## MEETING OF THE BOARD OF TRUSTEES

#### OF THE

# **UNIVERSITY OF ILLINOIS**

November 9, 1989



The November meeting of the Board of Trustees of the University of Illinois was held in the College of Medicine at Peoria, One Illini Drive, Peoria, Illinois, on Thursday, November 9, 1989, beginning at 9:30 a.m.

President Charles P. Wolff called the meeting to order and asked the secretary to call the roll. The following members of the board were present: Dr. Gloria Jackson Bacon, Mr. Kenneth R. Boyle, Mrs. Judith Ann Calder, Mr. Donald W. Grabowski, Mrs. Susan L. Gravenhorst, Mr. Ralph C. Hahn, Ms. Judith R. Reese, Mr. Charles P. Wolff. The following members of the board were absent: Mrs. Nina T. Shepherd, Governor James R. Thompson. Mr. Matthew R. Byer, nonvoting student trustee from the Urbana-Champaign campus, was present. Mr. Randy Crumpton, nonvoting student trustee from the Chicago campus, was absent.

Also present were President Stanley O. Ikenberry; Dr. Robert W. Resek, vice president for academic affairs; Dr. Donald N. Langenberg, chancellor, University of Illinois at Chicago; Dr. Morton W. Weir, chancellor, University of Illinois at Urbana-Champaign; and the officers of the board, Dr. Craig S. Bazzani, comptroller (and vice president for business and finance); Mr. Byron H. Higgins, university counsel; and Dr. Earl W. Porter, secretary.

## **EXECUTIVE SESSION**

President Wolff, referring to Section Two of the Open Meetings Act, stated: "A motion is now in order to hold an executive session to consider information regarding the appointment, employment, or dismissal of employees or officers, to discuss pending, probable, or imminent litigation, the acquisition of real property, and to discuss campus security."

The motion was made by Ms. Reese and approved unanimously.

## Authorization to Settle the Following Case: Tobar vs. Scagliotti

(1) On October 22, 1982, cardiac catheterization was performed on a patient, Byron Tobar. The complaint alleges that the child suffered a reaction to the radiopaque dye used in the cardiac catheterization procedure. The elements of the damages were physical injuries (seizures, cerebral edema, renal failure, skin lesions, pneumonia) and permanent damage to the intelligence. The suit can be settled for \$200,000.

The vice president for business and finance has recommended approval. I concur.

On motion of Mrs. Gravenhorst, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

#### **Pending Litigation, Pioneer Seed Company**

The university counsel, Mr. Higgins, reported that the University would join with E. I. DuPont de Nemours and Company and Pfister Hybrid Corn Company in a suit against Pioneer Hi-Bred International, Inc., to require the company to desist in the use of a sample of a "high-oil" corn seed developed at the University. If successful the action would require Pioneer to return a sample obtained by them on an informal and unofficial basis. The seed, if profitably developed and marketed, is expected to be of considerable value. The litigation will cost between \$400,000 and \$500,000. The arrangement with DuPont, et al., is one whereby all parties will act as joint plaintiffs, using one law firm. The University will be responsible for legal fees to a maximum of \$250,000; DuPont and Pfister will cover all fees above that amount.

## **Report, NCAA Investigation**

Chancellor Weir reported that the University's investigation of the Deon Thomas matter is continuing although the NCAA investigation is thought to be virtually complete. In the end, it may not be possible to prove or disprove the various allegations and any judgment may depend on collateral information. He reported as well that the NCAA was receiving additional rumors unrelated to this case but damaging if established to be matters of fact, e.g., these are reports of actions, not by University officers, but by outside interests. The factual status of such rumors is 1989]

inconclusive but the NCAA does not require "courtroom" evidence. The trustees expressed grave concern at the implications of this report, and made clear their interest in a full inquiry — with the expectation that complete information will be provided as soon as available. The president assured them they would be kept informed.

### **Report, Fiske Family Inn**

President Wolff reported on efforts undertaken by him and others in an attempt to be helpful to Mr. Fiske in his quest for a site for an inn near the Chicago campus of the University. (The inn would provide temporary housing for the families of transplant patients, especially children.) City officials have cooperated and a tour of possible sites arranged. A specific site (at Jackson and Ashland) had been committed to other use but, in response to University representations, the city agreed to make other arrangements. Mr. Fiske, however, has not elected to pursue this site but prefers his first choice, the site proposed last July which the board concluded could not be made available because of its significance in the gateway area to the west side of the campus. None of the trustees expressed support for Mr. Fiske's position. Mr. Wolff said he would write Mr. Fiske, advising him of the University's disappointment, and that of the mayor's, that the other sites are not acceptable to him.

## **EXECUTIVE SESSION ADJOURNED<sup>1</sup>**

There being no further business, the executive session adjourned at 10:35 a.m. for meetings of the Committee on Finance and Audit and the Committee on Affirmative Action/Equal Opportunity.

#### Committee on Affirmative Action/Equal Opportunity

The Committee on Affirmative Action/Equal Opportunity received an extensive report on the present status of recruitment of minorities at all levels within the University. Details concerning the efforts being made to increase the number of minority faculty; to develop and increase the number of graduate and professional students; and continuing efforts with regard to undergraduate students were reported on. (Documents and other materials provided the trustees are filed with the secretary for record.)

At the next meeting of the committee, attention will be given to the status of recruitment of women and students with disabilities. The trustees received copies of the "Institutional Plan to Improve the Participation and Success of Minority, Female, and Disabled Students and Staff at the University," a document submitted to the Illinois Board of Higher Education.

