

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**UNIVERSITY OF ILLINOIS**

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**January 25, 1947**



The January meeting of the Board of Trustees of the University of Illinois was held on Saturday, January 25, 1947, at the University Club, 76 East Monroe Street, Chicago, according to the following schedule:

10 a.m. — Executive session, as in Committee of the Whole.

11:30 a.m. — Open session.

When the Board convened, the following members were present: President Livingston, General Davis, Mr. Fornof, Mrs. Grigsby, Mr. McKelvey, Dr. Meyer, Mr. Nickell. Mr. McLaughlin took his place with the Board early in the forenoon. On invitation of the Board, Mrs. Doris S. Holt, Trustee-elect, was present during the day.

President Stoddard was present; also Mr. A. J. Janata, Assistant to the President, Mr. H. E. Cunningham, Secretary, Mr. Lloyd Morey, Comptroller, Professor C. R. Griffith, Provost, Professor W. E. Britton, Legal Counsel, Mr. Ernest L. Stouffer, Architect, Mr. Howard A. Hazleton, Business Manager of the Chicago Colleges, and Mr. Norval D. Hodges, Assistant Legal Counsel. Professor Phillips Bradley, Director of the Institute of Labor and Industrial Relations, was present during part of the day.

**MINUTES APPROVED**

The Secretary presented the minutes of the meeting of December 28, 1946.

On motion of Mr. Davis, the minutes were approved as printed on pages 191 to 214 above.

**MATTERS PRESENTED BY PRESIDENT STODDARD**

The Board considered in executive session the items on the agenda and took action on the following matters presented by the President of the University.

**ADDITIONAL APPROPRIATION FOR PURCHASE OF CLARK PROPERTY**

(1) On June 30, 1945 (Minutes, page 506), the Board of Trustees approved the purchase of the so-called Clark property in Urbana adjoining the property at the corner of Goodwin and Green Streets (Fay property) acquired for the apartment building project. At that time it was expected that the property could be secured for \$25,000, and an appropriation providing this amount was made. There was an appropriation of \$60,000 for the Fay property but only \$55,095 was required.

A further resolution indicating the necessity of this purchase was approved by the Board on August 29, 1945 (Minutes, page 633), this resolution being necessary to enable the Conservator for the owner of the Clark property to apply for a permit to sell.

The court has made an independent survey of the value of this property, as a result of which it appears that the cost will be between \$35,000 and \$40,000. The Director of the Physical Plant Department and the Comptroller feel that this addition is necessary to provide the minimum amount of ground necessary for the apartment project and request an additional appropriation of \$10,000, or so much thereof as may prove to be necessary, which, together with the unused balance from the Fay property, should be sufficient to cover the outside possible cost of the Clark property.

I concur and recommend such an appropriation from the General Reserve Fund.

On motion of Mr. Davis, this matter was referred to the Committee on Buildings and Grounds for consideration and recommendation to the Board.

**PURCHASE OF KNIPP PROPERTY**

(2) A recommendation from the Faculty Committee on Special Appropriations and Nonrecurring Expenditures that the residence of Professor C. T. Knipp at 1003 West Nevada Street, Urbana, be purchased, and that an appropriation of \$20,000, or so much thereof as may be necessary, be made for the purchase and remodeling of this property.

This property is in the range of development of future women's residence halls, being two properties removed from our present holdings and immediately adjoining the forestry on the north. The original price asked was \$22,000, but a tentative offer of \$19,000 was made by University representatives, which offer the owners have indicated they would accept. The price is reasonable as compared with other purchases made by the University.

It is proposed to use this property for the remainder of 1947 and to September, 1948, for faculty housing. At that time it will be assigned to the Bureau of Educational Research, since by that time the Bureau must be found a new location to replace its present location in Gregory Hall which will be required for other purposes.

On motion of Mrs. Grigsby, this matter was referred to the Committee on Buildings and Grounds for consideration and recommendation to the Board (see page 219 below).

**SALE OF LAND IN ROSELAWN CEMETERY**

(3) The Board of Trustees has approved disposing of the University's holdings in Roselawn Cemetery at a price sufficient to recover the University's investment and expenses incurred in holding the property, and has referred the matter to the Finance Committee, which reports as follows:

The Board of Trustees has referred to the Finance Committee for recommendation the problem of disposing of land owned by the University in Roselawn Cemetery near Champaign. The Board had previously indicated that the

University should "recover its present investment and expenses incurred in holding this property" (Minutes, February 24, 1945, page 364).

Since that time continued efforts have been made by University officers to secure an offer which would accomplish this result. This has not been found possible. The best offer received is from Russell L. Earl of Champaign to buy all land owned by the University in the Cemetery, consisting of 789 quarter lots, 239 single lots, and a small, unplatted area in the northwest corner for a purchase price of \$14,000, payable, cash on execution of contract, \$5,000, balance within three years with 3% interest on the unpaid balance, a contract to be drawn mutually satisfactory to the University and the purchaser.

On this basis, the University would not realize its complete investment expenses by \$2,204.15. However, it has not been necessary to expend any part of the appropriation of \$2,220 made by the Board for improvement of the Cemetery in May, 1945; consequently, that expense has been saved.

The Legal Counsel has advised that it is not possible for the University to attempt to recover any land, in which interments have been made or use any vacant lots now or formerly owned by the University, for building purposes. For that reason, it seems highly desirable to dispose of the University's holdings at the earliest possible date.

The Finance Committee recommends that the offer of Russell L. Earl for the purchase of this land be accepted and the officers of the Board authorized to conclude a contract and execute all necessary documents.

FRANK H. MCKELVEY, *Acting Chairman*  
CHESTER R. DAVIS  
K. E. WILLIAMSON

The President recommended that this offer be accepted.

On motion of Mr. McKelvey, this sale was authorized as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Livingston, Mr. McKelvey, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Dr. Luken, Mr. McLaughlin, Mr. Williamson.

#### LEASE OF NAVY PIER AND PURCHASE OF NAVY EQUIPMENT

(4) Officers of the University have been negotiating a lease with officials of the City of Chicago for a portion of Navy Pier for use by the Chicago Undergraduate Division. They have also been discussing with them and with officials of the Navy Department a basis for purchase of certain equipment left on the Pier by the Navy, which the University needs. Complete agreement has now been reached by representatives of all parties, the principal conditions of which are:

1. The lease of approximately 373,350 square feet of space at a rental of \$115,000 for the 11 months ending June 30, 1947, and \$117,000 a year thereafter, from August 1, 1946, to June 30, 1951, with renewal privilege for three additional years.

2. The University is to pay for electricity, gas, water, and heat.

3. The University is to pay \$1,120 a year in lieu of insurance, and to provide public liability insurance protection to the City.

4. The University is to pay the cost of restoration of the Pier to the condition when Navy took possession, which is estimated at \$200,000, the sum of \$100,000, to be deposited in escrow with the First National Bank of Chicago on the signing of the lease, and an additional \$100,000 on or before August 1, 1947.

5. All equipment left on the Pier by the Navy Department to be sold by the City to the University for the sum of \$85,000, with the provision that the University may sell surplus equipment and credit proceeds against this payment to an amount not in excess of \$22,000, any realization in excess of this amount to be paid to the City. The University will use at least seventy-five per cent of this property.

I recommend that this lease and purchase be approved, that the Comptroller and the Secretary of the Board be authorized to execute the lease when approved by the Legal Counsel, and that the Comptroller be authorized to conclude the

purchase of equipment from the Navy as described, with the understanding that immediate sale of equipment not wanted for educational purposes be made.

During the presentation of this item, Mr. McLaughlin took his place with the Board.

Mr. Morey, Mr. Britton, and Mr. Hodges commented on this matter.

On motion of Mr. Fornof, the lease was approved and authority was given as recommended.

#### **ARCHITECTURAL AND ENGINEERING SERVICES FOR APARTMENT BUILDING**

(5) On June 30, 1945, the Board of Trustees authorized the employment of architectural and engineering firms for designing and planning buildings and other permanent improvements in the University's building program for 1945-1947. This authorization included employment of Skidmore, Owings, and Merrill, Chicago, as architects for an apartment building for married students. A contract for professional services was executed as of August 6, 1945.

Subsequently the University's housing plans changed. The sudden termination of World War II necessitated providing quickly a great deal of housing for both married and unmarried veterans. Available funds were used for installation of temporary housing secured through the Federal Public Housing Authority. Work on the plans for the permanent apartment building project was suspended after Skidmore, Owings, and Merrill had already done some preliminary work for which the firm has been paid \$1,604.84.

Recently the apartment building project has become again active due to the interest of lending agencies in financing it. Therefore, the contract with Skidmore, Owings, and Merrill, which had been suspended, has been reactivated.

On motion of Dr. Meyer, the continuation of these services was approved.

#### **INSTALLATION OF PRESIDENT**

(6) A request that the Board of Trustees authorize ceremonies for the installation of the President of the University, and appropriate funds to cover the cost of the same.

A two-day affair would be in order, with one day devoted to ceremonies in Chicago in which the Chicago Professional Colleges of Medicine, Dentistry, and Pharmacy and the Undergraduate Division at Navy Pier would participate, and the other the formal inaugural on the following day at Urbana-Champaign. On both occasions it would be appropriate to have addresses by distinguished educators, scientists, and public officials. It is difficult to make an accurate estimate of the cost, but an appropriation of \$10,000 is suggested.

It is proposed also to have a meeting of the Citizens Advisory Committee on the day following the installation, to sum up, in terms of interest of the entire state, the significance of the ceremonies.

On motion of Mr. Davis, this appropriation was made, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Livingston, Mr. McKelvey, Mr. McLaughlin, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Dr. Luken, Mr. Williamson.

The President of the University was authorized to make all arrangements, in conference with committees of the Board, the Faculty, and the Citizens Committee.

#### **ADVISORY COMMITTEE FOR INSTITUTE OF LABOR AND INDUSTRIAL RELATIONS**

(7) The faculty council and advisory committee on the Institute of Labor and Industrial Relations recommends the appointment of an advisory committee of five representatives each from labor, management, and the public. I have asked Dr. Phillips Bradley to present this matter to the Board.



Dr. Bradley presented the names of the proposed members, and explained the method of selection.

After discussion, President Stoddard suggested that Dr. Bradley, in conference with the faculty council, revise the list so that it does not contain more than one person from any company or city (except Chicago), and to recommend varying terms for the first appointees, looking toward a regular term of three years, with one member from each group appointed each year, with alphabetical rotation within each of the groups.

On motion of Mr. Davis, the President of the University was requested to submit the revised personnel of this committee to the Executive Committee for approval.

#### **PURCHASE OF KNIPP PROPERTY**

At this point, Mr. McKelvey reported that the Committee on Buildings and Grounds approved the purchase of the Knipp property as recommended (see page 216 above).

On motion of Mr. Davis, this recommendation was adopted (subject to confirmation of the appraisal), and an appropriation of \$20,000 was made, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Livingston, Mr. McKelvey, Mr. McLaughlin, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Dr. Luken, Mr. Williamson.

#### **CONDEMNATION OF LAND**

Professor Britton reported that in the trial of the suit for condemnation of land in Urbana to be used as a site for the Chemical Engineering Building, the jury had returned a verdict placing valuations on the property at 606 South Mathews Avenue at \$45,000 and on that at 1201-1203 West California Avenue at \$42,750, a total of \$87,750.

After discussion, on motion of Mr. Fornof, the Executive Committee was authorized to take all necessary and advisable action in this matter pending the next meeting of the Board.

### **OPEN SESSION**

#### **MATTERS PRESENTED BY PRESIDENT STODDARD**

The Board continued, in open session, its consideration of matters presented by the President of the University.

#### **ARCHITECTS FOR BUILDING PROGRAM FOR CHICAGO PROFESSIONAL COLLEGES**

(1) The Director of the Physical Plant Department recommends that contracts be made with the following architectural firms:

1. *Shaw, Naess, and Murphy, Chicago*.—Preparation of building studies and detailed working drawings to the extent funds will permit for the student residence halls for the Colleges of Medicine, Dentistry, and Pharmacy.

This is an outstanding architectural firm in Chicago and has been selected because of its accomplishments in the housing field. This firm has furnished satisfactory services on the new women's residence hall now under construction at Urbana, and its architects are therefore familiar with the University's policies and standards. This will expedite their work.

2. *Schweikher and Elting, Melrose Park*.—Preparation of plans and specifications on the Experimental Research Building for the Drug Plant Experimental Station near the Morton Arboretum in DuPage County.

This firm has achieved a national reputation in the field of functional archi-

tectural design. The amount of land available for this project, the open and rolling character of the country, and the relation of building requirements to farming and other out-of-door activities point to the desirability of such style of architecture. This firm is located not far from the Drug Plant Experimental Station site. This will make it possible for them to give the project full attention during the construction stages.

I concur in these recommendations.

On motion of Mr. McLaughlin, these contracts were authorized as recommended.

#### **BUDGET FOR UNDERGRADUATE DIVISION AT GALESBURG, FISCAL YEAR 1946-1947**

(2) The internal budget for the new Undergraduate Division of the University at Galesburg for the fiscal year beginning July 1, 1946, and covering appointments for the academic year 1946-1947, is submitted herewith. The budget has been compiled by the Dean, with the assistance of the Business Manager of the Galesburg Division, on estimates supplied by the various educational officers and the general University offices represented there. It has been reviewed in detail by the Director of the Bureau of Institutional Research, who assisted actively in setting up the Division, and has been examined by the Provost and the Comptroller.

The budget is summarized as follows:

Recurring budget for regular operating expenses:

Salaries and wages.....	\$ 835 215
Expense and equipment.....	152 202
<i>Total</i> .....	<i>\$ 987 417</i>

Nonrecurring expenditures for remodeling and equipment

(this year only)..... 848 780

*Grand Total*..... *\$1 836 197*

Estimated resources for this budget are as follows:

Estimated income from student fees and compensation from

U. S. Veterans Administration for veteran students..... 206 379

Special additional emergency appropriation from tax funds requested of the General Assembly..... \$1 629 818

I recommend:

1. That this budget be approved.

2. That the President of the University be authorized to (a) make such changes or adjustments as are needed, (b) make such additional appointments as may become necessary, and (c) accept such resignations as are offered, as the needs of the division may indicate from time to time, all within the total of the budget as submitted.

