

# MEETING OF THE BOARD OF TRUSTEES

OF THE

# UNIVERSITY OF ILLINOIS

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**March 14, 1944**



The annual meeting of the Board of Trustees of the University of Illinois was held at the University Club, 76 East Monroe Street, Chicago, at 10 o'clock a.m. on Tuesday, March 14, 1944.

The following members were present: President Livingston, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell. President Willard was present; also Mr. A. J. Janata, Assistant to the President, Mr. H. E. Cunningham, Secretary, Mr. Lloyd Morey, Comptroller, and Mr. J. F. Wright, Director of Public Information.

**ELECTION OF OFFICERS**

On motion of Mr. Nickell, Dr. Luken was made chairman of the meeting for the election of the President of the Board. Dr. Luken took the chair and called for nominations.

**MR. PARK LIVINGSTON ELECTED PRESIDENT OF THE BOARD**

Mr. Davis nominated Mr. Livingston for the office of President of the Board of Trustees for one year. Mr. Fornof seconded the nomination.

On motion of Dr. Meyer, the nominations were closed and the Secretary cast the unanimous ballot of the meeting for Mr. Livingston to succeed himself as President of the Board for the ensuing year; Mr. Livingston was declared elected and he took the chair and thanked the Board.

**MR. HARRISON E. CUNNINGHAM ELECTED SECRETARY**

On motion of Dr. Meyer, Mr. Harrison E. Cunningham was elected Secretary of the Board for one year.

**MR. LLOYD MOREY ELECTED COMPTROLLER**

On motion of Mrs. Grigsby, Mr. Lloyd Morey was elected Comptroller for one year.

**EXECUTIVE COMMITTEE ELECTED**

Dr. Meyer nominated Mr. Davis and Mr. Davis nominated Mr. Jensen to serve as members of the Executive Committee for one year.

On motion of Mr. Nickell, the nominations were closed and the Secretary cast the unanimous ballot of the Board for Mr. Davis and Mr. Jensen, to serve as members, with the President of the Board as Chairman, of the Executive Committee for one year, and they were declared elected.

**AUTHORITY TO RECEIVE MONEY**

On motion of Mr. Fornof, the following resolution was adopted.

*Resolved*, that the Treasurer of the Board of Trustees of the University of Illinois be, and he hereby is, authorized to receive and receipt for all moneys, and to endorse all orders, drafts, and checks due and payable to the Board of Trustees or to the University of Illinois, or any department thereof, and especially all drafts drawn by the Treasurer of the United States payable to the Board of Trustees or the University of Illinois.

**DELEGATION OF SIGNATURES**

On motion of Mr. Jensen, the following resolution was adopted.

*Resolved*, that the President and the Secretary of the Board of Trustees of the University of Illinois are authorized to delegate the signing of their names as President and Secretary, respectively, to vouchers to be presented to the State Auditor, and to warrants drawn on the Treasurer of the University, under the following conditions.

The President of the Board of Trustees is authorized to delegate to C. H. Pratt, to L. M. Dahlenburg, and to C. C. DeLong in Urbana, and to J. E. Millizen, to J. F. Knight, to W. H. Miller, and to W. R. Williams in Chicago, authority to sign his name as President of the Board of Trustees to vouchers against the State Auditor; and to C. A. Webber and to H. F. Thornes in Urbana, and to J. E. Millizen, J. F. Knight, W. H. Miller, and W. R. Williams in Chicago, authority to sign his name to warrants on the University Treasurer covering vouchers approved in accordance with regulations approved by the Board.

The Secretary of the Board of Trustees is authorized to delegate to Anna L. Neuber, to Maude Archdeacon, and to Helen L. Smith, all in Urbana, and to G. R. Moon, to Ethel Englejohn, to Helen Wyle, and to Velma M. Davis, in Chicago, authority to sign his name as Secretary of the Board of Trustees to vouchers against the State Auditor and to warrants on the University Treasurer,

covering vouchers approved in accordance with regulations of the Board. And be it further

*Resolved*, that the First National Bank of Chicago as a designated depository of Irvin L. Porter, Treasurer of this Corporation, be and it (including its correspondent banks) is hereby requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in this corporation's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures of any two of the following: Park Livingston, President, and H. E. Cunningham, Secretary; and the First National Bank of Chicago (including its correspondent banks) shall be entitled to honor and to charge this corporation for all such checks, drafts, or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the First National Bank of Chicago by the Secretary or other officer of this corporation. And be it further

*Resolved*, that the Auditor of Public Accounts is hereby authorized and directed to honor vouchers bearing facsimile signatures of the President and Secretary of the Board of Trustees of the University of Illinois if such facsimile signatures resemble the facsimile specimens duly certified to or filed with the Auditor of Public Accounts by the Secretary.

#### STANDING COMMITTEES

President Livingston notified the Secretary on March 21, 1944, of his action in reappointing the Standing Committees of the Board for 1944-1945 exactly as they were in 1943-1944. For list, see Minutes of March 20, 1943, page 301.

#### MATTERS PRESENTED BY PRESIDENT WILLARD

The Board considered the following matters presented by the President of the University.

##### AWARD OF CERTIFICATES OF CERTIFIED PUBLIC ACCOUNTANT

(1) The Committee on Accountancy recommends that the certificate of Certified Public Accountant be awarded the following who have made applications therefor under the Accountancy Act of 1943 and who have presented evidence to the Committee that they are properly qualified:

1. Candidates who hold the certificate of Public Accountant in Illinois and who also hold unrevoked C.P.A. certificates issued by other states or territories of the United States or the District of Columbia. (Section 4, a-1, of the Accountancy Act of 1943):

JOHN GARNER BELLAMY (Ind.)	JAMES ARTHUR MARVIN (Va.)
CLYDE HOBART BURRIS (Ky.)	KENNETH MILLS MONTGOMERY (N.Y.)
WILLIAM ROY CAMPBELL (N.Y.)	DUNCAN E. PEDIGO (Conn.)
FRANCIS VERNON COLLINGE (Wis.)	HARRY MILNER RICE (Ga.)
ROSWELL HENRY EATON (N.D.)	BENJAMIN ROBIN (N.C.)
GEORGE PRICE ELLIS (Wis.)	WILLIAM FRANCIS GINGELL ROSS
ARTHUR FRED FRANK (D.C.)	(Mich.)
GILBERT BOOTZ GEIGER (Ind.)	JOHN ALOYSIUS SMITH (Ohio)
LEE JAMES HOWARD (Okla.)	CYRIL TALBOT (Mass.)
JOSEPH BRENTON JANVRIN (Mo.)	JOSEPH GUILFORD TERRY (Ind.)
FREDERICK JUCHHOFF (Mich.)	STANLEY DECAUX TILNEY (Ind.)
DONALD McLEAN KIMBALL (Mich.)	NORMAN HARDING TRACY (Pa.)
ARTHUR FERDINAND LAFRENTZ (N.Y.)	GEORGE WAGNER (Mich.)
FERDINAND WILLIAM LAFRENTZ (N.Y.)	WALTER YOUNG (Ind.)
JOSEPH ALOYSIUS MALONEY (Ind.)	