<sup>&</sup>lt;sup>1</sup>On the prior day, Wednesday, November 8, the Board of Trustees met as a Committee of the Whole to receive: (1) information regarding the relationships and programs of the regional colleges of medicine, with particular attention to the College of Medicine at Peoria; and (2) a status report on the reallocation program authorized last year — efforts throughout the University to identify priorities and to examine means by which funds can be set aside and reallocated as necessary. Slide presentations and documentation were provided; copies are filed with the secretary of the board. A meeting of the Buildings and Grounds Committee, including an executive session with regard to the question of land acquisition, was also held on Wednesday afternoon.

## BUSINESS PRESENTED BY THE PRESIDENT OF THE UNIVERSITY

President Ikenberry introduced observers from the campus senates and from the University Senates Conference.<sup>1</sup>

#### **President's Report**

President Ikenberry reported on the recent fall session of the General Assembly. He noted with satisfaction that action was taken to transfer the Institute for the Study of Developmental Disabilities to the University of Illinois; and he expressed appreciation for special actions with regard to funds for the University, in particular an appropriation to match the Temple Hoyne Buell gift for the School of Architecture at Urbana.

#### OLD AND NEW BUSINESS

#### Request to Be Heard Regarding Chief Illiniwek

President Wolff presented a request from Robert N. Honig, an undergraduate student at the Urbana campus, to appear before the board to speak against Chief Illiniwek, traditional symbol of the University — on the basis that his appearances are deemed offensive to Americans of Indian or Native American origin. Mr. Wolff noted that this matter is being reviewed at the campus level and that in his view it is not appropriate for it to be considered by the Board of Trustees at this time. He indicated his intent, without objection, to convey this response to Mr. Honig.

By consensus, the trustees approved of this action.

## **REGULAR AGENDA**

The board considered the following reports and recommendations from the president of the University.

By consensus, the board agreed that one vote would be taken and considered the vote on each agenda item nos. 2 through 8 inclusive. The recommendations were individually discussed but acted upon at one time.

(The record of board action appears at the end of each item.)

## Award of Certified Public Accountant Certificates

(2) The Committee on Accountancy recommends that the certificate of certified public accountant be awarded under Section 5 of the Illinois Public Accounting Act of 1983 to 23 candidates who have presented evidence that they are holders of valid and unrevoked certified public accountant certificates obtained by passing the uniform written examination in another state or territory of the United States and who qualify in all other respects under this provision of the law. The names of the candidates are filed with the secretary.

The Committee on Accountancy, pursuant to Section 1300.160(d) of the Regulations, also recommends that the certificate of certified public accountant be

<sup>&</sup>lt;sup>1</sup>University Senates Conference and Urbana-Champaign Senate Council: Jon C. Liebman, professor of environmental engineering in civil engineering, Urbana-Champaign campus; Chicago campus Senate: Stanley K. Shapiro, professor of biological sciences.

awarded to 48 candidates who wish to transfer the examination credit earned by passing the uniform written examination in another state and who have fulfilled all other legal requirements under Sections 1, 2, and 3 of the Illinois Public Accounting Act of 1983. The names of the candidates are filed with the secretary.

I concur in these recommendations.

On motion of Mr. Grabowski, these certificates were awarded.

#### Appointment to the Athletic Board, Urbana

(3) On recommendation of the chancellor, Professor Susan Greendorfer has been nominated for appointment to the Athletic Board at the University of Illinois at Urbana-Champaign. The appointment would become effective immediately and continue for the term designated or until a successor has been appointed.

Under the new organization, the Athletic Board is a committee concerned with intercollegiate athletics at the Urbana campus. It is responsible to the campus senate for the academic and educational aspects of the intercollegiate athletic program; and serves as an advisory committee to the chancellor and the athletic director on the financial management, personnel, and other operational aspects of the intercollegiate athletics program.

The board consists of eighteen members: two faculty representatives to the Big Ten; six other faculty members; four alumni, including the president of the University of Illinois Alumni Association (or designee); the chairman of the Board of Trustees' Committee on Athletic Activities; two students; and three ex-officio members without vote: a designee of the chancellor, the university comptroller or designee, and the athletic director. Terms are staggered so that each year two faculty members, one alumnus, and one student are proposed for membership; the faculty members and the alumnus serve three-year terms, the student members twoyear terms. A slate of faculty and student nominees is provided by the senate, and the slate of alumni by the Urbana-Champaign Council of the Alumni Association. The chancellor reviews the list of candidates and forwards his recommendations to the president of the University for action by the Board of Trustees.

I recommend approval of this appointment.

On motion of Mr. Grabowski, this recommendation was approved.

#### Acting Dean, School of Social Work, Urbana

(4) The chancellor at Urbana-Champaign has asked for confirmation of the appointment of Paula A. Meares, presently professor of social work, as acting dean of the School of Social Work beginning October 21, 1989, to serve on an academic year service basis until a permanent dean is appointed. She is to receive an administrative increment of \$7,666 for the period October 21, 1989-July 20, 1990.

Dr. Meares will continue to hold the rank of professor on indefinite tenure. She succeeds Dr. Daniel S. Sanders who died unexpectedly on October 14, 1989.

The nomination is made after consultation with the Executive Committee of the school. The vice president for academic affairs concurs.

I recommend that the appointment be confirmed.

On motion of Mr. Grabowski, this appointment was confirmed.

#### Head, Department of Animal Sciences, Urbana

(5) The chancellor at Urbana-Champaign, after consultation with the dean of the College of Agriculture, has recommended the appointment of Dennis R. Campion, presently assistant director, Midwest Area, U.S. Department of Agriculture's Agricultural Research Service, as professor of animal sciences on indefinite tenure and head of the department beginning January 21, 1990, on a twelve-month service basis at an annual salary of \$88,000.