3. That the Comptroller be authorized to pay out of funds presently appropriated by the General Assembly expenditures against this budget in anticipation of the additional income and special appropriations above indicated.

On motion of Mr. Nickell, this budget was approved as printed in the Appendix (page 235), and authority was granted as recommended. The appropriation was made by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Livingston, Mr. McKelvey, Mr. McLaughlin, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Dr. Luken, Mr. Williamson.

#### **FEDERAL FUNDS FOR FARM LABOR EXTENSION PROGRAM**

(3) Federal funds again have been made available for the Farm Labor Extension Program for the six-month period of January 1, 1947, to June 30, 1947, to be expended through the University Division of Agricultural Extension. The amount which has been made available for this period is \$101,173, and provision

for carrying on this program after June 30, 1947, will depend on the action of Congress.

The following budget is submitted covering the estimated expenditures from January 1 to June 30, 1947:

Salaries (including supervisors, assistant supervisors, and clerical help for the central office, appointments to be approved by the President).....	\$ 78 933
Wages (miscellaneous services).....	740
Travel.....	14 300
Other expense.....	7 200
<i>Total</i> .....	<u>\$101 173</u>

The foregoing budget has been submitted by the Dean of the College of Agriculture and Director of the Extension Service in Agriculture and Home Economics, and has been reviewed by the Comptroller. I recommend its approval subject to adjustment within the total.

On motion of Mr. McKelvey, this budget was approved as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Livingston, Mr. McKelvey, Mr. McLaughlin, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Dr. Luken, Mr. Williamson.

#### **SPECIAL APPROPRIATIONS FOR NONRECURRING EXPENDITURES**

(4) The Committee on Special Appropriations and Nonrecurring Expenditures recommends assignments from the General Reserve Fund for the following purposes:

1. Remodeling and equipment in the Chicago Professional Colleges (including the relocation of a fence).....\$16 200
2. Installation of a public address system in observation gallery of University High School..... 815
3. Special equipment in Electrical Engineering..... 15 000

On motion of Mr. Davis, these appropriations were made as recommended, by the following vote: Aye, Mr. Davis, Mr. Fornof, Mrs. Grigsby, Mr. Livingston, Mr. McKelvey, Mr. McLaughlin, Dr. Meyer, Mr. Nickell; no, none; absent, Mr. Green, Dr. Luken, Mr. Williamson.

#### **CHANGES IN BUDGET (SPECIAL APPROPRIATIONS) OF THE ATHLETIC ASSOCIATION**

(5) The Board of Directors of the Athletic Association requests approval of the following additional special appropriations from its funds for the current year:

1. For an intramural program at the Chicago Undergraduate Division for the remainder of the current year.....\$2 452 85
2. For an intramural and recreational program at the Galesburg Undergraduate Division for the remainder of the current school year.... 750 00
3. For championship awards in wrestling and football for the 1946 season, including the Rose Bowl Game..... 2 646 52

I recommend approval of these appropriations.

On motion of Mr. Fornof, these changes in the Athletic Association budget were approved.

#### **CONTRACT FOR REMODELING ROOM 215 ELECTRICAL ENGINEERING LABORATORY**

(6) On July 30, 1946 (Minutes, page 9), the Board appropriated \$50,000 for remodeling Room 215 Electrical Engineering Laboratory to provide facilities for research programs in that department. Bids received on January 14, 1947, for this work were as follows:

<i>Basis</i>	<i>C. H. Siems</i>	<i>C. A. Petry &amp; Sons</i>	<i>E. N. DeAtley</i>
1. Guaranteed maximum cost plus fixed fee:			
Cost .....		\$23 000	.....
Fixed fee .....		3 400	.....
2. Fixed fee with estimate only of the total cost, without guarantee:			
Fixed fee .....	\$ 2 230	3 200	.....
Estimated cost .....	19 440	21 500	.....
3. Fixed sum basis .....		25 760	\$21 657

The Physical Plant Department and the Department of Electrical Engineering recommend that the contract be awarded to E. N. DeAtley, whose bid by analysis is the lowest and is for a fixed sum.

The Comptroller presents this recommendation for approval, and I concur in the recommendation.

On motion of Mrs. Grigsby, this contract was awarded as recommended.

#### CANCELLATION OF SABBATICAL LEAVES OF ABSENCE

(7) The following members of the faculty who were granted sabbatical leaves of absence during the academic year 1946-1947 have requested that their leaves be postponed:

MILES C. HARTLEY, Assistant Professor of Education and Head of the Department of Mathematics in the University High School, leave on one-half pay, second semester, 1946-1947.

E. J. WORKING, Professor of Agricultural Economics, leave on full pay, second semester, 1946-1947.

These requests are made for the convenience of the University because of the shortage of instructional staff.

I recommend cancellation of these leaves without prejudice as to reinstatement of these leaves in the future.

On motion of Mr. Davis, this recommendation was approved.

#### APPOINTMENTS TO PROFESSIONAL ADVISORY COMMITTEE OF THE DIVISION OF SERVICES FOR CRIPPLED CHILDREN

(8) The Board of Trustees has authorized the appointment of a Professional Advisory Committee of the Division of Services for Crippled Children to work with the Superintendent of the Division in providing necessary contacts between it and the University. The present committee was appointed for two years from December 1, 1944. The Vice-President in charge of the Colleges of Medicine, Dentistry, and Pharmacy submits the following nominations for reappointments and new appointments to this Committee for two years from December 1, 1946. I concur in these appointments.

##### *Reappointments*

ALLAN G. BRODIE, Orthodontist, Chicago.

HAROLD CAMP, Secretary of State Medical Society, Monmouth.

MAUDE CARSON, Chief of Division of Public Health Nursing, Illinois Department of Public Health, Springfield.

FREMONT A. CHANDLER, Orthopedic Surgeon, Chicago.

GERALD M. CLINE, Pediatrician, Bloomington.

EDWARD L. COMPERE, Orthopedic Surgeon, Chicago.

HUGH E. COOPER, Orthopedic Surgeon, Peoria.

WOODRUFF L. CRAWFORD, Pediatrician, Rockford.

ROLAND R. CROSS, Director of State Department of Public Health, Springfield.

WATSON GAILEY, Ophthalmologist, Bloomington.

PAUL W. GREELEY, Plastic Surgeon, Chicago.

JULIUS H. HESS, Pediatrician, Chicago.

PAUL H. HOLINGER, Broncho-Esophagologist, Chicago.

PHILIP LEWIN, Orthopedic Surgeon, Chicago.

LEO M. LYONS, Superintendent of St. Luke's Hospital, Chicago.

FREDERICK W. MERRIFIELD, Maxillofacial Surgeon, Chicago.

EDNA NICHOLSON, Executive Secretary of Central Service for the Chronically Ill, Chicago.

FRANK A. NORRIS, Surgeon, Jacksonville.

ERIC OLDBERG, Neurologist and Neurosurgeon, Chicago.

GEORGE E. SHAMBAUGH, JR., Otolaryngologist, Chicago.

CLARENCE T. SIMON, Director of Speech Clinic, Northwestern University, Evanston.

#### *New Appointments*

DORA GOLDSTINE, Medical Social Worker, University of Chicago.

ROBERT HENNER, Otolologist, Chicago.

HERBERT KOEPP-BAKER, Audiologist, Chicago.

HENRY PONCHER, Pediatrician, Chicago.

PAUL L. SCHROEDER, Psychiatrist, Chicago.

JOHN THOMPSON, Orthodontist, Chicago.

On motion of Mr. McLaughlin, this committee was appointed as recommended.

#### **BEQUEST OF MRS. LOUISE M. LEOPOLD**

(9) The Northern Trust Company and Mr. Bernard W. Flinn, co-executors under the will of Mrs. Louise M. Leopold, have forwarded to the University \$5,000 in satisfaction of the legacy under such will.

This matter was previously reported to the Board of Trustees on March 9, 1946 (Minutes, page 1,017).

This report was received for record.

#### **PURCHASES AUTHORIZED**

(10) The following purchases were recommended by the Purchasing Agent and authorized by the Comptroller. Unless otherwise specified the purchases were made on the basis of lowest bids, ceiling prices, or because the items are non-competitive. Emergency action was necessary to secure delivery in time to meet specific needs or because prices quoted were subject to immediate acceptance.

<i>Item</i>	<i>Department</i>	<i>Vendor</i>	<i>Cost</i>
Laboratory apparatus	Chemistry, Galesburg Undergraduate Division	E. H. Sargent & Co., Chicago Central Scientific Co., Chicago A. S. Aloe Co., Chicago A. Daigger & Co., Chicago Chicago Apparatus Co.	\$1 118 15 874 17 3 034 60 579 00 2 140 74
257 items of machine shop equipment	Chicago Undergraduate Division	Samuel Harris & Co., Chicago Charles Besly & Co., Chicago Chicago Precision Supply Co. W. D. Allen, Chicago	529 21 893 35 886 01 1 444 32
360 reams, 22x34 32-lb. ruled paper for examination books	Office Supply Store	Rockwell-Barnes Co., Chicago	1 494 00
50 lbs. dimethylphenylmethylcarbinol from mixed xylenes; 50 lbs. 2-(4-phenoxylphenyl)-ethanol	WPB Rubber Research	Edwal Laboratories, Inc., Chicago	8 300 00
Signs for Airport	Institute of Aeronautics	R. C. Moore Sign Co., Champaign	1 037 80
40,000 lbs. 25x38 40-lb. No. 1 English finish book paper	Office Supply Store	Crescent Paper Co., Champaign	4 000 00
38 bbls. aviation oil	Institute of Aeronautics	Shell Oil Co., Chicago	1 024 10
45,000 gallons (approx.) aviation gasoline	Institute of Aeronautics	Shell Oil Co., Chicago	6 503 25 (approx.)
68 items of equipment for scientific office	A. C. Ivy Scientific Office	Central Scientific Co., Chicago	1 899 00
96 #1460 E. D. dentoforms	Student Supply Store, Chicago	Columbia Dentoform Corp., New York	2 208 00
30 typewriters for use in Journalism classes	School of Journalism	Michael Business Machines, Champaign	2 642 90
Furnishings for lounges at the Galesburg Undergraduate Division	Galesburg Housing Division	Ernst C. Von Ammon, Interior Decorator, Chicago	2 620 03

<i>Item</i>	<i>Department</i>	<i>Vendor</i>	<i>Cost</i>
Employers' Liability Insurance Policy	Business Office, Bursar	Liberty Mutual Insurance Company of Chicago	1 412 07
1,854 tablet arm classroom chairs	Physical Plant, Galesburg	Peabody Seating Co.	18 261 90

On motion of Mr. Davis, the action of the Comptroller in authorizing these purchases was approved and confirmed.

#### PURCHASES RECOMMENDED

(11) The Purchasing Agent has proposed and the Comptroller recommends the following purchases. Unless otherwise specified, the purchase in each case is recommended on the basis of lowest bid, ceiling price, or because the item is noncompetitive. I concur in the recommendations.

<i>Item</i>	<i>Department</i>	<i>Vendor</i>	<i>Cost</i>
One Hayes X-ray spectrograph and accessories	Chemistry	Hayes Scientific Appliances, Urbana	\$3 534 30
One precession camera	Chemistry	Charles Supper Co., Newton Centre, Massachusetts	1 500 00

On motion of Mr. Davis, these purchases were authorized as recommended.

#### CONTRACTS EXECUTED BY THE COMPTROLLER DECEMBER 11, 1946, TO JANUARY 10, 1947

(12) The Comptroller's report of contracts executed for the period from December 11, 1946, to January 10, 1947.

<i>With Whom</i>	<i>Purpose</i>	<i>Amount to be paid to the University</i>	<i>Date</i>
American Bottlers of Carbonated Beverages	1947 ABCB short course	\$30 a student; guaranteed minimum, \$1,000	November 13, 1946
External Products Institute Incorporated	Study of skin pigmentation	10 000	November 9, 1946
Owens-Corning Fiberglas Corporation	Study of electrical insulation materials	7 500	December 9, 1946
Aluminum Company of America	Study of farming uses for aluminum	30 000	December 30, 1946
G. D. Searle and Company	Study of histamine action on the gastric glands	2 400	October 29, 1946
Veterans Administration	VA-vr-637 counseling and testing services	\$17.50 per man per month, plus \$3.40 room and board per day	July 1, 1946
<i>With Whom</i>	<i>Purpose</i>	<i>Amount to be paid by the University</i>	<i>Date</i>
International Business Machines Corporation	Rental of eight machines at a monthly rate	\$ 552 monthly	October 30, 1946
C. H. Siems	General work on Health Service relocation	39 060	December 16, 1946
C. H. Siems	General work on alterations to building at 810 South Sixth Street for Print Shop storage	6 371	December 21, 1946
Thomas P. Winandy	Remove glass and paint from greenhouse at Cook County Experiment Station	1 360	December 30, 1946

Leases executed under general regulations of the Board:

<i>With Whom</i>	<i>Property</i>	<i>Amount to be paid to the University</i>	<i>Date</i>
Monticello Grain Company	Elevator located on Piatt farm	\$.01 for each bushel passing through elevator	January 1, 1947

This report was received for record.

#### REAPPROPRIATION OF BIENNIAL CAPITAL APPROPRIATIONS

(13) Of the total of \$16,809,000 of capital appropriations approved by the General Assembly in 1945, the sum of \$916,606.31 was actually expended as of December

31, 1946. A further sum of \$1,662,891.04 was encumbered. Releases by the Governor to that date total \$7,817,077.