2. Candidates who hold the certificate of Public Accountant in Illinois received on the basis of the regular semi-annual routine examination given by the Board of Examiners of the Department of Registration and Education (Section 4, a-2, of the Accountancy Act of 1943):

WILLIAM VICTOR APPUHN, JR.

JOHN MICHAEL STOLZ

3. Candidates holding unrevoked C.P.A. certificates issued by other states or territories of the United States or the District of Columbia (Section 5 of the Accountancy Act of 1943):

JOHN HOTCHKINS BICKLEY (Md.)  
JAMES M. DELANEY (Ind.)  
PAUL WINFIELD FITZKEE (Okla.)  
SYDNEY PERHAM GRAHAM (D.C.)  
LAURIE LEONARD LEHTIN (Wis.)

MANUEL RICH (N.Y.)  
LOUIS CAVANO SCHULTE (Md.)  
HENRY GERSHON SHELLOW (Wis.)  
RALPH JUDSON WHITINGER (Ind.)

I concur.

On motion of Mr. Nickell, these certificates were awarded as recommended.

#### LEAVES OF ABSENCE

(2) A recommendation that the following leaves of absence be granted members of the staff for the reasons and periods and under the conditions indicated in each case, which are in accordance with the regulations of the Board governing such leaves:

O. H. SEARS, Professor of Soil Biology, sick leave with full pay from January 19 through March 31, 1944.

J. O. DRAFFIN, Professor of Theoretical and Applied Mechanics, sick leave with full pay from February 9 through March 31, 1944.

STANLEY H. WHITE, Professor of Landscape Architecture, sick leave with full pay for the second semester of the current academic year.

GERALD W. PECK, Assistant Dean of Men and Director of Student Employment, sick leave with full pay from January 21 through March 2, 1944.

IRVIN WARREN, Electrician in the Physical Plant Department, sick leave with full pay from February 19 through April 30, 1944.

W. J. WEBER, Painter in the Physical Plant Department, sick leave with full pay from January 1 through January 26, 1944.

In the following cases the individuals are eligible for disability benefits payable by the University Retirement System, so that the sick leave in each case is without pay:

V. R. FLEMING, Assistant Professor of Theoretical and Applied Mechanics, disability leave for the second semester of the current academic year.

EOLENE BARRON, Jo Daviess County Home Adviser, from September 1, 1943, through August 31, 1944.

MARY MANN, Senior Library Assistant, from January 1 through April 30, 1944.

ELLEN LESLIE, Staff Nurse, Research and Educational Hospitals, from December 17, 1943, through June 30, 1944.

LILLIAN HAMMORTREE, Nurse's Aide, Research and Educational Hospitals, from February 1 through June 30, 1944.

BLANCHE MORRIS, Supply Attendant, Research and Educational Hospitals, from November 3, 1943, through June 30, 1944.

WILMER A. HULVEY, Janitor in the Physical Plant Department, from October 27, 1943, through August 31, 1944.

MOSES COLEMAN, Janitor in the Chicago Physical Plant Department, from October 13, 1943, through June 30, 1944.

WILLIAM HAMPE, Laborer, Chicago Physical Plant Department, from June 29, 1943, through June 30, 1944.

#### *Leaves of Absence for Military and Other War Service*

(The leave in each case is without pay.)

FRANCIS W. HETREED, Associate in Dermatology (Rush), February 20 through August 31, 1944. (U. S. Public Health Service)

H. W. GAROL, Assistant in Neurology and Neurological Surgery, January 1 through August 31, 1944. (U. S. Army, M. C.)

JUDDIE BUTLER, Janitor in the Physical Plant Department, February 12 through August 31, 1944. (Army)

GRACE CALMER, Staff Nurse, Research and Educational Hospitals, February 1 through August 31, 1944. (Navy—Nurse)

GERTRUDE SAUNDERS, Staff Nurse, Research and Educational Hospitals, March 1, 1942, through August 31, 1944. (Army—Nurse)

SOL ROY ROSENTHAL, Assistant Professor of Bacteriology and Public Health, March 6 through August 31, 1944. (Army)

NORMAN E. LENTZ, Junior Account Clerk, Division of Services for Crippled Children, March 1 through August 31, 1944. (Army)

On motion of Mr. Fornof, these leaves were granted as recommended.

#### **SABBATICAL LEAVE OF ABSENCE FOR PROFESSOR LOUISE DUNBAR**

(3) Assistant Professor Louise Dunbar of the Department of History requests a sabbatical leave of absence for the first semester of 1944-1945 (September 1, 1944, to March 1, 1945) on one-half pay. For several years she has spent her summers in various libraries in the United States and abroad assembling materials for the preparation of a book on the "British Royal Governors in North America during the French and Indian War." She now wishes to have time to put this material into final written form for publication and proposes to spend the sabbatical one-half year working at Urbana.

I recommend approval.

On motion of Mr. Jensen, this leave was granted as recommended.

#### **BOARD OF DIRECTORS OF THE ATHLETIC ASSOCIATION**

(4) The By-Laws of the University of Illinois Athletic Association provide that its Board of Directors shall be appointed by the Board of Trustees of the University, on recommendation of the President of the University at the annual meeting of the Board in March. There are seven members of this Board of Directors, four appointed from the faculty, and three from the membership of the Alumni Association. For the past three or four years the Board of Trustees has followed a policy of making periodical changes in the membership of this board by replacing the faculty and alumni members who have served the longest. While in normal times this policy is sound in the interest of securing new points of view and giving various classes and communities of alumni representation, the problems, financial and otherwise, of the Athletic Association which have been created by war conditions and the uncertainty of the future make it desirable in my judgment to keep the present Board of Directors intact. I am, therefore, recommending reappointment of the following as members of the Board of Directors of the University of Illinois Athletic Association:

##### *Faculty*

ROBERT B. BROWNE, Director of University Extension and Director of the Summer Semester.

LESLIE E. CARD, Professor of Poultry Husbandry.

GEORGE B. WEISIGER, Professor of Law.

DONALD L. KEMMERER, Assistant Professor of Economics.

##### *Alumni*

WALDO B. AMES, Class of 1917, Insurance Broker, 175 West Jackson Boulevard, Chicago.

CHARLES WHAM, Class of 1912, Attorney, Centralia.

LOWELL A. SPURGEON, Class of 1938, Personnel Director, Mechanics Universal Joint Division, Borg-Warner Corporation, Rockford.

On motion of Mrs. Grigsby, these directors were appointed as recommended.