Dr. Campion will succeed Dr. David H. Baker who has been serving as acting head.

The nomination is made on the recommendation of a search/advisory committee<sup>1</sup> and after consultation with faculty members of the department. The vice president for academic affairs concurs.

I recommend approval.

On motion of Mr. Grabowski, this appointment was approved.

#### Appointments to the Faculty

(6) The following new appointments to the faculty of the rank of assistant professor and above, and certain administrative positions, have been approved since the previous meeting of the Board of Trustees.

Positions in the University are classified in the following categories and are designated in the budget by the symbols indicated.

A — Indefinite tenure

- N Term appointment not eligible to be appointed for an indefinite term and not credited toward probationary period
- Q Initial term appointment for a professor or associate professor
- T Terminal appointment accompanied with or preceded by notice of nonreappointment
- W One-year appointment subject to special written agreement
- Y --- Twelve-month service basis
- 1-7 Indicates the number of years of service which will be credited at the end of the contract period toward completion of the probationary period relating to tenure.

Figures following a symbol indicate percentage of time if the appointment is on a part-time basis (e.g., N75 means one year on three-fourths time).

#### Urbana-Champaign

- KAREN L. ALSTON, assistant professor of educational policy studies, beginning August 21, 1989 (1), at an annual salary of \$30,100.
- CATHY L. GREENFIELD, assistant professor of veterinary clinical medicine, beginning September 5, 1989 (NY), at an annual salary of \$51,700.

IOAN-SHERBAN LUPU, assistant professor of music, beginning August 21, 1989 (1), at an annual salary of \$32,508.

JACK ODLE, assistant professor of animal sciences, beginning September 4, 1989 (1), at an annual salary of \$38,000.

#### Chicago

- CHRISTOPHER W. W. BEECHER, assistant professor of pharmacognosy, beginning September 1, 1989 (1Y), at an annual salary of \$43,000.
- CAROL A. CHORBA, assistant professor of health information management, College of Associated Health Professions, beginning September 1, 1989 (1Y), at an annual salary of \$34,054.
- MICHAEL D. DOYLE, assistant professor of biomedical visualization, College of Associated Health Professions, beginning September 11, 1989 (1Y), at an annual salary of \$37,500.
- SALLY FREELS, assistant professor, School of Public Health, beginning September 1, 1989 (1Y), at an annual salary of \$35,000.

<sup>&</sup>lt;sup>1</sup> Richard E. Ford, professor of plant pathology and head of the department, *chair*; David H. Baker, professor of animal sciences and acting head of the department; Dan B. Faulkner, assistant professor of animal sciences; Michael F. Hutjens, professor of animal sciences; Gary L. Jackson, professor of veterinary biosciences and in veterinary programs in agriculture; Keith W. Kelley, professor of animal sciences; Laurie M. Lawrence, associate professor of animal sciences; Neal R. Merchen, associate professor of genetics.

GUSTAVO L. GILARDONI, assistant professor of information and decision sciences, beginning September 1, 1989 (1), at an annual salary of \$45,000.

- ROBERT J. JAGERS, assistant professor of black studies, on 60 percent time, and of psychology, on 40 percent time, beginning September 1, 1989 (1), at an annual salary of \$32,500.
- KARLA J. NACION, assistant professor of maternal-child nursing, beginning October 1, 1989 (1Y), at an annual salary of \$40,621.
- MARY LEE RASMUSSEN, assistant professor of biomedical visualization, beginning October 1, 1989 (1Y), at an annual salary of \$28,000.
- SIVALINGAM SIVANANTHAN, assistant professor of physics, beginning September 1, 1989 (2), at an annual salary of \$36,000.

#### Administrative Staff

- WILLIAM R. BRYAN, director of Bureau of Economic and Business Research and professor of finance, Urbana, beginning August 21, 1989 (NY;A), at an annual salary of \$92,053.
- ROGER E. KANET, director of International Programs and Studies (75 percent academic year; 100 percent, 3 months, summer); professor of political science (A25), and associate vice chancellor for academic affairs (NY, nonsalaried), Urbana, beginning October 21, 1989, at an annual salary of \$90,000.
- THOMAS G. MAHER, director of Media Services, Chicago, beginning October 1, 1989 (NY), at an annual salary of \$72,000.
- IRVING F. MILLER, director, DuPage Center, Office of the Vice President for Academic Affairs, beginning October 1, 1989 (NY), at an annual salary of \$107,744.

On motion of Mr. Grabowski, these appointments were confirmed.

#### **Assignment of Perkins Student Loans**

(7) Under Federal regulations, defaulted notes in the Perkins Student Loan Programs (formerly NDSL) may be assigned to the Federal government for collection after the institution has followed certain prescribed "due diligence" collection procedures. The Board of Trustees has approved such assignments several times over the last few years. This year, if the assignment is made prior to February 15, 1990, an institution can better its default ratio and enhance its eligibility for additional Federal capital contributions for 1990-1991.

The funds in question are held in trust by the University and loaned to students in accord with criteria established by the Federal government. They consist of Federal capital contributions plus institutional capital contributions equal to one-ninth of the Federal contributions. Collections and earnings are added to the funds and the expenses of the program are credited. Under the law, the loan and interest are cancelled in case of death or permanent and total disability.

To assist institutions in reducing their current default rates, the Federal government has agreed to accept the assignment of notes which have been in default for two or more years if the due diligence collection efforts have taken place. Loans assigned to the Federal government will not be counted in determining the University's default rate but the government will retain any funds it may recover. The value, in terms of increased eligibility for Federal student loan support, is greater than the net recovery anticipated from the University's continued efforts at collection. The net assets of the loan fund will remain in excess of the University contribution to the fund.

