

MEETING OF THE BOARD OF TRUSTEES
OF THE
UNIVERSITY OF ILLINOIS

March 10, 1949



The annual meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, on Thursday, March 10, 1949, according to the following schedule:

10:00 a.m. — Executive session as in Committee of the Whole.

12:30 p.m. — Open session.

The following members were present: President Fornof, Mr. Herick, Mr. Hickman, Mrs. Holt, Mr. Livingston, Mr. McLaughlin, Dr. Meyer, Mr. Nickell, Mrs. Watkins, Mr. Williamson. General Davis, retiring member, was present during the early part of the meeting.

President Stoddard was present; also Dr. A. C. Ivy, Vice-President in charge of the Chicago Professional Colleges, Professor C. R. Griffith, Provost, Mr. A. J. Janata, Assistant to the President, Mr. H. E. Cunningham, Secretary, Mr. Lloyd Morey, Comptroller, Professor W. E. Britton, Legal Counsel, and, during part of the day, Mr. I. L. Porter, Treasurer, Mr. J. F. Wright, Director of Public Information, and Miss Marietta Stevenson, Director of Social Welfare Administration.

APPROVAL OF MINUTES

The Secretary presented the minutes of the meeting of January 13, 1949, with the minutes of the Executive Committee of December 28, 1948, and January 18, 1949.

On motion of Mr. McLaughlin, the minutes were approved and received for record as printed on pages 189 to 238 above.

MR. KENNEY E. WILLIAMSON ELECTED PRESIDENT OF THE BOARD
Mr. Livingston nominated Mr. Kenney E. Williamson, of Peoria, for the office of President of the Board for the ensuing year.

On motion of Mr. Nickell, the nominations were closed, and the Secretary was instructed to cast the unanimous vote of the meeting for Mr. Williamson as President. The ballot was cast, and Mr. Williamson was declared elected President of the Board.

Mr. Fornof expressed his appreciation of the cooperation of the members of the Board and of the President and executive staff of the University during his term.

President Williamson took the chair and expressed his appreciation of the honor of his election.

MR. HARRISON E. CUNNINGHAM ELECTED SECRETARY

On nomination of Mrs. Holt and on motion of Mr. Livingston, Mr. Harrison E. Cunningham, of Urbana, was elected Secretary of the Board for one year.

PROFESSOR LLOYD MOREY ELECTED COMPTROLLER

On nomination of Mr. Herrick and on motion of Mr. McLaughlin, Professor Lloyd Morey, of Urbana, was elected Comptroller for one year.

EXECUTIVE COMMITTEE ELECTED

Mr. McLaughlin nominated Mr. Fornof, Mr. Herrick nominated Mr. Livingston, and Mr. Hickman nominated Mr. McLaughlin to serve, with the President of the Board as Chairman, as members of the Executive Committee for the ensuing year.

Mr. McLaughlin withdrew in favor of Mr. Livingston.

On motion of Mr. McLaughlin, the nominations were closed, and the Secretary was instructed to cast the unanimous vote of the meeting for Mr. Fornof and Mr. Livingston as members of the Executive Committee. The ballot was cast, and Mr. Fornof and Mr. Livingston were declared elected.

MR. IRVIN L. PORTER ELECTED TREASURER

On nomination of Mr. McLaughlin and on motion of Mr. Fornof, Mr. Irvin L. Porter, of Chicago, was elected Treasurer for two years, under the same conditions of bond as at present.

TREASURER'S BOND

On motion of Mr. Livingston, the amount of the Treasurer's bond was fixed at \$3,000,000.

On motion of Dr. Meyer, the Finance Committee was instructed to see that the Treasurer secure a satisfactory bond, and to report it to the Board for record.

AUTHORITY TO RECEIVE MONEY

On motion of Mr. Nickell, the following resolution was adopted:

Resolved, that the Treasurer of the Board of Trustees of the University of Illinois be, and he hereby is, authorized to receive and receipt for all moneys, and to endorse all orders, drafts, and checks due and payable to the Board of Trustees or to the University of Illinois, and especially all drafts drawn by the Treasurer of the United States payable to the Board of Trustees or the University of Illinois.

DELEGATION OF SIGNATURES

On motion of Mr. Livingston, the following resolution was adopted:

Resolved, that the President and the Secretary of the Board of Trustees of the University of Illinois are authorized to delegate the signing of their names as President and Secretary, respectively, to vouchers to be presented to the State Auditor, and to warrants drawn on the Treasurer of the University, under the following conditions.

The President of the Board of Trustees is authorized to delegate to C. H. Pratt, to L. M. Dahlenburg, and to W. D. Green in Urbana, and to H. A. Hazleton, to G. H. Pontious, and to H. O. Albers in Chicago, to W. J. English and to B. W. Benedict in Galesburg, to H. R. Kobes and to Mabel F. Meek in Springfield, authority to sign his name as President of the Board of Trustees to vouchers against the State Auditor; and to C. C. DeLong, to H. F. Thornes, and to R. W. Zimmer in Urbana, and to H. A. Hazleton, to G. H. Pontious, and to H. O. Albers in Chicago, and to W. J. English and to B. W. Benedict in Galesburg, authority to sign his name to warrants on the University Treasurer covering vouchers approved in accordance with regulations approved by the Board.

The Secretary of the Board of Trustees is authorized to delegate to Maude Archdeacon and to Helen L. Smith in Urbana, and to G. R. Moon, to Ethel Englejohn, to Helen Wyle, and to Velma M. Davis in Chicago, and to L. O. Kerwood and Lois Herron in Galesburg, authority to sign his name as Secretary of the Board of Trustees to vouchers against the State Auditor and to warrants on the University Treasurer, covering vouchers approved in accordance with regulations of the Board. The Secretary of the Board of Trustees is authorized to delegate to Mrs. Freda M. Hicks and to Lean C. Ryan authority to sign his name as Secretary of the Board of Trustees on vouchers against the State Auditor approved in accordance with the regulations of the Board. And be it further

Resolved, that the First National Bank of Chicago as a designated depository of Irvin L. Porter, Treasurer of this corporation, be and it (including its correspondent banks) is hereby requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in this corporation's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures of the two following: Kenney E. Williamson, President, and H. E. Cunningham, Secretary; and the First National Bank of Chicago (including its correspondent banks) shall be entitled to honor and to charge this corporation for all such checks, drafts, or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the First National Bank of Chicago by the Secretary or other officer of this corporation. And be it further

Resolved, that the Auditor of Public Accounts is hereby authorized and directed to honor vouchers bearing facsimile signatures of the President and Secretary of the Board of Trustees of the University of Illinois if such facsimile signatures resemble the facsimile specimens duly certified to or filed with the Auditor of Public Accounts by the Secretary.

STANDING COMMITTEES FOR 1949-1950

President Williamson appointed the following standing committees of the Board for 1949-1950 on March 24, 1949. They are printed here as provided in the By-Laws.

Agriculture

WALTER W. McLAUGHLIN, Chairman
WIRT HERRICK
DR. KARL A. MEYER

Athletic Activities

ROBERT Z. HICKMAN, Chairman
WIRT HERRICK
PARK LIVINGSTON

Alumni

MRS. FRANCES B. WATKINS,
Chairman
JOHN R. FORNOF
MRS. DORIS S. HOLT

Buildings and Grounds

JOHN R. FORNOF, Chairman
MRS. DORIS S. HOLT
PARK LIVINGSTON
WIRT HERRICK
DR. KARL A. MEYER

Chicago Departments

DR. KARL A. MEYER, Chairman
 MRS. FRANCES B. WATKINS
 PARK LIVINGSTON

Civil Service and Employees

PARK LIVINGSTON, Chairman
 ROBERT Z. HICKMAN
 WALTER W. McLAUGHLIN

Finance

WALTER W. McLAUGHLIN, Chairman
 JOHN R. FORNOF
 MRS. FRANCES B. WATKINS

General Policy

WIRT HERRICK, Chairman
 JOHN R. FORNOF
 MRS. DORIS S. HOLT

Patents

ROBERT Z. HICKMAN, Chairman
 DR. KARL A. MEYER
 MRS. FRANCES B. WATKINS

Student Welfare and Activities

MRS. DORIS S. HOLT, Chairman
 ROBERT Z. HICKMAN
 WALTER W. McLAUGHLIN

MR. HICKMAN APPOINTED TRUSTEE OF THE RETIREMENT SYSTEM
 President Williamson designated Mr. Robert Z. Hickman to serve as a member of the Board of Trustees of the University Retirement System of Illinois for the duration of his present term as Trustee of the University.

**SERVICES OF CHESTER R. DAVIS, FRANK H. McKELVEY,
 AND DR. MARTIN G. LUKEN**

The Secretary presented the following:

The University of Illinois has been unusually fortunate in the men and women who have served as members of the Board of Trustees. They have given freely of their time and energy, and their clear vision and their wisdom have been an important factor in the development of higher education in the State.

General Chester R. Davis, Dr. Martin G. Luken, and Mr. Frank H. McKelvey have served as Trustees in a critical period in the history of the University, the Nation, and the World. In their term, the number of students in the University has varied from the lowest in twenty-five years to the highest in its history. In this time, the Board has had to provide not only for the education of regular students in all curricula, but also for many in the armed services. The research facilities of the University were made available to the prosecution of the war. A great airport came into being, with State and Federal aid.

