARDING SCHOLARSHIPS

Through a bequest of the late Lydia E. Parker Bates of Maroa, Illinois, in 1942, the Board of Trustees of the University of Illinois has established the Lydia E. Parker Bates Fund for the Advancement of Fine Arts. This fund makes possible grants-in-aid to students of Fine Arts, which are known as *The Lydia E. Parker Bates Scholarships in Fine Arts*. By specific stipulation of the donor these scholarships are *not* open to students of Music.

1. An applicant for a Lydia E. Parker Bates Scholarship must either (a) be able to satisfy in full the entrance requirements of the University for one of the following curricula: Art, Architecture, Architectural Engineering, and Landscape Architecture, or (b) be a student, undergraduate or graduate, in good standing, and seeking a degree in one of the above-named curricula.

2. To be eligible for a scholarship the applicant shall present evidence of (a) promise in the particular field of Fine Arts in which he wishes to major, (b) a superior academic average to date, and (c) evidence of need of financial assistance.

3. These scholarships shall be awarded in varying amounts in reference to the financial need of the recipient to the extent that the income of the Fund makes possible. They shall be good for one year and may be renewed, provided the student shows continued promise of superior attainment in his field of study, maintains a record of good conduct, and continues in financial need.

4. Appointments of *undergraduate* students to these scholarships shall be made by the University Committee on Special Undergraduate Scholarships, on the recommendation of a Faculty Committee of the College of Fine and Applied Arts appointed by the Dean of the College of Fine and Applied Arts. Appointments of *graduate* students shall be made by the Dean of the Graduate School on recommendation of the Faculty Committee. Appointees are required to start on their scholarships not later than the beginning of the next regular University term after appointment. If unable to meet this requirement, appointees shall surrender all rights to the scholarships.

5. Appointments in the case of freshmen and transfer students will be made only after the applicant has been notified by the Registrar that he has been admitted to the University and to the curriculum in which he wishes to study.

Applications for scholarships should be filed with the Dean of the College of Fine and Applied Arts, 110 Architecture Building, Urbana, Illinois.

On motion of Mr. Jensen, these rules were adopted as recommended.

GIFTS FOR LOAN FUNDS FOR PHARMACY STUDENTS

(9) The following gifts have been offered the University through Dean E. R. Serles of the College of Pharmacy covering loan funds for Pharmacy students:

1. A gift of \$2,000 from the Goldenrod Ice Cream Company of Chicago, the principal of which is to be used for loans to students in the College of Pharmacy under such conditions as the Board of Trustees may determine.

2. A gift of 57 shares of common stock of Walgreen Company at an estimated value of \$1,567.50 together with dividend checks totaling \$68.40, from Harry Goldstine of Chicago, Vice-president of Walgreen Company. These dividends and future income on the principal of the gift are to be used for emergency, short-time loans to students in the College of Pharmacy on the recommendation of the Dean of the College.

I recommend that the gift from the Goldenrod Ice Cream Company be accepted as the "Goldenrod Ice Cream Company Student Loan Fund" to be administered in accordance with the general regulations of the Board of Trustees concerning student loans.

I further recommend that the gift of Mr. Harry Goldstine be accepted under the conditions stated, the fund to be known as the "Harry Goldstine Emergency Student Loan Fund."

The University also has a small fund of \$186.83 for the same purpose set up in 1932 out of a balance remaining in an Unemployment Relief Fund. I recommend that this fund be combined with the newly established Goldstine Fund.

On motion of Mr. McKelvey, these recommendations were adopted.

PURCHASES AUTHORIZED

(10) A report of the following purchases proposed by the Purchasing Agent and authorized by the Comptroller as emergency actions:

1. One copy of Milton's *Paradise Lost*, first issue of first edition, published in 1667, from Francis Edwards, Ltd., London, England, at a delivered quoted cost of \$1,625.

2. Thirty tons pure wheat bran, for the Animal Husbandry Department Feed Storage, from Omar, Inc., Berwyn, the only bidder, at a total cost of \$1,209.

3. Surgical dressings, 13 items, representing a 90-day supply of hospital and surgical dressings for the Research and Educational Hospitals (Chicago General Stores), purchased as follows, based on competitive quotations and quality of material offered: Bauer & Black, \$1,867.11; Johnson & Johnson, \$1,242; Marsales Co., Inc., \$839.50. The low quotation on each item was taken and orders placed accordingly. A summary of the quotations is hereby given to the Secretary of the Board.