The vice president for business and finance has recommended the assignment of defaulted Perkins loans on which reasonable collection efforts have been made by the University in the following maximum amounts:

Chicago campus	<b>\$</b> 75	000	(50	borrowers)
Urbana-Champaign campus	91	000	(48	borrowers)

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I recommend approval.

On motion of Mr. Grabowski, this recommendation was approved.

#### Power of Attorney for Foreign Patent Prosecutions

(8) In order to obtain foreign patent protection for University-owned inventions, it is necessary for the University to be represented by local patent counsel in each foreign jurisdiction where a patent application is to be filed. Evidence of such representation is required in the form of a Power of Attorney filed in the foreign jurisdiction's patent office.

On occasion, the foreign jurisdiction requires proof that the university counsel is appropriately authorized to execute such a Power of Attorney. Therefore, the Board of Trustees is requested to adopt the following resolution:

Resolved, by the Board of Trustees of the University of Illinois, a body corporate and politic of the State of Illinois, that the university counsel of the University of Illinois, and his/her designee within the Office of University Counsel, is authorized to execute such "powers of attorney" on behalf of the Board of Trustees and the University of Illinois as may be required in the prosecution of foreign patents.

The vice president for business and finance has recommended approval of the recommendation.

I concur.

On motion of Mr. Grabowski, this recommendation was approved.

By consensus, the board agreed that one roll call vote would be taken and considered the vote on each agenda item nos. 9 through 24 inclusive. The recommendations were individually discussed but acted upon at one time.

(The record of board action appears at the end of each item.)

#### **Recommendation, President's House Renovation**

(9) The operation of the president's house at Urbana has long been governed by a general Board of Trustees' policy, reaffirmed and further defined by action of the board on February 12, 1987.

During the last ten years, the use of the house for public occasions has markedly increased, to the point that in a typical year some 8,000 people participate in the 50-60 events held there. Although the structure is basically sound, its heavy use has raised the need for special attention to its care and preservation as a significant University facility. Built in 1929, the house is valued for its architecture, the beauty of its grounds, and the quality of its interior public rooms.

Accordingly, a joint President's House Preservation Committee has been appointed by the president of the University of Illinois Foundation, Charles Marshall; and by the president of the Board of Trustees, Charles P. Wolff. (The committee membership is listed below.)

The committee has met and has recommended a restoration plan for the coming year, one designed to give attention to the preservation of the drawing room, entry hall, second floor hall and stairs, and men's and women's baths — these being areas which have received heavy usage in recent years and are in need of attention.

In accord with board policy, the plan now is recommended for the approval of the Board of Trustees. It involves: the provision of floor coverings, draperies, UNIVERSITY OF ILLINOIS

re-upholstering of furniture and purchase of furnishings, wall covering, painting and allied costs, involving a total cost, including labor and materials, not to exceed \$155,000. The funds will be provided from private gifts and Foundation funds donated and/or available for this purpose.

The president of the Board of Trustees recommends that the board concur in the recommendation of the Preservation Committee as described.

On motion of Mr. Grabowski, the board concurred in the recommendation by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

#### Membership of the President's House Preservation Committee

From the University of Illinois Foundation:

Dean E. Madden, chairman	Jane Hayes Rader
Marajen Stevick Chinigo	Fred Schnell
Carole Cline	Mary Jane Seamans
Al Hallene	Dick Tryon
Gloria Marsteller	
From the University of Illinois Bo	ard of Trustees:
Judith A. Calder	Nina T. Shepherd
Donald W. Grabowski	Ex-Officio Member:

Donald W. Grabowski Susan L. Gravenhorst Judith R. Reese

Judith L. Ikenberry

## Referral Agreements with City of Chicago, University Hospital, Chicago

(10) The chancellor at Chicago has recommended approval of agreements between the University of Illinois and the Chicago Department of Health that will allow patients who require specialized inpatient and outpatient care to be referred to the University of Illinois Hospital and clinics. The hospital now has such an agreement for the referral of high-risk obstetrics patients. The new agreements will allow additional referrals of pediatrics, adult medical and surgical, and obstetrics patients from the Austin and West Garfield Park Clinics of the department.

The hospital may bill for third party reimbursement of services. The city will provide reimbursement for certain eligible unsponsored patients based on negotiated rates up to the limit of the contract, \$61,970. The terms of the agreement are December 1, 1989, through December 31, 1990.

The vice president for business and finance concurs in this recommendation. I recommend approval.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

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#### Renewal of Contracts with Collection Agencies, University Hospital, Chicago

(11) The chancellor at Chicago has recommended the renewal of contracts with three collection agencies to collect unpaid patient accounts which the hospital has been unable to settle through its regular collection efforts. (The use of such agencies has become a standard procedure, now required by the State Collection Act before an account can be written off as uncollectible.)

In mid-1987, the hospital contracted with three agencies and now has reviewed their performance. American Creditors Bureau (ACB) ranks first among them, having recovered 21 percent of accounts placed; HHL Financial Services (Hayt, Hayt and Landau) ranks second, recovering 14 percent; and G. C. Services Limited Partnership is third, recovering 12 percent.

Based on performance, the hospital anticipates assigning patient accounts receivable of approximately \$7.0 million each with ACB and HHL Financial Services, with estimated collections of approximately \$1.4 million, for a total fee of approximately \$210,000.1 Although no additional accounts will be placed with G. C. Services Limited Partnership<sup>2</sup> renewal of the contract allows the agency to be reimbursed for collection of the \$3.8 million in past due accounts currently in its possession, with estimated collection of \$600,000, and for a fee of approximately \$130,000.

