

# ANNUAL MEETING OF THE BOARD OF TRUSTEES

OF THE

# UNIVERSITY OF ILLINOIS

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**January 13-14, 1994**



The annual meeting of the Board of Trustees of the University of Illinois was held in the Pine Lounge, Illini Union, Urbana, Illinois, on Thursday and Friday, January 13 and 14, 1994, beginning at 1:45 p.m. on January 13.

In the absence of Chair Judith Ann Calder, Trustee Gloria Jackson Bacon called the meeting to order and asked the secretary to call the roll. The following members of the board were present: Dr. Gloria Jackson Bacon, Dr. Jeffrey Gindorf, Mr. Donald W. Grabowski, Mrs. Susan L. Gravenhorst, Mr. Thomas R. Lamont, Ms. Ada N. Lopez, Ms. Judith R. Reese. The following members of the board were absent: Mr. Kenneth R. Boyle,<sup>1</sup> Mrs. Judith Ann Calder,<sup>1</sup> Governor Jim Edgar. The following nonvoting student trustees were present: Ms. Julia C. Huff, Urbana-Champaign campus; Mr. Patrick C. Riley, Chicago campus.

Also present were President Stanley O. Ikenberry; Dr. Robert W. Resek, vice president for academic affairs; Dr. James J. Stukel, chancellor, University of Illinois at Chicago; Dr. Michael Aiken, chancellor, University of Illinois at Urbana-Champaign; and the officers of the board,

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<sup>1</sup> Mrs. Judith Ann Calder joined the meeting at 1:50 p.m. Mr. Kenneth R. Boyle joined the meeting at 2:10 p.m.

Dr. Craig S. Bazzani, comptroller (and vice president for business and finance); Mr. Byron H. Higgins, university counsel; and Dr. Michele M. Thompson, secretary. In addition, the following persons were also in attendance: Mr. Donald K. Coe, director, University Office of Public Affairs; Mr. Kirk Hard, executive assistant to the president of the University; and Mr. R. C. Wicklund, associate secretary.

### **EXECUTIVE SESSION<sup>1</sup>**

Mrs. Calder, referring to Section Two of the Open Meetings Act, stated: "A motion is now in order to hold an executive session to consider information regarding the appointment, employment, or dismissal of employees or officers, to discuss pending, probable, or imminent litigation, the acquisition of real property, to discuss campus security, and to receive legal advice from counsel."

The motion was made by Mr. Grabowski and approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

President Ikenberry indicated that he would ask several individuals to report on a variety of matters as follows:

#### **Personnel Matters — Urbana**

Chancellor Aiken spoke to the ongoing search for a dean for the College of Liberal Arts and Sciences. He noted that there were presently four candidates, two are internal and two are external. Ms. Huff asked if there were any candidates who were minority group members. The chancellor reported that both women and minorities were represented.

#### **Personnel Matters — Chicago**

Chancellor Stukel presented an update to the board on the search for a director of the University Hospital at Chicago. He indicated that there were three candidates. Further, he noted that he would consider experience in an urban hospital as germane in interviewing these candidates. On a separate topic, Ms. Lopez asked about a recent personnel change that resulted in an academic professional staff member receiving a terminal contract. Chancellor Stukel explained that this

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<sup>1</sup> Prior to the executive session, the Committee on Affirmative Action and Equal Opportunity met to receive a presentation concerning the University's implementation of the Illinois Minority and Female Business Enterprise Act. Ms. Lopez convened the committee and asked Dr. Bazzani to report to the board the University's program for implementing this Act. Dr. Bazzani reviewed the requirements of this Statute, the University's progress since 1986, the goals set for Fiscal Year 1993 and the amount participation of the University in entering into contracts with minority and female contractors and vendors.

Following this report, the Committee on Buildings and Grounds was convened by Trustee Reese to receive reports on recommendations for selections of architect/engineer for two projects at the Chicago campus; one was for campus entry and building identification signs and the other concerned plans for site improvements once land south of the campus is acquired. Another architect/engineer selection was approved for College of Medicine projects at Peoria and Rockford.

resulted from a reorganization in that particular unit. Ms. Lopez also asked about possible recruitment for an administrative position that had been vacated about one year earlier.

### **Authorization for Settlement**

(1) The university counsel recommends that the board approve settlement of *Harrison v. Spencer, et al.* in the amount of \$125,000. The plaintiff alleges that prior to performance of a laminectomy, defendants knew, or should have known, that plaintiff had a large herniated nucleus pulposus and that defendants should have performed a discectomy. Plaintiff further alleges that, without effective treatment, her condition deteriorated further causing her to undergo additional surgical treatment.

The vice president for business and finance recommends approval.

I concur.

By consensus, the trustees approved of the recommendation as submitted, formal action to be taken subsequently when the board convenes in open meeting.

### **SPECIAL EXECUTIVE SESSION**

(2) President Ikenberry asked for a meeting with the members of the board only in attendance, along with Secretary Thompson. At this meeting he advised the trustees that another university was attempting to recruit Vice President Bazzani. To attempt to end this activity, the president asked the board to support him in discussions with Dr. Bazzani that might well include an offer for a salary increase.

By consensus, the board authorized the president to negotiate to retain key administrative staff.

### **EXECUTIVE SESSION ADJOURNED**

There being no further business, at 4:25 p.m., Mrs. Calder announced that the executive session would be adjourned and that the board would recess to reconvene at 8:30 a.m. on Friday, January 14, 1994.

### **BOARD MEETING, FRIDAY, JANUARY 14, 1994**

When the board reconvened in regular session at 8:40 a.m., the members of the board,<sup>1</sup> officers of the board, including Mr. Bernard T. Wall, treasurer, and officers of the University as recorded at the beginning of these minutes were present.

### **SPECIAL ORDER OF BUSINESS**

#### **Election of Officers**

#### **Chair of the Board<sup>2</sup>**

Mrs. Calder called for nominations for chair of the Board of Trustees.

Dr. Bacon nominated Mr. Boyle, and Mrs. Gravenhorst seconded the nomination. The nominations were closed, and, by unanimous ballot, Mr. Boyle was elected chair of the board to serve until the next annual meeting of the board or until his successor shall have been elected.

Mr. Boyle took the chair at this time.

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<sup>1</sup> Ms. Huff joined the meeting at 9:05 a.m.

<sup>2</sup> New title, specified in the revised Bylaws of the Board of Trustees, November 1993.

President Ikenberry then asked for a point of personal privileged and expressed appreciation to Mrs. Calder for support of him over the past year.

Mr. Boyle then thanked Mrs. Calder on behalf of himself and his colleagues for her leadership during the previous year. He then presented a memento to her of a gavel, to be engraved with her name and the date of her year of service, as a token of gratitude from her colleagues. Mrs. Calder thanked all the members.

Next, Mr. Boyle thanked the members of the board for their confidence in him and for electing him as board chair. He then introduced members of his family who were present.

### Executive Committee

Mr. Boyle then asked for nominations for the Executive Committee.

Mrs. Gravenhorst nominated Ms. Reese and Mr. Boyle nominated Dr. Gindorf to serve as members of the Executive Committee, with the chair of the board as chairman, ex officio.

Mr. Grabowski moved the nominations be closed, and, by unanimous ballot, Ms. Reese and Dr. Gindorf were elected members of the Executive Committee to serve until the next annual meeting of the board or until their successors shall have been elected.

### Secretary, Comptroller, and University Counsel of the Board

In accord with the Bylaws of the board, the president of the University had conveyed his advice to the board that the three incumbents be reelected: Michele M. Thompson, secretary of the board; Craig S. Bazzani, comptroller of the board; and Byron H. Higgins, university counsel. Dr. Bacon moved approval for reelection of all three incumbents. Dr. Gindorf seconded this motion. Ms. Reese asked for a roll-call vote.

On motion of Dr. Bacon, Ms. Thompson, Mr. Bazzani, and Mr. Higgins were reelected secretary, comptroller, and university counsel of the board, respectively, to serve until the next annual meeting of the board or until their successors shall have been elected. The vote was: Aye, Dr. Bacon, Mr. Boyle, Mrs. Calder, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese (for Ms. Thompson and Mr. Bazzani); no, Ms. Reese (for Mr. Higgins); absent, none.

(The student advisory vote was: Aye, Mr. Riley; absent, Ms. Huff.)