4. Five hundred blankets, 64" x 84" 100% wool, from Kenwood Mills, Albany, New York, the lowest bidder considering the quality of the blankets, at a total cost of \$2,700.

5. One hundred ten dozen sheets, 63" x 108", from Clark Linen & Equipment Company, Chicago, the lowest bidder, at a total cost of \$1,485.

6. One hundred thirty 36" steel bunks, from Clark Linen & Equipment Company, Chicago, the lowest bidder, at a total cost of \$1,124.50.

7. Mattresses, 260, 36", 32#, 6½ oz. ACA ticking
Pillows, 260, 20" x 26" (mixed hen and goose feathers)
Pillow cases, 72 dozen, 32" x 46"

Quilted mattress pads, 25 dozen, 39" x 76"
from the Clark Linen & Equipment Company, at their total price of \$2,954.75. (The lower bids on mattresses and pillows were not on satisfactory terms or materials.)

The amounts expended for items 4, 5, 6, and 7 were charged to "S.T.A.R. Activating Expense," and will be reimbursed to the University by the Federal Government.

The Comptroller presented this item.

On motion of Mr. McKelvey, the action of the Comptroller in authorizing these purchases was approved and confirmed.

PURCHASES RECOMMENDED

(11) The Comptroller recommends that the following purchases, submitted by the Purchasing Agent, be authorized:

1. Two vacuum return line heating pumps, one 40,000 and one 65,000 sq. ft., from the Mid-States Engineering Company, Champaign, representing the C. A. Dunham Company, Chicago, the lowest bidder on the specifications, at their price of \$1,791.40.

2. Fifteen items of rubber dam clamps and accessories, for resale to students in the College of Dentistry, from the L. D. Caulk Company, the lowest bidder, at the total quoted price of \$1,030.11.

3. The following items: 3,000 grams dl-threonine; 2,850 grams dl-methionine; 2,000 grams l(plus)-lysine monohydrochloride;—from Merck and Company, Rahway, New Jersey, at their price of \$6,028.20, f.o.b. Rahway. These are special items, required for research in amino acids in the Department of Chemistry, to be charged to Organic Chemical Manufactures. They are available only from one source at this time.

4. Seventy-five to one hundred purebred Hampshire ewes and four purebred Hampshire rams, at an approximate cost of \$4,500 to \$5,000, the price depending upon the market at the time of purchase, to be charged to the Bankhead-Jones fund for pasture expense.

The Comptroller presented this item.

On motion of Mr. Fornof, these purchases were authorized.

**CONTRACT FOR ELECTRICAL WORK IN SANITARY
ENGINEERING LABORATORY**

(12) Bids have been invited by the Physical Plant Department for electrical work required in the Sanitary Engineering Laboratory which was not included in the general contract previously awarded. Only one concern, the J. M. Bean Electrical Company of Urbana, submitted a proposal, in the amount of \$2,675. The Physical Plant Department has checked the proposal and considers this acceptable. The Comptroller recommends that the contract be awarded to this concern and that the Secretary of the Board and himself be authorized to execute it. I recommend approval.

The Comptroller presented this item.

On motion of Mr. Jensen, this contract was awarded as recommended.

APPROPRIATION FOR UNIVERSITY COUNCIL OF DEFENSE

(13) The University Council of Defense requests an appropriation of \$2,300 for the fiscal year beginning July 1, 1943, for the continuation of the program of civilian defense on the campus at Urbana during that period. The following budget of estimated expenditures is submitted:

Clerical.....	\$1 200
Lectures and demonstrations.....	430
Printing and publications.....	250
Travel.....	60
Office supplies.....	60
Telephone and telegraph.....	15
Express invoices.....	10
First aid.....	50
Contingencies.....	225
<i>Total.....</i>	<i>\$2 300</i>

The University has developed a program of civilian defense which should be maintained not only for the protection of the University's property but because as a State agency the University is responsible for setting an example. The State through its Illinois Council of Defense is taking a great deal of interest in the University's program, which has been pointed out to other communities. In my judgment, it is important that this program be continued, and I therefore recommend the appropriation requested.