Funds collected under the contracts will be deposited in the Hospital Income Fund and fees will be paid from that account.

The vice president for business and finance concurs in the recommendations. I recommend approval.

On motion of Mr. Grabowski, these recommendations were approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

## Renewal, (MANG) Contract with HHL Financial Services, University Hospital, Chicago

(12) Since 1985, the Board of Trustees has contracted with HHL Financial Services (Hayt, Hayt and Landau) to assist the University Hospital in filing Medical Assistance-No Grant (MANG) applications for patients needing care but unable to pay for it. The chancellor at Chicago has recommended that the contract be renewed.

During the past three-and-a-half years, the firm has provided the hospital with employee training and a computer program with which to track applications. Although the hospital expanded its own collection program in 1987, experience has shown that some MANGs are more effectively pursued by an outside party.

The contract for Fiscal Year 1989 generated receipts of \$1,110,700 with expenditures of \$266,568 (the latter, a fixed commission of 24 percent of collections). The estimated receipts and expenditures respectively for 1990 are \$1,594,033 and \$382,568.

Collections will be received directly by the hospital and deposited in the Hospital Income Fund. Payments will be made from the same source upon receipt of the collections.

<sup>&</sup>lt;sup>1</sup> Commission rates vary for different account age categories and for inpatient and outpatient accounts. In each case, the fee figure represents the probable average commission. <sup>3</sup> As specified when the original contracts were approved, the contracts of only the top two performers would be recommended for renewal and the placement of additional accounts.

The vice president for business and finance concurs in the recommendation. I recommend approval.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

## Rescission of Previous Award: Remodeling, Science and Engineering Laboratories, Chicago

(13) On September 14, 1989, the Board of Trustees approved the award of contracts for remodeling the fourth floor of the Science and Engineering Laboratories building at the Chicago campus. The award included a contract for general work to Industrial Structures, Chicago.

Subsequently, the firm notified the University of an error in its bid and requested permission to withdraw it since, due to the error, it could not fulfill its contractual obligation without suffering economic hardship. The Chicago Office for Capital Programs has determined that there is demonstrable evidence that the contractor made a bona fide error in the preparation of its bid, that the error will result in a substantial loss to the contractor, and has recommended that the contractor be allowed to withdraw its bid. Under these circumstances, the University's regulations allow the withdrawal.

In accordance with the Regulations Governing Procurement and Bidding at State Systems Universities in Illinois, the president of the University, with the concurrence of appropriate administrative officers, recommends rescission of the board's action of September 14, 1989, and that the company be allowed to withdraw its bid.

In order for the project to be completed as scheduled, it is further recommended that the Division I general work for the project be completed by the Chicago Physical Plant Department at a cost not to exceed \$94,000.

On motion of Mr. Grabowski, these recommendations were approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

#### Remodeling, English Building, Urbana

(14) On July 13, 1989, the Board of Trustees approved the Phase III remodeling of the English Building at Urbana, at a project cost of \$750,000; and the employment of the firm of Rettberg-Gruber Architects, Champaign. The project involved remodeling of the basement and first floor of the west central portion of the building for classrooms and offices.

During the program analysis and schematic design phases, the architect was requested to include remodeling of additional areas on the second and thrd floors, thus completing all of the west central portion of the building. The project now proposed includes the remodeling of the basement, first three floors, and mezzanine of the west side of the building, for a total of 16,000 net assignable square feet.<sup>1</sup>

<sup>&</sup>lt;sup>1</sup> Future remodeling projects in the building may involve all floors of the north and south sides of the building and the basement and floors one, three, and four on the east side of the building.

The completed project will provide additional classroom space, faculty offices, teaching assistant space, and a conference room for the English Department. (An elevator will be installed to make all floors accessible.)

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the project proposed be undertaken at a total project cost of \$1.9 million; and that the agreement with Rettberg-Gruber Architects, Champaign, be increased to \$115,025 for the professional services required through the receipt of bids for the revised project, plus authorized reimbursements estimated to be \$5,000.

Funds are available from the Fiscal Year 1990 institutional funds operating budget of the Urbana campus.

On motion of Mr. Grabowski, these recommendations were approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson. (Mr. Hahn asked to be recorded as not voting on this item.)

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crump-ton.)

## Central Campus Master Plan, Urbana

(15) On January 12, 1989, the board authorized the employment of Sasaki Associates, Inc., Watertown, Massachusetts, to undertake a master plan study of the central area of the campus at Urbana-Champaign. The completed master plan, which was presented to the Board of Trustees' Committee on Buildings and Grounds on October 5, 1989, establishes a physical framework for the growth of the central area of the campus within which both near- and long-term building projects can be accommodated. The plan also serves as a guide for the location of future buildings as well as landscaping, parking, and circulation patterns for the area.

The president of the University, with the concurrence of the appropriate administrative officers, recommends approval of the master plan as a general guideline for the long-term growth and development of the central campus.

A copy of the Central Campus Master Plan has been filed with the secretary of the board for record.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent; Mr. Crumpton.)

## Employment of Master Planning Consultant, South Farms, Urbana

(16) The need to establish a physical framework for orderly development in the south farms area is a pressing issue for the Urbana-Champaign campus. Because of many new, diverse development pressures and growth needs in this area, master plan guidelines need to be established.