With the end of hostilities, the needs of the returning veteran became pre-eminent. Steps were taken to meet the urgent need for housing. The teaching and scientific staffs were enlarged. The administrative organization was improved. Great appropriations were obtained, looking not to the maintenance of affairs as they had been, but to the development of a greater and more vital service to the State.

In all the business of the Board, General Chester R. Davis, Mr. Frank H. McKelvey, and Dr. Martin G. Luken have made a fine contribution. In marking the termination of their service, the Board makes record of its appreciation of their character and their abilities, and extends to them its most cordial good wishes for the future.

On motion of Mr. Fornof, this resolution was adopted, and the Secretary was instructed to send copies to General Davis, Dr. Luken, and Mr. McKelvey.

TELEGRAM FROM MR. McKELVEY

The Secretary read the following telegram from Mr. Frank H. McKelvey.

President, Board of Trustees, University of Illinois

Care of H. E. Cunningham, Secretary, Blackstone Hotel, Chicago

As I reach the end of my services on this Board, I step aside with regret but with the full appreciation of the opportunities for service that have come my way. Being associated with such a fine group is a stimulating experience and has broadened and enriched my life. It has been my privilege to have been actively interested in our University for nearly 47 years and its progress and welfare will always be important to me. I am convinced that a good administration depends on one thing alone and that is the ability of the administrators. We who have had the

good fortune to work with Dr. Stoddard and his associates know full well that quality has not been sacrificed for quantity. May the best interest of the University always have first place in your deliberations.

FRANK H. McKELVEY

REMARKS BY GENERAL DAVIS

General Davis expressed his thanks for the action of the Board, and said that he enjoyed serving as Trustee for nine years more than anything he has ever done, and that he thought no service was more worth while.

General Davis withdrew.

SERVICES OF MR. FORNOF AS PRESIDENT

On motion of Dr. Meyer, the Secretary was instructed to record in the minutes an expression of the appreciation of the Board for the fair, impartial, and effective manner in which Mr. Fornof had performed his duties as President of the Board during the past year.

On request of President Stoddard, and on motion of Mr. Nickell, the Secretary was instructed to include the President of the University and the executive staff as joining in this expression of appreciation.

MATTERS PRESENTED BY PRESIDENT STODDARD

The Board in executive session considered the following matters presented by the President of the University.

HOUSING FOR CHICAGO PROFESSIONAL COLLEGES

(1) A report from Dr. Ivy and Mr. Farr on the negotiations to secure a loan to construct staff and student apartments for the Chicago Professional Colleges.

Dr. Ivy, Mr. Farr, President Stoddard, and Mr. Morey commented on this matter. The report was received for record.

PURCHASE OF FARM LAND

(2) A letter dated March 9, 1949, from Dean Rusk on the progress of the negotiations to purchase farm land (Minutes, February 17, 1949, page 242). The holders of the option demand \$675 an acre for the entire tract. Dean Rusk states that three tracts, with a total of 280 acres, now seem to be available at a lower cost. This land would meet the needs of the College of Agriculture better than the Kameron-Webber tract (the McCullough farm). Dean Rusk recommends that these three tracts be purchased at prices not to exceed those mentioned in his letter of March 9.

On motion of Dr. Meyer, the President of the University was authorized to withdraw the offer for the Kameron-Webber tract, and to negotiate for the purchase of the tracts now recommended by Dean Rusk and the amount appropriated on February 17, 1949 (\$100,000) was made available for the purchase, by the following vote: Aye, Mr. Fornof, Mr. Herrick, Mr. Hickman, Mrs. Holt, Mr. Livingston, Mr. McLaughlin, Dr. Meyer, Mr. Nickell, Mrs. Watkins, Mr. Williamson; no, none; absent, Mr. Stevenson.

On motion of Mr. McLaughlin, the President of the University was authorized to employ an agent familiar with dealings in farm land.

MIDWEST INTER-LIBRARY CORPORATION

(3) A report of progress on the Midwest Inter-Library program (Minutes, November 19, 1948, page 171). This project was incorporated, "not for profit," March 5, 1949 (see Appendix, page 304).

The Provost commented on this matter.

This report was received for record.

POWER PLANT FOR CHICAGO PROFESSIONAL COLLEGES

(4) A report on the negotiations to interest the Commonwealth Edison Company in building the necessary plant to supply steam and electricity for the Chicago Professional Colleges.

Dr. Ivy commented on this matter.

This report was received for record.

SALE OF LAND TO Y.M.C.A.

At this point, Dr. Meyer requested the Secretary to read the following report of the Committee on the Chicago Departments on the sale of land to the Y.M.C.A. (Minutes, January 13, 1949, page 197).

A meeting of the Committee on Chicago Departments of the Board of Trustees of the University of Illinois was held at 12 o'clock noon on January 20, 1949, at Dr. Karl A. Meyer's apartment, Cook County Hospital, Chicago. Dr. Karl A. Meyer, Chairman, General Chester R. Davis, Mr. Park Livingston were present. Absent, Dr. Martin G. Luken. Also present were Dr. A. C. Ivy, Vice-President in charge of the Chicago Professional Colleges, and H. A. Hazleton, Business Manager of the Chicago Colleges and Divisions who acted as Clerk.

1. The Committee, after a discussion of the sale of certain parcels of land owned by the University in the Medical Center District to the Chicago Y.M.C.A., on motion of Mr. Livingston, seconded by Mr. Davis, voted to recommend that the following resolution be adopted:

Resolved,

A. That the Board of Trustees of the University of Illinois sell to the Y.M.C.A. of Chicago at a price of not less than \$12,156.25 the following parcels of land subject to stipulations previously adopted by this Board:

1935-37 West Polk Street described as follows: Lots twelve (12) and thirteen (13) in Potter Palmer Subdivision of lot eleven (11) and part of lot twelve (12) lying south of Polk Street in Codwise's Subdivision of the West Half of the south-east quarter of section eighteen (18) township thirty-nine (39) north, range fourteen (14) east of the third principal meridian in Cook County.

1949-53 West Polk Street described as follows: Lots eighteen (18), nineteen (19) and twenty (20) in Potter Palmer's Subdivision of lot eleven (11) and that part of lot twelve (12) lying south of Polk Street (except Winchester Avenue) in Codwise's Subdivision of the West half (W ½) of the southeast quarter (SE ¼) of Section eighteen (18), Township thirty-nine (39) north, range fourteen (14), east of the third principal meridian, except the west 1.37 chains in Cook County, Illinois.

The property at 1949-53 West Polk Street at the corner of Damen Avenue, was purchased November 28, 1939, at a price of \$14,941.70. It contains 9,031.25 square feet and is offered at \$1.00 per square foot, or \$9,031.25. The reason for the difference in price is that the property when originally purchased contained some improvements, including a tavern, which were immediately demolished. The property is now vacant.

The parcel at 1935-37 West Polk was purchased March 19, 1947, at a price of \$2,107.62 and is offered for \$3,125, or \$.50 per square foot.

B. That the sale of the property above described be on the condition that the Y.M.C.A. agree to erect and maintain on the above described land within five (5) years a building, four stories or more in height to provide among other facilities rooms for rental purposes and the further condition that the Y.M.C.A. agree to make available to students of the University of Illinois in Chicago as well as academic and nonacademic staff members employed by the University or affiliates of the University in Chicago an allotment of rooms for rental purposes comparable to the allotment now made in the present Congress Street Y.M.C.A.

2. On motion of Mr. Davis, seconded by Mr. Livingston, the Committee voted to recommend to the Board of Trustees of the University that the proceeds of the lands sold to the Y.M.C.A. be set aside by the Board of Trustees of the University for the purchase of other land within the Medical Center District.

KARL A. MEYER, *Chairman*
CHESTER R. DAVIS
PARK LIVINGSTON
MARTIN G. LUKEN

H. A. HAZLETON, *Clerk*
January 20, 1949

On motion of Mr. Fornof, this resolution was adopted, the sale of property to the Y.M.C.A. was made, and the proceeds were made available for the purchase of other lands within the Medical Center District as recommended, by the following vote: Aye, Mr. Fornof, Mr. Herrick, Mr. Hickman, Mrs. Holt, Mr. Livingston, Mr. McLaughlin, Dr. Meyer, Mr. Nickell, Mrs. Watkins, Mr. Williamson; no, none; absent, Mr. Stevenson.

INVITATION FROM GOVERNOR STEVENSON

The Secretary read the following letter from Governor Stevenson.

*Mr. Harrison Cunningham
Administration Building
University of Illinois
Urbana, Illinois*

March 3, 1949

DEAR MR. CUNNINGHAM:

I would be much honored if the Trustees of the University would see fit to have lunch with me, followed by the April meeting of the Board, at the Executive Mansion. I think most any date other than Friday or Saturday would be satisfactory if that serves the Board's convenience.

I have spoken to Kenney Williamson about this, and he suggested my writing you. Let me know if and when it will be convenient and how many will be present.

Sincerely yours,
ADLAI E. STEVENSON
Governor

On motion of Mr. Hickman, this gracious invitation was accepted, the date to be selected by the President of the University and the President of the Board, and the Secretary was instructed to notify the Governor.

OPEN SESSION

When the Board convened in open session, the same members and officers were present as during the morning session; also Mr. I. L. Porter, Treasurer, and Director J. F. Wright.