On motion of Mr. Davis, this appropriation was made as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mr. Jensen, Mr. Livingston, Mr. McKelvey, Mr. Nickell; no, none; absent, Mr. Green, Mrs. Grigsby, Mr. Karraker, Dr. Luken, Dr. Meyer.

APPROPRIATION FOR PUBLICATION OF REPORT OF A STUDY OF THE UNIVERSITY OF ILLINOIS LIBRARY SCHOOL

(14) The Director of the Library and the Library School and the Director of the University Press recommend an appropriation of \$1,200 or so much thereof as may be necessary for printing 1,000 copies (200 to be clothbound) of a 120-page report of a study, "The Program of Instruction in Library Schools." This study was made to evaluate the performance of the University of Illinois Library School and to develop plans and policies for its future in terms of conditions and needs within the broad area it serves. The Carnegie Corporation of New York made a grant of \$2,000 to the University for this study which was made by a committee consisting of Director Keyes D. Metcalf of Harvard University Library, Mr. Andrew D. Osborn, also of Harvard, and Professor John Dale Russell, Department of Education, University of Chicago.

There has been widespread interest in the results of this survey, which is the first that has been made of a library school in the history of librarianship, and while the report deals with one institution it is significant from the standpoint of library administration in general. Hence the report has been prepared in two parts: "The Program of Instruction in Library Schools" and "A Program for the University of Illinois Library School." It is proposed to publish only the general part of the report, since the other is of interest chiefly to the University of Illinois.

This survey has been made at no previous cost to the University of Illinois, which will reap the greatest benefit from the work of the Survey Committee. In publishing the report the University will be rendering a service to libraries and library schools throughout the country and will thus be showing its interest in the survey made for it at no previous expense to the State of Illinois, by now bearing the cost of printing. Some of this cost will be recovered, as it is the judgment of the Director of the Library that approximately 200 bound copies can be sold at a price of \$2 each.

I concur in this recommendation.

On motion of Mr. Fornof, this appropriation was made to the University Press, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mr. Jensen, Mr. Livingston, Mr. McKelvey, Mr. Nickell; no, none; absent, Mr. Green, Mrs. Grigsby, Mr. Karraker, Dr. Luken, Dr. Meyer.

PIANO FOR CHICAGO ILLINI UNION BUILDING

(15) Executive Dean Allen recommends the purchase of a grand piano for the music room on the first floor of the Union Building in Chicago.

This recommendation has been approved by the Committee on Special Appropriations and Non-Recurring Expenditures, which recommends an appropriation of \$700 from the General Reserve of the University for this purpose. I concur in this recommendation.

On motion of Mr. Jensen, this appropriation was made, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mr. Jensen, Mr. Livingston, Mr. McKelvey, Mr. Nickell; no, none; absent, Mr. Green, Mrs. Grigsby, Mr. Karraker, Dr. Luken, Dr. Meyer.

LEAVE OF ABSENCE FOR PROFESSOR H. W. BAILEY

(16) A recommendation that Professor H. W. Bailey be given leave of absence without pay, to enable him to take charge of special work relating to the S.T.A.R. program at the University.

On motion of Mr. Nickell, this leave was granted.

**APPOINTMENT OF PROFESSOR F. B. SEELY
TO CIVIL SERVICE COMMITTEE**

(17) The Comptroller recommends that Professor F. B. Seely be appointed a member of the University Civil Service Committee to serve out the unexpired term of Professor H. W. Bailey, which expires December 15, 1943. (Professor Bailey has been given leave of absence to enable him to undertake special work relating to the S.T.A.R. program at the University.)

On motion of Mr. Nickell, this appointment was made as recommended.

LEGISLATION AUTHORIZING BOND ISSUES

Mr. Davis, for the Finance Committee, reported as follows:

The 62nd General Assembly passed two acts authorizing the Board of Trustees of the University to issue bonds for new buildings and for refinancing of existing obligations. The Board took advantage of this legislation to refinance the Medical and Dental Building loan. The other loan needing attention is that on the Illini Union Building. The terms of the mortgage on this building provide that no refinancing of the loan can be carried out before April 1, 1945. In the meantime, the legislation will expire on June 30, 1943, unless extended.

The Finance Committee recommends that the Board of Trustees authorize officials of the University to secure introduction of bills extending these Acts for another two-year period.