Present conditions make it impossible to expend these funds for the projects for which they were appropriated prior to September 30, 1947, when the unexpended balances will lapse unless reappropriated. With the exception of the appropriation of \$38,000 for the telephone extension service, which will be expended in full by the end of the present biennium, and the appropriation of \$140,000 for the purchase of student housing, which will not be used, all of the appropriations are needed for their original purposes and should be kept available.

Bids have recently been taken on some of the projects and bids will be taken within the next few months on others, but few if any can be completed and paid for by September 30, 1947. It is necessary that the funds be reappropriated before the contracts are executed. Hence, it is recommended that the Board authorize a request to the present General Assembly for the reappropriation of balances existing on June 30, 1947, in the several projects remaining uncompleted at that time. The estimated maximum total of reappropriation which may be required is \$15,626,500 (see Schedule A, page 226).

The rate of progress on the various construction projects during the coming biennium will be determined by the amount of labor and material available and the delivery dates on material required. Under present conditions if all projects are initiated at approximately the same time all will proceed at a very slow rate. Certain projects must be completed by September, 1948, if the University is to meet its commitments to maintain the present student enrollment.

In view of these facts, it is necessary to establish a priority with respect to the schedule of construction of all University projects, both those included in present appropriations and those being requested for the coming biennium. I have conferred with the University officers concerned and submit a schedule of priorities which I recommend be adopted (see Schedule B, page 227).

It is noted that all projects are classified under three headings:

- AAA—Construction to begin as soon as possible with the expectation that they will be ready for use in the fall of 1948 or earlier.
- AA—Construction to begin only as soon as such construction will not interfere with progress of AAA projects.
- A—Construction to begin to the extent that funds become available and at such time as they will not interfere with the progress of either AAA or AA projects. It is doubtful that any of these A projects can be completed during the coming biennium.

The necessity of such priority of construction applies only to Urbana-Champaign. Conditions in Chicago do not require such classification, and all construction projects there may proceed as rapidly as plans are completed and funds made available.

It is understood that architectural and engineering work will proceed on all projects as rapidly as possible, but bids will not be taken until construction conditions permit.

The completion date of all projects will be determined primarily on the availability of brick masons and the delivery of structural steel. Accordingly, it is recommended that orders for steel on AAA projects be placed as rapidly as possible, in advance of the taking of bids for construction of the buildings.

With respect to any contracts and orders executed, it should be recognized that the same situation will exist as was faced with the women's residence hall, namely, that construction may have to be started before sufficient funds are made available to complete the project.

In order to complete AAA projects in the time indicated, all other local competition must be eliminated in so far as possible. Accordingly, it is recommended that the Natural Resources Board be requested to defer construction of the three buildings for which funds have been appropriated to them, for approximately one year, in consideration of the University's critical needs for completing certain classroom buildings to provide for instruction of veteran students.

On motion of Mr. Davis, these recommendations were approved and adopted, and priorities were established as recommended.

**SCHEDULE A**  
**1945-1947 CAPITAL APPROPRIATIONS IN SENATE BILL 417**  
**SUMMARY OF EXPENDITURES AND AMOUNTS TO BE REAPPROPRIATED**

<i>Item</i>	<i>Original Appropriation</i>	<i>Amount Released</i>	<i>Status 1 Expenditure</i>
Contingencies.....	\$500 000	(\$406 000)	.....
Power Plant Additions.....	680 000	802 050 <sup>2</sup>	\$21 476 41
Utilities Distribution System—Urbana.....	791 000	791 000	33 852 27
Sewer Extension.....	40 000	40 000	.....
Phone Service Extension.....	38 000	38 000	23 651 30
Water Station Improvements.....	120 000	120 000	2 887 14
Remodeling Existing Buildings.....	143 000	143 000	3 080 99
Student Residence Halls.....	1 500 000	1 750 950 <sup>3</sup>	331 377 31
Chemical Engineering Building.....	580 000	580 000	.....
Fine Arts Building.....	740 000	33 300	8 311 82
Electrical Engineering Building.....	875 000	164 375	36 116 14
Remodeling Health Service Station.....	42 000	75 000 <sup>4</sup>	.....
Veterinary Building.....	750 000	31 250	21 523 80
Band Building.....	220 000	3 900	8 21
Library Addition.....	315 000	11 812	1 788 00
Safety Improvements.....	20 000	20 000	701 90
Fire Protection Facilities.....	120 000	103 775	.....
Health and Sanitary Improvements.....	60 000	60 000	.....
Health and Physical Education Building.....	2 000 000	80 000	6 426 39
Betatron and Physics Research Laboratory.....	1 500 000	1 500 000	278 274 93
Animal Husbandry Laboratories.....	435 000	19 575	60 00
Chemical Laboratories.....	996 000	996 000	539 74
Mechanical Engineering Building.....	1 102 000	144 590	44 476 62
Dairy Husbandry Laboratories.....	275 000	12 375	.....
Purchase Buildings for Student Housing.....	140 000	.....	.....
Land—Urbana.....	127 000	127 000	50 604 51
Hospital Additions—Chicago.....	2 000 000	85 000	11 177 23
Atmospheric Research Building, remodeling.....	250 000	13 125	1 587 74
Utilities Distribution System—Chicago.....	400 000	21 000	4 688 20
Land—Chicago.....	50 000	50 000	33 995 20
<i>Total.....</i>	<i>\$16 809 000</i>	<i>\$7 817 077</i>	<i>\$916 606 31</i>

<sup>1</sup>Based on architect's estimates of maximum amounts which may remain unexpended June 30, 1947.

<sup>2</sup>Includes \$122,050 from contingencies.

<sup>3</sup>Includes \$250,950 from contingencies.

<sup>4</sup>Includes temporary housing and \$33,000 from contingencies.

<sup>5</sup>To November 25 only.



SCHEDULE B  
RECOMMENDED PRIORITY SCHEDULE FOR  
CONSTRUCTION OF CAPITAL ADDITIONS

	<i>Original Appropriation, 1945-1947</i>	<i>Additional Appropriation Requested, 1947-1949</i>	<i>Total</i>
<b>URBANA-CHAMPAIGN:</b>			
<i>AAA Priority</i>			
Chemistry Building.....	\$ 1 576 000	\$ 400 000	\$1 976 000 <sup>1</sup>
Electrical Engineering Laboratory....	875 000	740 000	1 615 000
Mechanical Engineering Building.....	1 102 000	500 000	1 602 000 <sup>1</sup>
Fine Arts Building.....	740 000	550 000	1 290 000 <sup>1</sup>
Residence Halls:			
Temporary Housing.....	1 150 950 <sup>2</sup>	.....	1 150 950
Permanent.....	600 000	2 300 000 <sup>3</sup>	2 900 000 <sup>3</sup>
Staff Apartment Building.....	.....	750 000 <sup>3</sup>	750 000
Power Plant Addition.....	802 050 <sup>4</sup>	3 713 000 <sup>5</sup>	5 306 050
Utilities Distribution System.....	791 000 }		
Water Station Improvements.....	120 000	50 000	170 000
Fire Protection Facilities.....	120 000	50 000	170 000
Remodeling Health Service Station...	75 000 <sup>6</sup>	.....	75 000
Physics Research Laboratory.....	1 500 000	120 000	1 620 000
<i>AA Priority</i>			
Additional Residence Halls.....	.....	1 500 000 <sup>3</sup>	1 500 000
Agricultural Laboratory Building.....	710 000	400 000	1 110 000 <sup>1</sup>
Band Building.....	220 000	120 000	340 000
Naval Science Building.....	143 000	307 000 <sup>7</sup>	450 000 <sup>1</sup>
McKinley Hospital Addition.....	.....	500 000	500 000
Veterinary Building.....	750 000	400 000	1 150 000
Library Addition.....	315 000	160 000	475 000
Building Modernization.....	.....	500 000	500 000
Safety Improvements.....	20 000	45 000	65 000
Health and Sanitary Improvements...	60 000	25 000	85 000
Sewer Extensions.....	40 000	20 000	60 000
<i>A Priority</i>			
Additional Residence Halls for 1,000			
Students.....	.....	3 500 000 <sup>8</sup>	3 500 000
Health and Physical Educational			
Building.....	2 000 000	..... <sup>8</sup>	2 000 000 <sup>6</sup>
Airport Construction.....	.....	1 100 000	1 100 000
<i>Non-Priority Items</i>			
Land.....	127 000	.....	127 000 <sup>1</sup>
Contingency (unassigned).....	94 000	.....	94 000
<i>Total, Urbana.....</i>	<i>(13 931 000)</i>	<i>(17 750 000)</i>	<i>(31 681 000)</i>

<sup>1</sup> Further increases in costs may render these estimates inadequate.<sup>2</sup> Includes \$250,950 from contingencies.<sup>3</sup> To be supplemented by funds obtained through borrowing.<sup>4</sup> Includes \$122,050 from contingencies.<sup>5</sup> Includes \$200,000 for Fire Station.<sup>6</sup> Includes \$33,000 from contingencies.<sup>7</sup> No allowance made for contribution which may be made by the Navy estimated at \$120,000.<sup>8</sup> An estimated additional sum of \$3,500,000 will be necessary to complete this building. Consideration is being given to the possibility of securing part or all of this sum through a self-liquidating loan.

	<i>Original Appropriation, 1945-1947</i>	<i>Additional Appropriation Requested, 1947-1949</i>	<i>Total</i>
<b>CHICAGO:</b>			
Hospital Additions .....	2 000 000	1 000 000	3 000 000 <sup>1</sup>
Atmospheric Research .....	250 000	100 000	350 000 <sup>1</sup>
Utilities Distribution System .....	400 000	250 000	650 000
Land .....	50 000	1 050 000	1 100 000
Housing (Residence Halls and Nurses Home) .....		2 510 000	2 510 000
Power Plant and Utilities .....		3 040 000	3 040 000
Second Unit of Hospital Addition .....		3 000 000	3 000 000 <sup>1</sup>
Experimental Research Building .....		500 000	500 000
Drug Plant Research Station .....		250 000	250 000
<i>Total, Chicago</i> .....	<i>(2 700 000)</i>	<i>(11 700 000)</i>	<i>(14 400 000)</i>
<i>Total, University</i> .....	<i>\$16 631 000<sup>2</sup></i>	<i>\$29 450 000</i>	<i>\$46 081 000</i>

<sup>1</sup> Further increases in costs may render these estimates inadequate.

<sup>2</sup> Excluding \$140,000 for purchase of buildings for student housing for which no reappropriation was requested and \$38,000 for phone service extension entirely expended in 1945-1947.

#### CONTRACTS FOR UTILITIES DISTRIBUTION SYSTEM

(14) Bids were received in the office of Sargent and Lundy on January 13, 1947, for the construction of additions to the Utilities Distribution System at Urbana, for which an appropriation of \$791,000 was made for the current biennium.

It is recommended that contracts be awarded as follows:

1. Piping in steam distribution tunnels, to William A. Pope Company, Chicago, the only bidder, \$94,038, with escalation clause for maximum increase of 18% over current labor and material prices.

2. Insulation for piping in tunnels, Asbestos and Magnesia Materials Company, Chicago, the lowest bidder, \$52,362 (firm bid).

3. Electrical distribution system, A. S. Schulman Company, Chicago, the lowest bidder, \$133,850, with escalation clause to a maximum of 16.4%.

4. Construction of tunnels and conduits, Warner Construction Company, Chicago, \$354,511. This concern is considered to be the lowest responsible bidder on the complete program.

The total of these contracts, \$634,761, is within the appropriation for the Utilities Distribution System. The requests for capital appropriations for 1947-1949 include a provision for additional funds for extension of the Utilities Distribution System sufficient to cover the total cost of this project plus additional services to buildings contemplated in the 1947-1949 building program.

Extension of the Utilities Distribution System is necessary to service adequately existing buildings as well as new buildings to be constructed in various campus areas.

Mr. Stouffer discussed this item and Item 15 together.

On motion of Mr. Nickell, these contracts were awarded as recommended.

#### CONTRACTS FOR ELECTRICAL ENGINEERING BUILDING

(15) Bids were received on January 21 for construction contracts and for structural steel for the Electrical Engineering Laboratory, for which a State appropriation of \$875,000 is available during the current biennium. A schedule of the bids and a report from the Director of the Physical Plant Department are submitted herewith.

The present estimate of the total cost of this project is \$1,615,775. The Board of Trustees has authorized a request for an additional appropriation of \$5,100,000 to supplement funds appropriated for the current biennium to cover the increased cost of building construction, which includes an allocation of \$325,000 for the Electrical Engineering Laboratory.

The Director of the Physical Plant Department recommends the award of contracts, to the lowest bidder in each case, within the total of the present available funds and after allowing for the cost of architectural and engineering services, as follows:

1. John Felmley, Bloomington, Illinois, construction and structural steel, \$401,000, with the provision that an addition to the contract of \$347,600 may be made at any time prior to August 1, 1947.

2. Carson-Payson Company, Danville, Illinois, heating and ventilating, \$106,000, with provision for an increase in the total contract up to \$176,954. This includes a fixed fee of \$19,661.

3. Leverenz Electric Company, Danville, Illinois, electrical wiring, \$67,000, with a provision for an increase in the total contract up to \$111,869.

4. W. T. Mahoney and Sons Company, Chicago, Illinois, plumbing, \$33,000, with provision for an increase in the total contract up to \$54,400, and with an escalation clause allowing for adjustments to cover increases in costs of labor and material.

These contracts will enable the University to proceed with the project within present financial limitations, and will also permit increasing the contracts on the basis of the bids received if additional funds for this project are made available for the biennium beginning July 1, 1947.

I request approval of these recommendations.

On motion of Mr. McLaughlin, these recommendations were approved.

#### **AUTHORITY TO CONFER DEGREES**

(16) A request for authority to confer degrees at all regular Commencement Exercises, beginning February 2, 1947, on candidates who qualify and are certified by the faculties for the same.

On motion of Mrs. Grigsby, this authority was granted as requested.

#### **SECRETARY'S REPORTS**

The Secretary presented the following lists for record, as printed in the Appendix:

1. Appointments made by the President of the University (page 230).
2. Resignations and cancellations of appointments (page 234).
3. Graduate scholars and fellows (page 234).
4. Cooperating teachers appointed by the President of the University (page 234).