### Delegation of Signatures

*Resolved* that the chair of the Board of Trustees is authorized to delegate to such individuals as he/she may designate from time to time authority to sign his/her name as chair of the Board of Trustees to vouchers presented to the State Comptroller and authority to sign his/her name to warrants on the University Treasurer covering vouchers approved in accordance with regulations approved by the board; and

*Resolved* further that the secretary of the Board of Trustees is authorized

to delegate to such individuals as she may designate from time to time authority to sign her name as secretary of the Board of Trustees to vouchers presented to the State Comptroller and to warrants on the University Treasurer covering vouchers approved in accordance with regulations of the board.

*Be It Further Resolved* that the First National Bank of Chicago, as a designated depository of Bernard T. Wall, treasurer of this corporation, be and it (including its correspondent banks) is hereby requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in this corporation's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures of the two following: chair and secretary; and the First National Bank of Chicago (including its correspondent banks) shall be entitled to honor and to charge this corporation for all such checks, drafts, or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the First National Bank of Chicago by the secretary or other officer of this corporation.

*And Be It Further Resolved* that the State Comptroller is hereby authorized and directed to honor vouchers bearing facsimile signatures of the chair and secretary of the Board of Trustees of the University of Illinois if such facsimile signatures resemble the facsimile specimens duly certified to or filed with the State Comptroller by the secretary.

These authorizations are to continue in effect until the State Comptroller has been supplied with specimen signatures of succeeding officers of this board.

On motion of Ms. Reese, the resolution was adopted unanimously.

#### **APPOINTMENT OF COMMITTEES AND ELECTION TO OTHER BOARDS**

Mr. Boyle indicated that appointments to all committees of the board and elections to external entities would be made at the February meeting of the board.

#### **BOARD MEETING RECESSED FOR COMMITTEE MEETINGS**

At this time, the Committee on Academic Affairs met to receive a report on changes taking place in graduate business education from Dr. Howard Thomas, dean, College of Commerce and Business Administration at Urbana and Dr. Paul J. Uselding, dean, College of Business Administration at Chicago. Topics discussed included the need for balance between what business school curricula include presently and what businesses want of graduates. Emphasis was given to the need for business schools to provide opportunities for students to work in teams rather than strictly as individuals, since team-based organizations are more common in business settings. The importance of providing students with knowledge appropriate to new technologies was another topic stressed, including distance learning, which might be a possible cooperative effort between the two campuses. Also, the importance of acquiring a foreign language for students in business schools was noted.

The Committee on the University Hospital also met and received a

report from Dr. R. K. Dieter Haussmann, vice chancellor for health services, Chicago. He summarized a plan for transferring certain research and education programs from the Illinois Department of Mental Health to the Chicago campus. Further, he discussed a proposal for a major new marketing program for the hospital.

The board reconvened in regular session at 11 a.m.

### **MINUTES APPROVED**

The secretary presented for approval the press proofs of the minutes of the Board of Trustees meetings of September 9-10, and October 7, 1993, copies of which had previously been sent to the board.

On motion of Mr. Lamont, these minutes were approved.

### **REPORT FROM EXECUTIVE DIRECTOR, UNIVERSITY OF ILLINOIS FOUNDATION**

President Ikenberry introduced Dr. B. A. Nugent for a brief report to the board. The president noted in his introduction that the Foundation would be concentrating on raising funds to build the endowment of the University in the year ahead. Dr. Nugent told the board that the Foundation had reported a 13.8 percent increase in private giving over the previous year. He also noted that 36,000 alumni gave gifts and \$23.3 million was pledged. The endowment grew by \$22 million in the previous year and that within the past five years, the endowment has grown by 40 percent. He also briefed the board on plans for a new capital campaign.

### **BUSINESS PRESENTED BY THE PRESIDENT OF THE UNIVERSITY**

President Ikenberry recognized and introduced observers from the campus senates and from the University Senates Conference.<sup>1</sup>

President Ikenberry then reported to the board that several key collective bargaining agreements had been settled in the preceding two months, since the board last met. These included the AFSCME agreement in Urbana and the SEIU agreement in Chicago. These two agreements affect 4,000 University employees. The contracts include efforts to address parity issues in salary for these employees.

Next, the president apprised the board of the activities underway and anticipated in advancing the University's budget through the steps required up until the adjournment of the legislature this year. He stressed that the first priority for this budget is a request for more funds for faculty and staff salaries. He noted that this is essential for retaining and attracting faculty of the type the University has and seeks.

Related to this, President Ikenberry thanked the trustees for their

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<sup>1</sup> University Senates Conference: Steven E. Tozer, associate professor of educational policy studies and head of the Department of Curriculum and Instruction, Urbana-Champaign campus; Urbana-Champaign Senate Council: Ian Westbury, professor of curriculum and instruction; Chicago Senate: William Jones, assistant University librarian and associate professor, University Library.

own efforts in carrying the message of the University's needs to State constituencies.

### **OLD BUSINESS**

Mr. Grabowski spoke of the recent death of Seymour Raven, formerly assistant to the chancellor at the Chicago campus. In recalling Mr. Raven's kindnesses to many trustees, Mr. Grabowski asked that the secretary send a letter of condolence to Mr. Raven's family.

Dr. Bacon requested that she be provided a report on the first six months following the closing of the laundry at UIC and the placement and current status of the employees involved.

### **NEW BUSINESS**

Mrs. Gravenhorst announced that she would attend a meeting sponsored by the Association of Governing Boards at the time of the February board meeting.

Mr. Lamont raised a question about plans to cease offering a master's degree in public administration at the Urbana campus. Chancellor Aiken promised a re-examination of this matter.

Mrs. Gravenhorst then asked Chancellor Stukel to say a few words about the new athletic conference that UIC is to join. Dr. Stukel explained that the new conference had institutions more similar to UIC and that all were in major media markets which would be helpful for UIC's athletic programs.

### **REGULAR AGENDA**

The board considered the following reports and recommendations from the president of the University.

By consensus, the board agreed that one vote would be taken and considered the vote on each agenda item nos. 3 through 7 inclusive. The recommendations were individually discussed but acted upon at one time.

(The record of board action appears at the end of each item.)

(Trustee Calder left the meeting at 12 noon.)

#### **Appointments to the Board of Examiners in Accountancy**

(3) The new Illinois Accountancy Act became effective on January 1, 1994. This act phases out the existing Committee on Accountancy in favor of an enlarged Board of Examiners.

The new Board of Examiners will consist of nine members, including seven certified public accountants, one attorney or certified public accountant, and one educator. The new act requires that new members of the Board of Examiners be nominated by the president of the University of Illinois and approved by the Board of Trustees.

The following individuals have been recommended to fill the new positions on the Board of Examiners; the recommended length of their initial term is in parentheses.

MARGARET A. CARTIER, CPA (1994-96)

ROBERT C. FIETSAM, CPA (1994-96)

JOHN R. ROGERS, CPA (1994-95)

RICHARD E. ZIEGLER, CPA (1994)

I recommend approval.

On motion of Mr. Lamont, these recommendations were approved.

### **Appointment of Associates to the Center for Advanced Study, Urbana**

(4) Each year the Center for Advanced Study awards appointments as associates in the center, providing released time for creative work. Associates are selected in an annual competition from the faculty of all departments and colleges to carry out self-initiated programs of scholarly research or professional activity.

The chancellor at Urbana recommends the following list of associates selected for the 1994-95 academic year, and offers a brief description of their projects:

PETER BEAK, professor of chemistry, "The Development of Endocyclic Reactions: Applications to Reaction Mechanisms and Asymmetric Syntheses." Professor Beak will apply the endocyclic restriction test to the determination of the transition structure geometries, and thereby the mechanisms, of substitution and addition reactions at phosphorus, oxygen, sulfur, chlorine, and fluorine. He will explore the endocyclic proton transfers to provide enantioenriched organolithium reagents by asymmetric deprotonations which are highly enantioselective.

BRUCE C. BERNDT, professor of mathematics, "Proving the Claims Made by Ramanujan in His Notebooks." When India's greatest mathematician, Srinivasa Ramanujan, died in 1920, he left behind three notebooks and a recently found "lost notebook" containing altogether the statements of about 4,000 theorems. Professor Berndt will continue with his effort to prove all the claims made by Ramanujan in his notebooks and to complete the editing of the first three notebooks.