On motion of Mr. Davis, this authority was granted as recommended.

REPORT OF FINANCE COMMITTEE

Mr. Davis, for the Finance Committee, presented also the following recommendation.

The Comptroller has reported a cash balance of \$47,988 in Student Loan Funds. Since it appears unlikely that this entire sum will be needed for loans in the near future, the Committee recommends that \$25,000 be invested in United States of America 1¼% bonds due March 15, 1945, at a price about 100.13, to yield 1.02%. This item is chosen from a list submitted by Mr. I. L. Porter, University Treasurer.

On motion of Mr. Davis, this investment was authorized. At this point, the Board went into executive session to consider the following matters presented by the President of the University.

WAGE RATES OF PHYSICAL PLANT EMPLOYEES

Mr. Jensen, for the Committee on Civil Service and Employees, presented the following recommendation.

The University Civil Service Committee recommends to the Board of Trustees Committee on Civil Service and Employees that that part of the action of the Board of Trustees of July 14, 1939, as recorded in the printed minutes of July 14, 1939, pages 371-373, the same being a Report of the Committee on Buildings and Grounds, which reads as follows:

"The report was amended to provide wages for janitors and other labor groups (groundsmen, etc.) at the rate of time and a half for overtime and Sundays, and double time for holidays. The report as amended was adopted." *be revised to read as follows:*

"The report was amended to provide that in those University operations in which continuous seven-day work is essential because of the character of the services furnished, the work week will be set so that Sunday becomes a part of the regular work week; however, the work of Groundsmen and Janitors in Urbana is not considered as work in which seven-day service is essential and in these groups the work week will start on Monday, and time and one-half will be paid for overtime and Sundays, and double time for holidays. The report as amended was adopted."

On motion of Mr. Jensen, this revision was adopted as recommended.

CONTRACT FOR OPERATION OF S.T.A.R. PROGRAM

(18) The University has accepted a proposal from the United States Army for the establishment of a "specialized training assignment and reclassification program" (officially designated as the S.T.A.R. Program) to test and classify candidates for various phases of the Army Specialized Training Program. The University has proceeded under temporary arrangements to take care of men assigned to the S.T.A.R. unit which has grown from an initial quota of 34 to the present total of 288 trainees.

The Comptroller and other officers recently have carried on negotiations with representatives of the Sixth Corps Command as the result of which the following plan of operation and compensation is proposed:

1. *Housing.* Newman Hall (a privately owned and operated residence hall for men, adjoining the campus on Armory Avenue between Sixth and Wright Streets, Champaign) to be taken over entirely, beginning April 26, at a rental of \$4,800 a month for full capacity of 535 men, including all expenses of management and operation. (Rates for April 12 to 25 to be at a per diem of \$1.00 per man for the first day and 75¢ thereafter, making a total of \$421.75.)

2. *Messing.* Messing in Illini Union Commons at \$1.40 per man per day to June 30, 1943, the rate being subject to renegotiation for each succeeding 90-day period.

3. *Medical Service.* Routine examinations, consultations, emergency calls, and inspections at a contract basis of \$1.50 per month per man for a minimum of 500 men. Charge to be at an agreed unit basis for each kind of service.

4. *Instruction.* Monthly payment to University, April, 1943, \$4,000; May, \$7,500; June and thereafter, \$10,712 per month, covering instructional salaries, supplies, and supervision.

5. *Facilities.* Monthly payment of \$426 per month for operation and maintenance of classrooms and library space. Allowance of \$1,000 per month for physical education facilities. Allowance of \$340 per month for use of instructional facilities.

6. *Adjustments.* Items 3, 4, and 5 are based on a unit of 500 men, and are subject to adjustment to a cost basis according to records of actual cost.

7. *Equipment.* The University will supply additional double-deck beds, mattresses, blankets, mattress pads, and linen, at a total estimated cost of \$10,524, for which it will be reimbursed by the Government.

8. *Administrative Overhead.* An allowance of 3 per cent overhead on actual cost of the foregoing except use of facilities.

The foregoing estimates are based on itemized budgets and are concurred in by all University officers involved, and the arrangements are satisfactory to the Commandant.