The Board adjourned.

H. E. CUNNINGHAM  
*Secretary*

PARK LIVINGSTON  
*President*

## APPENDIX

## APPOINTMENTS MADE BY THE PRESIDENT

(The date in parenthesis is the date on which the appointment was made by the President of the University. Part-time appointments are shown by fractions after the name of the department. C = College; S = Station; E = Extension.)

- AIKEN, H. H., Special Research Assistant, Mechanical Engineering (S), January 1, 1947, until further notice, \$229.16 a month, supersedes (12-27-46).
- ASAY, A. H., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month, supersedes (12-26-46).
- ASROW, S. P., Special Research Assistant, Civil Engineering (S) ( $\frac{1}{2}$ ), February 1, 1947, until further notice, \$100 a month, supersedes (1-20-47).
- ATKINS, A. L., JR., Assistant, Physics (C) ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$500 (1-20-47).
- ATKINS, C. P., Instructor, Civil Engineering (C) ( $\frac{1}{2}$ ), four months beginning February 1, 1947, \$150 a month (1-4-47).
- ATTERBURY, R. A., Assistant, Oral and Maxillofacial Surgery (Dentistry) ( $\frac{1}{5}$ ), eight months beginning January 1, 1947, without salary (1-6-47).
- ATWOOD, N. R., Assistant, English (Undergraduate Division in Galesburg), six months beginning January 1, 1947, \$222.22 a month (1-20-47).
- AXEL, PETER, Assistant, Physics (C) ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$500, supersedes (1-3-47).
- BECHTOLD, J. H., Assistant, Metallurgical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$100 a month (1-11-47).
- BERDAHL, MRS. EVELYN, Assistant, English, five months beginning February 1, 1947, \$1000 (1-21-47).
- BERMAN, JULES, Instructor, Operative Dentistry (Dentistry) ( $\frac{2}{5}$ ), eight months beginning January 1, 1947, \$100 a month (1-11-47).
- BIRCH, MRS. CARROLL L., Associate Professor, Medicine (Medicine), one month beginning September 1, 1946, \$375, four months beginning October 1, 1946, \$562.50 a month, seven months beginning February 1, 1947, \$375 a month, supersedes (12-26-46).
- BONE, R. G., Associate Professor, History ( $\frac{1}{2}$ ), Director, Division of General Studies ( $\frac{1}{2}$ ), seven months beginning February 1, 1947, \$375 a month, supersedes (12-16-46).
- BUDDE, RAY, Assistant, Business Organization and Operation ( $\frac{1}{4}$ ), five months beginning February 1, 1947, \$45 a month (12-26-46).
- BYFIELD, G. V., Clinical Instructor, Medicine (Medicine), nine months beginning December 1, 1946, without salary (12-26-46).
- CANNARIATO, S. J., Assistant, Business Law ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (12-26-46).
- CARRELL, THELMA R., Instructor, Spanish (Undergraduate Division in Galesburg), seven months beginning December 1, 1946, \$288.89 a month, supersedes (12-27-46).
- CARROLL, W. E., Professor, Swine Husbandry (Animal Husbandry) (C), indefinite tenure, Associate Director, Agricultural Experiment Station, nine months, beginning December 1, 1946, \$8250 a year, supersedes (12-26-46).
- CLARK, W. C., Research Assistant, Physiology, January 15, 1947-August 31, 1947, \$291.67 a month (1-15-47).
- CLINTON, HAROLD, Special Research Assistant, Civil Engineering (S), February 1, 1947, until further notice, \$250 a month, supersedes (1-20-47).
- COLBERT, D. F., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (12-26-46).
- CRONIN, D. J., Clinical Assistant, Otolaryngology (Medicine), six months beginning January 1, 1947, without salary (1-11-47).
- DANNER, C. S., Assistant, Civil Engineering (C), four months beginning February 1, 1947, \$250 a month (1-4-47).
- DAVIS, W. T., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (12-26-46).
- ECKHOFF, H. E., Assistant, Civil Engineering (C), four months beginning February 1, 1947, \$275 a month (1-4-47).

- EHRENBERG, VIOLET, Instructor, Humanities (Undergraduate Division in Galesburg), February 25, 1947-June 30, 1947, \$1000 (1-21-47).
- FALETTI, R. J., Assistant, Business Law ( $\frac{1}{4}$ ), five months beginning February 1, 1947, \$45 a month (12-26-46).
- FAUCETT, P. M., Jr., Assistant, Economics ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (12-26-46).
- FIELING, MRS. JEAN G., Instructor, Humanities (Undergraduate Division in Chicago) ( $\frac{1}{2}$ ), five months beginning October 1, 1946, \$600 (1-11-47).
- FRETER, P. L., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (12-26-46).
- FRISON, MRS. BARBARA W., Research Assistant, Physiology ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (1-21-47).
- GIESER, P. K., Adjunct, Ophthalmology (Illinois Eye and Ear Infirmary), nine months beginning December 1, 1946, without salary (1-11-47).
- GILLETTE, H. E., Assistant, Oral and Maxillofacial Surgery (Dentistry) ( $\frac{1}{5}$ ), eight months beginning January 1, 1947, without salary (1-6-47).
- HALL, L. B., Assistant, Physics (Chemistry) (Pharmacy) ( $\frac{1}{2}$ ), three months beginning January 1, 1947, \$100 a month (1-6-47).
- HALTERMAN, J. C., Assistant, Business Organization and Operation ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (1-21-47).
- HARTLEY, M. C., Assistant Professor, Education, Head, Department of Mathematics (University High School), six months beginning March 1, 1947, \$4000 a year, supersedes (1-21-47).
- HAYS, L. K., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (1-21-47).
- HAZELKORN, JULES, Assistant, Oral and Maxillofacial Surgery (Dentistry) ( $\frac{1}{5}$ ), eight months beginning January 1, 1947, without salary (1-6-47).
- HELVIG, R. J., Assistant, Accountancy, five months beginning February 1, 1947, \$180 a month, supersedes (12-26-46).
- HENEGBAN, L. F., Special Research Assistant, Chemistry ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$400, supersedes (12-26-46).
- HERBST, R. R., Clinical Assistant, Ophthalmology (Medicine), one year beginning January 1, 1947, without salary (12-26-46).
- HICKS, J. B., Research Assistant, Institute of Labor and Industrial Relations ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$125 a month (1-20-47).
- HINES, V. A., Instructor, Education, Teacher, University High School, five months beginning February 1, 1947, \$332 a month, supersedes (1-21-47).
- HODGES, N. D., Assistant Legal Counsel, eight months beginning January 1, 1947, \$4500 a year (1-3-47).
- HORI, SHIZUO, Assistant, Electrical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$450 (1-15-47).
- HORSFALL, W. R., Assistant Professor, Entomology, seven months beginning February 1, 1947, \$2000 (1-16-47).
- HOUSTON, NANCY, Instructor, Physical Education for Women ( $\frac{3}{5}$ ), Counselor, University Council on Teacher Education ( $\frac{1}{5}$ ), five months beginning February 1, 1947, \$810, supersedes (1-15-47).
- HURT, A. E., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (12-26-46).
- JACKSON, M. W., Instructor, Theoretical and Applied Mechanics (C), four months beginning February 1, 1947, \$350 a month, supersedes (1-20-47).
- JAMES, R. M., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month, supersedes (12-26-46).
- JEFFRIES, J. U., Assistant, Electrical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$450 (1-15-47).
- JOHNSON, A. M., Instructor, Engineering Drawing and Physics (Undergraduate Division in Galesburg), six months beginning January 1, 1947, \$333.33 a month, supersedes (1-15-47).
- KELL, W. G., Assistant, Accountancy, five months beginning February 1, 1947, \$180 a month (1-21-47).
- KIMURA, K. K., Graduate Intern, Hospital Pharmacy (Pharmacy), December 21, 1946-June 30, 1947, without salary, to be provided with maintenance and uniforms (1-6-47).

- KINTNER, P. M., Assistant, Electrical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$450 (1-15-47).
- KUBITSCHKE, H. E., Assistant, Physics (C) ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$500, supersedes (1-20-47).
- LEBER, SAM, Special Research Assistant, Metallurgical Engineering (S) ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$100 a month (1-15-47).
- LEVITT, R. O., Clinical Instructor, Medicine (Medicine), nine months beginning December 1, 1946, without salary (12-26-46).
- LOVESETH, L. J., Assistant, Anesthesia (Surgery) (Medicine), eight months beginning November 1, 1946, without salary (12-26-46).
- LUDVIK, G. F., Special Research Assistant, State Natural History Survey, Agricultural Experiment Station ( $\frac{1}{2}$ ), January 1, 1947, until further notice, \$110 a month, supersedes (1-15-47).
- MARCUS, R. E., Clinical Assistant and Resident, Otolaryngology (Illinois Eye and Ear Infirmary), nine months beginning December 1, 1946, without salary (1-11-47).
- MASON, C. L., Special Research Assistant, State Natural History Survey, Agricultural Experiment Station ( $\frac{1}{2}$ ), six months beginning January 1, 1947, \$150 a month, supersedes (12-26-46).
- MCDONALD, AGNES M., Special Teacher for War Veterans, University High School ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$150 a month, in addition to half-time appointment in Mathematics (1-20-47).
- McMULLEN, G. C., Assistant, Electrical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$450 (12-26-46).
- MESSINGER, H. P., Assistant, Electrical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$450 (1-15-47).
- MORRIS, J. L., Instructor, Mechanical Engineering (C), five months beginning February 1, 1947, \$300 a month (1-15-47).
- MORRIS, W. O., Assistant, Business Law ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$100 a month (12-26-46).
- MULLER, ELSIE, Instructor, Mathematics (Undergraduate Division in Galesburg), five months beginning February 1, 1947, \$300 a month (1-21-47).
- NAU, R. H., Assistant Professor, Electrical Engineering (C), six months beginning February 1, 1947, \$333.33 a month (12-26-46).
- NELSON, G. K., Assistant, Accountancy ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month, supersedes (12-27-46).
- NORTON, L. J., Professor, Agricultural Economics (C), Agricultural Marketing Research (S), indefinite tenure beginning January 1, 1947, \$6500 a year, supersedes (12-26-46).
- ODELL, R. T., Assistant Professor, Soil Physics Research and Soil Survey Research (Agronomy) (S), seven months beginning February 1, 1947, \$300 a month, supersedes (1-20-47).
- PHILLIPS, G. A., Instructor, Architecture, five months beginning February 1, 1947, \$275 a month (1-11-47).
- PISZKIEWICZ, F. J., Associate, Otolaryngology (Illinois Eye and Ear Infirmary), one year beginning September 1, 1946, without salary, supersedes (1-15-47).
- PLAGGE, J. C., Assistant Professor, Anatomy (Medicine), eight months beginning January 1, 1947, \$5000 a year, supersedes (1-15-47).
- POGGEMEIER, W. H., JR., Assistant, Chemistry ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$400 (1-11-47).
- POLAND, R. R., Exchange Assistant, Acquisition (Library) ( $\frac{1}{2}$ ), seven months beginning February 1, 1947, \$75 a month (1-20-47).
- RAUSCH, DOROTHY M., Clinical Instructor, Nursing (Pediatric) (School of Nursing), six months beginning March 1, 1947, \$218 a month, to be furnished room and board valued at \$32 a month, while on duty (12-26-46).
- RAWCLIFFE, R. D., Assistant Professor, Physics (C), two years beginning September 1, 1947, \$5300 a year (1-21-47).
- RAWCLIFFE, R. D., Assistant Professor, Physics (C), three months beginning June 1, 1947, \$588.88 a month (1-21-47).
- ROBISON, R. E., Assistant, Civil Engineering (C) ( $\frac{1}{2}$ ), four months beginning February 1, 1947, \$125 a month (1-4-47).