#### **STUDENTS' USE OF ENGLISH**

(5) For the past three years the University Senate (faculty) has been considering reports and recommendations, based on studies by its Committee on Educational Policy, for improving the standard of English used by undergraduate students. Recommendations on this have been submitted to and approved by the Board of Trustees on June 24, 1941, June 19, 1943, and July 28, 1943.

There has been in operation a special Committee on Student English appointed by the University Senate. As a result of its experiences and different studies on which the Committee has made a report to the Senate, the Senate

recommends the adoption of the following requirement for graduation and the establishment of a qualifying examination in English:

1. A satisfactory proficiency in the use of written English shall be made a requirement for all undergraduate degrees awarded by the Urbana divisions of the University, and, in order to assure such proficiency, all upperclassmen who pass the Rhetoric 2 course or its equivalent with a grade of "C" or "D" shall be required to take an English qualifying examination before graduating.

2. Students who fail on the qualifying examination shall be required to pass an extra one-semester course in rhetoric, specifically Rhetoric 5; Rhetoric 5 shall be offered every semester and summer session, and the individual colleges and schools shall decide at what point in his University career the student who fails the qualifying examination shall take the course. In general, Rhetoric 5 should be required as soon as possible after the qualifying examination, but each college and school should adopt a general policy relative to the placement of this course.

3. The present regulation which requires students who receive a grade of "D" in Rhetoric 2 to take Rhetoric 5, and which requires transfer students having the same deficiency either to take this course or to pass a "proficiency examination" in rhetoric, shall be cancelled for students matriculating in the University after September 1, 1944, providing the other recommendations here proposed are put into effect; the new requirements here proposed shall apply to all undergraduate students who matriculate in the University after September 1, 1944, and the qualifying examination shall be given for the first time at the beginning of the first (fall) semester, 1944-1945.

In accordance with the experience of the Committee on Student English, the University Senate has approved and recommends the adoption of the following provisions relative to the organization of the Committee and faculty cooperation:

4. The Committee on Student English shall be expanded next year (1944-1945) so that it shall include a representative from each of the undergraduate colleges and schools in the Urbana divisions of the University, and the Director of the required rhetoric courses shall be made an ex-officio adviser to the Committee.

5. The Committee shall be authorized to plan, and to initiate in the first semester of 1944-1945, a program of faculty participation designed to effect further improvement of students' use of English; the Committee shall be authorized to have each of its individual members solicit the assistance of the dean or director, department heads, and any pertinent committee of his college or school in interesting and informing faculty members with respect to the Committee's program of cooperative activities.

I concur in these recommendations.

On motion of Dr. Meyer, these recommendations were approved and adopted.

#### **APPROPRIATION TO PHYSICAL PLANT DEPARTMENT**

(6) The Committee on Special Appropriations and Non-Recurring Expenditures recommends that an appropriation of \$4,000 be made to the Physical Plant Department for the following improvements in the Abbott Power Plant:

- (1) installation of ventilating equipment in the coal conveyor room, \$1,500;
- (2) completion of installation of desuperheating equipment, \$2,500.

I concur in this recommendation, the appropriation to be made from the General Reserve Fund as a non-recurring item.

On motion of Mr. Nickell, this appropriation was made as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Livingston, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Mr. Karraker.

#### **ADJUSTMENT IN BUDGET OF COMPTROLLER'S OFFICE**

(7) The Comptroller requests an addition of \$8,700 to the budget of his office for operating expenses for the current fiscal year. This may eventually become

a permanent addition to the budget of his office, subject to the usual reconsideration in the preparation of future operating budgets. The increase is requested because the cost of preparing payroll records has been greater than originally anticipated. Additional clerical staff, materials, and services are required in computing federal tax deductions which is now a necessary part of the payroll procedure. Principal reasons for the increased cost have been (1) unusually large turnover and change of status of staff members; (2) unusually large number of changes in wage rates; (3) difficulties in securing all necessary information from staff members; (4) delays in completion of payrolls, requiring extra procedure to accomplish payment on time; (5) changes in forms to meet requirements of State Auditor's Office.

Further details concerning the need for these additional funds are given in the letter of March 3, 1944, from the Comptroller.

I recommend that an assignment of \$8,700 be made from the General Reserve Fund for this purpose for the balance of the current fiscal and academic year as a non-recurring item for the present. Further consideration will be given to this matter in the preparation of the budget for 1944-1945.

On motion of Mr. Davis, this appropriation was made as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Livingston, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Mr. Karraker.

#### PURCHASE OF YEARLINGS

(8) The Comptroller recommends that the Purchasing Agent be authorized to purchase 150-175 yearling wethers or ewes for the Animal Husbandry Department at an approximate cost of from \$1,500 to \$1,750.

I recommend approval.

On motion of Mr. Jensen, this purchase was authorized as recommended.

#### PURCHASES AUTHORIZED

(9) A report of the following purchases proposed by the Purchasing Agent and authorized by the Comptroller as emergency actions:

1. Book shelving to be installed in Music Library in Smith Memorial Hall, from Moline Furniture Works, Moline, Illinois, the lowest bidder, at their price of \$1,031 delivered and installed.

2. Three thousand grams—1 (plus)—lysine monohydrochloride, for the Chemistry Department, from Merck and Company, Inc., at their price of \$1,836 f.o.b. Rahway, New Jersey.

3. Twenty-eight cars (approximately 1100 tons) washed screening coal, for the Physical Plant coal storage, from the Peabody Coal Company, at a total cost of approximately \$3,520. (Price f.o.b. mine, \$2.60; freight, 60¢ a ton; total cost, \$3.20 a ton.)

This report was received for record.

#### FEDERAL EMERGENCY FARM LABOR BUDGET

(10) Federal funds again have been made available for the Emergency Farm Labor Program for the calendar year 1944 to be expended through the University Division of Agricultural Extension. The minimum amount which will be available for the year is \$320,000, and the following budget is submitted covering estimated expenditures from January 1 to August 31, 1944:

Salaries (including Supervisors, Assistant Supervisors, and clerical help in the central office; appointments to be approved by the President).....	\$ 21 200
Wages (assistants and clerical help for County Farm Advisers and miscellaneous services).....	141 225
Travel .....	23 520
Housing and transportation of workers.....	13 440
Other expense.....	41 440
<i>Total</i> .....	<u>\$240 825</u>

While this represents more than two-thirds of the estimated total available for the calendar year, the bulk of the expense comes during the crop season, May to August inclusive.

The foregoing budget has been submitted by Dean and Director H. P. Rusk and has been reviewed by the Comptroller. I recommend its approval subject to adjustment within the total and with the provision that any unexpended balance at August 31, 1944, will be carried forward and included in the budget for the period September 1 to December 31 to be later submitted.

On motion of Mr. Davis, this budget was adopted as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Livingston, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Mr. Karraker.