MISS MARIETTA STEVENSON INTRODUCED

At this point, the President of the Board introduced Miss Marietta Stevenson, Director of Social Welfare Administration, who was present at the invitation of the Board.

APPOINTMENTS TO THE FACULTY MADE BY THE PRESIDENT OF THE UNIVERSITY

The Secretary reported that the President has approved the following new appointments to the faculty of the rank of Assistant Professor and above since the previous meeting of the Board of Trustees:

1. ARTHUR M. MCANALLY, Associate Professor of Library Science, and Assistant Director of the Public Service Departments, in the Library, beginning July 1, 1949, at an annual salary of \$6800.
2. HOWARD WILK, Assistant Professor of Hygiene, and Medical Adviser for Men, beginning July 1, 1949, at an annual salary of \$5500.
3. GEORGE T. WOODS, Assistant Professor of Veterinary Extension, in the Department of Veterinary Pathology and Hygiene, in the College of Veterinary Medicine, and in the Extension Service in Agriculture and Home Economics, beginning May 1, 1949, at an annual salary of \$5000.

On motion of Mr. McLaughlin, these appointments were confirmed.

MATTERS PRESENTED BY PRESIDENT STODDARD

The Board considered the following matters presented by the President of the University.

AWARD OF CERTIFICATES OF CERTIFIED PUBLIC ACCOUNTANT

(1) The Committee on Accountancy recommends that the certificate of Certified Public Accountant be awarded the following who have made applications therefor under the Accountancy Act of 1943 and who have presented evidence to the Committee that they are properly qualified:

1. Candidates who have successfully passed the regular written examination given by the Special Five-Man Board of Examiners under the provisions of Section 4b of the Accountancy Act of 1943:

DAVID LEONARD DAVIS
PAUL MAURICE FITZGERALD
GEORGE E. FLEMING
LLOYD K. GARRISON
J. MENARD GREENE

HYMEN W. GUROLNICK
GEORGE J. HADDAD
HAROLD WALTER HELD
SIDNEY R. JOHNSON
MACK J. MEYERS

2. Candidates holding unrevoked C.P.A. certificates issued by other states or territories of the United States or the District of Columbia under Section 5 of the Accountancy Act of 1943:

REGINALD HUGH ASHDOWN (Wis.)
RAYMOND FRANCIS BERGERT (Tex.)
JAMES ORLANDO BOSWELL (Ky.)
CHARLES E. FRENCH (Mo.)
MARK DONALD GLEASON (N.Y.)
VERNON GAYLORD HINMAN (Iowa)
BARTHOLOMEW C. KELLEHER (N.Y.)
ROBERT ALLEN LENNERTSON (Mo.)
FRANK MICHAEL OSWALD (Ohio)

WALTER CASPER OTTO (Ind.)
AUGUST JOHN SAXER (Mo.)
NATHAN HERTZ SIROTA (N.Y.)
ELMER LEE STOVER (Iowa)
JAMES WATT STRUDWICK (Minn.)
JOHN TRUEMPY, II (N.Y.)
JOHN BATTISTA VOTTERO (D.C.)
WILLIAM FRED WINDHORST, Jr. (Mo.)

I concur.

On motion of Mr. Livingston, these certificates were awarded as recommended.

SABBATICAL LEAVES OF ABSENCE, 1949-1950

(2) I recommend that the following members of the staff be given sabbatical leaves of absence during the academic year 1949-1950 in accordance with the provisions of the University of Illinois Statutes and on the terms and for the periods indicated.

The programs of research, study, and travel for which these leaves are being requested have been examined by the University Research Board which advises the President in such matters. The Research Board's report to the President includes a supporting evaluation of the program in terms of benefits to the University and to the individual in each specific case recommended.

LEAVES OF ABSENCE FOR THE FULL ACADEMIC YEAR ON ONE-HALF PAY

GARRETA H. BUSEY, Assistant Professor of English
JOSEPH L. DOOB, Professor of Mathematics
B. VINCENT HALL, Associate Professor of Zoology
EARL H. REGNIER, Associate Professor of Agricultural Economics, July 1, 1950-June 30, 1951
JOHN VAN HORNE, Professor of Spanish and Italian

LEAVES OF ABSENCE FOR ONE-HALF YEAR ON FULL PAY

CARROLL L. BIRCH, Associate Professor of Medicine, six months from June 1, 1949
CARLETON A. CHAPMAN, Professor of Geology, first semester
JOHN H. GARLAND, Associate Professor of Geography, second semester
J. THEODORE GEISSENDOERFER, Professor of German, second semester
PAUL E. JOHNSTON, Professor of Agricultural Economics, six months from February 1, 1950
HUBERT KESSLER, Professor of Music, first semester
RUSSELL H. MILES, Professor of Music, first semester
WILLIAM B. NEVENS, Professor of Dairy Production, six months from August 1, 1949
LAURENCE J. NORTON, Professor of Agricultural Economics, five months from September 1, 1949

OLIVER R. OVERMAN, Professor of Dairy Production, six months from April 1, 1950
 CHARLES W. ROBERTS, Associate Professor of English, second semester
 CARITA ROBERTSON, Assistant Professor of Physical Education for Women, second semester

HAROLD W. SCOTT, Professor of Geology, second semester

ROLAND M. SMITH, Professor of English, second semester

LEE A. SOMERS, Assistant Professor of Horticulture, six months from March 1, 1950

RAYMOND P. STEARNS, Professor of History, first semester

EDWIN L. THEISS, Associate Professor of Business Organization and Operation, first semester

OREN L. WHALIN, Associate Professor of Agricultural Extension, six months from March 1, 1950

CLYDE M. WOODWORTH, Professor of Agronomy, six months from October 1, 1949

LEAVES OF ABSENCE FOR ONE-HALF YEAR ON ONE-HALF PAY

JOHN W. ALBIG, Professor of Sociology, first semester

EDWARD W. DOLCH, Professor of Education, second semester

MORITZ GOLDBABER, Professor of Physics, first semester

FLORENCE M. KING, Associate Professor of Home Economics, six months from March 1, 1950

NEIL E. STEVENS, Professor of Plant Pathology, six months from March 1, 1950

As the summary below will show, the total number of leaves recommended is twenty-nine. Some of these are carried over from preceding years. The numbers of sabbatical leaves granted by the Board of Trustees in the two years immediately preceding the war were twenty in 1938-1939, and twenty-three in 1939-1940. The faculty is, of course, much larger now than it was then.

<i>College</i>	<i>Full year, half pay</i>	<i>Half year, full pay</i>	<i>Half year, half pay</i>	<i>Total</i>
Agriculture.....	1	7	2	10
Commerce and Business				
Administration.....	0	1	0	1
Education.....	0	0	1	1
Engineering.....	0	0	1	1
Fine and Applied Arts.....	0	2	0	2
Liberal Arts and Sciences.....	4	7	1	12
Medicine.....	0	1	0	1
Physical Education.....	0	1	0	1
<i>Total.....</i>	<i>5</i>	<i>19</i>	<i>5</i>	<i>29</i>

On motion of Mr. Nickell, these leaves were granted as recommended.

APPOINTMENTS TO THE BOARD OF DIRECTORS OF THE ATHLETIC ASSOCIATION

(3) The bylaws of the University of Illinois Athletic Association provide for the appointment of its Board of Directors by the Board of Trustees of the University of Illinois at its annual meeting in March of each year. Nominations are made to the Board of Trustees by the President of the University. There are seven members, three selected from the membership of the Alumni Association and four from the faculty of the University.

I submit the following nominations for reappointments and new appointments to the Board of Directors to be effective March 10.

Faculty

FRANK H. BEACH, Associate Professor of Business Organization and Operation

CHARLES W. SANFORD, Associate Professor of Education and Coordinator of Teacher Education

PAUL N. LANDIS, Professor of English and Acting Head of the Department of English

ROBERT G. BONE, Associate Professor of History, Director of the Division of General Studies, and Director of the Division of Special Services for War Veterans (*new appointment*)

Alumni

- MILTON M. OLANDER, Class of 1922, Manager of Industrial Relations, Owens-Illinois Glass Company, Toledo, Ohio
- LAWRENCE A. PETERSON, Class of 1931, Realtor (L. A. Peterson and Company), 1305 Chicago Avenue, Evanston, Illinois
- HARRY E. SCHLENZ, Class of 1927, Vice-President of the Pacific Flush Tank Company, 4241 Ravenswood Avenue, Chicago (*new appointment*)

Professor Bone will replace Professor George B. Weisiger, who has been on the Board of Directors since May 16, 1942. Professor Bone joined the faculty of the University of Illinois in 1934.

Mr. Schlenz will replace Mr. C. E. Lovejoy, Jr., who has been on the Board of Directors since March 9, 1946.

On motion of Mr. Hickman, these appointments were made as recommended.

AWARD OF CONTRACTS FOR REPOWERING AND RELIGHTING PHYSICS BUILDING

(4) On November 19, 1948 (Minutes, page 174), the Board of Trustees appropriated funds for the installation of an improved primary service to furnish 208/120 volt electric service to the Physics Laboratory. This is the first phase of a project to repower and relight the building.

Bids have been received for the general work and the electrical work, which will provide for the installation of primary service connection to and including the main secondary circuit breaker in the transformer room and necessary alterations in that room. The Director of the Physical Plant Department and the Comptroller recommend the award of the contract for the general work to Kuhne-Simmons Company, Inc., Champaign, for \$6,379 and for the electrical work to Square Deal Electric Company, LaPorte, Indiana, for \$12,400, both being the lowest bidders.