I recommend that the Comptroller and the Secretary of the Board be authorized to sign a contract with the United States Government with substantially the foregoing provisions, to execute a lease agreement with the owners of Newman Hall, and to make necessary extensions of these contracts.

The Comptroller presented this item.

On motion of Mr. Nickell, these recommendations were adopted.

RE-EMPLOYMENT OF LEONARD HAMMEL

(19) Mr. Leonard Hammel, formerly employed as janitor in the Physical Plant Department, was given leave of absence without pay effective December 8, 1942, for service in the United States Navy. He was discharged from the Navy because of his physical condition and returned to his University work effective April 15. I have authorized his re-employment until further notice, subject to approval by the Board of Trustees.

The University Health Officer reports that Mr. Hammel is suffering from duodenal ulcer, that he should not do heavy work, but can do light janitor work. The Physical Plant Department has assigned him to such type of work as he is physically fit to perform without injury to his health.

I recommend the Board authorize the return of Mr. Hammel to University employment and I am submitting this case to the Board because it raises a question of policy.

On motion of Mr. Nickell, the Board of Trustees of the Retirement System of Illinois was requested to study this matter and to make a recommendation to this Board.

EXTENSION OF TEMPORARY SALARY AND WAGE INCREASES

(20) On November 27, 1942, the Board of Trustees approved a temporary increase in compensation for employees on an annual full-time rate of not over \$1,800 a year. This increase was applicable from January 1 to June 30, 1943. An appropriation of \$75,000 was made to carry out the action.

The actual amount required to carry out this plan of increases for the six months ending June 30, 1943, will be only \$53,923. Approximately \$11,598 would be required to extend it to August 31, 1943, so that a sufficient balance remains in the original appropriation to make such an extension. It is hoped, from funds secured for next biennium, to make permanent adjustments for this group of employees as well as other groups not later than September 1, 1943.

I recommend that temporary salary and wages increases provided under the plan approved November 27, 1942 (Minutes, page 177), be extended to August 31, 1943.

On motion of Mr. Jensen, this extension was authorized.

SURVEYS OF HIGHER EDUCATION IN ILLINOIS

(21) At the request of the Governor the State Department of Finance has made a survey of the organization and administration of higher education in Illinois. This is one phase of a general survey of administrative services which the Department is having made. The survey of higher education is covered by five reports, viz.:

1. The Junior College in Illinois (undated), by Dr. L. V. Koos of the University of Chicago.

2. Report on Teacher Education by State-Supported Institutions in Illinois (undated), by Dr. W. S. Gray of the University of Chicago.

3. The Administration of Publicly Controlled Higher Education in Illinois (February 16, 1943), by Dr. George A. Works of the University of Chicago.

4. A State Board of Higher Education (April 8, 1943), by Dr. George A. Works of the University of Chicago.

5. A State Board of Education (April 9, 1943), by Dr. George A. Works of the University of Chicago.

The "Council of State-Supported Institutions of Higher Education in Illinois" at a meeting held in Carbondale on April 5 gave consideration to these five reports and their implications. After a preliminary discussion the General Council appointed a committee of three representatives of the University of Illinois and one from each of the other five institutions to study the facts and recommendations contained in the reports and to submit its findings to the General Council. These findings were submitted to the General Council at a meeting in Chicago on May 3, and the subsequent report was unanimously approved for submission to the Board of Trustees of the University of Illinois and the Normal School Board, the governing bodies of the institutions concerned. I am, therefore, presenting a copy to each member of the Board, and copies will be sent to those who are not present at the meeting.

¹Consisting of representatives of the five state normal universities and teachers colleges and the University of Illinois who meet periodically to discuss problems of mutual interest and responsibility.

During the presentation of this report, President Livingston, being called from the room, requested Mr. Davis to take the chair.

The Committee on General Policy was requested to study the reports of these and all other recent surveys of the University and of higher education in Illinois, and to formulate recommendations to the Board.

MEDICAL PRACTICE ACT

Dean Allen reported that the State Department of Registration and Education, following conferences with the medical colleges of the state, has agreed to introduce an amendment to the Medical Practice Act to provide that students matriculated in those colleges in 1942, 1943, and 1944 may be admitted to the state examinations on the basis of thirty-six months of instruction.

This report was received for record.

GRADUATE SCHOLARS AND FELLOWS

The Secretary presented for record the following list of graduate scholars and fellows appointed by the President of the University on May 3, 1943.