#### EMERGENCY WAR FOOD ADMINISTRATION BUDGET

(11) The Extension Service of the U. S. Department of Agriculture has allotted to the University Agricultural Extension Service the sum of \$45,000 for use during the period ending June 30, 1944, in statewide work relating to food production and preservation. Dean and Director H. P. Rusk has submitted the following budget for this work:

Salaries (two general assistants and 34 assistants in the various counties and Urbana area; appointments to be approved by the President).....	\$24 050
Wages (clerical workers).....	14 000
General departmental expense.....	3 000
Travel .....	3 950
<i>Total</i> .....	<u>\$45 000</u>

This budget has been reviewed by the Comptroller. I recommend approval subject to adjustment within the total.

On motion of Mr. Nickell, this budget was adopted as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Livingston, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Mr. Karraker.

#### CONTRACTS EXECUTED BY THE COMPTROLLER FEBRUARY 16 TO MARCH 8, 1944

(12) The Comptroller's report of contracts.

<i>With Whom</i>	<i>Purpose</i>	<i>Amount to be received by the University</i>	<i>Date</i>
United States War Department—Picatinny Arsenal	Confidential contract	\$1,800	December 23, 1943
Vermiculite Research Institute	Study of uses of vermiculite in farm building construction	\$600	February 26, 1944
<i>With Whom</i>	<i>Purpose</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Neiler, Rich, and Company	Contract for mechanical and electrical engineering services for airport buildings	Approximately \$5,000	December 23, 1943
W. A. Jackson	Contract for miscellaneous plaster patching and repairs, as ordered, at unit prices	No amount specified	February 8, 1944

Leases executed under general regulations of the Board of Trustees:

<i>With Whom</i>	<i>Purpose</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
Rockford Consolidated Newspapers, Inc.	Lease of premises for branch office for Division of Services for Crippled Children	\$300	January 26, 1944

This report was received for record.



#### DIRECTOR OF SERVICES FOR WAR VETERANS

Mr. Davis, for the special committee to consider the appointment of a Director of Services for War Veterans, reported that the committee had met; that it regarded this division as of great importance; that the director should be a war veteran sympathetic to students with combat experience; and that a canvass be made of present available members of the faculty and an appointment effected as rapidly as possible.

On motion of Mr. Davis, this report was approved.

#### EMPLOYMENT OF CONSCIENTIOUS OBJECTORS

Mr. Davis reported also the receipt of resolutions from the Champaign Post of the American Legion objecting to the employment of conscientious objectors; that he had canvassed the situation and reported to the officers of the Post that the University's requirement of an oath of allegiance militated against such employment, and that the matter was closed.

#### EXECUTIVE SESSION

The Board continued its consideration of matters presented by the President of the University in executive session.

#### APPROPRIATION TO THE PRESIDENT'S OFFICE

(13) The operating budget for the current fiscal year includes an appropriation of \$1,500 to the President's Office for incidental and emergency expenses. This fund is used for a variety of items which are not ordinarily departmental expenditures. As examples, this year the University invited a number of high-school men to come here for conferences concerning the educational program of the Division of General Studies and its correlation with high-school programs. Another group of high-school men was invited here to confer on the development of a program of aeronautical education in the secondary schools. From this fund have also been paid the traveling expenses of University officials and staff members to Washington and on other out-of-town trips in connection with the airport project and other University interests. Because the demands on this fund during the current year have been so heavy, it is exhausted. I request that a supplementary appropriation of \$2,500 be made from the General Reserve to the Incidentals and Emergencies fund of the President's Office for the balance of the current fiscal year.

On motion of Mrs. Grigsby, this appropriation was made, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Livingston, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Mr. Karraker.

#### ADMISSION OF AMERICAN-BORN JAPANESE STUDENTS

(14) At the meeting of the Board on February 24, I presented a statement on the previous practice of the University in dealing with applications for admission from American-born Japanese students and raised questions as to what should be the University's future policy. No official action was taken by the Board.

It appears necessary that the University adopt an official policy with respect to the admission of these students so that it can give definite and authoritative replies to inquiries from the War Relocation Authority and the National Japanese American Student Relocation Council. These agencies and particularly the Council have been pressing the University for a decision. The Provost Marshal General's Office has approved a plan for relocating certain American-born Japanese students at various educational institutions.

The Registrar has been studying this matter and he recommends that the University agree to admit through the National Japanese American Student

Relocation Council, for a trial period of one semester, Japanese American students under the following conditions:

1. The student must present evidence of United States citizenship.
2. The student must present evidence that he or she has sufficient funds to pay all expenses without the need for employment while in attendance.
3. The student must be recommended by the last institution attended.
4. If a student is entering from secondary school, he must rank in the upper twenty-five per cent of his graduating class; if a college transfer, he must have a scholastic average of not less than 3.5.
5. The student must present a certificate of clearance from the Provost Marshal General's Office. The responsibility for requesting and securing such clearance will be on the individual applying for admission. The University will not initiate any such requests to the Provost Marshal General's Office.
6. The student's attendance at the University of Illinois must be approved by the War Relocation Authority.
7. Any such students admitted shall be placed under the special supervision of the Dean of Students and must comply with such requirements as he may deem advisable to impose.

On motion of Mr. Jensen, these recommendations were adopted.

#### LEAVE OF ABSENCE FOR PROFESSOR CLARENCE A. BERDAHL

(15) Professor Clarence A. Berdahl, Chairman of the Department of Political Science, has been requested by the United States Office of Strategic Services to become a member of its London staff for service directly related to the war. He has requested leave of absence without pay for the balance of the current academic year, with the understanding that his leave will be extended beyond September 1, 1944, if his services are required by the Government after that date. The policy of the Board governing leaves of absence provides for such extensions. Professor Berdahl's leave of absence will become effective whenever it is necessary for him to leave the University to report for duty abroad. Arrangements are being worked out by the Department of Political Science to take over Professor Berdahl's teaching duties.

I recommend that this leave be granted.

On motion of Mr. Davis, this leave was granted as recommended.

#### REPORT OF PROGRESS ON AIRPORT CONSTRUCTION

(16) The Supervising Engineer in charge of Airport Construction submits the following report of progress since the last report on this was made to the Board on February 24, 1944:

March 10, 1944

PRESIDENT A. C. WILLARD:

In compliance with your request dated January 27, 1944, I submit below the second progress report on the Airport. The following report is a continuation of the first report dated February 24, 1944.

1. Comments by the Civil Aeronautics Administration on the zoning ordinance prepared by the Illinois Aeronautics Commission were sent to you with a request that you have Chapman and Cutler look into the entire matter of zoning. Chapman and Cutler forwarded a draft of a new ordinance which is much more comprehensive and suitable than the original prepared by the Illinois Aeronautics Commission. The new draft has been sent to the Zoning Committee of the Champaign County Board of Supervisors and to the Illinois Aeronautics Commission. It will be necessary to have the latter formally adopt the approach plan prepared by them. Colonel George C. Roberts, Secretary of the Illinois Aeronautics Commission, is arranging to have this done. The new ordinance will be received by the Board of Supervisors at its next meeting on April 11, 1944, and, after the hearings required by law, will probably pass the ordinance at the next following meeting.