- ROPP, EVELYN J., Research Assistant, Division of the University Examiner (Provost's Office) ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$100 a month (1-21-47).
- ROSS, PERRY, Associate, Ophthalmology (Illinois Eye and Ear Infirmary), nine months beginning December 1, 1946, without salary (1-11-47).
- RUTTENBERG, LOUIS, Clinical Assistant and Resident, Otolaryngology (Illinois Eye and Ear Infirmary), nine months beginning December 1, 1946, without salary (1-11-47).
- SAPORA, A. V., Instructor, Physical Education for Men, January 6, 1947-June 30, 1947, \$340 a month (1-20-47).
- SCOTT, N. R., Instructor, Electrical Engineering (C), five months beginning February 1, 1947, \$290 a month, supersedes (12-27-46).
- SENGER, J. D., Assistant, Business Organization and Operation, five months beginning February 1, 1947, \$180 a month, supersedes (12-26-46).
- SHEURING, J. J., Instructor, Dairy Manufactures (Dairy Husbandry) (C), First Assistant, Dairy Manufactures (S), eight months beginning January 1, 1947, \$3000 a year, supersedes (12-26-46).
- SIH, K. Y., Assistant, Electrical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$450 (1-15-47).
- SIMPSON, R. H., Associate Professor, Education, indefinite tenure beginning September 1, 1947, \$5500 a year (12-27-46).
- SIPLE, H. L., Associate Clinical Counselor, Student Personnel Bureau (Undergraduate Division in Chicago) (73/100), eight months beginning January 1, 1947, \$2912 a year (12-26-46).
- SKOLNIK, EMANUEL, Clinical Assistant, Otolaryngology (Medicine), six months beginning January 1, 1947, without salary (1-11-47).
- SMITH, BUFORD, JR., Assistant, Electrical Engineering (C) ( $\frac{1}{2}$ ), February 1, 1947-June 15, 1947, \$450 (12-27-46).
- SMITH, R. A., Research Assistant, History ( $\frac{1}{2}$ ), six months beginning January 1, 1947, \$80 a month (12-26-46).
- SNYDER, I. S., Special Research Assistant, Civil Engineering (S) ( $\frac{1}{2}$ ), Instructor, Civil Engineering (C) ( $\frac{1}{2}$ ), four months beginning February 1, 1947, Special Research Assistant, Civil Engineering (S) (full time), June 1, 1947, until further notice, \$260 a month, supersedes (1-4-47).
- SOMERS, P. P., Assistant Professor, Dairying Research (Dairy Husbandry) (S), January 1, 1947, until further notice, \$333.34 a month (1-17-47).
- STONE, CLEMENT, Assistant, Pharmacy (Pharmacy), December 21, 1946-August 31, 1947, \$2000 a year, supersedes (1-6-47).
- SULLIVAN, R. E., Research Assistant, History ( $\frac{1}{2}$ ), six months beginning January 1, 1947, \$100 a month, supersedes (12-26-46).
- TALMADGE, R. L., Cataloger, rank of Instructor, Library, seven months beginning February 1, 1947, \$185 a month, supersedes (1-20-47).
- TEODOSIADIS, ROMILOS, Special Research Assistant, Theoretical and Applied Mechanics (S) ( $\frac{1}{2}$ ), four months beginning February 1, 1947, \$140 a month, supersedes (1-20-47).
- TOUSTER, OSCAR, Special Research Assistant, Chemistry, four months beginning February 1, 1947, \$800, supersedes (1-20-47).
- VEALE, P. T., Assistant Professor, Soil Survey Research (Agronomy) (S), December 16, 1946-August 31, 1947, \$3800 a year, supersedes (12-26-46).
- WARD, E. J., Special Research Assistant, Theoretical and Applied Mechanics (S), January 1, 1947, until further notice, \$275 a month, supersedes (12-26-46).
- WELLINGER, R. P., Special Research Assistant, Electrical Engineering (S) ( $\frac{1}{2}$ ), six months beginning December 1, 1946, \$125 a month (1-11-47).
- WHITE, H. L., Lecturer, Sanitary Engineering (Civil Engineering) (C), four months beginning February 1, 1947, \$130.75 a month, in addition to his nonacademic appointment (1-4-47).
- WHITE, R. P., Assistant, Business Organization and Operation ( $\frac{1}{2}$ ), five months beginning February 1, 1947, \$90 a month (12-26-46).
- YOUNG, S. H., Assistant, Economics ( $\frac{1}{4}$ ), five months beginning February 1, 1947, \$45 a month (12-26-46).
- ZEMAN, T. C., Adjunct, Ophthalmology (Illinois Eye and Ear Infirmary), nine months beginning December 1, 1946, without salary (1-11-47).

**RESIGNATIONS AND CANCELLATIONS**

- BROWN, D. S., Assistant Professor, Pomology (Horticulture) (C), Assistant Chief, Pomology (S) — resignation effective 3-31-47.  
 CROUCH, IRENE, Instructor, Home Accounts Extension (Home Economics) (E) — resignation effective 3-1-47.  
 JANSON, H. W., Professor, History of Art (Special Graduate School Fund for University Distinction) — resignation effective 2-1-47.  
 KRIENKE, W. A., Assistant Chief, Dairy Manufactures (Dairy Husbandry) (S) — resignation effective 2-15-47.  
 MAJARAKIS, J. D., Fellow, Surgery — resignation effective 12-31-46.  
 PARRY, MURIEL H., Map Librarian — resignation effective 2-1-47.  
 POWELL, MRS. ELIZABETH W., Instructor, Home Economics (C) — resignation effective 2-1-47.  
 SAPORA, A. V., Instructor, Physical Education for Men — resignation effective 9-1-46.  
 SENTERS, W. J., Assistant Professor, Ceramic Engineering (C) — cancellation effective 9-1-46.  
 SNOWDEN, PAUL, Clinical Assistant, Radiology (Rush) (Medicine) — resignation effective 12-31-46.  
 TAMMINGA, MRS. MADELLE K., Assistant, Journalism — resignation effective 2-1-47.

**GRADUATE SCHOLARS AND FELLOWS**

(The date in parenthesis is the date on which the appointment was made by the President of the University. Terms of the year are abbreviated as follows: S. — Summer, four months beginning June 1, 1947. W. — Winter, four months beginning February 1, 1947. D — One year beginning September 1, 1947.)

URBANA DEPARTMENTS	Terms of 1946-1947	Scholarship Stipend	Fellowship Stipend
<i>Chemistry</i>			
ISAAC FELDMAN (1-17-47).....	W.S.	...	\$850
JACK S. HINE (1-17-47).....	W.S.	...	850
ARCHIBALD M. HYSON (1-17-47).....	W.S.	...	700
HUNG KAO (1-17-47).....	W.S.	...	850
JAMES B. MCPHERSON (1-17-47).....	W.S.	...	700
<i>Economics</i>			
JOHN M. HUNTER (1-17-47).....	W.	\$200	...
<i>Electrical Engineering</i>			
JOHN HOWARD BALDWIN (1-20-47) (Westinghouse Educational Foundation).....	W.S.	...	1 000
<i>Political Science</i>			
DONALD R. FOXVOG (1-17-47).....	W.S.	450	...
<i>Spanish</i>			
LUELLA DAY (1-17-47).....	W.	200	...
<i>Speech</i>			
MRS. ALICE D. KWASNY (1-17-47) (Zeta Phi Eta Scholarship in Speech).....	W.S.	350	...
<b>CHICAGO DEPARTMENTS</b>			
<i>Medicine</i>			
RAYMOND S. KIBLER (1-17-47).....	D.	...	1 800

**COOPERATING TEACHERS**

(School teachers and administrators cooperating with the College of Education, for the first semester of the academic year 1946-1947, appointed by the President of the University on December 31, 1946.)

Urbana Public Schools	Salary		Salary
T. H. COBB.....		E. B. ARMER.....	40 00
M. C. HOWD.....		RUTH CADE.....	25 00
H. J. BOTHWELL.....		FRANK CROWELL.....	55 00
WILLIAM ABERNATHY.....	\$35 00	W. B. DUDA.....	45 00



	<i>Salary</i>		<i>Salary</i>
MILDRED LAWSON .....	50 00	BARBARA STIEGEMEYER.....	6 67
J. C. MCILVOY .....	100 00	MRS. RUBY CLARK .....	6 67
DICIE A. MOORE .....	25 00	MRS. ALMA RIGNEY.....	8 34
MRS. BERNELLE MOOT.....	25 00	MARJORIE ROLOFF.....	.....
E. G. STEVENS.....	25 00	MRS. DOROTHY ANDERSON...	25 00
A. H. LAUCHNER.....	.....	MAUD HOLLINGSHEAD.....	25 00
MAUDE FRY.....	.....	EVA WELLS.....	25 00
MRS. ESTHER KRIGBAUM...	12 50		
RALPH SHICK.....	25 00	<i>Arcola Township High School</i>	
A. R. TERWILLIGER .....	60 00	F. E. KING.....	.....
ADA B. SMITH.....	50 00	MRS. LOIS SMITH.....	50 00
LEWIS STEPHENS.....	170 00		
BELLE V. SOUTH.....	13 33	<i>Belleville Township High School</i>	
FLORENCE WILEY.....	8 34	H. O. HALL.....	.....
MRS. LIZZIE McREYNOLDS...	15 00	L. G. LENTZ.....	50 00
MRS. HAZEL R. CARLSEN...	25 00		
MRS. ETTA L. DAVIS.....	13 33	<i>Fisher Community High School</i>	
RUTH HARRIS.....	15 00	T. A. HOOD.....	.....
PEARL GUNN.....	25 00	M. J. SCOTT.....	75 00
<i>Champaign Public Schools</i>		<i>Mahomet Community High School</i>	
E. H. MELLON.....	.....	K. L. MASSANARI.....	.....
C. W. ALLISON.....	.....	HAROLD ENGELKING.....	50 00
ELEANOR CHAFFEE.....	.....		
E. O. BOTTENFIELD.....	75 00	<i>Marseilles High School</i>	
HARRY COMBES.....	35 00	H. C. HAWLEY.....	.....
MARY HALL.....	30 00	O. A. FORDHAM.....	50 00
FRED MAJOR.....	40 00		
JODA MCGAUGHEY.....	25 00	<i>Newton High School</i>	
BETTY MELLOR.....	25 00	M. B. PLATZ.....	.....
MARJORIE STRONG.....	50 00	PAUL WALKER.....	50 00
R. W. SWINDELL.....	45 00		
ALVIN TAYLOR.....	45 00	<i>Olney Township High School</i>	
A. L. THOMASSON.....	.....	J. H. CHERRY.....	.....
J. L. SISK.....	.....	L. T. CLARK.....	50 00
MRS. DONNA B. KIRBY.....	15 00		
V. C. SHAUL.....	55 00	<i>Pinckneyville Community High School</i>	
ROBERT TAYLOR.....	40 00	H. G. QUILLMAN.....	.....
CHARLES TRIMBLE.....	25 00	LOUIS TEMPLETON.....	25 00
CARL WOLFINBARGER.....	35 00		
BONNIE J. LEWIS.....	25 00	<i>Tolono Community High School</i>	
CLELIA HARLAND.....	13 32	V. G. JEWELL.....	.....
L. R. MOYER.....	33 33	MRS. GENEVIEVE CROUSE...	50 00
AVICE F. LEE.....	15 00		
ELIZABETH HYDE.....	6 67	<i>Warrensburg Community High School</i>	
MARYESTHER JACKSON.....	.....	A. C. MUNS.....	.....
MRS. LIZZIE JOHNSON.....	25 00	CLARENCE HANOVER.....	50 00

#### BUDGET FOR THE GALESBURG UNDERGRADUATE DIVISION 1946-1947

##### Explanatory Notes

Appropriations for Salaries are available for the term indicated in each case but not for more than one year from September 1, 1946.

When appointments are made at salary rates less than the amounts provided in the budget, the unused balance lapses at that time.

Funds appropriated for positions in the salary budget which are not yet filled may, pending regular appointments, be drawn against by voucher to the Business Office for services of employees temporarily engaged to do the work contemplated by the position. Such temporary charges may not exceed the

*amount of time provided* by the position unless indicated herein or otherwise approved by the President.

All unexpended balances remaining in the salary budget lapse at the close of each calendar month unless previously assigned or encumbered.

Departmental appropriations are made under the captions "Salaries," "Wages," and "Expense and Equipment." No transfers may be made between "Salaries" and other captions except with the approval of the President of the University. *Requests for such changes should be submitted to the Comptroller.* Adjustments may be made between "Wages" and "Expense and Equipment" upon written request to the Comptroller.

Appropriations for Expense and Equipment, Wages, and Nonrecurring items are available for one year beginning July 1, 1946, and ending June 30, 1947. All unexpended balances in Wages appropriations lapse June 30, 1947, and *unencumbered* balances in Expense and Equipment appropriations lapse on that date. Allowable encumbrances for which funds will be carried forward on June 30, 1947, are only those for the purchase of equipment and other capital items.

All new positions classified as permanent and continuous should be included in the salary budget and must not be charged to any wages appropriation except in those departments submitting supplemental budgets detailing such wage appropriations.

*Unless otherwise indicated in the Budget:*

1. The service required under appointments in this budget to positions on the teaching faculty covers the academic year of the University, not including the Summer Semester. Salaries of such positions of the rank of Assistant Professor and above are paid in twelve equal monthly installments; salaries of other ranks, in nine equal monthly installments.

2. The service required in administrative, clerical, and service positions is for a full year of twelve months, with allowance for vacations, and salaries are paid in twelve equal monthly installments. All such positions in the academic budget are indicated by the letter "Y" following the tenure symbol.

*Symbols:*

A — Indefinite tenure.

D — One year from September 1, 1946.

F — Nine months from October 1, 1946.

G — Special tenure.

H — July 1, 1946, to June 30, 1947.

Y — Indicates that services are required throughout the year, except for allowable vacation, without additional compensation.

*Part-time:*

When any of the above symbols is combined with a number, the number indicates the fraction of time in per cent covered by the position.

*Housing:*

In a number of instances, as a practical and emergency arrangement, housing facilities are being temporarily furnished to staff members without charge, for the convenience of the University. As rapidly as possible, the arrangements are being revised, and final determination as to each case is being concluded.