I concur and request that the Comptroller and Secretary of the Board be authorized to execute these contracts.

On motion of Mrs. Holt, these contracts were authorized as recommended.

CURRICULUM IN RESTAURANT MANAGEMENT

(5) The Board of Trustees has authorized the offering of training in restaurant management (Minutes, page 1099, May 29, 1946), subject to the development of an appropriate curriculum. The University Senate has recommended a curriculum leading to the degree of Bachelor of Science in Restaurant Management to be administered by the College of Agriculture and to include the following courses:

Prescribed Courses for Freshman and Sophomore Years

	SEMESTER HOURS
Hygiene 102 or 105, Personal and Environmental Hygiene.....	2
Military (for men).....	0-4
Physical Education.....	4
Rhetoric 101 and 102, Freshman Rhetoric and Composition.....	6
English Literature (courses to be elected).....	6
Psychology.....	3
Rhetoric 151, Business Letter Writing.....	2
Sociology 100, Principles of Sociology.....	3
Economics 108, Elements of Economics.....	3
Speech 101, Principles of Effective Speaking.....	3
Bacteriology 104 and 105, Introductory Bacteriology and Laboratory...	5
Physiology 103, Mammalian Physiology.....	4
Chemistry 101 or 102, General Chemistry, and 132, Elementary Organic Chemistry.....	6-8
Home Economics 130, Introduction to Foods and Nutrition.....	2
<i>Total</i>	49-55

Prescribed Courses for Junior and Senior Years

Home Economics 131, Foods.....	3
Home Economics 220, Dietetics.....	3
Home Economics 240, Quantity Cookery.....	5
Home Economics 345, Institution Management.....	3
Home Economics 350, Institution Dietaries and Administration.....	4
Home Economics 375, Advanced Quantity Cookery and Catering.....	3
Home Economics 274, Restaurant Interiors.....	3
Animal Science 104, Selection and Use of Meats.....	2
Accountancy 101, Principles of Accounting, and 105, Accounting Procedure, or 201, Fundamentals of Accounting.....	6-3
Accountancy 265, Hotel Accounting.....	3
Business Law 261, Summary of Business Law.....	3
Economics 240, Labor Problems.....	3
Economics 248, Personnel Administration.....	3
Marketing 101, Principles of Marketing.....	3
Management 204, Industrial Purchasing.....	3
<i>Total</i>	<u>47-50</u>
<i>Total prescribed courses</i>	96-105
<i>Total free electives</i>	<u>34-25</u>
<i>Total</i>	130

I concur.

On motion of Dr. Meyer, this curriculum was approved as recommended.

ADMISSION TO THE SCHOOL OF JOURNALISM

(6) The University Senate recommends that the following requirements for admission to the School of Journalism be established effective September 1, 1949, applicable to students entering the University after that date:

"For admission to the School of Journalism as a candidate for a degree a student must be able to matriculate in one of the undergraduate colleges of the University and must offer in addition, fifty-six semester hours of work in one of the undergraduate curricula, exclusive of required courses in physical education and military science. A candidate who seeks admission from another institution must offer the same amount of work in an established curriculum of that institution. No applicant whose grade point average in all college work is less than 3.5 will be admitted except on approval by the School of an individual petition for admission. An applicant for admission will find it to his advantage to include in his pre-journalism curriculum at least six hours of rhetoric and composition, ten hours of science, which may include mathematics, and twelve hours of social sciences (history, political science, economics, sociology, and psychology)."

The School of Journalism is a senior division; two years of college work are required for admission to the professional curricula. The present requirements for admission include a minimum grade point average of 3.25. The change proposed is to increase this to 3.5 with the provision that exceptions may be authorized on individual petitions.

I concur.

On motion of Mr. Livingston, these requirements were established as recommended.

APPROPRIATION OF ADDITIONAL FEDERAL FUNDS TO AGRICULTURAL EXPERIMENT STATION AND EXTENSION SERVICE IN AGRICULTURE AND HOME ECONOMICS

(7) Additional Federal funds have been allotted to the University for research and extension in Agriculture and Home Economics. The following increases in the budget as approved by the Board of Trustees on June 15, 1948, are recommended by the Dean and Director:

<i>Fund</i>	<i>Salaries and Wages</i>	<i>Expense and Equipment</i>	<i>Total</i>
Bankhead-Jones Research.....	\$ 3 105	\$ 4 000	\$ 7 105
Research and Marketing.....	13 400	2 481	15 881
Regional Research.....	14 090	11 960	26 050
Bankhead-Flannagan Extension.....	90 500	3 317	93 817
<i>Total</i>			<u>\$142 853</u>

The principal increase in extension funds will provide for forty-five additional assistants to county farm and home advisers.

I recommend that these funds be appropriated for the purposes indicated above subject to adjustment within the total.

On motion of Mr. McLaughlin, these funds were appropriated as recommended, by the following vote: Aye, Mr. Fornof, Mr. Herrick, Mr. Hickman, Mrs. Holt, Mr. Livingston, Mr. McLaughlin, Dr. Meyer, Mr. Nickell, Mrs. Watkins, Mr. Williamson; no, none; absent, Mr. Stevenson.

SPECIAL APPROPRIATIONS FOR NONRECURRING EXPENDITURES

(8) The Committee on Special Appropriations and Nonrecurring Expenditures recommends assignments from the General Reserve Fund for the following purposes:

1. Converting and remodeling Allerton property.....	\$ 80 850
2. University Press for equipment.....	20 000
3. Department of Biochemistry, College of Medicine, for architectural work in connection with alterations and equipment.....	10 000
4. College of Commerce for equipment.....	5 394
5. Exhibition of dynamometer test car at Chicago Railroad Fair during 1949.....	2 300
6. Plans and specifications for supplying water to Vivarium Building for scientific purposes.....	1 530
<i>Total</i>	<u>\$120 074</u>

I concur.

On motion of Mr. Livingston, these appropriations were made as recommended, by the following vote: Aye, Mr. Fornof, Mr. Herrick, Mr. Hickman, Mrs. Holt, Mr. Livingston, Mr. McLaughlin, Dr. Meyer, Mr. Nickell, Mrs. Watkins, Mr. Williamson; no, none; absent, Mr. Stevenson.

ARCHITECTURAL SERVICES FOR DEPARTMENT OF BIOCHEMISTRY

(9) In a separate recommendation an appropriation is requested for \$10,000 for architectural studies of alterations and equipment installation in the Department of Biochemistry, Chicago. The Physical Plant Department recommends that this work be done by Holabird and Root and Burgee under the standing contract with them for studies of minor improvements in the Chicago Professional Colleges. The charge for that service would be in accordance with the provisions of that contract (Minutes, September 23, 1948, page 89).

I concur and recommend approval.

On motion of Mr. Hickman, this recommendation was approved.

AWARD OF CONTRACT FOR TENNIS COURTS CONSTRUCTION

(10) As a part of the Water Station improvement program, a water reservoir was constructed at the southwest corner of Mathews and Springfield Avenues, thereby eliminating two tennis courts used by the University High School. To replace these, the Director of the Physical Plant Department proposes constructing two tennis courts in the northeast corner of Illinois Field. Representatives of the Athletic Association, the School of Physical Education, and the Building Program Committee have approved this site.

The following bids have been received for the construction of the two courts:

<i>Contractor</i>	<i>Tennis Court No. 1</i>	<i>Tennis Courts No. 1 & No. 2</i>
Lynne Meyer, Champaign.....	\$6 112 55	\$12 370 80
Kuhne-Simmons Company, Inc., Champaign and Decatur.....	6 341 00	12 643 00
C. A. Petry & Sons, Champaign.....	6 100 00	12 900 00
Wascher Concrete & Insulation Company, Champaign.....	6 738 00	14 192 00
Martin Odom, Urbana.....	9 432 00	19 484 00

The Physical Plant Department and the Comptroller recommend that the contract be awarded to Lynne Meyer, Champaign, for the construction of two tennis courts on the combined bid of \$12,370.80.

On motion of Dr. Meyer, this contract was awarded as recommended.

ADDITION TO GENERAL CONTRACT FOR MECHANICAL ENGINEERING BUILDING

(11) The Director of the Physical Plant Department and the Comptroller recommend an increase of \$4,350 in the general contract with James McHugh Sons, Incorporated, for the construction of the Mechanical Engineering Building to provide for installing a subsoil drainage system through the center area of the building to prevent ground water seepage through the basement floors. It is recommended that this change order be issued on a cost plus basis (actual cost plus 25 per cent of materials cost and 38 per cent of labor) but not to exceed the sum of \$4,350.

Funds are available.

I concur and request that the Comptroller be authorized to execute this addition to the contract.

On motion of Mrs. Watkins, this addition to contract was authorized as recommended.

ADDITION TO CONTRACT FOR CONCRETE WALKS AND DRIVES AT URBANA

(12) The Director of the Physical Plant Department and the Comptroller recommend an increase of \$2,470 in the contract with the General Paving Company for construction of a new sidewalk along the north side of Green Street through the campus and the Talbot Laboratory service drive. This increase is to provide for widening Burrill Avenue between Green Street and the bridge over the Boneyard.