2. Consultation with officials of the State Division of Highways reveals that the detention basin for controlling storm drainage from the Airport as described in my Report No. 1 will not be a practical solution of the problem

for two reasons: (a) it would interfere with the future widening of Route 45, and (b) there is considerable doubt as to its adequacy for preventing future damage claims.

New studies are under way to develop a better solution of the problem. In the meantime, negotiations with landowners have been suspended. This matter is more fully explained in my confidential letter dated March 8, 1944.

3. No new word has been received from Civil Aeronautics Administration officials regarding the present status of the contract except that it was given Washington approval and had been sent to the lowest bidder contractors for their signatures.

4. I quote from a letter dated March 6, 1944, which was received from Colonel Hyde, A. C., Liaison Officer of the Army Air Forces.

"In order that we may properly inform the Eastern Flying Training Command at Maxwell Field, Montgomery, Alabama, what in your opinion, will be the earliest date upon which one runway and servicing taxiway will be ready for use by Chanute Field? By what date do you believe all runways and taxiways and apron will be ready for use?"

I was informed by Mr. Horner of the Civil Aeronautics Administration that he had received a similar letter. He requested that we withhold our reply until he could gather complete information, and promised to have the data in my hands on the morning of March 8, 1944. Since no reply was received by March 10, 1944, I wrote Colonel Hyde as follows:

"The best guess that I can make in regard to the earliest date on which one runway and servicing taxiway will be ready for use by Chanute Field is 1 September 1944, with completion of all taxiways and runways by 1 October 1944. This, of course, is contingent upon completion of contractual arrangements and starting of construction by 15 April 1944."

5. Studies related to the development of the building area are continuing. Additional valuable information has been received from American Airlines, Inc. and Northwest Airlines, Inc. A visit was made by University representatives to the Indianapolis Airport to inspect the municipal buildings and runways and the facilities of the Roscoe Turner Aeronautics Corporation.

J. J. DOLAND

*Supervising Engineer*

This report was received for record.

#### APPOINTMENT OF DR. BALDWIN M. WOODS AS CONSULTANT ON AERONAUTICS

(17) In the development of the University's program of education and research in air transportation and to make the most effective use of the airport and other facilities to be provided for this program, the University needs the advice of men of long experience in air transportation industries, including aircraft manufacturers, operators of transportation lines, and research agencies. I therefore recommend that the Board authorize the appointment of an "Advisory Board on Aeronautics" to assist in the organization and development of this program. Negotiations are now under way with a number of authorities seeking their service in this capacity.

I further recommend the appointment of Dr. Baldwin M. Woods, Professor of Mechanical Engineering at the University of California, as Consultant on Aeronautics and Chairman of the Advisory Board on Aeronautics for the period beginning January 1 and continuing through December 31, 1944, and that he be paid an honorarium of \$2,000 for this service plus a travel allowance of \$500, a total of \$2,500 to be paid in four quarterly installments. The service will require a maximum of four conferences a year at Urbana (which will involve four or five days per trip with a certain amount of interim consideration between trips) and occasional conferences with individuals outside the University.

Doctor Woods is a graduate of the University of Texas, E.E. 1908, University of California, M.S. 1909, Ph.D. 1912. He has been on the faculty of the University of California since 1908, and in addition to his teaching and research has served in several administrative capacities. He is one of the world's outstanding authorities in Aeronautical Engineering, in which field he has been working

for over thirty years. During World War I he served as President of the Academic Board and Director of the United States School of Military Aeronautics at the University of California. His prominence in Aeronautical Engineering is further illustrated by his services in the following capacities, in addition to his teaching and research:

Member, Advisory Council, Hancock Foundation School of Aeronautics, Santa Maria, California.

Member, Daniel Guggenheim Medal Fund, 1934-1937.

Chairman, National Committee for the Award of W. E. Boeing Scholarships, 1930-1938, and National Committee for the Award of United Air Lines Scholarships, since 1939.

Member, Advisory Committee on Engineering Defense Training since 1940.

Consultant in Survey of Federal Research for the National Resources Committee, 1937-1938.

Founder Member, Institute of Aeronautical Sciences.

Member, United States Naval Institute.

Doctor Woods has expressed his willingness to serve in this capacity and on the terms indicated. The University is fortunate in being able to secure his services.

On motion of Dr. Meyer, this appointment was authorized, and the appropriation was made, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Jensen, Mr. Livingston, Dr. Luken, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Mr. Karraker.

#### **SCHOLARSHIP AND LOAN FUND FROM W. K. KELLOGG FOUNDATION**

(18) The W. K. Kellogg Foundation of Battle Creek, Michigan, has made a grant to the University of \$4,000 to be used for scholarships (\$3,000) and loans (\$1,000) to students in occupational therapy in accordance with the terms agreed upon by the Foundation and the President of the University. The scholarships will be awarded by the University Standing Committee on Special Undergraduate Scholarships. The Committee will act on recommendations from the Dean of the College of Medicine in the selection of candidates. The number of scholarships to be awarded will depend on the number of students who qualify for such aid. The loan fund will be administered in the same way as other University loan funds, but the interest rate will be 2½ per cent (a stipulation made by the Kellogg Foundation) instead of the 4 per cent requirement of other University loan funds.

On motion of Mr. Fornof, these arrangements were approved and confirmed.

#### **AUTOMOBILE INSURANCE**

(19) Insurance on University automotive equipment expires April 5, 1944. On the basis of bids received, the Purchasing Agent, the Director of the Physical Plant Department, and the Comptroller recommend that insurance for comprehensive public liability, property damage, and damage to equipment, for 70 passenger cars, 60 trucks, and six federal-owned trucks, be placed with the C. A. Atwood Insurance Agency. It is desirable, for convenience, to have a local agent handle the claims.

C. A. Atwood, Champaign, representing the American Employer's Insurance Company and the Employer's Fire Insurance Company, and Howard B. Hare, Chicago, representing the Springfield Fire and Marine Insurance Company, and the Employers Liability Assurance Corp., Ltd., quoted the same price of \$1,479.94, covering 136 units.

I recommend approval.

The Comptroller presented this item.

On motion of Dr. Meyer, this insurance was placed as recommended.

#### **APPOINTMENT OF ACTING SUPERINTENDENT OF RESEARCH AND EDUCATIONAL HOSPITALS**

(20) Dr. Major H. Worthington, Superintendent of the Research and Educational Hospitals died suddenly on February 27, 1944.

On recommendation of the Executive Dean of the Colleges of Medicine, Dentistry, and Pharmacy, and with the concurrence of the Comptroller, I have appointed Mr. John E. Millizen, Business Manager of the Chicago Colleges and of the Research and Educational Hospitals, as Acting Superintendent of the Hospitals, in addition to his present position as Business Manager, beginning March 1 and continuing until September 1, 1944, at an additional compensation of \$500 for this period. This is a temporary arrangement pending the appointment of a permanent Superintendent.