Based on the criteria used in its selection as master planning consultant for the north, south, and central campuses, and a desire to maintain continuity, the firm of Sasaki Associates, Inc., Watertown, Massachusetts, is believed best able to provide the required professional services for a south farms master planning study. These services would be provided during January through August 1990. Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends the employment of Sasaki Associates, Inc., for the professional services necessary to complete the south farms master plan on the basis of a fixed fee of \$115,000 plus authorized reimbursable expenses estimated to be \$20,000.

Funds for this project are being provided from the Fiscal Year 1990 institutional funds operating budget of the Urbana campus.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson. (Mr. Hahn asked to be recorded as not voting on this item.)

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

## Employment of Architect/Engineer, Mechanical Engineering Laboratory, Urbana

(17) Among renovation and repair projects for the University of Illinois to be funded through the "Build Illinois" program is the remodeling of the Mechanical Engineering Laboratory at the Urbana campus.

This project involves remodeling for the development of laboratories and offices for education and research in heat transfer, fluid mechanics, combustion, and related areas of thermal fluids.

The Capital Development Board will employ the architect/engineer once funds become available, probably in February or March 1990. If planning is to proceed, it is necessary that an architect/engineer be employed immediately.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends the employment of Bradley, Likins, Dillow, Drayton, Champaign, for the professional architectural/engineering services required through the schematic design phase of the project.

The fee for the services through schematic design will be on an hourly basis, not to exceed \$15,000, plus reimbursements authorized by the University.

Upon completion of the design phase, the Capital Development Board will be requested to employ the firm for the professional architectural/engineering services required for the bidding and construction of the project.

Funds are available from the Fiscal Year 1990 institutional funds operating budget of the Urbana campus.

A schedule of the firm's hourly rates has been filed with the secretary of the board for record.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson. (Mr. Hahn asked to be recorded as not voting on this item.)

('The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crump-ton.)

## Employment of Architect/Engineer, Renovation Project (CDB), Urbana

(18) The 85th General Assembly appropriated \$17,833,500 for certain renovation and repair projects for the University of Illinois to be funded through the "Build Illinois" program. A total of \$4,549,100 has been allocated for projects at the Urbana campus.

The president of the University, with the concurrence of the appropriate administrative officers, recommends that the Board of Trustees request the Capital Development Board to employ the architect/engineer indicated below for the capital project identified. The professional fee will be negotiated by the Capital Development Board in accord with its procedures.

Project	Fiscal Year 1990 Project Budget	Professional Firm Recommended
Renovate lecture room, Metallurgy and Mining Building	\$472 000	Gorski Tyner-Wilson, Architects, Champaign

Funds for the employment of the professional firm have been appropriated to the Capital Development Board for Fiscal Year 1990.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson. (Mr. Hahn asked to be recorded as not voting on this item.)

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

#### Employment of Architect/Engineer, Remodeling Illini Hall, Urbana

(19) On June 13, 1989, the University employed the firm of Gorski Tyner-Wilson, Architects, Champaign, for a feasibility study to remodel the lower level of Illini Hall for use as computer classrooms and offices for the Department of Mathematics, Computing Services Office, and the Administrative Computing Training Center.

The architects have completed the study and estimate the total project cost for remodeling 11,500 gross square feet to be \$900,000.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the project be approved and the firm of Gorski Tyner-Wilson, Architects, be employed for professional architectural and engineering services required through the receipt of bids.

The firm's fee for the professional services required through the receipt of bids will be at a fixed fee of \$54,920 plus authorized reimbursements estimated to be \$5,000.

Upon receipt of satisfactory bids, the Board of Trustees will be requested to approve contracts for construction and to employ the firm for the architectural/ engineering services required during construction.

Funds are available from the Fiscal Year 1990 institutional funds operating budget of the Urbana campus.

On motion of Mr. Grabowski, these recommendations were approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson. (Mr. Hahn asked to be recorded as not voting on this item.)

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

## Amendment to Lease of Space, Project Upward Bound and Native American Support Program, Chicago

(20) On September 14, 1989, the Board of Trustees approved a contract with 322 South Green Street Partners, beneficial owner of the Green Street Building, 322 South Green Street, Chicago, to lease 5,051 square feet of space for the period November 1, 1989, through June 30, 1992. The space will provide offices for student support and service units of Project Upward Bound and the Native American Support Program.

Due to the amount of remodeling by the landlord required to accommodate the tenants, the landlord requires an adjustment of the lease commencement and a longer and more conventional lease term, from January 15, 1990, through January 14, 1995. The lease will be a base rate of \$68,189 per year, a unit cost of \$13.50 per square foot, subject to an annual increase of \$.75 cents per square foot per year. The lease includes all operating expenses, janitorial services, and all utilities services, heating and air conditioning, except electrical services. The lessor will remodel to the requirements of the University, at the standards and expense of the lessor. The University will have the option to cancel the lease at the end of each annual renewal period.

Funding is available from the campus institutional funds budget.

The vice president for business and finance recommends approval. I concur.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crump-ton.)

## Lease of Space, Prevention Research Center, Chicago

(21) The chancellor at Chicago has recommended that the University contract with LaSalle National Bank as trustee of the 850 West Jackson Building, to lease 8,730 square feet of space for an initial period of December 1, 1989 (or sooner if premises are made available) through November 30, 1990. The space will provide offices for health preventive research and the administrative units of the Prevention Research Center.

The lease is renewable annually December 1, 1990, through November 30, 1996. The University has the option to cancel the lease at the end of each renewal period. Funds are available from the campus institutional funds budget.