The curbs of this street must be repaired due to changes in driveways resulting from the construction of the new Electrical Engineering Building. The widening of Burrill Avenue at this point will be an improvement and will fit in with the future widening of Burrill Avenue from the Boneyard north to Springfield Avenue, will permit the completion of walks and drives on the east side of the new Electrical Engineering Building, and will provide additional parking space for cars.

Funds are available.

I concur and request that the Comptroller be authorized to execute this addition to the contract.

On motion of Mr. Livingston, this addition to contract was authorized as recommended.

ADDITION TO PIPING CONTRACT FOR UTILITIES DISTRIBUTION SYSTEM AT URBANA

(13) The Director of the Physical Plant Department and the Comptroller recommend an increase of \$5,047 in the contract with the W. A. Pope Company, Chicago, for installation of piping in the steam tunnel of the utilities distribution system at Urbana.

The work to be done under this addition consists of:

- (a) Installation of University-owned vacuum pump in Loop Vault No. 9 between Mumford Hall and the Animal Genetics Building;

- (b) Lateral condensate return piping from Mumford Hall, Animal Genetics Building, and Agricultural Engineering Building to new steam tunnel; and
- (c) A new condensate return main in the steam tunnel to connect the lateral piping with the vacuum pump in Loop Vault No. 9.

This work is a part of the utilities distribution system, but was eliminated from the original contract because of the uncertainty that sufficient funds would be available. A reserve had to be held for the escalation of prices and for contingencies. The maximum escalation in prices has not materialized and funds are now available for the work proposed under this addition.

I concur and request that the Comptroller be authorized to execute this addition to the contract.

On motion of Dr. Meyer, this addition to contract was authorized as recommended.

ADDITION TO PLUMBING CONTRACT FOR STUDENT AND STAFF APARTMENTS

(14) The Director of the Physical Plant Department and the Comptroller recommend an increase of \$6,052 in the contract with E. M. Hays, Champaign, for plumbing installation in the Student and Staff Apartments building, Urbana, for the extension of water service from the utilities distribution system.

When bids were taken on the construction of this building the drawings for this phase of the utilities distribution system had not been prepared. The utilities extensions were considered separately from the building contract. Proposals have been secured from Robert Gordon, Inc., Danville, contractor for the installation of extensions to the general water system of the University, and E. M. Hays, contractor for the installation of plumbing in the Student and Staff Apartments. The Gordon proposal is \$8,673 and the Hays \$6,052.

Funds are available for this addition in the State appropriation for the Student and Staff Apartments.

I concur and request that the Comptroller be authorized to execute this addition to the contract with E. M. Hays.

On motion of Mr. Fornof, this addition to contract was approved as recommended.

CONTRACT FOR STEAM SERVICE CONNECTION TO STUDENT AND STAFF APARTMENTS

(15) The Director of the Physical Plant Department and the Comptroller recommend the award of a contract to A. Kilander and Company, Chicago, the lowest bidder, for the installation of steam service connections to the Student and Staff Apartments on a base bid of \$7,992 subject to a maximum escalation of 10 per cent for changes in cost of material, or increases in labor rates. Funds are available in the State appropriation for the construction of the Student and Staff Apartments.

I concur and recommend that the Comptroller and the Secretary of the Board be authorized to execute this contract.

On motion of Mr. McLaughlin, this contract was authorized as recommended.

CONTRACT FOR POWER PLANT EQUIPMENT

(16) The following bids have been received on structural steel for the floor base required for the installation of water treatment equipment in the Abbott Power Plant:

<i>Contractor</i>	<i>Bid</i>	<i>Time Required for Delivery</i>
Vierling Steel Works, Chicago	\$4 080	8 to 10 weeks
Allied Structural Steel Companies, Chicago	4 950	3 months

Both are firm bids. The Director of the Physical Plant Department and the Comptroller recommend the award of the contract to the Vierling Steel Works, Chicago, the lower bidder, at \$4,080. Funds are available.

I concur and recommend that the Comptroller and the Secretary of the Board be authorized to execute the contract.

On motion of Mr. Livingston, this contract was authorized as recommended.

PURCHASES

(17) There are submitted a report of an emergency purchase authorized and a list of purchases recommended (see Appendix, page 305).

On motion of Mr. McLaughlin, the action of the President of the University in authorizing an emergency purchase was approved and confirmed, and the purchases recommended were authorized.

COMPTROLLER'S REPORT OF CONTRACTS

(18) The Comptroller's report of contracts executed to March 10, 1949 (see Appendix, page 307).

This report was received for record.

CURRICULUM IN SECRETARIAL TRAINING

(19) The University Senate recommends the establishment of a new curriculum or concentration of courses of study in the College of Commerce and Business Administration to be known as "Secretarial Training." This program is designed for students who wish to prepare for secretarial work requiring a high degree of technical skill and broad business education. It is an Upper Division curriculum open to students who have completed the first two years in the College of Commerce and Business Administration. The course requirements are as follows:

Primary List: At least forty-four hours including the courses shown as required must be selected from the following. *Required:* Management 101; Economics 248; Management 245; Marketing 101; Rhetoric 272; Business Law 261; and Secretarial Training 102, 112, 103, 113, 222, 233. *Elective:* Economics 200, 210, 214, 228, 240, 250, 254, 255, 272, 303, 312, 378, 379.

Secondary List: Fifteen hours of electives must be chosen from courses in history, philosophy, political science, psychology, sociology, and home economics.

Note 1. The program for the Upper Division is open only to students who have completed all of the requirements of the Lower Division. Students in Secretarial Training may substitute Business Computations (Accy. 121) for college algebra.

Note 2. Students will be admitted to typewriting and shorthand for credit only when they have achieved a level of proficiency equal to that reasonably expected from one year of high school or one semester of college work.

Note 3. Students who have had inadequate prior training in typewriting and shorthand may take their instruction in Beginning Typewriting (Sec. Tr. 101) and Beginning Shorthand (Sec. Tr. 111) in the College of Commerce and Business Administration but will receive no credit.

Note 4. Credit for shorthand and typewriting will be allowed for graduation only in the commercial teaching and secretarial training fields of concentration.

Note 5. Credit in shorthand and typewriting toward graduation will be granted only when the entire series of courses in these subjects is completed.

Note 6. Typewriting and shorthand classes will each meet for one class hour, five times a week.

Note 7. All students selecting this field of concentration will be required to complete sixty hours in courses offered in the College of Commerce and Business Administration as a graduation requirement.

Note 8. The secretarial training field of concentration will result in the following distribution of hours in the Upper Division: Required, 32; economics electives, 12; secondary list, 15; free electives, 7 to 11; total, 66 to 70.

1 concur.

On motion of Dr. Meyer, this curriculum was approved as recommended.

AWARD OF CONTRACT FOR WELL AT ROBERT ALLERTON PARK

(20) The Director of Robert Allerton Park and the Comptroller recommend award of a contract for the drilling of an eight-inch well at the Park to John Bolliger Sons, Fairbury, the lowest bidder, on the following terms:

1. A base price of \$1,875 for the first 150 feet and \$8 a foot for each additional foot up to a maximum of 200 feet.

2. The price to the University will be reduced \$8 a foot for every foot less than 150, to a minimum depth of 100 feet.

3. If the well is drilled and cased to a depth of 150 feet or more and a production of less than fifty gallons a minute of clear water is not obtained, a credit will be allowed the University of \$5 per foot drilled, provided that the contractor is permitted to retrieve and take possession of the screen and casing.

I concur and request that the Comptroller and the Secretary of the Board be authorized to make such a contract. Funds are available in income from farm operations allocated to the Park.

On motion of Mr. Nickell, authority was given as recommended.

APPROPRIATION AND AWARD OF CONTRACTS FOR ADDITION TO ANIMAL GENETICS BUILDING

(21) The Committee on Special Appropriations and Nonrecurring Expenditures recommends that an appropriation of \$52,500 be made for construction of an addition to the Animal Genetics Building.

The Director of the Physical Plant Department and the Comptroller recommend that if the appropriation is approved a contract for general work be awarded to Lewis S. Colbert, Champaign, for \$34,700 and to Schroeder's, Champaign, for heating and ventilating work for \$7,340.

I concur and request that the Comptroller and the Secretary of the Board be authorized to execute the contracts as recommended.

On motion of Mr. McLaughlin, this contract was authorized and the appropriation was made as recommended, by the following vote: Aye, Mr. Fornof, Mr. Herrick, Mr. Hickman, Mrs. Holt, Mr. Livingston, Mr. McLaughlin, Dr. Meyer, Mr. Nickell, Mrs. Watkins, Mr. Williamson; no, none; absent, Mr. Stevenson.

GIFT OF HOLABIRD AND ROOT AND BURGEE

(22) The architectural firm of Holabird and Root and Burgee, Chicago, has given the University a valuable collection of approximately 1,500 volumes of architectural books for the Art and Architectural Reading Room of the Library at the Chicago Undergraduate Division at Navy Pier. The collection is appraised at \$9,000.

This gift has been formally presented to the President of the University by Mr. John Wellborn Root, senior partner of the firm. In giving these books he has requested that the collection be known as the "John Augur Holabird Memorial," in memory of the late Colonel John Augur Holabird who was for many years a member of the firm.

I have accepted the collection and request that the Board of Trustees give suitable recognition of this handsome gift.

On motion of Mrs. Holt, this report was received for record and the Secretary was requested to prepare a suitable resolution.