Urbana Departments	Terms of 1943-1944*	Scholarship Stipend	Fellowship Stipend
<i>Animal Husbandry</i>			
WILLARD B. ROBINSON.....	S.	\$350 00
<i>Botany</i>			
ARTHUR W. GALSTON.....	S.	350 00
<i>Chemistry</i>			
BENJAMIN F. AYCOCK, JR.....	F.W.	575 00
SAMUEL N. BOYD, JR.....	F.W.	575 00
JOHN E. DeVRIES (Aeration Processes)...	F.W.	750 00
MARION LUND DICKMAN.....	S.F.W.	862 50
HAROLD A. FIESS.....	S.F.	700 00
JOHN A. HOWSMON.....	S.F.	575 00
PHILIP C. JOHNSON.....	S.	350 00
HOWARD E. KREMERS.....	F.W.	575 00
EVERETT W. MAYNERT.....	F.W.	575 00
JACK MILLS (Carr Fellowship).....	F.W.	600 00
CHARLES G. OVERBERGER.....	S.F.W.	862 50
ROYSTON M. ROBERTS.....	F.W.	700 00
JOSEPH F. SHEKLETON.....	S.	350 00
FRED W. SPANGLER.....	S.F.	700 00
<i>Classics</i>			
FRANK MAX LUMMIS.....	F.W.	575 00
<i>Entomology</i>			
FRANK HASBROUCK, JR.....	F.W.	575 00
<i>German</i>			
LOUISE H. BITTNER.....	F.W.	575 00
<i>History</i>			
BONNIE R. LOVEJOY.....	F.W.	\$350 00

*Terms of the year for Urbana departments are abbreviated as follows: S.—Summer, four months beginning June 1, 1943. F.—Fall, four months beginning October 1, 1943. W.—Winter, four months beginning February 1, 1944.

APPOINTMENTS MADE BY THE PRESIDENT

The Secretary presented also for record the following list of appointments made by the President of the University.

ARMSTRONG, M. PARALEE, Junior Clerk-Stenographer in the Graduate School, for four months beginning May 1, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (May 8, 1943)¹

BAYLOR, MRS. MARTHA BARNES, Special Research Assistant in Chemistry, on three-fourths time, for one year beginning July 1, 1943, at a salary of one thousand eight hundred dollars (\$1800). (May 13, 1943)

BITTING, BARBARA, Junior Library Assistant in Catalog Department of the Library, for four months beginning May 1, 1943, subject to University Civil Service rules, at a salary at the rate of one thousand six hundred dollars (\$1600) a year. (May 6, 1943)

BURR, MRS. DOROTHY R., Assistant Clerk-Stenographer in the Division of University Extension, and in the Summer Session, for three months beginning June 1, 1943, subject to University Civil Service rules, at a salary at the rate of ninety-five dollars (\$95) a month. (May 6, 1943)

CARR, NORMA EUNICE, Senior Clerk-Stenographer in the School of Journalism, beginning May 15, 1943, and continuing through August 31, 1943, subject to University Civil Service rules, at a salary at the rate of one thousand five hundred dollars (\$1500) a year (this supersedes her previous appointment). (May 5, 1943)

EASTERMAN, EDYTHE V., Clinic Nurse in the Dispensary, in the College of Medicine, for four months beginning May 1, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred fifty dollars (\$150) a month. (April 29, 1943)

FABERT, MRS. ELLEN LUCILE, Junior Clerk-Stenographer in the Department of Forestry, in the Extension Service in Agriculture and Home Economics, beginning May 16, 1943, and continuing through August 31, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred fifteen dollars (\$115) a month (this supersedes her previous appointment). (May 19, 1943)

FROMM, ROSE, Assistant in Psychiatry, in the College of Medicine, beginning May 16, 1943, and continuing through August 31, 1943, without salary. (May 13, 1943)

GIRARD, JOHN PAUL, Research Engineer in Physics, in the College of Engineering, beginning April 1, 1943, and continuing through May 31, 1943, at a salary at the rate of two hundred twenty dollars (\$220) a month (this supersedes his previous appointment). (May 5, 1943)