The first year lease cost of \$126,969 (at a unit cost of \$14.54/square foot) includes janitorial service, common area operating expense, and real estate tax contribution. Heat and electricity are the responsibility of the lessee. The lessor will remodel to the requirements of the University at the standards and expense of the lessor. In the fourth and fifth years, the unit cost increases to \$15.50/square foot, and in the sixth and seventh years, to \$16.45/square foot plus prorated share of any increase in common area operating expense and real estate tax contribution.

The center has received eleven grants to date totaling \$1,075,000 this year (from the National Institutes of Health, National Institute of Mental Health, National Institute on Drug Abuse, and others) which has created this need for office space. Most of the grants will extend through 1993-94 and additional grants are anticipated. A search of campus space failed to identify any other suitable location to meet the requirements of the unit. The vice president for business and finance recommends approval. I concur.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

## Authorization to Exercise Option to Purchase Natural Gas Pipeline, Urbana

(22) In June 1989, the Board of Trustees entered into agreements with Natural Gas Pipeline Company of America (NGPL) to provide certain natural gas services for the Urbana-Champaign campus. One of the provisions was an option to purchase a natural gas lateral line of approximately 20 miles to connect several facilities of the Urbana campus to the company's main pipeline in Piatt County.

Based on the economics of gas purchases and transportation arrangements completed with Illinois Power Company (the local distribution company for the Urbana campus), it is to the advantage of the University to exercise this option.

The president, with the concurrence of the appropriate administrative officers, recommends that the vice president for business and finance be authorized to exercise this option at the appropriate time. The amount required to complete the transaction is dependent on the final, installed cost but in no event to exceed \$3,738,120. Funds are available from the Fiscal Year 1990 institutional funds operating budget of the Urbana Operation and Maintenance Division.

On motion of Mr. Grabowski, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

## Authorization to Acquire Easements by Condemnation, Natural Gas Pipeline, Urbana

(23) The president of the University, with the concurrence of the appropriate administrative officers, recommends adoption of the following resolution authorizing acquisition of easements through purchase or condemnation proceedings. The easements are needed for a new natural gas pipeline from Monticello to the Urbana-Champaign campus. (It will provide natural gas for the campus, with substantial savings in fuel costs.)

The University has entered into a contract with Natural Gas Pipeline Company of America (NGPL) for construction of the pipeline; the University has an option to purchase the pipeline.

NGPL and the University have negotiated with the owners of properties for easements to allow the construction of the pipeline, and have secured easements from the owners of all properties, except for the properties in the following resolution.

Funds for the acquisition of the needed easements are available from the Fiscal Year 1990 institutional funds operating budget of the Urbana Operation and Maintenance Division.

### Resolution Authorizing Condemnation of Property for University of Illinois Pipeline

Be It, and It Is Hereby, Resolved, Found, and Declared by the Board of Trustees of the University of Illinois, a body corporate and politic and a public corporation of the State of Illinois, a right-of-way and easement of thirty-three (33) feet in width and an additional area of land not to exceed a total of twenty (20) feet in width adjacent to the easement strip for temporary work space during construction, repair, or removal of the pipeline on the following-described property situated in the County of Champaign, in the State of Illinois, to-wit:

Northeast Quarter of Section 35, Township 19 North, Range 8 East of the Third Principal Meridian, Champaign County, Illinois;

East Half of the Northwest Quarter of Section 35, Township 19 North, Range 8 East of the Third Principal Meridian, Champaign County, Illinois;

East Half of the Southwest Quarter less certain exceptions thereof, Section 29, Township 19 North, Range 8 East of the Third Principal Meridian, Champaign County, Illinois;

East Half of the Northwest Quarter, Section 36, Township 19 North, Range 7 East of the Third Principal Meridian, Champaign County, Illinois;

Northeast Quarter of Section 32, Township 19 North, Range 7 East of the Third Principal Meridian, Champaign County, Illinois;

The North 168.59 acres of the East Half of Section 36, Township 19 North, Range 6 East of the Third Principal Meridian, in Piatt County, Illinois;

are needed by the University of Illinois, an educational institution established and supported by the State of Illinois for the purposes of constructing, operating, maintaining, replacing, changing the size of, testing, altering, moving, abandoning in place, or removing a pipeline (and all appurtenances necessary thereto) for the transportation of gas or other substances or liquids transportable by pipeline on, over, under, and across, and through a strip of land for use by the University of Illinois for the Urbana campus and for other educational purposes conducted and to be conducted by said University of Illinois and for the further expansion of the educational facilities of said University of Illinois and to enable said University of Illinois to discharge its duty to the people of said State and for public use; that funds are available to the University for the purchase of said easements for said educational purposes; that the Board of Trustees has negotiated with the owners of said land through their duly authorized representatives for the purchase of said easements at a price which this Board of Trustees considers fair and reasonable and which it finds constitutes the present market value of said easements, but that said owners have refused to sell and convey said easements, or any portion thereof, to said the Board of Trustees of the University of Illinois, for such price and continue to refuse to sell and convey the same to it except for a consideration and price which this Board of Trustees deems unreasonable and excessive and is, therefore, unwilling and has refused to pay; and

Be It, and It Is Hereby, Further Resolved, Found, and Declared that the Vice President for Business and Finance or his designee of the University of Illinois be and hereby is authorized to continue negotiations for the acquisition for and on behalf of the University of Illinois with the owner(s) of the real estate described above and for the purchase thereof by the University; and Be It, and It Is Hereby, Further Resolved, Found, and Declared by the Board of Trustees of the University of Illinois that if the compensation to be paid by it for said land cannot be agreed upon between this Board of Trustees and the owners of said property and they and it are unable to agree upon the purchase price to be paid to said property owners for the sale and conveyance of said easements by said owners thereof to said the Board of Trustees of the University of Illinois; that