WILLIAM BROOKS, assistant professor of music, "Music Composition, Research, and Reeducation." Professor Brooks will compose a major work for wind ensemble and steel band and participate in the celebration of the School of Music's one-hundredth anniversary in the spring of 1995. A number of small research and composition projects will be completed along with the development of as much expertise as time permits in computer applications to music composition.

GERALD M. BROWNE, professor of classics, "An Old Nubian-English Lexicon." Professor Browne will work on a comprehensive dictionary of the extant corpus of Old Nubian, the language of the Sudan in the Middle Ages.

JOHN BUCKLER, professor of history, "A History of Greece, 403-336 B.C." Professor Buckler will write the definitive book on Greek history in the fourth century B.C. While duly noting current contributions to the theme, this book will be a work of original scholarship, not a mere summation or survey of previous publications.

ORVILLE VERNON BURTON, professor of history, "Localism and Nationalism in the Confederacy: Community in Crisis." Professor Burton will develop a broad theme of the relationship between localism and nationalism while analyzing how values and structure of one large community, Edgefield District, South Carolina, changed over the course of the Civil War. Professor Burton's use of a comprehensive database of approximately 40,000 people to answer specific questions on class structures, gender roles, and race relations, is not solely statistical, but a unique synthesis of quantitative and traditional sources, a technique with which he has experimented with some success.

JOHN A. DUSSINGER, professor of English, "Samuel Richardson: The Printer as Editor and Public Voice." Professor Dussinger will investigate how a prominent



eighteenth-century London printer became the first major English novelist as he focuses on the relationship between the printing practices and the role as "editor" in producing the texts of long epistolary fiction.

ANNE D. HEDEMAN, associate professor of art and design, "The Construction and Reception of Pierre Salmon's *Responses a Charles VI et lamenation au roi sur son état*." Professor Hedeman will conduct an analysis of the pictures and texts of a particularly splendid series of manuscripts made in France between 1409 and circa 1500. As a group, these manuscripts are important artistic monuments, but they also provide an avenue for gaining insight into the political thought of the university and court communities in Paris at a time when the king was mad and the country split by civil war.

ALAN F. HORWITZ, professor of cell and structural biology, "Molecular mechanisms of cell migration." Professor Horwitz will continue his work towards understanding the underlying cycle of adhesive events that produce directed cellular migration. Cell migration is a fundamental process in development, homeostasis, and disease.

DON N. KLEINMUNTZ, associate professor of accountancy, "Psychometric Investigations of Decomposition Methods in Subjective Probability Assessment." Professor Kleinmuntz will continue his research into the cumulative impact of random and systematic errors on decomposition in subjective probability assessments and will compare probability judgments made using decomposition to judgments made without it.

JANE W. S. LIU, professor of computer science, "Enhancing the Responsiveness and Dependability of Real-Time Systems." Professor Liu's research will focus on a novel approach, known as the imprecise-computation approach, for enhancing fault tolerance and graceful degradation of computing and communication systems that support time-critical applications, such as flight management, air traffic control, and intelligent manufacturing. Professor Liu's goal is to demonstrate the feasibility of this approach and to assess the strengths and limitations of this approach in comparison with traditional approaches.

KATHY A. PERKINS, associate professor of theatre, "Onstage: Twentieth Century Theatre Designs by African Americans." Professor Perkins will chronicle and acknowledge the stage designs by African American artists (1900 to the 1990s), who have been absent from the annals of American theatre history, through her work in Onstage. The first exhibition and manuscript of its kind, this body of work represents designs for Broadway, Off-Broadway, dance, opera, and regional theatre.

\*\*JEAN PONCE, associate professor of computer science, "A Geometric Approach to Computer Vision and Robotics." In collaboration with Professor Pietro Perona, Professor Ponce will investigate the application of projective geometry to vision and explore issues in shape representation for object recognition. Professor Ponce will also work with Professor Joel Burdick on the geometry of robotic grasping and object manipulation, and will edit a book: *Algebraic Surfaces in Computer Vision*.

\*\*DALE J. VAN HARLINGEN, associate professor of physics, "Experimental determination of the Pairing State of the High Temperature Superconductors." Professor Van Harlingen will implement a series of experiments designed to determine the symmetry of the pairing state of the high temperature superconductors, the most fundamental property for understanding the superconducting mechanism and for developing technological applications of these important materials. In particular, he plans to measure the anisotropy of the magnitude and phase of the superconducting energy gap to test whether the pairing state has a novel d-wave symmetry.

(\*\* These faculty members have been recommended for appointment as Beckman Associates to the Center for Advanced Study named for the donor of a gift which

permits additional recognition for outstanding younger associate candidates who have already made distinctive scholarly contributions.)

On motion of Mr. Lamont, these appointments were approved.

### **Head, Department of Spanish, Italian, and Portuguese, Urbana**

(5) The chancellor at Urbana, after consultation with the dean of the College of Liberal Arts and Sciences, has recommended the appointment of Ronald W. Sousa, presently professor of Spanish, Italian, and Portuguese and acting head, as head of the Department of Spanish, Italian, and Portuguese, beginning January 17, 1994, on an academic year service basis at an annual salary of \$80,000.

Dr. Sousa will continue to hold the rank of professor on indefinite tenure on an academic year basis. He will succeed Dr. Ivan A. Schulman who resigned as head to return to teaching and research as a faculty member.

The nomination is made with the advice of a search committee<sup>1</sup> and the endorsement of the faculty and the college's Executive Committee. The vice president for academic affairs concurs.

I recommend approval.

On motion of Mr. Lamont, this appointment was approved.

### **Appointments to the Faculty**

(6) The following new appointments to the faculty of the rank of assistant professor and above, and certain administrative positions, have been approved since the previous meeting of the Board of Trustees.

Positions in the University are classified in the following categories and are designated in the budget by the symbols indicated.

A — Indefinite tenure

N — Term appointment not eligible to be appointed for an indefinite term and not credited toward probationary period

Q — Initial term appointment for a professor or associate professor

Y — Twelve-month service basis

1-7 — Indicates the number of years of service which will be credited at the end of the contract period toward completion of the probationary period relating to tenure.

Figures following a symbol indicate percentage of time if the appointment is on a part-time basis (e.g., N75 means one year on three-fourths time).

### **Chicago**

LARRY W. BENNETT, assistant professor of social work, beginning August 21, 1993 (1), at an annual salary of \$35,000.

ANGELITO A. BERNARDO, instructor in medicine, on 56 percent time, and physician surgeon, on 4 percent time, College of Medicine at Chicago, beginning September 1, 1993 (1Y56;NY4), at an annual salary of \$37,426.

CAROLYN J. BRUZZINSKI, assistant professor of molecular biology of oral diseases, beginning September 1, 1993 (3), at an annual salary of \$40,000.

JAY CALLAHAN, assistant professor of social work, beginning September 1, 1993 (1), at an annual salary of \$36,360.

KENNETH J. CARLBORG, principal cataloger and assistant professor, University Library, beginning November 15, 1993 (NY), at an annual salary of \$37,000.

JOSE CHOCA, assistant professor of pharmacology, College of Medicine at Chicago, beginning October 1, 1993 (1), at an annual salary of \$47,000.

ALFREDO J. FABREGA, assistant professor of surgery, on 59 percent time, and physician

<sup>1</sup> Richard L. Schacht, professor of philosophy, *chair*; Paul W. Borgeson, Jr., associate professor of Spanish; Evelyn P. Garfield, professor of Spanish; Jose I. Hualde, associate professor of Spanish.