#### ACADEMIC AND ADMINISTRATIVE BUDGET

##### Summary Statement of Estimated Income and Appropriations

###### *Estimated Income*

From Student Fees (subject to appropriation by the next General Assembly).....\$ 206 379

From Tax Revenues (special appropriation to be requested of General Assembly).....1 629 818

*Total, Estimated Income*.....\$1 836 197

###### *Appropriations by Board of Trustees*

Recurring Expenditures.....\$ 987 417

Nonrecurring Expenditures.....848 780

*Total, Appropriations*.....\$1 836 197

## Summary of Total Budget Appropriations

<i>Educational and General</i>	<i>Recurring</i>	<i>Non-recurring</i>	<i>Total</i>
General Administrative Offices.....	\$264 036	\$13 988	\$278 024
Instruction:			
Liberal Arts and Sciences.....	204 535	22 875	227 410
Engineering.....	26 150	37 500	63 650
Commerce and Business Administration...	20 800	5 000	25 800
Physical Education.....	24 150	14 818	38 968
<i>Sub-total, Instruction</i> .....	(275 635)	(80 193)	(355 828)
Library.....	35 730	17 286	53 016
Physical Plant.....	412 016	737 313	1 149 329
<i>Grand Total, Appropriations</i> .....	<i>\$987 417</i>	<i>\$848 780</i>	<i>\$1 836 197</i>

## Summary of Recurring Budget Appropriations

<i>Educational and General</i>	<i>Salaries and Wages</i>	<i>Other Expense</i>	<i>Total</i>
General Administrative Offices.....	\$205 386	\$58 650	\$264 036
Instruction:			
Liberal Arts and Sciences.....	195 410	9 125	204 535
Engineering.....	24 150	2 000	26 150
Commerce and Business Administration...	19 800	1 000	20 800
Physical Education.....	21 100	3 050	24 150
<i>Sub-total, Instruction</i> .....	(260 460)	(15 175)	(275 635)
Library.....	16 380	19 350	35 730
Physical Plant.....	352 989	59 027	412 016
<i>Total, Appropriations</i> .....	<i>\$835 215</i>	<i>\$152 202</i>	<i>\$987 147</i>

## GENERAL ADMINISTRATIVE OFFICES

## Summary of Total Budget Appropriations

	<i>Recurring</i>	<i>Non-recurring</i>	<i>Total</i>
Dean's Office.....	\$29 980	\$2 000	\$31 980
Dean's Contingent Fund.....	25 000	.....	25 000
Student Personnel Bureau.....	32 500	3 000	35 500
Student Welfare.....	45 134	.....	45 134
Health Service.....	31 682	.....	31 682
<i>Total, Dean's Office</i> .....	(164 296)	(5 000)	(169 296)
Business Office.....	38 010	2 500	40 510
Nonacademic Personnel.....	16 600	2 500	19 100
Examiner and Recorder.....	27 200	2 890	30 090
Public Information.....	8 000	548	8 548
Veterans' Benefits.....	9 930	550	10 480
<i>Total, General Administrative Offices</i> ....	<i>\$264 036</i>	<i>\$13 988</i>	<i>\$278 024</i>

## Summary of Recurring Budget Appropriations

	<i>Salaries and Wages</i>	<i>Other Expense</i>	<i>Total</i>
Dean's Office.....	\$21 980	\$ 8 000	\$29 980
Dean's Contingent Fund.....	.....	25 000	25 000
Student Personnel Bureau.....	27 500	5 000	32 500
Student Welfare.....	40 634	4 500	45 134
Health Service.....	28 682	3 000	31 682
<i>Total, Dean's Office</i> .....	(118 796)	(45 500)	(164 296)
Business Office.....	33 010	5 000	38 010
Nonacademic Personnel.....	14 400	2 200	16 600
Examiner and Recorder.....	25 100	2 100	27 200
Public Information.....	5 500	2 500	8 000
Veterans' Benefits.....	8 580	1 350	9 930
<i>Total, General Administrative Offices (Recurring)</i> .....	<i>\$205 386</i>	<i>\$58 650</i>	<i>\$264 036</i>

*Salaries and Wages***Dean's Office**

1. F. R. Hamilton, Dean (Effective September 27).....	DY	\$ 8 000
2. G. E. Giesecke, Assistant Dean (Effective November 1) ..	DY	5 000
3. Nonacademic Salaries.....	H	7 980
<i>Total, Salaries</i> .....		(20 980)
4. Wages .....	H	1 000
<i>Total, Salaries and Wages</i> .....		(21 980)

*Expense and Equipment*

General Departmental Expense.....		6 000
Lectures, Speakers, Convocations.....		2 000
<i>Total, Expense and Equipment</i> .....		(8 000)
<i>Total, Dean's Office</i> .....		\$29 980

**Dean's Contingent Fund**

Contingent Fund (to be assigned to departments by Dean)...		\$25 000
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**Student Personnel Bureau***Salaries and Wages*

1. _____, Director and Assistant Professor of Psychology .....	DY	\$ 5 000
2. _____, Clinical Counselor and Psychometrist....	DY	4 200
3. _____, Assistant Psychometrist.....	DY	2 700
4. _____, Personnel Technician.....	DY	2 600
5. _____, Personnel Technician.....	DY	2 600
6. _____, Faculty Counselor.....	E	350
7. _____, Faculty Counselor.....	E	350
8. _____, Faculty Counselor.....	E	350
9. _____, Faculty Counselor.....	E	350
10. Four Instructors to replace teaching released by counselors or funds to increase counselors' salary for overtime to \$500.....		2 600
11. Nonacademic Salaries.....	H	3 900
<i>Total, Salaries</i> .....		(25 000)
12. Wages .....	H	2 500
<i>Total, Salaries and Wages</i> .....		(27 500)

*Expense and Equipment*

General Departmental Expense.....		3 000
Equipment .....		2 000
<i>Total, Expense and Equipment</i> .....		(5 000)
<i>Total, Student Personnel Bureau</i> .....		\$32 500

**Student Welfare***Salaries and Wages*

1. M. J. Galbraith, Director.....	H50	\$ 2 400 <sup>1</sup>
(See Food Service).....	H30	(1 440)
(See Housing).....	H20	(960)
(Total salary) (Effective September 19).....		(4 800)
2. C. C. Mills, Supervisor of Counseling (Effective October 4).....	H	3 600
3. Harriet M. Hatch, Assistant Supervisor of Counseling for Women (Effective October 7).....	DY	2 500
4. R. J. Rodgers, Head Resident (Effective October 4).....	H	2 400
5. _____, Head Resident.....	H	2 400
6. _____, Head Resident.....	H	2 400
7. A. M. Johnson, Counselor.....	G	225 <sup>2</sup>
(See Engineering).....	F	(3 000)
(Total salary).....		(3 225)

<sup>1</sup> Also furnished house at a valuation to be determined later, for the convenience of the employee.

<sup>2</sup> Paid additional compensation from October 15, 1946, to February 28, 1947.

8. Thirty Counselors at \$500 each.....		15 000
9. Nonacademic Salaries.....	H	8 389
<i>Total, Salaries</i> .....		(39 314)
10. Wages .....	H	1 320
<i>Total, Salaries and Wages</i> .....		(40 634)
<i>Expense and Equipment</i>		
General Departmental Expense.....		2 500
Contingent Fund.....		2 000
<i>Total, Expense and Equipment</i> .....		(4 500)
<i>Total, Student Welfare</i> .....		\$45 134

**Health Service***Salaries and Wages*

1. H. L. Lawder, Health Officer, Assistant Professor of Hygiene, and Medical Adviser for Men.....	DY	\$ 5 508
2. Frances Grube, Assistant in Hygiene.....	F	.....
(Salary under Physical Education)		
3. Nonacademic Salaries.....	H	18 120
<i>Total, Salaries</i> .....		(23 628)
4. Wages .....	H	5 054
<i>Total, Salaries and Wages</i> .....		(28 682)

*Expense and Equipment*

General Departmental Expense.....	3 000
<i>Total, Health Service</i> .....	\$31 682

**Business Office***Salaries and Wages*

1. Nonacademic Salaries.....	H	\$30 810
2. Wages—General .....	H	1 000
3. Wages—Central Receiving and Warehousing.....	H	1 200
<i>Total, Wages</i> .....		(2 200)
<i>Total, Salaries and Wages</i> .....		(33 010)

*Expense and Equipment*

General Departmental Expense.....	4 000
Central Receiving and Warehousing Expense.....	1 000
<i>Total, Expense and Equipment</i> .....	(5 000)
<i>Total, Business Office</i> .....	\$38 010

**Nonacademic Personnel***Salaries and Wages*

1. Nonacademic Salaries.....	H	\$12 900
2. Wages .....	H	1 500
<i>Total, Salaries and Wages</i> .....		(14 400)

*Expense and Equipment*

General Departmental Expense.....	2 200
<i>Total, Nonacademic Personnel</i> .....	\$16 600

**Examiner and Recorder***Salaries and Wages*

1. L. O. Kerwood, Examiner and Recorder (Effective October 1).....	DY	\$ 4 500
2. Nonacademic Salaries.....	H	17 600
<i>Total, Salaries</i> .....		(22 100)
3. Wages .....	H	3 000
<i>Total, Salaries and Wages</i> .....		(25 100)

*Expense and Equipment*

General Departmental Expense.....	2 100
<i>Total, Examiner and Recorder</i> .....	\$27 200

**Public Information***Salaries and Wages*

1. Nonacademic Salaries.....	H	\$ 5 280
2. Wages .....	H	220
<i>Total, Salaries and Wages</i> .....		(5 500)

*Expense and Equipment*

General Departmental Expense.....	2 500
<i>Total, Public Information.....</i>	<u>\$ 8 000</u>

*Salaries and Wages*      **Veterans' Benefits Administration**

1. C. R. Wayman, Administrator and Counselor (Effective October 1).....	DY	\$ 3 000
2. Nonacademic Salaries.....	H	4 080
<i>Total, Salaries.....</i>		(7 080)
3. Wages .....	H	1 500
<i>Total, Salaries and Wages.....</i>		(8 580)

*Expense and Equipment*

General Departmental Expense.....	1 350
<i>Total, Veterans' Benefits Administration.....</i>	<u>\$ 9 930</u>

**LIBERAL ARTS AND SCIENCES****Summary of Total Budget Appropriations**

	<i>Recurring</i>	<i>Non-recurring</i>	<i>Total</i>
Humanities.....	\$83 110	\$ 6 000	\$89 110
Mathematics .....	34 625	1 875	36 500
Natural Sciences .....	63 200	12 000	75 200
Social Sciences.....	23 600	3 000	26 600
<i>Total, Liberal Arts and Sciences .....</i>	<u>\$204 535</u>	<u>\$22 875</u>	<u>\$227 410</u>

**Summary of Recurring Budget Appropriations**

	<i>Salaries and Wages</i>	<i>Other Expense</i>	<i>Total</i>
Humanities.....	\$81 110	\$2 000	\$83 110
Mathematics .....	31 500	3 125	34 625
Natural Sciences .....	60 200	3 000	63 200
Social Sciences.....	22 600	1 000	23 600
<i>Total, Liberal Arts and Sciences .....</i>	<u>\$195 410</u>	<u>\$9 125</u>	<u>\$204 535</u>

*Salaries and Wages***Humanities**

1. _____, Associate Professor and Chairman of the Division .....	DY	\$ 5 000
2. _____, Associate Professor.....	D	4 400
3. _____, Assistant Professor.....	D	3 500
4. _____, Assistant Professor.....	D	3 500
5. _____, Assistant Professor.....	D	3 500
6. _____, Assistant Professor.....	D <sub>50</sub>	1 750
7. Vera O'Hara, Instructor.....	F	2 750
8. Dorothy T. Odell, Instructor.....	F	2 700
9. Emma E. Mayfield, Instructor.....	F	2 600
10. Thelma R. Carrell, Instructor (Effective December 1)....	F	2 600
11. _____, Instructor.....	F	2 600
12. _____, Instructor.....	F	2 600
13. _____, Instructor.....	F	2 600
14. _____, Instructor.....	F	2 600
15. _____, Instructor.....	F	2 600
16. _____, Instructor.....	F	2 600
17. _____, Instructor.....	F	2 600
18. _____, Instructor.....	F	2 600
19. _____, Instructor.....	F	2 600
20. _____, Instructor.....	F	2 600
21. Edna L. Drury, Instructor.....	F	2 400
22. J. R. Kupcek, Instructor.....	F	2 400

23. Mrs. Jean C. McClelland, Instructor (First Semester)....	G25	325
24. _____, Instructor (Second Semester).....	G25	325
25. _____, Instructor.....	F50	1 300
26. Elizabeth McLaughlin, Assistant.....	F	2 400
27. _____, Assistant.....	F	2 160
28. _____, Assistant.....	F	2 100
29. Evelyn Milcezny, Assistant.....	F	1 800
30. Mrs. Helen Wooley, Assistant (First Semester).....	G50	550
31. _____, Assistant (Second Semester).....	G50	550
32. Nonacademic Salaries.....	H	5 500
<i>Total, Salaries</i> .....		(80 110)
31. Wages .....	H	1 000
<i>Total, Salaries and Wages</i> .....		(81 110)
<i>Expense and Equipment</i>		
General Departmental Expense.....		2 000
<i>Total, Humanities</i> .....		\$83 110

**Mathematics***Salaries and Wages*

1. D. W. Snader, Associate Professor and Chairman of the Division (11 months from October 1).....	G	\$ 6 000
2. _____, Assistant Professor.....	D	3 500
3. Emilie V. Haynsworth, Instructor.....	F	2 800
4. _____, Instructor.....	F	3 000
5. _____, Instructor.....	F	2 600
6. _____, Instructor.....	F	2 600
7. Elizabeth J. Neiderberger, Instructor.....	F	2 250
8. Mrs. Ethel G. Batell, Instructor.....	F	2 000
9. _____, Instructor.....	F50	1 300
10. _____, Assistant.....	F50	1 050
11. Nonacademic Salaries.....	H	3 900
<i>Total, Salaries</i> .....		(31 000)
12. Wages .....	H	500
<i>Total, Salaries and Wages</i> .....		(31 500)

*Expense and Equipment*

General Departmental Expense.....	3 125
<i>Total, Mathematics</i> .....	\$34 625

**Natural Sciences***Salaries and Wages*

1. _____, Associate Professor and Chairman of the Division .....	DY	\$ 6 000
2. _____, Associate Professor.....	D	4 400
3. _____, Assistant Professor.....	D	3 500
4. _____, Assistant Professor.....	D	3 500
5. _____, Assistant Professor.....	D	3 500
6. D. P. Marble, Instructor (Effective November 1).....	F	3 600
7. J. T. Botts, Instructor.....	F	3 500
8. M. P. Anderson, Instructor.....	F	3 000
9. A. S. Schenkman, Instructor.....	F	3 000
10. _____, Instructor.....	F	2 600
11. _____, Instructor.....	F	2 600
12. _____, Instructor.....	F	2 600
13. _____, Instructor.....	F	2 600
14. Pearl Noland, Instructor.....	F50	900
(See Social Science).....	F50	(900)
<i>(Total salary)</i> .....		(1 800)
15. G. A. Braun, Assistant.....	F	2 100
16. _____, Assistant.....	F	2 100
17. Nonacademic Salaries.....	H	8 700
<i>Total, Salaries</i> .....		(58 200)
18. Wages .....	H	2 000
<i>Total, Salaries and Wages</i> .....		(60 200)

*Expense and Equipment*

General Departmental Expense.....	3 000
<i>Total, Natural Sciences.....</i>	<u>\$63 200</u>