I request confirmation of this action.

On motion of Dr. Meyer, this action was approved and confirmed.

#### **APPOINTMENT OF DR. AND MRS. FRED GIBBS**

(21) The Head of the Department of Psychiatry and the Dean of the College of Medicine recommend the appointment of Dr. Fred Gibbs and his wife, Mrs. Erna Gibbs, to fill the position of electroencephalographer in the Division of Psychiatry of the Neuropsychiatric Institute. The introduction of electro-physiological techniques in the field of study of normal and abnormal function of the brain is one of the newer and more promising approaches to research and clinical problems in this area.

Dr. and Mrs. Gibbs are now associated with Harvard University and Boston Psychopathic Hospital. They are the outstanding workers in clinical and experimental encephalography, and the University of Illinois is extremely fortunate in having the opportunity of securing their services. Each one has a professional reputation, but they have always worked as a team and neither one would be interested in coming to the University of Illinois without the other. It has long been the University's policy not to appoint to its staff individuals who are related by blood or marriage to others on the staff, but in emergencies such as during World War I and World War II when there has been a shortage of personnel, exceptions have been made to this policy. It is my judgment that an exception to the policy is fully justified in the present instance in the best interests of the University's educational, scientific, and research program, regardless of other considerations. I therefore recommend that the Board authorize the appointments of Dr. Fred Gibbs as Associate Professor at a salary of \$4,500 a year and Mrs. Erna Gibbs as Instructor at a salary of \$2,400 a year in the Department of Psychiatry, of the College of Medicine.

Dean Allen made a statement on this matter.

On motion of Mr. Jensen, these appointments were made as recommended.

#### **APPOINTMENT OF SPECIAL ACCOUNTANCY BOARD**

Mr. Davis reported that the Executive Committee had approved the appointment (with the concurrence of the Director of the Department of Registration and Education) of Mr. Fred N. Setterdahl to complete the Special Board of five examiners under the Accountancy Act of 1943 (see Minutes of December 18, 1943, pages 796-798). The complete Special Board is now constituted as follows:

EDGAR R. BOURKE, Registered Public Accountant, 20 West Jackson Boulevard, Chicago.

FRED N. SETTERDAHL, Registered Public Accountant, Rock Island.

THOMAS J. REEDY, Registered Public Accountant and Certified Public Accountant, 105 South LaSalle Street, Chicago.

JOHN W. QUEENAN, Registered Public Accountant and Certified Public Accountant, 111 West Monroe Street, Chicago.

JOSEPH A. KOVAC, Registered Public Accountant entitled to receive C.P.A. certificate under Section 4, subsection (a) (2), 128 North Wells Street, Chicago.

**APPOINTMENTS MADE BY THE PRESIDENT**

The Secretary presented for record the following list of appointments made by the President of the University.

BECKERS, MARY C., Assistant Dietitian in Special Diets, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one thousand six hundred twenty dollars (\$1620) a year; for her convenience she will also be furnished room and board, valued at three hundred eighty-four dollars (\$384) a year, while on duty (this supersedes her previous appointment). (February 25, 1944)<sup>1</sup>

BINKLEY, MRS. BETTIE HUBER, Assistant Clerk-Stenographer in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (March 1, 1944)

BRUNINGA, MRS. VIRGINIA R., Junior Clerk-Stenographer in the Library, for five months beginning April 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred fifteen dollars (\$115) a month. (March 10, 1944)

BURGESS, M. EDNA, Supervising Nurse in the Department of Obstetrics and Gynecology, in the College of Medicine, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred eighty-two dollars (\$182) a month; for her convenience she will also be furnished one meal daily, valued at ninety-six dollars (\$96) a year, while on duty (this supersedes her previous appointment). (March 2, 1944)

CARRIGAN, HONORA T., Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

CONDON, MARGARET, Assistant Office Appliance Operator in the Bursar's Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred five dollars (\$105) a month (this supersedes her previous appointment). (March 2, 1944)

COX, DOROTHY, Assistant Clerk-Stenographer in the Department of Animal Husbandry, in the Agricultural Experiment Station, on one-half time, for five months beginning April 1, 1944, subject to University Civil Service rules, at a salary at the rate of fifty dollars (\$50) a month, in addition to forty-five dollars (\$45) a month paid by the United States Department of Agriculture, for which the University assumes no responsibility. (March 1, 1944)

CRAIG, FRANCES VIRGINIA, Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

CULE, MRS. CORINNE T., Statistical Clerk in the Personnel Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month. (February 25, 1944)

DAVIS, DOROTHY I., Assistant Clerk-Typist in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (March 1, 1944)

DAVIS, THEODORE LINK, District Supervisor of Emergency Farm Labor, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1944, at a salary at the rate of three thousand four hundred dollars (\$3400) a year. (February 29, 1944)

<sup>1</sup>The date in parenthesis is the date on which the appointment was made by the President.

DENHART, MRS. BONNIE RUTH, Assistant Clerk-Stenographer in the Department of Agronomy, in the College of Agriculture and in the Agricultural Experiment Station, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (February 22, 1944)

DIXON, MARGARET, Assistant Clerk-Stenographer in the Purchasing Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of ninety dollars (\$90) a month. (March 2, 1944)

EASTERMAN, EDYTHE V., Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

FAHEY, JOHN JAMES, Instructor in Orthopaedic Surgery, in the College of Medicine, for six months beginning March 1, 1944, without salary. (February 25, 1944)

FLEMING, GENEVA, Draftsman in the Physical Plant Department, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred seventy-five dollars (\$175) a month (this supersedes her previous appointment). (March 2, 1944)

GEPNER, MARGARET ELIZABETH, Assistant Clerk-Stenographer in the Purchasing Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of ninety-five dollars (\$95) a month (this supersedes her previous appointment). (March 2, 1944)

GERDES, CAROLYN LUCILLE, Assistant Clerk-Stenographer in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (March 1, 1944)

GILBERT, HENRY WILBUR, District Supervisor of Emergency Farm Labor, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1944, at a salary at the rate of three hundred dollars (\$300) a month (this supersedes his previous appointment). (February 29, 1944)

GINGRICH, FRANKLIN FORREST, Assistant State Farm Labor Supervisor of Victory Farm Volunteers, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1944, at a salary at the rate of three thousand eight hundred dollars (\$3800) a year. (February 29, 1944)

GOODNIGHT, MRS. MARIE L., Assistant, in the Division of General Studies, on one-half time, and in Botany, on one-fourth time, beginning February 16, 1944, and continuing through May 31, 1944, at a salary at the rate of one hundred twenty-two dollars seventy-five cents (\$122.75) a month (this supersedes her previous appointment). (February 25, 1944)

GRAHAM, MRS. MARY WHITEFORD, Instructor in Speech, on one-half time, for four months beginning February 1, 1944, at a salary at the rate of ninety-nine dollars (\$99) a month. (February 25, 1944)