- surgeon, on 27 percent time, College of Medicine at Chicago, and physician surgeon, on 14 percent time, University of Illinois Hospital, beginning October 1, 1993 (2Y59;NY27;NY14), at an annual salary of \$185,000.
- SUSAN A. FONTANA, assistant professor of public health sciences, College of Medicine at Rockford, on 80 percent time, and clinical assistant professor of public health nursing, on 18 percent time, beginning October 1, 1993 (1Y80;N18), at an annual salary of \$53,284.
- PAMELA W. HAZARD, assistant professor of psychiatry, on 60 percent time, and physician surgeon, on 40 percent time, College of Medicine at Chicago, beginning October 1, 1993 (1Y60;NY40), at an annual salary of \$86,000.
- DONALD R. HEDEKER, assistant professor of public health, beginning September 1, 1993 (4), at an annual salary of \$37,618.
- KATHI L. KAMM, assistant professor of occupational therapy, College of Associated Health Professions, beginning September 27, 1993 (1Y), at an annual salary of \$44,000.
- JOSEPH J. KIEBER, assistant professor of biological sciences, beginning August 21, 1993 (1), at an annual salary of \$42,000.
- ANNA LYSAKOWSKI, assistant professor of anatomy and cell biology, College of Medicine at Chicago, August 15-20, 1993 (N), \$800, and beginning August 21, 1993 (1), at an annual salary of \$36,000.
- ELAINE R. MARTIN, assistant university librarian for the health sciences and assistant professor, University Library, beginning October 25, 1993 (NY), at an annual salary of \$72,000.
- ELIZABETH L. MCCORD, assistant professor of family and community medicine, on 51 percent time, and physician surgeon, on 49 percent time, College of Medicine at Rockford, beginning September 1, 1993 (1Y51;NY49), at an annual salary of \$92,000.
- ROBERT E. MOLOKIE, instructor in medicine, on 90 percent time, and physician surgeon, on 10 percent time, College of Medicine at Chicago, beginning September 1, 1993 (1Y90;NY10), at an annual salary of \$60,504.
- LEONARD S. NEWMAN, assistant professor of psychology, beginning August 21, 1993 (1), at an annual salary of \$38,000.
- ROBERT G. SLACK, assistant professor of psychiatry, on 51 percent time, physician surgeon, on 49 percent time, and associate chair of psychiatry, on zero percent time, College of Medicine at Rockford, beginning September 1, 1993 (1Y51;NY49;NY), at an annual salary of \$130,000.
- JUDITH K. STOEWEE, assistant professor of psychiatry, on 95 percent time, physician surgeon, on 5 percent time, and director of child and adolescent clinical services, on zero percent time, College of Medicine at Chicago, beginning September 1, 1993 (1Y95;NY5;NY), at an annual salary of \$120,000.

### Urbana-Champaign

- VLADIMIR I. GELFAND, professor of cell and structural biology, beginning September 21, 1993 (A), at an annual salary of \$62,000.
- ZHI-PEI LIANG, assistant professor of electrical and computer engineering, beginning August 21, 1993 (1), at an annual salary of \$49,000.
- MARGARET MEIXNER, assistant professor of astronomy, beginning November 1, 1993 (N), at an annual salary of \$42,000.
- JOHN T. REESE, assistant professor of architecture, beginning February 21, 1994 (N), at an annual salary of \$33,764.

### Administrative Staff

- AMELIA J. ALVERSON, director of development, Office of the Associate Chancellor for Development, Chicago, beginning October 1, 1993 (NY), at an annual salary of \$60,000.

MERRY C. FLOWERS, director of the Medical Practice Plan of pediatrics, College of Medicine at Chicago, beginning October 11, 1993 (NY), at an annual salary of \$60,000.

On motion of Mr. Lamont, these appointments were confirmed.

**Change of Name, Department of  
Administration, Higher and Continuing Education,  
College of Education, Urbana**

(7) The Urbana-Champaign Senate has approved a proposal to change the name of the Department of Administration, Higher and Continuing Education in the College of Education to the Department of Educational Organization and Leadership. The reason for this departmental name change is to communicate to the various constituencies, both internal and external, the central orientation of the department to educational organizations and the leadership and administration of these organizations. Students in the department will continue to pursue the same degree programs ranging from the master's (Ed.M. and A.M.), Certificate of Advanced Study, and doctoral (Ed.D. and Ph.D.) degrees. No cost implications are foreseen.

The chancellor at Urbana recommends approval of the change as proposed. The vice president for academic affairs concurs.

I recommend approval.

On motion of Mr. Lamont, this recommendation was approved.

By consensus, the board agreed that one roll call vote would be taken and considered the vote on each agenda item nos. 8 through 29 inclusive. The recommendations were individually discussed but acted upon at one time.

(The record of board action appears at the end of each item.)

**Contract for Communication Advisory Services,  
Vice Chancellor for Health Services, Chicago**

(8) The chancellor at Chicago recommends contracting with the Rynne Marketing Group (Rynne), Evanston, for communication advisory services in the implementation of the communications plan for the health services. Rynne was selected as a result of their response to a Request For Proposal to which five firms responded. Judged on overall experience and knowledge of the Chicago health care market and on ability to handle and to execute the entire communication package, Rynne was the clear choice after their presentation to a variety of campus representatives.

Under the contract, Rynne will provide technical expertise and other professional services in the implementation of the plan. The technical components of the contract include the creation and production of public service oriented advertisements, conducting referring physician research, and developing and executing media planning and placement. The professional services component includes providing ongoing consultant, management, and administrative services in the areas of communications strategy development, service excellence training, internal communications planning, tracking of results, and educational services for faculty and staff. Technical expertise for assistance in reaching minority markets will be provided through a subcontract(s) with a minority firm(s).

The proposed contract would be effective on January 15, 1994, and would extend through January 14, 1996. The yearly costs of the contract are detailed in the table below.

	<i>Year 1</i>	<i>Year 2</i>	<i>Total</i>
Technical Component.....	\$332 000	\$160 000	\$492 000
Professional Services.....	<u>145 800</u>	<u>121 800</u>	<u>267 600</u>
<i>Total</i> .....	\$477 800	\$281 800	\$759 600

In order to successfully execute the communications plan, the chancellor at Chicago also recommends delegation of authority to the comptroller to enter into media contracts with various television, radio, newspapers, magazines, and other print media for the placement of the materials developed as part of the Rynne contract. The communications plan calls for a media placement budget of \$2 million for year one and \$1.5 million in year two. Selection of the specific medium to be used will be provided in the media plan as developed by Rynne. Delegation of authority at this time will facilitate and enhance the execution of the overall communications plan in a timely manner.

Funds are available in the Hospital Income Fund.

The vice president for business and finance concurs.

I recommend approval.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

#### **Contract for Public Relations Services, Vice Chancellor for Health Services, Chicago**

(9) The chancellor at Chicago recommends approval of a contract with Burson-Marsteller (Burson), a Chicago-based public relations firm, to provide public relations services in the implementation of the communications plan for the health services. Several firms having experience in the health care area were contacted to compete for this contract. Burson was chosen because of their extensive experience in public relations, their qualifications in broad-based health care, record of placement success, and knowledge of the Chicago media.

Under the contract, Burson would provide public relations expertise required for the successful implementation of the communications plan for the health services. These services include, but are not limited to, development of news stories and proactive media placement, establishment of media briefings, public relations orientation programs for major departments and units of the Health Sciences Center, media spokesperson training, development and distribution of a speakers bureau publication, development and management of special promotional events, and consultation on media relationship building strategies.

The contract would be effective January 15, 1994, for one year ending January 14, 1995. The total cost of the contract is not to exceed \$158,500. Funds are available in the Hospital Income Fund.

The university director of public affairs has reviewed this contract and the vice president for business and finance concurs.

I recommend approval.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Contract for Managed Care Review/Audit,  
Vice Chancellor for Health Services, Chicago**

(10) The chancellor at Chicago recommends contracting with the Tiber Group (Tiber), a Chicago-based healthcare consulting firm, to provide technical support and expertise in the review/audit of the managed care operations of the health services. Tiber has been chosen for this effort due to its extensive background in managed care operations, its superior knowledge of the Chicago managed care marketplace, and its understanding of the University's current efforts from its previous participation in the development of the strategic plan for the College of Medicine and the University of Illinois Hospital and Clinics.

This engagement will involve a complete review of all aspects of the current managed care operations including an evaluation of the Department of Managed Care, information support needs, and a review of the positioning and operations of the University of Illinois Health Maintenance Organization. The process will be led by a committee chaired by the vice chancellor for health services and will include the chair of the Managed Care Executive Committee and staff from Hospital Management, College of Medicine, the Department of Managed Care, and the vice chancellor's office.

If warranted, Tiber will make recommendations for reorganization and changes in the University's managed care operations based on their experience and knowledge, along with relevant market analyses. The review is expected to take several months with the contract proposed for the period from January 15, 1994, through August 31, 1994. The total cost of the contract is \$170,000. Funds are available in the Hospital Income Fund.

The vice president for business and finance concurs.

I recommend approval.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Contract for Occupational Therapy Services,  
University of Illinois Hospital and Clinics, Chicago**

(11) The chancellor at Chicago recommends an increase to the contract with Mercy Hospital and Medical Center (Mercy) to provide temporary staffing for the Occupational Therapy Department in the University of Illinois Hospital and Clinics (UIH&C).