SPECIAL APPROPRIATIONS FOR NONRECURRING EXPENDITURES

(23) The Committee on Special Appropriations and Nonrecurring Expenditures recommends assignments from the General Reserve Fund for the following purposes:

1. College of Veterinary Medicine for building improvements (remodeling of Veterinary Pathology Laboratory, remodeling of grounds, department barn and lots temporarily used for large animals).....	\$32 500
2. Street improvements, University's share of cost.....	2 650
Widening and resurfacing of Daniel Street, Champaign.....	\$1 725
Excavating, drainage, concrete pavement, and curbs on Edwin and Eureka Streets, Champaign.....	925
3. University Library for purchase of books and periodicals.....	15 000
4. Remodeling in Talbot Laboratory.....	7 100
5. Department of Chemistry for equipment.....	10 000
<i>Total</i>	<u>\$67 250</u>

I concur.

On motion of Mr. Livingston, these appropriations were made as

recommended, by the following vote: Aye, Mr. Fornof, Mr. Herrick, Mr. Hickman, Mrs. Holt, Mr. Livingston, Mr. McLaughlin, Dr. Meyer, Mr. Nickell, Mrs. Watkins, Mr. Williamson; no, none; absent, Mr. Stevenson.

AWARD OF CONTRACT FOR SWITCHGEAR IN UTILITIES DISTRIBUTION SYSTEM AT CHICAGO PROFESSIONAL COLLEGES

(24) Bids have been received on switchgear for the Chicago Illini Union Building substation, which is part of the utilities distribution system at the Chicago Professional Colleges.

The University at the present time is receiving an electric rate from Commonwealth Edison Company based on one point delivery although there are actually four delivery points. The Commonwealth Edison Company has continued the rate based on one point delivery with the understanding that at a later time in the coming biennium it will be reduced to one point delivery. The switchgear recommended will reduce the point of delivery from four to three.

It is recommended that the contract for this installation be awarded to the Sorgel Electric Company, Milwaukee, Wisconsin, the lowest bidder for \$13,691. Funds are available in the State appropriation for the utilities distribution system in Chicago.

I concur and recommend that the Comptroller and the Secretary of the Board be authorized to execute the contract.

On motion of Mr. Nickell, this contract was awarded as recommended.

REVISION OF BIENNIAL APPROPRIATION FOR 1947-1949

(25) State appropriations made to the University for operations are in accordance with classifications of expenditures specified by the State Finance Act and are subject to its provisions. It is necessary to request the 66th General Assembly of Illinois to pass an emergency act reallocating, by object classifications, the appropriation to the University for the current biennium, 1947-1949. This will not require any increase in the current biennial appropriation but will authorize the use of funds already appropriated although not available without legislative readjustment of the budget.

I recommend that the Board authorize the officers of the University to secure such legislation.

On motion of Mr. Nickell, authority was given as recommended.

SECRETARY'S REPORT OF CONTRACT

The Secretary presented for record the following document signed by the President and the Secretary of the Board, and deposited with the Secretary since the last report.

Northern Trust Company of Chicago, Deposit agreement for \$800,000 Women's Residence Halls Revenue Bonds, dated February 15, 1949.

REPORTS OF THE SECRETARY

The Secretary reported also for record the following lists, as printed in the Appendix.

1. Appointments made by the President of the University (page 302).
2. Graduate fellows (page 303).
3. Leaves of absence (page 303).
4. Resignations, declinations, terminations, and cancellations (page 304).

The Board adjourned.

H. E. CUNNINGHAM
Secretary

KENNEY E. WILLIAMSON
President

APPENDIX

APPOINTMENTS MADE BY THE PRESIDENT

(The date in parenthesis is the date on which the appointment was made by the President of the University. Part-time appointments are shown by fractions after the name of the department. C = College; S = Station; E = Extension.)

- AMSBARY, GEORGE S., Assistant Editor, University Press, seven months beginning February 1, 1949, \$4500 a year, supersedes (2-18-49).
- BLACK, ARNOLD, Clinical Assistant, Medicine (Medicine), February 8-August 31, 1949, without salary (3-2-49).
- BROHM, HENRY D., Lecturer, Management (Business Organization and Operation & Business Management Service), February 7-August 31, 1949, \$8000 a year (2-16-49).
- CARO, MARCUS R., Clinical Associate Professor, Dermatology (Medicine), six months beginning March 1, 1949, without salary, supersedes (3-2-49).
- CMARIK, GEORGE F., Assistant, Agricultural Research (S), six months beginning March 1, 1949, \$3600 a year (3-2-49).
- DESMARAIS, M. R., Assistant, Architecture, February 1-June 15, 1949, \$1200, supersedes (3-1-49).
- FONNER, WALTER E., Assistant, Naval Science, beginning February 8, 1949, and continuing until further notice, without salary (2-21-49).
- GANT, V. A., Research Associate, Toxicology (Pharmacology) (Medicine), February 15-August 31, 1949, \$6500 a year, supersedes (3-4-49).
- GERDES, MARY S., Research Assistant, Bureau of Economic and Business Research, February 15-August 31, 1949, \$2700 a year (3-1-49).
- GLASER, KURT, Instructor, Pediatrics (Medicine) ($\frac{3}{4}$), six months beginning March 1, 1949, \$2625 a year, supersedes (3-2-49).
- HAEBERLIN, JOHN B., JR., Clinical Instructor, Dermatology (Medicine) (22/100), six months beginning March 1, 1949, \$680 a year, supersedes (3-2-49).
- HALSEY, JAMES F., Research Assistant Professor, Theoretical and Applied Mechanics (S), three months beginning June 1, 1949, \$5000 a year; in addition to appointment for 1949-1951 (2-16-49).
- HAVILAND, HENRY F., JR., Instructor, Political Science, academic year beginning September 1, 1949, \$3500 (2-16-49).
- HILL, EDWARD J., JR., Clinical Assistant, Surgery (Medicine), six months beginning March 1, 1949, without salary (3-2-49).
- HILL, MRS. SHIRLEY, Assistant, English, February 1-June 15, 1949, \$1200 (3-1-49).
- HOFFMANN, A. E., Instructor, Humanities (Undergraduate Division in Chicago) ($\frac{1}{2}$), second semester of the academic year, beginning February 1, 1949, \$800 (3-4-49).
- JEFFRIES, JOHN U., Assistant, Electrical Engineering (C), February 1-June 15, 1949, \$1200, supersedes (3-1-49).
- JOHNSON, ROBERT E., Professor, Physiology, Head of the Department, indefinite tenure beginning September 1, 1949, to render service during two semesters of each academic year, \$10,000 a year (2-17-49).
- JOHNSTON, ROBERT L., Supervisor, Counseling (Division of Student Welfare) (Undergraduate Division in Galesburg), February 21-August 31, 1949, \$3600 a year; also to be furnished housing valued at \$120 a year, supersedes (2-21-49).
- KOBES, HERBERT R., Clinical Associate Professor, Pediatrics (Medicine), indefinite tenure, without salary, Director, Division of Services for Crippled Children, March 1-August 31, 1949, \$10,000 a year, supersedes (2-28-49).
- MARTIN, GORDON E., Assistant, Mechanical Engineering (C), February 1-June 15, 1949, \$1500 (2-18-49).
- MCANALLY, ARTHUR M., Associate Professor, Library Science, Assistant Director, Public Service Departments (Library), July 1, 1949-August 31, 1950, \$6800 a year (3-4-49).
- MCDAVID, RAVEN, Visiting Assistant Professor, English, academic year beginning September 1, 1949, \$4000 (3-4-49).
- MCNAMARA, THOMAS B., Clinical Assistant, Ophthalmology (Medicine), seven months beginning February 1, 1949, without salary (2-18-49).
- MEAGHER, RALPH E., Research Assistant Professor, Physics (C), Chief Engineer, Electronic Digital Computer (Graduate College), seven months beginning February 1, 1949, \$8000 a year, supersedes (2-16-49).