GODSEY, MRS. RUTH BALL, Senior Clerk-Stenographer in the Department of Home Economics, in the College of Agriculture, on one-half time, for three months beginning June 1, 1943, subject to University Civil Service rules, at a salary at the rate of sixty-two dollars fifty cents (\$62.50) a month (this supersedes her previous appointment). (May 15, 1943)

HARRIS, PAYNE SENSEMAN, Special Research Assistant in Physics, in the College of Engineering, beginning May 1, 1943, and continuing until further notice, at a salary at the rate of one hundred fifty dollars (\$150) a month (this supersedes his previous appointment). (May 13, 1943)

LAWRENCE, MARIE KATHRYN, Library Assistant in the Acquisition Department of the Library, beginning May 17, 1943, and continuing through August 31, 1943, subject to University Civil Service rules, at a salary at the rate of one thousand nine hundred dollars (\$1900) a year. (May 11, 1943)

LOGIUDICE, MRS. CARMELLA, Assistant Photographic Technician, in the Department of Orthodontia, on one-half time, and in the Department of Radiology, on one-half time, in the College of Dentistry, for four months beginning May 1, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (May 15, 1943)

¹The date in parenthesis is the date on which the appointment was made by the President.

MITCHELL, MURIEL J., Junior Record Clerk in the Catalog Department of the Library, for four months beginning May 1, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month. (May 15, 1943)

MOTEL, WILLIAM G., Medical Officer in the Division of Services for Crippled Children, for eight months beginning January 1, 1943, subject to University Civil Service rules, at a salary at the rate of four thousand three hundred dollars (\$4300) a year. (May 5, 1943)

PLAGGE, JAMES CLARENCE, Associate in Anatomy, in the College of Medicine, for one month beginning August 1, 1943, at a salary of two hundred fifty dollars (\$250). (May 20, 1943)

REED, SARAH REBECCA, Junior Library Assistant in the Loan Department of the Library, beginning June 7, 1943, and continuing through August 31, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred twenty-five dollars (\$125) a month. (May 15, 1943)

REGNIER, EARL HUBERT, Assistant Professor of Rural Sociology Extension, in the Department of Agricultural Economics, in the Extension Service in Agriculture and Home Economics, for four months beginning May 1, 1943, at a salary at the rate of three thousand two hundred dollars (\$3200) a year (this supersedes his previous appointment). (May 6, 1943)

RICHARDS, BETTY ANN, Junior Clerk-Stenographer in the University High School, for five months beginning April 1, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (May 15, 1943)

SCHAD, MARY JANE, Junior Clerk-Stenographer in the Department of Agricultural Economics, in the Agricultural Experiment Station, on one-half time, for four months beginning May 1, 1943, at a salary at the rate of fifty dollars (\$50) a month. (May 3, 1943)

SHARPE, DONALD MARTIN, Instructor in Education and Coordinator of Student Teaching, for twenty-six days in April, at a salary of one hundred ninety-nine dollars thirty-three cents (\$199.33), ten days in May, at a salary of seventy-four dollars nineteen cents (\$74.19), and eighteen days in June, at a salary of one hundred thirty-eight dollars (\$138) (this supersedes his previous appointment). (May 8, 1943)

SVEC, MRS. MURIEL HARDEN, Assistant in Bacteriology, in the Department of Pathology, Bacteriology, and Public Health, in the College of Medicine, for three months beginning June 1, 1943, at a salary at the rate of one hundred dollars (\$100) a month. (May 3, 1943)

VAN GERPEN, VIRGINIA, Junior Office Appliance Operator in the Tabulating Division of the Business Office, for four months beginning May 1, 1943, subject to University Civil Service rules, at a salary at the rate of one hundred fifteen dollars (\$115) a month (this supersedes her previous appointment). (May 13, 1943)

WADE, MRS. HELEN BERGMANN, Junior Laboratory Assistant in the Department of Ophthalmology, in the College of Medicine, on one-half time, for three months beginning June 1, 1943, subject to University Civil Service rules, at a salary at the rate of sixty-two dollars fifty cents (\$62.50) a month. (May 15, 1943)

WARNER, L. WINIFRED, Junior Clerk-Stenographer in the Tabulating Division of the Business Office, beginning May 17, 1943, and continuing through August 31, 1943, subject to University Civil Service Rules, at a salary at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (May 7, 1943)

CANCELLATIONS, DECLINATIONS, AND RESIGNATIONS

The Secretary presented also for record the following list of cancellations, declinations, and resignations.