In July 1993, the Board of Trustees approved contracts with four temporary staffing agencies for occupational and physical therapy services for Fiscal Year 1994. Each agency generally serves a particular specialty and an approximation is made at the beginning of the year as to how each will be utilized. Mercy has been the only agency to date which has been successful in providing temporary occupational therapists to the department with appropriate experience needed for certain programs, particularly neuro-psychiatry.

At this point in the fiscal year, it appears that the allocation approved for the Mercy contract will be exhausted toward the end of January, yet the need for services is expected to continue through the fiscal year. An amendment is therefore proposed to increase the current contract with Mercy by \$75,000 for a total contract amount not to exceed \$150,000. Funds are available in the Hospital Income Fund.

The vice president of business and finance recommends approval.

I concur.

On motion of Mr. Lamont, this recommendation was approved by

the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Contract for Information Systems Advisory Services,  
University of Illinois Hospital and Clinics, Chicago**

(12) The chancellor at Chicago recommends increasing an existing contract with Zinn Enterprises, Ltd. (Zinn), a Chicago-based information systems consulting firm, to continue to provide assistance in the selection of a patient care system for the University of Illinois Hospital and Clinics.

The current patient care system, Technicon Data System, was originally installed in 1978 and has been updated periodically. A Hospital Information System Task Force was established in February 1991 to evaluate the capabilities and user satisfaction of the current system and determine if a replacement system is required. In the course of the initial evaluation, it was determined that the current system did not provide the information needed by the user community. The task force recommended that the hospital administration undertake a detailed evaluation of alternative patient care systems to replace the current system. Zinn was initially hired to provide assistance in evaluating mainframe-based systems under a contract which ends December 31, 1993.

Zinn, under the proposed amendment, will develop an information systems vision statement that will guide the ultimate patient care system selection for UIH&C. Zinn will also assist the task force in selecting non-mainframe-based systems vendors for consideration, review, and evaluation; identify other issues as they relate to the selection of a patient care system; and participate in the negotiation of a contract with the preferred system vendor. The proposed amendment would extend the contract through December 31, 1994, for a total cost not to exceed \$275,000. Funds are available in the Hospital Income Fund.

The vice president for business and finance recommends approval.

I concur.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Approval of 1994 Budget for the  
Mile Square Health Center, Chicago**

(13) The chancellor at Chicago recommends approval of the budget for the Mile Square Health Center for calendar year 1994 as required by the terms of the 1990 agreement between the University of Illinois Board of Trustees and the City of Chicago. The center's coordinating committee approved the budget on October 15, 1993. The Chicago City Council approved the budget on November 17, 1993.

The vice chancellor for health services, along with the center's executive director and coordinating committee, has proposed an operating budget of \$5,660,100 for the year representing an increase of 32.6 percent over the actual expenditure level for calendar year 1993. The projected level of services at the center is expected to increase by 43.2 percent from 32,923 patient encounters in 1993 to 47,132 patient encounters in 1994. The University's contribution to this budget is \$682,791, an increase of 0.75 percent. A summarized budget is presented below:

NET REVENUE:

Patient Services .....	\$3 125 000
Grant Revenues .....	1 777 300
Other Revenues .....	757 800
<i>Total Net Revenues</i> .....	<u>\$5 660 100</u>

EXPENSES:

Salaries and Wages .....	\$4 366 300
Operating Expenses .....	1 293 800
<i>Total Expenses</i> .....	<u>\$5 660 100</u>
<i>Net Revenue over Expenses</i> .....	-0-

The vice president for business and finance recommends approval.  
I concur.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Contracts, Graduate Painting Facility, Urbana**

(14) The president of the University, with the concurrence of the appropriate administrative officers, recommends award of the following contracts for construction of a 5,000 gsf pre-engineered metal building at the Urbana campus to house private studios for the art graduate painting curriculum. The award in each case is to the lowest responsible bidder on its base bid plus acceptance of the indicated alternate.

*Division I — General*

Tri-R Development Company, Champaign .....	Base Bid.....	\$137 647	
	Alt. 1 .....	3 635	
			<u>\$141 282</u>

*Division II — Plumbing*

Hart & Schroeder Mechanical Contractors, Inc., Champaign .....	Base Bid.....	17 900
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*Division III — Heating, Refrigeration,  
Temperature Control, Ventilation,  
and Air Distribution*

A & R Mechanical Contractors, Inc., Urbana .....	Base Bid.....	27 350	
	Alt. 2 .....	5 800	
			<u>33 150</u>

*Division IV — Electrical*

Witte Electric Company, Champaign .....	Base Bid.....	33 950	
	Alt. 2 .....	975	
			<u>34 925</u>

*Division V — Building Shell*

FBi Buildings, Inc., Remington, Indiana .....	Base Bid.....	35 187	
<i>Total</i> .....			<u>\$262 444</u>

The project consists of furnishing all labor, material, and equipment necessary



for the construction and interior finishing of the building to be located on Griffith Drive adjacent to the existing art metal buildings. The building will contain 14 private studios for graduate painting.

Funds are available from the State Appropriated Funds Operating budget of the Office of the Vice Chancellor for Academic Affairs.

A schedule of the bids received and a description of the alternates have been filed with the secretary of the board for record.

On motion of Mr. Lamont, these contracts were awarded by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

### **Contracts, Egress Paths, Lincoln Avenue Residence Halls, Urbana**

(15) The president of the University, with the concurrence of the appropriate administrative officers, recommends award of the following contracts for upgrading the egress paths at Lincoln Avenue Residence Halls at the Urbana campus. The award in each case is to the lowest responsible bidder on its base bid plus acceptance of the indicated alternate.

#### *Division I — General*

W. Commercial Builders, Inc.,

Urbana .....	Base Bid.....	\$291 500	
	Alt. 1 .....	753	
			<b>\$292 253</b>

#### *Division V — Electrical*

Rathje Enterprises, d/b/a/ Bodine

Electric of Decatur, Inc., Champaign...	Base Bid.....	25 095	
<i>Total</i> .....		<b>\$317 348</b>	

The project consists of the enclosure of the elevator lobbies and completion of the egress path upgrade, which includes removal and replacement of two elevators and some doors as well as associated mechanical and electrical work.

Funds are available from the Auxiliary Facilities System Repair and Replacement Fund.

A schedule of the bids received and a description of the alternate have been filed with the secretary of the board for record.

(Note: A proposal was received from Tri-R Development Company, Champaign, on its base bid plus alternate #1 of \$250,299. That firm notified the University that it misunderstood the bidding requirements, which resulted in an error in its bid and requested permission to withdraw it since, due to the error, the firm could not fulfill its contractual obligation without suffering economic hardship. The architect/engineer and the Office for Capital Programs have determined that there is clear and demonstrable evidence that the bidder made a bona fide error in the preparation of the bid and that the error would result in a substantial loss to the bidder. They have recommended that the bidder be allowed to withdraw its bid. Further, the architect/engineer has talked to W. Commercial Builders, Inc., Urbana, about its bid and was informed that the firm understands all of the project's specified requirements. The university counsel has advised that, under these circumstances, the University's regulations allow the University to permit the withdrawal.)

On motion of Mr. Lamont, these contracts were awarded by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski,

Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Increase in Contracts,  
Student Services Building, Chicago**

(16) On January 19, 1993, the University of Illinois employed an asbestos consultant, Camplin Environmental, Inc., Rosemont, for the Student Services Building project at the Chicago campus, which conducted random sampling of suspected asbestos-containing materials. The consultant has requested compensation due to the professional services provided by an additional on-site representative, who is required as a result of the asbestos abatement contractor's extra work in employing special techniques to remove cementitious asbestos fireproofing, which was a concealed condition that was discovered after the abatement work began. The cost of the additional services is \$65,000.

In addition, on July 9, 1993, the University of Illinois approved the award of a contract to Holian Asbestos Removal & Encapsulation Corp., Spring Grove, for the asbestos abatement work in the Student Services Building project. The contractor has requested compensation due to additional work in employing special techniques to remove the cementitious asbestos fireproofing, as mentioned above, which was discovered after the abatement work began. The cost of the additional asbestos abatement work is \$78,000.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the contracts with Camplin Environmental, Inc., Rosemont, and with Holian Asbestos Removal & Encapsulation Corp., Spring Grove, be increased by \$65,000 and \$78,000, respectively, for the work described.