- MOSBORG, ROBERT J., Special Research Associate, Civil Engineering (S), seven months beginning February 1, 1949, \$4000 a year, supersedes (2-17-49).
- PASPY, STANLEY F., JR., Special Research Assistant, Ceramic Engineering (S), seven months beginning February 1, 1949, \$3600 a year (2-16-49).
- PETERSON, FRANK L., Special Research Assistant, Physics (C), seven months beginning February 1, 1949, \$3240 a year (2-17-49).
- PROEHL, PAUL O., Instructor, Business Management Service, five months beginning February 1, 1949, \$450 a month (2-18-49).
- SADOVE, MAX S., Assistant Professor, Surgery (Medicine) (95/100), beginning January 1, 1949, and continuing until further notice, \$11,100 a year, supersedes (2-21-49).
- SCHUMANN, DETLEV W., Professor, German, indefinite tenure beginning September 1, 1949, to render service during two semesters of each academic year, \$7500 a year (2-17-49).
- SLOMAN, SOPHIE S., Assistant Professor, Criminology and Legal Medicine (Medicine), November 17, 1948-August 31, 1949, \$930 a year, supersedes (2-18-49).
- SMILEY, J. R., Assistant Professor, French ($\frac{1}{2}$), Assistant Dean, Graduate College ($\frac{1}{2}$), seven months beginning February 1, 1949, \$6500 a year, supersedes (3-1-49).
- SUNYAR, A. W., Special Research Associate, Physics (C), seven months beginning February 1, 1949, \$4200 a year, supersedes (2-21-49).
- SZYMAŃSKI, FREDERICK J., Clinical Instructor, Dermatology (Medicine) (22/100), six months beginning March 1, 1949, \$680 a year (3-2-49).
- TAVS, LOUISE E., Clinical Associate, Dermatology (Medicine) (22/100), six months beginning March 1, 1949, \$770 a year, supersedes (3-2-49).
- UTLEY, JEAN, Assistant Professor, Audiology (Otolaryngology), Associate Director, Speech and Hearing Clinic (Medicine), eight months beginning January 1, 1949, \$5500 a year, supersedes (3-4-49).
- VORTMAN, LUKE J., Assistant, Architecture, February 1-June 15, 1949, \$1200 (3-4-49).
- WEINMANN, JOSEPH P., Professor, Oral Pathology (Dentistry), indefinite tenure beginning February 1, 1949, \$7500 a year, supersedes (2-18-49).
- WHITE, FRANKLIN H., Instructor, Veterinary Pathology and Hygiene (Veterinary Medicine), six months beginning March 1, 1949, \$3000 a year (3-1-49).
- WILK, HOWARD, Assistant Professor, Hygiene, Medical Adviser for Men, July 1, 1949-August 31, 1950, \$5500 a year (3-5-49).
- WOODS, GEORGE T., Assistant Professor, Veterinary Extension (Veterinary Pathology and Hygiene) (Veterinary Medicine & Extension Service in Agriculture and Home Economics), four months beginning May 1, 1949, \$5000 a year (3-4-49).

GRADUATE FELLOWS

(The following appointments were made by the President of the University on the dates indicated in parenthesis.)

- CHEN, CHIA-YUNG, Fellow, Chemistry, February 1-June 15, 1949, \$425 (2-18-49).
- ERWIN, CARLOS C., Fellow, Agricultural Economics, February 1-June 15, 1949, \$350, supersedes (2-18-49).
- HEARN, WALTER R., Upjohn Company Research Fellow, Chemistry, seven months beginning February 1, 1949, \$875 (2-25-49).
- RICE, HAROLD L., DuPont Postdoctoral Fellow, Chemistry, February 1-June 15, 1949, \$1500 (2-16-49).
- WILLIAMS, D. B., Booth Fellow, Agricultural Economics, September 16, 1949-June 15, 1950, \$1000 (2-23-49).
- ZACHRISON, SVEN, Booth Fellow, Agricultural Economics, September 16, 1949-June 15, 1950, \$1200 (2-23-49).
- ZAGHLOUL, HASSAN F., Fellow, Civil Engineering, February 1-June 15, 1949, \$500 (2-18-49).

LEAVES OF ABSENCE

- ROSENBACK, MARIAN C., Instructor, Mathematics (Undergraduate Division in Chicago) — leave of absence, without salary, beginning February 23, 1949.

RESIGNATIONS, DECLINATIONS, TERMINATIONS, AND CANCELLATIONS

- COCKERELL, LEONE D., Instructor, Natural Sciences (Undergraduate Division in Galesburg) — resignation effective 3-4-49.
- COLEMAN, MRS. SHIRLEY W., Personnel Technician, Student Counseling Bureau — resignation effective 4-1-49.
- DORMAN, HENRY P., Clinical Instructor, Medicine (Medicine) — resignation effective 2-4-49.
- FREUDENTHAL, A.M., Research Professor, Theoretical and Applied Mechanics (S) — declination effective 9-1-49.
- GUNTER, MARTIN J., Instructor, Clinical Science (Medicine) — resignation effective 2-6-49.
- HARRIS, ELLIS H., Clinical Instructor, Pediatrics (Medicine) — resignation effective 3-1-49.
- HAVILAND, HENRY F., JR., Instructor, Political Science — declination effective 9-1-49.
- HENDERSON, PHILLIP B., Flight Instructor, Institute of Aviation — resignation effective 6-1-49.
- HUTH, LLOYD N., Counselor, Division of Special Services for War Veterans — resignation effective 3-6-49.
- JANOWITZ, HENRY, Research Fellow, Clinical Science (Medicine) — resignation effective 1-25-49.
- JONES, G. P., Assistant, Naval Science — termination effective 2-8-49.
- PEASE, MRS. MARGUERITE J., Editor, Illinois Historical Survey (Graduate College) — cancellation effective 2-1-49.
- SCHOCKEN, VICTOR, Research Assistant, Botany (Graduate College) — resignation effective 3-16-49.
- STINE, LEONARD A., Clinical Assistant, Medicine (Medicine) — resignation effective 2-8-49.

MIDWEST INTER-LIBRARY CORPORATION

The Midwest Inter-Library Corporation was incorporated on March 5, 1949, under the Illinois General Not For Profit Corporation Act. The purposes of the organization are to establish and maintain an educational, literary, scientific, charitable, and research inter-library center; to provide and promote cooperative, auxiliary library services for nonprofit educational, charitable, and scientific institutions; to establish, conduct, and maintain a place or places for the deposit, storage, care, delivery, and exchange of books, pamphlets, photographs, motion-picture film, phonograph records, and other articles or documents containing written, printed, or recorded matter, and services of all kinds with respect thereto, and circulate and distribute any and all educational, literary, scientific, or scholarly publications, books, catalogs, and periodicals dealing with books and other material deposited in said library or available in participating or other libraries.

The Board of Directors of the new corporation are: President E. C. Colwell, University of Chicago; President Henry T. Heald, Illinois Institute of Technology; Provost Coleman R. Griffith, University of Illinois; Director R. E. Ellsworth, University of Iowa; Judge Ora L. Wildermuth, Gary, Indiana; Dean J. H. Nelson, University of Kansas; Dean W. H. Combs, Michigan State College; Vice-President W. T. Middlebrook, University of Minnesota; Director Jens Nyholm, Northwestern University; and Mr. R. W. Kettler, Purdue University.

At a meeting of the Board of Directors of the new corporation on March 9, 1949, President E. C. Colwell was named Chairman of the Board and Provost Coleman R. Griffith as Vice-Chairman.

The Board approved the Bylaws of the Corporation, instructed the Executive Committee, composed of the Chairman, the Vice-Chairman, President Heald, Vice-President Middlebrook, and Director Ellsworth to accept, on behalf of the corporation, an unrestricted gift of \$500,000 from the Carnegie Corporation of New York, to accept a contingent gift of \$250,000 from the same corporation, and to seek ways and means of removing this contingency by securing an additional gift of \$250,000 from some other source. The Rockefeller Foundation of New York is known to be interested in the project and a petition will be addressed to this Foundation for an appropriation of \$250,000 to the Inter-Library Center. The total

fund of \$1,000,000 will be used for the construction costs of the Center and for initial operating costs.

The Executive Committee is now pushing plans to select a site for the Center, presumably in the City of Chicago, to find a Director of the Center, and to perfect the other arrangements necessary to such a large enterprise.

The Inter-Library Center is one of the most forward steps ever taken in the regional organization of resources for scientific, cultural, and scholarly work. Little-used materials in the participating libraries will be housed in the Center. By this concentration at the Center, a great research library can be established, but at the same time the participating institutions will be able to expand their holdings in the areas that are most useful for their own facilities. Full coordination with and speedy exchange between the participating libraries give dramatic promise of more useful service to research and scholarship throughout the midwest area.

PURCHASES

Purchase Authorized

The following purchase has been authorized by the President of the University on the recommendations of the Director of Purchases and the Comptroller.

<i>Item</i>	<i>Department</i>	<i>Vendor</i>	<i>Cost</i>
Twenty donut sections; 40 donut sections without snout	Physics	Colonial Insulator Co., Akron, Ohio	\$1 700 00

Due to the experimental nature of the work, the order will be written subject to cancellation by either party, pending the production of a satisfactory sample. In event of cancellation, the University will be liable for a mold charge, only, of \$200.

Purchases Recommended

The Director of Purchases has proposed and the Comptroller recommends the following purchases. Unless otherwise specified, the purchase in each case is recommended on the basis of lowest bid.