HANKE, DOROTHY EVELYN, Junior Clerk-Stenographer in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred forty-seven dollars fifty cents (\$147.50) a month (this supersedes her previous appointment). (March 1, 1944)

HARDIN, LOIS, Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

HASKELL, GLENN PERCIVAL, Associate in English, on one-half time, for seven months beginning February 1, 1944, at a salary at the rate of one hundred ten dollars (\$110) a month. (February 25, 1944)

HAUSSER, LUCILLE ROSETTA, Assistant Clerk-Typist in the Department of Agronomy, in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred five dollars (\$105) a month (this supersedes her previous appointment). (February 22, 1944)

HERRMANN, MARY KATHERN, Junior Accountant in the Auditing Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred forty-five dollars (\$145) a month (this supersedes her previous appointment). (March 2, 1944)

HESSE, ARTHUR LEO, Acting Supervisor of the Animal Hospital, in the College of Medicine, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of two hundred fifty dollars (\$250) a month (this supersedes his previous appointment). (March 1, 1944)

HOLL, ZELMA CHRISTINE, Senior Clerk-Stenographer in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred forty-five dollars (\$145) a month. (March 1, 1944)

HOSTETTLER, FRANK EDWIN, Supervising Engineer in the Chicago Division of the Physical Plant Department, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of three hundred fifty dollars (\$350) a month (this supersedes his previous appointment). (March 1, 1944)

HOUSENGA, MRS. JOSEPHINE, Cashier in the Bursar's Division of the Comptroller's Office, beginning March 6, 1944, and continuing through August 31, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred twenty-five dollars (\$125) a month. (February 25, 1944)

HRUBECKY, HENRY FRANCIS, Assistant in Mechanical Engineering, in the College of Engineering, beginning February 14, 1944, and continuing until further notice, at a salary at the rate of one hundred eighty dollars (\$180) a month. (March 2, 1944)

JAGLOWSKI, VICTORIA, Supervising Nurse in the Orthopaedic Division of the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

JOHNSTON, PAUL EVANS, Professor of Agricultural Economics, in the College of Agriculture and Chief in Agricultural Economics, in the Agricultural Experiment Station, on indefinite tenure, without salary, and State Supervisor of Emergency Farm Labor, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1944, at a salary at the rate of four hundred fifty dollars (\$450) a month. (February 29, 1944)

KERCHENFAUT, LOIS C., Assistant Psychometrist in the Personnel Bureau, on one-half time, for six months beginning March 1, 1944, at a salary at the rate of one thousand dollars (\$1000) a year. (March 2, 1944)

KRATOVIL, FRANCES, Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

KRONER, OPAL ALINE, Assistant Office Appliance Operator in the Accounting Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred twenty dollars (\$120) a month (this supersedes her previous appointment). (March 2, 1944)

LAMS, LOUIS, Assistant in Neurology, in the Department of Neurology and Neurological Surgery, in the College of Medicine, for six months beginning March 1, 1944, without salary. (February 23, 1944)

LARSON, HATTIE C., Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one



hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

LAUGHLIN, JOHN SETH, Assistant in Physics, in the College of Engineering, on three-fourths time, for four months beginning February 1, 1944, at a salary at the rate of one hundred ninety-six dollars eighty-seven cents (\$196.87) a month (this supersedes his previous appointment). (March 2, 1944)

LITTLE, MRS. MADGE LINKE, Home Adviser at Large and Instructor in Home Economics Extension, in the Extension Service in Agriculture and Home Economics, on one-half time, and Assistant State Farm Labor Supervisor of the Women's Land Army, on one-half time, for seven months beginning February 1, 1944, at a salary at the rate of two thousand five hundred dollars (\$2500) a year. (February 29, 1944)

LOWE, CLARA M., Assistant Director of Nursing Service, in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of two hundred dollars (\$200) a month (this supersedes her previous appointment). (March 2, 1944)

LOWE, DORIS JEAN, Junior Clerk-Stenographer in the Personnel Bureau, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred five dollars (\$105) a month (this supersedes her previous appointment). (February 24, 1944)

MARCH, ISABEL, Instructor in Occupational Therapy, in the College of Medicine, for seven months beginning February 1, 1944, at a salary at the rate of one hundred seventy-five dollars (\$175) a month. (February 29, 1944)

MARIS, MRS. OPAL SPICER, Assistant Clerk-Typist in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred fifteen dollars (\$115) a month (this supersedes her previous appointment). (March 1, 1944)

MARRIOTT, CLARICE, Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

MAXFIELD, BETTY JANE, Assistant File Clerk in the Department of Agricultural Economics, in the Agricultural Experiment Station, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred twenty dollars (\$120) a month (this supersedes her previous appointment). (March 10, 1944)

McHARRY, MRS. MARY STEVENS, Assistant File Clerk in the Accounting Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month (this supersedes her previous appointment). (March 2, 1944)

McREYNOLDS, M. LUCILLE, Assistant Office Appliance Operator in the Accounting Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred fifteen dollars (\$115) a month (this supersedes her previous appointment). (March 2, 1944)

MICHALAK, ALICE S., Assistant Clerk-Stenographer in the Dietary Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred twenty dollars (\$120) a month (this supersedes her previous appointment). (February 25, 1944)

MITCHELL, WARREN IRVIN, Instructor in Theoretical and Applied Mechanics, in the College of Engineering, on one-fourth time, for four months beginning March 1, 1944, at a salary at the rate of fifty-five dollars (\$55) a month. (February 23, 1944)

MORKOVIN, DIMITRY, Research Associate in Theoretical and Applied Mechanics, in the Engineering Experiment Station, for one month beginning

March 1, 1944, at a salary of two hundred twenty-five dollars (\$225) (this supersedes his previous appointment). (March 10, 1944)

MURPHY, WILLIAM DELMER, Assistant State Supervisor of Emergency Farm Labor, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1944, at a salary at the rate of four thousand dollars (\$4000) a year. (February 29, 1944)

NELSON, HAZEL M., Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

NEWLIN, MRS. MARY LOUISE, Assistant Clerk-Stenographer in the Department of Dairy Husbandry, in the Extension Service in Agriculture and Home Economics, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of ninety dollars (\$90) a month. (March 1, 1944)

PRAHL, EVELYN LUCILLE, Senior Clerk-Stenographer in the Bursar's Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred thirty dollars (\$130) a month (this supersedes her previous appointment). (March 2, 1944)

REEVES, HARRY PAYNE, Assistant in Spanish, beginning February 16, 1944, and continuing through June 30, 1944, at a salary at the rate of one hundred sixty dollars (\$160) a month. (February 25, 1944)

REGNIER, EARL HUBERT, District Supervisor of Emergency Farm Labor, in the Extension Service in Agriculture and Home Economics, for seven months beginning February 1, 1944, at a salary at the rate of three thousand four hundred dollars (\$3400) a year (this supersedes his previous appointment). (February 29, 1944)