Funds are available from the proceeds of the Series 1993 Auxiliary Revenue Bond Issue and institutional funds of the Chicago campus.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Increase in Contract,  
Clinical Sciences North Building, Chicago**

(17) On November 13, 1992, the board authorized the employment of the architectural firm of Architrave, Ltd., Chicago, through the construction phase of a project to reconstruct and expand the fourth floor Dialysis Unit in the Clinical Sciences North Building at the Chicago campus.

When it was discovered that the planned expansion could not be accommodated in the space initially identified, the architect was requested to revise the floor plan layout several times. The problem was resolved when additional contiguous floor space was acquired. The cost for the additional services is \$58,000.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the contract with Architrave, Ltd., Chicago, be increased by \$58,000 for the services described.

Funds are available from the Hospital Income Fund.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Gra-

bowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Increase in Contract,  
Installation of Uninterruptible Power System,  
Roosevelt Road Building, Chicago**

(18) On May 14, 1992, the Board of Trustees authorized the award of a contract for \$211,000 to Hyre Electric Company, Chicago, to install the electrical work required for the Administrative Computer Center's uninterruptible power system (UPS) in the Roosevelt Road Building at the Chicago campus. Storage batteries for this UPS were purchased under a separate contract with the firm of EPE Technologies, Inc.

A delay in the project schedule required storage of the batteries; and due to improper maintenance of the batteries by EPE Technologies, Inc., during the storage period, 27 batteries failed at startup. The battery manufacturer has recommended, and the University concurs, that it is in the best interest of the University that the 27 damaged batteries be replaced at a cost of \$40,800. The additional cost for the UPS contract will be offset by a credit to the contract of the battery supplier.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the contract with Hyre Electric Company, Chicago, be increased by \$40,800 for the purchase of the replacement batteries.

Funds for the project are available in the Restricted Funds Operating Budget of the Administrative Computer Center.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Gradowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Increase in Contract,  
Upgrade and Repairs of Escalators,  
College of Pharmacy, Chicago**

(19) On June 11, 1993, the Board of Trustees authorized the award of a contract for \$835,593 to Schindler Elevator Corporation, Oak Brook, for the replacement of main components of the deteriorated escalator system located in the College of Pharmacy at the Chicago campus.

Upon dismantling of the escalator system, the need to repair, replace, or add several components was discovered. The need for these additional components was not discernible prior to commencement of the work. In order to complete the upgrade and repair work, Schindler Elevator Corporation has estimated the cost for the additional upgrade and repair work for the escalators to be \$62,500.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the contract with Schindler Elevator Corporation, Oak Brook, be increased by \$62,500 for the work described.

Funds are available in the Restricted Funds Operating Budget of the Physical Plant Department at Chicago.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Gra-

bowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Employment of Architect/Engineer,  
Campus Entry and Building Identification, Chicago**

(20) The president of the University, with the concurrence of the appropriate administrative officers, recommends the employment of DLK Architecture,<sup>1</sup> Chicago, for the professional architectural and engineering services required for campus entry and building identification project at the Chicago campus.

The firm's fee for the professional services required through the completion of the project will be a fixed fee of \$61,700 plus reimbursements estimated to be \$6,200.

The \$600,000 project consists of a comprehensive exterior signage program including landscaped campus entrance plazas with illuminated signs, vehicular directional signs, campus directories, free-standing building and parking facility identification signs, required ADA<sup>2</sup> entrance signs and miscellaneous signage. The project includes the removal of existing building free-standing and building-mounted signage and consequential facade repairs. Design concepts will coordinate with existing campus graphics guidelines and entrance plaza prototypes. General interior signage guidelines and the implementation of an interior signage system for the Behavioral Sciences Building and the Science and Engineering South Building will also be included.

Funds are available from the Institutional Funds Operating budget of the campus.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Employment of Architects/Engineers,  
Capital Development Board Projects, Peoria and Chicago**

(21) The president of the University, with the concurrence of the appropriate administrative officers, recommends that the Board of Trustees request the Capital Development Board to employ architects and engineers as indicated below for capital projects for Fiscal Year 1994 at the Peoria School of Medicine and at the Chicago campus. The professional fee for each firm employed will be negotiated by the Capital Development Board in accordance with its procedures.

<i>Project</i>	<i>Project Budget</i>	<i>Professional Firm Recommended</i>
Masonry and Window Repair — Phase I, Peoria School of Medicine	\$921 000	Gorski Reifsteck Architects, Champaign
Faculty Office and Labs, 1st and 4th Floors, Pharmacy Building	466 000	Teng Associates, Chicago (MBE) <sup>3</sup>
5th Floor Labs, Pharmacy Building	534 000	Teng Associates, Chicago (MBE)
Fire Safety Auxiliary Systems, Behavioral Sciences Building, Architecture and Art Building, and College of Medicine East Tower	939 000	EME, Inc., Oak Brook (MBE)

<sup>1</sup> DLK Architecture, Chicago, is a women-owned business enterprise.

<sup>2</sup> Americans with Disabilities Act.

<sup>3</sup> Minority-owned business enterprise.

Funds for the employment of the professional firms have been appropriated to the Capital Development Board for FY 1994.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Waiver of University Purchasing Rules,  
Remodeling Room W-130 for Physical Medicine,  
Medical Sciences South Building, Chicago**

(22) The proposed \$379,000 project includes remodeling work for the first floor and partial basement areas. The work consists of limited demolition, new partitions, ceilings, doors, finishes, and plumbing changes, a new air-conditioning system and distribution piping, modifications to the electrical power system, and lighting improvements.

Bids for the remodeling project are to be received on January 18, 1994. While the *Regulations Governing Procurement and Bidding* at the University requires that separate bids be taken for the major divisions of work on a construction project (plumbing, heating, ventilation, and electrical), the changes made to the Illinois Purchasing Act in 1992 by the Illinois General Assembly permit single, lump-sum bids on such projects.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the board approve a waiver of the University's normal practices on bidding procedures to permit the solicitation of single bids for the remodeling project in the Medical Sciences South Building at the Chicago campus.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Waiver of University Purchasing Rules,  
Remodel Fourth Floor for Dialysis Unit,  
Clinical Sciences North Building, Chicago**

(23) The proposed \$1,669,500 project consists of the reconstruction and expansion of approximately 6,500 gross square feet of an existing hemodialysis unit in the Clinical Sciences North Building at the Chicago campus to accommodate 26 dialysis outpatient treatment stations, exam rooms, a waiting area, and staff support services. Also included in the proposed project will be the replacement of exterior windows, electrical distribution work, and the reconfiguration of the west end of the building for use as surge space during construction of the project. The project cost includes mechanical and electrical systems upgrade, asbestos abatement, and window replacement.

Bids for the remodeling project are to be received in April 1994. While the *Regulations Governing Procurement and Bidding* at the University requires that separate bids be taken for the major divisions of work on a construction project (plumbing, heating, ventilation, and electrical), the changes made to the Illinois Purchasing Act in 1992 by the Illinois General Assembly permit single, lump-sum bids on such projects.

Accordingly, the president of the University, with the concurrence of the

appropriate administrative officers, recommends that the board approve a waiver of the University's normal practices on bidding procedures to permit the solicitation of single bids for the remodeling of the Fourth Floor Dialysis Unit in the Clinical Sciences North Building at the Chicago campus.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Delegation of Authority to Award Contract,  
Furnishings, Fixtures, and Equipment,  
Public Safety Building, Urbana**

(24) The Public Safety Building at the Urbana campus is a 20,640 gsf, two-story facility being constructed at Springfield and Goodwin avenues at the Urbana campus to house the University Police and Division of Campus Parking. The project is estimated to be completed by April 1994.

Due to the delivery requirements for the furnishings, fixtures, and equipment for the Public Safety Building, it is essential that the contract be awarded prior to the February 1994 meeting of the board.

Accordingly, the president of the University, with the concurrence of the appropriate administrative officers, recommends that the comptroller be delegated the authority to award the contract to the lowest responsible bidder, provided that the total of the bid received does not exceed \$260,000.

A report of the contract awarded for the project will be presented to the board at its February 1994 meeting.