*Salaries and Wages***Social Sciences**

1. _____, Associate Professor and Chairman of the Division .....	DY	\$ 5 000
2. _____, Assistant Professor.....	D	3 500
3. _____, Instructor.....	F	3 000
4. Gladys E. Webber, Instructor.....	F	2 500
5. Marjorie Smith, Instructor.....	F	2 400
6. Pearl Noland, Instructor.....	F50	900
(See Natural Sciences).....	F50	(900)
(Total salary).....		(1 800)
7. Mrs. Gladys M. Brewer, Instructor (First Semester).....	G20	300
8. _____, Instructor (Second Semester).....	G20	300
9. _____, Assistant.....	F	2 100
10. Nonacademic Salaries.....	H	2 100
<i>Total, Salaries.....</i>		(22 100)
11. Wages .....	H	500
<i>Total, Salaries and Wages.....</i>		(22 600)

*Expense and Equipment*

General Departmental Expense.....	1 000
<i>Total, Social Sciences.....</i>	<u>\$23 600</u>

*Salaries and Wages***ENGINEERING SCIENCES**

1. _____, Associate Professor and Chairman of the Division .....	DY	\$ 6 500
2. _____, Assistant Professor.....	D50	1 750
3. H. C. Nelson, Instructor (Effective November 11).....	F	3 200
4. A. M. Johnson, Instructor.....	F	3 000
(See Student Welfare).....	G	(225)
(Total salary).....		(3 225)
5. _____, Instructor.....	F	3 000
6. _____, Instructor.....	F	2 800
7. _____, Instructor.....	F50	1 300
8. Nonacademic Salaries.....	H	2 100
<i>Total, Salaries.....</i>		(23 650)
9. Wages .....	H	500
<i>Total, Salaries and Wages.....</i>		(24 150)

*Expense and Equipment*

General Departmental Expense.....	2 000
<i>Total, Engineering Sciences.....</i>	<u>\$26 150</u>

**COMMERCE AND BUSINESS ADMINISTRATION***Salaries and Wages*

1. _____, Associate Professor and Chairman of the Division .....	DY	\$ 5 000
2. _____, Assistant Professor.....	D50	1 750
3. D. W. Arnold, Instructor.....	F	2 750
4. _____, Instructor.....	F	2 600
5. _____, Instructor.....	F	2 600
6. Isabelle S. Purnell, Instructor.....	F	2 500
7. Nonacademic Salaries.....	H	2 100
<i>Total, Salaries.....</i>		(19 300)
8. Wages .....	H	500
<i>Total, Salaries and Wages.....</i>		(19 800)

*Expense and Equipment*

General Departmental Expense.....	1 000
<i>Total, Commerce and Business Administration.....</i>	<u>\$20 800</u>



## PHYSICAL EDUCATION

*Salaries and Wages*

1. F. T. Siewert, Assistant Professor and Chairman of the Division (October 1, 1946, through August 31, 1947) .....	G	\$ 4 200
2. _____, Instructor in Physical Education for Men .....	F	2 800
3. A. D. Lacky, Assistant in Physical Education for Men....	F	2 900
4. Frances Grube, Assistant in Physical Education and Counseling .....	F	2 700
(See Health Service)		
5. Nonacademic Salaries.....	H	7 400
<i>Total, Salaries</i> .....		(20 000)
6. Wages (Physical Education for Men).....	H	700
7. Wages (Physical Education for Women).....	H	400
<i>Total, Wages</i> .....		(1 100)
<i>Total, Salaries and Wages</i> .....		(21 100)

*Expense and Equipment*

General Departmental Expense (Physical Education for Men) .....	1 850
General Departmental Expense (Physical Education for Women) .....	1 200
<i>Total, Expense and Equipment</i> .....	3 050
<i>Total, Physical Education</i> .....	\$ 24 150

## LIBRARY

*Salaries and Wages*

1. De Lafayette Reid, Librarian and Assistant Professor of Library Science (Effective October 1).....	DY	\$ 3 500
2. Louise M. Stubblefield, Reference-Circulation Librarian, with rank of Instructor (Effective November 1)...	DY	3 000
3. Florence M. Hildebrandt, Catalog-Acquisition Librarian, with rank of Instructor (Effective November 15)...	DY	3 000
4. _____, General Library Assistant.....	DY	2 800
5. Nonacademic Salaries.....	H	1 980
<i>Total, Salaries</i> .....		(14 280)
6. Wages .....	H	2 100
<i>Total, Salaries and Wages</i> .....		(16 380)

*Expense and Equipment*

General Departmental Expense.....	1 500
Library Additions.....	17 850
<i>Total, Expense and Equipment</i> .....	(19 350)
<i>Total, Library</i> .....	\$35 730

## PHYSICAL PLANT DEPARTMENT

## Total Recurring Budget

	<i>Salaries and Wages</i>	<i>Other Expense</i>	<i>Total</i>
Administration.....	\$28 532	\$4 874	\$33 406
Building Operation .....	70 050	6 999	77 049
Fire Prevention and Safety.....	38 680	4 494	43 174
Police and Watchmen .....	24 840	160	25 000
Building Maintenance .....	56 959	6 027	62 986
Grounds .....	31 209	2 100	33 309
Trucks and Cars .....	15 840	4 260	20 100
Utilities.....	68 221	26 855	95 076
Telephone.....	12 188	2 958	15 146
Post Office and Messenger.....	6 470	300	6 770
<i>Total, Recurring Budget</i> .....	\$352 989	\$59 027	\$412 016

**Nonrecurring Budget**

<i>Remodeling</i>	<i>Equipment</i>	<i>Other</i>	<i>Total</i>
General.....		\$462 644	\$462 644
F.P.H.A.....		60 310	60 310
Rooms for Single Students.....		8 000	8 000
Staff Housing.....		12 418	12 418
Sub-total, Remodeling.....		(543 372)	(543 372)
<i>Other Nonrecurring</i>			
General Activating Expense.....		25 941	25 941
Housing.....	\$125 481		125 481
Food Service <sup>1</sup> .....	19 741		19 741
Operation and Maintenance.....	22 778		22 778
Total, Other Nonrecurring.....	(168 000)	(25 941)	(193 941)
Total, Nonrecurring.....	\$168 000	\$569 313	\$737 313

<sup>1</sup> Estimated deficit from first semester operations of \$50,000 in food service and \$13,000 in laundry to be charged to unused salary balances.

**Physical Plant Department****ADMINISTRATION***Salaries and Wages*

1. L. G. Hernecheck, Superintendent of Buildings and Grounds.....	DY	\$ 4 800
2. Nonacademic Salaries.....	H	21 732
Total, Salaries.....		(26 532)
3. Wages.....	H	2 000
Total, Salaries and Wages.....		(28 532)

*Expense and Equipment*

General Departmental Expense.....	4 874
Total, Administration.....	\$33 406

**BUILDING OPERATION***Salaries and Wages*

Nonacademic Salaries.....	H	\$ 3 540
Wages.....	H	66 510
Total, Salaries and Wages.....		(70 050)

*Expense and Equipment*

General Departmental Expense.....	6 999
Total, Building Operation.....	\$77 049

**FIRE PREVENTION AND SAFETY***Salaries and Wages*

1. Wages.....	H	\$38 680
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*Expense and Equipment*

General Departmental Expense.....	4 494
Total, Fire Prevention and Safety.....	\$43 174

**POLICE AND WATCHMEN***Salaries and Wages*

1. Wages.....	H	\$24 840
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*Expense and Equipment*

General Departmental Expense.....	160
Total, Police and Watchmen.....	\$25 000

**BUILDING MAINTENANCE***Salaries and Wages*

1. Nonacademic Salaries.....	H	\$ 2 900
2. Wages.....	H	54 059
Total, Salaries and Wages.....		(56 959)

*Expense and Equipment*

General Departmental Expense.....	6 027
Total, Building Maintenance.....	\$62 986

**GROUNDS***Salaries and Wages*

1. Nonacademic Salaries.....	H	\$ 2 655
2. Wages .....	H	28 554
<i>Total, Salaries and Wages.....</i>		<i>(31 209)</i>

*Expense and Equipment*

General Departmental Expense.....		2 100
<i>Total, Grounds.....</i>		<i>\$33 309</i>

**TRUCKS AND CARS***Salaries and Wages*

1. Nonacademic Salaries.....	H	\$ 885
2. Wages .....	H	14 955
<i>Total, Salaries and Wages.....</i>		<i>(15 840)</i>

*Expense and Equipment*

General Departmental Expense.....		4 260
<i>Total, Trucks and Cars.....</i>		<i>\$20 100</i>

**UTILITIES***Salaries and Wages*

1. Nonacademic Salaries.....	H	\$ 1 000
2. Wages .....	H	67 221
<i>Total, Salaries and Wages.....</i>		<i>(68 221)</i>

*Expense and Equipment*

General Departmental Expense.....		26 855
<i>Total, Utilities.....</i>		<i>\$95 076</i>

**TELEPHONE***Salaries and Wages*

1. Wages .....	H	\$12 188
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*Expense and Equipment*

General Departmental Expense.....		2 958
<i>Total, Telephone.....</i>		<i>\$15 146</i>

**POST OFFICE AND MESSENGER***Salaries and Wages*

1. Wages .....	H	\$ 6 470
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*Expense and Equipment*

General Departmental Expense.....		300
<i>Total, Post Office and Messenger.....</i>		<i>\$ 6 770</i>

**AUXILIARY ENTERPRISES**

The balances, receipts, and credits of the following self-supporting accounts and activities are appropriated for the expense of operation and maintenance of these activities.

*Salaries and Wages***Food Service**

1. M. J. Galbraith, Director.....	H30	\$ 1 440
(See Student Welfare).....	H50	(2 400)
(See Housing).....	H20	(960)
(Total salary).....		(4 800)
2. Nonacademic Salaries.....	H	24 598
<i>Total, Salaries.....</i>		<i>(26 038)</i>
3. Wages .....	H	110 000
<i>Total, Food Service.....</i>		<i>\$136 038</i>

*Salaries and Wages***Housing**

1. M. J. Galbraith, Director.....	H20	\$ 960
(See Student Welfare).....	H50	(2 400)
(See Food Service).....	H30	(1 440)
(Total salary).....		(4 800)
2. Nonacademic Salaries.....	H	6 809
<i>Total, Housing.....</i>		<i>\$ 7 769</i>

**Main Desk**

1. Nonacademic Salaries.....	H	\$ 5 340
<i>Total, Main Desk.....</i>		<i>\$ 5 340</i>

**NONACADEMIC BUDGET****Dean's Office***Salaries and Wages*

1. Mrs. Kathryn Cole, Secretary.....	H	\$ 2 100
2. _____, Senior Clerk-Stenographer.....	H	2 280
3. Shirley Way, Junior Clerk-Stenographer.....	H	1 800
4. _____, Junior Clerk-Stenographer.....	H	1 800
<i>Total, Dean's Office.....</i>		<i>\$ 7 980</i>

**Student Personnel Bureau**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
2. _____, Junior Clerk-Stenographer.....	H	1 800
<i>Total, Student Personnel Bureau.....</i>		<i>\$ 3 900</i>

**Student Welfare**

1. Louise V. Kelly, Senior Clerk-Stenographer.....	H50	\$ 1 140
(See Housing).....	H50	(1 140)
(Total salary).....		(2 280)
2. Genevieve D. Shea, Junior Clerk-Stenographer.....	H50	990
(See Housing).....	H50	(990)
(Total salary).....		(1 980)
3. Jean McHatton, Senior Clerk-Stenographer.....	H50	1 050
(See Food Service).....	H30	(630)
(See Housing).....	H20	(420)
(Total salary).....		(2 100)
4. Dorothy J. Nelson, Senior Clerk-Stenographer.....	H50	1 140
(See Food Service).....	H30	(684)
(See Housing).....	H20	(456)
(Total salary).....		(2 280)
5. _____, Junior Clerk-Stenographer.....	H50	900
6. Francis J. Haney, Senior Account Clerk.....	H25	654
(See Food Service).....	H45	(1 177)
(See Housing).....	H30	(785)
(Total salary).....		(2 616)
7. R. V. Rogers, Junior Account Clerk.....	H25	495
(See Food Service).....	H45	(891)
(See Housing).....	H30	(594)
(Total salary).....		(1 980)
8. Marie O. Quigley, Junior Account Clerk.....	H25	495
(See Food Service).....	H45	(891)
(See Housing).....	H30	(594)
(Total salary).....		(1 980)
9. Jo Ann Gill, Junior Clerk-Typist.....	H25	450
(See Food Service).....	H45	(810)
(See Housing).....	H30	(540)
(Total salary).....		(1 800)
10. Frances Eppsteiner, Junior Clerk-Stenographer.....	H25	450
(See Food Service).....	H45	(810)
(See Housing).....	H30	(540)
(Total salary).....		(1 800)
11. Louie Burton, Inventory Clerk.....	H25	625
(See Food Service).....	H45	(1 125)
(See Housing).....	H30	(750)
(Total salary).....		(2 500)
<i>Total, Student Welfare.....</i>		<i>\$ 8 389</i>

**Health Service**

1. Sarah D. Crow, Staff Nurse.....	H	\$ 2 220
2. Sarabeth Richardson, Staff Nurse.....	H	2 220
3. Harriett V. Felt, Staff Nurse.....	H	2 160
4. _____, Staff Nurse.....	H	2 160
5. _____, Staff Nurse.....	H	2 160
6. Lois M. Willer, Staff Nurse.....	H	1 980
7. Mary M. Fogarty, Junior Clerk-Stenographer.....	H	1 800
8. Pearl M. Lagnese, Junior Clerk.....	H	1 620
9. _____, Junior Clerk-Stenographer.....	H	1 800
<i>Total, Health Service.....</i>		<u>\$18 120</u>

