

APPROVED BY THE
COMMITTEE

NOV - 5 2010

Michele M. Thompson
SECRETARY OF THE BOARD

MEETING OF THE GOVERNANCE, PERSONNEL, AND ETHICS COMMITTEE
OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS

September 16, 2010

This meeting of the Governance, Personnel, and Ethics Committee of the Board of Trustees of the University of Illinois was held in Room 213, Student Center West, 828 South Wolcott Avenue, Chicago, Illinois, on Thursday, September 16, 2010, beginning at 9:00 a.m. Attendance via videoconference was also available in Room 364, Henry Administration Building, 506 South Wright Street, Urbana, Illinois.

Trustee Pamela B. Strobel, chair of the committee, convened the meeting and asked the clerk to call the roll. The following members of the committee were present: Ms. Karen Hasara, Mr. James D. Montgomery¹, Mr. Daniel Soso², and Ms. Pamela B. Strobel. Also present at the Chicago site were: Mr. Thomas R. Bearrows, University counsel; Ms. Donna McNeely, University ethics officer; and Dr. Michele M. Thompson, secretary. The following attended the meeting via videoconference at the Urbana site: President Michael J. Hogan; Dr. Mrinalini C. Rao, vice president for academic affairs; Ms. Kristine Campbell, assistant vice president for academic affairs; Dr. Menah Pratt-Clarke, assistant chancellor and director of equal opportunity and access, University of Illinois at Urbana-Champaign; Dr. Michael Hites, associate vice president of administrative information technology services; and Dr. W. Randall Kangas, associate vice president for planning and budget.

¹ Mr. Montgomery arrived at 9:20 a.m.

² Mr. Soso attended the meeting via videoconference in Urbana.

Ms. Strobel asked if there were any comments or questions regarding the minutes from June 7, 2010, and there were none. On motion of Ms. Hasara, seconded by Mr. Soso, the minutes were approved unanimously.

Ms. Strobel then invited Dr. Rao to report on efforts that are underway to revise the University's policy on conflicts of commitment and interest (materials on file with the clerk). Dr. Rao thanked Ms. Strobel and began her presentation with a review of the benefits and challenges of faculty and staff engagement in external activities. She provided definitions for "conflict of interest" and "conflict of commitment," and described the current process for reporting non-university activities (RNUA), noting that over 14,500 faculty and staff reported in 2010. She explained that it is difficult to track the number of conflicts or denials because of the current paper-based system, and said the use of an electronic system will make it possible to better manage RNUA data. Dr. Rao stated that revisions to the policy are necessary and complex, and outlined the history of the University's policy on conflict of interest and commitment from 1988, when the current policy was adopted, to the present. She provided an update on recent and ongoing activities to revise the policy and implement new procedures, which she anticipated would be complete in July 2011. Committee members expressed concern regarding the delay and asked why a revised procedure could not be implemented earlier. Dr. Rao explained that the revised policy requires approval by the campus senates and University Senates Conference before presentation to the Board for approval, and noted that time is also needed to purchase the required software and make any necessary adjustments. Committee members stated they would look forward to having an opportunity to review the revised policy and procedures at a later date.

Next, at 9:30 a.m., Ms. Strobel stated: "A motion is now in order to hold an executive session to consider University employment or appointment-related matters." On motion of Mr. Montgomery, seconded by Ms. Hasara, this motion was approved.

EXECUTIVE SESSION

MEETING RESUMED IN REGULAR SESSION

At 10:30 a.m. the committee meeting resumed in regular session. Ms. Strobel inquired about a date in early November for a committee meeting, and November 10, 2010, at 9:00 a.m. was selected. Dr. Thompson indicated she would confirm this date and time as well as the location at the Chicago campus for this meeting.

At 10:35 a.m. Ms. Strobel requested a motion to adjourn. On motion of Mr. Montgomery, seconded by Ms. Hasara, this was approved unanimously and the meeting adjourned.

Respectfully submitted,

Michele M. Thompson
Clerk

Pamela B. Strobel
Chair

Eileen B. Cable
Assisting