Funds for the project are available from State appropriated funds and campus institutional funds.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

**Revision of Dollar Limits on Purchases, Leases and Contracts and  
Other Actions Requiring Specific Board of Trustees Authorization**

(25) During the last six months, the trustees have been presented with a series of administrative streamlining proposals that are part of a larger effort to examine the University's business practices and improve the efficiency of operations. This examination of business practices is focused internally and externally. Internally, we are reviewing the flow of transactions and approval levels so as to maintain appropriate controls but reduce the bureaucracy and improve the timeliness of transactions. Externally, we are in communication with the State comptroller's office to review transaction processing requirements, to eliminate redundant activities, and to enhance the transmission of data electronically.

The trustees have received the University of Missouri study of delegations and authorities in multi-campus systems and a Big Ten survey which illustrate the wide array of delegation to the administration in place at other institutions. The last change in University dollar limits for specific transactions requiring prior authorization by the trustees was approved in March of 1984. As a result of these streamlining initiatives and prior discussions with the trustees, we believe the attached recom-

mendations represent an appropriate balance between the level of delegation to the administration and maintenance of the oversight role and authority of trustees.

A revision to the dollar limits for transactions requiring prior Board of Trustees approval would provide for greater flexibility at the operating level and increased efficiency. This will result in enhancements to the University's ability to meet the needs of the academic units in a more rapid, cost-effective fashion.

The vice president for business and finance recommends approval of the streamlining recommendations as outlined in the attachment. (A copy of the attachment is filed with the secretary of the board.)

I concur.

On motion of Mr. Lamont, these recommendations were approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mrs. Gravenhorst, Mr. Lamont, Ms. Reese; no, Mr. Grabowski, Ms. Lopez; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

### **Recision of Authority to Condemn 1401-1409 S. Halsted Street**

(26) On September 10, 1992, and November 13, 1992, the board authorized the University to acquire the above property through condemnation. The property is located in an area that was designated at the time for future University development. Since then, in discussions with the city, it has been decided that this property should be designated for future use by United Parcel Service. Therefore, there is now no justification for condemnation proceedings. Consequently, it is recommended that the board rescind its authorization to condemn this property. There have been some incidental legal costs incurred, but they are minimal and will be borne by appropriate campus funds. University counsel recommends the recision of authority.

The vice president for business and finance concurs.

I recommend approval.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

### **Purchases**

(27) The president submitted, with his concurrence, a list of purchases recommended by the directors of purchases and the vice president for business and finance.

The purchases were presented in two categories: purchases from appropriated funds (i.e., from State appropriations to the University); and purchases from institutional funds. The latter term designates funds received by the University under contracts with the United States government, private corporations, and other organizations; grants from foundations, corporations, and other donors; and University revolving funds authorized by law.

The total amounts of these purchases were:

#### *From Appropriated Funds*

Recommended .....	\$	57 674
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#### *From Institutional Funds*

Recommended .....	11 372 619
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<i>Grand Total</i> .....	\$11 430 293
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A complete list of the purchases, with supporting information (including the quotations

received), was sent to each member of the board in advance of the meeting. A copy is being filed with the secretary of the board for record.

On motion of Mr. Lamont, the purchases recommended were authorized by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

### **Authorization for Settlement**

(28) The university counsel recommends that the board approve settlement of *Harrison v. Spencer, et al.* in the amount of \$125,000. The plaintiff alleges that prior to performance of a laminectomy, defendants knew, or should have known, that plaintiff had a large herniated nucleus pulposus and that defendants should have performed a discectomy. Plaintiff further alleges that, without effective treatment, her condition deteriorated further causing her to undergo additional surgical treatment.

The vice president for business and finance recommends approval.

I concur.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)

### **Employment of Architect/Engineer, South Campus Site Improvements — Phase I, Chicago Campus**

(29) The president of the University, with the concurrence of the appropriate administrative officers, recommends the employment of Johnson, Johnson & Roy, Inc., Chicago, for the professional architectural and engineering services required for the South Campus Site Improvements — Phase I project at the Chicago campus.

The firm's fee for the professional services required through the completion of the project will be a fixed fee of \$101,560 plus reimbursements estimated to be \$39,340.

The \$1.3 million project consists of landscape and site planning services for the development of an overall master plan with implementation of site improvements and a recreational playing field program within a site bounded by Morgan Street, Halsted Street, Roosevelt Road, and the Burlington Railroad tracks to the south. Conceptual/preliminary design and preparation of construction documents will be required for implementation of the initial phase site work. The initial phase of this multi-phased project will include removal of existing streets, replacement of curb and gutter, new site lighting, fencing, grading, sod/seed and tree planting program.

Funds are available from the institutional funds operating budget of the Chicago campus.

On motion of Mr. Lamont, this recommendation was approved by the following vote: Aye, Dr. Bacon, Mr. Boyle, Dr. Gindorf, Mr. Grabowski, Mrs. Gravenhorst, Mr. Lamont, Ms. Lopez, Ms. Reese; no, none; absent, Mrs. Calder, Governor Edgar.

(The student advisory vote was: Aye, Ms. Huff, Mr. Riley; no, none.)



### **Report of Action by the Executive Committee**

(30) The following action was taken by the Executive Committee via telephone conference on Thursday, December 9, 1993. This action is now reported to the board as a whole.

#### **Conveyance of Property in Chicago to State of Illinois Department of Central Management Services**

In 1973, the Illinois Medical Center Commission conveyed title to approximately 61,824 square feet of land to the University at a nominal price (\$1.00). This land is located south of Roosevelt and is bounded by South Damen Avenue and South Ashland Avenue. The site is currently a parking lot which is no longer needed due to the recent construction of a parking garage adjacent thereto. The legal description of the property is as follows:

Sub Lots 1 to 23, inclusive, in E.D.L. Wicke's Subdivision of Block 4 of the Subdivision of Section 19, Township 39 North, Range 14 East of the Third Principal Meridian, in Cook County, Illinois

Commonly known as: 1901-1953 West Roosevelt Road, Chicago, Illinois.

The State of Illinois seeks to build and operate a State Police Forensic Science Laboratory on a site which encompasses this land in order to provide the city, without charge, most of the functions and services performed by the city's existing crime laboratory. This relationship will be set forth in an intergovernmental agreement among the parties, including the University. The location of the laboratory will be beneficial to the campus in two significant ways: (1) it will provide educational and research opportunities for academic programs to affiliate with the laboratory; and (2) it will increase security in the area.

The city has agreed to credit the sum of \$250,000 toward the purchase of city-owned land east of Halsted and south of Roosevelt in recognition of the University's agreement to cooperate with this endeavor.

Accordingly, the University wishes to transfer the land to Central Management Services under the Illinois Property Control Act. Central Management Services will then make the land available for the above purpose.

It is therefore recommended that the board declare this land surplus pursuant to and as required by the State Property Control Act and authorize the comptroller to execute such documents and agreements as may be necessary to effect the transfer of this land for the above purpose. Further, that the comptroller be authorized to execute the Intergovernmental Agreement with the State of Illinois, the City of Chicago, the Capital Development Board and the Illinois Medical Center Commission acknowledging the academic benefits that will result from the placement of the laboratory in proximity to the campus and authorizing future academic affiliations between the laboratory and the University.

On motion of Dr. Bacon, these recommendations were approved by the following vote of members of the Executive Committee: Aye, Dr. Bacon, Mrs. Calder; no, none; absent, Mr. Grabowski.

This report was received for record.

#### **Report of Contract Award, Installation of Variable Speed Fan Controls, Ten Buildings, Urbana**

(31) An Energy 2000 program is in progress on the Urbana campus to install energy conservation equipment using Fiscal Year 1994 campus funds. Due to the need for construction to be completed within FY 1994, and due to the delivery requirements for equipment, the Board of Trustees, at their meeting on November 12, 1993,

approved a recommendation to delegate authority to the comptroller to award contracts to the lowest responsible bidder for both projects,<sup>1</sup> provided the total of the bids received did not exceed \$650,000.

On December 1, 1993, bids were received and the following contracts were awarded. The award in each case is to the lowest responsible bidder on the basis of its base bid plus acceptance of the indicated alternates.