RILEY, ALYCE K., Supervising Nurse in the Orthopaedic Division of the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

ROBERTSON, TERESA J., Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

ROSS, MRS. JEAN ALEXANDER, Research Assistant in Zoology, on one-half time, for four months beginning March 1, 1944, at a salary at the rate of eighty-two dollars fifty cents (\$82.50) a month. (March 10, 1944)

RUDOLF, FRANCES COLLINS, Junior Library Assistant in the Departmental Libraries, for five months beginning April 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred thirty-seven dollars fifty cents (\$137.50) a month. (March 2, 1944)

SANDERS, MRS. MARTHA J., Senior Clerk-Stenographer in the College of Education, beginning February 21, 1944, and continuing through August 31, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred forty dollars (\$140) a month (this supersedes her previous appointment). (February 25, 1944)

SCHROCK, MRS. KATHRYN M., Junior Clerk-Stenographer in the Department of Animal Pathology and Hygiene, in the Agricultural Experiment Station, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred thirty-five dollars (\$135) a month (this supersedes her previous appointment). (March 1, 1944)

SMITH, IDA MARIE, Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

SMITH, LYLE W., Assistant in Physics, in the College of Engineering, on three-fourths time, for four months beginning February 1, 1944, at a salary at the rate of one hundred ninety-six dollars eighty-seven cents (\$196.87) a month (this supersedes his previous appointment). (March 2, 1944)

SMITH, MRS. THELMA CAMP, Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

SMITH, WARREN HARDING, Research Physicist in the Department of Physics, in the College of Engineering, for seven months beginning February 1, 1944, at a salary at the rate of two hundred twenty dollars (\$220) a month (this supersedes his previous appointment). (February 23, 1944)

SNOW, WILLIS EVERETT, Assistant in Botany, on one-half time, beginning February 16, 1944, and continuing through May 31, 1944, at a salary at the rate of eighty-two dollars fifty cents (\$82.50) a month. (February 25, 1944)

SNOWDEN, PAUL W., Assistant in Radiology (Rush), in the College of Medicine, for six months beginning March 1, 1944, without salary. (February 25, 1944)

SORENSEN, MARIE M., Supervising Nurse in the Outpatient Department, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ninety dollars (\$190) a month (this supersedes her previous appointment). (March 2, 1944)

STINE, ALPHA Q., Assistant Dietitian in the Main Kitchen, in the Research and Educational Hospitals, for seven months beginning February 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred seventy dollars (\$170) a month; for her convenience she will also be furnished two meals daily, valued at one hundred ninety-two dollars (\$192) a year, while on duty (this supersedes her previous appointment). (February 28, 1944)

SULLIVAN, MRS. DOROTHY MISKELL, Junior Clerk-Stenographer in the Purchasing Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred thirty-five dollars (\$135) a month (this supersedes her previous appointment). (March 2, 1944)

VAN GERPEN, VIRGINIA, Junior Clerk-Typist in the Bursar's Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred thirty dollars (\$130) a month (this supersedes her previous appointment). (March 2, 1944)

WARNER, L. WINIFRED, Junior Clerk-Stenographer in the Tabulating Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred twenty-five dollars (\$125) a month (this supersedes her previous appointment). (March 2, 1944)

WENDT, VIRGINIA, Assistant Office Appliance Operator in the Accounting Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred ten dollars (\$110) a month (this supersedes her previous appointment). (March 2, 1944)

WHITE, MRS. LOUISE DALY, Assistant Office Appliance Operator in the Accounting Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred fifteen dollars (\$115) a month (this supersedes her previous appointment). (March 2, 1944)

WILLIAMS, RUSSELL BIGELOW, Assistant in Surgery (Rush), in the College of Medicine, for six months beginning March 1, 1944, without salary. (February 25, 1944)

WOOD, BETTY F., Assistant Clerk-Typist in the Bursar's Division of the Comptroller's Office, for six months beginning March 1, 1944, subject to University Civil Service rules, at a salary at the rate of one hundred dollars (\$100) a month. (March 2, 1944)

## RESIGNATIONS

The Secretary presented also for record the following list of resignations.

AMES, ALFRED CAMPBELL, Instructor in English, in the Department of English, and in the Personnel Bureau—resignation effective March 1, 1944.

BALL, WILMA RUTH, Assistant Clerk-Typist in the Registrar's Office—resignation effective April 9, 1944.

BERGSCHNEIDER, MRS. ANNA LACY, Assistant in Bacteriology and Public Health, in the College of Medicine—resignation effective March 1, 1944.

BRACKETT, PRISCILLA, Senior Physiotherapist in the Department of Orthopaedic Surgery, in the College of Medicine—resignation effective February 1, 1944.

CUTHBERT, F. LEICESTER, Special Research Associate in Petrography and Mechanical Engineering, in the Engineering Experiment Station—resignation effective March 16, 1944.

DETURK, MRS. RUTH WILLARD, Assistant in Spanish—resignation effective February 22, 1944.

FRED, MRS. LOUISE S., Supervising Psychiatric Social Service Worker in the Department of Psychiatry, in the College of Medicine—resignation effective April 1, 1944.

GINSBERG, FRANK, Assistant in Chemistry—resignation effective February 1, 1944.

HAMMING, RICHARD WESLEY, Instructor and Research Assistant in Mathematics—resignation effective March 1, 1944.

HAMMING, MRS. WANDA LITTLE, Assistant in Mathematics—resignation effective March 1, 1944.

HAUTAU, LEONA VERA, Assistant in Nutrition, in the College of Medicine—resignation effective March 26, 1944.

HAYES, MRS. DOROTHY DUEWER, Cashier in the Bursar's Division of the Comptroller's Office—resignation effective March 6, 1944.

HUGHES, MRS. MAY B., Junior Clerk-Stenographer in the Office of the Executive Dean of the Chicago Colleges—resignation effective March 25, 1944.

LANG, MRS. BLANCHE ELAINE, Assistant Clerk-Stenographer in the Department of Physics, in the College of Engineering—resignation effective March 1, 1944.

LIVESAY, NAOMI MARY, Assistant in Mathematics—resignation effective March 1, 1944.

MUGUERZA, HERNAN, Assistant in Spanish—resignation effective March 1, 1944.

MUSGROVE, HARLEY TELL, Senior Laboratory Mechanic in the Department of Theoretical and Applied Mechanics, in the Engineering Experiment Station—resignation effective March 8, 1944.

NEDWICK, ELEANOR H., Junior Clerk-Stenographer in the Chicago Division of the Registrar's Office—resignation effective January 12, 1944.

ROBINSON, JANET AUGUSTA, Assistant Clerk-Stenographer in the Department of Physics, in the College of Engineering—resignation effective February 13, 1944.

The Board adjourned.

H. E. CUNNINGHAM

*Secretary*

PARK LIVINGSTON

*President*