ALLEN, JOSEPH HEATLY DULLES, JR., Instructor in Spanish—resignation effective May 1, 1943.

BORHEK, BARBARA JANE, Instructor in Home Economics, in the College of Agriculture—resignation effective July 1, 1943.

BOYD, SAMUEL N., JR., Fellow in Chemistry—declination effective October 1, 1943.

BRUCH, GERSTON, Assistant in Pharmacognosy and Pharmacology, in the College of Pharmacy—resignation effective July 1, 1943.

BRUMWELL, MRS. THELMA C., Clinic Nurse in the Dispensary, in the College of Medicine—resignation effective April 6, 1943.

COZZENS, ARTHUR BERTRAND, Associate in Geography—resignation effective April 21, 1943.

DICKMAN, MRS. MARION LUND, Fellow in Chemistry—declination effective June 1, 1943.

DOUGLAS, IVAN EARL, Assistant Laboratory Attendant in the Mechanical Engineering Laboratory, in the College of Engineering—resignation effective May 15, 1943.

DRUMMOND, ROBERT LORING, Instructor in Art Education, in the University High School, and in the Department of Art—resignation effective June 1, 1943.

DYAR, ANNETTE, Junior Library Assistant in the Loan Department of the Library—resignation effective June 9, 1943.

ENGEL, ELMER HENRY, Assistant in Physical Education for Men—resignation effective April 26, 1943.

EPSTEIN, MRS. DENA POLACHEK, Junior Library Assistant in the Catalog Department of the Library—resignation effective May 1, 1943.

GASKET, HENRY JOSEPH, Assistant in Plant Pathology, in the Department of Horticulture, in the Agricultural Experiment Station—resignation effective at the close of business, April 3, 1943.

HANSON, MRS. MARY COON, Senior Clerk-Stenographer in the School of Journalism—resignation effective May 10, 1943.

HARROD, EDITH M., Scholar in English—cancellation effective October 1, 1943.

HARWOOD, NANCY LEE, Junior Clerk-Stenographer in the Department of Forestry, in the College of Agriculture, and in the Agricultural Experiment Station—resignation effective May 16, 1943.

JAMES, MRS. CORA L., Junior Clerk-Stenographer in the Physical Plant Department—resignation effective April 1, 1943.

MURPHY, MARY, Junior Library Assistant in the Acquisition Department of the Library—resignation effective June 16, 1943.

PARTRIDGE, FRANCES JANE, Junior Library Assistant in the Reference Department of the Library—resignation effective May 1, 1943.

SAWYER, MRS. JANET MUMM, Junior Library Assistant in the Loan Department of the Library—resignation effective June 16, 1943.

SHAFFER, MARY I., Scholar in English—cancellation effective October 1, 1943.

SHANNON, CLIFFORD HUGH, Assistant in Soil Fertility, in the Department of Agronomy, in the Agricultural Experiment Station—resignation effective at the close of business, April 30, 1943.

SMITH, JAMES ALFRED, Assistant in Physical Education for Men—resignation effective May 10, 1943.

SMITH, MARGUERITE ELIZABETH, Junior Library Assistant in the Order Department of the Library—resignation effective May 11, 1943.

SMITH, MRS. VIVIAN SWEIBEL, Assistant in Animal Pathology and Hygiene, in the Agricultural Experiment Station—resignation effective May 16, 1943.

SWANSON, MRS. BERTHA COE, Junior Clerk-Typist in the Bursar's Division of the Business Office—resignation effective May 26, 1943.

SWANSON, KYRSTI RUTH, Scholar in Mathematics—declination effective October 1, 1943.

THORNING, WILLIAM MORRIS, Assistant in Animal Pathology and Hygiene, in the Agricultural Experiment Station—resignation effective June 1, 1943.

WINSCHKE, WARREN E., Fellow in Chemistry—resignation effective May 5, 1943.

YOUNG, VIOLA M., Junior Laboratory Assistant in the Department of Orthopaedics, in the College of Medicine—resignation effective April 17, 1943.

The Board adjourned, to meet on call of the President.

H. E. CUNNINGHAM

Secretary

PARK LIVINGSTON

President