<i>Project One</i>			
Glesco Electric, Inc., Urbana .....	Base Bid.....	\$203 052	
	Alt. #1 .....	15 548	
	Alt. #2 .....	7 879	
	Alt. #3 .....	<u>65 524</u>	
			\$292 003
 <i>Project Two</i>			
Coleman Electrical Service, Inc.,			
Mansfield .....	Base Bid.....	213 603	
	Alt. #1 .....	16 824	
	Alt. #2 .....	<u>21 771</u>	
			252 198
<i>Total</i> .....			<u>\$544 201</u>

Funds for the project are available in the State appropriated funds budget of the Operation and Maintenance Division at the Urbana campus.

Schedules of the bids received and descriptions of the alternates have been filed with the secretary of the board for record.

This report was received for record.

**President's Report on Actions of the Senate**

**Revision of the Undergraduate Curriculum in General Engineering,  
College of Engineering, Urbana**

(32) The Urbana-Champaign Senate has approved a proposal to revise the undergraduate curriculum in General Engineering. The proposed revisions are intended to keep the curriculum compatible with the needs of industry, private practice, and government. The revised program balances the emphasis on mechanics and structures, control systems, and decision-making while maintaining the focus on engineering design.

Presently, intensive study is available only in the mechanics and structures stem while the students take just one course in dynamics and control and one course in decision-making. The new curriculum adds two second-level courses, one in dynamics and control and one in decision-making. The third course in the mechanics and structures stem is dropped as a four-hour required course. A three-hour design elective is substituted for the three-hour technical elective. The new required courses and the design-elective requirement will provide a bridge to the department's graduate program and will also provide the opportunity for students to develop one of the three stems (mechanics and structures, dynamics and control, or decision-making) in depth, which will then provide the impetus to develop advanced-level courses in carefully selected areas.

No additional staff or campus funding is needed or requested for implementation of the changes in the program.

<sup>1</sup> One project for four buildings was designed by the architectural/engineering firm of Henneman, Raufeisen and Associates, Inc., Champaign; the other project for the remaining six buildings was designed by the architectural/engineering firm of S & R Engineering, Inc., Champaign.

**Establishment of an Interdisciplinary Minor in  
Jewish Culture and Society, Sciences and Letters Curriculum,  
College of Liberal Arts and Sciences, Urbana**

The Urbana-Champaign Senate has approved a proposal to establish an interdisciplinary minor in Jewish Culture and Society in the Sciences and Letters Curriculum in the College of Liberal Arts and Sciences. This minor will consist of 24 hours of course work pertaining to Jewish Culture and Society.

The minor is designed so that the students can explore the full range of Jewish culture and society as it is offered in existing courses on campus, while also permitting the students to take advantage of courses which might be taught on a one-time basis. Because all of the courses are offered on a regular basis, the minor does not require additional staff and its implementation should not put any stress on the several units which are involved.

This report was received for record.

**Report of Award of Contract by the  
Capital Development Board,  
Willard Airport, Urbana**

(33) The State of Illinois Environmental Protection Agency (EPA) requires that existing underground fuel storage tanks at the University of Illinois-Willard Airport be protected from oxidation or removed and replaced. State funds have been authorized and appropriated to the Illinois Capital Development Board (CDB) for the removal of the storage tanks. Since 1991, airport management has discussed with representatives of the CDB the following issues: use of existing fuel storage facilities, timing of removal and replacement of tanks, location of replacement tanks, and funds to support storage tank removal and replacement. Flightstar management and the Institute of Aviation flight line personnel have been involved in determining requirements for future fuel storage facilities.

The CDB selected and funded Crawford, Murphy and Tilly, Inc. (CMT), consultant engineers, to perform a site survey and, if required, to develop construction plans for replacement fuel tanks. After reviewing the site survey by CMT, it was decided that existing single-wall steel jet fuel tanks and fiberglass jet fuel and aviation gas tanks should be replaced. Construction plans for tank replacement are near 95 percent complete and the cost estimate for the project is approximately \$2,000,000, all of which will be provided from funds controlled by the CDB. Bids will be taken by the CDB early during 1994 and construction should begin during the spring of 1994.

The primary location for the replacement tanks will be east of the existing University of Illinois-Willard Airport maintenance garage as shown on the attached Airport Layout Plan. (A copy of the plan is filed with the secretary of the board.) A small secondary site will be at the present jet fuel storage area. The new facilities will be equipped with all required safeguards including leak detection, vapor monitoring, waste storage vessels, overfill protection, and a computer monitoring system. When new facilities are completed, the existing tanks will be removed as part of the project.

The chancellor at Urbana and the vice president for business and finance recommend that the University authorize the Capital Development Board to award a contract to remove and replace fuel tanks at the University of Illinois-Willard Airport and that the comptroller and the secretary of the board be authorized to execute all documents including amendments required to complete the project.

I concur.

This report was received for record.

**SECRETARY'S REPORT**

The secretary presented for record appointments to the faculty and changes of status made by the president, resignations, terminations, and retirements. A copy of the report is filed with the secretary.

**CERTIFIED PUBLIC ACCOUNTANT CERTIFICATES AWARDED**

The secretary presented for record the following list of certified public accountant (CPA) certificates awarded to candidates on the dates indicated. (Awards are made to candidates who have fulfilled all legal requirements based upon sections in the Illinois Public Accounting Act of 1983.)

**Summary***Certificates Awarded January 19, 1993*

Reciprocal candidates based on Section 5 .....	9
Reciprocal candidates based on Section 1300.160(d) .....	<u>5</u>
Total, Certificates Awarded January 19, 1993 .....	14

*Certificates Awarded February 15, 1993*

Candidates based on Sections 1, 2, and 3 .....	1	157
Reciprocal candidates based on Section 5 .....		11
Reciprocal candidates based on Section 1300.160(d) .....		<u>18</u>
Total, Certificates Awarded February 15, 1993 .....	1	186

*Certificates Awarded March 15, 1993*

Reciprocal candidates based on Section 5 .....	19
Reciprocal candidates based on Section 1300.160(d) .....	<u>13</u>
Total, Certificates Awarded March 15, 1993 .....	32

*Certificates Awarded April 12, 1993*

Reciprocal candidates based on Section 5 .....	18
Reciprocal candidates based on Section 1300.160(d) .....	<u>17</u>
Total, Certificates Awarded April 12, 1993 .....	35

*Certificates Awarded May 17, 1993*

Reciprocal candidates based on Section 5 .....	10
Reciprocal candidates based on Section 1300.160(d) .....	<u>20</u>
Total, Certificates Awarded May 17, 1993 .....	30

*Certificates Awarded June 14, 1993*

Reciprocal candidates based on Section 5 .....	9
Reciprocal candidates based on Section 1300.160(d) .....	<u>15</u>
Total, Certificates Awarded June 14, 1993 .....	24

*Certificates Awarded July 12, 1993*

Reciprocal candidates based on Section 5 .....	10
Reciprocal candidates based on Section 1300.160(d) .....	<u>19</u>
Total, Certificates Awarded July 12, 1993 .....	29

*Certificates Awarded August 16, 1993*

Candidates based on Sections 1, 2, and 3 .....	1	134
Reciprocal candidates based on Section 5 .....		12
Reciprocal candidates based on Section 1300.160(d) .....		<u>15</u>
Total, Certificates Awarded August 16, 1993 .....	1	161

*Certificates Awarded September 13, 1993*

Reciprocal candidates based on Section 5 .....	11
Reciprocal candidates based on Section 1300.160(d) .....	<u>16</u>
Total, Certificates Awarded September 13, 1993 .....	27

*Certificates Awarded October 18, 1993*

Reciprocal candidates based on Section 5 .....	20
Reciprocal candidates based on Section 1300.160(d) .....	<u>25</u>
Total, Certificates Awarded October 18, 1993 .....	45

*Certificates Awarded November 15, 1993*

Reciprocal candidates based on Section 5 .....	18
Reciprocal candidates based on Section 1300.160(d) .....	<u>19</u>
Total, Certificates Awarded November 15, 1993 .....	37

*Certificates Awarded December 13, 1993*

Reciprocal candidates based on Section 5 .....	9
Reciprocal candidates based on Section 1300.160(d) .....	<u>22</u>
Total, Certificates Awarded December 13, 1993 .....	31

**ANNOUNCEMENTS FROM THE CHAIR OF THE BOARD**

Trustee Boyle, chair of the board, called attention to the schedule of meetings for the next three months: February 11, Chicago; March 11, Chicago; April 8, Urbana-Champaign.

There being no further business, the board adjourned.

MICHELE M. THOMPSON  
*Secretary*

KENNETH R. BOYLE  
*Chair*