**Business Office**

1. W. J. English, Business Manager.....	H	\$ 4 500
2. J. E. Osborn, Purchasing Assistant.....	H	3 600
3. _____, Senior Accountant.....	H	2 850
4. Frances L. Hambsch, Cashier.....	H	2 400
5. Geraldine Whiting, Senior Account Clerk.....	H	2 400
6. Emma Jane Cushman, Senior Clerk-Stenographer.....	H	2 280
7. Maud E. Husted, Senior Account Clerk.....	H	2 280
8. Isabel F. Dunsworth, Senior Clerk-Stenographer.....	H	2 160
9. _____, Senior Account Clerk.....	H	2 280
<i>Sub-total .....</i>		<u>(24 750)</u>

**CENTRAL RECEIVING AND WAREHOUSING**

10. R. J. Kent, Storekeeper.....	H	2 100
11. _____, Assistant Storekeeper.....	H	1 980
12. _____, Assistant Storekeeper.....	H	1 980
<i>Sub-total .....</i>		<u>(6 060)</u>

**BOOKSTORE**

13. J. A. Hess, Bookstore Manager (From Bookstore Operation) .....	H	(3 000)
14. Maurine E. Henderson (From Bookstore Operation)....	H	(2 200)
15. K. S. Sargent, Storekeeper (From Bookstore Operation) H		(2 100)
16. Helen C. Hill, Clerk (From Bookstore Operation).....	H	(1 572)
<i>Total, Business Office.....</i>		<u>\$30 810</u>

**Nonacademic Personnel**

1. Florence O. Johnson, Personnel Officer.....	H	\$ 3 600
2. Anne K. Brem, Personnel Assistant.....	H	2 580
3. _____, Visiting Nurse.....	H	2 400
4. Eileen L. Binge, Senior Clerk-Stenographer.....	H	2 160
5. Eula D. Lovett, Senior Record Clerk.....	H	2 160

**STENOGRAPHIC BUREAU**

6. Shirley A. Nelson, Junior Clerk-Stenographer (From Stenographic Service Operations).....	H	(1 980)
7. M. P. Lucas, Junior Clerk (From Stenographic Service Operations) .....	H	(1 680)
<i>Total, Nonacademic Personnel.....</i>		<u>\$12 900</u>

**Examiner and Recorder**

1. Mrs. Lois Herron, Assistant Examiner and Recorder....	H	\$ 3 000
2. _____, Assistant Examiner.....	H	2 500
3. Gordon Hendrick, Senior Record Clerk.....	H	2 500
4. Evelyn Brake, Senior Clerk-Stenographer.....	H	2 220
5. Betty J. Hogan, Junior Clerk-Stenographer.....	H	1 980
6. Doris Anderson, Junior Clerk-Typist.....	H	1 800
7. Alice F. Huff, Junior Clerk-Typist.....	H	1 800
8. _____, Junior Clerk-Typist.....	H	1 800
<i>Total, Examiner and Recorder.....</i>		<u>\$17 600</u>

**Public Information**

1. R. V. Nystrom, Manager.....	H	\$ 3 000
2. _____, Senior Clerk-Stenographer.....	H	2 280
<i>Total, Public Information.....</i>		<u>\$ 5 280</u>

**Veterans' Benefits Administration**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
2. _____, Junior Clerk-Typist.....	H	1 980
<i>Total, Veterans' Benefits Administration.....</i>		<u>\$ 4 080</u>

**LIBERAL ARTS AND SCIENCES****Humanities**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
2. _____, Junior Clerk-Stenographer.....	H	1 800
3. _____, Junior Clerk-Typist.....	H	1 600
<i>Total, Humanities.....</i>		<u>\$ 5 500</u>

**Mathematics**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
2. Harriette M. Bledsoe, Junior Clerk-Stenographer.....	H	1 800
<i>Total, Mathematics.....</i>		<u>\$ 3 900</u>

**Natural Sciences**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
2. _____, Junior Clerk-Stenographer.....	H	1 800
3. _____, Chemistry Storekeeper.....	H	2 400
4. _____, Laboratory Mechanic.....	H	2 400
<i>Total, Natural Sciences.....</i>		<u>\$ 8 700</u>

**Social Sciences**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
<i>Total, Social Sciences.....</i>		<u>\$ 2 100</u>

**ENGINEERING SCIENCES**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
<i>Total, Engineering Sciences.....</i>		<u>\$ 2 100</u>

**COMMERCE AND BUSINESS ADMINISTRATION**

1. _____, Senior Clerk-Stenographer.....	H	\$ 2 100
<i>Total, Commerce and Business Administration.....</i>		<u>\$ 2 100</u>

**PHYSICAL EDUCATION****PHYSICAL EDUCATION FOR MEN**

1. _____, Junior Clerk-Stenographer.....	H	\$ 2 000
2. _____, Attendant, Equipment.....	H	2 000
3. _____, Locker Room Attendant.....	H	1 700

**PHYSICAL EDUCATION FOR WOMEN**

4. _____, Locker Room Attendant.....	H	1 700
<i>Total, Physical Education.....</i>		<u>\$ 7 400</u>

**LIBRARY**

1. _____, Junior Clerk-Stenographer.....	H	\$ 1 980
<i>Total, Library.....</i>		<u>\$ 1 980</u>

## PHYSICAL PLANT DEPARTMENT

## ADMINISTRATION

1. H. H. Hensold, Jr., Administrative Assistant.....	H	\$ 3 600
2. C. H. Toothe, Routing Supervisor.....	H	3 600
3. Mrs. Clair L. Lindgren, Senior Account Clerk.....	H	2 520
4. Mary V. Johnson, Senior Clerk-Stenographer.....	H	2 232
5. Mrs. Helen E. Ulm, Senior Clerk.....	H	2 100
6. Rita A. Besser, Junior Clerk-Stenographer.....	H	1 920
7. Maxine Carothers, Junior Clerk-Typist.....	H	1 920
8. Patricia L. Horning, Junior Clerk-Typist.....	H	1 920
9. B. G. Stutler, Junior Clerk-Typist.....	H	1 920
<i>Total, Administration.....</i>		<u>\$21 732</u>

## BUILDING OPERATION

1. G. E. Von Brandt, Superintendent of Building Operations	H	\$ 3 540
2. _____, Custodial Foreman (From Physical Plant Labor).....	H	(2 403)
3. Thomas Patton, Janitor Foreman (From Physical Plant Labor) .....	H	(2 172)
4. W. T. Watson, Janitor Foreman (From Physical Plant Labor) .....	H	(2 172)
5. K. D. Johnson, Stores Clerk (From Physical Plant Labor) .....	H	(2 040)
<i>Total, Building Operation.....</i>		<u>\$ 3 540</u>

## FIRE PREVENTION AND SAFETY

1. G. L. Smith, Fire Chief (From Physical Plant Labor)...	H	\$(3 120)
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## POLICE AND WATCHMEN

1. Luther McCollum, Police Captain (From Physical Plant Labor) .....	H	\$(2 400)
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## BUILDING MAINTENANCE

1. G. E. Ward, Superintendent of Repairs and Utilities....	H72	\$ 2 900
(See Utilities).....	H28	(1 000)
(Total salary).....		(3 900)
2. C. L. Wiborg, Plumber and Steam Fitter Foreman (From Physical Plant Labor).....	H	(3 552)
3. C. A. Isaacson, Carpenter Foreman (From Physical Plant Labor) .....	H	(3 468)
4. H. A. McFarland, Electrician Maintenance Foreman (From Physical Plant Labor).....	H	(3 468)
5. J. H. Cronkhite, Painter Foreman (From Physical Plant Labor) .....	H	(3 300)
6. H. L. Mead, Machinist Foreman (From Physical Plant Labor) .....	H	(3 300)
7. Mrs. Winona M. Hinton, Storekeeper (From Physical Plant Labor).....	H	(2 400)
8. C. F. Voorhees, Stores Clerk (From Physical Plant Labor) .....	H	(1 881)
<i>Total, Building Maintenance.....</i>		<u>\$ 2 900</u>

## GROUNDS

1. A. F. LaRusso, Superintendent of Roads, Grounds, and Transportation .....	H75	\$ 2 655
(See Trucks and Cars).....	H25	(885)
(Total salary).....		(3 540)
2. D. D. Woolsey, Grounds Foreman (From Physical Plant Labor) .....	H	(3 378)
<i>Total, Grounds.....</i>		<u>\$ 2 655</u>

## TRUCKS AND CARS

1. A. F. LaRusso, Superintendent of Roads, Grounds, and Transportation .....	H25	\$ 885
(See Grounds).....	H75	(2 655)
(Total salary).....		(3 540)
2. Wesley Caulkins, Automotive Mechanic Foreman (From Physical Plant Labor).....	H	(2 631)
3. A. C. Rose, Senior Clerk (From Physical Plant Labor) ..	H	(2 100)
4. R. P. Hansen, Junior Clerk-Typist (From Physical Plant Labor) .....	H	(1 920)
<i>Total, Trucks and Cars</i> .....		\$ 885

## UTILITIES

1. G. E. Ward, Superintendent of Repairs and Utilities.....	H28	\$ 1 000
(See Building Maintenance).....	H72	(2 900)
(Total salary).....		(3 900)
2. L. K. Orens, Storekeeper (From Physical Plant Labor) ..	H	(2 301)
<i>Total, Utilities</i> .....		\$ 1 000

## TELEPHONE

1. Clara M. Sergeant, Switchboard Supervisor (From Physical Plant Labor) .....	H	\$(2 400)
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## AUXILIARY ENTERPRISES

The balances, receipts, and credits of the following self-supporting accounts and activities are appropriated for the expense of operation and maintenance of these activities.

## Food Service

1. Roberta Mack, Food Service Manager.....	H	\$ 4 200 <sup>1</sup>
2. Louie Burton, Inventory Clerk.....	H45	1 125
(See Student Welfare).....	H25	(625)
(See Housing).....	H30	(750)
(Total salary).....		(2 500)
3. Frances Eppsteiner, Junior Clerk-Stenographer.....	H45	810
(See Housing).....	H30	(540)
(See Student Welfare).....	H25	(450)
(Total salary).....		(1 800)
4. Clarice J. Fleharty, Junior Clerk-Stenographer.....	H	1 980
5. Jo Ann Gill, Junior Clerk-Typist.....	H45	810
(See Student Welfare).....	H25	(450)
(See Housing).....	H30	(540)
(Total salary).....		(1 800)
6. Francis J. Haney, Senior Account Clerk.....	H45	1 177
(See Student Welfare).....	H25	(654)
(See Housing).....	H30	(785)
(Total salary).....		(2 616)
7. Jean McHatton, Senior Clerk-Stenographer.....	H30	630
(See Student Welfare).....	H50	(1 050)
(See Housing).....	H20	(420)
(Total salary).....		(2 100)
8. Gladys M. McMeen, Assistant Food Production Manager.....	H	2 400 <sup>1</sup>
9. Dorothy J. Nelson, Senior Clerk-Stenographer.....	H30	684
(See Student Welfare).....	H50	(1 140)
(See Housing).....	H20	(456)
(Total salary).....		(2 280)
10. Marie O. Quigley, Junior Account Clerk.....	H45	801
(See Student Welfare).....	H25	(495)
(See Housing).....	H30	(594)
(Total salary).....		(1 980)

<sup>1</sup> Also furnished meals and maintenance, valued at \$924 a year, for the convenience of the employee.



11. R. V. Rogers, Junior Account Clerk.....	H45	891
(See Student Welfare).....	H25	(495)
(See Housing).....	H30	(594)
(Total salary).....		(1 980)
12. Ruth E. Russell, Food Production Manager.....	H	3 300 <sup>1</sup>
13. A. C. Urech, Store Supervisor.....	H	3 000
14. Ruth A. Wiley, Assistant Food Production Manager.....	H	2 700 <sup>1</sup>
<i>Total, Food Service</i> .....		<u>\$24 598</u>

**Housing**

1. Jean McHatton, Senior Clerk-Stenographer.....	H20	\$ 420
(See Student Welfare).....	H50	(1 050)
(See Food Service).....	H30	(630)
(Total salary).....		(2 100)
2. Dorothy J. Nelson, Senior Clerk-Stenographer.....	H20	456
(See Student Welfare).....	H50	(1 140)
(See Food Service).....	H30	(684)
(Total salary).....		(2 280)
3. Louise V. Kelly, Senior Clerk-Stenographer.....	H50	1 140
(See Student Welfare).....	H50	(1 140)
(Total salary).....		(2 280)
4. Genevieve D. Shea, Junior Clerk-Stenographer.....	H50	990
(See Student Welfare).....	H50	(990)
(Total salary).....		(1 980)
5. Francis J. Haney, Senior Account Clerk.....	H30	785
(See Student Welfare).....	H25	(654)
(See Food Service).....	H45	(1 177)
(Total salary).....		(2 616)
6. R. V. Rogers, Junior Account Clerk.....	H30	594
(See Student Welfare).....	H25	(495)
(See Food Service).....	H45	(891)
(Total salary).....		(1 980)
7. Marie O. Quigley, Junior Account Clerk.....	H30	594
(See Student Welfare).....	H25	(495)
(See Food Service).....	H45	(891)
(Total salary).....		(1 980)
8. Jo Ann Gill, Junior Clerk-Typist.....	H30	540
(See Student Welfare).....	H25	(450)
(See Food Service).....	H45	(810)
(Total salary).....		(1 800)
9. Frances Eppsteiner, Junior Clerk-Stenographer.....	H30	540
(See Student Welfare).....	H25	(450)
(See Food Service).....	H45	(810)
(Total salary).....		(1 800)
10. Louie Burton, Inventory Clerk.....	H30	750
(See Student Welfare).....	H25	(625)
(See Food Service).....	H45	(1 125)
(Total salary).....		(2 500)
<i>Total, Housing</i> .....		<u>\$ 6 809</u>

**Main Desk**

1. C. E. Lester, Storekeeper.....	H	\$ 2 100
2. Mrs. Patricia L. Smith, Stores Clerk.....	H	1 620
3. Argyle L. Utsinger, Stores Clerk.....	H	1 620
<i>Total, Main Desk</i> .....		<u>\$ 5 340</u>

<sup>1</sup> Also furnished meals and maintenance, valued at \$924 a year, for the convenience of the employee.