Therefore, Be It, and It Is Hereby, Further Resolved, Found, and Declared by the Board of Trustees of the University of Illinois that because of said need of the University of Illinois for said land for the purposes hereinabove set forth and because the compensation to be paid to the owners thereof for such land cannot be agreed upon between them and this Board of Trustees, it is necessary for the Board of Trustees of the University of Illinois to take said land and acquire title thereto through the exercise by it of the right of eminent domain conferred upon it by law and to have the compensation to be paid by it to the owners thereof and any and all other persons who may have any right, title, or interest in and to said land determined in the manner provided by law for the exercise of said right and power of eminent domain; and

Be It, and It Is Hereby, Further Resolved by the Board of Trustees of the University of Illinois that the necessary and appropriate action be taken for the acquisition of said easements to said property by said the Board of Trustees of the University of Illinois and to have the compensation to be paid therefor determined by the institution and prosecution to completion of a proceeding in eminent domain in a court of competent jurisdiction and that the University Counsel of the University be, and he is hereby, authorized to proceed accordingly, to institute and prosecute an eminent domain proceeding in the name and on behalf of the Board of Trustees of the University of Illinois for the acquisition of said land and the determination of the compensation to be paid by it therefor, and to employ such special legal counsel, appraisers, and others as he may deem necessary or desirable to assist him in the institution and prosecution of said proceeding.

On motion of Mr. Grabowski, the foregoing resolution was adopted by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton.)

#### Purchases

(24) The president submitted, with his concurrence, a list of purchases recommended by the directors of purchases and the vice president for business and finance.

The purchases were presented in two categories: purchases from appropriated funds (i.e., from State appropriations to the University); and purchases from institutional funds. The latter term designates funds received by the University under contracts with the United States government, private corporations, and other organizations; grants from foundations, corporations, and other donors; and University revolving funds authorized by law.

The total amounts of these purchases were:

From Appropriated Funds
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Recommended	<b>\$</b> 6	137	423	96
From Institutional Funds				
Recommended	7	022	306	27
Grand Total	\$13	159	730	23

A complete list of the purchases, with supporting information (including the quotations received), was sent to each member of the board in advance of the meeting. A copy is being filed with the secretary of the board for record.

On motion of Mr. Grabowski, the purchases recommended were authorized by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Mr. Grabowski, Mrs. Gravenhorst, Mr. Hahn, Ms. Reese, Mr. Wolff; no, none; absent, Mrs. Shepherd, Governor Thompson.

(The student advisory vote was: Aye, Mr. Byer; absent, Mr. Crumpton. Mr. Byer asked to be recorded as abstaining on item no. 13.)

#### **Comptroller's Monthly Report of Contracts Executed**

(25) The comptroller submitted the November 1989 report of contracts. The report included contractual agreements for payments to the University and contracts in amounts up to \$50,000, to be paid by the University. A copy of this report is filed with the secretary.

This report was received for record.

#### **Quarterly Report of the Comptroller**

(26) The comptroller presented his quarterly report as of September 30, 1989. A copy has been filed with the secretary of the board.

This report was received for record.

Graduate Degrees

## Comptroller's Report of Investment Transactions through October 15, 1989

(27) The comptroller presented the above report which includes transactions under Finance and Audit Committee guidelines and transactions under the comptroller's authority. A copy of this report is filed with the secretary of the board.

On motion of Mr. Grabowski, this report was approved as presented.

## SECRETARY'S REPORT

The secretary presented for record appointments to the faculty and changes of status made by the president, resignations, terminations, leaves of absence, and retirements. A copy of the report is filed with the secretary.

#### **DEGREES CONFERRED**

The secretary presented for record the following list of degrees conferred on candidates at the Urbana-Champaign campus on October 15, 1989.

## Summary

0				
Doctor of Philosophy				
Doctor of Education	•••••	 		12
Doctor of Musical Arts		 	•••••	4
Total, Doctors	• • • • • • •	 		(312)
Master of Arts		 		43
Master of Science		 		114
Master of Accounting Science		 		2
Master of Architecture	• • • • • •	 		4

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#### BOARD OF TRUSTEES

Master of Business Administration	3
Master of Computer Science	5
Master of Education	4
Master of Extension Education	1
Master of Fine Arts	2
Master of Landscape Architecture	2
Master of Laws	2
Master of Music	4
Master of Science in Public Health	1
Master of Social Work	2
Master of Urban Planning	1
Total, Masters	(1 <b>9</b> 0)
Advanced Certificate in Education	2
Total, Certificates	(2)
Total, Graduate Degrees	504
Undergraduate Degrees	
College of Agriculture	
Bachelor of Science	8
College of Applied Life Studies	
Bachelor of Science	8
College of Commerce and Business Administration Bachelor of Science	17
College of Communications	
Bachelor of Science	4
College of Education	
Bachelor of Science	3
College of Engineering	
Bachelor of Science	11
College of Fine and Applied Arts	
Bachelor of Fine Arts	4
Bachelor of Music	1
Total, College of Fine and Applied Arts	(5)
College of Liberal Arts and Sciences	
Bachelor of Arts	43
Bachelor of Science	25
Total, College of Liberal Arts and Sciences	(68)
Total, Undergraduate Degrees	124
Total, Degrees Conferred October 15, 1989	628

## ANNOUNCEMENTS FROM THE PRESIDENT OF THE BOARD

President Wolff called attention to the schedule of meetings for the next few months: January 11, 1990, Chicago (Annual Meeting); February 8, Urbana-Champaign. There is no meeting scheduled for December.

There being no further business, the board adjourned.

EARL W. PORTER Secretary CHARLES P. WOLFF President