<i>Item</i>	<i>Department</i>	<i>Vendor</i>	<i>Cost</i>
Two No. 8662 potentiometers, L & N, precision, portable; 1 No. 7552 potentiometer, L & N, type K-2; 1 No. 2430-C galvanometer, type E; 2 No. 2420-A galvanometers, with enclosed lamp and scale; 2 No. 4716 decade resistance boxes; 2 No. 2164 ayrtton shunts	Chemistry	Leeds & Northrup Co., Chicago	\$1 652 00
One NT-2500 DU Beckman quartz spectrophotometer; 1 NT-2501 ultraviolet accessory set; 4 2300-10-89 fused silica cells for Beckman quartz spectrophotometer	Chemistry	Wilkens-Anderson Co., Chicago	1 514 00 f.o.b. Urbana
Labor for rebuilding barn at Newton Experiment Field, all material to be supplied by the University	Agronomy	Leslie Monell, Newton	1 987 75
One central station transmitter and receiver with handset and hangup box; 3 mobile units complete for use in truck service	Physical Plant	Motorola, Inc., c/o T. G. Brown, Bloomington	2 121 15 f.o.b. Chicago
One carload of 1" and 2" fir lumber	Physical Plant	Hunter Lumber Co., Urbana	5 295 00
One tilting flume framework, to be constructed entirely of steel and copper	Theoretical and Applied Mechanics	Mississippi Valley Structural Steel Co., Decatur	1 890 00
Twelve photoelectric colorimeters; 12 voltage stabilizers	Chemistry	W. H. Kessel & Co., Chicago	1 555 20
Eighty-seven electric heating mantles, laboratory type; 8 regulating transformers	Chemistry	E. H. Sargent & Co., Chicago	1 636 50
200 reams 25x38 60 lb. enamel book paper	Office Supply Store	Bradner Smith & Co., Chicago	2 069 76
Rebuilding one 14" Hendey lathe owned by the University, including replacement of all worn parts, modernizing and thorough testing	Physics	Hendey Machine Corp., Chicago	1 880 00
Four museum cases, glass sides, ends, and top, 12"x36"x75" to match present museum equipment	Anatomy, Medicine	Illinois Metal Cabinet Co., Inc., Chicago	1 960 00

<i>Item</i>	<i>Department</i>	<i>Vendor</i>	<i>Cost</i>
Thirty-five Spencer No. 33 MH or Bausch and Lomb No. BA8 monocular medical microscopes with triple nosepiece in 16 mm., 4 mm., and 1.8 mm. oil immersion objectives; 10X eyepiece only, condenser and mechanical stage less carrying cases	College of Pharmacy	Chicago Apparatus Co., Chicago	5 722 00
One 18" lathe with 72" centers; taper nose spindle, 12 spindle speeds 14 to 345, complete with compound rest, round tool post, large and small face plates, thread chasing dial, steady rest, follow rest, motor to be 208/3/60 7½ hp AC complete with controls; 1-3 jaw Universal and 1-4 jaw Independent chuck, taper attachment and adjustable light mounted	Chemistry	Joseph Behr & Sons, Inc., Rockford	5 570 63 f.o.b. Cincinnati, Ohio
One 15" lathe with 36" centers; spindle speed range 30 to 1200 RPM, compound rest, tool post, dry chip pan, large and small face plates, steady rest, taper nose spindle, telescopic taper attachment, 1¾" round chuck (Sjogren type) and collets from ⅜" to 1¾" by 16ths; motor 208/3/60, 3 hp AC; 8" Universal and 10" Independent chucks, adjustable light and micrometer carriage stop	Chemistry	Peoria Tool & Engineering Co., Peoria	3 047 82 f.o.b. Cincinnati, Ohio
One frame for Universal plastics testing machine to be constructed in accordance with our specifications	Theoretical and Applied Mechanics	Krouse Testing Machine Co., Columbus, Ohio	3 248 00 f.o.b. Urbana
One 2-channel amplifier and strain gage control unit employing 5000 cycle carrier voltage; one 2-channel amplifier and strain gage control unit employing direct current gage circuit	Theoretical and Applied Mechanics	Hathaway Instrument Co., Denver, Colo.	2 090 00
One 6-channel oscillograph complete with continuous drive record magazine and optical stage for 6 galvanometers; 9 galvanometers; 1 synchronous time marker unit; 1 gear reducer attachment	Theoretical and Applied Mechanics	Hathaway Instrument Co., Denver, Colo.	1 600 00 f.o.b. Denver
One vibrating reed electrometer, detecting 1x10-17 amperes	Physics	Applied Physics Corp., Pasadena, Calif.	1 500 00 f.o.b. Pasadena
Eight 8' electronic work benches; five 5' ditto	Graduate College	R. A. Smalley Planing Mill, Champaign	1 458 40
One 2½ ton truck equipped with combination stake and grain body, with hoist	Animal Science	Power Farm Implement Co., Champaign	3 410 32
One 1-ton milk delivery truck to replace 1941 panel truck	Food Technology	Power Farm Implement Co., Champaign	1 474 05
560 study lamps for student rooms in the new Women's Residence Hall	Residence Halls	Colonial-Premier Co., Chicago (bases) Marshall Studios, Veedersburg, Ind. (shades)	3 444 00 700 00
Living room furniture for furnishing Robert Allerton Center	Robert Allerton Center	Kiler's, Inc., Champaign	11 992 23 f.o.b. delivered
Four 1949 four-door Chevrolet sedans	Physical Plant	Sullivan Chevrolet Co., Champaign	6 071 00
Twenty-three pieces of physical therapy and hydrotherapy equipment required for the remodeled quarters of the Department of Physical Medicine	Physical Medicine	Ille Electric Corp., Long Island I., N.Y.	5 936 90
One 4-hour "A" label safe with twelve letter files and one shelf, approximate inside measurements 42" wide x 20" deep; one 4-hour "A" label safe with three shelves, approximate inside measurements 42" wide x 20" deep	Medicine, Administration	Herring, Hall, Marvin Safe Co., Chicago	1 834 12 f.o.b. delivered and installed

<i>Item</i>	<i>Department</i>	<i>Vendor</i>	<i>Cost</i>
Thirteen additional sets of Ritter dental equipment for center type cabinet units to complement ninth floor clinic installation	Dental Clinics	Ritter Manufacturing Co., Rochester, N.Y.	13 587 36
One Offner electroencephalograph, type A, relay rack mounting, 4 channel, with 4 dynographs	Pharmacology, Medicine	Offner Electronics, Chicago	3 225 24
One Collins helium cryostat (Purchased from funds accruing the University under government research contracts.)	Graduate College	Arthur D. Little, Inc., Cambridge, Mass.	22 700 00 f.o.b. Cambridge
2115 RCA radio tubes	Electrical Engineering	General Electric Supply Corp., Springfield	2 101 20 f.o.b. Urbana
900 feet insulated copper cable in accordance with Sargent & Lundy specifications, 1/24/49	Physical Plant	Anaconda Wire & Cable Co., Chicago	2 725 20

**COMPTROLLER'S REPORT OF CONTRACTS EXECUTED
TO MARCH 10, 1949**

<i>With Whom</i>	<i>Purpose</i>	<i>Amount to be Paid to the University</i>	<i>Date</i>
G. D. Searle and Co.	Study of anti-asthmatic drugs	\$3 000 00	December 1, 1948
Veterans Administration	Instruction of veterans under PL346 at Navy Pier from 9-13-48 to 8-13-49 (Contract No. 3028V-337)	Rates per contract	November 5, 1948
Veterans Administration	Instruction of veterans under PL346 at Navy Pier from 9-1-48 to 8-31-49 (Contract No. V3028V-353)	Rates per contract	September 1, 1948
War Department, Headquarters Fifth Army	Course in Internship	None	October 20, 1948
Chicago Vitreous Enamel Product Co.—Ferro Enamel Corp.—Pemco Corp.	Study of refractories for low temperature enamels	7 100 00	January 4, 1949
War Department, Chemical Warfare	W-49-057-CWS-29	75 000 00	May 1, 1945 ¹
Illinois Sport-service, Inc.	Concession at the Skating Rink (continuation of previous lease)	10% of gross receipt	October 1, 1948
Navy Department, Bureau of Supplies and Accounts	Contract No. N8sp-4722	2 000 00	July 1, 1948
Navy Department, Bureau of Supplies and Accounts	Contract No. N8sp-4723	42 292 00	September 1, 1948
Navy Department, Bureau of Supplies and Accounts	Contract No. N8sp-4724	1 308 00	September 1, 1948
Navy Department, Bureau of Supplies and Accounts	Contract No. N8sp-4725	5 232 00	September 1, 1948
War Department	Secrecy agreement	None	January 19, 1949
Veterans Administration	Instruction of veterans under PL346 at Chicago, Contract No. VA28r-ve-705	Rates per contract	October 28, 1948
Veterans Administration	Instruction of veterans under PL346 at Urbana, Contract No. V3028V-369	Rates per contract	January 3, 1949
Veterans Administration	Instruction of veterans for five-day Insurance Agent Course, Contract No. VA28r-ve-700	Rates per contract	February 24, 1948
Veterans Administration	Veterans education and training by correspondence, Contract No. V1001V-96	Rates per contract	December 28, 1948
<i>With Whom</i>	<i>Purpose</i>	<i>Amount to be Paid by the University</i>	<i>Date</i>
E. C. Manthel	Mechanical engineering services on the advisability of production of liquid air	\$ 200 00	January 18, 1949

¹ Contract was not received until the latter part of 1948.

BOARD OF TRUSTEES

CHANGE ORDERS FOR COST-PLUS CONTRACTS UNDER STANDING
CONTRACTS OF JULY 1, 1948

<i>With Whom</i>	<i>Purpose</i>	<i>Amount</i>
Lewis S. Colbert	Seventeen change orders	\$19 675 84
Reliable Plumbing and Heating Co.	Seven change orders	7 544 34
Schroeder's	Seven change orders	5 058 64
Square Deal Electric Co.	Seven change orders	3 585 85

LEASES EXECUTED UNDER GENERAL REGULATIONS OF THE BOARD OF TRUSTEES

<i>With Whom</i>	<i>Property</i>	<i>Amount to be Paid by the University</i>	<i>Date</i>
H. A. Buckley	1108 West Green, Urbana	September 1, 1948, to August 31, 1949 \$100 00 a month	September 1, 1948
Collins and Levis	Suite 607, Car-Pet-Line Building, Rockford (Office for the Division of Services for Crippled Children)	July 1, 1949, to July 1, 1951 \$80 00 a month	February 1, 1949